

A G E N D A

LINCOLNTON CITY COUNCIL

April 5, 2018

7:00 p.m.

Council Chambers

City Hall

**FOR YOUR CONVENIENCE A COPY
OF TONIGHT'S AGENDA
IS AVAILABLE, LOCATED TO THE
RIGHT OF THE ENTRANCE TO THE
COUNCIL CHAMBERS**

**ANYONE WISHING TO SPEAK
DURING THE PUBLIC COMMENT
PORTION OF THE AGENDA
PLEASE SEE THE CITY CLERK
PRIOR TO THE MEETING TO SIGN
UP**

**NON-AGENDA ITEMS WILL BE
DISCUSSED AND SPEAKERS WILL
BE LIMITED TO THREE (3)
MINUTES**

**A COPY OF THE RULES FOR PUBLIC
COMMENT ARE AVAILABLE AT THE CITY
CLERK'S DESK**

**THANK YOU FOR ATTENDING
OUR MEETING
AND FOR YOUR INTEREST
IN THE CITY OF LINCOLNTON**

A G E N D A

LINCOLNTON CITY COUNCIL

April 5, 2018

7:00 p.m.

CALL TO ORDER – Mayor Ed Hatley

PLEDGE OF ALLEGIANCE

1. Approval of REGULAR AGENDA

2. Approval of CONSENT AGENDA

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

3. Approval of the following minutes:

March 1, 2018 - Regular Meeting

REGULAR AGENDA:

PUBLIC HEARINGS

- 4. CUZMA-1-2018: Application from Billy West for conditional use rezoning for 2.73 acres located at 944 W NC 150 Hwy (PID 22706) at the intersection of West Highway 150 and Hilltop Road from R-25 to Conditional Use –General Manufacturing and Commercial (CU-GMC) to allow manufacturing of small homes.**

(This Public Hearing was advertised but has not been heard by the Planning Board. A Motion to table this item is necessary.)

Laura Elam, Planning Director

(O-02-18)

- 5. ZTA-2-2018: Application from Lincolnton Planning Department to amend Section 153.053, Temporary Structures and Uses, to modify provisions related to approval process for carnivals, circuses, tent assemblies and similar uses.**

Laura Elam, Planning Director

PUBLIC HEARINGS
(O-03-18)

- 6. ZTA-3-2018: Application from Lincolnton Planning Department to amend Section 153.121, Water Supply Watershed Overlay District, to modify, review and approve process for 10/70 development option and make minor technical corrections.**

Laura Elam, Planning Director

(O-04-18)

- 7. Consideration of amendments to the City's Code of Ordinances regarding Chapter 74: Traffic Schedules – Schedule I: Stop Intersections, Schedule II: Traffic-Control Signal Light Locations, Schedule VI: Speed Limits on State Maintained Streets and Schedule VII: Speed Limits on City Maintained Streets**

Steve Zickefoose, City Manager

RESOLUTIONS
(R-04-18)

- 8. Resolution honoring the retirement of John “Anton” Butler of the Distribution and Collections Division on his upcoming retirement on May 1, 2018**

Mayor Hatley

- 9. Resolution endorsing an Advisory Referendum Pursuant to NCGS 105-537 placing a quarter cent sales tax, allocated to the Lincoln County School System, on the May 18th Primary Election**

Mayor Hatley

AGENDA

April 5, 2018

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POLICY

(P-01-18)

- 10. Consideration of amendments to the City's Personnel Policy –**
- 1. New Hire Waiting Period for Holiday Pay**
 - 2. Immediate Family Definition – Death Leave**
 - 3. Incentive Bonus Plan – Waiting Period**
 - 4. Metlife Insurance**

Tanya Osborne, Human Resources Director

OTHER BUSINESS

- 11. Monthly Financial Report & Overtime Report**

Steve Zickefoose, Interim City Manager

PUBLIC COMMENT

***Speakers will be limited to three (3) minutes to address Mayor and
City Council concerning Non-Agenda items.
You must sign in with the City Clerk to be eligible to speak***

NEWS MEDIA

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR

AGENDA

ITEM #

2

APPROVAL

OF

CONSENT

AGENDA

ITEM #

3

REGULAR MEETING - MARCH 1, 2018

The Mayor and City Council met in regular session on Thursday, March 1, 2018 at 7:00 p.m. in the Council Chambers of City Hall, located at 114 West Sycamore Street Lincolnton, NC. Mayor Hatley called the meeting to order and led the Pledge of Allegiance. The following Council members were in attendance:

SMITH BLACK EADDY JETTON

Councilman Black made the motion unanimously approved the *REGULAR AGENDA*.

