

A G E N D A

LINCOLNTON CITY COUNCIL

January 7, 2016

7:00 p.m.

Council Chambers

City Hall

**FOR YOUR CONVENIENCE A COPY
OF TONIGHT'S AGENDA
IS AVAILABLE, LOCATED TO THE
RIGHT OF THE ENTRANCE TO THE
COUNCIL CHAMBERS**

**ANYONE WISHING TO SPEAK
DURING THE PUBLIC COMMENT
PORTION OF THE AGENDA
PLEASE SEE THE CITY CLERK
PRIOR TO THE MEETING TO SIGN
UP**

**NON-AGENDA ITEMS WILL BE
DISCUSSED AND SPEAKERS WILL
BE LIMITED TO THREE (3)
MINUTES**

**A COPY OF THE RULES FOR PUBLIC
COMMENT ARE AVAILABLE AT THE CITY
CLERK'S DESK**

**THANK YOU FOR ATTENDING
OUR MEETING
AND FOR YOUR INTEREST
IN THE CITY OF LINCOLNTON**

A G E N D A

LINCOLNTON CITY COUNCIL

January 7, 2016

7:00 p.m.

CALL TO ORDER -- Mayor Ed Hatley

PLEDGE OF ALLEGIANCE

1. Approval of REGULAR AGENDA

2. Approval of CONSENT AGENDA

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

3. Approval of December 2015 Minutes: Swearing In Ceremony and Regular Meeting

4. Calls to Public Hearing for the February 4th Agenda:

- **ZTA-1-2016-** Application from the Lincolnnton Planning Department requesting an amendment to the Unified Development Ordinance. The proposed amendment would amend Sections 153.170 - 153.172 in regards to signs permitted in the Central Business (CB) and Central Business Transitional (CBT) Districts.
- **CUP-1-2016-** Application from Thomas H. Johnson, Jr., representing Skyway towers, requesting a conditional use permit to construct a 195 foot tall telecommunications tower in the GB District. The subject property is located on the south side of Jackson Drive approximately 500 feet west of the intersection Jackson Drive and Lithia Inn Road. (133 Jackson Drive, Parcel ID 52159).

REGULAR AGENDA:

PUBLIC HEARING

- 5. ZTA -2-2015 – Application from Shasta Steele requesting the rezoning of 0.45 acres of land from residential-Office (R-O) District to Central Business (CB) District. The subject property is located at the southwest corner of South Cedar Street and East Water Street (202 South Cedar Street, Parcel ID 58825)**

Laura Elam, Planning Director

RESOLUTIONS

(R-01-16)

- 6. Resolution honoring Wastewater Treatment Plant Operator Terry Hill for thirty-nine (+) years of service to the City of Lincolnton**

Mayor Hatley

(R-02-16)

- 7. Resolution of support to submit grant applications for the following; (a) Timken for \$ 100,000
(b) Carolina Panthers for \$ 1,000 – NFL Flag Football Grant
(NOTE: No matching funds are required for either of these grants)**

Ritchie Haynes, Recreation Director

APPOINTMENTS

(APPT-01-16)

- 8. Consideration of applicants to fill one (1) vacancy to the ABC Board - *Four applications were received, they are as follows:***
- **Emily Allran Robinson**
 - **Suzanne Peeler**
 - **Larry Mac Hovis**
 - **LD “Bud” Warlick**

Mayor Hatley

(APPT-02-2016)

- 9. Consideration of applicants to fill one (1) vacancy to the Lincolnton Planning Board – *Three applications were received, they are as follows:***
- **Jamal Farley**
 - **Bo King**
 - **Tommy Huskey**

Mayor Hatley

(APPT-03-2016)

- 10. Consideration of applicant for one (1) vacancy to the Recreation Commission - *One application was received as follows:***
- **Mark Lackey**

Mayor Hatley

AGENDA

January 7, 2016

Page 3

POLICY

(P-01-16)

- 11. Consideration of amendment to the Industrial Development Incentive Grant Program (*Originally adopted by City Council in 1999 – amended in 2005 and again 2008*)**

Jeff Emory, City Manager

OTHER BUSINESS

- 12. Consideration of approval of a design and cost estimate for First Federal Park (*NOTE: The contract was approved by Council on 9-03-15 not to exceed \$ 295,000*)**

Gary Wirth, Wirth & Associates

- 13. Discussion regarding proposed Science Center for students and families of all ages that could potentially be located in Lincolnton**

**Mr. Edward McFadden
STEM Career Path Project Inc.**

- 14. Monthly Financial/ Overtime Report**

Jeff Emory, City Manager

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning Non-Agenda items.

You must sign in with the City Clerk to be eligible to speak

NEWS MEDIA

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR

AGENDA

ITEM #

2

APPROVAL

OF

CONSENT

AGENDA

ITEM #

3

ORGANIZATIONAL MEETING - DECEMBER 3, 2015

The Mayor and City Council met on Thursday, December 3, 2015 at 6:30 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnnton. Council members present were:

RHYNE CLONINGER EADDY HOVIS

Mayor Gilleland called the meeting to order and called on Boy Scout Pack 75 to lead the Pledge of Allegiance.

OATH OF OFFICE:

Mayor Gilleland then called on City Clerk Donna Flowers to administer the Oath of Office to the newly elected officials. The City Clerk administered the Oath to Mayor Elect Ed Hatley as his wife Cindy and grandchildren held the bible. *NOTE:* Mayor Gilleland did not seek re-election. Mr. Hatley defeated Brandon Sigmon in the general election to win the mayoral seat.

Councilman Cloninger, his wife and daughter-in-law came forward and the City Clerk administered the oath of office. *NOTE:* Incumbent Councilman Cloninger defeated Larry Houser in the primary held in September. The Councilman Cloninger defeated Gene Poinsett in the general election to maintain his seat in Ward II.

Mr. Roby Jetton and his wife Linda, daughter Kathy, grandson Joey and Uncle Bob Jetton came forward and the City Clerk administered the oath of office as his family held the bible. *NOTE:* Mr. Jetton defeated Councilman Hovis (who served 5 consecutive terms for a total of twenty years) to take representation of Ward IV of the City of Lincolnnton.

COMMENTS FROM NEWLY ELECTED OFFICIALS:

Mayor Hatley "I want to thank the people of Lincolnnton for having enough trust and faith in me to elect me Mayor of Lincolnnton. I would mostly like to thank my family for being here this evening and for helping without them it wouldn't be worth living. I promise to you as Mayor, I will not make everyone happy, I don't intend to but I will make decisions that I feel are best for the City, and once again thank you."

Mayor Hatley called on Councilman Cloninger for comments. Councilman Cloninger said, "I am starting my seventeenth year as a Councilmember and I hope to do everything that I can to provide cost effective services for all of our citizens which will protect and improve the quality of all our lives."

The Mayor then called on Councilman Jetton for comments. Councilman Jetton said, "I don't make a lot of promises but I do promise you this; I will give this City that I loved

ORGANIZATIONAL MEETING - DECEMBER 3, 2015

and have lived in for the past seventy-three years everything I have got for the next four years to keep you safe, keep this City clean and to make it prosperous. This I will promise you the citizens of Lincolnton. Thank you."

PRESENTATION TO OUTGOING ELECTED OFFICIALS:

Mayor Hatley called former Mayor John Gilleland forward for a presentation. He presented Mayor Gilleland his framed gavel used during his tenure as Mayor. He also presented him a plaque which read as follows: Presented to Mayor John O. Gilleland, Jr. for being a great ambassador providing excellent services to the City and its citizens from 2009 to 2015. A rocking chair engraved with the City Seal and personalization was also given to each outgoing elected official.

Mayor Hatley thanked Mr. Gilleland for his service to the City. He said the City has prospered under his six years of leadership and he hopes he will serve the City

Mr. Gilleland said, "I want to thank Mayor Hatley. I graduated from college in 1982 and that was the beginning of the recession and Mayor Hatley was the man who hired me giving me my first job with the school system." "I want to thank my family for the six years I served the City and thank you for being there with me for those years. I thank God for the opportunity to serve the citizens of Lincolnton, it's a great City with great people, and I thank all of you for that opportunity."

Mayor Hatley then presented Councilman Larry Mac Hovis with a plaque recognizing and honoring him for his twenty years of service to the City and its citizens. Councilman Hovis said, "I am not giving up, if he doesn't do a good job I am going to go out my backdoor and let him know." "I want to thank the City Manager and the Department Heads for making this City what it is today."

Mayor Hatley concluded acknowledging Councilman Hovis' twenty-five years with the Lincolnton Fire Department and his twenty years as a Councilmember, thanking him for spending a great part of his life serving the citizens of Lincolnton.

MAYOR'S APPOINTMENTS:

Mayor Hatley suggested the following appointments:

ABC Board – (1) appointment - Councilman **CLONINGER**

Lincolnton Housing Authority – (1) appointment –

Mayor **HATLEY**

Centralina Council of Governments (COG)

(2) appointments – a **Delegate to the Executive Committee**

Councilman **RHYNE**

Alternate: Mayor **HATLEY**

Lincolnton-Lincoln County Airport Authority - (1) appointment

Councilman **EADDY**

ORGANIZATIONAL MEETING - DECEMBER 3, 2015

Library Board – (1) appointment - Councilman **CLONINGER**

Lincoln Cultural Center – (1) appointment
Councilman **RHYNE**

Recreation Commission - (1) appointment
Councilman **RHYNE**

N.C. Municipal Power Agency (NCMPA 1) – (3) appointments

(1) One Delegate - Director of PW&U, Steve **PEELER**

(2) Two Alternate Delegates - Mayor **HATLEY**
- **CITY MANAGER**

DDA Appointment – (1) appointment - **JETTON**

LEDA – (Lincoln Economic Development Association) –

(1) appointment - MAYOR **HATLEY**

Chamber of Commerce Board of Directors - (1) Mayor **HATLEY**

Transportation Advisory Committee - (1) **EADDY**

Councilman Cloninger made the motion unanimously approved the above noted appointments.

CITY COUNCIL'S APPOINTMENTS:

Nominations for and Election of Mayor Pro Tempore: Councilman Jetton nominated Councilman Rhyne to serve as Mayor Pro-Tem. Councilman Cloninger nominated Dr. Martin Eaddy to serve as Mayor Pro-Tem. Mayor Hatley acknowledged both nominations noting Robert Rules of Order states that voting is done in reverse order, the City Clerk confirmed.

Councilman Cloninger made the motion to close nominations. Mayor Hatley called for the vote on Councilman Eaddy's nomination, Councilmen Cloninger and Eaddy voted in favor, Councilmen Jetton and Rhyne voted no. Mayor Hatley broke the tie by voting in favor of Councilman Eaddy for Mayor Pro-Tem.

Appointment of City Attorney: Councilman Eaddy made the motion unanimously approved to appoint T.J. Wilson as City Attorney.

Parliamentary Procedures: Councilman Rhyne made the motion unanimously approved to adopt the abbreviated version of Roberts Rules of Order as a guide to conduct City Council meetings.

Councilman Eaddy suggested moving the July meeting back to the last week of June in hopes to allow more time for the budget public hearing. After some discussion Thursday June 30th was not a good date for all Council members. Councilman Rhyne made the motion unanimously approved Resolution (R-13-15) to adopt the **2016**

ORGANIZATIONAL MEETING - DECEMBER 3, 2015

Calendar of Regular meetings of the Lincolnton City Council in accordance with the City Charter as follows;

WHEREAS, Chapter 143, Article 33 B of the General Statutes of North Carolina (The Open Meeting Law) requires in effect if a public body holds a meeting at any time, it shall give public notice of the time and place of that meeting as provided in GS 143-318.8;

WHEREAS, one of the methods of giving such public notice is to advertise in a newspaper with a circulation in and around the City of Lincolnton; and

WHEREAS, the City Council desires to notify all citizens and residents of the City of Lincolnton of their regular meeting date and time.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lincolnton that the regular meeting of the City Council shall be held the first Thursday of each month at 7:00 p.m. in the Council Chambers of the Lincolnton City Hall, located at 114 W. Sycamore Street, on the following dates and times:

January 7	May 5	September 1
February 4	June 2	October 6
March 3	July 7	November 3
April 7	August 4	December 1

All of these being held in 2016. The City Council meeting in Regular Session on December 3, 2015 established these dates and time and ordered this resolution be published one time in the Lincoln Times-News at least fifteen days prior to January 7, 2016 meeting. The City Council further ordered a copy of this resolution be posted on the bulletin boards located on the first and second floors of the City Hall, located at 114 W. Sycamore Street. The purpose of this advertisement and the posting of this notice acknowledges the requirement as described in Chapter 143, Article 33 B of the General Statutes of North Carolina.

Adopted this 3rd day of December, 2015.

Having no other business for the Organizational Meeting of the Lincolnton City Council, Mayor Hatley called for a ***Recess until 7:00 p.m.***

DONNA C. FLOWERS, MMC
CITY CLERK

ED HATLEY
MAYOR

REGULAR MEETING - DECEMBER 3, 2015

Mayor Hatley reconvened beginning the regular meeting of the Lincolnton City Council at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton NC. All Council members were in attendance as follows:

RHYNE CLONINGER EADDY JETTON

Councilman Cloninger made the motion unanimously approved the *REGULAR AGENDA*.

