

A G E N D A

LINCOLN TON CITY COUNCIL

September 3, 2015

7:00 p.m.

Council Chambers

City Hall

FOR YOUR CONVENIENCE A COPY OF
TONIGHT'S AGENDA
IS AVAILABLE, LOCATED TO THE
RIGHT OF THE ENTRANCE TO THE
COUNCIL CHAMBERS

*ANYONE WISHING TO SPEAK
DURING THE PUBLIC COMMENT
PORTION OF THE AGENDA
PLEASE SEE THE CITY CLERK PRIOR
TO THE MEETING TO SIGN UP
NON-AGENDA ITEMS WILL BE
DISCUSSED AND SPEAKERS WILL BE
LIMITED TO THREE (3) MINUTES
A COPY OF THE RULES FOR PUBLIC COMMENT
ARE AVAILABLE AT THE CITY CLERK'S DESK*

THANK YOU FOR ATTENDING
OUR MEETING
AND FOR YOUR INTEREST
IN THE CITY OF LINCOLNTON

A G E N D A
LINCOLN TON CITY COUNCIL

September 3, 2015

7:00 p.m.

CALL TO ORDER – Mayor John O. Gilleland, Jr.

PLEDGE OF ALLEGIANCE

1. Approval of Regular Agenda

2. Approval of CONSENT AGENDA:

All items placed under the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

3. Approval of Minutes of the Meetings –
August 13, 2015 Regular Meeting

4. PROCLAMATIONS:
Constitution Week – September 17 – 23, 2015

5. Calls to Public Hearing for October 1st meeting:
CUP-2-2015 – Application from Lincolnton Main Street, LLC requesting a conditional use permit to construct a pharmacy in the Planned Business (PB) and Special Highway Overlay (SHO) Districts. The subject property is located on the south side of East Main Street approximately 250 feet east of the intersection of East Main Street and US Highway 321 (Parcel ID 91738).

REGULAR AGENDA

BUDGET AMENDMENT

(BA-04-15)

6. Proposed budget amendment increasing several line items within the General Fund/General Expense/Distribution & Collections/Electric Fund *(reference totals on proposed amendments)*

Steve Zickefoose, Finance Director

CONTRACT

(C-17-15)

7. Approval of contract between the City and Wirth & Associates for the design of First Federal Park – *Not to exceed \$ 295,000*

Richard Haynes, Recreation Director

OTHER BUSINESS

8. Discussion of back collection for Route 90 customers

Jeff Emory, City Manager

9. Discussion of recruitment efforts for City Commercial/Industrial Customers

Jeff Emory, City Manager
Vicki Davis, Director of B&CD

10. Monthly financial report/overtime report

Jeff Emory, City Manager

AGENDA
SEPTEMBER 3, 2015
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PUBLIC COMMENT

*Speakers will be limited to three (3) minutes to address Mayor and City Council
Concerning Non-Agenda Items.*

You must sign in with the City Clerk prior to the meeting to be eligible to speak.

CLOSED SESSION

In accordance with NCGS 143-318.11(a)(1)(4)(5)
to discuss property

NEWS MEDIA

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR

AGENDA

ITEM #

2

APPROVAL

OF

CONSENT

AGENDA

ITEM #

3

REGULAR MEETING - AUGUST 13, 2015

The regular meeting of the Lincolnton City Council was held in Council Chambers of City Hall at 7:00 p.m. on August 13, 2015.

The following members of the City Council were present:

RHYNE CLONINGER EADDY HOVIS

Mayor John Gilleland called the meeting to order and led the Pledge of Allegiance.

Councilman Eaddy made the motion unanimously approved the *REGULAR AGENDA*.

Councilman Cloninger made the motion unanimously approved the *CONSENT AGENDA* as follow:

- Approved meeting minutes for special meeting on March 31, 2015, special meeting on May 7, 2015, regular meeting on May 7, 2015, regular meeting on June 4, 2015 and special meeting on June 25, 2015.
- Proclamation - National Health Center Week – August 9th – 15th, 2015

REGULAR AGENDA:

APPLICATION FROM TRIANGLE REAL ESTATE OF GASTONIA REQUESTING THE CONDITIONAL USE REZONING OF 14.74 ACRES OF LAND FROM OFFICE-INSTITUTIONAL (O-I) TO CONDITIONAL USE-RESIDENTIAL OFFICE (CU-RO) DISTRICT FOR THE PURPOSE OF CONSTRUCTING A 200 UNIT PLANNED RESIDENTIAL DEVELOPMENT. THE SUBJECT PROPERTY IS LOCATED ON THE WEST SIDE OF BUFFALO SHOALS ROAD APPROXIMATELY 600 FEET NORTH OF THE INTERSECTION OF BUFFALO SHOALS ROAD AND HIGHLAND DRIVE (PARCEL ID'S 25336, 25337, 25342):

CU-ZMA-1-2015

Mayor Gilleland opened the Public Hearing. City Clerk Donna Flowers administered the oath to all those wishing to speak for or against the request. Planning director Laura Elam reviewed the request from Triangle Real Estate explaining the applicants request for conditional use rezoning in order to construct a 200 unit planned residential multifamily development complex on the property.

REGULAR MEETING - AUGUST 13, 2015

The proposed density of the development will be approximately 13.43 units per acre. There will be 72 one bedroom units, 88 two bedroom units, and 40 three bedroom units. The proposed building will be three stories in height with the exception of two buildings located towards the rear of the site which will be two stories in height. The maximum building height on the property is 48 feet. Screening will be required along all interior property lines. Mrs. Elam stated that Planning Board and staff recommend approval of the rezoning from O-I to CU-RO, and approval of the conditional use permit provided all requirements for conditional uses and Planned Residential Developments are met and all Staff Review Committee comments are addressed.

Mr. Ratchford, the applicant, spoke in favor of the request explaining the company are long term holders of their complexes and their commitment to small towns. He gave some of the specifics of materials that will be used to keep property maintenance to a minimum. Mr. Ratchford said he would go with the city's water and sewer.

Mr. Charles Keener of 1035 Clear Creek Circle, Lincolnton, spoke against the proposed complex. Mr. Keener voiced his concerns to Council regarding the proposed development stating that the current owners have neglected the property for the two years they have owned it. Mr. Keener is concerned about the amount of people this could potentially bring to the area. He voiced his concern with the dog park and the retention pond that will be a part of the development as well as the impact on the surrounding property owners. In response to a question from Councilman Cloninger, City Attorney T.J. Wilson confirmed that the installation of a stop light will be the decision of the Department of Transportation.