Councilman Eaddy made the motion unanimously approved the *CONSENT AGENDA* as follows:

- Approved the minutes of the regular meeting held February 1, 2018
- Approved the following calls to Public Hearing for the April 5th City Council meeting:
 - (ZTA- 02-18) Application from Lincolnton Planning Department to amend Section 153.053, Temporary Structures and Uses, to modify provisions related to approval process for carnivals, circuses, tent assemblies and similar uses.
 - (CUZMA-1-2018) Application from Billy West for conditional use rezoning for 0.91 acres located on the southwest corner of the intersection of West Highway 150 and Hilltop Road from R-25 to Conditional Use - General Manufacturing and Commercial (CU-GMC) to allow manufacturing of small homes.

REGULAR AGENDA:

REQUEST FOR A CONDITIONAL USE PERMIT FROM 3PM BREWING COMPANY (JOHN BRINSFIELD) TO OPERATE A 12,000 SQUARE FT BREWERY (3PM BREWING COMPANY) IN THE CENTRAL BUSINESS (CB DISTRICT). THE SUBJECT PROPERTY HAS FRONTAGE ON WEST WATER STREET AND IS LOCATED AT 414 EAST WATER STREET (PARCEL ID 00488):
(CUP-01-2018)

Mayor Hatley opened the Public Hearing. The City Clerk administered the oath to all those wishing to speak for or against the issue. Laura Elam, Planning Director, reviewed the above said request. The applicant proposes use of the existing building for a brewery. She reviewed the applicant's compliance with Section 153.236, and 153.237. The Staff Review Committee report noted the following:

1. Building plans must be approved by Lincoln County Inspections. A permit may be required from Environmental Health.
2. Coordinate electrical connection with City of Lincolnton Public Works.
3. Coordinate water/sewer connection with City of Lincolnton Public Works.
4. Stormwater should be discharged to the railway area.

REGULAR MEETING - MARCH 1, 2018

5. The City will provide up to six (6) rollouts for a solid waste pickup. If additional solid waste services are desired, they would need to be provided by a private contractor. All recyclables must be handled via private contractor.

Laura concluded recommending on behalf of Planning Board and Staff that the conditional use permit be approved subject to the applicant satisfactorily proving the findings of fact and subject to the Staff review Committee comments being met.

The applicant, John Brinsfield, spoke in favor of the request and gave an overview of the plans for the brewery, noting the build out could be done in four phases, which would include the addition of local pottery. He offered to answer any questions City Council may have regarding this request.

With no questions, Councilman Eaddy made the motion unanimously approved to close the public Hearing.

Councilman Black made the motion unanimously approved to consider the Conditional Use Permit request.

Findings of Fact:

1. Councilman Eaddy made the motion unanimously approved that the use will not materially endanger the public health or safety if located where proposed and developed according to plan.
2. Councilman Jetton made the motion unanimously approved that the use meets all required conditions and specifications.
3. Councilman Jetton made the motion unanimously approved that the use would not substantially injure the value of adjoining or abutting property unless the use is a public necessity.
4. Councilman Eaddy made the motion unanimously approved that the location and character of the use, if developed according to the plan as submitted and approved, will be harmony with the area in which it is to be located and will be in general conformity with the Lincoln Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.

Councilman Black made the motion unanimously approved to grant the conditional use permit as recommended by the Planning Board and staff.

REGULAR MEETING - MARCH 1, 2018

REQUEST FOR A CONDITIONAL USE PERMIT FROM TERAMORE DEVELOPMENT, LLC REQUESTING A CHANGE IN CONDITIONS OF CUP-9-2017. THE SUBJECT PROPERTY HAS FRONTAGE ON BOTH HIGHWAY 27 AND WEST NC HIGHWAY 150 AND IS APPROXIMATELY 300 FEET WEST OF THE INTERSECTION OF THESE TWO ROADS (PARCEL ID 21439):
(CUP-02-2018)

Mayor Hatley opened the Public Hearing. The City Clerk administered the oath to all those wishing to speak for or against the issue. Laura Elam, Planning Director, reviewed the above stated request. Teramore Development LLC is requesting an amendment of the conditions previously approved conditional use permit to allow a 9,100 square foot retail building on a 1.22 acre site located approximately 300 feet west of the intersection of West Highway 27 and West Highway 150 (Parcel ID 21439). The property and all surrounding properties are primarily zoned Planned Business (P-B). Several properties located at the intersection of W Highway 27 and Spake Road are zoned General Business and properties located further out on West Highway 27 and 150 are zoned R-25. The subject property is vacant. Properties located to the north and across West Highway 27 and West Highway 150 are used for commercial purposes. The parcel located to the west along West Highway 27 and to the south are residential or vacant.

The previously approved conditional use permit for this site allows a new retail building of approximately 9,100 square feet. The intended buyer of the site is Dollar General. The conditional use permit was approved with the following conditions.