Councilman Eaddy made the motion unanimously approved the *CONSENT AGENDA* as follows:

- Approved Minutes from October 1, 2015 and November 5, 2015 Meeting
- Approved Banking Resolution (R-14-15)– Declaring Newly Elected City Officials
- Approved a Call to Public Hearing for the January 7th, 2016 meeting:
ZMA-2-2015 – Application from Shasta Steele requesting the rezoning of 0.45 acres of land from residential-Office (R-O) District to Central Business (CB) District. The subject property is located at the southwest corner of South Cedar Street and East Water Street (202 South Cedar Street, parcel ID 58825)

REGULAR AGENDA:

PRESENTATION TO SERGEANT DENNIS HARRIS RECOGNIZING THE RECEIPT OF HIS CRIMINAL INVESTIGATIONS CERTIFICATE FROM THE NORTH CAROLINA JUSTICE ACADEMY:

Mayor Hatley called on Chief of Police Rodney Jordan to come forward and recognize Sgt Dennis Harris. The Chief said, “Dennis Harris is going to be receiving his Criminal Investigations Certificate and this certification is extremely hard to come by and he is only the third individual within the LPD to receive this certificate. It requires 500 credit hours from the NC Justice Academy and must be completed within a five year timeframe. Sgt Harris is a twenty-one year law enforcement officer with twelve and a half of those years with the City of Lincolnton. He has worked really hard to get this certification.” Chief Jordan said he is very proud of his department and is excited to showcase these two accomplishments tonight.

Mayor Hatley, on behalf of the City Council, congratulated Sgt Harris and thanked him for his hard work in achieving this accomplishment.

REGULAR MEETING - DECEMBER 3, 2015

PRESENTATION TO LPD OFFICER DAVID MOCANU FOR RECEIPT OF HIS ADVANCED LAW ENFORCEMENT CERTIFICATION FROM THE NORTH CAROLINA TRAINING AND STANDARDS DIVISION:

Chief of Police Rodney Jordan then called Officer David Macanu forward to be recognized for receiving his Advanced Law Enforcement Certificate. Chief Jordan said, "Just to give you an idea of how hard this certificate is to obtain, if you have no degree or college education an officer can apply for the advanced certificate once they obtain an intermediate certificate and accumulates forty-eight educational training points, (one training point for every twenty hours in the classroom) which equates to 960 training hours of educational experience or twelve years of experience in law enforcement. Mandated courses that are required each year for in service training are not applicable towards earning this certificate. David has eighteen years of law enforcement experience, nine of those years are with the City of Lincolnton."

Chief Jordan concluded saying, "This certificate is the highest level of certification that an officer can receive and we are extremely proud of David as well. He has also just recently been promoted to Sgt within our department. These two individuals are committed to setting high standards within our department in training, education and professionalism."

Mayor Hatley, on behalf of the City Council and the City of Lincolnton, congratulated Officer Macanu and thanked him for his hard work.

PRESENTATION OF THE AUDIT REPORT FOR THE 2015 FISCAL YEAR:

Phil Church, Lowdermilk Church & Company, L.L.P., reviewed the summary of the City's audit report for the year ending June 30, 2015. He reviewed the significant audit findings noting that the City's financial statement disclosures are neutral, consistent and clear. Mr. Church noted balances for the General Fund, available fund balance one including Powell Bill funds and one excluding those funds. He reviewed the Water and Sewer Fund balance, the Electric Fund balance, the component unit (Lincolnton Tourism Development Authority balance) and the cash and investment balances. He reiterated that the Local Government Commission minimum recommended general fund balance should be at least 8% of general fund expenditures at the end of the fiscal year, and our balance was 41.07% including Powell Bill Funds and 33.15% without Powell Bill funds which is well above the minimum required balance.

Mr. Church concluded giving the City a clean opinion. He thanked management and staff for their cooperation and assistance throughout the audit process. Councilman Rhyne made the motion unanimously approved to accept the audit as presented.

REGULAR MEETING - DECEMBER 3, 2015

CONSIDERATION OF PAY ADJUSTMENT PROPOSAL FOR CITY EMPLOYEES:

Jeff Emory, City Manager, requested that Council consider a mid year pay increase for all City employees. He recommended a 1.5% cost of living adjustment (COLA) and a 2.5% step adjustment for all employee with at least five years of service. This would add a five year step to our current tenure/longevity plan.

Jeff said while it has not been common practice to implement a mid year adjustment, other agencies do it all the time. He noted the County did it last year or the year before for their employees. He felt with the recent positive fiscal year end report and other identified savings in the general fund, water & sewer and electric fund (of \$448,500) providing an increase to the employees is now possible. The total cost for both of these increases equate to \$ 120,000.

Councilman Eaddy asked for clarification that the monies would not come from the savings to the healthcare plan. The City Manager said they would not, other savings had been identified to implement the proposed increase and it would be spread across three funds.

This item generated much discussion. Councilman Rhyne said, "I feel the citizens deserve a tax rate decrease, or we somehow need to let them know that we have not forgot them. I would be in favor of giving the employees the increase knowing that we are going to give back to the citizens as well." Councilman Eaddy said he feels this is a great discussion for our retreat in March since the tax rate cannot be adjusted according to state statute until the beginning of each fiscal year.

Councilman Rhyne also questioned if the 1.5% cost of living would be extended to the City Manager, as per his contract he is to be evaluated every November or December of each year, and he was evaluated last month and no increase was given. Councilman Eaddy said he felt it would take a separate vote to give Mr. Emory the cost of living increase of 1.5%.

Councilman Rhyne made the motion unanimously approved to amend the budget and provide a pay increase of 1.5% cost of living adjustment to all City employees with the exception of the City Manager as per his contract.

Councilman Eaddy made the motion unanimously approved to begin the five year increment for tenure/longevity pay to all employees with five years of service or more, including thirty and thirty-five year increments as well as a five year increment.

Mayor Hatley then asked if Council would like to address the City Manager's cost of living increase. Councilman Eaddy made the motion to include the City

REGULAR MEETING - DECEMBER 3, 2015

Manager in the 1.5% cost of living increase, just as we have all other employees. Councilman Cloninger asked if Jeff would get the 2.5% step increase as well, Council agreed he would be included as that was a step adjustment for anyone with five or more years of service.

Councilmen Eaddy and Cloninger voted in favor of the City Manager receiving the cost of living increase and Councilmen Rhyne and Jetton voted no. Mayor Hatley broke the tie saying he felt it was consistent with all other employees and consistency was important when talking about all employees. The motion passed by a three to two vote.

RESOLUTION OF SUPPORT TO ALLOW THE LINCOLNTON POLICE DEPARTMENT TO APPLY FOR A TECHNOLOGY GRANT THROUGH THE NC GOVERNOR'S CRIME COMMISSION FOR \$ 200,000 TO NORTH CAROLINA LAW ENFORCEMENT:

(NOTE: No match is required but should the City receive the grant software maintenance could increase annually)

(R-14-15)

Chief of Police Rodney Jordan, as a Department Head took a moment to thank Council for the action just taken regarding the employees pay increase. He said he feels it is a step in the right direction and he appreciates what they have done.

Chief Jordan said, "For some time we have been looking to move our records management system to the Sunguard OSSI system to link with the County's system and Sheriff's Department to better serve our citizens. He requested that Council adopt a resolution of support to allow him to submit a grant application to the NC Governor's Crime Commission. The grant would be for \$ 200,000 and if awarded the City would utilize the money to upgrade our records management system to be compatible with Lincoln County Communications Center. The upgrade would cost about \$ 130,000 to \$ 150,000 for the software, maintenance and training. The maintenance cost is around \$ 10,800. The grant would pay for the first two years of maintenance and the communications center's 911 funds could pay up to \$ 2,000 or \$ 2,500 of the maintenance for all remaining years, leaving the City to pay about \$ 8,500 per year after three years. The Chief said currently the City is paying around \$ 3,000 per year for maintenance on our existing system. Using this figure after year two it would increase that number by a little more than \$ 5,000 per year. He said the City's capabilities with the news software would be much greater than with the existing software. He concluded recommending that Council approve the resolution as submitted.

Councilman Cloninger made the motion unanimously approved to adopt the resolution as recommended by Chief Jordan.

REGULAR MEETING - DECEMBER 3, 2015

CONSIDERATION OF CONTRACT BETWEEN THE CITY AND LOWDERMILK, CHURCH & CO., L.L.P. TO PERFORM THE 2015-16 AUDIT (\$35,300):

(C-21-15)

Jeff Emory, City Manager told Council that based on the recommendation of Finance Director Steve Zickefoose, Council consider awarding the audit contract for the 2015-16 fiscal year to Lowdermilk Church & Company in the amount of \$ 35,300.00. Per a memo from Mr. Zickefoose this amount reflects no increase in price and includes the printing of 50 audit reports, which were previously paid separately. Steve said audits are also completed for grant fund spending that exceeds the \$ 500k threshold, such as Powell Bill funds and CMAQ (Rail-Trail) funds at no additional cost. Steve also noted that Lowdermilk, Church and Company also perform the audit for the ABC Board and the Lincolnton Tourism Development Authority.

Steve said he and City staff are very pleased with the expertise and professionalism of the staff of Lowdermilk, Church and Company as they are always available to address any questions that may arise throughout the year. He concluded recommending approval by Council.

Councilman Eaddy made the motion unanimously approved to enter into the contract in the amount of \$ 35,300 with Lowdermilk Church and Co, for fiscal year 2015-16 as recommended by the Finance Director

RE-APPOINTMENTS:

(APPT-06-15)

Mayor Hatley called on City Clerk Donna Flowers to review the various re-appointments that would need to be considered by Council. They were as follows:

FIREMAN'S RELIEF FUND BOARD	- Fred Jarrett
PLANNING BOARD	- Jerry Hoffman
RECREATION COMMISSION	- Eric Radebaugh
TOURISM DEVELOPMENT AUTHORITY	- Cindy Koehler

The City Clerk noted that these individuals were appointed to fill an unexpired term and in accordance with City Policy they are eligible to begin their first three year term if Council so chooses.

Councilman Rhyne made the motion unanimously approved that the above stated begin serving a first 3 year term in January 2016 through December 2018.

REGULAR MEETING - DECEMBER 3, 2015

Councilman Rhyne's motion included the following to begin serving a second 3 year term January 2016 through December 2018

ABC BOARD	- Mike Owen, Chair
AIRPORT AUTHORITY	- Leon Harmon
PLANNING BOARD	- Kathryn Yarbrow
RECREATION	- Chris Brogden

The City Clerk was directed to notify these individuals of their re-appointments stating the term length for each appointee.

NEW APPOINTMENTS:

The City Clerk told Council that the recent ad for vacancies to various City boards or commissions did not produce any applicants within the specified advertising period, therefore she has re-advertised these vacancies and should have these appointments on the January 7th 2016 agenda. The vacancies advertised were as follows: ABC Board (1 vacancy) Planning Board (1 vacancy) and Recreation Commission (1 vacancy).

CONSIDERATION OF AMENDING THE BY-LAWS FOR THE LINCOLNTON TOURISM DEVELOPMENT AUTHORITY – (THE HOTEL/MOTEL APPOINTMENTS WOULD FOLLOW THE POSITION RATHER THAN THE APPOINTEE, AND AMEND LANGUAGE TO ADD A THIRD HOTEL REPRESENTATIVE):

Donna Flowers, City Clerk, presented a draft amendment to the LTDA By-Laws for Councils consideration. She explained that this amendment would change language to allow the position of Manager or Assistant Manager for each Hotel/Motel inside the City limits to be a member of the LTDA. Currently the by-laws state that a "person" from the Hotel/Motel industry be appointed. Problems with changes in management and or positions within area hotels have created a "revolving door" for appointees, which then caused the LTDA to not have a quorum for some of their meetings. Mrs. Flowers said changing the language to state that each Hotel Manager or Assistant Manager would bring consistency in membership. Mayor Hatley had also suggested while amending the by-laws that Council consider changing the number of member, currently at five, to a six member board with three (3) representatives from each hotel in Lincolnton. He felt this would give all hotels fair representation on the LTDA.

Councilman Eaddy made the motion unanimously approved to amend the by-laws as recommended. The Manager or Assistant Manager of each hotel will be notified by the City Clerk that they are now members of the LTDA with this change to the by-laws. The Manager or Assistant Manager will serve, one for Days Inn, one for Comfort Inn and one for Hampton Inn.