Mr. Ed Ziolkowski of 661 Hoyle Street, Lincolnton also spoke against the request. Mr. Ziolkowski addressed Council first asking if site visits have been made to any of the current properties owned by the developer. He also questioned if property is sold, if the new owner would be held to the same standards regarding the maintenance and upkeep of the property. Mayor Gilleland directed both questions to Planning Director Laura Elam. Mrs. Elam responded she did not foresee any issues with maintenance and/or upkeep with properties as she is familiar with several located in the Gastonia area. She offered to contact the building inspections department and request reports if directed however she again stated she is not aware of any issues with the properties she is familiar with. Regarding is second question Mayor Gilleland assured that properties will have to meet city standards. City Attorney T.J. Wilson also responded stated that same conditions that are in the conditional use permit would apply to any buyer. Some discussion

REGULAR MEETING - AUGUST 13, 2015

was generated regarding county lease laws and enforcement would apply since property is in the county with Councilman Rhyne requesting verification.

Mr. Jim Helms, a resident on Hoyle Street, requested to speak regarding the location of the entrance to the development. Planning Director Laura Elam confirmed the only entrance proposed on the site plan is the main entrance off of Buffalo Shoals Road. In response to a question from Councilman Eaddy, Mrs. Elam stated a second entrance cannot be added without Council's approval.

Mr. Kevin Martin of 676 Hoyle Street, Lincolnton was sworn in after which he expressed some of the same concerns as the others who spoke. Mr. Martin stated that his main concern, however, is the monetary effect regarding property values and/or increased taxes. The City Attorney and Council advised Mr. Martin that an appraisal would possibly answer his questions. Councilman Rhyne stated for the record that taxes would be a county issue as the property is in the ETJ, not in the City which is the only reason it is being heard by City Council.

Mr. Ratchford, returned to the podium to address some of the concerns expressed by those that spoke against the request giving a little more detail about the amenities and the guidelines that are in place.

At the conclusion of some discussion among Council, Councilman Eaddy made a motion unanimously approved to close the Public Hearing.

Councilman Hovis made a motion unanimously approved to consider the request to rezone with Councilman Cloninger making a motion unanimously approved to consider the request.

CONDITIONAL USE PERMIT FINDINGS OF FACT as follows;

1. Councilman Cloninger made a motion unanimously approved the use will not materially endanger the public health or safety if located where proposed and developed according to plan.
2. Councilman Hovis made a motion unanimously approved the use meet all required conditions and specifications.

REGULAR MEETING - AUGUST 13, 2015

3. Councilman Rhyne made a motion unanimously approved the use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity
4. Councilman Eaddy made a motion unanimously approved the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.
5. Councilman Cloninger made a motion unanimously approved the location and character of the development will be in keeping with the stated purpose for allowing Planned Residential Developments.
6. Councilman Eaddy made a motion unanimously approved the proposed ingress and egress points will not result in a substantial amount of vehicular traffic to be channeled onto adjacent local streets (non collector/non-thoroughfare streets)

Councilman Rhyne made a motion unanimously approved to approve request to include conditions recommended by staff and planning board.

PUBLIC HEARING TO RECEIVE PUBLIC INPUT ON AMENDING THE CITY'S CODE OF ORDINANCES-TITLE VII. TRAFFIC CODE – CHAPTER 72 – PARKING REGULATIONS – ADD- SECTION 72.05 – SPECIAL EVENT PARKING

(O-03-15)

Mayor Gilleland opened the meeting up to a Public Hearing. Chief of Police Rodney Jordan addressed City Council regarding this item. Chief Jordan explained ordinance is needed in order for officer's to be able to enforce "no parking" in the specified areas. He reminded Council of the safety concerns expressed by Dr. Becky Reavis and said the police department has those same concerns.

Mr. Robert Tomlinson signed to speak to this concerned and questioned by it came up just before the Apple Festival. Chief Jordan clarified this change would only effect the areas listed in the proposed amendment.

Councilman Eaddy made a motion unanimously approved to close the Public Hearing.

Councilman Rhyne made a motion unanimously approved to amend the ordinance as presented.

PUBLIC HEARING TO RECEIVE PUBLIC INPUT ON POTENTIALLY AWARDING SMART GROWTH INCENTIVE GRANTS TO VARIOUS APPLICANTS:

Mayor Gilleland opened the meeting up to a Public Hearing, Business & Community Development Director Vicki Davis reviewing the three applications as follows:

1. 101 W. Court Square, LLC,
2. 408 N. Poplar Street
3. 101 N. Court Square.

Mrs. Davis presented a power point presentation which contained detailed information regarding each project. City Manager Jeff Emory stated he felt this is a good program for the City and the developer.

Mr. Robert Tomlinson spoke against the grant as he believes it is a conflict of interest. Mr. Tomlinson voiced several of his concerns as to the administration of the grant as well as his objection to the City being in the banking business.

Councilman Rhyne responded Mr. Tomlinson's concerns, clarifying and explaining why the concerns are not valid and stressing the fact that a \$750,000.00 investment in Lincolnton warrants an incentive. Councilman Rhyne stressed that the Downtown Development Association has no ties to the City of Lincolnton as it is a volunteer organization. He also pointed out the \$750,000.00 investment being made and that no check is being written. They are simply not paying the revised value in property tax on the property. Therefore the City is not losing in money. Lastly he clarified that the pictures mentioned are not related to what he is currently speaking to. More discussion was generated among Mr. Tomlinson, Council and staff.

With no more discussion, Councilman Eaddy made a motion unanimously approved to close the Public Hearing

Councilman Eaddy made a motion unanimously approved to approve awarding the Smart Growth Incentive Grant to various applicants.

PRESENTATION HONORING LARRY T. HOUSER FOR 29+ YEARS OF SERVICE WITH THE CITY OF LINCOLNTON AT THE WATER TREATMENT PLANT:

(R-10-15)

Mayor Gilleland called Mr. Larry Houser to the front and read the following resolution honoring his upcoming retirement:

WHEREAS, Larry T. Houser, began employment with the City of Lincolnton on December 30, 1985. During his employment, Larry has faithfully served the City in various capacities at the Lincolnton Water Treatment Plant for more than twenty-nine years; and

WHEREAS, Larry T. Houser, through his dedication and years of training with the NC Department of Environment and Natural Resources received his Grade A-Surface certification in 1995, which is the highest grade available in water treatment. He again furthered his education earning the title of Grade 1 Biological Water Pollution Control System Operator in 2010; and

WHEREAS, Larry T. Houser, has throughout his tenure assisted the Water Treatment Plant Superintendent in meetings with engineers and throughout the planning phases during the upgrade and expansion of the Water Treatment Plant; and

WHEREAS, Larry T. Houser, in the performance of his duties, through his strong work ethic, has always strived to oversee the proper treatment of our public water supply to ensure the best water quality possible for our citizens; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Lincolnton, that appreciation be shown to **Larry T. Houser**, honoring him on his upcoming retirement on September 1, 2015, and that we extend congratulations and best wishes to him for continued success in all his future endeavors; and

BE IT FURTHER RESOLVED that this resolution be made a part of the official minutes, becoming a permanent record of the City of Lincolnton, and that a copy of this resolution be presented to Larry T. Houser, this the 13th day of August 2015.