1. Erosion control plan must be submitted to and approved by Lincoln County.
2. Building plans must be approved by Lincoln County Inspections.
3. Driveway permits must be reviewed and approved by NCDOT.
4. The owner/operator is responsible for storm water leaving the site. Storm water must be configured so as to have no more harmful effect on streets and adjacent properties than the current situation. A storm water management plan is to be reviewed and approved by the Public Works Department prior to issuance of a certificate of occupancy.
5. Hours of operation should be limited to between 8 am and 10 pm.
6. The building design should blend with the character of the area by incorporating brick or brick veneer facades, windows and roof pitch and should avoid long, uninterrupted expanses of blank wall, use of concrete block walls and flat roof.
7. Signage should be designed to blend with the character of the area. Wall signage should be limited to the portion of the building wall above the entrance. No window signage should be used and detached signage should be limited to a monument type sign generally similar in scale to the sign at the nearby Peoples Bank. Sign colors should be neutral.

REGULAR MEETING - MARCH 1, 2018

8. Any outdoor lighting is to be downwardly directed so as not to cast glare on adjoining properties used for residential purposes.
9. An opaque fence or other form of screening along the southern property line should be provided.

During the conditional use permit process, the applicant agreed to the conditions. However, subsequent to the approval of the conditional use permit, the applicant was notified that the hours of operation provision (#5) raises concerns for Dollar General. The applicant is requesting elimination of the hours of operation condition.

Laura further reviewed the applicant's compliance with Section 153.236 and 153.237 of the unified Development Ordinance. Laura noted that under section 153.236 of the UDO, the site plan must include the following; parking calculations, a landscaping plan noting parking lot landscaping and street landscaping and built upon area calculations for watershed overlay district purposes.

Rob Brown spoke on behalf of Teramore Development, and offered to answer any questions from Council. Hearing none, Councilman Black made the motion unanimously approved to close the public hearing.

Councilman Eaddy made the motion unanimously approved to consider the conditional use permit request.

Findings of Fact:

1. Councilman Jetton made the motion unanimously approved that the use would not materially endanger the public health or safety if located where proposed and developed according to plan.
2. Councilman Eaddy made the motion unanimously approved that the use meets all required conditions and specifications.
3. Councilman Black made the motion unanimously approved that the use would not substantially injure the value of adjoining or abutting property unless the use is a public necessity.
4. Councilman Black made the motion unanimously approved that the location and character of the use, if developed according to plan as submitted and approved, would be in harmony with the area in which it is to be located and would be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.

Councilman Eaddy made the motion unanimously approved to amend the conditional use permit as requested by the Planning Board and Staff.

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**REQUEST FROM THE LINCOLNTON PLANNING DEPARTMENT FOR
A ZONING TEXT AMENDMENT FOR CHANGES TO THE PLANNED
BUSINESS (PB DISTRICT). CHANGES WOULD REMOVE THE
MAXIMUM GROSS FLOOR AREA LIMITATIONS, THE ONE
PRINCIPAL BUILDING RESTRICTION AND THE ONE PRINCIPAL
USE PER BUILDING RESTRICTION.** (ZTA-01-2018 in Planning)

(O-01-2018)

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, reviewed the above stated request.

Laura said outside of the downtown area along and near the City's commercial corridors, there are mixtures of commercial zoning classifications including primarily G-B (General Business), P-B (Planned Business) and N-B (Neighborhood Business). The P-B district places the following three restrictions on new development:

- 1) All land uses are limited to a maximum of 5,000 square feet of gross floor area;
- 2) Only one principal building is permitted on a lot; and
- 3) Only one principal use is permitted per principal building.

New development that does not comply with the restrictions but that otherwise would be permitted in the P-B district is allowed through the issuance of a conditional use permit. From staff's perspective, the development restrictions do not provide any particular benefit to the City for new development that is located on busy commercial thoroughfares like East Main Street and Generals Boulevard and removed from residential areas.

Laura said the Planning staff is proposing an amendment to the P-B district that would eliminate the above three restrictions for development on sites that are located at least 200 feet from residential uses in residential zoning districts. The restrictions would remain unchanged for development located within 200 feet of residential areas. She concluded noting that Planning Board and Staff recommend approval of the Proposed Statement of Consistency and Reasonableness for approval of the application for amendment and approval of the amendment.

Councilman Black made the motion unanimously approved to close the Public Hearing.

Councilman Black made the motion unanimously approved to adopt the statement of consistency and reasonableness as presented by the Planning Director.

Councilman Eaddy made the motion unanimously approved to approve the request.

REGULAR MEETING - MARCH 1, 2018

APPLICATION FROM JANE AND BRIAN ROLLINS FOR DOWNTOWN REDEVELOPMENT REVOLVING LOAN FOR BUILDING RENOVATIONS FOR NEW PIZZERIA AND BAKERY AT 209 N. ASPEN STREET:

(RLF-01-2018)

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, reviewed the above said request for a *\$ 30,000 loan from the revolving loan fund. The details are as follows:

- Location: 209 N. Aspen Street
- Use: Complete renovation of existing building for a pizzeria and bakery
- Total project cost estimate: \$104,095
- Start: May 2017
- Anticipated Completion: March 2018

Staff Loan Review Committee Recommendation

A Staff Committee assessed the application in terms of how well the project aligns with revitalization goals, community and economic impact and credit worthiness of the applicant. The Committee recommends approval of the application.

