

A G E N D A

LINCOLNTON CITY COUNCIL

June 1, 2017

7:00 p.m.

Council Chambers

City Hall

FOR YOUR CONVENIENCE A COPY OF
TONIGHT'S AGENDA
IS AVAILABLE, LOCATED TO THE
RIGHT OF THE ENTRANCE TO THE
COUNCIL CHAMBERS

*ANYONE WISHING TO SPEAK
DURING THE PUBLIC COMMENT
PORTION OF THE AGENDA
PLEASE SEE THE CITY CLERK PRIOR
TO THE MEETING TO SIGN UP
NON-AGENDA ITEMS WILL BE
DISCUSSED AND SPEAKERS WILL BE
LIMITED TO THREE (3) MINUTES
A COPY OF THE RULES FOR PUBLIC COMMENT
ARE AVAILABLE AT THE CITY CLERK'S DESK*

THANK YOU FOR ATTENDING
OUR MEETING
AND FOR YOUR INTEREST
IN THE CITY OF LINCOLNTON

A G E N D A

LINCOLN TON CITY COUNCIL

June 1, 2017

7:00 p.m.

CALL TO ORDER – Mayor Hatley

PLEDGE OF ALLEGIANCE

1. Approval of Regular Agenda

2. Approval of CONSENT AGENDA:

All items placed under the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

3. Approval of the following meeting minutes:

May 4, 2017 – Regular Meeting

May 15, 2017 – Special Meeting

4. Calls to Public Hearing for the June 29th City Council meeting:

CUP-3-17 – Application from Hugo Leiva Coto requesting a conditional use permit to operate a venue for parties and social events (Weddings, Baptisms, Birthday Parties, etc.) in the Planned Business (PB) District. The subject property is located within the Northgate Shopping Center at 129 Vandiver Drive (Parcel ID 21614)

(C-09-17)

5. Approval of contract between the City and Mark Knuckles Associates, Inc. for Annual Compliance Watch Consultation Services

(C-10-17)

6. Approval of service contract between the City and the Lincoln Housing Authority for Community Policing

7. Approval from Governing Body, in accordance with NCDCCR Records Retention Policy, to approve of disposal of records within various City Departments. *NOTE: Disposition can be arranged once confirmation is received from the NC Department of Cultural Resources in Raleigh, after approval from the governing body.*

REGULAR AGENDA

PRESENTATION

8. Request for approval of for presentation to LPD Officer Richard Harrington – “Medal of Valor” For his meritorious service while on duty July 26, 2011.

Rodney Jordan, Chief of Police

PUBLIC HEARINGS

(O-03-17)

9. ZTA-3-2017 – Application from the Lincolnnton Planning Department requesting that Section 153.116 (C) of the Unified Development Ordinance, Planned Business (PB) District yard requirements, be amended to modify lot size, lot width, and setback standards.

Laura Elam, Planning Director

(O-04-17)

10. ZTA-4-2017 – Application from New Vision requesting an amendment to section 153 of the Unified Development Ordinance in regards to signs. The proposed amendment would allow for the use of multi color LED signs in all zoning districts except CB and CBT.

Laura Elam, Planning Director

11. CUP-2-2017 – Application from James Huss requesting a conditional use permit to operate a paintball facility in the Planned Business (PB) District. The subject property is located at 1408 East Main Street (Parcel ID 22475)

Laura Elam, Planning Director

(O-05-17)

12. Public Hearing to receive comment on the proposed 2017 – 2018 fiscal year Budget.

NOTE: Action on this item, after closing the Public Hearing, includes adopting the Budget Ordinance (O-05-17) and 2017-18 schedule of fees

Steve Zickefoose, City Manager

PUBLIC HEARING

(O-06-17)

13. Consideration of amendments to the City's Code of Ordinance –
Chapter 75: Parking Schedules
Steve Zickefoose, City Manager

RESOLUTIONS

(R-06-17)

14. City of Lincolnton – 2017– 2018 Salary Schedule / Schedule of
Budgeted Positions

Tanya Osborne, HR Director

(R-07-17)

15. Consideration of a Resolution to refinance the 2001 and 2003
Water/Sewer Bonds
Steve Zickefoose, City Manager

POLICY

(P-05-17)

16. Proposed amendment to the City's Personnel Policy – Articles VI
Section 1 Holidays; Article IV Section 10 – Overtime; Article IV
Section IV 14 – On-Call Pay; Article IV Section 15 – Call Back
Compensation and Administrative Policy # 3 – Christmas Bonus
and # 11 – Longevity Pay Plan

Tanya Osborne, HR Director

CONTRACTS

(C-09-17)

17. Consideration of contract between the City and John Anderson for
the lease of property located at 1200 N Flint Street to house the
Lincolnton Police Department Detectives Division – for \$ 1850.00
per month

Steve Zickefoose, City Manager

OTHER BUSINESS

18. Request from the Coalition of Churches to rename
Abernathy/Hollybrook Avenue to Martin Luther King, Jr.
Drive in Mr. Kings honor

Jocelyn Barber, 326 New Castle Avenue
and Portia Williams

19. Monthly Financial & Overtime report

Steve Zickefoose, Interim City Manager

BUDGET AMENDMENT

(BA-02-2017)

20. Consideration of Budget Amendment increasing Electric Fund
Expenditures - \$ 275,000, following Revenues with a corresponding
net change

Steve Zickefoose, City Manager

PUBLIC COMMENT

*Speakers will be limited to three (3) minutes to address Mayor and City Council
Concerning Non-Agenda Items.*

You must sign in with the City Clerk prior to the meeting to be eligible to speak

NEWS MEDIA

CLOSED SESSION

To discuss Personnel
in accordance with NCGS 143.318.11(a)(1)(6)

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR

AGENDA

ITEM #

2

APPROVAL

OF

CONSENT

AGENDA

ITEM #

3

REGULAR MEETING - MAY 4, 2017

The Mayor and City Council met in regular session on Thursday, May 4, 2017 at 7:00 p.m. in the Council Chambers of City Hall, located at 114 West Sycamore Street.

Mayor Ed Hatley called the meeting to order and led the Pledge of Allegiance. Council members in attendance were:

SMITH BLACK EADDY JETTON

Councilman Eaddy made the motion unanimously approved the REGULAR AGENDA adding a Closed Session at the conclusion of the meeting to discuss property and personnel.

Councilman Jetton made them motion unanimously approved the CONSENT AGENDA as follows:

- Approved the Minutes of the April 6th Regular Meeting
- Approved the following Calls to Public Hearing for the June 1st regular meeting:
 - ZTA-3-2017 Application from the Lincolnton Planning Department requesting that Section 153.116 (C) of the Unified Development Ordinance, Planned Business (PB) District yard requirements, be amended to modify lot size, lot width, and setback standards.
 - ZTA-4-2017 Application from New Vision requesting an amendment to Section 153 of the Unified Development Ordinance in regards to signs. The proposed amendment would allow for the use of color LED signs in all zoning districts except CB and CBT.
 - CUP-2-2017- Application from James Huss requesting a conditional use permit to operate a paintball facility in the Planned Business (PB) District. The subject property is located at 1408 East Main Street (Parcel ID 22475).

REGULAR AGENDA:

APPLICATION FROM PIEDMONT COMPANIES REQUESTING THE CONDITIONAL USE REZONING OF 0.93 ACRES OF LAND FROM RESIDENTIAL-OFFICE (R-O) TO CONDITIONAL USE-CENTRAL BUSINESS (CU-CB) DISTRICT. THE CONDITIONAL USE PERMIT WOULD ALLOW FOR THE CONSTRUCTION OF A 13 UNIT TOWNHOME (MULTI-FAMILY DWELLING) COMPLEX. THE

REGULAR MEETING - MAY 4, 2017

SUBJECT PROPERTY IS LOCATED AT THE NORTHWEST CORNER OF NORTH ASPEN STREET AND WEST PINE STREET. (PARCEL ID 21017).

CU-ZMA-2-2017

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, reviewed the request from Piedmont Companies for a conditional use rezoning as stated above. Property surrounding the site is zoned R-O to the north and west, R-O and CB to the east and CB to the south. Land uses in the area are townhomes to the south, a mixture of residential and commercial to the east, governmental and commercial to the south and single family residential to the west.

Laura said the site plan proposed a 13 townhome complex with 29 parking spaces. The buildings will be two-story brick veneer. Access is provided by one driveway on North Aspen Street and one driveway on West Pine Street. New sidewalk is provided along North Aspen Street. A new opaque screen fence of 8 feet in height will be provided along the northern and western property edges. She said the site is less than one acre in size so the Water Supply Watershed standards do not apply.

The use that is proposed in the conditional use permit portion of the process must be the use developed on the property after it is rezoned. Unlike a standard rezoning in which all uses permitted in the district are potentially allowed in the rezoned area, a conditional use rezoning limits the potential use of the property. She said in this case, the applicant wishes to limit the use of the property to a 13 unit townhome development. She continued reviewing the seven (7) staff review committee comments regarding the project. *(A copy of those comments are on file in the Planning Department for public reference)*

Laura then reviewed the five findings of fact, the applicants land use compliance and concluded recommending on behalf of Planning Board and staff approval of the conditional use rezoning as requested by the applicant.

Both Dennis Williams, the Architect for the project and Craig Upshaw the Project Manager for Piedmont Companies spoke to Council in favor of the request and offered to answer any questions.

Councilman Eaddy ask Mr. Williams when he estimates the project would begin. Mr. Williams said mid July. He said a meeting with the neighbors was held on April 12th and all were supportive of the project.

Mayor Hatley said, "The City is very excited about the partnership and I am looking forward to seeing the progress."

REGULAR MEETING - MAY 4, 2017

Councilman Black made the motion unanimously approved to close the Public Hearing.

Councilman Eaddy made the motion unanimously approved to consider the conditional use rezoning.

Findings of Fact:

- (1) Councilman Eaddy made the motion unanimously approved that the use will not materially endanger the public health or safety if located where proposed and developed according to plan.
- (2) Councilman Black made the motion unanimously approved that the use meets all required conditions and specifications.
- (3) Councilman Jetton made the motion unanimously approved that the use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity.
- (4) Councilman Eaddy made the motion unanimously approved that the location and character of the use, if developed according to plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City.
- (5) Councilman Jetton made the motion that the proposed ingress and egress points will not result in a substantial amount of vehicular traffic to be channeled onto adjacent local streets.

Councilman Black made the motion unanimously approved to grant the conditional use rezoning as recommended.

APPLICATION FROM BOBBY G. HUMPHREY REQUESTING THE REZONING OF APPROXIMATELY 2.91 ACRES OF LAND FROM RESIDENTIAL-15 AND 25 (R-15 & R-25) TO THE RESIDENTIAL-8 (R-8) DISTRICT. THE SUBJECT PROPERTIES ARE LOCATED ON THE NORTH SIDE OF HIGHLAND DRIVE APPROXIMATELY 150 FEET WEST OF THE INTERSECTION OF HIGHLAND DRIVE AND PERIWINKLE STREET. THE ADDRESS IS 330 HIGHLAND DRIVE (PARCEL ID 22598 AND 72742).

ZMA-1-2017

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, reviewed the above stated request. She said the applicant is requesting the rezoning of approximately 2.91 acres from Residential-25 (R-25) and Residential-15 (R-15) to the Residential-8 (R-8) District. The properties are located on the north side of Highland Drive as described above. The site is currently occupied by one single family dwelling. The remaining land is vacant. The majority of the land is located in the city limits and is zoned R-15. Zoning surrounding the site is all R-15 or R-25. Land uses in the area are primarily single family dwellings.

REGULAR MEETING - MAY 4, 2017

Laura said staff views the requested rezoning to R-8 as inconsistent with the established land use pattern in the area and not in conformance with the land use plan. An alternative would be to rezone the property to R-10, a more restrictive zoning district, for smaller lot sizes while still maintaining the single family character of the community. She concluded noting that Planning Board and staff concur, as does the applicant, that the property be rezoned to R-10 district.

Mr. Edward Zarsowski, a resident on Highland Drive near the hospital, expressed his concerns with traffic and school buses in this area. He said, "There is no traffic signal at either end of Highland Drive and this is dangerous especially if apartment complexes are involved." He suggested a traffic count or contact with NCDOT be made to request consideration of a traffic light.

Councilman Black made the motion unanimously approved to close the public hearing.

Councilman Black made the motion unanimously approved to rezone the property to R-10, rather than R-8, as recommended by the Planning Board and staff.

THE CITY WILL HOLD A PUBLIC HEARING TO RECEIVE PUBLIC INPUT ON THE PROPOSED HOUSE BILL 504 – AN ACT, WHERE IF APPROVED WOULD ALSO AMEND THE CITY CHARTER, TO PROVIDE THAT REGULAR MUNICIPAL ELECTIONS IN THE CITY OF LINCOLNTON BE HELD IN EVEN-NUMBERED YEARS AND WOULD ALSO EXTEND THE MAYOR’S TERM FROM TWO TO FOUR YEAR TERMS.

Mayor Ed Hatley opened the Public Hearing and explained that a bill (HB 504) to allow municipal elections to be held in even numbered years, also moving the Mayoral term from a two year term to a four year term is currently being considered by the NC General Assembly for Lincolnton. He said this bill was introduced by Representative Jason Saine to go hand in hand with HB 64, which would move all municipal elections across the state to even numbered years. He said if this bill passes this would amend the City’s Charter and move the election cycle and term as stated.

Mr. Dale Punch and Mr. Gene Poinsette, spoke in favor of the proposed HB 504 noting it would save the City money on the cost of municipal elections.

After some discussion, Councilman Black made the motion unanimously approved to close the Public Hearing. Councilman Smith made the motion to endorse HB 504. The notion passed by a three to one vote, Councilmen Smith, Black and Jetton voted in favor and Councilman Eaddy voted no.

RESOLUTION HONORING DAPHNE INGRAM ON HER UPCOMING RETIREMENT – JUNE 1, 2017:

(R-4-2017)

Councilman Black made the motion unanimously approved the retirement resolution. Mayor Ed Hatley read aloud and presented a framed copy of the resolution as follows:

WHEREAS, the City of Lincolnnton does desire to recognize and honor employees for their dedicated and distinguished contributions to our City and its citizens; and

WHEREAS, Daphne A. Ingram, began employment with the City in January 1992 as the Switchboard Operator/Receptionist in the City Manager's Office, answering calls for all City Departments and serving as a City dispatcher to Utilities Departments;

WHEREAS, Daphne A. Ingram, in 1997 was promoted to a Personnel Technician, where she assisted the Human Resources Department through 2001; She then moved back to the City Manager/Clerks Office as an Administrative Support Specialist in 2003; and

WHEREAS, Daphne A. Ingram, has served as a member of the City's Wellness Committee; assisted with several United Way Fundraiser Events; assisted in organizing the March of Dimes Walk America event sponsored by the City in 2006; assisted the City Clerk with many of the Employee Luncheons and Boards and Commissions Banquets working behind the scenes to ensure the events were a success. She is currently serving as the Secretary to the Lincolnnton Steering Committee; and

NOW THEREFORE BE IT RESOLVED, that the governing body of the City of Lincolnnton wishes to officially commend Daphne A. Ingram for her valuable and outstanding service rendered to the City, both during full time and part time employment, and would like to congratulate and extend best wishes to her as she begins the next chapter in her life.

BE IT FURTHER RESOLVED that this resolution be made a part of the official minutes becoming a permanent record of the City of Lincolnnton, and that a copy of this resolution be presented to Daphne A. Ingram.

Adopted and presented this the 4th day of May 2017.

PRESENTATION TO SAGE SURRATT – SENIOR AT LINCOLNTON HIGH SCHOOL RECIPIENT OF THE AP PLAYER OF THE YEAR FOR BOTH BASKETBALL AND FOOTBALL IN 2017:

Mayor Ed Hatley called Lincolnnton High School Senior Sage Surratt forward to present him a embellished plaque of a "Key to the City" one of the highest honors awarded, for being names AP player of the Year in both football and basketball and also being named All State.

REGULAR MEETING - MAY 4, 2017

**PRESENTATION TO BERT HONEYCUTT, LINCOLNTON ABC STORE
MANAGER FOR 35 YEARS OF SERVICE:**

Mike Owen, Chair Lincolnton ABC Board, came forward and presented a plaque to Mr. Bert Honeycutt for his thirty-five years of service to the Lincolnton ABC Store.

Both present and former ABC Board members were in attendance to congratulate Mr. Honeycutt on his retirement and his years of service. Mayor and Council also thanked him for his dedication to the City for thirty-five years.

**CONSIDERATION OF AWARDING CHEMICAL BIDS FOR THE
WATER AND WASTEWATER TREATMENT PLANT:**

(C-07-17)

Robert Pearson, Water Resources Director, told Council that a bid opening was held for chemicals for both the Water and Waste water Treatment Plants on Tuesday, April 18th at 2:00 p.m. Of the bids received the following were the low bids which he recommended Council approve entering into a one year contract with each as follows, for said chemicals:

UNIVAR USA, INC	-	Caustic Soda 50%	-	1.79 per liquid gallon
		Orthophosphate 33%	-	2.4544 " " "
		EarthTec Algicide/Bactericide --		
				916.92 per drum
		Liquid Sodium Hypochlorite 10%	-	
				0.5538 liquid gallon

BRENNTAG MID-SOUTH, INC - Liquid Sodium Bisulfite – 125.00 per drum
Activated Carbon (50 lb bag) 31.50
Liquid Sodium Bisulfite 38% - 1.55 liquid gallon

JCI JONES CHEMICALS, INC - Chlorine - 500.00 per cylinder

CHEMTRADE CHEMICALS US - Liquid Alum 8.23% avg - 1.79 per liquid gallon

Councilman Eaddy made the motion unanimously approved to award the above said contracts for chemical bids for one year as recommended.

**CONSIDERATION OF ENTERING INTO A LEASE AGREEMENT FOR
CITY VEHICLES – ENTERPRISE FLEET MASTER LEASE
AGREEMENT:**

(C-08-17)

Steve Zickefoose, City Manager, recommended that the Council approve a master lease agreement between the City and Enterprise Fleet to begin a lease for City vehicle, 13 vehicles would be leased the first year, and numbers would change

REGULAR MEETING - MAY 4, 2017

each year there after. Steve said this item was discussed at this years budget retreat and it would reflect a cost savings to the City as well as continue to update our fleet of vehicles.

He said, "It is necessary now to enter into this agreement now in order for the process to identify and procure vehicles to be available for the new budget year. This lease will also include GPS tracking systems for all vehicles which will increase productivity, assist with route management and serve as a safety feature to the City and its employees.

Councilman Jetton made the motion unanimously approved to enter into the contract as recommended.

QUARTERLY REPORT FROM THE LINCOLNTON STEERING COMMITTEE:

Fred Jarrett, Chair of the Lincolnton Steering Committee, reviewed the following report from the Steering Committee with Council:

1. At the first update in January I reported that we had finalized the Steering Committee Charter and that we had created short-term goals and long terms goals.
2. Short-term goals were:
 - improve communications,
 - remove duplicated efforts,
 - align various organization with the City of Lincolnton's Strategic Plan, and
 - report on two improvement items that each organization is working on to accomplish the unified goal of a prosperous downtown Lincolnton.We are still reporting on items by the allied support organizations (ASO) to improve communications, and remove duplicated efforts to keep each ASO current.
3. First update reported that we had ASO members meeting from:
 - CITY OF LINCOLNTON
 - LINCOLNTON-LINCOLN COUNTY CHAMBER OF COMMERCE (LLCCOFC)
 - DOWNTOWN DEVELOPMENT ASSOCIATION (DDA)
 - LINCOLNTON TOURISM BOARD (LTB)
 - LINCOLN ECONOMIC DEVELOPMENT ASSOCIATION (LEDA)

Seeking members from:

- LINCOLN CURTURAL ARTS CENTER (LCAC)
- LINCOLN COUNTY HISTORICAL ASSOCIATION (LCHA)
- LINCOLN COUNTY HOME BUILDERS ASSOCIATION

• **REGULAR MEETING - MAY 4, 2017**

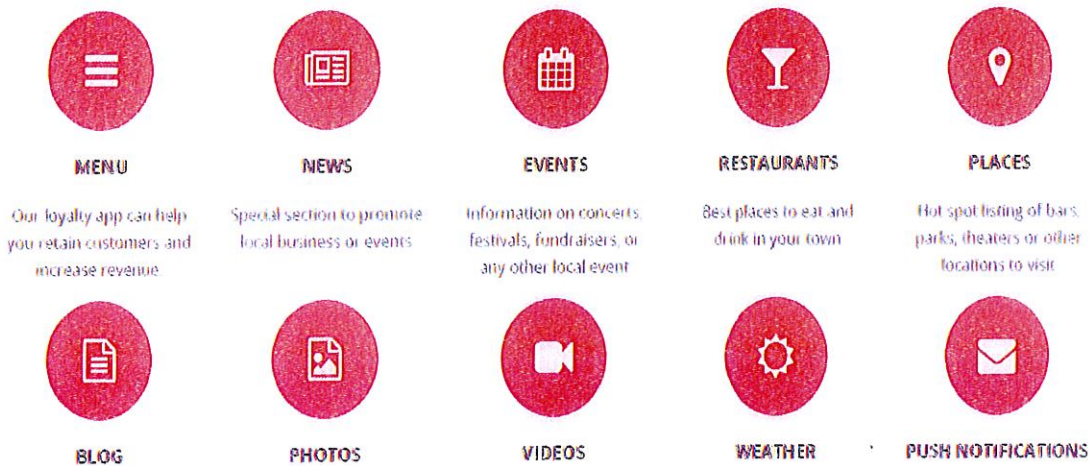
• **LINCOLN COUNTY BORAD OF REALTORS**

And have added another ASO member:

• **LINCOLN COUNTY ARTS COUNCIL.**

ASO membership of 10, and still looking.

4. We are tracking action items to completion.
- In 2016 we established 19 action items and all but one has been completed.
 - Open item is **additional murals** on building walls. Several organizations have been working together to accomplish. Funds are available and efforts are underway to take advantage of the funds to have additional murals on building walls.
 - So far in 2017 we have established 8 action items and all but 2 are closed.
 - ❖ Lou Ann Cain is chairing a subcommittee to evaluate "**Mobile Town Guide**" app.



❖ **Downtown Lincolnton Strategic Planning**

Our **charter's propose** states that the Steering Committee:

- assist City government in aligning the committees, groups, and goals to accomplish the unified goal of a prosperous Lincolnton.
- align organizations to improve communications, remove duplicated efforts and align them with the City of Lincolnton's Strategic Plan.

REGULAR MEETING - MAY 4, 2017

Past several meetings we have been focusing on the **City's Strategic Plan Goal 3 - Downtown Development** and determining how the Committee can support and 'get it done.'

We've been looking at:

- other cities' downtown revitalization plans,
- becoming familiar with Strategic Planning,
- looking for resources to support our effort, and
- **arrived at the need to develop a 'Comprehensive Downtown Strategic Plan' to support and meet Goal 3 of the City's strategic plan.**

An organization that possesses the experience in a comprehensive approach to downtown revitalization - **N.C. Main Street Center**, a branch of N.C. Dept of Commerce, has been contacted and they have committed to help us develop the plan.

The best part - the **service is a free.**

In short, the N.C. Main Street Center works to stimulate economic development within the context of historic preservation, using a comprehensive approach to downtown revitalization developed by the [National Trust for Historic Preservation](#) and utilized by the [National Main Street Center](#) to assist communities across the country.

Currently we are in the process of scheduling a Central Business District (CBD) Strategic Economic Planning Coalition meeting.

- The purpose of the ad-hoc meeting is to bring together stakeholders interested in the economic, social and physical growth of the City of Lincoln's downtown district and begin the formal process of developing a Strategic Plan for the CBD.
- Determine interest of stakeholders in supporting and participating in establishing a Strategic Plan.
- The meeting will take place at the Lincoln Cultural Center in the Timken Performance Hall on May 24, 2017 from 10:00 AM to 12:00 PM. There will be a brief introduction, a Strategic Economic Development planning presentation provided by Main Street America and ending with a question and answer period.

This concludes the quarterly update for the major activities of the Steering Committee.

Mayor and Council thanked Mr. Jarrett for his hard work and for chairing this committee as a volunteer. They assured him that his time and talents were definitely reflected in the work of this committee.

REGULAR MEETING - MAY 4, 2017

UPDATE ON INTERSECTION PROJECT AT EAST MAIN AND GENERALS BLVD.:

Laura Elam, Planning Director, told Council that while initial conversations led the City to believe that the NCDOT may be revisiting some of the possible changes in the contract for the intersection project, it now seems we have stalled with some of the additions still being required, she said.

The City along with Leonard Fletcher, the City's engineer for this project, are discussing more options. Steve said potential miscommunications; prices added that may not be necessary; as well as discussions taking place that the City was not involved in would hopefully be revisited.

TGS Engineers are working on the least possible changes to the original plans submitted to NCDOT, several years back, for re-submittal to NCDOT in the near future. Steve said he hopes this can be a two month discussion not a two year discussion. With the City being involved in all conversations between the engineer and the NCDOT hopefully things will progress.

Steve said he will keep Council updated on progress as it happens.

APPLICATION FROM MARK INGLE FOR BUSINESS INCENTIVE GRANT FOR BUILDING RENOVATIONS FOR NEW MEAT MARKET AT 114 EAST MAIN STREET:

BIG-06-2017

Laura Elam, Planning Director, recommended Council approve a business incentive grant to Mark Ingle, for his property at 114 East Main Street, in the amount of \$ 15,000. She said the total project cost estimate was submitted at \$ 66,000 with a projected start date of may 2017. The completion date was estimated at October 2017.

Councilman Black made the motion unanimously approved to award the grant as recommended.