Mayor Gilleland reflected on his friendship with Larry Houser as neighbors growing up in Lincolnton. Larry commented on his time at the Water Plant and what he has seen happen over the years. He concluded by shaking hands and thanking the Mayor and each Council member individually.

PRESENTATION AND UPDATE ON THE STRATEGIC PLANNING PROCESS FROM CENTRALINA COUNCIL OF GOVERNMENTS:

Mr. Jim Processer, with the Centralina Council of Governments, presented Council with a copy of the 2015 Strategic Planning Summary Report. Mr. Processer began by thanking Mayor and Council for providing them the opportunity to work with city staff and Council in the development of a strategic plan for the City of Lincolnton. The report presented included a summary of goal rankings, top goals, feedback connection and suggested next steps with Exhibit A – Detailed results from June 2, 2015 Public Engagement, and Exhibit B – Balanced decision making process. Mr. Processor gave detailed explanation of several items. He also commended city staff on the quality and quantity of their hard work throughout the entire process. He concluded by encouraging Council to developing a long term financial plan that will put the City in a better position to make better financial decisions and reminding Council that implementation of the strategic plan will require constant attention.

Councilman Eaddy stressed how much he appreciated the steps being so clearly outlined as to the next stage in the process asking if there is a list of downtown properties and their square footage. Vicki Davis responded that she is currently working on finalizing an update on both the business inventory and the property inventory. Mayor Gilleland expressed his satisfaction with the results and directed City Manager Jeff Emory to look at the suggested financial plan and report back with a recommendation.

CONSIDERATION OF RENEWAL OF CONTRACT FOR LEASE OF PROPERTY AT 530 EAST MAIN STREET FOR LPD DETECTIVES DIVISION:

C-15-15

Chief of Police Rodney Jordan came before City Council to request renewal of lease at the 530 E. Main Street building for the detectives division. Chief Jordan stated rental price would stay the same at for a two years lease agreement with the City agreeing to pay a one-time \$500.00 amount on the maintenance/repair of the HVAC up to \$1,000.00 a year. This agreement was negotiated with the property owner, Ms. Ann Ford, due to her real estate agent being out of town.

With no further discussion, Councilman Eaddy made a motion unanimously approved to approve the two year lease for the 530 E. Main Street location.

CONSIDERATION OF AWARDING CONTRACT TO CARTER BANK & TRUST FOR INSTALLMENT FINANCING FOR FIVE FULLY EQUIPPED POLICE VEHICLES NOT TO EXCEED \$175,000.00 (RFP'S WERE RECEIVED JULY 6TH AND THE LOWEST RESPONSIVE BIDDER MET ALL PROPOSAL REQUIREMENTS, OFFERING THE LOWER OVERALL COST TO THE CITY)

C-16-15

Mr. Steve Zickefoose, Finance Director, addressed Council regarding this item, recommending Carter Bank & Trust be awarded the contract. Mr. Zickefoose stated four bids were received with Carter Bank & Trust being the low bidder and offering a 1.5% interest rate for four years. It is a simple interest loan with no fees or hidden cost and no prepayment penalty if loan is paid off early. He stated the City has had good success in working with Carter Bank & Trust over the years and he feels very confident in recommending awarding them the bid.

Councilman Eaddy made a motion unanimously approved Carter Bank & Trust for the installment financing of the police vehicles.

CONSIDERATION OF AWARDING CONTRACT AND NEGOTIATING PRICE TO WIRTH & ASSOCIATES FOR THE DESIGN OF FIRST FEDERAL PARK (RFQ'S WERE RECEIVED JULY 28TH :

C-17-15

Parks and Recreation Director, Richard Haynes, came before City Council to request contract for the design of First Federal Park be awarded to Wirth & Associates. Mr. Haynes stated that five proposals were received. He informed council on the process and how decision was made stating that he, as well as Laura Elam and Nathan Eurey called references, visited sights and interviewed each company. The committee also looked at each companies work experience, frame work for the project, and current work load. In conclusion Mr. Haynes and the committee felt that Wirth & Associates are best suited for the job. Some discussion was generated regarding the next steps and the once contract is awarded.

Councilman Cloninger made a motion unanimously approved to award the contract for negotiating price to Wirth & Associates to design First Federal Park.

CONSIDERATION OF A PROPOSED SPLIT UTILITY SERVICE AGREEMENT BETWEEN THE CITY AND LINCOLN COUNTY (ROUTE 90 CUSTOMERS INCLUDED):

C-18-15

City Manager Jeff Emory brought before Mayor and Council a proposed contract between the City and the County. Mr. Emory began by commending the County and their staff for their work and cooperation as well as thanking City staff for all of the assistance he received from Mr. Steve Peeler and Mr. Steve Zickefoose. Mr. Emory continued stating he felt it is a fair and good agreement for both the City and County. The agreement will allow the City to begin billing the Route 90 customers as they will be City customers. The City will remit to the County all fees due to them minus a ten percent administration fee each month. The County will continue to own the infrastructure. In conclusion Mr. Emory recommended agreement be approved by Council to become effective September 1st. Mr. Emory also reminded Council that all though it is not in this contract possibility of fire coverage is something the County may still want to discuss. He also asked for direction regarding collection from current past due customers. Mr. Emory reported there are currently 62 active paying customers and 54 active non-paying for a total 116. Going back three years would allow the City to collect \$96,400.00.

Staff has discussed and recommends that if Council wishes to collect back payments, a set fee be established to be billed monthly until paid in full. There was some discussion among Council and staff. City Manager Jeff Emory suggested that item be put on next month's agenda, giving Council more time to make a decision. Councilman Eaddy expressed his gratitude to city staff and Lincoln County for coming together to resolve this issue. Mayor Gilleland also suggested putting this item back on next months agenda giving Council time to think about possible solutions.

With no more discussion, Councilman Eaddy made a motion unanimously approved to approve the split utility service with Lincoln County.