REGULAR MEETING - DECEMBER 3, 2015

MONTHLY FINANCIAL UPDATE / OVERTIME REPORT:

Jeff Emory, City Manager gave the following financial update to Mayor and City Council:

		15-16	% of Budget	14-15	Difference	
General Fund						
Fund 10	Revenues	4,763,490.23	(1) 40.46%	4,384,803.64	378,686.59	(1)
	Expenses	3,768,723.42	(2) 37.49%	3,521,693.06	247,030.36	(2)
	Difference	994,766.81		863,110.58	131,656.23	
Water & Sewer Fund						
Fund 61	Revenues	3,063,428.18	(3) 33.24%	3,078,616.99	(15,188.81)	(3)
	Expenses	1,465,095.11	(4) 23.09%	1,550,459.88	(85,364.77)	(4)
	Difference	1,598,333.07		1,528,157.11	70,175.96	
Electric Fund						
Fund 63	Revenues	2,903,371.58	(5) 37.50%	2,806,439.25	96,932.33	(5)
	Expenses	2,193,215.61	(6) 33.78%	2,342,240.02	(149,024.41)	(6)
	Difference	710,155.97		464,199.23	245,956.74	
Overtime	80+ hours	93,443.63		114,032.66	(20,589.03)	

- (1) Tax collections up \$85,000. Sales tax up \$19,000. Received bank loan for vehicles \$175,000.
- (2) Salaries and Benefits up \$97,000 due to health insurance. Purchased police cars \$150,000.
- (3) Water & Sewer revenues up \$180,000. Late Fees up \$7,000. GovDeals sales up \$5,000. Miscellaneous revenue down (\$216,000). We had received FEMA and Insurance claim payments for \$216,000 in 2014.
- (4) Salaries and Benefits up \$65,000 due to filling vacant positions and health insurance. Inventory transfer up \$31,000. Capital expense down (\$22,000). Debt Service down (\$161,000).
- (5) Electric sales up \$270,000. Sales tax no longer a budget line (\$179,000.)
- (6) Sales tax due to State no longer a budget line. Taxes collected and given directly to State. (\$99,000).

UPDATE ON HEALTHCARE:

Jeff Emory, City Manager, told Council that he has received information that the City can join the State Health Plan effective February 1st, 2016. This move from NC League of Municipalities for health coverage only would result in a substantial savings to the City in health insurance premiums. With this notification of acceptance this leaves the employees spouses uncovered for a one month period until the City joins the State Health Plan. The State Health Plan would offer employees the option, at their cost, to cover their spouse where our current MedCost plan through the NCLM would not based on Council action in this fiscal years budget.

The City Manager recommended that Council consider paying for spousal coverage for the one month period, through February 1st. The when the City

REGULAR MEETING - DECEMBER 3, 2015

switches plans the employee can determine whether they would like to cover their spouse on the State Health Plan or seek insurance through another source for their spouse. Spousal coverage will no longer be paid by the City effective February 1st but dental coverage will continue to be provided to the employee and family members through the NC League of Municipalities.

Councilman Rhyne made the motion unanimously approved to continue paying spousal coverage until February 1st, 2016 at a cost of \$ 26,000 for the month of January.

CONSIDERATION OF POTENTIAL DATES FOR THE 2016 PLANNING RETREAT March 4 & 5 or March 11 & 12:

Jeff Emory, City Manager told Council that traditionally budget retreat is held around the first of March to begin preparing the upcoming fiscal year budget. Jeff would like to hold a similar retreat again this year where department heads present their budget requests and he presents capital items and other items as directed by Council.

The City Manager proposed March 4th and 5th or March 11th and 12th for Council to consider. After some discussion, City Council due to conflicting schedules, chose to hold the 2016 retreat on Friday March 4th from 7 am to 7 pm in the Council Chambers of City Hall. The retreat would be completed in one day rather than two. This decision was made by consensus of City Council.

Councilman Eaddy said he would like to ask staff to examine several things prior to the retreat, so information could be brought to Council at the retreat. He said due to good budgeting we have some one time money coming in and he would like to see it used for the betterment of Lincolnton. Those items were;

- (1) Creating a future of Lincolnton Investment Program, using a \$100,000 or \$ 150,000 establishing a low interest loan program, incentives for businesses on Flint, Water or Sycamore Streets including the courtsquare to support businesses to come in compliance with building code issues, to assist retail, restaurants and residential. Outside of that area focus on retail and restaurants then hopefully grow that fund. Main concern is the cost of rehabbing those buildings on Main Street in downtown.
- (2) Take a look at how to improve customer service through communications (twitter and facebook) Consider reallocating the switchboard/receptionist position at City Hall, he feels the citizens deserve this customer service at City Hall, tax payers deserve to have a voice when they call.
- (3) How many trash cans do we pick up that don't pay property taxes, don't get tied up in rental properties, he said, " I just want to know what that number is."

Councilman Rhyne came on the board six years ago and the City received a million dollar windfall from the sale of the ABC Store and discussions began

REGULAR MEETING - DECEMBER 3, 2015

about building a Police Department. He requested that we revisit that idea at planning for a new Police Department and have that item on the agenda for retreat.

Mayor Hatley said he would like to discuss the Hog Happenin event as he has questions for any event that has a negative cash flow. He encouraged Council members to contact the City Manager if they have other ideas or concerns that they would like to see addressed.

Councilman Rhyne also said he would like to have the work books for retreat provided at least one week prior to the day of retreat so Council can review the departmental information ahead of time so they can be familiar with the requests and department heads may not have to spend so much time on their presentations.

INFORMATION REGARDING TRAINING FOR NEWLY ELECTED OFFICIALS AND CURRENT ELECTED OFFICIALS:

The City Manager told Council about upcoming training opportunities for newly elected officials and veteran elected officials. He said the School of Government will hold a "Orientation for New Mayors" December 9th in Asheville and he and Mayor Hatley are currently registered to attend.

Another opportunity for training would be the "Essentials of Municipal Government" which is a 2 day program also sponsored by the School of Government that will be held in Hickory on January 8th and 9th, 2016. Currently Mayor Hatley, Councilman Jetton, the City Manager and City Clerk are registered to attend. All elected officials are encouraged but not required to attend. Newly elected officials will receive their required two (2) clock hours of Ethics Training while attending this two day session.

PUBLIC COMMENT:

Mayor Hatley called for those signed to speak under the public comment section of the agenda, reminding them that speakers would be limited to three (3) minutes to address their concerns regarding non-agenda items. He said he plans to be consistent with the policy allowing only three minutes and he asked that speakers be mindful of that when addressing Council.

Mr. Alan Hoyle spoke, beginning with a prayer, then he encouraged Council to take care of the City's Police and Fire personnel as they

REGULAR MEETING - DECEMBER 3, 2015

NEWS MEDIA:

Mr. Phil Perry of the Lincoln Times News asked Council to confirm when the pay increase would become effective for employees and the City Manager. The City Manager said the first pay period in January.

ADJOURNMENT:

Councilman Cloninger made the motion unanimously approved to adjourn the meeting.

**DONNA C. FLOWERS, MMC
CITY CLERK**

**ED HATLEY
MAYOR**

ITEM #

4

Donna Flowers

From: Mark Carpenter
Sent: Monday, December 28, 2015 2:29 PM
To: Donna Flowers; Daphne Ingram
Cc: Laura Elam
Subject: Calls to Public Hearing for January City Council Meeting

I have received the following items that need to be called to public hearing for the January 2016 City Council Meeting:

- ZTA-1-2016- Application from the Lincolnton Planning Department requesting an amendment to the Unified Development Ordinance. The proposed amendment would amend Sections 153.170 - 153.172 in regards to signs permitted in the Central Business (CB) and Central Business Transitional (CBT) Districts.
- CUP-1-2016- Application from Thomas H. Johnson, Jr., representing Skyway towers, requesting a conditional use permit to construct a 195 foot tall telecommunications tower in the GB District. The subject property is located on the south side of Jackson Drive approximately 500 feet west of the intersection Jackson Drive and Lithia Inn Road. (133 Jackson Drive, Parcel ID 52159).

The deadline is today at 5:00 p.m. In the event I receive anymore, I will forward these on Tuesday Morning

Thanks

Mark A. Carpenter
Zoning Administrator
City of Lincolnton
P.O. Box 617
Lincolnton, NC 28092
704-736-8930

ITEM #

5

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

THROUGH: Jeff Emory, City Manager

SUBJECT: Rezoning application from Shasta Steele requesting rezoning of 0.45 acres located at 202 South Cedar Street from Residential – Office to Central Business (ZMA -2-2015)

DATE: January 7, 2015

SITE AND AREA DESCRIPTION

The property requested for rezoning is a 0.45 acre site located at the southwest corner of South Cedar Street and East Water Street. The property was formerly used as offices for Rutherford Electric. The applicant is requesting it be rezoned from the Residential-Office (R-O) district to the Central Business (CB) district.

The primary purpose of the rezoning is to allow for more permitted uses such as retail. The property has an office building located on it with adequate parking for additional permitted uses.

Zoning surrounding the site is a mixture of R-O, CB, and CBT districts. Land uses surrounding the site are the U.S. Post Office to the north, Fifth Third Bank to the northeast, vacant warehousing to the east, CSX Railroad to the south and a newly constructed parking lot for First Federal Savings Bank to the west.

COMPLIANCE WITH THE LAND USE PLAN

The Lincolnnton Land Use Plan includes the property in the Central Business planning area. The rezoning of the property to the Central Business (CB) district would be in compliance with the Land Use Plan.

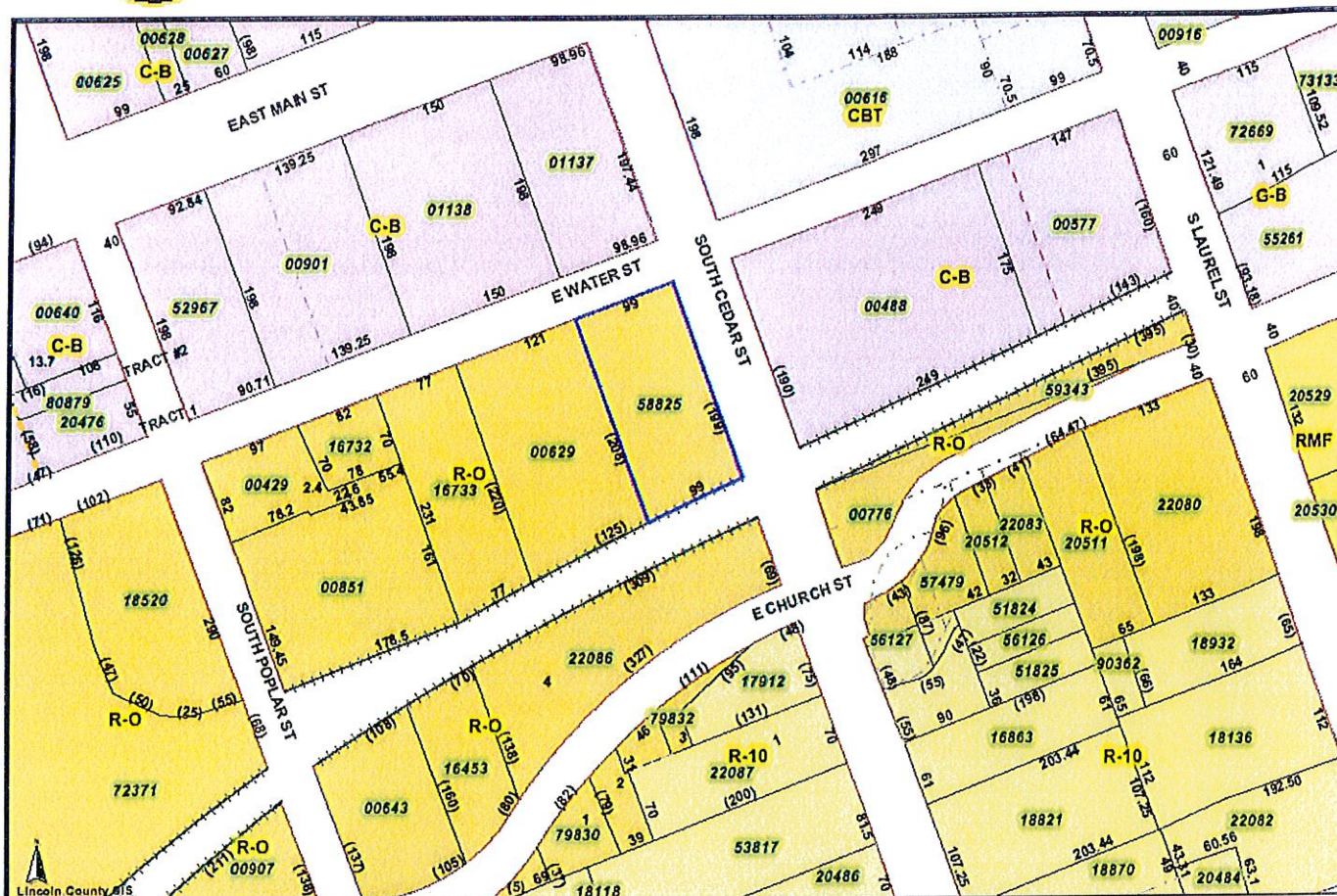
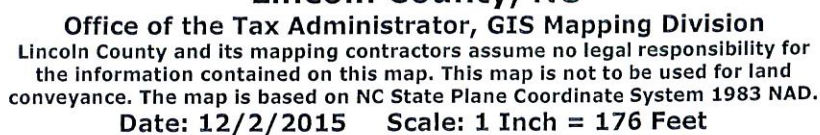
SUMMARY

The request to rezone the property to the CB district is in compliance with the Lincolnnton Land Use Plan. The layout of the site with approximately 20 parking spaces could accommodate a future change from office to retail. Rezoning of the

property to the CB district should not have a negative impact on neighboring properties.