*The \$ 30,000 Loan is secured by deed of trust on property.

Councilman Jetton made the motion unanimously approved to close the Public Hearing.

Councilman Eaddy made the motion unanimously approved to approve the loan as recommended.

PRESENTATION OF THE MEDAL OF VALOR TO LINCOLNTON POLICE OFFICER THOMAS HALL FOR HIS HEROIC EFFORTS OF FEBRUARY 4, 2017. (This medal is awarded for an act of heroism within the performance of normal duties when placed in imminent threat of death or serious physical injury to personal self or others.)

Rodney Jordan, Chief of Police, said Officer Hall was on routine patrol, on February 4, 2017, when he noticed a military style Humvee traveling at a high rate of speed and no headlights on East Main Street. Officer Hall believing this could be anything from an intoxicated driver to a stolen vehicle or even worse a possible terrorist threat began chase with the vehicle. Officer Lafone was waiting at the intersection of Salem Church Road and East Main to assist. The vehicle made an abrupt turn and forcefully collided into the driver side of Officer Lafone's vehicle. After the collision the humvee continued to push in the driver's side door of Officer Lafone's Patrol car and pushing it into another civilian's vehicle. Officer Hall not knowing whether Officer Lafone was badly injured or possibly

REGULAR MEETING - MARCH 1, 2018

dead, exited his vehicle and began firing into the driver side window of the Humvee. The Driver then backed toward Officer Hall and his vehicle and rammed into it as well. Officer Hall fired several more rounds as the vehicle began to speed away. Luckily, no officers or suspects were killed during this incident.

Chief Jordan said "In reviewing this case, the Command Staff of the department feels that it would be appropriate to award the "Medal of Valor" to Officer Hall for his service on that day of February 4, 2017. We now respectfully ask that council consider the facts of this case and allow us to award the Medal of Valor to Officer Hall tonight."

Mayor Hatley noted Council officially approved awarding Officer Hall, the Medal of Valor, at their February 1st meeting, and he said "On behalf of City Council, I would like to thank Officer Hall for his heroic efforts and for his service to the citizens of Lincolnton."

RECOGNITION OF LINCOLNTON POLICE OFFICER WILLIAM S. VAUGHN, II ON HIS UPCOMING RETIREMENT ON APRIL 1, 2018 :

(R-03-18)

Mayor Hatley asked Council to entertain a motion to present Office Willie Vaughn with the following retirement resolution:

WHEREAS, the City of Lincolnton does desire to recognize and honor employees of the City for dedicated and distinguished contributions to our City and its citizens; and

WHEREAS, *William S. Vaughn*, has served the City and its citizens for twenty-two years, providing excellent public safety in his various positions throughout his tenure with the City, as well as in his current role as a Police Officer-School Resource Officer with the Lincolnton Police Department; and

WHEREAS, *William S. Vaughn*, received his Intermediate Law Enforcement Certificate in 1999 and his Advanced Certification in 2010, through the Training and Standards Division of the North Carolina Department of Justice. Willie was named Officer of the year, by the United Martial Arts Hall of Fame, in 2007 and was named Commander of the year, through the Black Warrior Martial Arts Hall of Fame in 2012; and

WHEREAS, *William S. Vaughn*, has received letters of commendation for acts of service from the three Police Chiefs of which he worked for during his employment with the City; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lincolnton that appreciation be shown to *William S. Vaughn* honoring him on his April 1, 2018 retirement and that we extend congratulations and best wishes to him for continued success in all his future endeavors.

Adopted and presented this the 1st day of March 2018.

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Councilman Black made the motion unanimously approved to adopt the resolution as drafted.

CONSIDERATION OF A CONTRACT FOR THE 2018 LINCOLNTON WINE & BREW FESTIVAL – APRIL 28, 2018:

(C-03-18)

Tommy Huskey, DDA, requested that Council consider approval of a contract between the City and DDA for the 2018 Lincolnton Wine & Brew Festival, which will be held on Saturday, April 28th. The contract approval would approve the sale and sampling of alcohol to include beer/malt beverages, unfortified wine, and spirits. He said the City's Safety Review Committee has met and approval of the Special Event Permit for this event was approved. ABC permitting has been submitted to ALE for their approval as well.

Councilman Eaddy made the motion unanimously approve to enter into the contract between the City and DDA for the event as requested.

CONSIDERATION OF THE 2018 ALIVE AFTER FIVE CONCERT SERIES – FOR EVENTS TO BE HELD FROM 6 PM TO 10 PM ON THE FOLLOWING DATES; THURSDAY, MAY 31, 2018 - THURSDAY, JUNE 28, 2018 - THURSDAY JULY 26, 2018 AND THURSDAY, AUGUST 30, 2018:

(C-04-18)

Tommy Huskey, DDA, requested that Council consider approval of a contract between the City and DDA for the 2018 Alive After Five Concert Series. Concerts would take place on Thursdays – May 31st, June 28th, July 26th and August 30th if approved. The contract approval would approve the sale and sampling of alcohol to include beer/malt beverages, unfortified wine, and spirits. He said the City's Safety Review Committee has met and approval of the Special Event Permit for this event was approved. ABC permitting has been submitted to ALE for their approval as well.