CONSIDERATION OF A REQUEST FROM LINCOLN ECONOMIC DEVELOPMENT ASSOCIATION FOR THE CITY TO TAKE OWNERSHIP AND MAINTENANCE OF .16 MILES OR ROADWAY FORMERLY KNOWN AS THE LESLIE FAY ACCESS ROAD:

REGULAR MEETING - AUGUST 13, 2015

City Manager Jeff Emory spoke to Council regarding a request received from Lincoln Economic Development Association asking the City of Lincolnton to agree to take ownership of an access road once a developer is secured. The road was dropped by NCDOT however the City has never taken ownership. Mr. Emory stated the road is in need of repair and would need to be brought up to standard. Mayor Gilleland confirmed that LEDA is requesting a commitment from the City to maintain the area if a customer is secured by the developer/land owner. Unlike the previous commitment, approval will be very generic, not for a specific company.

Councilman Cloninger made a motion unanimously approved to follow through with the request from Lincoln Economic Development Association for the City to assume ownership and maintenance of the former Leslie Fay access road.

ANNUAL FINANCIAL UPDATE FROM THE LINCOLNTON TOURISM DEVELOPMENT AUTHORITY:

Mrs. Carol King, Chairperson of the Lincolnton Tourism Development Authority, came before Council to give the first quarterly expenditure report from the Occupancy Tax Fund. Mrs. King gave a summary of the Authority's actions starting with the approval of various funding request from local organizations. A report prepared by Finance Director Steve Zickefoose was provided to Council. Mrs. King reported that \$220,000.00 has been earmarked by the Authority for the proposed park as 1/3 of funds collected must be used for capital projects. Other funding request were cut by 27% in order not to exceed a year's revenue intake. Amounts awarded are as follows:

Hog Happening -	\$ 9,000.00
Battle of Ramseur's Mill -	\$ 1,800.00
Arts Council -	\$ 3,849.00
Chamber of Commerce -	\$11,250.00
Historical Association -	\$11,250.00
UDC Building -	\$ 888.00
Lincoln Cultural Center -	\$22,368.00

Mrs. King continued her report explaining that funds must be spent promoting tourism and expressing the Authority's desire to do this accurately and responsibly.

REGULAR MEETING - AUGUST 13, 2015

She also informed council of several small projects that have been undertaken and thanked those that assisted and contributed.

Councilman Eaddy thanked Mrs. King and the other committee members for their participation and efforts to lead the City forward. He also suggested possibly meeting with LEDA and the Chamber to explore ways to use capital funds in the future. Mayor Gilleland also expressed his appreciation for the committee efforts and thanked Mrs. King for her leadership

MONTHLY FINANCIAL REPORT / OVERTIME REPORT:

City Manager Jeff Emory presented the monthly financial report as of June 30th before any final closings. The report showed the General Fund with a negative balance of \$362,062.05 which is an improvement from this time last year when it was \$697,649.55. Financial standing is showing \$335,587.50 to the positive of last year. The Water & Sewer Fund shows \$130,379.07 to the positive. The Electric Fund is showing a negative \$187,132.44 compared to last year and \$22,639.27 less was spent in overtime compared to last year. Mr. Emory continued stating that final number will be available once audit is complete. He also reported sales tax being up \$220,392 through June compared to 2013-2014. He predicts expenditure from Fund Balance to be minimal. A small amount of discussion was generated regarding the Electric billing revenue with Finance Director Steve Zickefoose offering some clarification.

PUBLIC COMMENT:

Ms. Donna Snyder of 141 Spring Meadows Drive spoke to Council regarding multiple problems within the Lincoln Meadows subdivision. Ms. Snyder stated she and several of her neighbors have made city staff aware of the problems however they feel that very little has is being done to correct them. Residents are experiencing power outages and power surges, as well as problems with water pressure and have requested meetings with staff to discuss issues but have received no response. Ms. Snyder reported these problems have been ongoing since 2009 and she along with the other residents request Councils help in getting these issues resolved.

REGULAR MEETING - AUGUST 13, 2015

Mayor Gilleland directed City Manager Jeff Emory to take control of this issue. He suggested that a line of communication be opened up between staff and residents letting them know what can and cannot be done and that a reasonable timeline be put in place for getting the problems corrected. And if the City cannot correct the problem, that staff communicate this information to the residents of the subdivision. Mr. Emory stated that a report will be prepared and brought back to Council.

Mr. Robert Tomlinson stated his concern that every area within the City is not getting the same level of service. Mr. Tomlinson spoke regarding a pothole in the right lane of Congress Street coming from South Grove as well as several other pot holes on City streets that have not been repaired. Public Works as well as staff at City Hall have been contacted several times regarding this issue. Mr. Tomlinson questioned if it would not be more cost effective to repair all of the pot hole on one street at the same time. He also asked if pothole will be repaired before the primary election or be postponed until after the November election for the next administration.

CLOSED SESSION

Councilman Eaddy made a motion unanimously approved to go into Closed Session in accordance with NCGS 143-318.11(a)(1)&(6) to discuss personnel.

Minutes from the closed session were taken and submitted by City Attorney T.J. Wilson. Mr. Wilson reported ongoing EEOC claim between Donna Flowers vs City of Lincolnton was discussed. No action taken.

NEWS MEDIA:

There were no questions from the new media

ADJOURNMENT:

Councilman Rhyne made the motion unanimously approved to adjourn the meeting.

DONNA C. FLOWERS, MMC
CITY CLERK

JOHN O. GILLELAND, Jr.
MAYOR

ITEM #

4

CITY OF LINCOLNTON

CITY COUNCIL

John O. Gilleland, Jr., Mayor
Larry Mac Hovis, Mayor Pro-Tem
Devin Rhyne
Martin A. Eaddy
John Les Cloninger



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, CMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

PROCLAMATION *Constitution Week 2015*

WHEREAS, September 17, 2014 marks the Two Hundred and Twenty-Seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, the tradition of celebrating the Constitution was started many years ago by the Daughters of the American Revolution (DAR) to inform the people that the Constitution is the basis for America's great heritage and the foundation for our way of life; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation through patriotic celebrations across the United States that will commemorate the occasion; and

NOW, THEREFORE, I, John O. Gilleland, Jr., Mayor of the City of Lincoln, do hereby proclaim September 17 through 23, 2015 as ***CONSTITUTION WEEK*** in the City of Lincoln, and ask our citizen's to reaffirm the ideas the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Lincoln in the state of North Carolina on this thirteenth day of September in the year of our Lord two thousand fourteen.