OFFICIAL PRESENTATION OF THE 2017-18 BUDGET – PROPOSED FEE SCHEDULE – BUDGET MESSAGE – (NOTE: THE PUBLIC HEARING WILL BE HELD AT OUR JUNE 1ST MEETING WHERE COUNCIL COULD CONSIDER ADOPTION OF THE PROPOSED BUDGET):

Steve Zickefoose, City Manager, presented Council with a draft of the proposed 2017-18 fiscal year budget, serving as the official budget presentation. He said the total projected budget for FY 17-18 is \$ 26,981,049.00. Steve reviewed the four major funds, noting this has been a very challenging budget due to the impacts of losing our largest water/sewer customer. He told Council, "We have all agreed that stabilizing the utility rates is vital in stimulating economic growth

REGULAR MEETING - MAY 4, 2017

and as a result, the approach of sharing the review loss impact across all funds has been used."

He said, "This budget does not reflect a property tax increase nor does it include an increase in the water, sewer or electric rates." Mayor and Council were pleased with his hard work on presenting a budget with no increase in rates.

Steve thanked the department heads and staff for their assistance and understanding throughout the budget process. He said, "We all understand we are to do more with less, with our focus remaining on service. A zero based budget approach is the philosophy I took when preparing this budget."

Steve was pleased that this budget included several items discussed at retreat; yearly service supplements; combining General Services with parks and Recreation; continued Business Incentive Grant funding etc as items included in the proposed budget.

Councilman Jetton questioned the monies for the vehicle tax implemented July 1st of 2017. Steve said the City has received around \$ 40,000 in revenue to be spent on paving roads thus far. The estimate for a full year of collecting the tax was around \$ 80,000. Steve reiterated that he will only spend on paving roads what monies have been brought in from this tax, not the amount anticipated this year. Several streets are scheduled to be resurfaced in the near future as a result of the City receiving this additional revenue.

Steve encouraged Council to contact him with any questions they may have upon review of the proposed budget.

CONSIDERATION OF A MOTION TO APPROVE HOLDING A BUDGET WORK SESSION MONDAY, MAY 15TH - 5:30 PM - COUNCIL CHAMBERS OF CITY HALL

Steve Zickefoose, City Manager, told Council that he would like to hold a work shop for Council to discuss several items and address any questions regarding the proposed budget. He suggested Monday, May 15th at 5:30 pm here at City Hall.

Councilman Black made the motion unanimously approved to advertise a budget work session for the above said date and time.

Councilman Black requested that food be provided and Councilman Jetton suggested casual attire.

REGULAR MEETING - MAY 4, 2017

MONTHLY FINANCIAL REPORT & OVERTIME REPORT:

Steve Zickefoose, City Manager, reviewed the following monthly financial report:

May 2017 Council Meeting Executive Summary March 2017 Year-To-Date

General Fund		16-17	% of Budget	15-16	Difference
Fund 10	Revenues	8,038,462.45	66.82%	8,112,868.26	(74,405.81)
	Personal Services	5,762,025.62		6,017,199.09	(255,173.47)
	Supplies & Materials	255,802.43		245,777.78	10,024.65
	Current Obligations	426,180.71		362,364.85	63,815.86
	Fixed Charges	(868,278.26)		(808,834.07)	(59,444.19)
	Capital Outlay	680,486.46		476,336.25	204,150.21
	Contracts/Grants	451,484.98		389,756.96	61,728.02
	Debt Service	57,676.60		34,986.60	22,690.00
	Expenses	6,765,378.54	62.44%	6,717,587.46	47,791.08
	Difference	1,273,083.91		1,395,280.80	(122,196.89)

Water & Sewer Fund		16-17	% of Budget	15-16	Difference
Fund 61	Revenues	6,190,078.05	69.90%	6,466,442.41	(276,364.36)
	Personal Services	1,352,575.30		1,415,576.89	(63,001.59)
	Supplies & Materials	286,163.91		315,315.71	(29,151.80)
	Current Obligations	472,514.18		526,191.12	(53,676.94)
	Fixed Charges	807,907.16		868,391.10	(60,483.94)
	Capital Outlay	871,880.62		237,494.53	634,386.09
	Contracts/Grants	119,409.13		118,711.65	697.48
	Debt Service	135,573.86		160,730.52	(25,156.66)
	Inv., Interfund	284,321.97		284,321.97	-
	Expenses	4,330,346.13	58.15%	3,926,733.49	403,612.64
	Difference	1,859,731.92		2,539,708.92	(679,977.00)

Electric Fund		16-17	% of Budget	15-16	Difference
Fund 63	Revenues	5,684,106.81	72.83%	5,553,096.28	131,010.53
	Personal Services	331,173.51		366,234.05	(35,060.54)
	Supplies & Materials	42,647.29		54,247.32	(11,600.03)
	Current Obligations	4,251,161.33		4,221,290.63	29,870.70
	Fixed Charges	533,422.85		555,862.49	(22,439.64)
	Capital Outlay	58,391.35		107,283.77	(48,892.42)
	Contracts/Grants	-		-	-
	Inv., Interfund	19,481.22		19,481.22	-
	Expenses	5,236,277.55	69.30%	5,324,399.48	(88,121.93)
	Difference	447,829.26		228,696.80	219,132.46

Overtime 80+ hours 199,929.00 247,660.00 (47,731.00)

Personal Services	Salaries and Benefits
Supplies & Materials	Supplies, Materials, Uniforms, Gas
Current Obligations	Building Maint, Repairs, Phone, Data, Travel
Fixed Charges	Insurance, Safety
Capital Outlay	Equipment, Vehicles, Construction
Contracts, Grants	Donations, Airport, 911, Animal, Fireworks, Drug Enforcement, Contracted Services
Debt Service	Bonds and Loans Payments

REGULAR MEETING - MAY 4, 2017

PUBLIC COMMENT:

Dale Punch told Council, "I am proud to be from Lincolnton again." He thanked the City for re-instating the July 4th program last year and told them of plans for the celebration this year.

Christine Poinsette told them of the upcoming production of Thunder Over Carolina by the Lincoln Arts Council and she distributed invitations to all of Council inviting them to attend.

NEWS MEDIA:

Wayne Howard of the Lincoln Herald had several questions or clarifications for Steve of the terminology used when referencing the budget. Steve was to meet with Wayne to discuss these various items as discussed regarding balancing the budget/using fund balance.

CLOSED SESSION:

Councilman Jetton made the motion unanimously approved to enter in to Closed Session in accordance with NCGS 143-318.11(a)(1)(5)(6) to discuss property and personnel.

Councilman Jetton made the motion unanimously approved to return to Regular Session.

ADJOURNMENT:

Councilman Black made the motion unanimously approved to adjourn the meeting.

DONNA C. FLOWERS. MMC
CITY CLERK

ED HATLEY
MAYOR

ITEM #

4

Donna Flowers

From: Mark Carpenter
Sent: Thursday, May 25, 2017 2:56 PM
To: Donna Flowers
Cc: Laura Elam
Subject: Call to Public Hearing

Donna,

We have received the following call to public hearing:

- CUP-3-17-Application from Hugo Leiva Coto requesting a conditional use permit to operate a venue for parties and social event (Weddings, Baptisms, Birthday Parties, etc...) in the Planned Business (PB) District. The subject property is located within the Northgate Shopping Center at 129 Vandiver Drive (Parcel ID 21614)

Tomorrow is the deadline at 5:00 p.m. I will not be here tomorrow but will forward anything we may get on Tuesday Morning.

Thanks

Mark A. Carpenter
City of Lincolnton
Zoning Administrator
114 West Sycamore Street
P.O. Box 617
Lincolnton, NC 28093
704-736-8930



ITEM #

5

RETAINER CONTRACT FOR CONSULTATION SERVICES

Between

CITY OF LINCOLNTON

Lincolnton, Lincoln County, North Carolina

and

MARK KNUCKLES ASSOCIATES, INC.

Human Resource Management Consultants

Hickory, County of Catawba, North Carolina

Whereas, CITY OF LINCOLNTON, hereinafter referred to as "CLIENT", desires to secure ComplianceWatchSM services including technical assistance, consultation and training relating to human resource management and compliance with the Wage and Hour and Employment Discrimination Laws on an annual contract basis, and

Whereas, MARK KNUCKLES ASSOCIATES, INC., and its associate consultants, hereinafter collectively referred to as "MKAI", provides these services, and;

Whereas, the CLIENT considers it wise to secure these services from the MKAI, now therefore it is understood and agreed by both parties to the contract that:

1. **SERVICES PROVIDED:** MKAI agrees to provide technical assistance, consultation, executive coaching, and instruction with human resource management and the Wage and Hour rules and regulations, including the Fair Labor Standards Act (FLSA), Family Medical Leave Act (FMLA) and associated regulations, and those laws generally referred to as anti-discrimination laws including the Civil Rights Act, ADA, and associated laws and regulations. Steve Zickefoose, Interim City Manager, or designated representative shall represent the CLIENT and coordinate the services provided.

2. **AVAILABILITY:**

a. The services shall be provided on mutually agreed dates and times. The CLIENT understands that it is not the only client of MKAI.

b. The services include subscriptions to MKAI's web site resources (www.markknuckles.com) and monthly newsletter, *The Knuckles Report*.

3. **CONTRACT TERM AND FEES:**

a. The contract term is one year beginning July 1, 2017 and ending June 30, 2018. The initial annual fee for said services is \$4,000.00 (four thousand) and is due with the signed contract.

b. The annual fee is a non-refundable retainer covering the billable time charges and expenses for consultation services not exceeding the annual fee. The consultation hours of service available under the contract are determined by the CLIENT'S utilization of MKAI's associates according to the rate schedule(s) in Attachment A at the ComplianceWatch rate. The ComplianceWatch rate for time charges is eighty percent (80%) of the consultant's standard rate. Unused retainer fee is not refundable.

4. **BILLABLE TIME:** Billable time includes all time expended for and on behalf of the CLIENT in providing said services on or off site, including but not limited to assistance by telephone, email, correspondence, travel time, research and analysis, and report preparation. Travel time will be allocated per client when travel serves two or more clients simultaneously.

5. **TERMS OF PAYMENT:** The CLIENT agrees to pay in full the amount of each invoice upon receipt. The CLIENT agrees to pay a late payment charge unless prohibited by law on any unpaid amount after thirty (30) days of two percent (2%) per month of the unpaid amount from the due date until paid in full.

6. **INVOICING:** MKAI agrees to include in the statements sent to the CLIENT a general identification of the services for which the CLIENT is being charged and identification of all other fees, charges, and expenses for which MKAI seeks reimbursement. All fees, charges, and expenses are deemed accepted by the client if not questioned in writing within fifteen (15) days of the invoice date.

7. **BILLABLE EXPENSES:** The CLIENT agrees to reimburse MKAI for customary expenses as identified in

Attachment A.

8. **SERVICES EXCEEDING THE ANNUAL FEE:** If the annual retainer fee in paragraph #3 is fully utilized during the twelve-month contract term, additional billable hours of service are billed at ninety percent (90%) of the consultant's standard rate listed in Attachment A. Billable expenses are billed monthly as incurred pursuant to paragraph #7 and Attachment A.

9. **TERMINATION:** This contract may be terminated at any time upon mutual consent of both parties. This contract may be terminated by either party with written notice at any time for cause. Either party may terminate the contract with a thirty day written notice to the other party. Any unused funds are not refundable.

10. Attachment B constitutes the Business Associate Agreement between the parties in compliance with the HIPAA Privacy Rule.

11. **STATUS OF LIABILITY, COPYRIGHTS, LIMITATIONS:**

a. MKAI is a bona fide contractor and not an employee as defined by the Fair Labor Standards Act and Internal Revenue Service regulations. MKAI has business liability, workers' compensation, and professional liability insurance and the CLIENT agrees this contract is sufficient certification of such insurance and that such coverage satisfies CLIENT'S requirements. Furthermore, this CLIENT acknowledges receipt of an IRS Form W-9 indicating the MKAI federal employer TIN is 56-2116939 and that MKAI is not subject to backup withholding. MKAI and the CLIENT agree this contract does not constitute an employment contract for the purpose of MKAI consultant's obtaining employee status or receiving CITY OF LINCOLNTON employee benefits including worker's compensation in the event of injury or accident.

b. MKAI shall be liable only to the extent of damages, not exceeding the fees charged for professional services, proximately resulting from MKAI's negligence in failing to perform services in accordance with accepted standards of similarly situated consultants.

c. This contract does not create an attorney-client relationship and the services provided are not the practice of law nor replace CLIENT'S legal counsel or qualified tax advisor.

d. MKAI retains ownership of all written material, with or without the copyright notice, provided the CLIENT. Such material is for use by the CLIENT and the CLIENT agrees not to photocopy, transmit, or reproduce in any manner for the purpose of sharing, giving, selling, or providing such material, in whole or in part, to any other employer, organization, or entity or any person of such employer, organization, or entity without the express written consent of MKAI. This paragraph survives the termination of this contract.

e. The recording by video or other electronic means, including but not limited to compliance training sessions, seminars, instructions, exit conferences, or any other service provided by MKAI is prohibited.

12. **RENEWAL:** This Agreement shall automatically renew for successive one (1) year terms ("Renewal Term") unless earlier terminated in accordance with the terms of this Agreement, or unless either party gives thirty (30) days' prior written notice of non-renewal to the other party prior to the expiration of the Initial Term or any subsequent Renewal Term. Within Sixty (60) days prior to the expiration of the Initial Term, or any subsequent Renewal Term, MKAI shall provide Client a written statement of the annual fee applicable to the Renewal Term. Unless Client terminates, or elects not to renew, this Agreement as herein provided, for the Renewal Term the Client agrees to pay, on the first day of the Renewal Term, the new annual fee established by MKAI for said Renewal Term. In the absence of any written statement from MKAI establishing a new annual fee for the Renewal Term, the annual compensation for the Renewal Term shall be the same as that for the preceding term.

13. **ARBITRATION:**

a. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association (AAA) in accordance with the provisions of its Commercial Arbitration Rules as the sole exclusive remedy.

b. Within 15 days after the commencement of arbitration, each party shall select one person from a list supplied by AAA to act as arbitrator and the two selected shall select a third arbitrator within 10 days of their appointment. If the arbitrators selected by the parties are unable or fail to agree upon the third arbitrator, the third arbitrator shall be selected by the American Arbitration Association.

Contract between CITY OF LINCOLNTON and MARK KNUCKLES ASSOCIATES, INC.:

c. This agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina and all proceedings instituted, held, and resolved in the County of Catawba, North Carolina. The parties hereto submit to the jurisdiction of, and waive any venue objections against, the arbitration proceeding in Catawba County, North Carolina, and the parties consent to the exercise of personal jurisdiction over them for the purposes of the Arbitration and for the purposes of any legal action necessary to enforce the result of the Arbitration. The parties acknowledge that this agreement evidences a transaction involving interstate commerce. The United States Arbitration Act shall govern the interpretation, enforcement, and proceedings pursuant to the arbitration clause in this agreement.

d. Each party shall bear its own costs and expenses and an equal share of the arbitrators' and administrative fees of arbitration.

14. NOTICES: All notices required herein shall be delivered to the CLIENT and MKAI by First Class Mail or express overnight delivery by FedEx, UPS, or DHL at the addresses last written below.

15. CONFLICTING ENGAGEMENT: MKAI agrees not to accept, without prior approval from the CLIENT, any engagement known by MKAI to be in direct conflict with the interests of the CLIENT in providing consultation services. If, in the course of providing consultation to multiple clients, MKAI determines in its sole discretion that a conflict of interest may exist, MKAI will notify all affected clients of such potential conflict. Furthermore, MKAI may cease consultation services with regard to that matter with any one or more of the clients to avoid the potential conflict of interest.

16. CONFIDENTIALITY: MKAI will comply with confidentiality laws and CLIENT'S standards as they pertain to customers, clients, consumers, and disabled persons and shall protect within limits of existing law all information disclosed during the consultation including but not limited to the status of compliance with Federal and State laws, personnel and payroll information, customer, consumer, client and patient information, and other information regarding customers of the CLIENT and shall not disclose such information to unauthorized persons without the expressed written permission of the CLIENT and then only as permitted by State and Federal law.

17. This agreement is the entire agreement between the parties relating to the subject matters hereof and supersedes all prior agreements, proposals, representations and commitments. This Agreement may only be amended by an instrument executed by the authorized representatives of both parties hereto. The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right provided. If any part of this agreement is ruled null or void, the remainder of this agreement shall remain in full force and effect.

In witness whereof, the parties have executed this Agreement by their duly authorized representatives and have caused this Agreement to become effective as of July 1, 2017.

CITY OF LINCOLNTON

MARK KNUCKLES ASSOCIATES, INC.

Steve Zickefoose, City Manager/Finance Director
PO Box 617
Lincolnton, NC 28093

Mark A. Knuckles, President
363 First Avenue SW (28602)
PO Box 2246
Hickory, NC 28603-2246

Date: _____

Date: _____

ATTACHMENT A

Rate Schedule

Consultant's Position	Standard Per Hour Rate	Compliance-Watch Rate Per Hour 80%
Principal Consultant	\$350.00	\$280.00
Senior Consultants	\$310.00	\$248.00
Human Resource Management Specialist	\$250.00	\$200.00
Human Resource Management Generalist	\$200.00	\$160.00
Support Staff	\$100.00	\$80.00

Expenses may include but are not limited to travel, mileage at the current IRS rate, if travel by air, air fare (unrestricted fare at time of booking, plus 5% booking fee), rental auto for at-site transportation (plus 5% booking fee). Expenses may also include, but not limited to the current IRS per diem rate for overnight travel expenses, long distance tolls, FAX charges (\$1.00/page), photocopies (\$.25/page), requested publications, training videos and materials, etc. Travel costs will be allocated per client when travel serves two or more clients simultaneously. Other expenses includes: \$5.00 for each additional W-9; \$10.00 for completion of an organizational substitute W-9 form; \$5.00 for each additional copy of an invoice; and \$15.00 for each additional copy of the contract.

ITEM #

6

***BACK UP FOR THIS ITEM
WILL FOLLOW UNDER SEPARATE
COVER***

***NOT PROVIDED
AT TIME AGENDA WENT OUT***

ITEM #

7

CITY OF LINCOLNTON

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr..

TO: Mayor & City Council

FROM: Donna C. Flowers, City Clerk

DATE: May 26, 2017

SUBJECT: Request for Disposal of Records in accordance with Records Retention Policy

Various City Departments submitted to the City Clerk's Office their request for disposal of records in accordance with NC Department of Cultural Resources. As custodian of the City's records and in accordance with the Municipal Records Retention and Disposition Schedule of the North Carolina Department of Cultural Resources, approval for destruction by our governing body is required. Copies of the appropriate disposition schedules are on file in my office for each request verifying the records suggested for destruction. I recommend approval of disposal in compliance with the policy as adopted.

Several City personnel completed training in Shelby on updates to the Municipal retention schedule by the NC Department of Cultural Resources personnel earlier this week to remain current on policy/procedure changes. Most City Departments, with the exception of a few, purge files and submit destruction forms annually and are in compliance with the policy originally adopted in 1997. My goal is to continue to present requests for destruction to City Council for approval at least once per year. Thank you for your consideration, should you have any questions, please feel free to contact me.

ITEM #

8

CITY OF LINCOLNTON POLICE DEPARTMENT

RODNEY JORDAN • CHIEF OF POLICE



PO BOX 617 • 627 EAST MAIN STREET
LINCOLNTON, NORTH CAROLINA 28093-0617
PHONE: (704) 736-8900 • FAX: (704) 736-8904

TO: Steve Zickefoose, City Manager
FROM: Chief R. Jordan *RJ*
SUBJECT: Commendation Medal
DATE: April 24, 2017

The purpose of this memo is to seek City Council approval to award the police department's "Medal of Valor" to Officer Richard Harrington for his meritorious service while on duty July 26, 2011. Officer Harrington was investigating a suspicious vehicle involved in both drug activity and breaking into a residence. The driver did not respond to commands. As Officer Harrington reached into the vehicle to turn the engine off, the driver sped away with Officer Harrington hanging on through the window. Officer Harrington was drug for almost a quarter of a mile before being thrown free from the vehicle. Officer Harrington's actions led to the suspect later being arrested. Officer Harrington sustained several injuries from the incident. The department's policy and procedures manual states the following in regards to receiving this medal:

1. *Medal of Valor:*

This medal is awarded for an act of heroism within the performance of normal duties when placed in imminent threat of death or serious physical injury to personal self or others. This is the department's second highest decoration for courage and bravery that requires final approval by the City Council.

In reviewing this case, the Command Staff of the department feels that it would be appropriate to award this "Medal of Valor" to Officer Harrington for his service on that day of July 26, 2017. We now respectfully ask that council consider the facts of this case and allow us to award the Medal of Valor to Officer Harrington at the May 2017 City Council Meeting. Your consideration in this matter is greatly appreciated.

Cc: Donna Flowers
City Council Members

ITEM #

9

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

THROUGH: Steve Zickefoose, City Manager

SUBJECT: ZTA-3-2017 - Application from the Lincolnton Planning Department requesting amendment of Section 153.116 (C) of the Unified Development Ordinance, Planned Business (PB) district yard requirements, be amended to modify the lot size, lot width, and setback standards.

DATE: June 1, 2017

BACKGROUND

The Unified Development Ordinance includes several commercial zoning districts and each district has standards for new development such as minimum building setbacks and minimum lot width. The two commercial zoning districts that tend to be predominant outside of the downtown area are the General Business (GB) and the Planned Business (PB) districts. (See enclosed map.)

The development standards for the GB and PB districts are outlined below:

<u>Standard</u>	<u>GB</u>	<u>PB</u>
Minimum Lot Size	None	One Acre
Minimum Lot Width	70 ft	100 ft
Front Setback	40 ft	50 ft
Side Setback	10 ft except 20 ft on corner lots and abutting residential	30 ft
Rear Setback	20 ft except 30 ft abutting residential	30 ft

The GB district has no minimum lot size, a 70 foot minimum lot width, a 40 foot minimum building setback, a 10 foot minimum side yard and a 20 foot minimum rear yard. In comparison,

the PB district requires a one acre minimum lot size, a 100 foot minimum lot width, a 50 foot building setback and 30 foot side and rear yards.

The larger standards in the PB district can present challenges with new development or expansions on small, shallow or narrow commercial lots. Planning Staff recommends amendment of the UDO in order to align the minimum development standards of the PB district with the standards of the GB district.

The proposed revised development standards are as follows:

Section 153.116 P-B PLANNED BUSINESS DISTRICT.

(C) *Yard requirements.*

- (1) Minimum lot size: ~~one-acre.~~ None
- (2) Minimum front setback: ~~50~~ 40 feet (as measured from the edge of the street right-of-way).
- (3) Minimum lot width: ~~100~~ 70 feet (as measured at the required front setback).
- (4) Minimum side setback: ~~30 feet.~~ ten feet, except 20 feet shall be required on all corner lots and lots whose side yard abuts any Residential (R) District.
- (5) Minimum rear setback: ~~30 feet.~~ 20 feet, except 30 feet shall be required on all lots whose rear yard abuts any Residential (R) District.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend amendment of the UDO as outlined above.

An Ordinance to Amend the
City of Lincolnton
Unified Development Ordinance
to Modify the Yard Requirements
in the Planned Business (PB) District

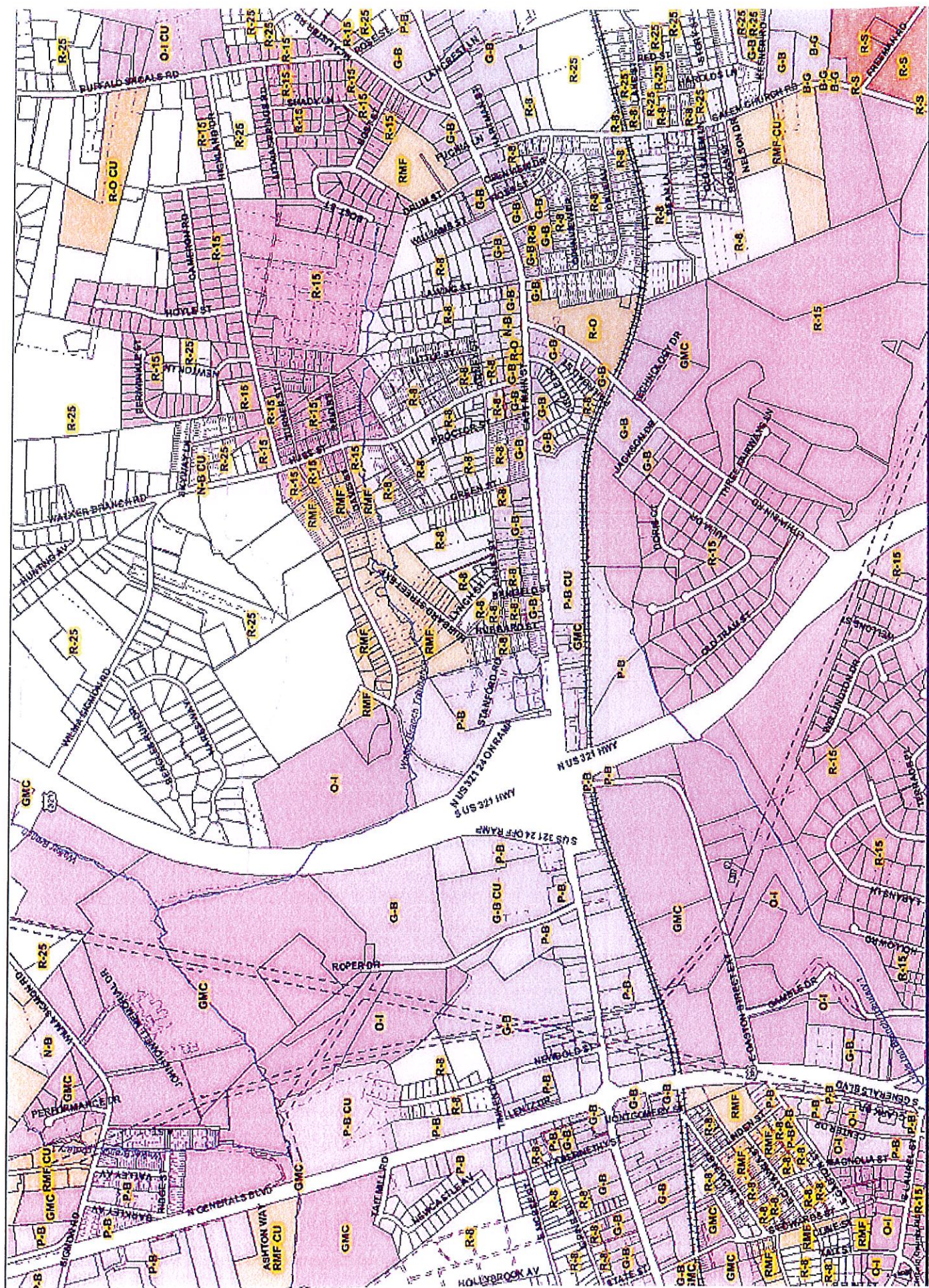
Section 1. Amend Section 153.116 (C) Planned Business District Yard Requirements, to modify the yard requirements as follows. Newly adopted language is underlined and highlighted in blue and language to be deleted is ~~struck through~~ and highlighted in red.