Councilman Jetton made the motion unanimously approve to enter into the contract between the City and DDA for the event as requested.

CONSIDERATION OF APPROVAL OF CONTRACT BETWEEN THE CITY AND CITY NATIONAL BANK FOR INSTALLMENT FINANCING FOR VIPER RADIOS FOR THE LINCOLNTON POLICE DEPARTMENT (\$ 275,589.24):

(C-05-18)

Steve Zickefoose, City Manager, told Council that seven proposals were received regarding the RFP for Installment Financing Agreement for VIPER radios. These radios are necessary for a recent change through communications with supporting agencies. The Fire Department will participate with other fire departments throughout the County, receiving grant funds for their radio equipment. Our Police Department was not a part of this grant and these monies are needed to provide equipment to our department.

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First Tryon Advisors assisted the City with the RFP process and is coordinating the loan and closing process. Steve said after evaluating the proposals, City National Bank appears to be the lowest responsive bidder at 2.68%, for a term bond amount of \$ 275,589.24, with annual debt service total of \$ 287,470.00. Their bid meets all proposal requirements and offers the lowest overall cost to the City.

Steve provided Council with a bid tabulation as well as the RFP for their review. He concluded recommending that Council award the bid, approving the resolution provided by the bank, to City National Bank, for installment financing of the equipment. He noted funds for the debt payment is included in the current approved budget.

Councilman Eaddy made the motion unanimously approved to award the bid, approving the resolution, to City National Bank as recommended by the City Manager.

CONSIDERATION OF APPROVAL OF CONTRACT BETWEEN THE CITY AND JERRY LAIL (RESPECTIVE LOW BIDDER) FOR CONSTRUCTION OF A COLUMBARIUM AT HOLLYBROOK CEMETERY (\$ 28,465.00):

(C-06-18)

Steve Zickefoose, City Manager, said with increased inquiries regarding burial of cremains, he and staff researched surrounding cities with Columbarium's. Mary Huffman, Finance Department, contacted Jerry Lail Monuments of Lincolnton to request pricing. Both Steve and Mary feel that an addition of a Columbarium at Hollybrook Cemetery would be a great benefit for our residents. An area in Section C, that does not interfere with current plots, would be the proposed area where a Columbarium could be located.

Steve said quotes received included a 36 x 15 pad, 112 niche granite crypt and marble benches. The pad would accommodate an additional if needed. Of the quotes received, Jerry Lail Monuments was the low bidder at a cost of \$ 28,500. Steve told Council there are sufficient funds from the sale of cemetery plots this year to pay for this should Council wish to erect a Columbarium at Hollybrook Cemetery. The fee schedule for Cemetery lot sales will need to be modified as to reflect the following fees:

<u>Hollybrook Cemetery Niche Sales</u>	<u>Inside</u>	<u>Outside</u>
Per Niche	\$ 1,600.00	\$ 3,200.00
<i>Second Right of Interment</i>		
Per Niche	\$ 800.00	\$ 1,600.00
Engraving	125.00	125.00
Niche Opening After Initial Inurnment	200.00	200.00

REGULAR MEETING - MARCH 1, 2018

CONSIDERATION OF APPLICATIONS FOR APPOINTMENT TO THE LINCOLNTON PLANNING BOARD *(to fill the unexpired term of Kathryn Yarbrow who resigned in January 2018)*
(APPT-01-18)

Mayor Hatley reviewed the four applications received for the Planning Board vacancy. The applicants were Tommy Huskey, Randall Williams, Thomas Hawk and Hammett Hames.

Councilman Eaddy nominated Tommy Huskey. Councilman Jetton nominated Tom Hawk. Hearing no other nominations, Mayor Hatley called for a vote on the nominations. Tommy Huskey received votes from Councilman Eaddy and Councilman Black. Tom Hawk received votes from Councilman Smith and Councilman Jetton. Mayor Hatley broke the tie, voting in favor of Tommy Huskey. Mr. Huskey will begin serving the unexpired term of Kathryn Yarbrow, March 1st, through December 2018.

CONSIDERATION OF APPROVAL OF CITY BUILDING INSPECTIONS DEPARTMENT:

Steve Zickefoose, City Manager, and Laura Elam, Planning Director, discussed the City's interest in adding a position to the City's staff for a Building Inspections/Permit Division.

Steve said that City staff has researched the mechanics and costs of creating a building permit and inspections division, within the Planning Department, and believe the benefits of being able to provide these services within the City are worth the costs. Initial numbers anticipate the cost to provide these service to be around \$ 74,000 the first year for salary, software and hardware, and then approximately \$ 68,000 in subsequent years for salary. One full time position, Building Inspector IV, at Grade 19 with a salary range of \$ 45,941 - \$ 68,911 would be added to staff. They presented a proposed list of budgeted positions reflecting the change if approved.