JOHN O. GILLELAND, JR.
MAYOR

DONNA C. FLOWERS, MMC
CTY CLERK

ITEM #

5

Donna Flowers

From: Mark Carpenter
Sent: Monday, August 24, 2015 3:33 PM
To: Donna Flowers; Daphne Ingram
Cc: Laura Elam
Subject: Call To Public Hearing at September City Council Meeting

The following item will need to be called to public hearing at the September meeting of the City Council.

- CUP-2-2015-Application from Lincolnton Main Street, LLC requesting a conditional use permit to construct a pharmacy in the Planned Business (PB) and Special Highway Overlay (SHO) Districts. The subject property is located on the south side of East Main Street approximately 250 feet east of the intersection of East Main Street and U.S. Highway 321 (Parcel ID 91738).

The deadline for applications is 5:00 p.m. today. This is the only application that I anticipate receiving.

Thanks

Mark A. Carpenter
Zoning Administrator
City of Lincolnton
P.O. Box 617
Lincolnton, NC 28092
704-736-8930

ITEM #

6

CITY OF LINCOLNTON

CITY COUNCIL

John O. Gilleland, Jr., Mayor
 Larry Mac Hovis, Mayor Pro-Tem
 Devin Rhyne
 Martin A. Eaddy
 John Les Cloninger



CITY MANAGER

JEFF EMORY
 jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, CMC
 donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

(BA-04-15)

BE IT ORDAINED by the Governing Board of the City of Lincoln, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2016.

Section 1: To amend the General Fund, the expenditures are to be changed as follows:

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>GENERAL EXPENSE</u>		
10-00-4280-609	Federal Equitable Sharing (Carryover)	6,997.87	-
		<u>6,997.87</u>	<u>0.00</u>

This will result in a net increase of \$ 6,997.87 expenditures of the General Fund. To balance the adjustments to the budget, the following revenues have also been changed with a corresponding net effect.

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>APPROPRIATION FUND BALANCE</u>		
10-00-3991-900	Appropriation from Fund Balance (Federal Equitable Sharing Carryover)	6,997.87	0.00
		<u>6,997.87</u>	<u>0.00</u>

Section 5: To amend the Water & Sewer Fund, the expenditures are to be changed as follows:

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>DISTRIBUTION AND COLLECTION</u>		
61-91-7110-596	System Maintenance (Replace 6" Meter Hwy 321-Carryover)	5,675.00	0.00
		<u>5,675.00</u>	<u>0.00</u>

This will result in a net increase of \$ 5,675.00 in the expenditures of the Water & Sewer Fund. To balance the adjustments to the budget, the following revenues have also been changed with a corresponding net effect.

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>OTHER FINANCING SOURCES</u>		
61-91-3991-900	Appropriation from Fund Balance	5,675.00	
		<u>5,675.00</u>	<u>0.00</u>

Section 7: To amend the Electric Fund, the expenditures are to be changed as follows:

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>ELECTRIC</u>		
63-93-7200-500	Capital Expense (Project Carryovers)	74,975.00	-
	N Grove Bridge Line Relocation, Circuit Breaker		
		<u>74,975.00</u>	<u>0.00</u>

This will result in a net increase of \$ 74,975.00 in the expenditures of the Electric Fund. At the same time, adjustments have been made to the following revenues with a corresponding net change.

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>OTHER FINANCING SOURCES</u>		
63-93-3991-900	Appropriation from Fund Balance	74,975.00	
	(\$54,235.00 To Be Reimbursed by DOT)	<u>74,975.00</u>	<u>0.00</u>

Section 13: Copies of these budget amendments shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and the Finance Director for their direction.

Adopted this 3rd day of September, 2015.

Donna C. Flowers
City Clerk

John O. Gilleland, Jr.
Mayor

ITEM #

7



CITY OF LINCOLNTON PARKS AND RECREATION

P.O. Box 617 Lincolnton, NC 28093, 800 South Madison Street Lincolnton, NC 28092

Office (704) 735-2671 FAX (704) 735-1662

TO: Jeff Emory, City Manager
FROM: Richard Haynes, Recreation Director *RCH*
SUBJECT: Contract for First Federal Park
Date: August 27, 2015

Attached, you will find a copy of the proposed contract between Wirth & Associates and the City of Lincolnton. Wirth & Associates has described the "Scopes of Services" that will be performed by their team. Those services are categorized into the following tasks: (1) Familiarization & Site Inventory; (2) Preliminary Master Plan; (3) Final Master Plan; (4) Construction Documentation; (5) Bidding; and (6) Services during Construction. The total fee; for the services mentioned above, are estimated at \$41,500. In addition to the service fees, there are also reimbursable expenses (mileage, printing, reproduction deliveries, and coping) that should total around \$2,700. Also, they have listed "General Terms and Conditions" that would be adopted as part of the contract.

If you have any questions concerning the contract, please let me know.

Attachments: (1) Contract & General Terms and Conditions



1230 W. Morehead St., Suite 212
Charlotte, North Carolina 28208
Phone: 704-375-1588 Fax: 704-375-3844

August 25, 2015

Mr. Richard Haynes
800 Madison Street
P.O. Box 617
Lincolnton, NC 28093-0617

RE: First Federal Park - Professional Services Proposal

Dear Mr. Haynes:

On behalf of Wirth & Associates, I want to thank you the city for this opportunity to provide the City of Lincolnton with professional landscape architectural services. Based upon our discussions, we propose the following Scope of Services for the master planning for First Federal Park.

PROJECT DESCRIPTION

The City of Lincolnton (City) wishes to employ Wirth & Associates (W&A) to provide landscape architectural services for the proposed Master Plan and Construction Design Services for the First Federal Park (the Project). The project park site is located at 201 North Poplar Street and will include a splash pad, public restrooms and ancillary park furnishings and equipment.

In association with the Scope of Services below, W&A will investigate the existing site conditions, produce preliminary master plan studies, conduct public input meetings, provide cost estimates and produce a final master plan for the park and greenway. Upon approval of the master plan by City Council, W&A will proceed with design services to include construction documentation, bidding and construction administration services. This proposal is based on an overall construction budget of \$295,000.00.

Surveying and geotechnical investigations will be provided to W&A and are not included in this design services proposal.

SCOPE OF SERVICES

Task One: Familiarization & Site Inventory

Task 1A - Base Data Assembly

The consultant team will assemble all available base data relating to the proposed site and its environs and prepare a base map for the subject property. Such data may include, but not be limited to:

1. Site Aerial Photography
2. Site Topography/Floodway Maps/NWI Wetland Maps
3. US Soil Conservation Services Maps

The consultant team will prepare all necessary composite base maps for adequate preparation of the required studies and plans for the proposed Master Plan and future planning and design activity.