Section 153.116 P-B PLANNED BUSINESS DISTRICT.

(C) *Yard requirements.*

- (1) Minimum lot size: ~~one-acre.~~ None
- (2) Minimum front setback: ~~50~~ 40 feet (as measured from the edge of the street right-of-way).
- (3) Minimum lot width: ~~100-~~ 70 feet (as measured at the required front setback).
- (4) Minimum side setback: ~~30-feet.~~ ten feet, except 20 feet shall be required on all corner lots and lots whose side yard abuts any Residential (R) District.
- (5) Minimum rear setback: ~~30-feet.~~ 20 feet, except 30 feet shall be required on all lots whose rear yard abuts any Residential (R) District.

Section 2. That this ordinance shall become effective upon its adoption.



ITEM #

10

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

THROUGH: Steve Zickefoose, City Manager

SUBJECT: ZTA-4-2017- Application from New Vision Ministries requesting amendment of Section 153 of the Unified Development Ordinance in regards to signs to allow for the use of multi-color, changing message LED signs in all zoning districts except CB and CBT

DATE: June 1, 2017

BACKGROUND

The City's sign regulations outline several types of prohibited signs. One type of prohibited signs is the following:

“Flashing signs or any signs with flashing or intermittent light or lights or reflective devices of changing degree of intensity or color. Signs with devices which produce flashing light and signs which produce scrolled messages are prohibited, however, signs which give time and temperature are permitted, provided the messages are limited to only time and/or temperature. If a time and temperature sign alternates between a time message and a temperature message it shall continuously show one message a minimum of three seconds before switching to the other message.”

The purpose of the prohibition against flashing, scrolling, and multi-color signs is to guard against signage that could tend to cause drivers to be distracted and to avoid some of the types of intense, commercial, neon signage that may be out of character in a small town setting.

The ordinance does allow electronic or digital signs including electronic message boards with one color against a background color. The messages can change as long as they are not flashing or scrolling.

REQUEST

New Vision Ministries seeks to amend the City's sign regulations to allow multi-color, changing message, LED (light emitting diode) signs in all zoning districts except Central Business (CB) and Central Business Transitional (CBT).

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff do not see any particular benefit to opening up the City to flashing signs, digital signs with scrolling messages or multi-color LED message boards displaying

changing screens and messages. That type of signage could be out of character in many locations throughout the City. For that reason, Planning Board and Staff do not recommend approval of this request.

However, in the event that City Council would like to consider an amendment that would accommodate New Vision's desire for a multi color, LED changing message board but also maintain the City's general prohibition against flashing and scrolling signs, consideration could be given to an amendment with a more limited impact. One option would be allowance of multi-color, LED changing message boards for churches in suburban/rural settings similar to New Vision's location but otherwise continued prohibition of flashing and scrolling signs in the City. If City Council wished to consider that type of more limited change, the amendment could be allowance of multi-color, LED/digital changing message signs for churches located on lots over 10 acres in size where the proposed sign is set back at least 30 feet from the abutting road in zoning districts other than CB and CBT. This would accommodate New Vision's specific signage goal but not open up the City in general to LED/digital flashing, scrolling or multi-color signs.

OPTIONS

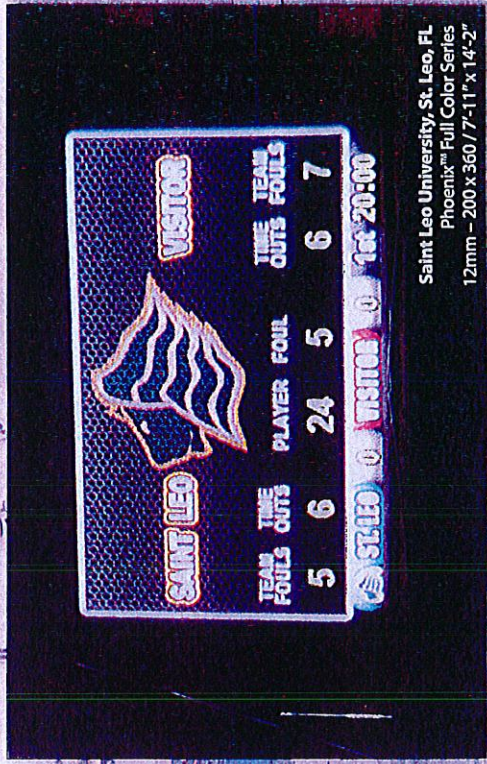
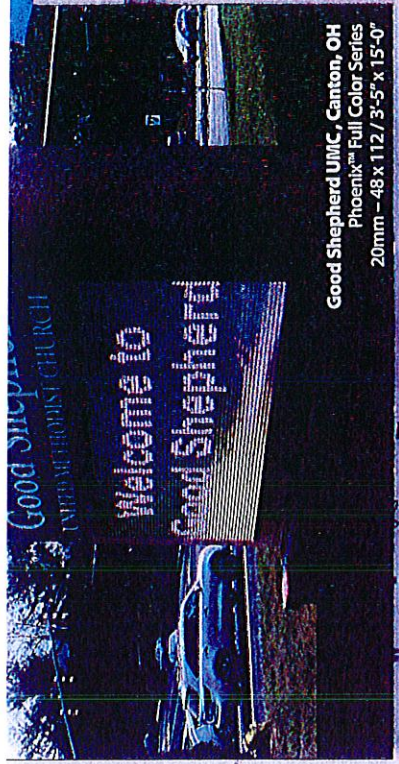
City Council's options on the request include the following:

- | | |
|---------------|---|
| Option One: | Approve the proposed amendment. |
| Option Two: | Deny the proposed amendment. |
| Option Three: | Approve a more limited amendment such as one in which multi-color, LED/digital changing message signs are allowed for churches located on lots of at least 10 acres in size and on which the sign is set back at least 30 feet from any abutting public road in zoning districts other than CB and CBT. |



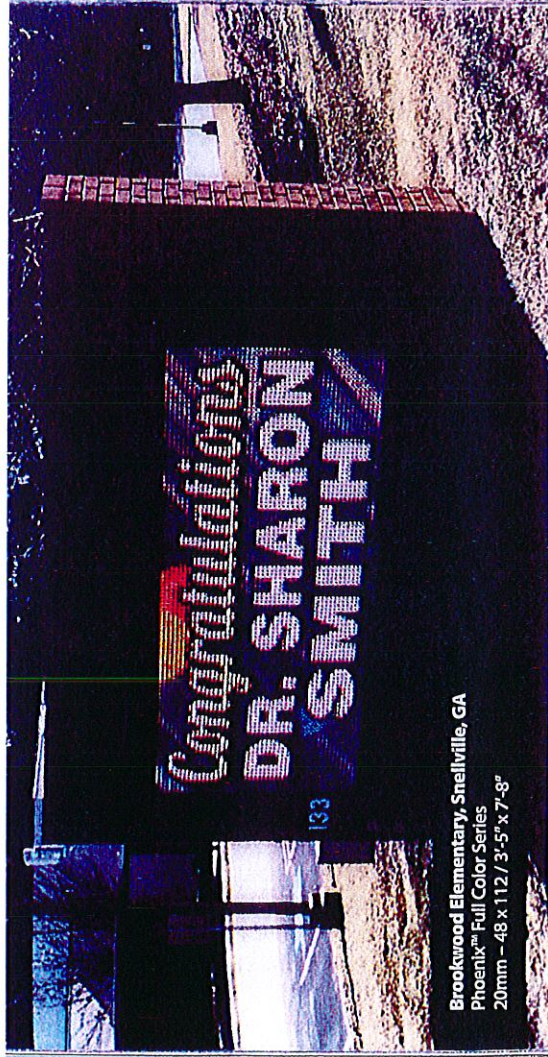
"After over 50 years, we've developed a reputation of having the highest quality products and superior customer service, so we're very selective with which we choose to align ourselves. Vantage LED has proven to be a perfect fit not only with their standard of quality in product and service, but also in their core values."

- Jim Ledford, Electro-Mech Scoreboard Co.



"Saint Leo University Live Video Scoreboard LED Displays simultaneously showcase the teams, logos, and stats along with live video content and event scoring. Custom templates were produced for basketball and volleyball; a beautiful way to engage the fans compared to traditional boards."

- David Bittenbender



Brookwood Elementary, Snellville, GA
Phoenix™ Full Color Series
20mm – 48 x 112 / 3'-5" x 7'-8"

Education

An outdoor digital sign plays a significant factor in communicating events and information to students, parents and staff. Our displays can be programmed days, months and years in advance. They also boast real time weather, time and temperature updates through SM Infinity™.

- **EASY COLLABORATION:** Make sure everyone is updated on events, changes, and other critical information with 24/7 access to the sign using our cloud-based software. User permissions can be set to allow various groups (teachers, students, and event staff) access to the display. Final schedule control/authorization can be assigned to the principle, superintendent, or primary account manager.
- **COMMUNITY OUTREACH:** Access signs at multiple campuses from the cloud and manage multiple users by assigning custom permissions. Our platform was built to be a central communication hub for any staff, volunteers, or leadership associated with the signs. Make sure the community from students to families and community members are kept up-to-date with current events, and schedules providing transparent communication to the people in your area.
- **AMBER ALERTS:** Easily enable our automatic emergency and public alert service with no complicated settings or manual input which could cause delays in delivering critical information. Our displays link directly to FEMA's IPAWS (Integrated Public Alert Warning System) service to automatically display weather warnings, amber/silver alerts, and local/regional/state/federal safety alerts.
- **ULTRA DURABLE:** Our entire system is designed for durability and long life. Our cabinets are built to withstand all types of weather and avoid fading, scratching or cracking. Our LED modules are vandal resistant with high impact louvers over each pixel. The internal electronics are built to perform in a wide range of conditions and our power supplies are conformally coated to extend life and minimize maintenance.
- **SIMPLE SECURED COMMUNICATIONS:** Whether you need to use fiber optic, ethernet, wireless, or cellular data - our system can flex to suit your location's needs. Connect with the sign over a secured network with user-defined and controlled access. Connect with the sign over a secured network with permission based and controlled access allowing various groups, teams, and individuals to collaborate on content and authorization/control granted through a primary sign manager/authority.



Manalapan TWP, Fire Co., Manalapan, NJ
Phoenix™ Full Color Series
25mm – 32 x 80 / 2'-8" x 6'-8"

Government / Public Entities

Reliable communication is key for any government office, military installation, municipality, or public entity. We provide products that will ensure the long term operation of any signage program securely all at an affordable price. Our hardware and software continues to meet or exceed bid specifications across the nation.

- **PROVEN LEADER:** Our product is engineered and designed to last with high quality components and standardized manufacturing processes. Our Darwin™ Control system utilizes solid state technology to increase data storage, speed, and longevity, and our streamlined internal hardware design uses standard PC style components for easy replacement.
- **AMERICAN BUILT:** The 150,000 square foot facility in Ontario, California is home to our talented team of engineers, designers, production crew, administration, support, and sales staff. We take pride in our product and maintain direct control by engineering and manufacturing in the US.
- **WE PUT YOU IN CONTROL:** Choose the best control option for any installation. We offer cloud-based anywhere/anytime access control through SM Infinity, or local software control through our LightSpeed™ software.
- **AMBER ALERTS:** Signs that use our cloud-based control option link directly to FEMA's IPAWS (Integrated Public Alert Warning System) for weather warnings, amber/silver alerts, and local/regional/state/federal safety and public alerts. This feature automatically displays the alerts on your display and does not require any manual data entry which can cause delays or incorrect information.
- **ULTRA DURABLE - GUARANTEED:** Our entire system is designed for durability and long life. Our cabinets are built to withstand all types of weather and avoid fading, scratching or cracking. Our LED modules are vandal resistant with high impact louvers over each pixel. The internal electronics are built to perform in a wide range of conditions and our power supplies are conformally coated to extend life and minimize maintenance. The system is backed by the industry's most comprehensive parts and on-site service warranties.
- **SIMPLE SECURED COMMUNICATIONS:** Whether you need to use fiber optic, ethernet, wireless, or cellular data - our system can flex to suit your location's needs. Connect with the sign over a secured network with user-defined and controlled access allowing various groups, teams, and individuals to collaborate on content and authorization/control granted through a primary sign manager/authority.

ITEM #

11

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

THROUGH: Steve Zickefoose, City Manager

SUBJECT: CUP-2-2017 Conditional Use Permit Application from James Huss

DATE: June 1, 2017

BACKGROUND

The applicant is requesting a conditional use permit to construct a paintball facility. The subject property is located at 1408 East Main Street beside the Wendy's Restaurant. (See attached maps).

The property is zoned Planned Business (P-B) and the proposed use requires conditional use permit approval.

SITE AND AREA DESCRIPTION

The site was formerly a used car sales lot. The front portion of the site is developed with a small building, a garage and a parking lot. The rear portion of the site is undeveloped. A Duke Power transmission line bisects the front portion of the site.

Surrounding land uses are commercial.

The applicant proposes a paintball facility with parking in the front portion of the site and the paintball play area in the rear area of the site that is currently undeveloped. Netting would enclose the play area.

COMPLIANCE WITH CONDITIONAL USE PERMIT APPLICATION REQUIREMENTS

Section 153.236 of the Lincolnton Unified Development Ordinance requires that conditional use permit applications contain specific terms and meet specific conditions. The application meets all the requirements of that section.

OTHER CONDITIONAL USE PERMIT REQUIREMENTS

Section 153.237 of the Lincolnton Unified Development Ordinance requires that the City Council make the following findings:

1. The use will not materially endanger the public health or safety if located where proposed and developed according to plan, and

2. The use meets all required conditions and specifications, and
3. The use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity, and
4. The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the city as officially adopted by the City Council.

COMPLIANCE WITH SECTION 153.237

1. It does not appear that the use will endanger the public health or safety.
2. The proposed use meets all required conditions and specifications.
3. The applicant will need to provide evidence that the use will not have any negative impacts on the value of adjoining or abutting properties.
4. The use is in conformity with the Lincolnton Land Use Plan in that the site is located within the Planned Business Planning Area.

STAFF REVIEW COMMITTEE COMMENTS

The Staff Review committee made the following comments:

- (1) Any new structures on the site will need to comply with NC Electrical Safety Code.
- (2) Certificate of Insurance shall be provided in the amount of \$1,000,000, including the City of Lincolnton as an additional insured party.

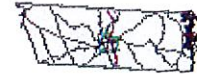
PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend approval of the conditional use permit subject to the applicant providing sufficient evidence that the use will not have any negative impacts on the value of adjoining or abutting properties and subject to the Staff Review Committee comments. In addition, Planning Board recommends an additional condition requiring the netting surrounding the play area to be no less than 15 feet in height and to include a top.

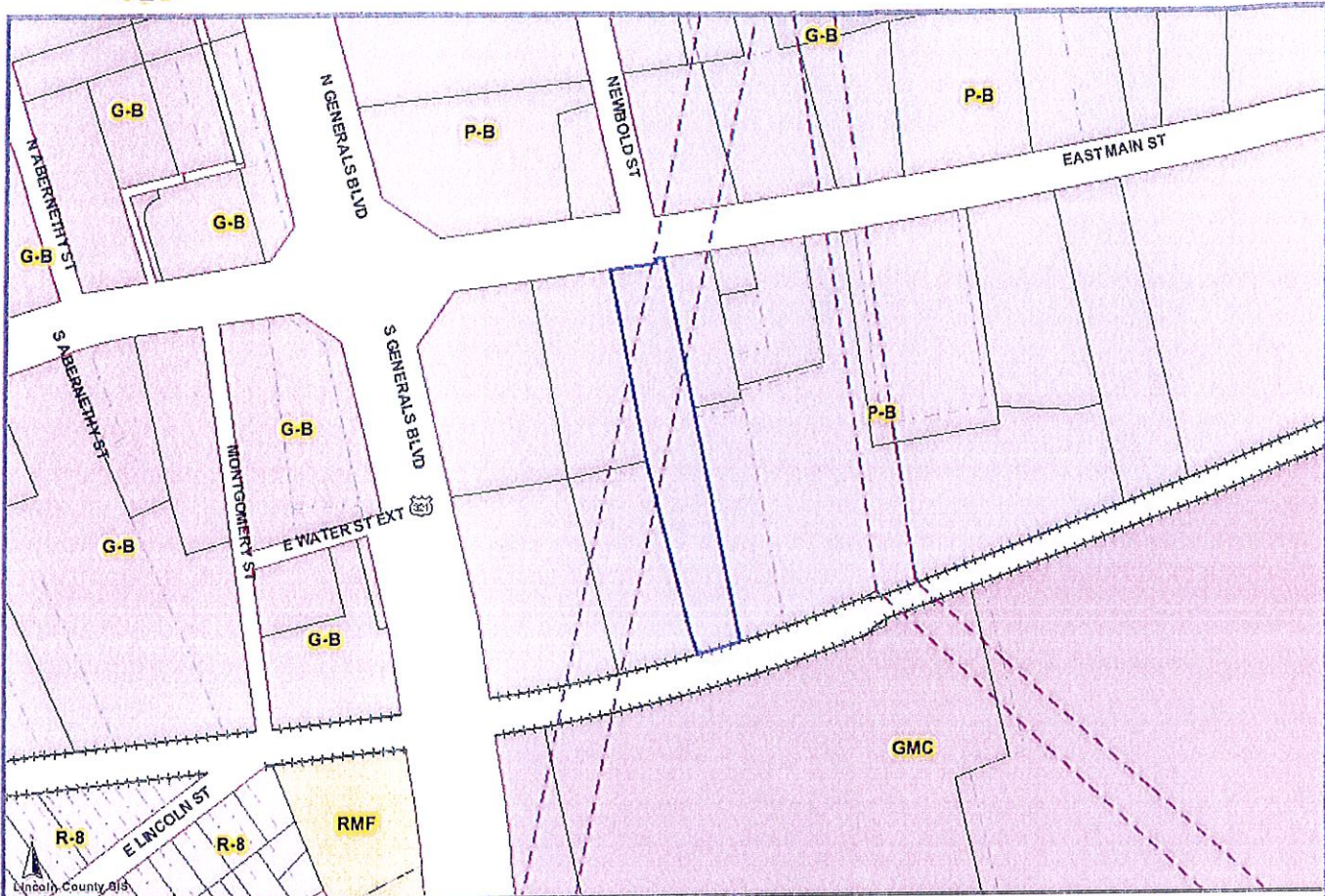


Lincoln County, NC

Office of the Tax Administrator, GIS Mapping Division
 Lincoln County and its mapping contractors assume no legal responsibility for
 the information contained on this map. This map is not to be used for land
 conveyance. The map is based on NC State Plane Coordinate System 1983 NAD.



Date: 5/10/2017 Scale: 1 Inch = 307 Feet



PHOTOS



22475

PARCEL INFORMATION FOR 3633-35-6536

Parcel ID	22475	Owner	JERISA LLC		
Map	3633-10	Mailing	C/O JESUS UMANA		
Account	0147247	Address	3253 SOUTHWEST 150TH COURT MIAMI FL 33185		
Deed	1198-794	Recorded	10/10/2000	Sale Price	0
Land Value	\$211,611	Total Value	\$257,642	Previous Parcel	
----- All values are for tax year 2017. -----					
Description	1408 E. MAIN ST.			Deed Acres	1.32
Address	1408 EAST MAIN ST			Tax Acres	1.32
Township	LINCOLNTON	Tax/Fire District	CITY OF LINCOLNTON		
Main Improvement		ASPHALT PAVING		Value	\$25,313
Main Sq Feet	25000	Stories	0 Year Built	2001	
Zoning	Calculated	Voting Precinct	Calculated Acres		
District	Acres	BOGER CITY (BC13)	1.24		
P-B	1.32	LITHIA (LI14)	0.08		
Watershed Class		Sewer District			
WS-IVP	1.32	Not in the sewer district	1.32		
2000 Census County		Tract	Block		
37109		070200	1008	1.19	
37109		070200	1009	0.11	
37109		070300	1007	0.02	
Flood	Zone Description	Panel			
X	NO FLOOD HAZARD	3710363300	1.32		

Time)



Map Features		2015 State Ortho	
Road Easement	Major Rivers, Creeks	Drainage Easement	Roads
Conflict Line (cont)	Interior Lot Line (cont)	Utility Easement	Railroads
		Right-of-Ways (cont)	Public Walkway

Lincoln County and its mapping contractors assume no legal responsibility for the information contained on this map. This map is not to be used for land conveyance. The map is based on NC State Plane Coordinate System 1983 NAD. Lincoln County, NC Office of the Tax Administrator, GIS Division



Google Earth

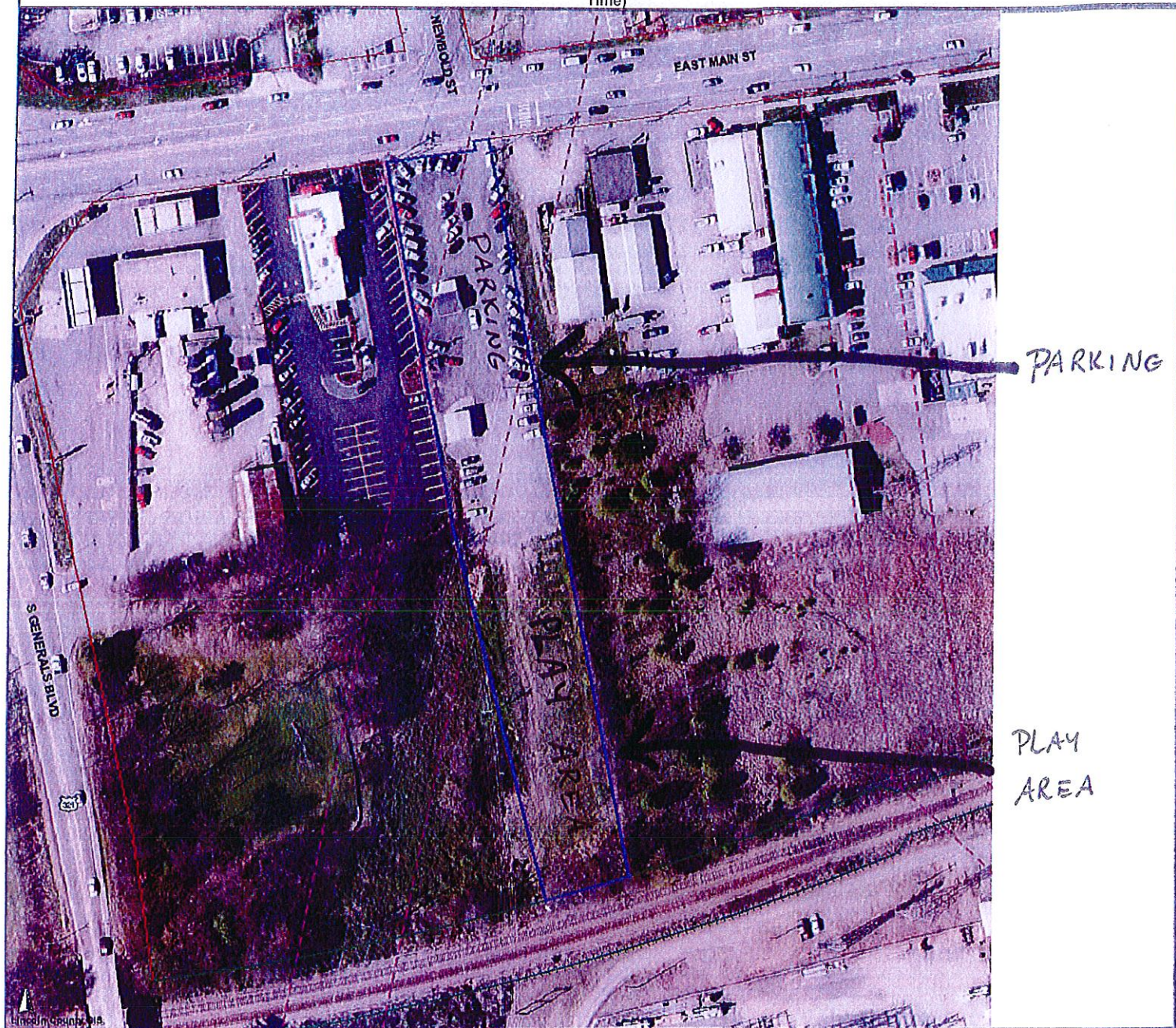
feet
meters

10

5



Time)



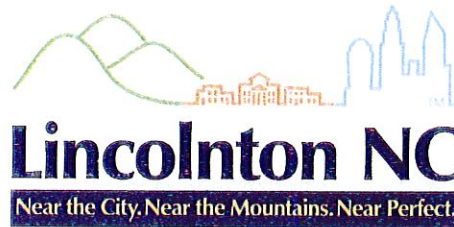
Lincoln County and its mapping contractors assume no legal responsibility for the information contained on this map. This map is not to be used for land conveyance. The map is based on NC State Plane Coordinate System 1983 NAD. Lincoln County, NC Office of the Tax Administrator, GIS Division



ITEM #

12

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: 2017-18 Proposed Budget

DATE: May 23, 2017

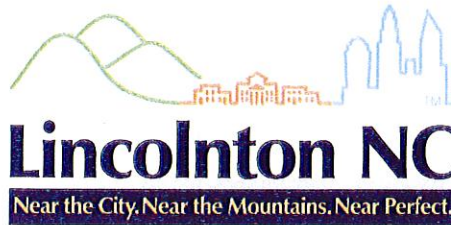
A public meeting will be held at the June 1st Council Meeting to receive comments on the proposed 2017-18 operating budget. The budget was presented in early May and a copy has been kept on file in the City Clerk's office for review. An additional budget work session was held on May 15th.