PLANNING BOARD AND STAFF RECOMMENDATION

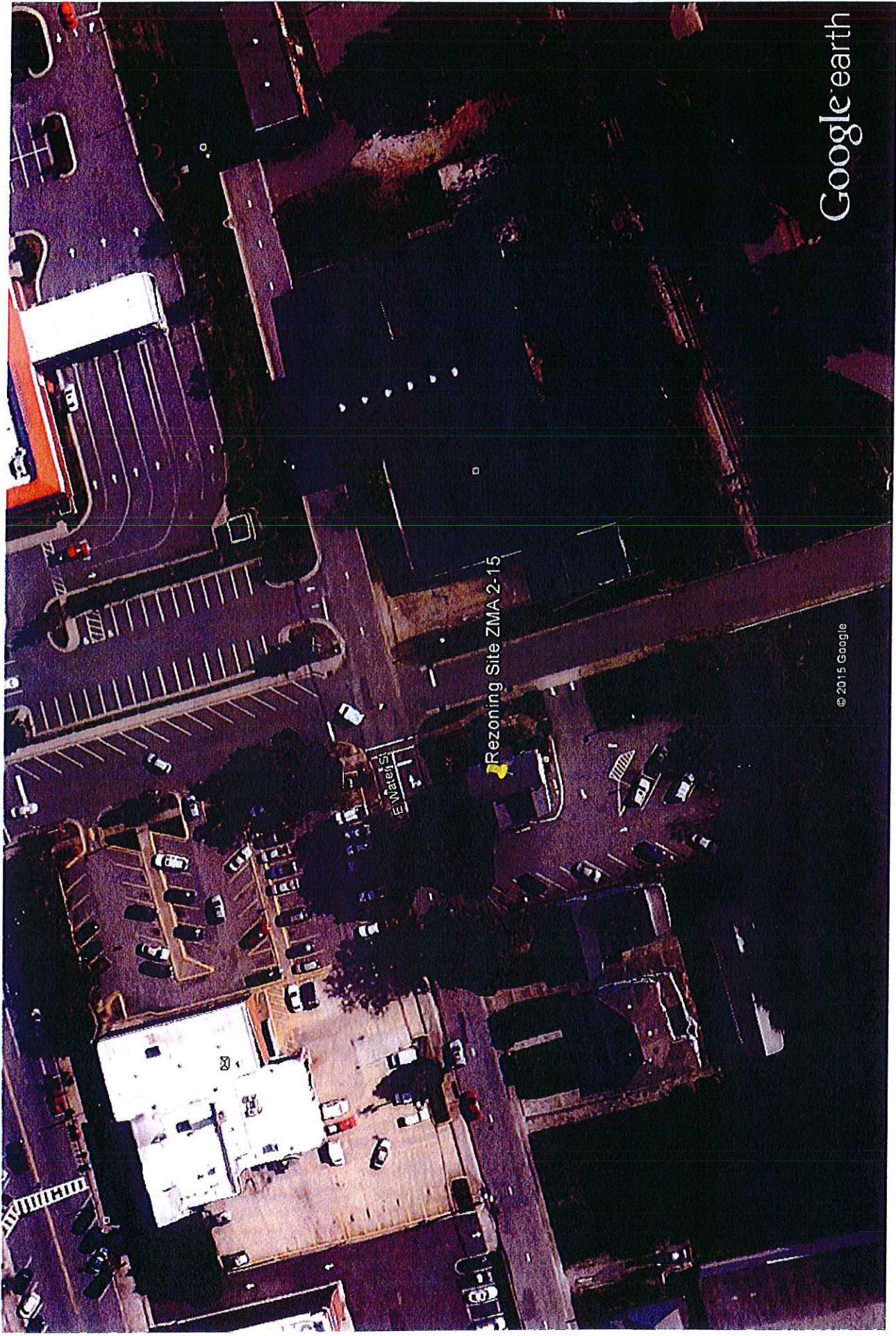
Planning Board and staff recommend rezoning of the property to the CB District as requested by the applicant.



PARCEL INFORMATION FOR 3623-94-5232



Parcel ID	58825	Owner	RUTHERFORD ELEC MEMB CORP		
Map	3623-16	Mailing	ATTN MISTY HAYNES		
Account	29105	Address	PO BOX 1569 FOREST CITY NC 28043		
Deed	367-408	Recorded	1/1/1994	Sale Price	0
Land Value	\$97,678	Total Value	\$165,660	Previous Parcel	
----- All values are for tax year 2015. -----					
Description	202 S CEDAR STREET			Deed Acres	0
Address	202 SOUTH CEDAR ST			Tax Acres	0.45
Township	LINCOLNTON	Tax/Fire District		CITY OF LINCOLNTON	
Main Improvement		OFFICE CONVERSION	Value		\$52,737
Main Sq Feet	1745	Stories	1.52	Year Built	1920
Zoning	Calculated	Voting Precinct		Calculated Acres	
District	Acres	LINCOLNTON SOUTH (LS12)		0.45	
R-O	0.45				
Watershed Class		Sewer District			
WS-IVP	0.45	Not in the sewer district		0.45	
2000 Census County		Tract	Block		
37109		070100	5007	0.45	
Flood	Zone Description	Panel			
X	NO FLOOD HAZARD	3710362300		0.45	



Google earth

© 2015 Google

Google earth

feet
meters





Google earth

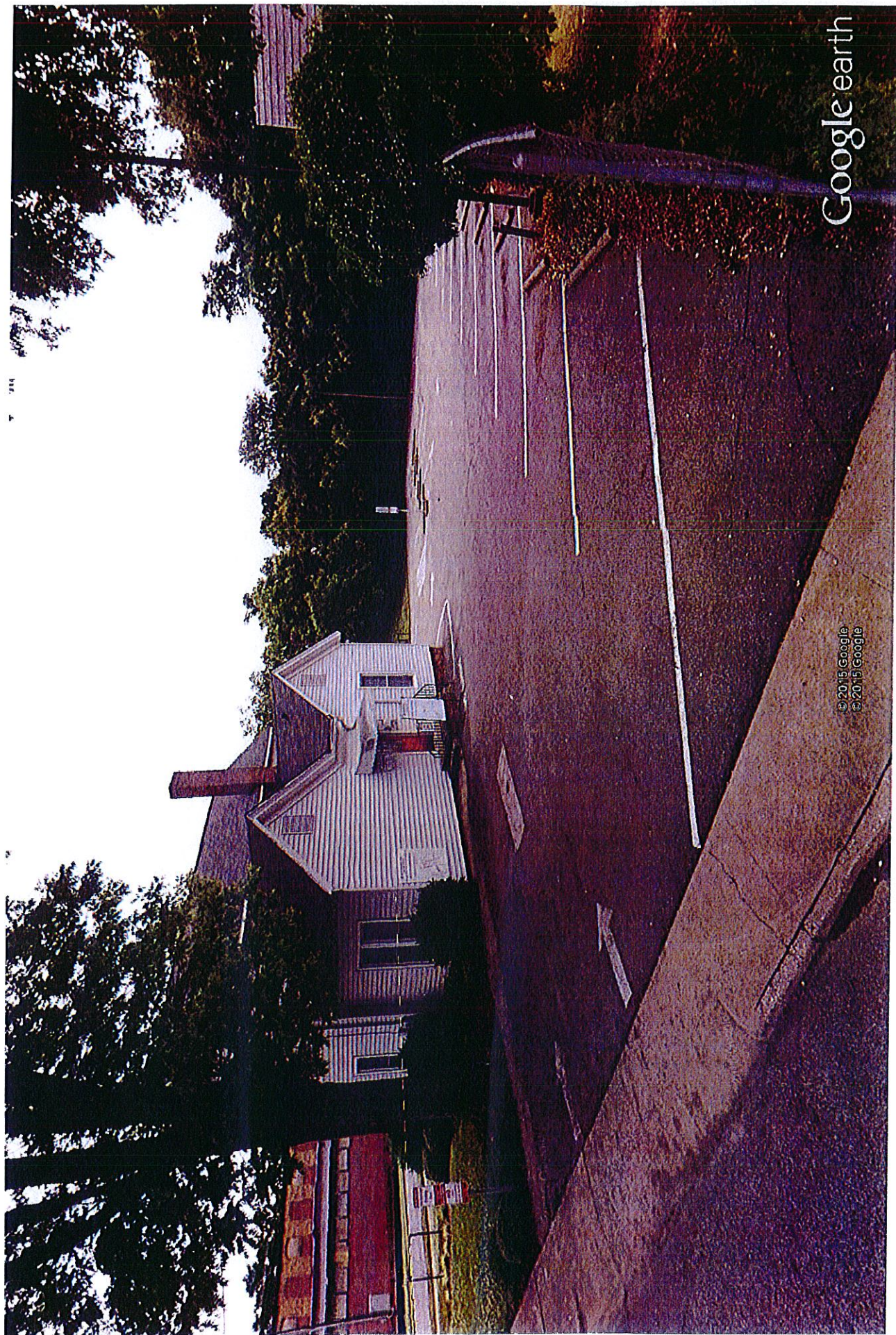
© 2015 Google
© 2015 Google

Google earth

feet
meters

10

5



Google earth

© 2015 Google
© 2015 Google

Google earth

feet
meters

10

4

ITEM #

6

CITY OF LINCOLNTON

CITY COUNCIL

Ed Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhynes
John Les Cloninger
Roby D. Jetton



CITY MANAGER

JEFF EMORY
jeffemory@cl.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, MMC
donnaflowers@cl.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

RESOLUTION of Appreciation for

TERRY W. HILL

(R-01-16)

WHEREAS, Terry W. Hill, began employment with the City of Lincolnton on June 23, 1976. During his employment he has faithfully served the City as a Waste Water Treatment Plant Operator at the Lincolnton Waste Water Treatment Plant for his entire career; and

WHEREAS, Terry W. Hill, through his dedication and training with the NC Department of Environment and Natural Resources received Grades I, II and III-Operator certifications by 1986; and

WHEREAS, Terry W. Hill, has throughout his tenure dealt with many challenges, working through Hurricane Hugo he kept the plant up and running on limited resources. He worked through two major plant renovations, learning new operating procedures to ensure the plant remained operable meeting state mandated guidelines; and

WHEREAS, Terry W. Hill, in the performance of his duties has shown himself to be very conscientious, dependable, and always working hard to give his best to the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Lincolnton, that appreciation be shown to **Terry W. Hill**, honoring him on his upcoming retirement on February 1, 2016 and that we extend congratulations and best wishes to him for continued success in all his future endeavors.

Adopted and presented this the 7th day of January, 2016.


DONNA C. FLOWERS, MMC
CITY CLERK


ED HATLEY
MAYOR

ITEM #

7



CITY OF LINCOLNTON PARKS AND RECREATION

P.O. Box 617 Lincolnton, NC 28093, 800 South Madison Street Lincolnton, NC 28092

Office (704) 735-2671 FAX (704) 735-1662

To: Jeff Emory, City Manager
From: Richard Haynes, Parks and Recreation Director
Subject: Timken Grant
Date: 12/28/2015

I have spoken with Donna Flowers, Assistant to City Manager, about adding an item to the January agenda. I am requesting permission from Council to apply for a grant with the Timken Foundation. I have met with the Regis Eger, Plant Manager, and his team about the grant process. We have until the end of January to turn in our grant to his office. If Council approves this request, I feel confident we can have everything turned in by January 15th. I am requesting a grant from the Foundation for the amount of \$100,000. This amount would allow everything to be completed in one phase. I have attached a copy of the Timken Foundation Grant packet. If you have any questions, please call.

The Timken Foundation Summary

- Began in 1934
- Private, family foundation
- Completely separate legal entity from The Timken Company
- Over \$300 million in grants to public charities since 1934
- Primarily capital projects in Timken Company plant communities
- Grants made in the U.S. and internationally
- Grants made primarily in the areas of Arts & Culture, Civic & Community, Education, Health & Hospitals, Human Services and Recreation
- Fiscal year is October 1 – September 30
- Trustees meet four times per year
- Foundation relies on local Timken Company management for project recommendations

Guidelines for Project Selection

1. The requestor must:

- a.** be a charitable, non-profit organization with a proposed project that is not for religious or political purposes;
- b.** be active in one of the following fields: civic and community, education, health, social services, recreation, culture or fine arts;
- c.** make available the benefits of the project to all needing such services;
- d.** have the financial capacity to support the operating budget of the proposed programs on a continuing basis;
- e.** have a charter or statutes that guarantee the disposition of its assets, in case of dissolution, in favor of another charitable organization with similar objectives;
- f.** be a church, non-profit hospital, educational institution or government unit or, if a publicly supported organization, be recognized as a tax exempt public charity under Section 501 (c)(3) of the Internal Revenue Code (and must not be a Type III supporting organization).