Task 1B - Site Reconnaissance and Inventory

The consultant team will conduct an in-depth on-site reconnaissance of the entire site and its environs. The team will investigate both the natural and manmade influences and will, at a minimum, study the following:

Natural Influences:

1. Topography/Slopes
2. Drainage/Floodplain
3. Soils/Geology
4. Vegetation
5. Other

Manmade Influences:

1. Zoning/Permitting
2. Utilities/Infrastructure
3. Vehicular Circulation/Access
4. Adjacent Land Use
5. Visual Impact

The data gathered in this task will be synthesized into maps, drawings, and charts that will clearly and accurately depict those issues that are determined to have potential influence, either positive or negative, on the development of the site.

Task Two: Preliminary Master Plan

Task 2A -Alternative Studies

The team will produce up to two alternative studies for the site that will depict those reasonable variations in configuration and arrangement that meet the program and design criteria and are integrated with the site suitability study. These plans will illustrate, but not be limited to:

1. Vehicular Circulation
 - a. access
 - b. internal roadways
 - c. parking areas
 - d. service roads
 - e. security/emergency routes
 - f. other
2. Recreation Areas
 - a. concession facilities and/or rest rooms
 - b. passive recreation facilities:
 - walks, paths, nature trails
 - historical and cultural features
 - educational opportunities
 - other
 - c. Splash pad/playground areas
 - d. picnic areas/shelter
 - e. utility areas
 - f. maintenance/storage areas
 - g. other
3. Connection to Adjacent Walkway
 - a. alignment
 - b. connection/destination points
 - c. trail head facilities
4. Natural Areas
5. Buffers and Easements
6. Other Facilities

The work products from this task will be reviewed with City officials for approval. It is the objective that one plan, which may be one of the alternatives or a combination of various plans, will be approved for further refinement.

Task 2B- Preliminary Cost Estimates

The consultant team will prepare a preliminary cost estimates for the master plan. This estimate will include all proposed development, structures and other improvements.

Task 2C - Public Input Process

W&A will, under the auspices of the City, conduct a public input sessions for the purpose of obtaining meaningful input into the master plan's development. W&A will be responsible for actual leadership, exhibits and documentation of the meeting. The City will be responsible for setting time, location and other meeting arrangements including the meeting announcement. W&A will use group management and *Nominal Group Techniques*, to insure an orderly and productive process is established.

Task Three: Final Master Plan

W&A, utilizing input from the previous task, will prepare a detailed final master plan for the proposed development of the park. Recommendations for project phasing and a revised estimate of probable construction cost will be included in this task.

Task Four: Construction Documentation

The City will provide a site boundary and topographic survey to W&A for this Task. W&A will prepare a complete set of construction documents for the elements to be constructed for the proposed park's development. At a minimum, these documents will include:

1. Site Clearing, Demolition, and Preservation
2. Layout Plans
3. Grading Plan
4. Storm Water Drainage Design
5. Erosion/Sedimentation Control Plans (grading less than one acre)
6. Irrigation Plan
7. Electrical Plan
8. Landscape Plans
9. Site Details (includes perimeter fencing)

W&A shall submit the contract documents and technical specifications to the Client for review at 75% completion and 100% completion. W&A will incorporate the necessary revisions prior to re-submission to the Client for approval and to the appropriate review agencies for grading and building permits. Submissions to review agencies will provided by W&A, however, any associated permit fees will be the responsibility of the Client. Revisions for permitting are included herein.

Task Five: Bidding

W&A will aid in administering the bid process, prepare any necessary site related addenda, review the bids for 'equivalency' and approve any contractor requests for substitutions of site related materials.

Task Six: Services during Construction

W&A will provide site visits base on bi-weekly meeting for a 6 month construction period and as required and when requested by the Client during construction to inspect sitework installation as well as observe the progress and quality of the site construction work. W&A will provide:

- 1) Interpretation of Drawings;
- 2) Review of Shop Drawings;
- 3) Attendance at Construction Meetings;
- 4) Review of Schedule of Values and Contractor Payment Requests;
- 5) Perform Site Related Punch List Inspections.

ADDITIONAL SERVICES

Additional services not included in this proposal but available to the Client at a negotiable fee include, but are not limited to the following:

1. Boundary and topographic of existing site conditions.
2. Geotechnical Exploration
3. Permitting Fees

COMPENSATION

Based upon the services described above, W&A proposes to provide the described services for the fees noted below. All fees shall be paid on a lump sum basis unless otherwise noted.

Task One:	Familiarization/Site Inventory.....	\$ 1,250.00
Task Two:	Preliminary Master Plans.....	\$ 5,750.00
Task Three:	Final Master Plan	\$ 2,750.00
Task Four:	Construction Documentation.....	\$23,500.00
Task Five:	Bidding	\$ 2,500.00
Task Six:	Services during Construction.....	\$ 5,750.00
	TOTAL LUMP SUM FEE:.....	\$ 41,500.00

Allowances:

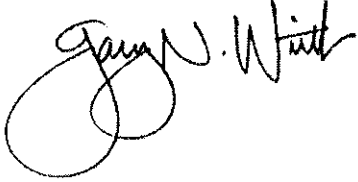
Reimbursable Expenses: \$ 2,700.00
(Mileage, Printing, Reproduction Deliveries & Copying)

W&A will bill all normal reimbursable expenses including expenses for long distance calls and fax, expense of reproductions, postage and handling of drawings and special photographs. Additional reimbursable expenses, when authorized by the Owner, will include additional renderings, models, photographs, and special consultants.

The attached general terms and conditions and rate schedule are also agreed to as part of this proposal. Billings will be made monthly based upon the percentage of completion for each task during the previous thirty days.

If this proposal meets with your understanding and approval, please sign both copies and return one for our files. A signed copy of this proposal will serve as our authorization to proceed.