City Council will then have the option of adopting the official budget ordinance at the June 1st meeting or conducting additional budget work sessions. The deadline for adopting the budget is July 1st.

Please let me know if you have any questions or comments regarding the proposed budget.

CITY OF LINCOLNTON

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, CMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr..

June 1, 2017

BUDGET MESSAGE

**TO: Mayor and City Council Members
City of Lincolnton, North Carolina**

Dear: Mayor & City Council Members:

Enclosed for your consideration is the proposed operating budget for the City of Lincolnton for fiscal year 2017-2018. The budget includes four major funds, and totals \$26,981,049.

A public hearing will be held at the June City Council meeting to receive comments and questions from the general public regarding the proposed budget. The budget must be adopted by July 1, 2017. City Council may have as many budget work sessions as they choose leading up to the July 1st deadline.

The City Manager will be available leading up to the adoption of the budget to answer any questions from City Council or the public. A copy of the budget will be kept on file in the City Clerk's office up until its adoption.

June 1, 2017

I. GENERAL FUND

The proposed General Fund budget is \$11,038,040. The General Fund contains the majority of city services, including public safety, solid waste, street, finance, planning and zoning, recreation, business and community development, and the human resources and city manager/city clerk's office. The General Fund budget as proposed will allow the city to continue providing the level of services that we have provided for our citizens for many years.

The Lincoln County Tax Department is projecting a slight increase in real property valuations for the City. I am recommending a tax rate of 55 cents, which is the same rate for 2016-17.

The current fiscal year budget estimated sales tax revenue to be \$2,800,000.00. This is a five percent increase over the prior year. Sales tax revenues to date are slightly ahead of that projection. For budgeting purposes, I suggest that we adjust the projection to \$2,820,000. Another large source of revenue in the General Fund will be franchise tax, which is estimated to be \$850,000.00. Other revenues in the General Fund include contributions for administrative purposes from the Water and Sewer and Electric Funds. We also receive a payment in-lieu of taxes from these funds totaling an approximate \$400,000.00.

The City will continue to receive revenue from ABC sales, concessions from recreation related activities, and a reimbursement for providing a school resource officer to Lincolnton High School and Asbury Learning Center.

There are new fees to be considered for 2017-18 related to special events. A baseline of services provided at no cost for special events has been established. Needs above the baseline are subject to the new special events fees. Alive After Five, Apple Festival, Hog Happening and Winefest are grandfathered at the 2015-16 hours of operation and attendance.

It is recommended that the City appropriate \$785,301 from the General Fund fund balance. This is a decrease of \$264,000 from 2016-17. The City still maintains a healthy fund balance percentage. However, we must continue reversing the trend of utilizing fund balance proceeds for day to day operations.

In prior years, the biggest issue facing the General Fund was the rising cost of health insurance. Rates were increasing 30% or more each year. The City accomplished a major goal in 2015-16 when the decision was made to join the North Carolina State Health Plan. The premium costs under the NCSHP are much more stable than our

June 1, 2017

previous rates with the North Carolina League of Municipalities. In addition, the City is now a part of the State pool, which means that the risk of rate increases due to the number of claims has minimal impact.

The City continues to pay for dependent coverage for employees hired prior to 2012. The cost for this is \$260,000.00 and impacts approximately 80 employees.

The capital items recommended in the budget total \$592,000.00. We have a large number of service vehicles that are well past their useful life. The plan is to participate in a pilot vehicle fleet maintenance leasing program. This program will reduce maintenance costs, debt service costs and also provide GPS services on all vehicles. The remainder of the capital items is for operational equipment and building improvements.

The proposed budget reflects the reduction of three positions. Two are Solid Waste positions that are no longer needed because of using automated garbage trucks. One position is an administrative position for which the duties are being absorbed through reorganization. These positions are vacant and will not result in a reduction in force action.

Council approved a midyear implementation the Pay and Class Study recommendations in 2016-17. This corrected the “compression” problem due to years of service and also made our salary grades competitive with the marketplace. I am proposing a \$400 per employee onetime bonus for all full time employees. In addition, other employee benefit improvements including on call compensation, longevity pay, service supplements, overtime calculations and holiday schedule are included.

Department heads were asked to identify needs within their respective areas. These items were presented in the budget discussions with Council. In addition to reviewing these requests, I have used a zero based budget approach to reducing operational budget line items \$345,000. The resulting budget is a compromise between adjusting line items for requested additional needs versus determined actual needs.

II. OCCUPANCY TAX FUND

The Occupancy Tax fund is no longer included in the City’s operating budget and is reported as a component for reporting purposes only. The six member board that was created by City Council has full authority to appropriate the funds as they see fit. All the requirements of the initial enabling legislation are still be in effect for the Tourism Authority to comply with.

III. POWELL BILL FUND

The proposed Powell Bill Fund is \$311,300.00. These funds will be used to continue our traditional street and sidewalk repairs. There is approximately \$560,000 of fund balance in this fund. A portion of this may be needed to address possible cost overruns for the Generals Boulevard Intersection Project as well as to make necessary repairs due to drainage issues on the Rail Trail. Powell Bill proceeds continue to be a critical source of state revenue in assisting municipalities meet their street related needs.

IV. WATER AND SEWER FUND

The proposed Water and Sewer Fund is \$7,839,995. This fund is made up of four departments. These include Water Treatment Plant, Distribution and Collection, Waste Water Treatment Plant, and Intangibles.

The Water and Sewer Fund had stabilized since the closing of Mohican Mills. As you know, water and sewer rates were adjusted to account for the revenue loss. However, we are now faced with another major revenue loss (\$870,000) from the relocation of South Fork Industries to Maiden. In order to balance this fund without incurring rate increases, several changes are being made. Operational expenditures are being reduced \$313,000 through a zero based budget process. Revenue projections are being adjusted to minimize estimate versus actual variations. One time capital expenditures will be paid for from the healthy water and sewer fund balance.

The challenge of finding a large water customer for the Water and Sewer fund will continue to be a priority. The city is working with LEDA and the Chamber of Commerce on a regular basis to identify potential customers. There is a requirement to be able to cover operating costs from generated revenues for the Water and Sewer Fund. While there is a healthy fund balance of \$3,900,000, this can only be used for capital expenditures.

V. ELECTRIC FUND

The electric fund continues to be very stable due to recent rate restructuring by Electricities. As a result, no change in rates to our customers is recommended.

Please remember that the City made a commitment to the North Carolina Local Government Commission that we will raise rates three percent above the annual rate increase. Based on this, we have a five percent cushion before an adjustment would be mandated. This will be the third year in several years that the City has not had to raise electric rates for our customers.

Major expenses in the Electric Fund other than the purchase of electricity, will include transformers for \$60,000 and substation improvements at \$180,000.00. There may be a need for additional funds to complete the downtown utility work being done for the residential construction project, as well as for the General Boulevard Intersection project. If so, fund balance will be used for those.

The city continues to have an efficiently operated electric department. Electricities is a very good partnership for the City. The western agency is in a much better financial condition due to restructuring of debt, making the outlook for future rate reductions highly probable. Electricities has provided thousands of dollars in grants to the City for projects such as development of the website and the strategic plan. While electricity is not the revenue generator it was many years ago, I still feel we provide a very reliable service at a reasonable price for our customers. The City was successful a few years ago in persuading the Super Wal-Mart to stay on our system, and we also serve the Hampton Inn. We need to continue to pursue any additional large customers when the opportunity presents itself.

The total proposed Electric Fund is \$7,791,714.00. The projected fund balance is \$2,800,000, or 37% of the operating budget.

VI. SUMMARY

The budget process this year uses the City's strategic plan as a core for planning present and future needs. Four goals were identified:

- 1) Improve Infrastructure
- 2) Employee Benefits
- 3) Downtown Development
- 4) Improve Recreational Opportunities

Directors were asked to identify needs, both present and future. A ten year plan is being developed so that long range goals can be identified and monitored as part of the budget process. The budget process was very collaborative, which resulted in helpful dialogue between directors and council members.

The goals listed above are being used as a tool to assist in determining priorities for available funds and to plan for future needs.

On a positive note, savings realized by joining the State Health Plan have provided opportunities to fund immediate needs as well as planning for the future. I have also used a zero based budget approach in reviewing all line items for possible adjustments.

BUDGET MESSAGE – 2017-18

June 1, 2017

I want to especially thank the city staff for all of their hard work in assisted with the budget process. They understand the challenges we are facing and have been as conservative as possible in identifying needs. I want to also thank the Mayor and City Council for your support to the city staff. The budget process requires a team that is willing and able to work together. The City is fortunate to have such dedicated employees and leadership.

In conclusion, I am recommending a \$26,991,049.00 operating budget for fiscal year 2017-18 for the City of Lincolnton. This is less than 2016-17 due to major capital projects that were in last year's budget and reductions to the operating expenses in the general funds and water and sewer fund.

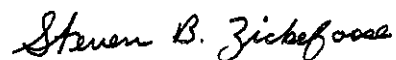
Some projects are in process and will not be completed during the 2016-17 budget year. These projects will be added as an amendment in 2017-18.

The budget includes funding to begin the process of working toward meeting the four goals identified as part of the strategic plan. This will be an ongoing challenge. I believe that great strides have been made in providing cost effective services to our citizens.

I want to personally thank the Mayor and Council for allowing staff the opportunity to participate in such an open budget process. In closing, I respectfully submit this budget for consideration.

I am available to answer any questions that you may have.

Sincerely,

A handwritten signature in cursive script that reads "Steven B. Zickefoose".

Steven B. Zickefoose, MBA
City Manager

CITY OF LINCOLNTON

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER

Steve Zickefoose, MBA
szickefoose@lincolntonnc.org

CITY CLERK

Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

Thomas J. Wilson, Jr..

BUDGET ORDINANCE

AN ORDINANCE ESTABLISHING REVENUES AND AUTHORIZING EXPENDITURES FOR
FISCAL YEAR 2017-2018 FOR THE CITY OF LINCOLNTON

BE IT ORDAINED by the Mayor and City Council of the City of Lincolnton:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the chart of accounts heretofore established for this City:

City Manager/Clerk	\$ 333,365
Human Resources	235,030
Finance	279,012
General Expense	809,520
General Debt Service	463,524
Police	3,344,770
Fire	2,030,690
Public Works	181,356
Street Maintenance	1,229,141
Equipment Services	132,120
Solid Waste	718,328
Planning/Zoning	277,060
Business & Community Development	132,454
Recreation/General Services	871,670
	<u>\$ 11,038,040</u>

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Property Taxes	\$ 4,600,200
Sales and Use Tax	2,820,000
Permits and Fees	160,000
Franchise Tax	850,000
Beer & Wine Tax	44,000
Payment in Lieu of Taxes-Outside Source	22,470
Payment in Lieu of Taxes	405,296
DMV Taxes	120,000
Solid Waste Disposal Tax	5,900
Grants	414,873
Sales and Services	43,000
Investment Income	3,000
ABC Revenues	90,000
Recreation Revenues	108,800
Capital Contributions	-
Other Sources	125,200
Miscellaneous	60,000
Issuance of Debt	260,000
Reimbursement from Powell Bill	120,000
Fund Balance Appropriated	785,301
	<u>\$ 11,038,040</u>

SECTION 3. The following amounts are hereby appropriated in the Powell Bill Fund for the fiscal year beginning July 1, 2017, and ending June 30, 2018 in accordance with the chart of accounts heretofore approved for the City:

Powell Bill Construction/Other	<u>\$ 311,300</u>
--------------------------------	-------------------

SECTION 4. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Powell Bill Allocation	\$ 311,000
Grants	\$ -
Investment Income	300
Fund Balance Appropriated	-
	<u>\$ 311,300</u>

SECTION 5. The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore approved for the City:

Water Treatment Plant	\$ 1,501,500
Distribution and Collection	1,356,250
Wastewater Treatment Plant	1,537,900
Water and Sewer Intangibles	<u>3,444,345</u>
	<u>\$ 7,839,995</u>

SECTION 6. It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Investment Income	\$ 10,000
Charges for Service - Water	3,140,000
Charges for Service - Sewer	4,100,000
Connection Charges	24,000
Capital Contributions	-
Other Operating Revenues	175,995
Other Financing Sources	<u>390,000</u>
	<u>\$ 7,839,995</u>

SECTION 7. The following amounts are hereby appropriated in the Electric Fund for the operation of the electric utility for the fiscal year beginning July 1, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore approved for the City:

Electric Operations	<u>\$ 7,791,714</u>
---------------------	---------------------

SECTION 8. It is estimated that the following revenues will be available in the Electric Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Investment Income	\$ 2,000
Electric Sales	6,775,000
Electric Municipal Operations	776,914
Other Operating Revenue	159,700
Other Financing Sources	<u>78,100</u>
	<u>\$ 7,791,714</u>

SECTION 9. There is hereby levied a tax rate of fifty-five cents (\$.55) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2017 for the purpose of raising the revenue listed as "Property Taxes" in the general fund in Section 1 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$ 842,457,000 and an estimated rate of collection of 98.44%.

There is hereby levied a municipal vehicle tax of \$20 per registered and tagged motorized vehicle resident in the city.

SECTION 10. Electric Rates No Increase.

SECTION 11. Water & Sewer Rates No Increase.
No Increase.

SECTION 12. Appropriations are authorized by department totals. The City Manager is authorized to reallocate departmental appropriations among line item objects of expenditures and revenues as necessary during the budget year.

SECTION 13. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL GROSS BUDGET \$ 26,981,049

Adopted this 1st day of June, 2017

Attest:

Donna C. Flowers, CMC
City Clerk

Edward L Hatley
Mayor

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

ADMINISTRATIVE FEES	
Per copy fee	\$.10 per page

FINANCE DEPARTMENT		
Hollybrook Cemetery Lot Sales	Resident	Non-Resident
Per Burial Space	\$1,200.00	\$3,000.00
Second Right of Interment		
Per Burial Space	\$ 600.00	\$1,500.00
Employees and retirees that do not reside in the city limits qualify at the inside city rate for immediate family household members only. Active employees must be full time and shall have worked two years in order to qualify for the discount.		
Normal hours of the Cemetery Sexton are Monday through Friday from 8:30 am until 5:00 pm. In the event of an interment on weekends or Holidays, the provider funeral home shall pay a service fee to the City to cover personnel costs.	\$150.00	\$150.00

FEES ASSOCIATED WITH UTILITY SERVICE		
Utility Deposits	Inside City	Outside City
Temporary Hydrant Meter Deposit	\$200.00	\$400.00
Residential Water and/or Sewer Deposit	\$50.00	\$100.00
Residential Electric Deposit	\$250.00 Flat Rate	
Note: Residential owners of real property providing proof of ownership will be exempt from utility deposits; renters having 24 months of good payment history with City of Lincolnton will also be exempt.		
Business Water and/or Sewer Deposit	\$50.00	\$100.00
	or two (2) times the monthly average bill for the location, whichever is greater.	
Business Electric Deposit	\$250.00 or	
	two (2) times the monthly average bill for the location, whichever is greater.	
Note: Business owners of real property providing proof of ownership will be exempt from utility deposits.		

Returned Check Charge	\$25.00
Default Fee	\$50.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Default Fee (if utility services are restored on weekends, holidays or after 4:30 pm on normal weekdays of the Utility Billing Office.)	\$75.00
Late Fee (For payment after due date, but before disconnection)	\$25.00 or 5% of the total bill, whichever is greater.
Meter Tampering Investigation Charge	\$200.00 plus estimated water or electric usage
Meter Test Charge (after first free test)	\$15.00 / Residential meter \$45.00 / Demand meter
Temporary Electric Construction Service Charge	\$25.00
'In and out' Electric Service Charge	Cost will be determined

ELECTRIC RATES (All electric rates are subject to sales tax.)	
Residential	
Facilities Charge:	\$13.16
Energy Charge:	
First 350 kwh @	.1093 per/kwh
Next 950 kwh @	.1179 per/kwh
All Over 1300 kwh @	.1232 per/kwh
Small General Service (Less than 100 KW demand)	
Facilities Charge:	\$27.16
Demand Charge:	
First 30 kw of billing demand	N/C
All over 30 kw of billing demand	\$ 7.44 per kw
Energy Charge:	
First 3000 kwh @	.1537 per/kwh
All Over 3000 kwh @	.0829 per/kwh
Medium General Service (100-199 KW demand)	
Facilities Charge:	\$39.78
Demand Charge:	
All kw of billing demand	\$ 8.50 per kw
Energy Charge:	
All kwh	.00729 per/kwh

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Large General Service (200+ KW demand)			
Facilities Charge:		\$52.41	
Demand Charge:	All kw of billing demand	\$ 11.35 per kw	
Energy Charge:	All kwh	.0628 per/kwh	
New Large Load Commercial (Must equal or exceed 500 kw but be less than 3000 kw during at least nine months of a twelve-month period.) (Applies only to new customers after January 7, 2010)			
Basic Facilities Charge:		\$348.19	
Demand Charge:			
Monthly Billing Demand:	Summer (Jun – Sep)	\$ 23.00 per kw	
	Winter (Oct – May)	\$ 4.18 per kw	
Energy Charge:	First Energy Block	0.0529 per kwh	
	Additional Energy Block	0.0529 per kwh	
OP – 10 – 1 Commercial (Must equal or exceed 100 kw but be less that 500 kw during at least nine months of a twelve month period.) (Applies only to new customers after June 2, 2011)			
Basic Facilities Charge:		\$184.23	
Demand Charge:			
Monthly Billing Demand:	On – Peak Summer (Jun – Sep)	\$ 18.43 per kw	
	On – Peak Winter (Oct – May)	\$ 3.68 per kw	
	Excess Demand (All Months)	\$ 1.23 per kw	
Energy Charge:	Summer (Jun – Sep)		
	On – Peak	0.0515 per kwh	
	Off – Peak	0.0491 per kwh	
	Winter (Oct - May)		
	On – Peak	0.0491 per kwh	
	Off – Peak	0.0429 per kwh	
RENEWABLE ENERGY PORTFOLIO STANDARDS (REPS) CHARGES			
Monthly electric charges for each customer account computed under the City’s applicable electric rate schedule will be increased by an amount determined by the table below:			
Customer Account Type	Renewable Resources	DSM/Energy Efficiency	Total REPS Charge
Residential Account	\$ 0.62	\$ 0.00	0.62
Commercial Account	\$ 3.39	\$ 0.00	\$ 3.39

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Industrial Account	\$ 34.92	\$ 0.00	\$ 34.92
Exceptions Industrial and Commercial Customers Opt-out All industrial customers, regardless of size, and large commercial customers with usage greater than one million kwh's per year can elect not to participate in City's demand-side management and energy efficiency measures in favor of its own implemented demand-side management and energy efficiency measures by giving appropriate written notice to the City. In the event such customers "opt-out", they are not subject to the DSM/Energy Efficiency portion of the charges above. All customers are subject to the Renewable Resources portion of the charges above.			

YARD LIGHT RATE TABLE		
Description	Minimum	Tax
Yard Light 7500 175W	\$10.48	7%
Yard Light 7500 1/2	\$5.25	7%
Yard Light 7500 1/3	\$3.50	7%
Yard Light 7500 1/5	\$2.11	7%
Yard Light 7500 175 (0-100 Underground)	\$13.20	7%
Yard Light 7500 1/9	\$1.17	7%
Yard Light 50000 HPS (400W) – Flood Light	\$23.52	7%
Yard Light 27500 HPS (250W)	\$17.55	7%
Yard Light 50000 HPS – Decorative Fixture	\$23.32	7%
Yard Light 1000W M/H Underground Service	\$46.91	7%
Yard Light 160 LED Underground Service – Wood Poles	\$34.32	7%

WATER RATES		
Residential	Inside City Limits	Outside City Limits
Minimum Bill – 2,000 gallons	\$ 16.55	\$ 33.10
All Over 2,000 gallons	\$ 4.48/1,000	\$ 8.96/1,000
Commercial & Industrial		
Minimum Bill - 2,000 gallons	\$ 16.55	\$ 33.10
Next 4,998,000 gallons	\$ 4.54/1,000	\$ 9.20/1,000
All Over 5,000,000 gallons	\$ 2.81/1,000	\$ 9.20/1,000
Industrial (Textile Based)		
Minimum Bill - 2,000 gallons	\$ 10.99	\$21.98
Next 4,998,000 gallons	\$ 3.03/1,000	\$6.12/1,000
All over 5,000,000 gallons	\$ 1.52/1,000	\$3.06/1,000

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

SEWER RATES		
Residential, Commercial & Industrial	Inside City Limits	Outside City Limits
Minimum Bill – 2,000 gallons	\$ 24.77	\$ 49.54
Next 4,998,000 gallons	\$ 7.40/1000	\$ 16.00/1,000
All Over 5,000,000 gallons	\$ 5.02/1000	\$ 16.00/1,000
Industrial (Textile Based)		
Minimum Bill - 2,000 gallons	\$ 16.47	\$ 32.94
Next 4,998,000 gallons	\$ 4.92/1,000	\$ 10.65/1,000
All Over 5,000,000 gallons	\$ 2.46/1,000	\$ 5.33/1,000

WATER AND SEWER CONNECTION FEES		
Water Connection Fees	Inside City	Outside City
¾" Water Connection	\$ 800.00	\$1,600.00
1" or Larger Water Connection (plus availability fee, if applicable, of \$8.33 per lineal foot of road frontage. If more than one road frontage, we use the longest frontage for calculation purposes (measure from property line to property line)	\$1,100.00	\$2,200.00
Irrigation Meter	\$ 600.00	\$1,200.00

For all water connections where the contractor/developer/owner installs all City specified infrastructure, and donates these facilities to the City for ownership, operation, and maintenance, 50% of the applicable connection fee will apply. All connections larger than one inch are the responsibility of the contractor/developer/owner, per city specifications.

Sewer Connection Fees	Inside City	Outside City
Standard 4" Sewer Connection (any sewer connection exceeding 4" requires payment of an availability fee)	\$ 600.00	\$1,200.00
Larger than standard 4" sewer connection will be connection fee plus availability fee, if applicable, of \$10.67 per lineal foot of road frontage. If more than one road frontage, we use the longest frontage for calculation (measure from property line to property line.)	\$ 800.00	\$1,600.00
Force Main Sewer Application Fee (Applicant must follow requirements in Permission to Construct Application Form and Permission to Connect/Operate Form prior to approval to connect to sewer system.	\$1,000.00 (non-refundable)	\$1,000.00 (non-refundable)

Note:

All connections to the city sewer system are the responsibility of the contractor/developer/owner, per city specifications. For all sewer connections where the contractor/developer/owner extends facilities and installs all city specified infrastructure, and donates these facilities to the city for ownership, operation, and maintenance, 50% of the applicable connection fee will apply. The City will provide the tapping saddle and will inspect the line before covering.

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

SEWER USE ORDINANCE FEES	
Penalties between \$10,000 and \$25,000 per day per violation may be assessed against a violator:	
For any class of violation, only if a civil penalty has been imposed against the violator within the five years preceding the violation, or In the case of failure to file, submit, or make available, as the case may be, any documents, data, or reports required by this ordinance, or the orders, rules, regulations and permits issued hereunder, only if the POTW Director determines that the violation was intentional and a civil penalty has been imposed against the violator within the five years preceding the violation.	
Civil Penalties:	
Any user who is found to have failed to comply with any provision of this ordinance, or the orders, rules, regulations and permits issued hereunder, may be fined up to twenty-five thousand dollars (\$25,000) day per violation.	

Bulk Water Sales	
All prepayments are non-refundable and will be honored for 30 days, or the number of loads pre-purchased, whichever comes first. The delivery point will be the City of Lincolnton Water Treatment Plant at 1338 Reepsville Road, Lincolnton, NC 28092; phone 704-736-8970. The Water Treatment Plant will be open for sales Monday-Friday 8:30 am to 3:00 pm.	
0 - 4,000 gallons	\$20.00 Minimum (per trip)
4,001 & up	\$5.00/1,000

Electric Utility Rebates	
High Efficiency Electric Heat Pump Rebate	\$ 400.00 (Until further notice)
High Efficiency Electric Water Heater Rebate	\$ 150.00 (Until further notice)
Commercial Lighting Rebate	\$0.35 per watt saved (Maximum rebate \$25,000 per customer until further notice)
Renewable Energy Generation Credits (Monthly credits are paid according to the type of renewable generation.)	
Wind and Biomass Energy Credit Solar Photovoltaic Energy Credit	Details & Rates available upon request

ONLINE CONVENIENCE FEE	
Online Debit / Credit Card Convenience Fee	Posted Online * fee subject to change

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

MOTOR VEHICLE FEE	
Fee for each vehicle registered in City for property tax	\$20.00 ea.