2. The request should be:

- a.** for a project or benefit to the local community or its immediate vicinity;
- b.** for a capital investment project and, therefore, normally not for operating or programming expenses;
- c.** of a sufficiently large amount so that it will have a visible impact on the community;
- d.** for a project that could not otherwise be funded (where possible) either because it allows a project to take place that could not "take off" without the grant or because it adds a "plus" to an existing project; the idea being to "bring a plus" to the community that it would not otherwise obtain;
- e.** for a project that is supported or funded by others; in other words, it is preferable that the project not be needed 100% by the Timken Foundation;
- f.** for a project that helps to create a good mix of projects for that community over a two to three year period; in other words, avoid making all grants over a period of time to any one area such as recreational activities or cultural activities;
- g.** an original request for a project that is not completed; grants generally are not made for completed projects or for multiple phases of the same project

Foundation Process

- Meet with organizations in the community, make site visits and review their grant requests
- Local Timken management submits grant requests to the Foundation – can occur throughout the year
- The requests are reviewed for understanding and questions are sent back for clarification prior to the Foundation Trustee meeting
- Local Timken management works with project requestors in the community and responds with answers to the questions
- The Foundation Trustees consider the requests at a meeting (held four times per year)
- Local Timken management is notified of the outcome of the meeting and provided with letters to give or mail to the requestor
- If the request was approved, the requestor signs the grant agreement letter and returns one copy to the Foundation
- Payment of the grant is scheduled – generally payment is scheduled for September
- Local Timken management will follow-up by visiting the requestor and seeing the completed project
- The requestor sends us a final report after project completion
- Timken representatives may follow-up by periodically visiting completed projects

UNITED STATES GRANT APPLICATION REQUIREMENTS

I. Cover sheet (GRANT REQUESTS WITHOUT A COVER SHEET WILL BE RETURNED):

1. Organization Name, Address and Phone Number;
2. Contact Name and Title;
3. Amount of Request; and
4. Total Project Cost.

II. Organizational Information:

1. A copy of the institution's most recent annual report if one exists, plus a statement of the Institution's background, purposes and objectives;
2. A copy of the operating budget for the current year, together with a breakdown of sources of revenue;
3. A list of the full names of members of the organization's governing board, showing their business, professional, or community affiliations; and
4. A copy of a determination letter from the U.S. Internal Revenue Service stating that the organization is a tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code. (not required if a church, non-profit hospital, educational institution or a governmental unit) If the organization is a supporting organization, information must be provided as to whether they are a Type I, II or III.

III. Project Information:

1. Description of the project, including its purposes, objectives and benefits; grants are normally restricted to funds for capital projects not operating or programming funds; (it often is best to describe the current situation, the problems and the proposed solution);
2. A copy of the detailed project budget;
3. A timetable for implementation of the project, showing dates of start, finish, and all major phases;
4. A statement of other sources of financial support for the project, including amounts committed to date and pending solicitations for the project (if there are no other sources of financial support, please explain why);

5. A description of the method used by the applicant to assess the impact of the project if funded, together with a description of the expected impact of the project, plus, where appropriate, statistics showing this impact; and
6. A pro-forma operating budget after project is completed.

Donna Flowers

From: Richard Haynes
Sent: Tuesday, December 29, 2015 11:40 AM
To: Donna Flowers
Cc: Jeff Emory
Subject: Flag Football Grant

Donna,

Can you please include the Carolina Panther Flag Football Grant request in the January agenda? The grant would provide us with a \$1,000 worth of equipment for our program. This grant would not require a match, but it would be helpful to include a Resolution of Support with the application. If you have any questions, please call.

Thank you,

Richard Haynes
Recreation Director
City of Lincolnton



NFL FLAG Football Grant

Equipment Grant

The Carolina Panthers and Carolina Panthers Charities are excited to offer \$10,000 in NFL FLAG Football equipment grants that will provide new flag football jersey's, belts, footballs and more to Parks and Recreation departments in the Carolinas for Spring or Fall programs.

NFL FLAG Powered by USA Football provides opportunities for children age 5-17 to enjoy America's favorite sport. Players benefit by being physically active through non-contact, continuous action while learning the fundamentals of football, lessons in teamwork and sportsmanship. The Panthers are committed to building the sport of football at every level in the Carolinas and this grant will help provide:

- New NFL FLAG equipment
- Increased awareness and participation of youth football throughout the Carolinas
- Reinforced commitment that the Carolina Panthers and Carolina Panthers Charities have for our youth football community.

The NFL FLAG Football grant enables Parks and Recreation departments to apply for the following grant:

- **The Panthers will award TEN (10) NFL FLAG Football Grants, each with a retail value of approximately \$1,000.**

BONUS:

Every team that applies for this grant will be eligible to receive:

1. **FREE** NFL FLAG Football equipment.
2. **FREE** Panthers preseason tickets courtesy of USA Football Month. Each qualifying NFL FLAG football program will receive a block of tickets (approx.40).

Mailing Instructions:

The Carolina Panthers NFL FLAG Football Grant application must follow the attached format and include all specified information in the designated order. Incomplete applications will not be eligible for consideration.

Grant applications must be postmarked by **January 18, 2015**. Applications received by fax will not be eligible.

- **Grant winners will be contacted by Academy for fulfillment.**

Mailing Address:

Carolina Panthers
Attn: Peter Vacho
800 South Mint Street
Charlotte, NC 28202

Web Site Address:

www.panthers.com



GRANT APPLICATION

I. Contact/Organization Information (ALL INFORMATION IS REQUIRED)

Contact Name _____
League _____
Street Address _____
City _____
State/Zip _____
E-mail _____
Phone H: _____ M: _____

II. GENERAL INFORMATION

1. Organization Website: www. _____
2. Name of League director/supervisor: _____

Email: _____

Phone H: _____ M: _____

3. In the past two years, has your participation increased, decreased or remained the same?

☐ Increase

☐ Stayed the same

☐ Decrease

4. Fill in table based on previous flag football season.

Type	Number of Participants	Number of Teams	Number of Coaches	Min Age	Max Age	Total for Female Participants
Flag						

ITEM #

8

CITY OF LINCOLNTON

CITY COUNCIL

Ed Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhynes
John Les Cloninger
Roby D. Jetton



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, MMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

TO: Mayor & City Council

FROM: Donna C. Flowers, City Clerk/Assistant to City Manager

DATE: December 31, 2015

SUBJECT: Appointments to Boards & Commissions

This memo will address items 8, 9 and 10 on our January 7th City Council agenda. As you are aware the City currently has the following board vacancies:

- One (1) Vacancy on the ABC BOARD
- One (1) Vacancy on the PLANNING BOARD
- One (1) Vacancy on the RECREATION COMMISSION

The vacancy to the ABC Board is due to the resignation of Ed Hatley, and once applications are received this appointment would be to fill an unexpired term. The Planning Board vacancy is a result of Worth Roberts completing two three year terms. The Recreation Commission appointment is due to the resignation of George Brookins, as he no longer resides in the corporate limits of Lincolnton. This appointment would also be to fill an unexpired term.

We have received four (4) applications for the current vacancy on the ABC Board. We received three (3) applications for the current vacancy on the Planning Board and one (1) application was received for the vacancy on the Recreation Commission. I have attached the applications to this memo for your review and consideration. All applications were received within the December 9th to December 23rd timeframe as advertised.

This application process reflects our citizen's interest in local government and their desire to be involved in the community. While some applicants will be unsuccessful for this application process we will continue to encourage them to re-apply for future vacancies. All applicants will be contacted following Council action. Should you have any questions please feel free to contact me. Thank you.



Application for Boards/Commissions/Committees
Lincolnton City Council

Please complete each section

Full Name Emily Allran Robinson Date of Birth 9-4-1954
Home Address 527 Louise Ave., Lincolnton NC 28092
Home Phone 704-735-6771
Current Employer Retired (Local Government)
Job Title _____ Years in current position _____
Business Phone _____ Fax _____
E-Mail Address emily.robinson@charter.net
Duties _____

Other employment history (Retired) Human Resources for Lincoln County

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. IV

Male _____ Female ☒
White ☒ Black _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form)

ABC Board

Generally, the Council desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve:

None

Why are you interested in serving on this Board/Commission/Committee? To be involved in the community and continue to see all committees and boards excel in all aspects, making the City of Lincolnton an exceptional place to live.

Interest/Skills/Areas of Expertise/Professional Organization/Activities

Member of Emmanuel Lutheran Church, Church Treasurer,
Property Committee - (Restoration of Stained Glass Window Project)
Office Skills, Creative, organized, Member of NC Retired Employees
Association

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been
filed against you in any jurisdiction?

Yes _____ No ☒ If yes, please explain disposition _____

Is there any conflict of interest or other matter that would create problems or prevent you from
fairly and impartially discharging your duties as a appointee of the City Council?

Yes _____ No ☒

If yes, please explain

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of
my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained
herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all
parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be
cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any
Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards
established for any such body that this is cause for removal. Lacking any written standards for attendance by any
Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain
my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City
Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any
Board/Commission/Committee.

Signature _____

Date

12-11-2015

Form is invalid if not signed and dated

Return completed form to:

Donna C. Flowers

City Clerk's Office

P.O. Box 617

Lincolnton, North Carolina 28092

Phone: (704) 736-8980

Fax: (704) 736-8995

Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Lincolnton



Form Center

By signing in or creating an account, some fields will auto-populate with your information and your submitted forms will be saved and accessible to you.

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each
section

Full Name

Date of Birth

Suzanne Peeler

12-15-48

Home Address

321 N. Oak St.

Home Phone

704-735-3406

Current Employer

Retired

Job Title

Years in current
position

Teacher

Business Phone

Fax Number

Email Address

Suzannepeeler202@yahoo.com

Duties

Other employment history

Retired Teacher - Lincoln Co. School System

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward
No.

4

Gender

Ethnic Origin

-- Select One - v

F

-- Select One - v

W

Board/Commission/Committee Applying For (list only one per form)

ABC Board

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:

Why are you interested in serving on this Board/Commission/Committee?

To and for the interest of citizens

Interest/Skills/Areas of Expertise/Professional Organization/Activities

organizer, self-learner, communication skills, DKG Honor Society for Women Educators - past pre, Priscilla Book Club, Sunday School Teacher - FUMC

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No

If yes, please explain disposition

-- Select One - v

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No

If yes, please explain

-- Select One - v

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

Suzanne Fox-Peeler

Date

12-18-15

Form is invalid if not signed and dated

☒ Receive email copy

Email address

Suzanne.peder202@yahoo.com

This field is not part of the form
submission.

[HOME](#) [SITE MAP](#) [ACCESSIBILITY](#) [COPYRIGHT NOTICES](#)

[GOVERNMENT WEBSITES BY CIVICPLUS™](#)



**Application for Boards/Commissions/Committees
Lincolnton City Council**

Please complete each section

Full Name LARRY MAC HOIS Date of Birth 9-19-39

Home Address 404 VICTOR ST.

Home Phone 704-735-4504

Current Employer Retired

Job Title _____ Years in current position _____

Business Phone _____ Fax _____

E-Mail Address _____

Duties _____

Other employment history Retired Duke Energy

As Transmission Field Manager

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 4

Male ☒ Female ☐

White ☒ Black ☐ Native American ☐ Asian ☐ Other ☐

Board/Commission/Committee Applying For (list only one per form)

ABC Board

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve:

Why are you interested in serving on this Board/Commission/Committee? _____

I want to serve my city

Interest/Skills/Areas of Expertise/Professional Organization/Activities

*Served on City Council, State Representative
American Poultry Assoc., License Poultry and Waterfowl Judge*

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes ☐ No ☒ If yes, please explain disposition _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes ☐ No ☒

If yes, please explain _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

Donna C. Flowers

Date

12-21-15
Form is invalid if not signed and dated

Return completed for to:

Donna C. Flowers

City Clerk's Office

P.O. Box 617

Lincolnton, North Carolina 28092

Phone: (704) 736-8980

Fax: (704) 736-8995

Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments

Applicants are required to be a resident of the City of Lincolnton



Application for Boards/Commissions/Committees
Lincolnton City Council

Please complete each section

Full Name L.D. "Bud" Warlick, Jr. Date of Birth 11-30-39
Home Address 119 Saddle Creek Rd., Lincolnton, N.C.
Home Phone 704-735-6008
Current Employer Warlick Funeral Home, Inc
Job Title President Years in current position 40
Business Phone 704-735-2521 Fax 704-735-8675 Home
E-Mail Address None 704-735-
Duties Overseeing/directing operation of
Warlick Funeral Home, Inc.

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No: _____

Male ☒ Female _____
White ☒ Black _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form)

ABC Board

Generally, the Council desires to broaden participation on Boards /Commissions/Committees for
as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than
1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee
on which you currently serve:

None

Why are you interested in serving on this Board/Commission/Committee? I served
one previous term which I greatly
enjoyed and now really do appreciate,
how well controlled the sale of spirits
in North Carolina is. The meetings are
open to the public and I believe you
would enjoy attending a meeting! Bud

Interest/Skills/Areas of Expertise/Professional Organization/Activities

*Served on Lincoln Co. Bd. of Ed. and
Lincoln County Board of Commissioners,
Lincolnton Rotary Club.*

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No ☒ If yes, please explain disposition _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes _____ No ☒

If yes, please explain

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature *Z. D. Warlick, Jr.* Date *12-21-15*
Form is invalid if not signed and dated

Return completed form to:

Donna C. Flowers
City Clerk's Office
P.O. Box 617
Lincolnton, North Carolina 28092
Phone: (704) 736-8980 Fax: (704) 736-8995 Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Lincolnton

ITEM #

9

CITY OF LINCOLNTON

CITY COUNCIL

Ed Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhynes
John Les Cloninger
Roby D. Jetton



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, MMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

TO: Mayor & City Council

FROM: Donna C. Flowers, City Clerk/Assistant to City Manager

DATE: December 31, 2015

SUBJECT: Appointments to Boards & Commissions

This memo will address items 8, 9 and 10 on our January 7th City Council agenda. As you are aware the City currently has the following board vacancies:

- One (1) Vacancy on the ABC BOARD
- One (1) Vacancy on the PLANNING BOARD
- One (1) Vacancy on the RECREATION COMMISSION

The vacancy to the ABC Board is due to the resignation of Ed Hatley, and once applications are received this appointment would be to fill an unexpired term. The Planning Board vacancy is a result of Worth Roberts completing two three year terms. The Recreation Commission appointment is due to the resignation of George Brookins, as he no longer resides in the corporate limits of Lincolnton. This appointment would also be to fill an unexpired term.