Respectfully submitted,



Gary N. Wirth, PLA, ASLA
Principal

APPROVED BY:

The City of Lincolnton, NC

Date

GENERAL TERMS AND CONDITIONS

1. The Client (City of Lincolnton) shall provide Wirth & Associates (W&A) with program information regarding his requirements and objectives for the project.
2. W&A shall be entitled to rely upon the accuracy of services, information, surveys and reports supplied by others.
3. In addition to professional fees, the Client shall pay all reimbursable expenses that are defined as actual expenditures made by W&A, their employees, or professional consultants in the interest of the project, and shall include the following:

Expenses of transportation and living when traveling in connection with the project; long distance phone calls and telegrams/fax; expense of reproductions, postage and handling of drawings and specifications. Reimbursable expenses will be billed to the Client at cost plus 10%.
4. All fees and reimbursable expenses will be invoiced monthly and are payable net ten (10) days. In the event payment is not received within thirty (30) days of invoice date, the balance outstanding shall be subject to interest at the rate of 1-1/2% (percent) per month.
5. In the event payment is not made according to the terms herein set forth, W&A, at its option, may stop work on the project until payment is received and not be in default under the terms and conditions of this Agreement.
6. The Client agrees that this Agreement shall be interpreted according to the laws of the State of North Carolina, and to reimburse W&A for reasonable attorney fees it may expend in enforcing this Agreement.
7. Extra services not outlined in this scope of services, when authorized in writing by the Client, will be billed according to the attached Rate Schedule unless previously agreed otherwise.
8. The Standard of Care for all professional services performed or furnished by W&A under this Agreement will be the skill and care used by members of W&A's profession practicing under similar circumstances at the same time and the same locality. W&A makes no warranties, express or implied, under this Agreement or otherwise, in connection with W&A's services.
9. The Client shall indemnify and hold harmless W&A and all of its personnel, from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by the Client in performance of its services under this Agreement, subject to the provision in the paragraph below on Risk Allocation.

W&A shall indemnify and hold harmless the Client and its personnel, from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by the W&A in performance of its services under this Agreement, subject to the provision in the paragraph below on Risk Allocation.

The Client shall indemnify and hold harmless W&A and all of its personnel, from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising from the presence, discharge, release, or escape of asbestos, hazardous waste, or other contaminants at the site.

Sub-Consultant(s) shall indemnify and hold harmless W&A & Client, from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent they are caused by the negligent act, error, or omissions by the Sub-Consultant or any person or organization for whom the Sub-Consultant is legally liable.
10. In recognition of the relative risks, rewards and benefits of the Project to both the Client and W&A, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, W&A's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses rising out of the Agreement, from any cause or causes, shall not exceed the amount of \$250,000.00. Such causes include, but are not limited to, W&A's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

GENERAL TERMS AND CONDITIONS (Cont.)

11. All documents including calculations, computer files, drawings, and specifications prepared by W&A pursuant to this Agreement are instruments of professional service intended for the one-time use in construction of this project. They are and shall remain the property of W&A. Any reuse without written approval or adaptation by W&A is prohibited. The Client owns the documents as relates to public record law and access to those documents.
12. W&A's opinion of probable construction costs, if rendered as a service under this Agreement, is based on assumed labor costs and approximate quantities of material and equipment, and therefore is of a conditional character, W&A cannot guarantee the cost of work to be performed by others since market or bidding conditions can change at any time and changes in scope or quality of the Project may affect estimates.
13. If this Agreement provides for any construction phase services by W&A, it is understood that the Contractor, not W&A, is responsible for the construction of the project, and that W&A is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor.

WIRTH & ASSOCIATES

RATE SCHEDULE

PRINCIPAL	\$120.00 per hour
SENIOR ASSOCIATE	110.00 per hour
ASSOCIATE	95.00 per hour
DESIGN STAFF	75.00-85.00 per hour
DRAFTSMAN	65.00 per hour
CLERICAL	55.00 per hour
PRINCIPAL ENGINEER	\$130.00 per hour

ITEM #

8

CITY OF LINCOLNTON

CITY COUNCIL

John O. Gilleland, Jr., Mayor
Larry Mac Hovis, Mayor Pro-Tem
Devin Rhyne
Martin A. Eaddy
John L. Cloninger



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, CMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

MEMORANDUM

TO: Mayor and City Council Members

FROM: Jeff Emory, City Manager *JE*

SUBJECT: Route 90 Utility Customers

DATE: August 28, 2015

At the last City Council meeting a contract was adopted between the City and Lincoln County regarding utility collections for Route 90 customers. Billing will begin from the City of Lincolnton for these customers effective October 1st.

I was asked by Council to provide additional information regarding Route 90 past due accounts. I have attached to this memorandum a spreadsheet that shows you past due active and inactive accounts. As you will see, currently the past due total amount for active accounts is \$156,000.00. Should the City go back and attempt to collect three years worth of past payment, this amount is \$85,000.00. The spreadsheet gives you four examples of trying to collect this past due amount.

You will see an example of \$10.00 a month, \$15.00, \$20.00, and \$25.00. You also see the number of years it will take to collect the full amount.

Staffs recommendation is that the City add an amount of either \$20.00 or \$25.00 per month. If the bill is not paid in full including the amount added for the past due balance, service will be disconnected. If you have any questions or comments regarding this information please feel free to contact me.

Route 90 Past Due Accounts

Active Accounts	Seq	Status	Name	Total Due	Past Due	Before August 2012	3 Years Collectible	Years @ \$10 Mo.	Years @ \$15 Mo.	Years @ \$20 Mo.	Years @ \$25 Mo.
110933000	12325	A		18,224.61		13,488.92	4,735.69	39.5	26.3	19.7	15.8
8713	12375	A		4,548.80		1,733.66	2,815.14	23.5	15.6	11.7	9.4
15856	12475	A		4,956.25		1,263.43	3,692.82	30.8	20.5	15.4	12.3
31910	12500	A		187.77		-	187.77	1.6	1.0	0.8	0.6
26883	12650	A		1,418.44		-	1,418.44	11.8	7.9	5.9	4.7
11459	12675	A		7,128.89		4,970.61	2,158.28	18.0	12.0	9.0	7.2
28673	12700	A		1,769.23		-	1,769.23	14.7	9.8	7.4	5.9
5054	12725	A		11,315.64		8,479.86	2,835.78	23.6	15.8	11.8	9.5
30450	12750	A		849.17		-	849.17	7.1	4.7	3.5	2.8
27313	12800	A		1,864.27		-	1,864.27	15.5	10.4	7.8	6.2
20511	12825	A		7,803.47		1,752.65	6,050.82	50.4	33.6	25.2	20.2
2952	12850	A		4,712.58		2,502.28	2,210.30	18.4	12.3	9.2	7.4
110916000	12900	A		8,062.11		5,271.43	2,790.68	23.3	15.5	11.6	9.3
32161	12925	A		204.56		-	204.56	1.7	1.1	0.9	0.7
30170	12950	A		841.10		-	841.10	7.0	4.7	3.5	2.8
20063	12975	A		5,086.00		1,611.45	3,474.55	29.0	19.3	14.5	11.6
31175	13000	A		731.51		-	731.51	6.1	4.1	3.0	2.4
20627	13075	A		2,141.79		-	2,141.79	17.8	11.9	8.9	7.1
110919000	13100	A		5,133.12		2,965.23	2,167.89	18.1	12.0	9.0	7.2
31885	13125	A		290.56		-	290.56	2.4	1.6	1.2	1.0
16077	13175	A		2,027.55		-	2,027.55	16.9	11.3	8.4	6.8
23136	13200	A		742.64		-	742.64	6.2	4.1	3.1	2.5
31658	13300	A		337.18		-	337.18	2.8	1.9	1.4	1.1
30449	13325	A		261.24		-	261.24	2.2	1.5	1.1	0.9
28654	13350	A		184.37		-	184.37	1.5	1.0	0.8	0.6
23871	13800	A		3,675.12		-	3,675.12	30.6	20.4	15.3	12.3
110969000	14020	A		5,548.44		2,422.85	3,125.59	26.0	17.4	13.0	10.4
31886	14030	A		610.32		-	610.32	5.1	3.4	2.5	2.0
30932	14040	A		1,247.53		-	1,247.53	10.4	6.9	5.2	4.2
110971000	14070	A		19,003.81		13,024.82	5,978.99	49.8	33.2	24.9	19.9
8329	14090	A		6,433.79		3,413.63	3,020.16	25.2	16.8	12.6	10.1
15710	14110	A		11,049.31		6,419.33	4,629.98	38.6	25.7	19.3	15.4
24609	14120	A		2,324.35		-	2,324.35	19.4	12.9	9.7	7.7
30451	14150	A		791.73		-	791.73	6.6	4.4	3.3	2.6