FIRE DEPARTMENT	
(New fees adopted by City Fire Department will become effective January 1, 2009)	
ABC Permit (change of use, renter or business requiring ABC permit fire inspection)	\$50.00
Amusement Buildings	\$50.00
Aviation Facilities	\$100.00
Carnivals and Fairs	\$100.00
Burning Permits	
Residential and Farms	\$25.00
Burning for fire department training	NC
Bon Fire	\$25.00
Commercial (must meet all State, NCBCFPC and this ordinance guidelines)	
Clearing of lots to build houses (per lot fee)	\$25.00
Clearing of lots to build commercial and industry (per site fee)	\$300.00
Covered Mall Buildings	\$50.00
Display of Gasoline-powered equipment in covered malls	\$50.00
Exhibits and Trade Shows	\$35.00
Explosives	
Blasting Permits	
48 hours	\$50.00
90 days	\$150.00
Year-round storage and manufacturing permits	\$500.00
Fireworks for public display, outdoors	\$150.00
Fireworks for public display, indoors	\$450.00
Fumigation and thermal insecticidal fogging	\$50.00
Hazardous Materials	\$150.00
HPM Facilities	\$150.00
High-piled or High-rack storage	\$150.00
Liquid or gas fueled vehicles or equipment in assembly buildings	\$50.00
Open flames and candles (churches are exempt)	\$35.00
Organic Coatings	\$50.00
Places of Assembly (churches are exempt)	\$50.00
Pyrotechnic Special Effects Material and Shows	\$100.00
Pyroxylin Plastic	\$100.00
Special Assemblies such as Gun Shows, Craft Shows, etc.	\$35.00
Spraying or Dipping Operations	\$50.00
Storage of scrap tires and tire by-products	\$50.00
Temporary Tents, Structures, or Stands used for Display of Fireworks	
7 day permit	\$150.00
14 day permit	\$250.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

30 day permit	\$450.00
Tents and Canopies	
Tents for public usage exceeding 200/400 sq. feet	\$25.00
Use of air structures	\$25.00
Temporary kiosks or display for merchandising	\$25.00
Tire Rebuilding Plants	\$50.00
Waste Handling (wrecking yards, junk yards, waste material handling Facilities)	\$50.00
Fire Flow Test	\$25.00
Hydrant Installations (private contractors only)	\$25.00
Wasted Trip Fee For Permit Inspections (not having everything ready)	\$75.00
After Hours Inspection Fee	
1 st hour	\$100.00
Each ½ hour after 1 st hour	\$50.00
Any person or contractor beginning work on any project requiring a permit prior to obtaining that permit will be subject to a Civil Citation and Double Permit Fee.	

SERVICE AND INSPECTION FEE SCHEDULE

Boarding Houses	\$25.00
Day Care Centers	\$25.00
Dormitories	\$50.00
Family Care Homes	NC
Foster Homes	NC
Fraternities and Sororities	\$50.00
Institutional (Health Care Facilities)	
Group Homes (5 or less)	\$25.00
Group Homes (6 or more)	\$50.00
Hospitals	\$50.00
Nursing Homes	\$50.00
Rest Homes	\$50.00

SERVICE AND PERMIT FEE SCHEDULE FOR CONSTRUCTION PERMITS

New Alarm System Installations and Certification Test	\$35.00
New Fixed Fire Suppression System Installations and Certification Test	\$35.00
New Sprinkler System (20 heads or more)	\$35.00
New Standpipe System	\$35.00
Renovations to Standpipe systems	\$35.00
Renovations to Fixed Fire System	\$35.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Renovations to Alarm Systems	\$35.00
Renovations to Sprinkler Systems (20 or more heads)	\$35.00
Storage Tanks used for Flammable/Combustible Liquids or Hazardous Materials (Aboveground and Underground)	
REMOVAL (per tank)	\$50.00
NEW INSTALLATIONS (per tank)	\$50.00
Inspection of the retrofitting of storage tanks and pipes containing or used for flammable or combustible liquids or hazardous materials	\$50.00
Preliminary Plans Review	
Up to 5,000 sq. ft.	\$25.00
5,001 to 10,000 sq. ft.	\$50.00
10,001 to 25,000 sq. ft.	\$125.00
25,001 to 100,000 sq. ft.	\$250.00
Over 100,000 sq. ft.	\$500.00

PARKS AND RECREATION DEPARTMENT

FACILITY RENTAL	RESIDENT	NON-RESIDENT
Park Shelters		
Rental:		
<i>Mon. – Sat. (8:00 a.m. – 7:00 p.m.)</i>	\$50.00	\$75.00
<i>Sunday (3:00 p.m. – 7:00 p.m.)</i>	\$40.00	\$60.00
Staff Fee (per employee)	\$15.00 per hr.	\$15.00 per hr
Lentz Center Gym		
I.D.	Free	\$5.00
Day Pass (19 and over)	Free	\$2.00
Season Pass – Open Gym Hrs.	N/A	\$ 50.00
Season Pass – Open Gym Hrs. & Pool	N/A	\$ 70.00
4 Hours	\$100.00	\$150.00
8 Hours	\$200.00	\$300.00
Each Additional Hour	\$25.00	\$37.50
Practice Fee	\$15.00	\$22.50
Staff Fee (per employee)	\$15.00 per hr.	\$15.00 per hr
Lentz Center Pool		
2 Hours (1 – 50 people)	\$125.00	\$175.00
2 Hours (51 – 100 people)	\$150.00	\$200.00
2 Hours (101 – 200 people)	\$225.00	\$350.00
Each Additional Hour	\$50.00	\$75.00
Lentz Center Racquetball Courts		
I.D.	Free	\$5.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

1 Hour (per person)	\$1.00	\$2.00
Softball/Baseball/Soccer Fields		
1 Day	\$100.00	\$150.00
Each Additional Day	\$50.00	\$75.00
Night Time Only (per hour)	\$15.00	\$22.50
Concession Stand Fee	\$25.00	\$37.50
Staff Fee (per employee)	\$15.00 per hr.	\$15.00 per hr
Practice Fee (1.5 hrs)*	\$20.00	\$30.00
Season Fee*	\$500.00	\$750.00
Monthly Fee*	\$50.00	\$75.00
Tournament Fee:		
1 Day (1 Park)	\$200.00	\$200.00
1 Day (2 Parks)	\$350.00	\$350.00
2 Day (1 Park)	\$400.00	\$400.00
2 Day (2 Parks)	\$700.00	\$700.00
Deposit	\$25.00	\$25.00

*At least (1) member on the team must be a resident to receive the "Resident" rate. "Season Fee" will include 2 practices per week with lights if needed. The Director has the authority to add (1-2) additional days if the season does not last more than 6 months.

SPORTS PROGRAMS		RESIDENT	NON-RESIDENT
Youth			
Basketball		\$35.00	\$50.00
Flag Football		\$35.00	\$50.00
Soccer		\$35.00	\$50.00
Volleyball		\$35.00	\$35.00
Adult			
Basketball	(Fee according to number of teams)		
Softball	(Fee according to number of teams)		
Volleyball		\$35.00	\$50.00
Racquetball		\$35.00	\$50.00
Walking Program		Free	\$10.00***
Sponsorship of Leagues			
Fall Soccer		\$500.00*	\$500.00*
Flag Football		\$500.00*	\$500.00*
Basketball		\$500.00*	\$500.00*
Spring Soccer		\$500.00*	\$500.00*

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Adult Sports Leagues	\$500.00*	\$500.00*
Easter Egg Hunt	\$500.00*	\$500.00*
Film/Movie Fee	\$500.00	\$500.00****
Banner Program:		
1 Year	\$ 250.00	\$ 250.00
5 Year	\$1,000.00	\$1,000.00

*Sponsorship for one division is \$250.00.

**Will also consider an equal amount of donations for prizes.

***Employees of city businesses will not be charged for the walking program.

****Any filming or movie that disrupts the day-to-day operations of the park.

POOL PROGRAMS	RESIDENT	NON-RESIDENT
Lentz Center Pool		
Daily Admission	\$2.00	\$3.00
Season Swim Pass		
Family of 4	\$100.00	\$150.00
Each Additional Member	\$25.00	\$35.00
Individual	\$35.00	\$50.00
Lifeguard Training	\$150.00	\$150.00
Guard Start Program	\$35.00	\$35.00
Water Aerobics		
Entire Program	\$20.00	\$30.00
Per Session	\$3.00	\$4.00

- All Security Fees will be determined by the Lincolnton Police Department
- “Resident” is considered any person(s) living inside the City Limits of Lincolnton, N.C. or owns property. Also, any City of Lincolnton staff (including immediate family) or official will receive the “Resident” rate.
- All Facility Rental Fees for non-profit organizations will be staff fee only if the Facility is being used Monday – Friday. This will only apply to uses or users that do not include fees and/or charges. Schools are allowed to take admission for ball games. All organizations must prove non-profit status.

FOR QUESTIONS CONCERNING RECREATIONAL FEES PLEASE CALL THE LINCOLNTON RECREATION DEPARTMENT (704) 735-2671.

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

PLANNING AND ZONING ADMINISTRATION

Abandoned Structures Ordinance	Actual contracted cost to City plus 25% administrative fee
Commercial Maintenance Ordinance	Actual contracted cost to City plus 25% administrative fee
Minimum Housing Ordinance	Actual contracted cost to City Plus 25% administrative fee
Nuisance Ordinance	Actual contracted cost to City plus 25% administrative fee
Rezoning Application	\$200.00
Conditional Use Permit (CUP) Application	
Standard	\$200.00
Temporary	\$100.00
Conditional Use Rezoning Application	\$250.00
Site Plan Review	\$100.00
Board of Adjustment Applications	
Conditional Use Permit (CUP) Application	\$100.00
Variance Application	\$200.00
Interpretation Application	\$200.00
Special Exception Application	\$200.00
Zoning Text Amendment Application	\$200.00
Zoning Permit	
Single and Two-Family Residential	\$50.00
Residential Accessory Use	\$30.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Multifamily Residential and Non-Residential Change in Use (Non-residential)	\$100.00 \$40.00
Permit Fee for Application for Backyard Hens	\$50.00
Mowing and Abatement Fees	Actual Costs
Sign Permits	\$40.00
Copy of Land Use Plan, Greenway Master Plan & Others	\$25.00
Copy of Zoning Ordinance (UDO)	\$30.00*
Copy of Zoning Map	\$5.00**
Subdivision Filing Fees	
Minor Subdivision Plat	\$100.00
Major Subdivision Preliminary Plat (Per Lot)	\$150.00 + \$5.00
Major Subdivision Final Plat	\$100.00
Applications for Relief	\$200.00
GIS MAPS (8 ½ X 11)	\$2.00

* \$.25 per page-less than full copy

** Full or partial copy

Fees could be waived if applicant complies with NC General Statue 1-110, Suit as a pauper;
counsel.

OFFENSES & MISCELLANEOUS PROVISIONS

Civil Citations	First Citation Second Citation Third and Subsequent Citations	\$100.00 \$250.00 \$500.00
Firearms within city park or building	Class 3 Misdemeanor	Maximum fine of \$200.00 or imprisonment not to exceed 20 days.
Helmets for minors	Class 3 Misdemeanor or infraction defined in article 1 section 14-4 of the General Statutes	A first violation of this section shall be dismissed if the person charged with the violation submits proof that the operator or

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

		passenger has acquired a protective helmet meeting the standards for use.
False Alarm Fees	Third through fifth	\$50.00 per occurrence
	Sixth through eighth	\$100.00 per occurrence
	Ninth through eleventh	\$200.00 per occurrence
	Twelfth or more	\$300.00 per occurrence
Unregistered Alarm`	Subsequent determination after one-time warning for failure to register alarm	\$50.00 per occurrence
Enforcement of Provisions	Civil Penalty	Up to \$100.00
Parking Violations	Initial violation	\$20.00 (plus an additional \$5.00 if not paid within fifteen (15) days.
Cruising	1 st violation to be paid within ten (10) days	\$25.00 (plus an additional twenty-five
	2 nd citation within a seven (7) day period	(\$25.00) delinquency charge upon non-payment Police Officer shall issue to the violator a traffic summons in lieu of a civil citation
Sidewalk Café Permit	Annually	\$35.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

Permanent Parking Fee	Annually	\$100.00
Golf Cart Registration Fee	Annually	\$20.00

Violation of this section shall be punishable by a fine of fifty dollars (\$50.00)

BUSINESS & COMMUNITY DEVELOPMENT

Proposed Special Events Fees

The City of Lincolnton supports outdoor venues for special events, including festivals, shows, performances and programs. The City will provide limited baseline support services at no cost according to the schedule below. The events planner is responsible for support services in excess of the baseline at the rates indicated in the fee schedule.

Events up to 1,000 Attendees- (Baseline)

- Police- 2 officers
- Fire- 2 firefighters
- Solid Waste- 10 roll outs. Delivered to single location. Picked up at single location.
- Barricades/barrels- Delivered to single location. Pickup up at single location.
- Non covered fees may apply according to fee schedule based on event needs.

Events greater than 1,000 Attendees- (Above Baseline- Fees/Costs)

- Police- 1.5 officers for each additional 1,000 attendees.
- Fire- 1.5 firefighters for each additional 1,000 attendees.
- Solid Waste- 10 roll outs for each additional 1,000 attendees. Delivered to single location. Picked up at single location.
- Other fees may apply according to fee schedule.

Public Safety- 1.5 police officers and 1.5 firefighters per each additional 1,000	\$30.00 per hr/four hr. minimum
Solid Waste- 10 roll outs per each additional 1,000 attendees	\$25.00 per 1,000
Solid Waste- Setup of trash receptacles- Multiple locations	\$25.00
Solid Waste- Pickup of trash receptacles- Multiple locations	\$25.00
Solid Waste- Additional trash pickups during event	\$100.00 per pickup
Street Closings- Setup of barrels and barricades- Multiple locations	\$25.00
Street Closings- Pickup of barrels and barricades- Multiple locations	\$25.00
Cleanup Fee- Applicable if event planner does not adequately clean up areas used	\$100.00 per hour/actual
Electrical and Water Services (If available)- Upon Request	To Be Determined
City Fencing Rental- Setup and pickup	\$75.00
Stage Rental- Setup and pickup	\$100.00

CITY OF LINCOLNTON
PROPOSED SCHEDULE OF FEES
2017-2018

- Grandfathered prior events include the Apple Festival, Alive After Five, Hog Happening and Winefest based on the 2015-16 historical hours of operation and attendance. Additional hours of operation or attendance to grandfathered events will be subject to the schedule of events fees.
- Event planners are responsible for cleanup of areas used by the event. Failure to do so will result in a cleanup fee per the schedule of fees.
- Grandfathering is for three years and ends after FY 2019-2020.

ITEM #

13

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr.,

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: Parking Committee Recommendations

DATE: June 1, 2017

The parking committee met on May 3rd and reviewing the following topics:

- Consideration to change City Wide speed limit to 25 MPH
- *No real issues with speed limits noted by Police. Review specific areas of concern when identified as problems.*
- Handicapped parking on Academy Street between First Methodist and Freedom Church
- *Move handicapped space on Sycamore to Academy. Add additional space on Academy.*
- Parking restrictions for over sized vehicles
- *Chief Jordan to review other municipality's guidelines and make recommendations at next meeting.*
- Diagonal parking on West Main and North Aspen
- *Consider eliminating diagonal spaces on West Main, North side. Per County OK to change to parallel. Decreases spaces from 12 to 7. Advise DOT that center lines need to be adjusted.*
- 15 minute parking at Citizens Center
- *Joshua Grant indicated that County is discussing parking in Citizens Center lot and adjacent lots. Will review at next meeting.*
- Loading/Unloading Zone at Arts on Main area
- *Recommending changing parking space to a "Loading/Unloading zone that can serve that area.*
- Parking facing oncoming traffic
- *Recommending to not allow this type of parking and to make this a parking violation.*

CHAPTER 75: PARKING SCHEDULES

Schedule

I. Parking prohibited at all times

II. Parking enforced Monday through Friday 8:00 a.m. to 4:00 p.m.

III. Parking limited to two hours or as designated in the schedule below, except Sunday and public holidays

IV. Parking at Court Square

V. Handicapped parking

VI. Diagonal parking

SCHEDULE I: PARKING PROHIBITED AT ALL TIMES.

Parking is prohibited at all times on the following streets or portions of streets.

<i>Description</i>	<i>Direction</i>
Academy Street between Congress Street and Rhodes Street	East side
Academy Street between Main Street and Pine Street	East side
Battleground Road between Skip Liming Drive and Linwood Drive	Both sides
Carter Street from Cedar Street to Kistler Street	Both sides
Church Street from distance of 150 feet west from intersection with South Academy Street	South side
Church Street from Government Street to Aspen Street	South side
Church Street from South Aspen to South Academy	North side
Circle Drive from its western intersection with East Main Street to its eastern intersection with East Main Street	South side
Deaton Avenue from North Aspen Street to Mauney Drive	Both sides
Dixon Street from Sunset Drive to North Aspen Street	Both sides
East Catawba Street, 1100 Block, east to end of Catawba Street	East
East Main Street, extending from Laurel Street in an easterly direction to North Flint Street	North side
East Main Street from Cedar Street to South Flint Street	South side
East Main Street from Flint Street to No. 321 By-Pass	Both sides
East Park Drive between Rhodes Street and Jennings Street	Both sides
East Pine Street from Oak Street to Flint Street	Both sides
East Rhodes Street from Aspen Street to Academy Street	South side
East Sumner Street extending a distance of 150 feet west toward Poplar Street from intersection with North Cedar Street	Both sides
East Water Street from Academy Street to Flint Street	South side
Grier Street from Government Street to Motz Avenue	East side
High Street from intersection of Church Street north to intersection with West Pine Street	East side
J.Rurel Street from Congress Street to No. 321 By-Pass	Both sides
Laurel Street from Main Street to Church Street	Both sides
Laurel Street from Sycamore Street to Main Street	Both sides
Lee Avenue	West side
Mauney Drive from North Aspen Street in a westerly direction until it dead-ends	Both sides
McBee Street from North Poplar Street to North Cedar Street	Both sides
McBee Street from Poplar Street to Cedar Street	South side
North Aspen Street from Pine Street to Dixon Street	East side
North Aspen Street from Walker Branch to city limits	Both sides

North Cedar Street extending from Sycamore Street north to East Vine Street	East side
North Flint Street from East Main Street, north to East Hoke Street	West side
North Flint Street from the bridge crossing Walkers Branch to the intersection of U.S. Highway 321	East side
North Poplar Street from McBee Street to Sumner Street	East side
Poplar Street from Main Street to railroad bridge	East side
Railroad Street from East Main Street to Edgewood Drive	South side
Rhodes Street from Academy Street to Poplar Street	Both sides
Riverside Drive to city limits line	Both sides
Skip Lawing Drive	East side
South Aspen Street, a distance of 145 feet from the north edge of the railroad bridge and the east side of South Aspen Street a distance of 145 feet from the north edge of the railroad bridge. (The area restricted by this is in front of the Southern Bell building on both sides of South Aspen Street extending from the bridge northward 145 feet)	West side
South Aspen Street between Cherry Street and Dixon Street	East side
South Aspen Street between Rhodes Street and Motz Avenue	West side
South Edwards Street from East Main Street south to intersection with East Gaston Street	South
South High Street, 300 block, between Church Street and Congress Street	East side
South Linden Street from East Gaston Street to East Lincoln Street	
South Poplar Street from Water Street to the south side of the bridge	Both sides
Sunset Drive from Skip Lawing Drive to Dixon Street	Both sides
Sycamore Street from Court Square to High Street except on north side at City Hall	Both sides
Sycamore Street from Flint Street to North Poplar Street	North side
Water Street from Court Square to Flint Street	South side
West Childs Street from South Madison Street to South Grove Street	South side
West Park Drive between Rhodes Street and Jennings Street	Both sides
West Water Street from South Government Street to Court Square	North side

(Prior Code, § 13-30) (Ord. passed 11-6-1980; Ord. passed 8-9-1983; Ord. passed 11-15-1984; Ord. passed 8-25-1985; Ord. passed 7-10-1986; Ord. passed 10-9-1986; Ord. passed 5-3-1990; Ord. passed 10-4-1990; Ord. O-25-93, passed 9-2-1993; Ord. O-26-93, passed 9-2-1993; Ord. O-48-96, passed 12-5-1996; Ord. O-73-99, passed 8-5-1999; Ord. O-74-99, passed 8-5-1999; Ord. O-11-01, passed 9-6-2001; Ord. O-06-02, passed 9-5-2002; Ord. O-01-03, passed 2-13-2003; Ord. O-06-08, passed 12-4-2008; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE II: PARKING ENFORCED MONDAY THROUGH FRIDAY 8:00 A.M. TO 4:00 P.M..

Except as otherwise permitted in Chapter 75, Schedule IV:

<i>Enforced</i>	<i>Location</i>
Parking enforced Monday through Friday 8:00 a.m. to 4:00 p.m.	All hard surfaced streets

(Prior Code, § 13-31) (Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE III: PARKING LIMITED TO TWO HOURS OR AS DESIGNATED IN THE SCHEDULE BELOW, EXCEPT SUNDAY AND PUBLIC HOLIDAYS.

Except as otherwise permitted in Chapter 75, Schedule IV, parking is limited on the following streets or

portions of streets.

<i>Street Name</i>	<i>Parking Time Designation</i>
Academy Street	2 hours
Aspen Street	2 hours
Cedar Street	2 hours
City Hall parking lot	Limited to 30 minutes for public parking
Court Square	2 hours
Main Street from Court Square to Government- North side	2 hours
Main Street 100 and 200 blocks	2 hours
Main Street 300 block	3 hours
Main Street 400 block	Open parking
Poplar Street	2 hours
Sherrill Avenue, the west side, from Alexander Street to Hoke Street	2 hours
South Poplar Street, the west side, from East Main Street to East Water Street	2 hours
Sycamore Street from Court Square to North Academy	2 hours
Sycamore Street from North Flint Street to North Academy	Open parking
Water Street from Court Square to Poplar Street	2 hours
West Main Street (both north and south sides), from the Court Square to Government Street	2 hours
West Water Street, the south side, from South Government Street to Court Square	2 hours
East Main Street, south side in 200 block	30 minute loading/unloading zone

(Prior Code, § 13-32) (Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE IV: PARKING AT COURT SQUARE.

<i>Location</i>	<i>Prohibition</i>
Court Square, the entire area surrounding the courthouse, beginning at the intersection of East Main Street and Court Square and continuing around the Court Square to the intersection of Court Square and West Main Street and then continuing around the Court Square from West Main Street to East Main Street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Academy Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Cedar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Laurel Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00

	p.m.
East Main Street, one block north, on North Poplar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, two blocks south, on Academy Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on Cedar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on Laurel Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on South Poplar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, parking on the north and south side, from the intersection of East Main Street and Court Square to the intersection of East Main Street and Laurel Street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.

(A) Upon application to the Chief of Police, parking shall be allowed on those streets where it is prohibited during specified hours where certain conditions are met. Application may be made to the Chief of Police in writing by a responsible official of an organization conducting a meeting in the Central Business District at least 24 hours prior to the time the meeting is scheduled to be conducted. Approval by the Chief of Police of the application shall suspend enforcement of the no parking provision for that period in question.

(B) The Chief of Police shall have the authority to issue parking permits upon proper written application. (Prior Code, § 13-34) (Ord. passed 2-11-1988; Ord. O-28-93, passed 11-4-1993; Ord. O-06-05, passed 9-1-2005; Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE V: HANDICAPPED PARKING.

The following parking areas or spaces shall be reserved and designated as parking areas for handicapped citizens upon the city posting signs and/or street markings designating the areas for handicapped parking.

<i>Location</i>	<i>Number of spaces</i>
East Main Street, north side	One space
East Main Street, south side between Academy Street and Poplar Street	One space
East Main Street, south side, between the Court Square and Academy Street	One space
East Sycamore, south side, adjacent to the entrance of the First Methodist Church between North Academy and North Poplar Street North Academy between Sycamore and Main Street	One space Two spaces
East Sycamore Street, north side, between the Court Square and North Academy Street	One space
North Cedar Street, east side, adjacent to the entrance of the	One space

Lincoln Cultural Center between East Main Street and East Sycamore Street	
North Cedar Street, west side, adjacent to the entrance of Saint Luke's Episcopal Church between East Pine Street and East McBee Street	Three spaces
South Aspen Street, west side, adjacent to the entrance of Emmanuel Lutheran Church between West Church Street and West Water Street	Two spaces
West Main Street, north side, between Government Street and the Court Square	One space

(Prior Code, § 13-35) (Ord. O-05-00, passed 8-3-2000; Ord. passed 9-1-2008; Ord. O-05-08, passed 9-11-2008) Penalty, see § 70.99

Cross-reference:

Handicapped parking, see § 72.02

SCHEDULE VI: DIAGONAL PARKING.

All vehicles shall be parked at an angle of approximately 45 degrees with the curb on the following streets or portions of streets.

<i>Street</i>	<i>From</i>	<i>To</i>	<i>Side</i>
Cedar Street	From Main Street	To Water Street	East side only
Court Square		West side only	
Main Street	From intersection of Cedar Street	To Court Square	Both sides
Main Street	From Court Square	To Government Street	North side only
North Poplar Street	From East Sycamore Street	To East Pine Street	West side
Oak Street	From East Main Street half way	To Water Street	Both sides

SCHEDULE VII: OTHER RESTRICTIONS.

All vehicles shall be parked with the right (passenger) side against the curb. Vehicles shall not park facing oncoming traffic.

(Prior Code, § 13-36) (Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

ITEM #

14

CITY OF LINCOLNTON

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr.

RESOLUTION

Adopting Salary Schedule and Schedule of Budgeted Positions (R-06-17)

WHEREAS, the proposed 2017-18 fiscal year budget has been prepared by the City Manager and presented to the Mayor and City Council; and

WHEREAS, the proposed 2017-18 fiscal year budget includes a recommended salary schedule and schedule of budgeted positions;

NOW, THEREFORE, BE IT RESOLVED, that the City of Lincoln adopts the "Salary Schedule", and "Schedule of Budgeted Positions", as attached to this resolution, for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Adopted this the first day of June 2017.