We have received four (4) applications for the current vacancy on the ABC Board. We received three (3) applications for the current vacancy on the Planning Board and one (1) application was received for the vacancy on the Recreation Commission. I have attached the applications to this memo for your review and consideration. All applications were received within the December 9th to December 23rd timeframe as advertised.

This application process reflects our citizen's interest in local government and their desire to be involved in the community. While some applicants will be unsuccessful for this application process we will continue to encourage them to re-apply for future vacancies. All applicants will be contacted following Council action. Should you have any questions please feel free to contact me. Thank you.



**Application for Boards/Commissions/Committees
Lincolnton City Council**

Please complete each section

Full Name Anthony Tami Farley Date of Birth 09-08-1989

Home Address 1081 Redleaf Trail

Home Phone 704-735-3679

Current Employer Homesteads LLC

Job Title Manager Years in current position 3

Business Phone 704-240-4409 Fax 704-240-4410

E-Mail Address aforley2351@gmail.com

Duties manage day to day activities, oversee all caterings + events
forecast budget and sales

Other employment history Fatz Cafe

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male ☒ Female ☐

White ☐ Black ☒ Native American ☐ Asian ☐ Other ☐

Board/Commission/Committee Applying For (list only one per form)

Planning Board

Generally, the Council desires to broaden participation on Boards /Commissions
/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees
to no more than 1 Board/Commission/Committee. Therefore, please list any other
Board/Commission/Committee on which you currently serve:

Why are you interested in serving on this Board/Commission/Committee? I am interested
in helping plan community activities and other events
that would create and intraduce our community
to the surrounding communities

Interest/Skills/Areas of Expertise/Professional Organization/Activities

NAACP, Former Student Advisory Council, Christian Emphasis Comm. YMCA

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes ☐ No ☒ If yes, please explain disposition _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes ☐ No ☒

If yes, please explain _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment for future appointments to any Board/Commission/Committee.

Signature

Anthony Jarley

Date

12-19-15

Form is invalid if not signed and dated

Return completed for to:

Donna C. Flowers

City Clerk's Office

P.O. Box 617

Lincolnton, North Carolina 28092

Phone: (704) 736-8980

Fax: (704) 736-8995

Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments

Applicants are required to be a resident of the City of Lincolnton



Application for Boards/Commissions/Committees
Lincolnton City Council

Please complete each section

Full Name Samuel C King Jr "Bo" Date of Birth Feb 15, 1948
Home Address 204 Mockingbird Lane
Home Phone 704 / 732 - 0394
Current Employer Kennedy Office
Job Title Acct Exec Years in current position 40 (King's)
Business Phone 704 / 735 - 7415 Fax 704 / 732 - 6554
E-Mail Address baking@bellsouth.net cell 7/477-0571
Duties sales

Other employment history First Union National Bank ; US Army

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. _____

Male ☒ Female _____
White ☒ Black _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form)

Planning Board

Generally, the Council desires to broaden participation on Boards /Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve:
None

Why are you interested in serving on this Board/Commission/Committee? _____

Another view from a downtown property owner

Interest/Skills/Areas of Expertise/Professional Organization/Activities

LEDA, Chairman

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No ☒ If yes, please explain disposition _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes _____ No ☒

If yes, please explain

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature



Date

12-16-15

Form is invalid if not signed and dated

Return completed form to:

Donna C. Flowers

City Clerk's Office

P.O. Box 617

Lincolnton, North Carolina 28092

Phone: (704) 736-8980 Fax: (704) 736-8995 Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments

Applicants are required to be a resident of the City of Lincolnton



Application for Boards/Commissions/Committees
Lincolnton City Council

Please complete each section

Full Name THOMAS EARL HUSKEY JR Date of Birth 12/29/51
Home Address 821 SOUTH POPPERS ST.
Home Phone 704) 735-9766
Current Employer CITIZENS SPRINKLER INC
Job Title VICE PRESIDENT Years in current position 11 yrs
Business Phone 704) 732-7774 Fax 704) 732-7741
E-Mail Address CITIZENSPRINKLER@Bellsouth.NET
Duties RESPONSIBLE FOR SALES, ENGINEERING,
AND ALL WORK SCHEDULING.

Other employment history 40+ yrs in Fire Sprinkler Industry

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 3

Male ☒

Female ☐

White ☒

Black ☐

Native American ☐

Asian ☐

Other ☐

Board/Commission/Committee Applying For (list only one per form)

PLANNING BOARD

Generally, the Council desires to broaden participation on Boards /Commissions/Committees for
as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than
1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee
on which you currently serve:

NONE

Why are you interested in serving on this Board/Commission/Committee? I feel my
EXPERIENCE IN THE CONSTRUCTION INDUSTRY & MY KNOWLEDGE
OF WORKING WITH BLDG. CODES IN OTHER TOWNS, CITIES
AND STATES WILL BE CAREFUL. I HAVE WORKED
ON MANY ORGANIZED COMMITTEES AND AM A
HARD WORKER.

Interest/Skills/Areas of Expertise/Professional Organization/Activities

I AM A NC REGISTERED PROFESSIONAL ENGINEER, A LONG
LEAF FIRE RECEPTANT, CHAIR HIGH SCHOOL REUNION, I
HAVE HOPE OF HELPING MAKE LINCOLNTON A THRIVING CITY.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No ☒ If yes, please explain disposition _____

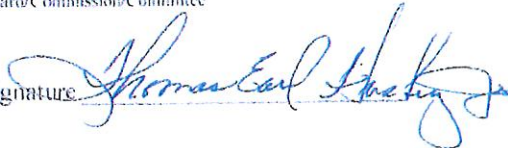
Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes _____ No ☒

If yes, please explain _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature



Date

12/23/15

Form is invalid if not signed and dated

Return completed form to:

Donna C. Flowers

City Clerk's Office

P.O. Box 617

Lincolnton, North Carolina 28092

Phone: (704) 736-8980

Fax: (704) 736-8995

Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments
Applicants are required to be a resident of the City of Lincolnton

ITEM #

10

CITY OF LINCOLNTON

CITY COUNCIL

Ed Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhynes
John Les Cloninger
Roby D. Jetton



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, MMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

TO: Mayor & City Council

FROM: Donna C. Flowers, City Clerk/Assistant to City Manager

DATE: December 31, 2015

SUBJECT: Appointments to Boards & Commissions

This memo will address items 8, 9 and 10 on our January 7th City Council agenda. As you are aware the City currently has the following board vacancies:

- One (1) Vacancy on the ABC BOARD
- One (1) Vacancy on the PLANNING BOARD
- One (1) Vacancy on the RECREATION COMMISSION

The vacancy to the ABC Board is due to the resignation of Ed Hatley, and once applications are received this appointment would be to fill an unexpired term. The Planning Board vacancy is a result of Worth Roberts completing two three year terms. The Recreation Commission appointment is due to the resignation of George Brookins, as he no longer resides in the corporate limits of Lincolnton. This appointment would also be to fill an unexpired term.

We have received four (4) applications for the current vacancy on the ABC Board. We received three (3) applications for the current vacancy on the Planning Board and one (1) application was received for the vacancy on the Recreation Commission. I have attached the applications to this memo for your review and consideration. All applications were received within the December 9th to December 23rd timeframe as advertised.

This application process reflects our citizen's interest in local government and their desire to be involved in the community. While some applicants will be unsuccessful for this application process we will continue to encourage them to re-apply for future vacancies. All applicants will be contacted following Council action. Should you have any questions please feel free to contact me. Thank you.



Application for Boards/Commissions/Committees
Lincolnton City Council

Please complete each section

Full Name MARK HAUSS LACKEY Date of Birth Nov. 12, 1963
Home Address 327 N. OAK ST.
Home Phone 704 732-7555
Current Employer LINCOLN COUNTY SCHOOLS
Job Title Teacher/Coach Years in current position 25 1/2
Business Phone 704-736-1969 Fax 704-736-1966
E-Mail Address MLackey@Lincoln.K12.NC.US
Duties Classroom Teacher Coach Basketball
GOLF - ASSISTANT Athletic Director.

Other employment history _____

It is the City Council's goal to maintain a balance of membership on its
Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 1
Male ☒ Female _____
White ☒ Black _____ Native American _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form)

City Recreation Advisory Board

Generally, the Council desires to broaden participation on Boards /Commissions/Committees for
as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than
1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee
on which you currently serve: NONE

Why are you interested in serving on this Board/Commission/Committee? I WANT TO
Help make informed decisions as BEST I CAN
To Better our Recreation Facilities.

Interest/Skills/Areas of Expertise/Professional Organization/Activities

ALL Sports Coached for 25 yrs at The High
school Level. High school Athletic Director.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No X If yes, please explain disposition _____

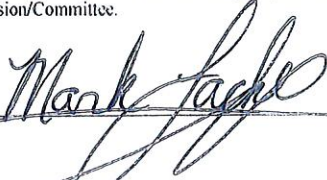
Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes _____ No X

If yes, please explain

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature



Date

Dec. 17, 2015

Form is invalid if not signed and dated

Return completed form to:

Donna C. Flowers

City Clerk's Office

P.O. Box 617

Lincolnton, North Carolina 28092

Phone: (704) 736-8980

Fax: (704) 736-8995

Email: donnaflowers@ci.lincolnton.nc.us

Do not submit any resumes or attachments

Applicants are required to be a resident of the City of Lincolnton

ITEM #

11

CITY OF LINCOLNTON

CITY COUNCIL

Ed Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhyne
John Les Cloninger
Roby D. Jetton



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, MMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

MEMORANDUM

TO: Mayor and City Council Member

FROM: Jeff Emory, City Manager *JE*

SUBJECT: Industrial Development Grant Program

DATE: December 31, 2015

Cliff Brumfield recently appeared before City Council regarding some proposed changes to the current Industrial Development Incentive Program, which is in place for Lincoln County and the City. Cliff was proposing two significant changes. First, he is recommending a fourth tier for grant eligibility. The current policy is based on additional tax growth to any existing or new industry located within the City. A level one grant is for an investment of \$1,000,000.00 to \$5,000,000.00. This grant is a five year pay back at 65% of the value in additional taxes. This grant is for five years. A level two grant is based on an investment of \$5,000,000.00 to \$20,000,000.00. This grant provides a 75% reduction in taxes. A level three grant is for \$20,000,000.00 to \$25,000,000.00 and will allow for an 85% reduction. The proposed level four will be for investments of \$25,000,000.00 or more and this will be a 95% reduction in taxes.

The other significant change is that for investments of \$10,000,000.00 or more the recipient will receive a payback for seven years rather than five for investments up to \$10,000,000.00. The current policy provides that all grants are for five years.

In talking to Cliff and from what he explained at the meeting, he feels that extending the life of the \$10,000,000.00 or more grants from five years to seven years will be a helpful incentive in recruiting industry. He also believes that adding a fourth level of \$25,000,000.00 at 95% will be another attractive incentive.

MEMORANDUM

Industrial Development Grant Program

Page 2

We all know how competitive recruiting new industry or expanding existing industry can be. I agree with Cliff and the LEDA Board of Directors that these additional incentives will only help in this recruitment. Keep in mind, this does not cost the City one penny. What this does is reimburse for an investment based on a percentage of taxes paid for a period of anywhere from five to seven years. Please contact me with any questions.

City of Lincolnton
INDUSTRIAL DEVELOPMENT INCENTIVE GRANT PROGRAM
FOR NEW AND EXISTING INDUSTRIES

I. OVERVIEW

The City of Lincolnton has adopted the following Industrial Development Incentive Grant Program for purposes of recruitment of industry and increasing economic growth. The objectives of the grant program are to expand the tax base, to provide quality jobs for Lincolnton's residents, to promote economic development, and to secure the economic well-being of all citizens. The importance of sustaining and assisting with the growth of existing industries is well-documented. The diversification that comes with the addition of new industries to a county is needed to provide a broader economic base. The following paragraphs formalize the Incentive Grant Program.

II. PROGRAM PARAMETERS

The Industrial Development Incentive Grant involves a contractual agreement between the City of Lincolnton and new or existing industries for a financial incentive grant based upon the actual value of qualifying new capital investment (as determined below) made by such new or expanding industries within the corporate boundaries of the City of Lincolnton. Incentive grants made under this program will be identified by the particular project for which they are made and will be secured by a contract between the grant recipient and the City of Lincolnton. Such contract must identify the start date and completion date of the proposed project, which project shall not exceed two years in duration. The time period for a contract shall not be required to coincide with the City's fiscal year. Should conditions change such that the amount of the qualifying new capital investment is greater or less than the contracted amount, the financial incentive grants to be made hereunder will be adjusted accordingly on a pro-rata basis. Changes or additions to a project after a contract's completion date will require a separate contract.