Councilman Eaddy thanked everyone for their work and research on this subject and feels it will be a good service to the citizens to provide this through the City.

Councilman Eaddy made the motion unanimously approved to create a Building Inspections Department, to be housed within the Planning Department.

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APPROVAL OF AMENDMENT TO THE CITY'S LIST OF BUDGETED POSITIONS AND CLASSIFICATIONS;

Planning Department:

- ***Adding a Building Inspector 4 position***
- ***Changing Administrative Assistant to Sr. Administrative Assistant***

Tanya Osborne, Human Resources Director, based on action to create the position of Building Inspector ask Council to consider approval to the City's list of budgeted positions; adding the Building Inspector IV positions and reclassifying the Administrative Assistants position to an Senior Administrative Assistant position, to be located within and paid from the Planning Department.

Councilman Black made the motion unanimously approved to amend the City's list of budgeted positions to reflect the above said changes.

APPROVAL OF PROPOSED AMENDMENTS TO THE CITY'S FEE SCHEDULE:

(a) Adding a building inspections fee schedule to our existing City fee schedule

(b) Adding fees / pricing for Columbarium at Hollybrook Cemetery

Steve Zickefoose, City Manager, reviewed the proposed fee schedule for the Building Inspections division. Approval of this item would also amend the fee schedule, as reflected above, for Hollybrook Cemetery adding the columbarium rates.

RESIDENTIAL CONSTRUCTION

APPLICATION TYPE	\$/SQ. FT.	MINIMUM FEE
A. RESIDENTIAL (one family, two family and town houses/new construction & additions)		
Building	\$.35	\$ 100.00
Electrical	.05	75.00
Mechanical	.05	75.00
Plumbing	.05	75.00
B. RESIDENTIAL (renovations, accessory buildings, moved homes and decks)		
Building	\$.15	\$ 75.00
Electrical	.05	75.00
Mechanical	.05	75.00
Plumbing	.05	75.00

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C. MODULAR HOMES (on frame & off frame)		
Building	\$.35	\$ 100.00
Electrical	.05	75.00
Mechanical	.05	75.00
Plumbing	.05	75.00
D. MANUFACTURED HOMES (licenses sub-contractors required to pull own permit)		
SET UP PERMIT AND DECKS ONLY		
Singlewide		\$ 300.00
Doublewide		350.00
Triplewide		400.00
Electrical Plumbing And Mechanical For Manufactured Home		
Per Trade		\$ 75.00
E. SWIMMING POOLS (in-ground and above ground)		
Swimming Pool		\$ 75.00
Electrical		75.00
Mechanical (heaters/gas piping, etc.)		75.00
Plumbing		75.00
F. RESIDENTIAL RETAINING WALL		\$ 75.00
G. DEMOLITION PERMIT		\$ 75.00
H. CHANGE OF GENERAL CONTRACTOR OR SUB-CONTRACTOR		\$ 100.00
I. RESIDENTIAL ELECTRICAL INDIVIDUAL PERMITS		
Service Change (includes new HVAC work)		\$ 75.00
New HVAC work only (no service change required)		75.00
Circuit Additions (existing homes)		75.00
Water Heater (change out)		75.00
Meter Base Only (change out)		75.00
Service Power Pole		75.00
Generators/Transfer Equipment		150.00
Solar Photovoltaic Systems (PV)		150.00
Sewer Lift Pump		75.00
Low Voltage Systems		75.00
Minimum Fee (for any item not listed under individual permits)		75.00

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J. RESIDENTIAL MECHANICAL INDIVIDUAL PERMITS	\$ 75.00
K. RESIDENTIAL PLUMBING INDIVIDUAL PERMITS	\$ 75.00
I. GRINDER PUMP FEES (If different contractor is installing the grinder pump)	\$ 75.00

Councilman Jetton made the motion unanimously approved to adopt the proposed fee schedule for a Building Inspections Department as recommended by the City Manager

QUARTERLY REPORT FOR THE LINCOLNTON STEERING COMMITTEE:

Fred Jarrett, Chair, gave the following report to City Council as an update to the Steering Committees activities for the last quarter :

Talking Points:

1. 2017 Brief Year In Review

A. Began 2017 with 6 members and ended with 12

January 2017 Membership - 6

- City
- Chamber
- DDA
- LEDA
- Lincolnton Tourism Development Authority
- Chair

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December 2017 Membership - 12

- City
- Chamber
- DDA
- LEDA
- Lincolnton Tourism Development Authority
- Lincoln Cultural Center
- Lincoln County Historical Association
- Lincoln County Home Builders Association
- Lincoln County Board of Realtors
- Lincoln County Arts Council
- Lincoln County Commissioners
- Chair