DONNA C. FLOWERS, MMC
CITY CLERK

ED HATLEY
MAYOR

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Donna Flowers, City Clerk

From: Tanya Osborne, Human Resources Director *TO*

Re: 2017-2018 Salary Schedule/Schedule of Budgeted Positions

Date: May 24, 2017

Please find attached the following items:

1. 2017-2018 Salary Schedule
2. 2017-2018 Schedule of Budgeted Positions

As in past years, these items have been included on the June agenda and adopted by Council once the fiscal year budget has been approved. The Schedules have been revised to reflect position changes proposed by the Manager for the 2017-2018 budget year. The overall total number of full time positions will decrease and be 156.

Please let me know if additional information is needed.

attachments

Salary Schedule-Position Classifications

City of Lincoln, NC

Effective July 1, 2017

<u>Grade</u>	<u>Class Title</u>	<u>FLSA</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
3	Not assigned	N	21,046	26,307	31,569
4	Not assigned	N	22,098	27,623	33,147
5	Not assigned	N	23,203	29,004	34,805
6	Solid Waste Collector	N	24,363	30,454	36,545
7	Building Services Attendant	N	25,582	31,977	38,372
7	Property Maintenance Tech	N	25,582	31,977	38,372
7	Street Maintenance Worker	N	25,582	31,977	38,372
8	Distribution/Collection Maint Tech I	N	26,861	33,576	40,291
8	Electric Meter Specialist	N	26,861	33,576	40,291
8	Lead Street Maintenance Worker	N	26,861	33,576	40,291
8	Solid Waste Equip Operator I	N	26,861	33,576	40,291
9	Administrative Support Assistant	N	28,204	35,255	42,305
9	Customer Service Representative I	N	28,204	35,255	42,305
9	Distribution/Collection Maint Tech II	N	28,204	35,255	42,305
9	Police Evidence Technician	N	28,204	35,255	42,305
9	Police Records Specialist	N	28,204	35,255	42,305
9	Solid Waste Equip Operator II	N	28,204	35,255	42,305
9	Street Maint Equipment Operator	N	28,204	35,255	42,305
9	WTP Operator C	N	28,204	35,255	42,305
9	WWTP Operator I	N	28,204	35,255	42,305
10	Customer Service Representative II	N	29,614	37,017	44,421
10	Distribution/Collection Maint Tech III	N	29,614	37,017	44,421
10	Firefighter I	N	29,614	37,017	44,421
10	Lead Meter Specialist	N	29,614	37,017	44,421
10	Solid Waste Equip Operator III	N	29,614	37,017	44,421
10	Sr Administrative Support Assistant	N	29,614	37,017	44,421
10	WTP Operator B	N	29,614	37,017	44,421
10	WWTP Operator II	N	29,614	37,017	44,421
11	Accounting Technician	N	31,095	38,868	46,642
11	Electric Line Technician (Class C)	N	31,095	38,868	46,642
11	Firefighter II	N	31,095	38,868	46,642
11	Lift Station Maintenance Mechanic	N	31,095	38,868	46,642
11	Account Billing Specialist	N	31,095	38,868	46,642
11	Street Maintenance Crew Leader	N	31,095	38,868	46,642
11	WTP Laboratory Analyst	N	31,095	38,868	46,642
11	WTP Maintenance Mechanic	N	31,095	38,868	46,642
11	WWTP Maintenance Mechanic	N	31,095	38,868	46,642
12	Distribution/Collection Crew Leader	N	32,649	40,812	48,974
12	Firefighter Engineer	N	32,649	40,812	48,974
12	Lead WTP Maintenance Mechanic	N	32,649	40,812	48,974

Salary Schedule-Position Classifications

City of Lincolnton, NC

Effective July 1, 2017

12	Sr Fleet Maintenance Mechanic	N	32,649	40,812	48,974
12	WTP Operator A	N	32,649	40,812	48,974
12	WWTP Laboratory Analyst	N	32,649	40,812	48,974
12	WWTP Operator III	N	32,649	40,812	48,974
13	Events & Facilities Coordinator	N	34,282	42,852	51,423
13	Parks Maintenance Specialist	N	34,282	42,852	51,423
13	Police Officer I	N	34,282	42,852	51,423
13	Police Officer I-SRO	N	34,282	42,852	51,423
13	Police Records Supervisor	N	34,282	42,852	51,423
13	WWTP Pretreatment Coordinator	N	34,282	42,852	51,423
14	Chief WTP Operator	N	35,996	44,995	53,994
14	Distribution/Collection Supervisor	N	35,996	44,995	53,994
14	Electric Line Technician (Class B)	N	35,996	44,995	53,994
14	Fire Lieutenant	N	35,996	44,995	53,994
14	General Services Supervisor	N	35,996	44,995	53,994
14	Master Police Officer	N	35,996	44,995	53,994
14	Police Investigator	N	35,996	44,995	53,994
15	Accountant	N	37,796	47,244	56,693
15	Business/Community Develop Coord	N	37,796	47,244	56,693
15	Fire Inspector	N	37,796	47,244	56,693
15	Recreation Program Coordinator	N	37,796	47,244	56,693
15	Zoning Administrator	N	37,796	47,244	56,693
16	Electric Line Technician (Class A)	N	39,685	49,607	59,528
16	Fleet Services Superintendent	N	39,685	49,607	59,528
16	Police Sergeant	N	39,685	49,607	59,528
17	Fire Captain	N	41,670	52,087	62,504
17	HR Benefits Administrator	N	41,670	52,087	62,504
17	Public Works Supervisor	N	41,670	52,087	62,504
18	Assistant to City Manager/City Clerk	N	43,753	54,691	65,630
18	Business Services Manager	N	43,753	54,691	65,630
18	Electric Distribution System Supv	N	43,753	54,691	65,630
18	Police Lieutenant	N	43,753	54,691	65,630
19	Accounting Services Manager	N/E*	45,941	57,426	68,911
19	Distribution/Collections System Supt	N/E*	45,941	57,426	68,911
19	WWTP Superintendent	N/E*	45,941	57,426	68,911
20	Building Inspections Consultant	N	48,238	60,297	72,357
21	Assistant Fire Chief	E	50,650	63,312	75,975
21	Electric Distribution System Supt	E	50,650	63,312	75,975
21	Police Captain	E	50,650	63,312	75,975

Salary Schedule-Position Classifications
City of Lincolnton, NC
Effective July 1, 2017

22	Not assigned	E	53,182	66,478	79,773
23	Not assigned	E	55,841	69,802	83,762
24	Information Technology Manager	E	58,633	73,292	87,950
24	Parks & Recreation Director	E	58,633	73,292	87,950
25	Fire Chief	E	61,565	76,956	92,347
25	Human Resource Director	E	61,565	76,956	92,347
25	Planning & Comm Develop Director	E	61,565	76,956	92,347
25	Public Works and Electric Utilities Director	E	61,565	76,956	92,347
25	Water Resources Director	E	61,565	76,956	92,347
26	Not assigned	E	64,643	80,804	96,965
27	Police Chief	E	67,875	84,844	101,813
28	Not assigned	E	71,269	89,086	106,904
29	Not assigned	E	74,833	93,541	112,249
30	Assistant City Manager	E	78,574	98,218	117,861
31	Not assigned	E	82,503	103,129	123,754
32	Not assigned	E	86,628	108,285	129,942
33	Not assigned	E	90,960	113,699	136,439
34	Not assigned	E	95,508	119,384	143,261
35	City Manager/Finance Director	E	100,283	125,354	150,424
36	Not assigned	E	105,297	131,621	157,946

Notes:

- 1 Employees in classifications with FLSA status "N" are **subject to** the overtime provisions of the Federal Fair Labor Standards Act which requires the payment of overtime (or equivalent compensatory time) after the employee has worked more than 40 hours in the employer's official **work week**, not the employee's **work schedule**
- 2 Employees in classifications with FLSA status "E" are **exempt from** the overtime provisions of the Federal Fair Labor Standards Act
- 3 Law enforcement officers and firefighting personnel who are subject to the overtime provisions of the FLSA may be paid on the basis of a **work period** from 7 to 28 days and not the City's official work week

CITY OF LINCOLNTON
SCHEDULE OF BUDGETED POSITIONS
Effective July 1, 2017

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Administration 10.00.4110</u>			
City Manager/Finance Director	35	E	75
Assistant City Manager	30	E	75
Asst to City Mgr/City Clerk	18	N-E	75
Admin Support Assistant	9	N-E	75
	4		
Total Full Time Positions: 4			
<u>Human Resources 10.00.4120</u>			
Human Resources Director	25	E	75
HR Benefits Administrator	17	N-E	75
Admin Support Assistant	9	N-E	75
Building Services Attendant	7	N-E	75
	4		
Total Full Time Positions: 4			
<u>Finance 10.00.4130</u>			
Information Tech Manager	24	E	75
Accounting Services Manager	19	N-E	75
Business Services Manager	18	N-E	75
Accountant	15	N-E	75
Account Billing Specialist	11	N-E	75
Accounting Technician	11	N-E	75
Accounting Technician	11	N-E	75
Accounting Technician	11	N-E	75
Customer Services Rep I	9	N-E	75
	9		
Total Full Time Positions: 9			

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Police Department 10.10.4310</u>			
Police Chief	27	E	80
Police Captain	21	E	80
Police Investigations Lieutenant	18	N-E	80
Community Service/Training Lt.	18	N-E	80
Police Lieutenant	18	N-E	84
Police Lieutenant	18	N-E	84
Police Investigations Sergeant	16	N-E	80
Police Sergeant	16	N-E	84
Police Sergeant	16	N-E	84
Police Sergeant	16	N-E	84
Police Sergeant	16	N-E	84
Police Investigator	14	N-E	80
Police Investigator	14	N-E	80
Police Investigator	14	N-E	80
Police Officer	13	N-E	80
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer	13	N-E	84
Police Officer-School Resource	13	N-E	80
Police Officer-School Resource	13	N-E	80
Police Records Supervisor	13	N-E	75
Police Records Specialist	9	N-E	75
Police Evidence Technician	9	N-E	75
Administrative Support Assistant	9	N-E	75
Police Records Specialist	9	N-E	75

38

Total Full Time Positions: 38

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Fire Department 10.10.4340</u>			
Fire Chief	25	E	80
Assistant Fire Chief	21	E	80
Fire Captain	17	N-E	106
Fire Captain	17	N-E	106
Fire Captain	17	N-E	106
Fire Inspector	15	N-E	80
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Fire Engineer	12	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106
Firefighter	10	N-E	106

24

Total Full Time Positions: 24

Public Works - Administration 10.20.4510

Public Works and Electric Utilities Director	25	E	80
Senior Admin Support Assistant	10	N-E	75
Admin Support Assistant	9	N-E	75

3

Total Full Time Positions: 3

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Public Works - Streets & Property Maintenance 10.20.4520</u>			
Public Works Supervisor	17	N-E	80
Street Maint Crew Leader	11	N-E	80
Equipment Operator	9	N-E	80
Equipment Operator	9	N-E	80
Equipment Operator	9	N-E	80
Equipment Operator	9	N-E	80
Equipment Operator	9	N-E	80
Lead Street Maintenance Worker	8	N-E	80
Street Maintenance Worker	7	N-E	80
Street Maintenance Worker	7	N-E	80
Street Maintenance Worker	7	N-E	80

11

Total Full Time Positions: 11

Public Works - Equip Services 10.20.4530

Fleet Services Superintendent	16	N-E	80
Senior Fleet Maintenance Mechanic	12	N-E	80

2

Total Full Time Positions: 2

Public Works - Solid Waste 10.30.4710

Solid Waste Equip Op III	10	N-E	80
Solid Waste Equip Op III	10	N-E	80
Solid Waste Equip Op III	10	N-E	80
Solid Waste Equip Op II	9	N-E	80
Solid Waste Equip Op II	9	N-E	80
Solid Waste Equip Op I	8	N-E	80
Solid Waste Equip Op I	8	N-E	80
Solid Waste Collector	6	N-E	80
Solid Waste Collector	6	N-E	80
Solid Waste Collector	6	N-E	80
Solid Waste Collector	6	N-E	80

11

Total Full Time Positions: 11

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Planning 10.40.4910</u>			
Planning & Comm Develop Director	25	E	75
Zoning Administrator	15	N-E	75
Business & Comm Dev Coordinator	15	N-E	75
Administrative Support Assistant	9	N-E	75
Part Time Building Inspections Consultant	20	N-E	
	4		
Total Full Time Positions: 4			
<u>Parks & Recreation 10.80.6100</u>			
Parks & Recreation Director	24	E	80
Senior Admin Support Assistant	10	N-E	75
Recreation Program Coordinator	15	N-E	80
Recreation Program Coordinator	15	N-E	80
Events & Facilities Coordinator	13	N-E	75
Parks & Recreation Maint Specialist	13	N-E	80
General Services Supervisor	14	N-E	80
Property Maintenance Technician	7	N-E	80
	8		
Total Full Time Positions: 8			

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Public Works - Water Treatment 61.91.7100</u>			
Water Resources Director	25	E	80
Chief Water Plant Operator	14	N-E	80
Lead WTP Maint Mech	12	N-E	80
Laboratory Analyst	11	N-E	80
WTP Maintenance Mechanic	11	N-E	80
WTP Operator A	12	N-E	80
WTP Operator B	10	N-E	80
WTP Operator C	9	N-E	80
WTP Operator C	9	N-E	80
Sr. Admin Support Assistant	10	N-E	75

10

Total Full Time Positions: 10

Public Works - Distribution & Collection 61.91.7110

Distribution & Coll System Supt	19	E	80
Distribution & Coll System Supervisor	14	N-E	80
Distribution/Collection Crew Leader	12	N-E	80
Distribution/Collection Crew Leader	12	N-E	80
Lift Station Mechanic	11	N-E	80
Distribution/Collection Maint Tech III	10	N-E	80
Distribution/Collection Maint Tech III	10	N-E	80
Distribution/Collection Maint Tech II	9	N-E	80
Distribution/Collection Maint Tech I	8	N-E	80
Distribution/Collection Maint Tech I	8	N-E	80
Lead Meter Specialist	10	N-E	80

11

Total Full Time Positions: 11

<u>Position Title</u>	<u>Grade</u>	<u>E or N-E</u>	<u>Bi-Weekly Hours</u>
<u>Public Works - Waste Water Treatment 61.91.7120</u>			
WWTP Superintendent	19	E	80
Pretreatment Technician	13	N-E	80
Laboratory Analyst	12	N-E	80
WWTP Maint Mechanic	11	N-E	80
WWTP Maint Mechanic	11	N-E	80
WWTP Operator II	10	N-E	80
WWTP Operator II	10	N-E	80
WWTP Operator I	9	N-E	80
WWTP Operator I	9	N-E	80
	9		
Total Full Time Positions: 9			
<u>Public Works - Electric 63.93.7200</u>			
Electric Distribution Sys Supt	21	E	80
Electric Distribution Sys Supv	18	N-E	80
Electric Line Technician Class A	16	N-E	80
Electric Line Technician Class A	16	N-E	80
Electric Line Technician Class C	11	N-E	80
Meter Specialist	8	N-E	80
Meter Specialist	8	N-E	80
Customer Services Rep II	10	N-E	75
	8		
Total Full Time Positions: 8			
Total Full Time Public Works Positions	65		
Total Full Time City Positions:	156		

ITEM #

15

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr.

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: Refinancing of 2001 and 2003 Water & Sewer Bond Debt

DATE: May 23, 2017

The City successfully refinanced the major portion, \$9,479,000, of our Water & Sewer Bond debt in 2015. The savings will total \$811,000 over the life of the loan through 2021.

We currently have two smaller Water & Sewer bonds with a balance of \$4.6M that are now eligible for refinancing. I have been working First Tryon Advisors to determine the feasibility of doing this. Based on quotes they received, the City can save approximately \$90,000 over the life of these loans.

Enclosed is a copy of the refunding consideration request sent to the Local Government Commission.

The next step in the process to refinance the 2001 and 2003 Bonds is for Council to approve a Series Resolution to the Local Government Commission reflecting the terms of the bond. Branch Banking & Trust was the low bidder at 2.0%. Savings are projected to be approximately \$90,000, or \$15,000 per year through 2023.

Upon approval, the resolution will be submitted to the Local Government Commission.

CITY OF LINCOLNTON, NORTH CAROLINA

SERIES RESOLUTION

Adopted June 1, 2017

*City of Lincolnton, North Carolina
Combined Enterprise System Revenue Refunding Bond,
Series 2017*

TABLE OF CONTENTS

	<u>Page</u>
ARTICLE I DEFINITIONS	1
Section 101. <i>Meaning of Words and Terms</i>	1
Section 102. <i>Rules of Construction</i>	2
ARTICLE II AUTHORIZATION, FORM, ISSUANCE, DELIVERY AND REGISTRATION OF 2017 BOND	2
Section 201. <i>Authorization and Purposes of 2017 Bond</i>	2
Section 202. <i>Forms of 2017 Bond</i>	2
Section 203. <i>Details of 2017 Bond</i>	3
Section 204. <i>Issuance of 2017 Bond; Application of Proceeds</i>	3
Section 205. <i>Restrictions on Transfer of 2017 Bond</i>	4
Section 206. <i>Designation as Bank-Qualified</i>	4
ARTICLE III REDEMPTION OF 2017 BOND	4
Section 301. <i>Redemption of 2017 Bond</i>	4
Section 302. <i>Redemption Notice for 2017 Bond</i>	5
ARTICLE IV ACCOUNTS, SUBACCOUNTS, REVENUES AND FUNDS	5
Section 401. <i>Establishment of Subaccounts and Account</i>	5
Section 402. <i>Revenues Received by the City</i>	5
Section 403. <i>Application of Net Revenues so long as the Bank is the only Owner of Bonds</i>	5
Section 404. <i>Application of Money in the 2017 Subaccount of the Redemption Account</i>	6
Section 405. <i>Application of Money in the 2017 Costs of Issuance Account</i>	7
Section 406. <i>Investment of Money</i>	7
Section 407. <i>Payment of Principal, Interest and Premium and Pledge of Net Revenues</i>	8
Section 408. <i>Tax Covenant</i>	8
ARTICLE V THE TRUSTEE	8
Section 501. <i>Confirmation of Duties by Trustee</i>	8
ARTICLE VI SUPPLEMENTAL SERIES RESOLUTION	8
Section 601. <i>Modification of Series Resolution</i>	8
ARTICLE VII MISCELLANEOUS PROVISIONS	9
Section 701. <i>State Law Governs</i>	9
Section 702. <i>Headings</i>	9
Section 703. <i>Application to Local Government Commission</i>	9
Section 704. <i>Authorization for Other Acts</i>	9
Section 705. <i>Manner of Giving Notice</i>	9
Section 706. <i>Series Resolution Effective</i>	10
EXHIBIT A FORM OF BOND	
EXHIBIT B FORM OF REQUISITION	

A SERIES RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,240,000 COMBINED ENTERPRISE SYSTEM REVENUE REFUNDING BOND, SERIES 2017, OF THE CITY OF LINCOLNTON, NORTH CAROLINA, TO REFINANCE EXISTING STATE REVOLVING FUND LOANS AND AUTHORIZING AND APPROVING THE FORM AND TERMS OF THE BOND ORDER AND THIS SERIES RESOLUTION IN CONNECTION WITH THE PRIVATE SALE OF THE 2017 BOND.

WHEREAS, the City of Lincolnton, North Carolina (the "*City*") adopted an amended and restated bond order on November 7, 1996, as amended by a First Supplemental Bond Order adopted by the City on September 13, 2005 (collectively, the "*Order*"), which authorizes the City to issue bonds in accordance with Section 208 thereof;

WHEREAS, the Order provides that the City may issue Parity Indebtedness (as defined in the Order) for purposes of refinancing outstanding Indebtedness of the City and financing the costs of Additional Improvements to the Combined Enterprise System (each as defined in the Order);

WHEREAS, the City Council of the City has determined that the issuance of the bond hereinafter referred to in order to refinance existing State revolving fund loans entered into by the City in 2001 and 2003 (the "*Refunded Loans*"), the proceeds of which were used to finance improvements to the City's water and sewer system, will achieve debt service savings and benefit and be in the best interests of the City;

WHEREAS, the City will achieve the refinancing by refunding the City's Refunded Loans;

BE IT RESOLVED by the City Council of the City of Lincolnton, North Carolina:

**ARTICLE I
DEFINITIONS**

Section 101. ***Meaning of Words and Terms.*** Unless otherwise required by the context, words and terms used herein which are defined in the Order shall have the meanings assigned to them therein, and the following words and terms shall have the following meanings:

"*Bank*" means Branch Banking and Trust Company, as purchaser and the initial Owner of the 2017 Bond, or its successors and assigns.

"*Bond Registrar*" means U.S. Bank National Association, as designated by Section 201.

"*Bond Year*" means the period commencing on March 1 of any year and ending on the last day of each February of the following year.

"*Closing*" means the delivery of and payment for the 2017 Bond.

"*Closing Date*" means the date of the Closing.

"*Interest Payment Date*" means May 1 or November 1, as the case may be.

"*Interest Rate*" means 2.00% per annum, calculated on the basis of a 360-day year of twelve 30-day months.

"*Redemption Date*" means the date on which 2017 Bond is to be called for redemption under this Series Resolution.

"*Refunded Loans*" means existing State loans entered into by the City in 2001 and 2003, the proceeds of which were used to finance improvements to the City's water and sewer system.

"*Regular Record Date*" means the 15th day of the month preceding any Interest Payment Date, whether or not a Business Day.

"*2017 Bond*" means the City of Lincolnton, North Carolina Combined Enterprise System Revenue Refunding Bond, Series 2017.

"*2017 Costs of Issuance Account*" means the account with the Construction Fund created and so designated by Section 401.

"*2017 Subaccount of the Interest Account*" means the subaccount created and so designated by Section 401.

"*2017 Subaccount of the Principal Account*" means the subaccount created and so designated by Section 401.

"*2017 Subaccount of the Redemption Account*" means the subaccount created and so designated by Section 401.

"*2017 Subaccount of the Sinking Fund Account*" means the subaccount created and so designated by Section 401.

Section 102. ***Rules of Construction.*** Words of the masculine gender include correlative words of the feminine and neuter genders. Unless the context otherwise indicates, words used herein include the plural as well as the singular number.

References herein to particular articles or sections are references to articles or sections of this Series Resolution unless some other reference is indicated.

ARTICLE II AUTHORIZATION, FORM, ISSUANCE, DELIVERY AND REGISTRATION OF 2017 BOND

Section 201. *Authorization and Purposes of 2017 Bond.*

(a) The City is hereby authorized to issue \$4,240,000 City of Lincolnton Combined Enterprise System Revenue Refunding Bond, Series 2017, to refund the Refunded Loans and to pay certain costs and expenses incidental thereto.

(b) U.S. Bank National Association is hereby confirmed as Trustee under the Order. U.S. Bank National Association is hereby appointed Bond Registrar for the 2017 Bond under this Series Resolution.

Section 202. ***Forms of 2017 Bond.*** The definitive 2017 Bond is issuable in fully registered form in a denomination equal to the then-Outstanding principal amount of the 2017 Bond, shall be lettered "R-" and shall each be numbered from 1 consecutively upward. The definitive 2017 Bond shall

be substantially in the form set forth in Exhibit A attached hereto and made a part hereof, with such appropriate variations, omissions and insertions as are permitted or required by this Series Resolution.

Section 203. ***Details of 2017 Bond.*** The 2017 Bond is a Term Bond for purposes of the Order. The 2017 Bond will mature, subject to redemption as set forth herein, on May 1, 2023 and will bear interest at the Interest Rate. The amount of interest payable on each Interest Payment Date shall be calculated by the Bank and confirmed by the Trustee.

Principal of and interest on the 2017 Bond is payable at the designated corporate trust office of the Bond Registrar without the need for presentation and surrender of the 2017 Bond. Principal of and interest on the 2017 Bond will be paid by the Bond Registrar by check or draft mailed on the Interest Payment Date to the Owner as its name and address appear on the registration books kept by the Registrar at the close of business on the Record Date. At the written request of the Owner, principal and interest may be payable by wire transfer at the address specified in writing by the Owner to the Bond Registrar by the Regular Record Date.

Section 204. ***Issuance of 2017 Bond; Application of Proceeds.***

(a) The 2017 Bond shall be executed substantially in the form and in the manner herein set forth and shall be deposited with the Bond Registrar for authentication, but before the 2017 Bond shall be authenticated and delivered by the Bond Registrar, there shall be filed with the Trustee the following:

(i) a copy, certified by the City Clerk, of the Order and this Series Resolution;

(ii) a copy, certified by the Secretary or any Deputy Secretary of the Local Government Commission, of the order and resolutions of the Local Government Commission approving the issuance of and awarding the 2017 Bond;

(iii) an opinion of the City Attorney to the effect that (1) this Series Resolution and the Order have each been duly and validly adopted and are each valid and binding on the City in accordance with their terms, (2) no provision of the Order or this Series Resolution results in or constitutes a default under any agreement, indenture or other instrument to which the City is a party or by which the City may be bound, and of which the City has knowledge, (3) the City's adoption of the Order and this Series Resolution and execution and issuance of the 2017 Bond are not subject to any authorization, consent, approval or review of any governmental body, public officer or regulatory authority not theretofore obtained or effected, and (4) the form, terms, execution, issuance and delivery of the 2017 Bond have been duly and validly authorized by the City; and

(iv) evidence of compliance with the appropriate provisions of Section 716 of the Order with respect to incurring Parity Indebtedness.

(b) When the documents mentioned in subsections (i) to (iv), inclusive, of subsection (a) have been filed with the Trustee, and when the 2017 Bond has been executed and authenticated as required by this Series Resolution, the 2017 Bond shall be delivered to or on the order of the State Treasurer for redelivery to or on the order of the Bank, but only on the deposit with the Trustee of the purchase price of the 2017 Bond.