Route 90 Past Due Accounts

20064	14160	A	4,892.93	1,319.39	3,573.54	29.8	19.9	14.9	11.9
29871	14170	A	254.46	-	254.46	2.1	1.4	1.1	0.8
27431	14200	A	1,940.65	-	1,940.65	16.2	10.8	8.1	6.5
26872	14230	A	1,524.34	-	1,524.34	12.7	8.5	6.4	5.1
23602	14280	A	1,901.08	-	1,901.08	15.8	10.6	7.9	6.3
26552	15300	A	707.23	-	707.23	5.9	3.9	2.9	2.4
31420	15350	A	251.50	-	251.50	2.1	1.4	1.0	0.8
31157	15375	A	351.56	-	351.56	2.9	2.0	1.5	1.2
32440	15425	A	64.95	-	64.95	0.5	0.4	0.3	0.2
31887	18026	A	239.48	-	239.48	2.0	1.3	1.0	0.8
31429	18032	A	64.95	-	64.95	0.5	0.4	0.3	0.2
31428	18034	A	64.95	-	64.95	0.5	0.4	0.3	0.2
16081	18075	A	2,347.21	-	2,347.21	19.6	13.0	9.8	7.8
Active Totals			156,112.54	70,639.54	85,473.00				

ACTIVE

Inactive Accounts	Seq	Status	Name	Total Past Due	Before August 2012	3 Years Collectible			
31419	12525	I		551.43	-	551.43			
26871	12600	I		3,415.31	-	3,415.31			
20513	14030	I		9,162.94	2,756.37	6,406.57			
30694	14210	I		304.71	-	304.71			
22991	14220	I		2,327.38	-	2,327.38			
22539	15275	I		1,655.17	-	1,655.17			
29132	12400	I		189.00	-	189.00			
4393	12500	I		16,881.43	12,571.49	4,309.94			
29501	12525	I		472.84	-	472.84			
29877	13125	I		182.40	-	182.40			
20513	14030	I		9,162.94	2,618.88	6,544.06			
29610	14060	I		538.80	-	538.80			
29284	15350	I		518.24	-	518.24			
Inactive Totals				45,362.59	17,946.74	27,415.85			
Grand Totals				201,475.13	88,586.28	112,888.85			

ITEM #

9

CITY OF LINCOLNTON

CITY COUNCIL

John O. Gilleland, Jr., Mayor
Larry Mac Hovis, Mayor Pro-Tem
Devin Rhyne
Martin A. Eaddy
John Les Cloninger



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, CMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

MEMORANDUM

TO: Mayor and City Council Members

FROM: Jeff Emory, City Manager *J E*

SUBJECT: Commercial/Industrial Recruitment

DATE: August 28, 2015

The City has discussed in the past the importance of a centralized recruitment strategy for industrial and commercial development within the city limits. We are all aware that we currently use the services of LEDA to help with this effort throughout the city, and the City has two appointments to the LEDA Board of Directors. As City Manager I service as an Ex-Officio member.

We also work with recruitment officials from Electricities on various projects. We are actually dealing with them right now on a commercial project in the City.

I am well aware that while working with LEDA and groups such as Electricities is useful, we also want to devote staff time to this important effort. I have been speaking with Vicki and Steve Peeler in particular about various strategies the City can develop in our efforts, particularly for a large scale water user. We will discuss this at our September 3rd Council meeting. If you have any questions or comments please feel free to contact me.

ITEM #

10

September 2015 Council Meeting

Executive Summary

July 2015 Year-To-Date

Comparative for Budgetary Purposes - Prior to Closing 2015 Fiscal Year

General Fund		15-16		% of Budget	14-15	Difference
Fund 10	Revenues	387,764.22	*	3.29%	372,556.09	15,208.13 *
	Expenses	867,856.93	**	9.69%	897,667.57	(29,810.64) **
	Difference	(480,092.71)			(525,111.48)	45,018.77
Water & Sewer Fund						
Fund 61	Revenues	737,958.88	***	8.01%	767,977.52	(30,018.64) ***
	Expenses	337,987.75	****	7.89%	225,280.51	112,707.24 ****
	Difference	399,971.13			542,697.01	(142,725.88)
Electric Fund						
Fund 63	Revenues	582,984.55	*****	7.60%	615,741.80	(32,757.25) *****
	Expenses	70,886.03	*****	3.62%	61,402.07	9,483.96 *****
	Difference	512,098.52			554,339.73	(42,241.21)
Overtime	80+ hours	21,543.55			19,693.46	1,850.09

* Sales Tax up \$19,000.

** Health Insurance up \$30,000.

*** Water & Sewer revenue down due to Mohican closing.

**** Bad debt expense \$19,232 posted in July vs. in August last year.
\$83,215 for cleaning water tank done in July vs. August last year.

***** Sales Tax due to State no longer a budget line item. Taxes collected are placed in Due To account and are given directly to the State. This was \$36,649 in 2014-15 for July.

***** Health Insurance up \$4,600. Meter reader position moved from W/S to Electric \$3,200.

CLOSED

SESSION