B. 20 meetings - 2nd/4th Wed of each month @ 8:00

C. Attendance - 69%

D. Reviewed 9 BIGs

- Mark Ingle - building (01/05/17)
- Davis Brothers Automobile - awnings (01/05/17)
- Bennett Johnson - building (01/05/17)
- Derrick Denman - building (03/03/17)
- Anderson Properties - awnings (04/06/17)
- Mark Ingle - building (05/04/17)
- Brian and Jane Rollins - building (06/29/17)
- Sound Factory Studios - building (06/29/17)
- Jonathan Wise - building (12/07/17)

E. Established and tracked 35 committee Action Items with all but 4 being completed

F. Began Downtown Central Business District Strategic Planning

- Vision Statement developed and presented to Council with Council adoption
- DCBDSP Strategies, Goals, and Objectives initiated with finalization right around the corner

“Tucked between the rolling hills of the Blue Ridge Mountains and the glow of the city lights of Charlotte aspiring business owners will find a nurturing atmosphere in downtown Lincolnton where they can grow and flourish. Downtown Lincolnton, is a hidden gem of opportunity as the hub of distinctive arts and artisans and active living.”

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- G. Reviewed several ordinances and made recommendations for revisions which Council approved.
- H. Allied Support Organizations during year became very integrated in helping all to accomplish 'good things' for downtown:
 - Murals - funding from various organizations
 - Quilt Trail - Reception/Kick-off 01/25/18. LEDA, Cultural Center, Betty Ross Park and LFD will have quilt squares placed on the buildings
 - Input provided by all on new City Gateway signs being pursued by Tourism Development Authority being pursued by Lincolnton Tourism Development Authority
 - Blueway - boat launch sites along the South Fork River (Betty Ross Park)
 - Rail Trail - safety and improvement discussions
 - Mobile Town App -
 - Etc.

2. 2018 First Quarter

- A. 1 BIG reviewed and recommended to Council for approval - Don Hartsoe (Ledford Fabrics)- building (01/11/18)
- B. Reviewed BIG Program and made a few small revision recommendations to Laura Elam.
- C. Established a subcommittee to review applicable Ordinances regarding pets at special events
- D. Reviewed the offerings from Verizon: Verizon Smart Communities
 - 1) Transportation
 - Intelligent Traffic Control
 - Electric/Shared Vehicles
 - Fleet/Transit Control
 - Smart Parking
 - 2) Parks & Trails
 - Intelligent Video
 - Safety Call Boxes
 - Solar Charging Benches
 - Connected Trash Containers
 - 3) Downtown
 - Intelligent Lighting
 - Digital Kiosks
 - Wi-Fi
 - Audio Alerts/Music

REGULAR MEETING - MARCH 1, 2018

4) Utilities

- Grid Wide
- Energy Management
- Fleet Management
- Water Management

City Manager had begun looking at similar based products and took action to review and update Committee

E. Evaluated the need for a Youth Protection Ordinance to protect juveniles from victimization and exposure to criminal activity by establishing a curfew for juveniles under the age of 16 years. The committee thoroughly discussed and got input from City Manager and Chief of Police. Points from committee's due diligence:

- parents need to be more responsible,
- don't have problem, no data to support,
- no need for an ordinance if no problem,
- if add an ordinance how will it be enforced and funded,
- skateboarders are a problem and there are ordinances to address,
- bicycles on sidewalks are also an issue but addressed by current ordinances,
- police can help address skateboarder and bicycle issues by more frequent patrols in problem areas and enforcing ordinances,
- skateboarders are allowed at Betty Ross Park, signs posted on rail trail, need to post skateboard-friendly areas for downtown on web,
- looking into a better video surveillance system for downtown and rail trail, and
- etc.

After much discussion the Committee resolved that there is no need for a Youth Protection Ordinance at this time due to limited issues occurring in the downtown area. In the future if data supports a need for a Youth Protection Ordinance the Committee will address at that time.

REGULAR MEETING - MARCH 1, 2018

An action item did evolve from the Committee's discussion:

18-01: City Manager to talk to Police Chief about possibly increasing patrol in areas where issues have been identified with bicycle riders and skate boarders (e.g., First Federal Park and downtown sidewalks).

This concludes the 2017 year-end and 1st quarter update for the major activities of the Steering Committee.

Mr. Jarrett offered to answer any questions from Council. Councilman Eaddy said "This Steering Committee is going to make a lasting effect on our City."