The maximum amount of the financial incentive grant will be determined in accordance with the provisions set out in Section IV and will be specified in the contract. The grant may be adjusted based on the confirmed actual investment.

For purposes of the incentive grant, the new capital investment will be assessed by the Lincoln County Tax Department on January 1, following the first full year of completion. The financial incentive grant will be paid in five equal annual installments **for investments up to \$9,999,999 and 7 equal installments for qualifying investments of \$10,000,000 or more.** The first of the annual installments will be paid 30 days after their tax payment for the then-current year has been received by Lincoln County; and after the company notifies Lincoln Economic Development Association their taxes have been paid, provided, however, that any annual grant installment may be delayed or withheld if the grant recipient is delinquent in the payment to the City of Lincolnton of any taxes, utility bills, or other fees owed the City.

The value of the qualifying new capital investment will be determined by the appraisers of the Lincoln County Tax Department on the basis of enhancements to the City of Lincolnton's tax base. The Tax Department appraisers will consider only new investment in land, buildings, machinery, equipment, and personal property, subject to the following guidelines:

(a) For new construction or expansion of existing construction, the amount that qualifies for consideration in calculating incentive grants will reflect only the amount by which the new

construction or expansion enhances the value of the property beyond its value prior to the project, except in regard to Shell Buildings outlined in section (d).

(b) The value of new investment in machinery, equipment, or other personal property eligible for consideration in calculating incentive grants will be limited to 70 percent of the amount of new investment in such property.

(c) For expansions of existing industries, the value of any machinery or equipment being phased out, replaced, or retrofitted as part of the project will be deducted from the value of replacement equipment in determining the amount that qualifies for consideration in calculating incentive grants.

(d) For Shell Buildings, the value of the property will qualify for consideration in calculating grants for the first buyer or tenant leasing for more than one year. Shell Buildings must be registered and approved by the Lincoln Economic Development Association to qualify for incentives.

If a grant recipient shall close, terminate, or reduce its operation by fifty percent (50%) or more during the five-year period of the grant, all further grant payments will cease, and the Industrial Development Incentive Grant for the recipient will be null and void.

Each project will be considered in accordance with the aforesaid guidelines. The Lincoln City Council will review these guidelines annually and make any necessary or appropriate changes. The grant program may be changed or rescinded at any time but with the understanding that contracts outstanding at the time of such termination or change will be honored in accordance with the terms of such contracts.

III. PROJECT QUALIFICATIONS

To be considered eligible for an Industrial Development Incentive Grant, a project must meet certain basic criteria. These criteria are to be used as guidelines in project evaluations. Additional criteria may be applied to specific projects based upon the terms of the contract between the grant recipient and the City of Lincoln.

Factors to be considered shall include but not be limited to the following:

--the size of the project based upon investment in site development, plant facilities, and infrastructure;

--the number and type of jobs created and the anticipated hourly wages to be paid;

--potential for future expansion and increased employment;

--site specific initiatives that may be pursued to stimulate other development in areas that The City of Lincoln may deem of significant benefit to the community.

IV. APPLICATION OF THE GRANT PROGRAM

1. Level I Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$1,000,000 to \$4,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00364.

2. Level II Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$5,000,000 to \$19,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00420.

3. Level III Grant -- for qualifying new capital investment by new or expanding industries in an amount of \$20,000,000 to \$24,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00476.

4. Level IV Grant --for qualifying new capital investment by new or expanding industries in an amount of \$25,000,000 or more and will be performance based.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00532.

V. PUBLIC HEARING

Upon receipt of a grant application, and prior to approval of such application, the City of Lincolnton shall hold a public hearing after due advertisement in accordance with the provisions of N. C. G. S. 158-7.1.

Amended and adopted at the regular monthly meeting of the Lincolnton City Council on the 7th day of January 2016.

ATTEST:

ED HATLEY, MAYOR

DONNA C. FLOWERS, MMC
CITY CLERK

ITEM #

12

CITY OF LINCOLNTON

CITY COUNCIL

Ed Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhynes
John Les Cloninger
Roby D. Jetton



CITY MANAGER

JEFF EMORY
jeffemory@ci.lincolnton.nc.us

CITY CLERK

DONNA C. FLOWERS, MMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

THOMAS J. WILSON, JR.

MEMORANDUM

TO: Mayor and City Council Member

FROM: Jeff Emory, City Manager 

SUBJECT: First Federal Park

DATE: December 31, 2015

Mr. Gary Wirth of Wirth Associates will be present to go over with City Council a site plan for First Federal Park, based on comments heard at the Public Forum several weeks ago. Mr. Wirth will also have attached a cost estimate for the various components of the project.

In addition to the items outlined by Mr. Wirth, such as site work, landscape, building, playgroup, site furnishings, and splash pad, there will be other city related expenses. For example the City has already spent slightly over \$30,000.00 for asbestos abatement and demolishing the depot. The City Council still needs to make a final decision on what to do with the caboos as well. The items that Mr. Wirth has listed currently total approximately \$307,000.00. There is an additional \$100,000.00 or so that is not included in his numbers.

We started with a \$295,000.00 budget. Ritchie also plans to apply for a Timken grant that could offset some of the expenses as well. He feels we should know about this hopefully sometime in March. The City is going to need to make some decisions on how we want to proceed forward from here. I believe the design presented meets all of the objectives of the original plan for the park. If City Council wants to proceed based on this design it will be necessary to secure more funding, either from the City's budget or the grant.

Mr. Wirth, in my opinion, has done a commendable job in designing the park layout, and I believe his budget is accurate. If the City wants to complete the project with the additional expense I am confident we can find funds in the current budget year to do so. If you have any questions or comments regarding this project please feel free to contact me or Mr. Richard Haynes.

First Federal Park Master Plan Presentation to City Council

January 7, 2016



First Federal Park: Master Plan



CITY OF
LINCOLN
NORTH CAROLINA

- Site Location
- Site Master Plan
- Restroom/Shelter Plans
- Splash Pad
- Playground
- Cost Estimate
- What's Next



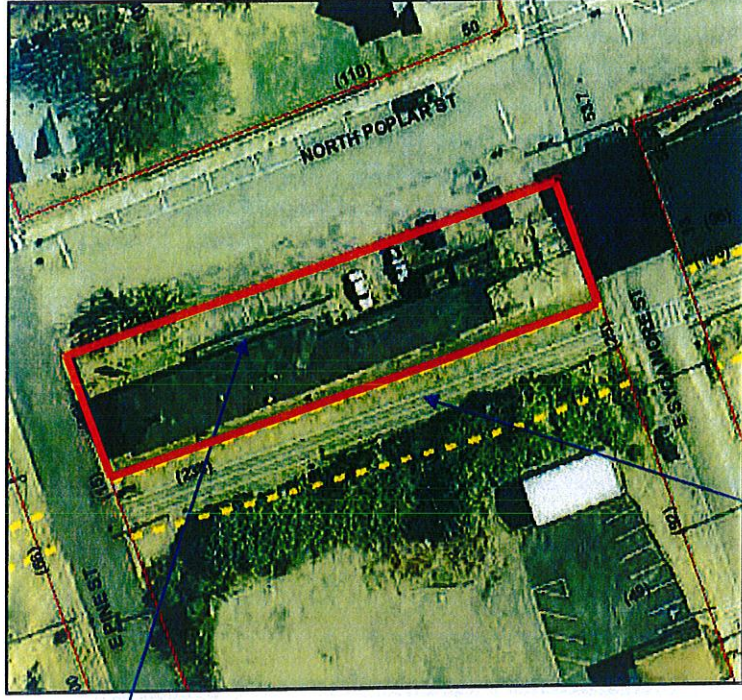
First Federal Park: Master Plan



CITY OF
LINCOLN
NORTH CAROLINA

Site Location/Existing Aerial Photograph

1st Federal Park Site



Marsha Cloninger Greenway Trail



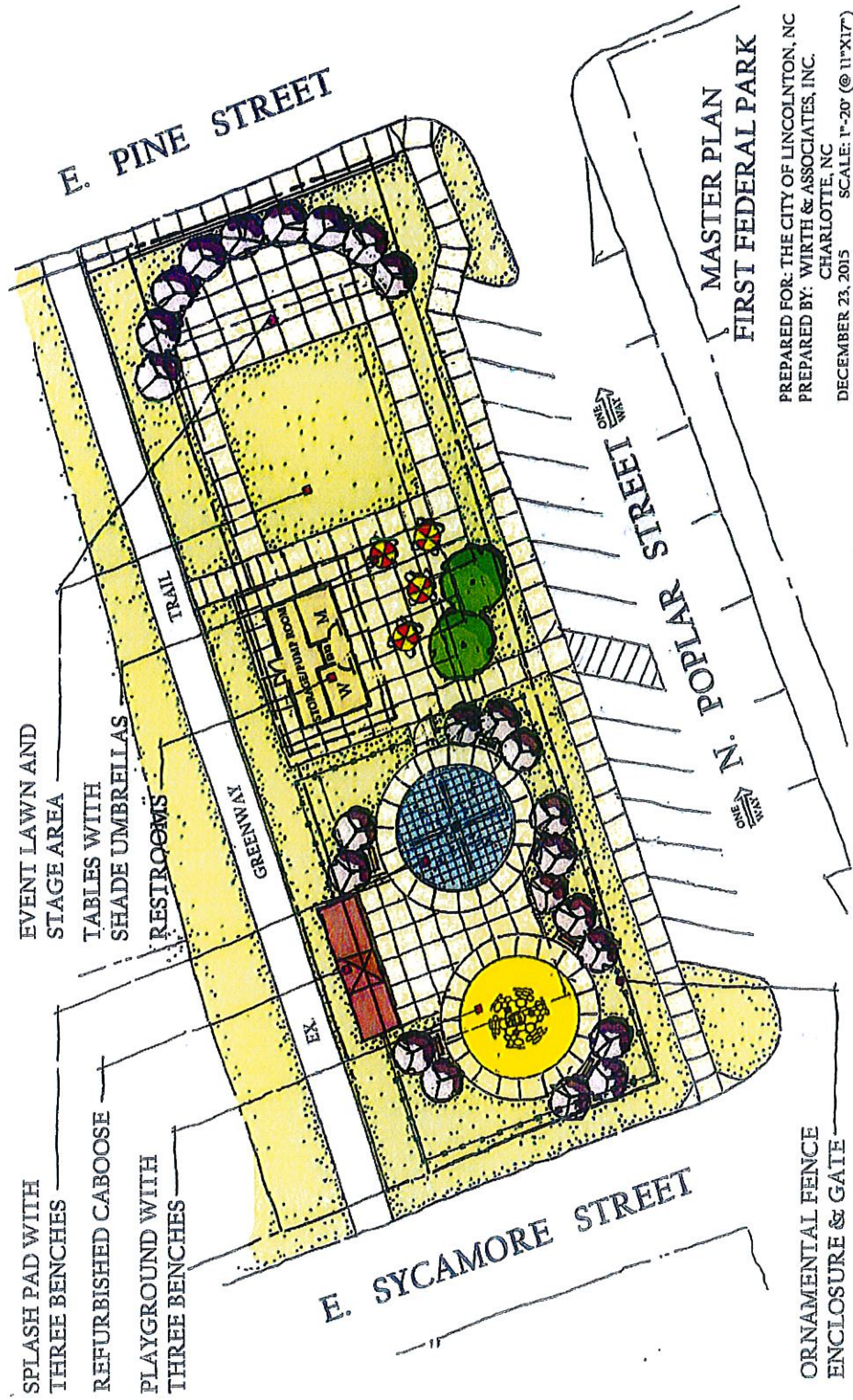
Web & Associates

First Federal Park: Master Plan



CITY OF
LINCOLNTON
NORTH CAROLINA

Site Master Plan



MASTER PLAN
FIRST FEDERAL PARK

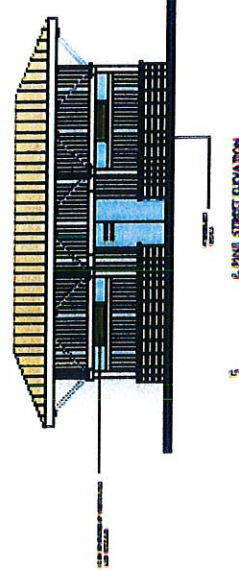
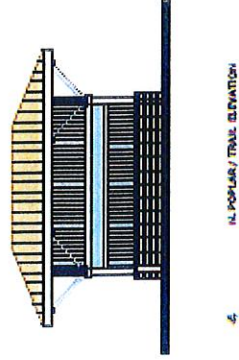
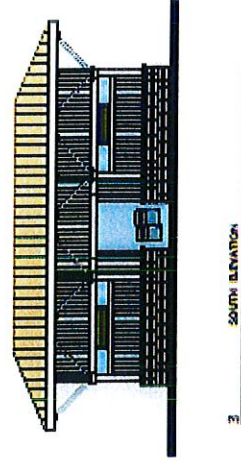
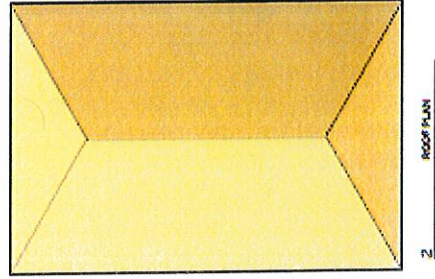
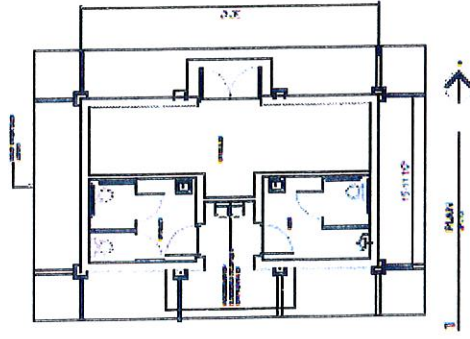
PREPARED FOR: THE CITY OF LINCOLNTON, NC
PREPARED BY: WIRTH & ASSOCIATES, INC.
CHARLOTTE, NC
DECEMBER 23, 2015 SCALE: 1"=20' (@ 11"x17")