(c) On the Closing Date the Bank will transfer \$4,235,100, equal to the par amount of the 2017 Bond less expenses of the Bank in the amount of \$4,900, to the Trustee and the Trustee will dispose of the proceeds of the 2017 Bond as follows:

(i) \$4,206,277.19, shall be transferred, in accordance with the written direction of the City, to refund the Refunded Loans; and

(ii) 28,822.81, equal to the balance of the proceeds of the 2017 Bond, shall be deposited to the credit of the 2017 Costs of Issuance Account of the Construction Fund.

Section 205. ***Restrictions on Transfer of 2017 Bond.*** The 2017 Bond will be non-transferable, except to a bank, insurance company or similar financial institution or any other entity approved by the Local Government Commission. The Bond Registrar will have no obligation to pay any amounts due on the 2017 Bond to anyone other than the Owner of the 2017 Bond as shown on the registration books kept by the Bond Registrar.

Section 206. ***Designation as Bank-Qualified.*** The City hereby designates the 2017 Bond as a "qualified tax-exempt obligation" eligible for the exception from the disallowance of the deduction of interest by financial institutions allocable to the cost of carrying tax-exempt obligations in accordance with the provisions of Section 265(b)(3) of the Code. The City does not reasonably anticipate issuing more than \$10,000,000 of qualified tax-exempt obligations pursuant to such Section 265(b)(3), including all entities which issue obligations on behalf of the City and all subordinate entities of the City, during calendar year 2017 and will not designate more than \$10,000,000 of qualified tax-exempt obligations pursuant to such Section 265(b)(3) during calendar year 2017.

ARTICLE III REDEMPTION OF 2017 BOND

Section 301. ***Redemption of 2017 Bond.*** (a) The 2017 Bond is subject to prior redemption as provided in this Article III and in Article III of the Order.

(b) ***Optional Redemption.*** The 2017 Bond may be redeemed prior to its maturity, at the option of the City, in whole but not in part, from any funds that may be available for such purpose, on any date at the Redemption Price of 100% of the principal amount of the 2017 Bond to be redeemed plus accrued interest thereon to the Redemption Date, without premium.

(c) ***Mandatory Sinking Fund Redemption.*** The 2017 Bond is subject to mandatory redemption prior to maturity in part at the Redemption Price of 100% of the principal amount thereof, without premium, in amounts and on the dates as follows:

REDEMPTION DATE (MAY 1)	PRINCIPAL AMOUNT
2018	\$ 697,000
2019	714,000
2020	728,000
2021	743,000
2022	672,000
2023*	686,000

*Maturity

The foregoing is the Sinking Fund Requirement for the 2017 Bond. The Bond Registrar will pay the mandatory redemption amounts as set forth above to the Owner without prior redemption notification. The Owner will record such payments on the 2017 Bond certificate (or keep such records electronically in

lieu of recording them on the bond certificate). The Owner will not be required to deliver the 2017 Bond for payment except on the final maturity date.

Section 302. ***Redemption Notice for 2017 Bond.*** At least 15 days but not more than 60 days prior to the Redemption Date of the 2017 Bond, the Bond Registrar shall cause a notice of any optional redemption signed by the Bond Registrar to be mailed, first class, postage prepaid, to the Owners of the 2017 Bond and to the Local Government Commission.

Such notice must (1) specify the Redemption Date, the Redemption Price and the place or places where amounts due on such redemption must be payable and (2) state that on the Redemption Date, the 2017 Bond to be redeemed will cease to bear interest.

Failure to provide such notice to the Local Government Commission will not affect the validity of any proceedings for such redemption.

Any notice of redemption may state that the redemption to be effected is conditioned on the receipt by the Trustee or Bond Registrar on or prior to the redemption date of moneys sufficient to pay the principal of and interest on the 2017 Bond to be redeemed and that if such moneys are not so received such notice shall be of no force or effect and such 2017 Bond shall not be required to be redeemed. In the event that such notice contains such a condition and moneys sufficient to pay the principal of and interest on such 2017 Bond are not received by the Trustee or Bond Registrar on or prior to the redemption date, the redemption shall not be made and the Bond Registrar shall within a reasonable time thereafter give notice, in the manner in which the notice of redemption was given, that such moneys were not so received.

ARTICLE IV ACCOUNTS, SUBACCOUNTS, REVENUES AND FUNDS

Section 401. ***Establishment of Subaccounts and Account.*** The following Subaccounts and Account are hereby established:

- (a) 2017 Costs of Issuance Account of the Construction Fund;
- (b) 2017 Subaccount of the Interest Account;
- (c) 2017 Subaccount of the Redemption Account; and
- (d) 2017 Subaccount of the Sinking Fund Account.

The subaccounts and Special Reserve Account mentioned above shall be established with and held by the Trustee pursuant to the Order and this Series Resolution.

Section 402. ***Revenues Received by the City.*** The City shall, subject to the provisions of the Order and subject to Section 403, deposit or cause to be deposited, from Net Revenues held in the Revenue Fund, with the Trustee the following amounts, and the Trustee shall apply such amounts to the various Accounts and subaccounts specified herein in the following manner and order:

(a) on or before the 25th day of the month preceding each May 1 and November 1, into the 2017 Subaccount of the Interest Account, such amounts as shall be sufficient to make full and timely payments of the interest payable on the 2017 Bond on the next ensuing Interest Payment Date; and

(b) on or before the 25th day of the month preceding each May 1, into the 2017 Subaccount of the Sinking Fund Account, in the years and amounts set forth in Section 301(c) that are required to retire the Term Bond to be called by mandatory redemption or to be paid at maturity on the next ensuing May 1, in accordance with the Sinking Fund Requirement therefor.

In the month following a month in which the City shall have failed to make any deposit required by this Section 402, the City shall deposit, in addition to the amounts then due, but only from Net Revenues, an amount sufficient to cure any deficiency in deposit unless such deficiency shall have been cured.

Section 403. ***Application of Net Revenues so long as the Bank is the only Owner of Bonds.*** Notwithstanding the provisions of Section 203, for so long as the Bank is the only Owner of any Outstanding Bonds under the Order, in lieu of applying Net Revenues as set forth in Section 402, the City may apply Net Revenues to the payment of interest on and the Sinking Fund Requirement for the 2017 Bond by paying the amounts due directly to the Bank in accordance with prior written instructions given by the Bank to the City for the payment of such amounts. The City will give written notice (which may be by electronic means) to the Trustee upon the payment of the interest on and Sinking Fund Requirement for the 2017 Bond and the Bank will give written notice (which may be by electronic means) to the Trustee if such payments are not received by the Bank in a timely manner.

Section 404. ***Application of Money in the 2017 Subaccount of the Redemption Account.*** The Trustee shall apply money in the 2017 Subaccount of the Redemption Account to the purchase or redemption of the 2017 Bond as follows:

(a) Subject to the provisions of paragraph (c) of this Section, the Trustee shall endeavor to purchase and cancel the 2017 Bond, regardless of whether the 2017 Bond is then subject to redemption, at the most advantageous price obtainable with reasonable diligence, provided that the purchase price of the 2017 Bond shall not exceed the Redemption Price that would be payable on the next redemption date to the Owner of the 2017 Bond under the provisions of this Series Resolution. The Trustee shall pay the interest accrued on the 2017 Bond to the date of settlement from the 2017 Subaccount of the Interest Account or other available funds of the City and the purchase price from the 2017 Subaccount of the Redemption Account, but no such purchase shall be made by the Trustee from money in the 2017 Subaccount of the Redemption Account within the period of 45 days immediately preceding any date on which the 2017 Bond is to be redeemed.

(b) Subject to the provisions of paragraph (c) of this Section, the Trustee shall call for redemption on a date permitted by this Series Resolution such amount of the 2017 Bond or portions thereof as will exhaust the money then held in the 2017 Subaccount of the Redemption Account as nearly as may be practicable; provided, however, that not less than \$50,000 in principal amount of the 2017 Bond shall be called for redemption at any one time unless the Trustee is so instructed by the City. The Trustee shall pay the accrued interest on the 2017 Bond or portions thereof to be redeemed to the date of redemption from the 2017 Subaccount of the Interest Account and the Redemption Price of the 2017 Bond or portions thereof from the 2017 Subaccount of the Redemption Account. The Trustee shall withdraw from the 2017 Subaccount

of the Redemption Account and set aside the respective amounts required to pay the Redemption Price of the 2017 Bond or portions thereof so called for redemption.

(c) Money in the 2017 Subaccount of the Redemption Account shall be applied by the Trustee in each Fiscal Year to the purchase or the redemption of the 2017 Bond then Outstanding in accordance with the latest Officer's Certificate filed with the Trustee designating the 2017 Bond to be redeemed, and if such 2017 Bond is a Term Bond, the years in which future Sinking Fund Requirements are to be reduced as a result of such redemption and the amount of such reduction in each such year.

On the retirement of the 2017 Bond by purchase or redemption, pursuant to the provisions of this Section, the Trustee shall file with the City a statement identifying the 2017 Bond and setting forth the date of purchase or redemption, the amount of the purchase price or the Redemption Price of the 2017 Bond and the amount paid as interest thereon. The expenses incurred by the Trustee in connection with the purchase or redemption of the 2017 Bond shall be paid by the City from the Revenue Fund or from any other available money.

Section 405. ***Application of Money in the 2017 Costs of Issuance Account.*** Money held in the 2017 Costs of Issuance Account shall be applied to pay the costs of issuance of the 2017 Bond on the filing from time to time with the Trustee of a requisition signed by an authorized City representative in the form attached hereto as Exhibit B. Any balance remaining in the 2017 Costs of Issuance Account on the first Interest Payment Date for the 2017 Bond will be used to pay interest on the 2017 Bond.

Section 406. ***Investment of Money.*** Money held for the credit of all Accounts and subaccounts established hereunder on deposit with the Trustee shall be continuously invested and reinvested by the Trustee in Investment Obligations to the extent practicable. Any such Investment Obligations shall mature not later than the respective dates when the money held for the credit of such subaccounts will be required for the purposes intended. No Investment Obligations in any such subaccount may mature beyond the latest maturity date of the 2017 Bond Outstanding at the time such Investment Obligations are deposited.

Investment Obligations acquired with money in or credited to any Account or subaccount established hereunder shall be deemed at all times to be part of such Account or subaccount. Any loss realized on the disposition or maturity of such Investment Obligations shall be charged against such Account or subaccount. The interest accruing on any such Investment Obligations and any profit realized on the disposition or maturity of such Investment Obligations shall be credited to such Accounts or subaccounts as follows:

ACCOUNTS OR SUBACCOUNTS	CREDITED TO
2017 Costs of Issuance Account of the Construction Fund	2017 Costs of Issuance Account of the Construction Fund
2017 Subaccounts of the Interest Account and the Sinking Fund Account	2017 Subaccount of the Interest Account
All other Accounts and subaccounts	Revenue Fund

Any such interest accruing and any such profit realized shall be transferred on the receipt thereof by the City or the Trustee, as the case may be, pursuant to the provisions of the Order and this Series Resolution.

An Authorized Officer shall give to the Trustee written directions respecting the investment of any money required to be invested hereunder, subject, however, to the provisions of this Section 406, and the Trustee shall then invest such money as so directed. The Trustee may request in writing additional direction or authorization from the Authorized Officer with respect to the proposed investment of money. On receipt of such directions, the Trustee shall invest, subject to the provisions of Section 407, such money in accordance with such directions.

The Trustee shall, acting in a commercially reasonable manner, sell at the best price obtainable or reduce to cash a sufficient amount of such Investment Obligations whenever it is necessary to do so in order to provide money to make any payment from any such subaccount.

Whenever a transfer of money between two or more of the subaccounts is permitted or required, such transfer may be made as a whole or value determined at the time of such transfer in accordance with Article VI of the Order, provided that the Investment Obligations transferred are those in which money of the receiving subaccount could be invested at the date of such transfer.

Section 407. ***Payment of Principal, Interest and Premium and Pledge of Net Revenues.*** The City covenants that it will promptly pay the principal of and the interest on the 2017 Bond issued under the provisions of this Series Resolution at the places, on the dates and in the manner provided herein and in the 2017 Bond. The City further covenants that it will faithfully perform at all times all of its covenants, undertakings and agreements contained in this Series Resolution and the Order, or in the 2017 Bond executed, authenticated and delivered hereunder or in any proceedings of the City pertaining thereto. The City represents and covenants that it is duly authorized under the Constitution and laws of the State to issue the 2017 Bond and to pledge the Net Revenues in the manner and to the extent herein and in the Order and the Series Resolution set forth; that all action on its part for the issuance of the 2017 Bond has been duly and effectively taken; that such 2017 Bond in the hands of the Owner thereof are and will be valid and binding special obligations of the City payable according to their terms.

Section 408. ***Tax Covenant.*** The City covenants that it will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion of interest paid on the 2017 Bond from gross income of the Owner thereof for federal income tax purposes.

ARTICLE V THE TRUSTEE

Section 501. ***Confirmation of Duties by Trustee.*** The Trustee shall confirm its acceptance of the duties and obligations imposed on it by this Series Resolution by delivery to the City of its written confirmation thereof.

ARTICLE VI SUPPLEMENTAL SERIES RESOLUTION

Section 601. ***Modification of Series Resolution.*** This Series Resolution and the rights and obligations of the City and the Owner may be modified or amended at the same times, in the same manner and for the same purposes as the Order, but if the modification or amendment affects only the 2017 Bond, the percentage to be applied under Section 1102 of the Order will be applied only to the Outstanding 2017 Bond. The City will provide a copy of any amendment entered into under the terms hereof to the Local Government Commission.

Before the City and the Trustee enter into any supplemental indenture pursuant to this Section, there must have been delivered to the Trustee and the City an Opinion of Counsel stating that such

supplemental indenture is authorized or permitted by this Series Resolution, complies with the terms hereof, will, upon the execution and delivery thereof, be valid and binding upon the City in accordance with its terms and will not adversely affect the exclusion from the gross income of the recipients thereof of interest on the 2017 Bond for federal income tax purposes.

ARTICLE VII MISCELLANEOUS PROVISIONS

Section 701. ***State Law Governs.*** This Series Resolution is adopted with the intent that the laws of the State govern its construction.

Section 702. ***Headings.*** Any heading preceding the text of the several articles or sections hereof, and any table of contents or marginal notes appended to copies hereof, are solely for convenience of reference and do not constitute a part of this Series Resolution nor affect its meaning, construction or effect.

Section 703. ***Application to Local Government Commission.*** The City Council requests that the Local Government Commission sell the 2017 Bond to the Bank on the terms set forth in this Series Resolution at private sale and without advertisement in accordance with the provisions of Section 159-123 of the General Statutes of North Carolina, as amended.

Section 704. ***Authorization for Other Acts.*** (a) The City Manager/Finance Director is hereby authorized, empowered and directed to make any changes, modifications, additions or deletions to the terms of the 2017 Bond as he may deem necessary, desirable or appropriate (1) that may be requested by the Bank or (2) to effectuate other technical changes to the provisions of the 2017 Bond necessary to implement the intent of this Series Resolution. The City Manager/Finance Director shall set forth such changes in a certificate delivered to the Trustee and the Bank on the Closing Date.

(b) The officers of the City and the agents and employees of the City and the officers and agents of the Trustee are hereby authorized and directed to do all acts and things required of them by the provisions of the 2017 Bond, the Order and this Series Resolution for the full, punctual and complete performance of the terms, covenants, provisions and agreements of the same.

(c) The Mayor, the City Manager/Finance Director and the City Clerk, individually or collectively, or their designees, are further authorized and directed (without limitation except as may be expressly set forth herein) to take such action and to execute and deliver any such documents, deeds, certificates, undertakings, agreements or other instruments as they, with the advice of counsel, may deem necessary and appropriate to effect the transactions contemplated by the Order and this Series Resolution.

Section 705. ***Manner of Giving Notice.*** All notices, demands and requests to be given to or made under this Series Resolution by the City, the Local Government Commission, the Trustee or the Bond Registrar shall be given or made in writing and shall be deemed to be properly given or made if sent by United States registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

(a) As to the City ---

City of Lincolnton
114 W Sycamore St.
Lincolnton, North Carolina 28092
Attention: City Manager/Finance Director

(b) As to the Trustee or Bond Registrar —

U.S. Bank National Association
214 N. Tryon Street, 27th Floor
Charlotte, North Carolina 28202
Attention: Corporate Trust Department

(c) As to the Local Government Commission —

North Carolina Local Government Commission
325 N. Salisbury Street
Raleigh, North Carolina 27603-1385
Attention: Secretary

(d) As to the Bank —

Branch Banking and Trust Company
5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217

Section 706. ***Series Resolution Effective.*** This Series Resolution is effective on the Closing Date, except that the provisions of Sections 703 and 704 are effective immediately.

EXHIBIT A

FORM OF 2017 Bond

THIS BOND, EXCEPT FOR PERMITTED TRANSFERS, IS NON-TRANSFERABLE

**CITY OF LINCOLNTON, NORTH CAROLINA
COMBINED ENTERPRISE SYSTEM REVENUE REFUNDING BOND
SERIES 2017**

No. R-1

\$4,240,000

INTEREST RATE
2.00%

DATED DATE
June 13, 2017

MATURITY DATE
May 1, 2023

REGISTERED OWNER: BRANCH BANKING & TRUST COMPANY

PRINCIPAL AMOUNT:

The CITY OF LINCOLNTON, NORTH CAROLINA (the "*City*"), a municipal corporation of the State of North Carolina, for value received, hereby promises to pay, solely from the sources and in the manner hereinafter provided, to the registered owner hereof named above, on the maturity date set forth above (or earlier as hereinafter referred to), on the presentation and surrender hereof, at the designated corporate trust office of U.S. Bank National Association, Charlotte, North Carolina (the "*Bond Registrar*"), the principal sum set forth above. The City also promises to pay, solely from said sources, interest (calculated on the basis of a 360-day year consisting of twelve 30-day months) thereon on each May 1 and November 1 from the Interest Payment Date (as defined in the Series Resolution hereinafter mentioned) next preceding the date on which it is authenticated unless it is authenticated on an Interest Payment Date, in which event it shall bear interest from such Interest Payment Date, or if it is authenticated prior to November 1, 2017, in which event it shall bear interest from its date, payable on November 1, 2017 and semi-annually thereafter on May 1 and November 1 of each year at the rate per annum set forth above until the principal sum hereof is paid. The interest so payable and punctually paid or duly provided for, on any Interest Payment Date, will be paid to the person in whose name this Bond is registered at the close of business on the Regular Record Date (as defined in the Series Resolution) for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding such Interest Payment Date. Any such interest not so punctually paid or duly provided for shall forthwith cease to be payable to the Owner (as defined in the Order hereinafter mentioned) on such Regular Record Date, and may be paid to the person in whose name this Bond is registered at the close of business on a Special Record Date (as defined in the Order) for the payment of such defaulted interest to be fixed by the Trustee hereinafter mentioned, notice whereof being given to the Owner not less than 10 days prior to such Special Record Date, or may be paid at any time in any other lawful manner or as more fully provided in the Order. Such payment of interest shall be made as required in the Series Resolution. All such payments shall be made in lawful money of the United States of America.

This Bond is issued under and pursuant to the Constitution and laws of the State of North Carolina, including the Act as defined in an amended and restated bond order on November 7, 1996, as amended by a First Supplemental Bond Order adopted by the City on September 13, 2005 (collectively, the "*Order*"), pursuant to which U.S. Bank National Association, Charlotte, North Carolina, is serving as Trustee, and a series resolution (the "*Series Resolution*") duly adopted by the City on June 1, 2017. The

2017 Bond is being issued for the purpose of providing funds for (i) refunding the Refunded Loans (as defined in the Series Resolution) and (ii) paying certain costs and expenses incidental to the issuance of the 2017 Bond.

The 2017 Bond is a special obligation of the City secured by a pledge, charge and lien on Net Revenues, as defined in the Order. The City is not obligated to pay the principal of or the interest on the 2017 Bond except, as provided in the Order, from Net Revenues, or certain other moneys made available therefor under the Order, and neither the faith and credit nor the taxing power of the State of North Carolina or any political subdivision thereof is pledged to the payment of the principal of and the interest on the 2017 Bond. The Order provides for the issuance from time to time under the conditions, limitations and restrictions therein set forth of additional revenue bonds and permits the incurrence of Parity Debt (as defined in the Order) secured pari passu as to the pledge of Net Revenues with the 2017 Bond.

The Series Resolution provides for the deposit of Net Revenues for the payment of principal of and interest on the 2017 Bond.

At the designated corporate trust office of the Bond Registrar, in the manner and subject to the conditions provided in the Order, Bonds may be exchanged for an equal aggregate principal amount of Bonds of the same maturity, of authorized denominations and bearing interest at the same rate.

The Bond Registrar shall keep at its principal corporate trust office books for the registration of transfer of this Bond. The transfer of this Bond may be registered only on such books and as otherwise provided in the Order on the surrender hereof to the Bond Registrar together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar. On any such registration of transfer, the Bond Registrar shall deliver in exchange for this Bond a new Bond or Bonds, registered in the name of the transferee, of authorized denominations, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

The 2017 Bond may be redeemed prior to its maturity, at the option of the City, in whole but not in part, from any funds that may be available for such purpose, on any date at the Redemption Price of 100% of the principal amount of the 2017 Bond to be redeemed plus accrued interest thereon to the Redemption Date, without premium.

(a) The 2017 Bond is subject to mandatory redemption prior to maturity in part at the Redemption Price of 100% of the principal amount thereof, without premium, in amounts and on the dates as follows:

REDEMPTION DATE (MAY 1)	PRINCIPAL AMOUNT
2018	\$ 697,000
2019	714,000
2020	728,000
2021	743,000
2022	672,000
2023*	686,000

*Maturity

The Bond Registrar will pay the mandatory redemption amounts as set forth above to the Owner without prior redemption notification. The Owner will record such payments on the 2017 Bond certificate (or keep such records electronically in lieu of recording them on the bond certificate). The Owner will not be required to deliver the 2017 Bond for payment except on the final maturity date.

At least 15 days but not more than 60 days prior to the redemption date of the 2017 Bond, the Bond Registrar shall cause a notice of any optional redemption signed by the Bond Registrar to be mailed, first class, postage prepaid, to the Owners of the 2017 Bond and to the Local Government Commission. Failure to provide such notice to the Local Government Commission will not affect the validity of any proceedings for such redemption.

Such notice must (1) specify the Redemption Date, the Redemption Price and the place or places where amounts due on such redemption must be payable and (2) state that on the Redemption Date, the 2017 Bond to be redeemed will cease to bear interest.

The Owner of this Bond shall have no right to enforce the provisions of the Order or to institute action to enforce the covenants therein, or to take any action with respect to any event of default under the Order, or to institute, appear in or defend any suit or other proceeding with respect thereto, except as provided in the Order and the Series Resolution.

Modifications or alterations of the Order and the Series Resolution or any order or series resolution supplemental thereto may be made only to the extent and in the circumstances permitted by the Order or the Series Resolution, as the case may be.

This Bond, notwithstanding the provisions for registration of transfer stated herein and contained in the Order and the Series Resolution, at all times shall be, and shall be understood to be, an investment security within the meaning of and for all the purposes of Article 8 of the Uniform Commercial Code of North Carolina.

THIS BOND WILL BE NON-TRANSFERABLE, EXCEPT TO A BANK, INSURANCE COMPANY OR SIMILAR FINANCIAL INSTITUTION OR ANY OTHER ENTITY APPROVED BY THE NORTH CAROLINA LOCAL GOVERNMENT COMMISSION.

All acts, conditions and things required to happen, exist and be performed precedent to and in the issuance of this Bond and the adoption of the Order and the Series Resolution have happened, exist and have been performed as so required.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Order or the Series Resolution until it shall have been authenticated by the execution by the Bond Registrar of the certificate of authentication endorsed hereon.

Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Order or the Series Resolution, as the case may be.

IN WITNESS WHEREOF, the City, by resolution duly passed by its City Council, has caused this Bond to bear the facsimile signatures of the Mayor and the City Clerk of said City and its corporate seal to be imprinted hereon, all as of the 1st day of June, 2017.

Mayor, City of Lincolnton

City Clerk, City of Lincolnton

(SEAL)

CERTIFICATE OF LOCAL GOVERNMENT COMMISSION

The issuance of the within bond has been approved under the provisions of The State and Local Government Revenue Bond Act of North Carolina.

Secretary, Local Government Commission

CERTIFICATE OF AUTHENTICATION

Date of Authentication: June 13, 2017

This Bond is a Bond of the Series designated therein and issued under the provisions of the within mentioned Order and Series Resolution.

U.S. BANK NATIONAL ASSOCIATION,
Bond Registrar

By: _____
Vice President

[FORM OF ASSIGNMENT]

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite Name and Address,
including Zip Code, and Federal Taxpayer Identification or
Social Security Number of Assignee)

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints

Attorney to register the transfer of the within Bond on the books kept for registration thereof,
with full power of substitution in the premises.

Dated: _____

Signature guaranteed by:

NOTICE: Signature must be guaranteed by a Participant in the Securities Transfer Agent Medallion Program ("*Stamp*") or similar program.

NOTICE: The signature to this assignment must correspond with the name as it appears on the face of the within Bond in every particular, without alteration, enlargement or any change whatever.

EXHIBIT B
[FORM OF REQUISITION]

U.S. Bank National Association
Hearst Tower
214 N. Tryon Street, 27th Floor
Charlotte, North Carolina 28202
Attention: Corporate Trust Department

Re: Disbursement from the 2017 Costs of Issuance Account of the Construction Fund
(the "2017 Costs of Issuance Account") relating to the City of Lincolnton, North
Carolina Combined Enterprise System Revenue Refunding Bond, Series 2017

Dear _____ :

Pursuant to Section 405 of the Series Resolution adopted on June 1, 2017 by the City Council of the City of Lincolnton, North Carolina (the "*Series Resolution*"), we hereby request you, as trustee under the Series Resolution, to disburse from the 2017 Costs of Issuance Account as follows:

1. The amount to be disbursed is \$ _____.
2. The name and address of the person, firm or corporation to whom the disbursement should be made is as follows:

3. The purpose of the disbursement is to _____.
4. The disbursement herein requested is for service actually rendered.

DATED this ____ day of _____, _____.