First Federal Park: Master Plan



CITY OF
LINCOLN
NORTH CAROLINA

Restroom/Shelter



LIArchitecture



First Federal Park: Master Plan

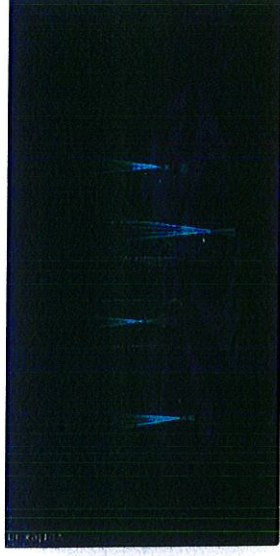


CITY OF

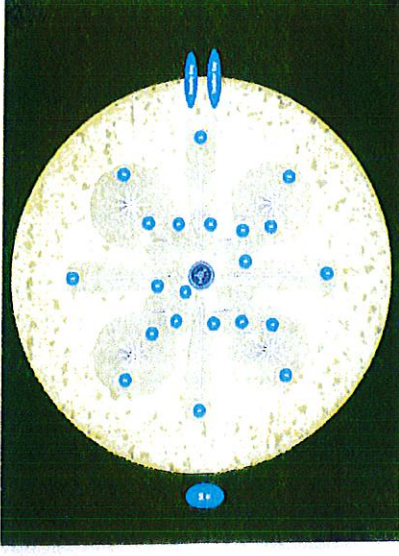
LINCOLN

NORTH CAROLINA

Splash Pad



Night Lighting



Plan View

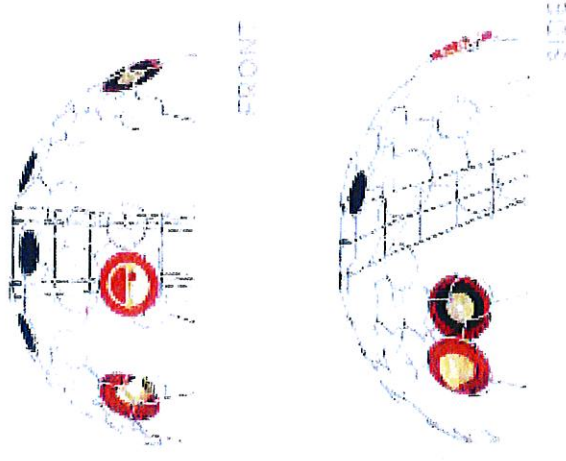
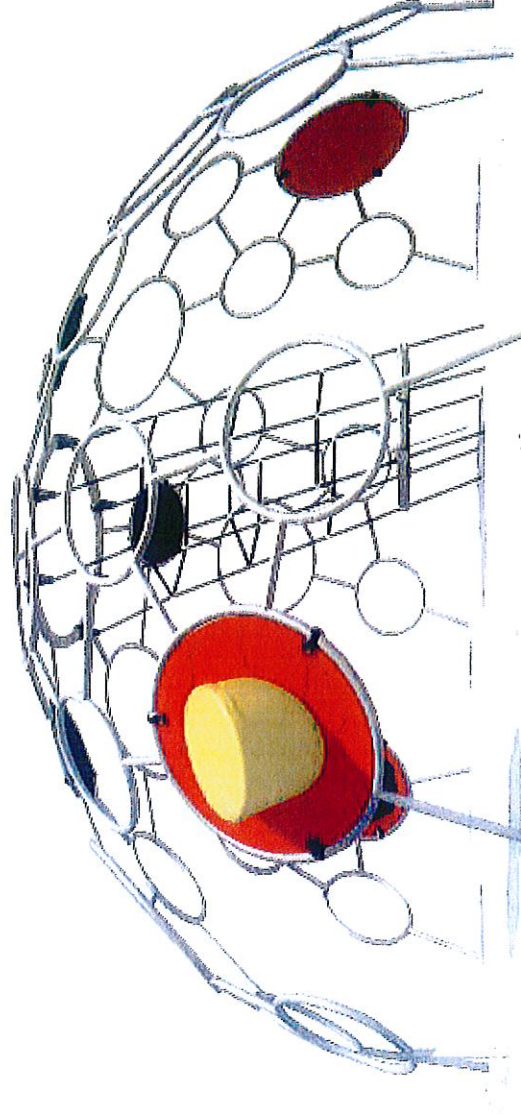


First Federal Park: Master Plan



CITY OF
LINCOLN
NORTH CAROLINA

Playground



First Federal Park: Master Plan



CITY OF
LINCOLN
NORTH CAROLINA

Master Plan Cost Estimate*

• Contractor Mobilization/ General Conditions:	\$ 15,000.00
• Site Work	\$ 23,555.00
• Hardscape	\$ 57,700.00
• Restroom Building	\$ 72,500.00
• Site Furnishings	\$ 4,200.00
• Splash Pad**	\$ 65,000.00
• Playground	\$ 42,725.00
• Plantings/Landscape	<u>\$ 10,250.00</u>
	Sub-Total: \$290,930.00
	5% Contingency: <u>\$ 14,546.50</u>
	Park Total: \$305,476.50

* Master Plan Cost Estimate does not include soft costs such as surveying, previous demolition and abatement, design fees, caboose relocation and water and utility taps/services to the site.

** Price for splash pad is for a flow through system. Add \$65,000.00 for re-circulating system.



First Federal Park: Master Plan



CITY OF
LINCOLN
NORTH CAROLINA

What's Next?

- Approval of Master Plan by City Council
- Preparation of Phase One Construction Documents
- Permitting
- Bidding
- Construction

ITEM #

13



City of Lincolnton

AGENDA REQUEST FORM

Please Print

Name Mr. Edward McFadden

Address _____ Phone 803-260-4507

Name of Firm or Corporation (if applicable) STEM Career Path Project Inc

Other Persons Accompanying Speaker _____

Purpose of Request to Appear To discuss a proposed Science Center
for students and families of all ages that could be
located in Lincolnton or Lincoln County

Council Meeting date you wish to appear January 7, 2016

Amount of time required for Presentation Ten minutes

Date form submitted to the City Clerk 12-16-15

Taken by phone through Mayor Hatley

Signature of Requesting Party DC

Return forms to: City Clerk's Office
City of Lincolnton
P.O. Box 617
Lincolnton, NC 28093

Donna Flowers

From: Ed Hatley
Sent: Wednesday, December 16, 2015 9:13 AM
To: Donna Flowers
Subject: FW: Science Center

From: Edward McFadden [ermcfadden@gmail.com]
Sent: Tuesday, December 15, 2015 10:44 PM
To: Ed Hatley
Subject: Re: Science Center

Mr. Hatley,

I could not find the Clerk of County email address.

Could you forward her this email for the meeting on January 7th.

Lincoln County Science Center (LCSC) mission is to generate excitement within students of all ages regarding STEM education with the intent to convert that energy over to a classroom atmosphere where every day learning takes place.

LCSC is a 21st Century non-profit STEM education center for students and families of all ages located in Lincoln County & the surrounding areas. All exhibits/activities inside LCSC will be 100% hands on. STEM education is a huge initiative in the United States and several organizations are promoting this initiative at unaffordable prices. Several families in poverty cannot afford to send their kids to Science/STEM initiatives due to inflated prices, therefore unprivileged kids are at a disadvantage when it comes to STEM education. LCSC prices will be affordable for all students and families. Upon entry, LCSC will allow students/families to have access to tons of relevant hands on STEM activities at no additional cost.

LCSC will be located in Lincolnton, NC. Lincolnton, NC is considered a rural area with a high poverty rate. Statistics has proven that students in poverty tend to under perform in the classroom and are more likely to drop out of school before graduating high school. Unfortunately students in poverty typically do not have access to the same educational resources that privilege kids do. LCSC will implement different programs within the community and local schools to narrow the educational gap between privilege and underprivileged kids. LCSC will have a strategic plan in place to attract kids in poverty and will host year around training for teachers to fine tune their teaching skills in STEM education and the classroom. Over time, LCSC will create a learning environment that will be an invaluable resource to young people, teachers, schools, and the community at large.

Thanks,

Edward

On Tue, Dec 15, 2015 at 9:31 AM, Ed Hatley <ehatley@ci.lincolnton.nc.us> wrote:

My number is [7047368992](tel:7047368992)

From: Edward McFadden [mailto:ermcfadden@gmail.com]
Sent: Tuesday, December 15, 2015 9:28 AM
To: Ed Hatley
Subject: RE: Science Center

Mr. Hatley,
I just got finish dropping my kids off at school in Denver. Do you have a direct phone line that I call at 9:30 to discuss the science center?
Thanks,
Edward

On Dec 14, 2015 12:25 PM, "Edward McFadden" <ermcfadden@gmail.com> wrote:

Yes I can meet you tomorrow at 9:30am.
The school system is awareness of this initiative also.

On Dec 14, 2015 12:07 PM, "Ed Hatley" <ehatley@ci.lincolnton.nc.us> wrote:

I would love to speak to you. I would also encourage you to speak to the school system, if you haven't. I can meet with you at city hall tomorrow at 9:30 or Friday AM. Please let me know.....Ed

From: Edward McFadden [ermcfadden@gmail.com]
Sent: Monday, December 14, 2015 11:36 AM
To: Ed Hatley
Subject: Science Center

Mr. Hatley
I hope all is well!
My name is Edward McFadden. I'm the Founder and Chairman of a non profit called STEM Career Path Project (SCPP). SCPP promotes STEM education through hands on activities.
SCPP is working with LEDA to build a 21st Century Science Center in Lincolnton. This center will be very similar to Discover Place and Catawba Science Center. A lot of progress has been made on this project.
If possible I would like to meet with you soon to see if this is something Lincolnton will support 100%?
Thanks and I look forward to hearing from you!
Thanks,
Edward McFadden
Founder and Chairman
STEM Career Path Project Inc
Cell: [803-260-4507](tel:803-260-4507)
Email: ermcfadden@gmail.com
www.stemcareerpathproject.com

ITEM #

14

January 2016 Council Meeting
Executive Summary
November 2015 Year-To-Date
Comparative for Budgetary Purposes

		15-16	% of Budget	14-15	Difference	
General Fund						
Fund 10	Revenues	4,536,960.70	(1) 38.53%	4,155,765.77	381,194.93	(1)
	Expenses	4,589,065.51	(2) 48.05%	4,392,872.08	196,193.43	(2)
	Difference	(52,104.81)		(237,106.31)	185,001.50	
Water & Sewer Fund						
Fund 61	Revenues	3,756,223.82	(3) 40.75%	3,681,419.85	74,803.97	(3)
	Expenses	1,896,460.40	(4) 27.84%	1,838,321.67	58,138.73	(4)
	Difference	1,859,763.42		1,843,098.18	16,665.24	
Electric Fund						
Fund 63	Revenues	3,432,817.18	(5) 44.34%	3,326,439.94	106,377.24	(5)
	Expenses	2,699,770.95	(6) 40.04%	2,899,683.02	(199,912.07)	(6)
	Difference	733,046.23		426,756.92	306,289.31	
Overtime	80+ hours	104,729.26		135,954.54	(31,225.28)	

- (1) Received bank loan for vehicles \$175,000. Received \$220,000 donation from LTDA for Depot project.
- (2) Salaries and Benefits up \$121,250 due to health insurance. Purchased police cars \$150,000.
- (3) Water & Sewer revenues up \$210,000. Late Fees up \$7,000. GovDeals sales up \$5,000. Miscellaneous revenue down (\$216,000). We had received FEMA and Insurance claim payments for \$216,000 in 2014.
- (4) Salaries and Benefits up \$32,000 due to filling vacant positions and health insurance. Capital expense up \$78,000. Bad debt up \$25,000. Debt Service down (\$161,000). Fixed charges up \$64,000. Supplies and inventory up \$29,000.
- (5) Electric sales up \$278,000. Sales tax no longer a budget line (\$179,000.) Gov Deals up \$8,000.
- (6) Sales tax due to State no longer a budget line. Taxes collected and given directly to State. (\$176,000).