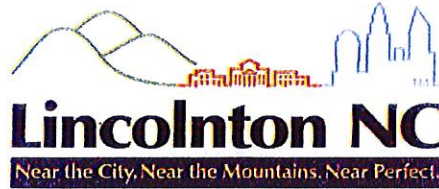
CITY OF LINCOLNTON, NORTH CAROLINA

By: _____
Title: _____

ITEM #

16

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Mayor and City Council Members

From: Tanya Osborne, Human Resources Director 

Through: Steve Zickefoose, City Manager/Finance Director

Re: Personnel Policy Revisions – Article VI Section 1 Holidays
Article IV Section 10 Overtime
Article IV Section 14 On-Call Pay
Article IV Section 15 Call Back Compensation
Administrative Policy Revisions - #3 Christmas Bonus
#11 Longevity Pay Plan

Date: May 24, 2017

As part of the annual budget planning retreat and in line with the City's Strategic Plan, several recommendations regarding employee benefits were presented and discussed with Council. At the same time, draft Personnel and Administrative Policy revisions for the policies listed above were included in the budget material for review.

If Council is in favor of implementing the changes discussed, I would ask that Council approve the attached policy revisions with an effective date of July 1, 2017. If approved, staff meetings would be held during the month of June to inform employees of the policy revisions.

attachments

Proposed-Article VI Section 1 Holidays

ARTICLE VI. LEAVES OF ABSENCE

SECTION 1. HOLIDAYS:

The following days, and other days as the City Council may designate, are holidays with pay for employees and officers of the City working the basic workweek. The schedule of actual dates observed for the holidays listed below will be published annually, and in most instances will coincide with the State of North Carolina's holiday schedule.

Holiday	Number of Days
New Year's Day	1
Martin Luther King, Jr.'s Birthday	1
Good Friday	1
Memorial Day	1
Independence Day	1
Labor Day	1
Veterans Day	1
Thanksgiving	2
Christmas	3

~~New Year's Day~~

~~Martin Luther King's Birthday~~

~~Good Friday~~

~~Memorial Day~~

~~Independence Day~~

~~Labor Day~~

~~Veteran's Day~~

~~Thanksgiving Day (Thurs. & Fri.)~~

~~Christmas (see schedule)~~

When Christmas Day falls on:

Sunday _____

Monday

Tuesday

The City observes:

Friday and Monday

Monday and Tuesday

Monday, Tuesday, & Wed.

~~Wednesday~~
~~Thursday~~
~~Friday~~
~~Saturday~~

~~Tuesday, Wed., & Thursday~~
~~Wednesday, Thurs. & Friday~~
~~Thursday & Friday~~
~~Friday & Monday~~

(A) When a ~~holiday other than Christmas Day falls on Saturday or Sunday, the following Monday shall be observed as a holiday~~ designated holiday falls on Saturday, the preceding Friday will be observed and when the holiday falls on Sunday, the following Monday will be observed. All employees required to work on an observed holiday shall be paid at their regular rate of pay for actual hours worked on the holiday, if it is not feasible for the department head to grant compensatory time off. This shall be in addition to the regular rate of pay to compensate the employee for the designated holiday. Department heads shall submit a roster to the Finance Officer including the names of employees, position classification, and actual hours each employee worked on the holiday.

(B) Only regular full-time employees, with thirty (30) or more days of service, who are in pay status on the scheduled work day before and the scheduled workday after the holiday shall be eligible for holiday pay.

For employees having a work week with greater or fewer hours than the basic work week, holiday leave shall be granted in the same proportion as their work week is to a forty (40) hour work week.

Employees who desire to spend certain holidays in religious devotion may be granted time off from their duties, provided that such time off is charged against accrued annual leave and/or earned compensatory time. Otherwise, such employees must be placed on leave without pay.

Proposed-Article IV Section 10 C(5) Overtime

SECTION 10. OVERTIME:

(A) Department heads shall arrange the work schedules of their employees to accomplish the required work within the appropriate workweek or work period. Employees shall be required to work overtime only in emergencies and the department head may order extensive overtime only with the approval of the City Manager. Overtime work shall be considered work performed by an employee which exceeds the overtime threshold established by the Fair Labor Standards Act, FLSA, for the designated workweek (or work period for law enforcement and fire employees qualifying under FLSA 7(k)). All overtime compensation shall comply with the Federal Fair Labor Standards Act (FLSA) as amended. The City Manager, or designee, in compliance with the FLSA and applicable regulations, shall determine which employees are salaried exempt pursuant to 29 CFR Part 541. All other employees are non-exempt and subject to the FLSA in areas such as hours of work and work periods, overtime compensation, and other provisions. Whenever practicable, departments will schedule time off on an hour-for-hour basis within the applicable workweek (or work period for law and fire employees subject to FLSA 7(k)), but not exempt under Part 541. When time off within the workweek (or work period for law and fire) cannot be granted to avoid overtime hours, overtime will be paid at a time-and-one-half the employees regular rate as defined by the FLSA.

Employees in positions determined to be exempt from FLSA and 29 CFR Part 541 (as Executive, Administrative, or Professional staff) are not eligible for overtime compensation.

(B) The following work periods shall be established for the purpose of overtime compensation:

- (1) Public safety personnel, those subject to FLSA Section 7(k), shall be paid hourly for a two-week (14 day) work period. Employees whose work hours

exceed the overtime threshold established by the FLSA (a maximum of 86 work hours for law enforcement and 106 work hours for firefighters, in each work period of 14 days), shall be paid one and one-half (1-1/2) their regular rate for overtime hours. If the employee's regular scheduled hours are less than the applicable 7(k) overtime threshold, the employee will be paid their regular hourly rate for the hours of work that exceed the schedule, but do not exceed the applicable 7(k) overtime threshold.

(2) All other non-exempt City employees shall be assigned to a 7 day workweek with a maximum of 40 work hours before accruing overtime.

(C) Employees required to work hours over the maximum allowed in the assigned work period shall be compensated for such overtime hours worked subject to the following provisions:

(1) The position does not meet the executive, administrative, or professional exemption tests set forth in the FLSA and 29 CFR Part 541, or any other available exemption in the FLSA.

(2) All overtime hours earned shall be paid at a rate of one and one-half (1-1/2) hours for each hour of overtime worked.

(3) The department supervisor has the responsibility and is accountable for monitoring their budget and reporting staffing needs and overtime costs to the City Manager, along with recommendation(s) to satisfy the problem.

(4) Vacation, sick and other types of leave shall not be counted as time worked during a work period, when computing overtime hours.

(5) When a holiday occurs, holiday hours will be counted towards regular hours worked. If actual hours worked and holiday hours combined exceed the assigned

work period (as established in sub-section B 1&2), the overtime rate will apply to the excess hours.

(6) Department supervisors shall submit a report of all overtime work performed, periodically, as may be required in such format as prescribed by the City Manager, or Manager's designee.

(D) Employees of the City can be requested and may be required to work overtime hours as necessitated by the needs of the City and determined by the Department Head and/or immediate supervisor. No employee shall work overtime hours without the prior approval of his/her Department Head and/or immediate supervisor.

Proposed-Article IV-New Section (potential section 14 with renumbering of sections within Article)

SECTION 14: ON-CALL PAY:

The City must provide a variety of critical services 24 hours a day, 7 days a week, and the need for these services may occur after business hours when employees who have the required skills are not on duty. As a result, the City must be assured that skilled employees are always readily available by placing some employees in an on-call status. One of the conditions of employment with the City is the acceptance of a share of the responsibility for continuous service, in accordance with the nature of each job position. Employees who are serving on-call must be able to report to work quickly and be fit for duty. Because these requirements may restrict an employee's mobility and off-duty activities, the City offers compensation to on-call employees.

On-call compensation will apply to certain non-exempt employees who are required by their department to be in a state of on-call for a designated period of time to respond to after-hours emergencies. These employees will be compensated for one (1) hour of pay at straight time for each day (day defined as a period of 24 consecutive hours) of on-call they serve. In order to qualify for on-call pay the following will apply:

1. On-call status in a work group must be regularly shared by more than one employee, and the assignments must be based on a rotating schedule.
2. The assignment must be on a recurring basis, not a one-time assignment.
3. The employee must serve on-call for a specified period (usually 7 consecutive days) which is designated ahead of time. The on-call period may differ depending upon departmental needs.
4. The beginning and ending of on-call times must be clearly established and communicated to the employee.
5. The employee must respond to the call within the time frame established by the department, and if needed, must report to work within the time frame established by the department. An employee who fails to respond within the designated time frame will be

removed from the schedule, forfeit stand-by pay for the entire rotation and be subject to disciplinary action for unsatisfactory job performance.

6. An employee may not receive on-call pay for any period in which he/she is in a leave status of any kind.

Time spent on-call does not count as hours worked for the purposes of:

1. Calculating eligibility for overtime
2. Meeting an employee's scheduled work hour requirements
3. Meeting eligibility requirements for Family Medical Leave
4. Sick, vacation, or any other leave accrual

Pay for hours actually worked while serving on-call are calculated beginning when the employee reports to the work site, and are added to the regular total of hours worked for the week.

Other factors related to on-call are as follows:

1. Employees may request in advance to have a substitute cover for them for a designated portion of the on-call time for reasons acceptable to and approved by the supervisor.
2. If an on-call employee becomes unable to remain in an on-call status or report to their assignment due to an emergency, the employee must notify the department designee as soon as possible.
3. The employee must be capable of performing all assigned duties, and be in a state of "work readiness". Work readiness is defined as a state, whether physical, mental or emotional, in which an individual is ready, willing, and able to perform their assigned task competently and safely.

Proposed-Article IV Section 14 (potential renumbering of section to 15 and contingent upon On-Call section approval)

SECTION 15: CALL BACK COMPENSATION:

Any City employee except public safety, eligible for overtime compensation under this policy will be guaranteed a minimum of two (2) hours work time for being called back to work outside of normal working hours. No more than two (2) hours of guaranteed time per 24 hours will be credited regardless of the number of call backs. Should more than two (2) hours actual work be required for the purpose of the call back, then work time for the actual hours will be credited. Call back provisions do not apply to previously scheduled overtime work or employees who are called to work while serving in an On-Call capacity.

CITY OF LINCOLNTON
ADMINISTRATIVE POLICY

Subject: Christmas Bonus Service Supplement	Manual: Administrative Effective Date: January 1, 2003
Policy Number: 3	Revision: July 1, 2017
Issued By: Tanya Osborne, Human Resources Director	City Manager Approval: Steve Zickefoose City Manager/Finance Director

A copy of this policy must be maintained in the City of Lincolnton's Administrative Manual for each City department and division.

Section I. Intent

The City of Lincolnton recognizes the hard work and dedication displayed throughout the year by employees, and offers a ~~Christmas Bonus~~ **Service Supplement** in appreciation. The Lincolnton City Council approves the ~~Christmas Bonus~~ **Service Supplement** on a yearly basis.

Section II. Eligibility Criteria

1. Eligible employees will be classified as ~~permanent~~ **regular** and full-time. Temporary and part-time employees are not eligible to participate.
2. If approved by City Council, the **Service Supplement** will normally be paid on a date in November to be determined by the City Manager.
3. ~~For a new hire to be eligible to receive the Christmas Bonus, he/she must be in pay status effective January 1st of the year for which they are receiving the bonus.~~ **Employees with less than one year of service as of November 1st of each year will be eligible to receive a prorated service supplement amount based upon full calendar months worked thru October. (Example: Employee hired January 12th would be eligible for a prorated service supplement for February through October which would be three/fourths of the amount approved by Council).**

4. An employee on an authorized leave of absence without pay shall be eligible to receive the bonus.
5. Employees who terminate employment with the City, either voluntarily or by administrative dismissal prior to the date bonuses are distributed, will not be eligible to receive the bonus.
6. Retiring employees must be in pay status through the month of ~~November~~ **October** of their retirement year to be eligible to receive the ~~Christmas Bonus~~ **Service Supplement** for that year.

CITY OF LINCOLNTON

ADMINISTRATIVE POLICY

Subject:	Manual: Administrative
Longevity Pay Plan	Effective Date: February 1, 2016
Policy Number: 11	Revision: July 1, 2017
Issued By:	City Manager Approval:
Tanya Osborne, Human Resources Director	Steve Zickefoose City Manager/Finance Director

A copy of this policy must be maintained in the City of Lincoln's Administrative Manual for each City department and division.

Section I. Intent

As a method to recognize and reward employees for their dedication and faithful years of service to the citizens of Lincoln, the City Council approved and implemented a Longevity Pay Plan on July 1, 2003. The continuation of this plan each year is contingent upon the availability of funds and City Council's approval.

Section II. Eligibility

All full-time regular employees are eligible to participate in longevity pay.

Section III. Administration

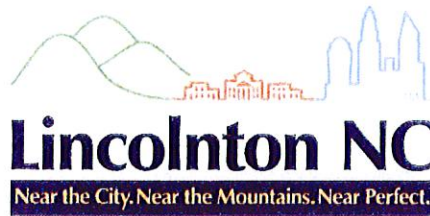
1. Longevity pay is awarded to employees at ~~for each five (5) year increment of full service years~~ service to the City of Lincoln beginning with the completion of year five (5). ~~Eligible service years are recognized as consecutive service years completed as of July 1st.~~ As of July 1, 2017, longevity adjustments to pay will be made the first available pay period following the eligibility date.
2. Eligible employees ~~receive one step on the salary schedule~~ will receive a percentage increase as approved in the budget for each eligible five (5) year service increment. Employees who have attained the maximum salary of their salary range will be eligible for a onetime bonus payment.
3. Administrative changes to the plan are not retro in pay, but adjusted to the appropriate step with the effective implementation date.
4. When calculating the salary of an employee due to a promotion, demotion, or interim appointment, longevity steps ~~increases~~ earned will be in addition to the salary adjustment made in accordance with the Personnel Policy guidelines.

The City of Lincolnton Council reserves the right to review all city benefits as necessary, and may delete, modify, enhance or otherwise make changes to this administrative policy as in accordance with local, state and federal law.

ITEM #

17

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: Property Lease- Detectives Operations

DATE: May 23, 2017

Per our discussions at the budget retreat, the lease on the building that the Detectives work out of expires August 31, 2017. The building has mold issues and also is not an ideal office space for the purposes needed.

I am submitting a lease agreement for 1200 North Flint Street with Anderson Properties. This is a much newer 2400 sq ft building that will accommodate the Detectives as well as have room for other Police Department uses.

The lease is for three years at a monthly rate of \$1,850. This amount has been included in the budget.

JON-MAR,LLC.

233 1/2 East Main Street

Lincolnton, N. C.

North Carolina

This contract and lease agreement made and entered into this the _____ day of _____ by and between JON-MAR,LLC, Party of the First Part, and CITY OF LINCOLNTON Party of the Second Part;

WITNESSETH

At subject to the terms and conditions hereinafter set forth said Party of the First Part does hereby let and lease unto the Party of the Second Part, and the Party of the Second Part does hereby does accept as Lessee of the Party of the First Part approximately 2400 square feet in the City of Lincolnton, having the address of 1200 North Flint Street.

The terms and conditions above referred to are as follows:

- 1.) Term- This lease shall begin as of August 1, 2017 and continue to July 31, 2020.
- 2.) Rental- As rental for said premises the Party of the Second Part shall pay to the Party of the First Part an annual sum of \$ 22,200, said annual sum to be paid in twelve monthly installments of \$ 1850 for the first year. Rental will increase by NA % each year during the lease period. All rents are due and payable of the first day of the month. Any rent not received by the fifth of the month will be considered late and a \$50 late charge will be charged to the tenant.
- 3.) Maintenance and repairs. (a)- The tenant will at their own expense, maintain the interior of the building in good repair, including changing light bulbs. Tenant shall keep the premises in a clean and healthful condition and be responsible for any janitorial services needed. Tenant is to be

responsible for any minor service calls of \$150 or less on the plumbing hvac systems and electrical.

(b) The landlord shall keep in good repair the foundation, exterior walls, roof and shall be responsible for the major cost of all repairs to plumbing, hvac and electrical.

4. Insurance

(a) The landlord shall be responsible for insurance against the loss or damage to the leased premises by fire or other casualty.

(b) Tenant shall maintain for the benefit for the protection of landlord and tenant comprehensive general insurance against claims for personal injury or death and property damage occurring upon, in, or about the leased premises.

(c) Tenant shall save the landlord harmless from all claims, damages, caused by action and actions for injury to persons or property caused by, resulting from, or arising out of tenants (or its employees, agents, customers, licensees, or invitees) use and occupancy of the leased premises.

5. Assignment. Tenant shall not assign this lease or let or underlet the premises or any part thereof without first obtaining the written consent of the landlord; provided however that such approval will not be unreasonably withheld, and provided, further that no consent shall be required for any assignment to any corporation or other entity in control of and under common control with tenant.

6. Events of default. The occurrence of any one or more of the following shall constitute an event of default:

(a) The vacation or abandonment of the leased premises by tenant

(b) The failure by tenant to make any payment of rent or any other payment required to be made by tenant hereunder, as and when due where such failure shall continue for ten days after landlord has given written notice thereof.

(c) The failure of tenant to observe or perform any other of the covenants , conditions or provisions of this lease where such failure shall continue for a period of thirty days after landlord has given tenant written notice of such failure.

7. Remedies. Upon any event of default or breach of this lease, landlord may, at any time thereafter with or without further written notice or demand

(a) Terminate this lease and retake possession of the leased premises; provided that no such termination of this lease shall relieve tenant of its obligations and liability hereunder.

(b) As tenants agent without terminating this lease, enter upon and rent the leased premises at the best price obtainable by reasonable effort, without advertisement and by private negotiations for any term landlord deems proper. Tenant shall remain liable to landlord for the deficiency if any between the rental and other sums payable by tenant hereunder and the rent obtained by landlord on subletting after deducting any reasonable attorneys fees, commissions and other expenses paid by landlord with respect to such subletting.

8. Option to renew. The landlord covenants and agrees with the tenant that the tenant shall have the option to renew this lease for an additional NA year period at a rental rate of NA per month provided that the tenant gives to landlord written notice not less than thirty days prior to the expiration of the lease herein granted and conveyed, of its desire to exercise such option.

9. Deposit. Party of the Second Part has made a security and damage deposit of \$ 1850 to be held by Party of the First Part until Party of the Second Part moves out of this location; at which time both parties will inspect the premise and come to an agreement on any damages to the premises. If damage occurs deposit or part of the deposit will be used to put building back to original condition when tenant moved in. If there is a balance due, the Party of the First Part will then return to the Party of the Second Part all or part of said deposit at a forwarding address. DEPOSIT SHALL NOT BE USED AS RENT.

10. Utilities. The tenant will furnish and promptly pay all utilities associated with leasing the property. Tenant is to provide adequate heat during the winter months to avoid the possibility of pipes freezing. No alternative heat is to be used at any time. Tenant is to use only the central heating system provided in the building.

11. Taxes. (a) Landlord shall be responsible for and pay all real estate taxes that may be assessed against the leased property.

(b). Tenant shall be responsible for and pay all taxes assessed against any of tenants furniture or fixtures (equipment) etc. located on the premises and all other business license taxes or other impositions levied as a result of the operation of tenants business.

12. Alterations. Lessee shall not alter or make any structural changes to the property without first obtaining written consent of landlord. At the termination of this lease all additions, repairs or alterations shall be and remain a permanent part of the real estate unless the same can be removed without damage to the premises, in which case lessee shall have the option either to remove the same and repair all damage or landlord will retain all or part of the deposit to put the leased premises back to original condition.

13. Use. The premises shall be used exclusively for general purposes and no use shall be made of the premises which might involve the storage or use of hazardous materials or otherwise tend to increase insurance costs.

14. Inspection. Landlord shall have the right to enter the premises at reasonable times with advance notice to tenant to inspect the premises.

15. Notice. All notices, demands or other writings in this lease provided to be given, made or sent by either party to the other shall be deemed to have been given, made or sent when made in writing and (1) deposited in the United States mail, certified and postage prepaid and addressed to the respective party at its address shown in the opening paragraph of this lease, or (2) personally delivered to the landlord or tenant as case may be.

17. **Parking.** If tenant creates a parking problem that cannot be resolved, landlord has the right to give tenant a thirty day notice to vacate the premises and release tenant from the remainder of the lease. If this occurs landlord will retain the deposit.

IN TESTIMONY WHEREOF, the Parties have caused these present to be executed in its corporate name by its duly authorized officials.

By John Miller

ITS Managing Partner

Tenant _____

ITS City Manager/Finance Director

ITEM #

18



City of Lincolnton

AGENDA REQUEST FORM

Please Print

Name JOCELYN BARBER
Address 326 NEWCASTLE AVE. Phone 704-735-0168
LINCOLNTON, N.C. 28092

Name of Firm or Corporation (if applicable) COALITION OF CHURCHES

Other Persons Accompanying Speaker PORTIA WILLIAMS

Purpose of Request to Appear RENAMING OF ABERNATHY / HOLLYBROOK AVE
IN HONORING DR. MARTIN LUTHER KING, JR. DRIVE
jbarber1@bellsouth.net

Council Meeting date you wish to appear JUNE 1, 2017

Amount of time required for Presentation 10 minutes

Date form submitted to the City Clerk MAY 19, 2017

Joelyn Barber
Signature of Requesting Party

Return forms to: City Clerk's Office
City of Lincolnton
P.O. Box 617
Lincolnton, NC 28093

ITEM #

19

June 2017 Council Meeting
Executive Summary
April 2017 Year-To-Date

General Fund		16-17	% of Budget	15-16	Difference
Fund 10	Revenues	8,433,542.06	70.11%	8,501,004.38	(67,462.32)
	Personal Services	6,350,537.37		6,553,548.45	(203,011.08)
	Supplies & Materials	290,801.79		303,224.84	(12,423.05)
	Current Obligations	617,560.52		551,476.70	66,083.82
	Fixed Charges	(855,762.86)		(798,029.92)	(57,732.94)
	Capital Outlay	754,904.77		858,179.85	(103,275.08)
	Contracts/Grants	538,862.59		398,801.63	140,060.96
	Debt Service	313,861.32		190,626.20	123,235.12
	Expenses	8,010,765.50	71.30%	8,057,827.75	(47,062.25)
	Difference	422,776.56		443,176.63	(20,400.07)

Water & Sewer Fund		16-17	% of Budget	15-16	Difference
Fund 61	Revenues	6,767,558.75	74.10%	7,139,478.87	(371,920.12)
	Personal Services	1,484,260.61		1,539,908.65	(55,648.04)
	Supplies & Materials	314,465.65		333,407.59	(18,941.94)
	Current Obligations	1,080,191.75		1,123,881.23	(43,689.48)
	Fixed Charges	817,945.87		875,373.82	(57,427.95)
	Capital Outlay	1,046,963.20		247,281.38	799,681.82
	Contracts/Grants	125,745.52		125,987.65	(242.13)
	Debt Service	2,471,757.99		2,471,165.12	592.87
	Inv., Interfund	315,913.30		315,913.30	-
	Expenses	7,657,243.89	90.07%	7,032,918.74	624,325.15
	Difference	(889,685.14)		106,560.13	(996,245.27)

Electric Fund		16-17	% of Budget	15-16	Difference
Fund 63	Revenues	6,843,269.22	87.68%	6,817,864.57	25,404.65
	Personal Services	364,876.68		399,720.46	(34,843.78)
	Supplies & Materials	46,308.12		56,393.93	(10,085.81)
	Current Obligations	4,704,093.76		4,658,803.58	45,290.18
	Fixed Charges	533,426.85		561,211.25	(27,784.40)
	Capital Outlay	62,271.35		129,016.60	(66,745.25)
	Contracts/Grants	25,000.00		25,000.00	-
	Inv., Interfund	21,645.80		21,645.80	-
	Expenses	5,757,622.56	75.81%	5,851,791.62	(94,169.06)
	Difference	1,085,646.66		966,072.95	119,573.71

Overtime 80+ hours 214,306.00 267,676.00 (53,370.00)

Personal Services	Salaries and Benefits
Supplies & Materials	Supplies, Materials, Uniforms, Gas
Current Obligations	Building Maint, Repairs, Phone, Data, Travel
Fixed Charges	Insurance, Safety
Capital Outlay	Equipment, Vehicles, Construction
Contracts, Grants	Donations, Airport, 911, Animal, Fireworks, Drug Enforcement, Contracted Services
Debt Service	Bonds and Loans Payments

ITEM #

20

CITY OF LINCOLNTON

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Devin Rhyne
David M. Black
Roby D. Jetton



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr.

BA -

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2017.

Section 7: To amend the Electric Fund, the expenditures are to be changed as follows:

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>ELECTRIC</u>		
63-93-7200-331	Electricity Costs (Adjust to actual)	275,000.00	-
		275,000.00	0.00

This will result in a net increase of \$ 250,000.00 in the expenditures of the Electric Fund. At the same time, adjustments have been made to the following revenues with a corresponding net change.

<u>ACCOUNT NUMBER</u>	<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>
	<u>ELECTRIC SALES</u>		
63-93-3720-500	Electric Utility		225,000.00
63-93-3750-400	Default Fees		4,000.00
63-93-3752-400	Late Fee Charges		6,000.00
	<u>OTHER OPERATING REVENUE</u>		
63-93-3840-800	Miscellaneous- Other		40,000.00
		0.00	275,000.00

Section 13: Copies of these budget amendments shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and the Finance Director for their direction.

Adopted this 1st day of June, 2017.

Donna C. Flowers
City Clerk

Ed L. Hatley
Mayor

CLOSED SESSION