MONTHLY FINANCIAL REPORT/OVERTIME REPORT:

Steve Zickefoose, City Manager, reviewed the following report:

General Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 10	Revenues	10,252,739	6,329,444	57%	10,662,262	6,375,677	(46,233)
	Fund Balance	785,301	-	-	1,366,107	-	-
		11,038,040	6,329,444		12,028,369	6,375,677	(46,233)
	City Manager/Clerk	333,365	147,891		309,730	78,035	69,856
	Human Resources	235,030	117,221		215,848	91,063	26,158
	Finance	279,012	(45,350)		273,609	(69,498)	24,148
	General Expense	809,520	551,093		878,154	323,047	228,045
	General Debt Service	463,524	48,358		425,535	55,189	(6,831)
	Police	3,344,770	2,006,997		3,153,942	1,855,180	151,817
	Fire	2,030,690	1,276,891		2,206,450	1,188,075	88,816
	Public Works	181,356	(5,053)		246,538	(14,583)	9,530
	Street	1,229,141	341,853		1,534,891	503,043	(161,190)
	Equipment Services	132,120	57,447		157,819	79,431	(21,985)
	Solid Waste	718,328	331,113		820,485	425,939	(94,826)
	General Services	-	-		212,559	120,013	(120,013)
	Plannin/Zoning	277,060	156,697		276,258	126,675	30,022
	Bus & Comm. Dev	132,454	45,625		160,693	70,819	(25,195)
	Recreation	871,670	590,421		1,155,858	399,730	190,690
	Expenses	11,038,040	5,621,202	51%	12,028,369	5,232,158	389,044
	Difference		708,241			1,143,519	(435,278)

Water & Sewer Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 61	Revenues	7,449,995	4,736,156	60%	7,867,135	4,918,961	(182,804)
	Fund Balance	390,000	-		1,265,399	-	-
		7,839,995	4,736,156		9,132,534	4,918,961	(182,804)
	Water Treatment	1,501,500	682,903		1,476,528	644,353	38,550
	Dist & Collection	1,356,250	787,429		2,390,175	1,348,081	(560,652)
	Wastewater	1,537,900	561,513		1,648,076	594,623	(33,110)
	W & S Intangibles	3,444,345	917,123		3,617,755	1,075,188	(158,065)
	Expenses	7,839,995	2,948,968	38%	9,132,534	3,662,244	(713,276)
	Difference		1,787,189			1,256,717	530,472

Electric Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 63	Revenues	7,791,714	4,361,211	56%	8,000,000	4,568,391	(207,180)
	Fund Balance	-	-		79,000	-	-
		7,791,714	4,361,211		8,079,000	4,568,391	(207,180)
	Electric Dept.	7,791,714	4,475,349		8,079,000	4,221,525	253,823
	Expenses	7,791,714	4,475,349	57%	8,079,000	4,221,525	253,823
	Difference		(114,138)			346,865	(461,003)

Overtime 80+ hours

236,587 *

177,873

58,714

- * 3 January Paydays
- * Snow Removal
- * Frozen Water Lines

REGULAR MEETING - MARCH 1, 2018

**APPROVAL OF BUDGET AMENDMENT - BUILDING INSPECTIONS,
REVOLVING LOANS FOR THE MEATING PLACE, GOOD WOOD
PIZZA AND WATER LINE IMPROVEMENTS ON WATER STREET:**

(BA-02-18)

Steve Zickefoose, City Manager, reviewed the proposed budget amendment to reflect changes to the General Fund; Planning Department, Loan Proceeds, Revolving Loan Fund, Parks & Recreation, Business & Community Development and the Capital Projects (New Water line on Water Street). This amendment increases the General Fund by \$ 124,000 and the Water and Sewer Fund by \$ 35,125.00.

Councilman Jetton made the motion unanimously approved to adopt the budget amendment as recommended by the City Manager.

PUBLIC COMMENT:

No one spoke under the public comment portion of the agenda.

NEWS MEDIA:

Wayne Howard requested Council consider installing smaller monitors, or monitors that are countersunk, for the Council Chambers.

ADJOURNMENT:

Councilman Smith made the motion unanimously approved to adjourn the meeting.

**DONNA C. FLOWERS, MMC
CITY CLERK**

**ED HATLEY
MAYOR**

ITEM #

4

***NO BACK UP
NECESSARY
FOR THIS ITEM***

ITEM #

5

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

SUBJECT: ZTA-2-2018 Application from Lincolnnton Planning Department requesting amendment to Section 153.053, Temporary Structures and Uses, of the Unified Development Ordinance to modify the approval process.

DATE: April 5, 2018

Background

The UDO permits temporary uses such as carnivals, circuses and tent assemblies subject to approval by the Board of Adjustment and subsequent issuance of a permit by the Zoning Administrator. The ordinance notes that the Board may attach conditions regarding duration of the use, hours of operation, signage, lighting, etc and these conditions are to be made a part of the permit issued by the Zoning Administrator.

Carnivals

Typically, the City receives an application every year or so for a carnival. The carnival has operated in the parking lot at the Lincolnnton Plaza Shopping Center or the old Staples several times and typically runs about a week or two in April, May or June. The Board of Adjustment has typically attached conditions to the permit dealing with matters such as:

- the period of activity,
- the hours of operation,
- liability insurance with the City as an additional insured party,
- availability of porta-johns and dumpsters,
- removal of trash immediately after the event,
- issuance of a fire permit from the Fire Marshal,
- use of security officers during operation and
- no provision of water, sewer, electrical or garbage services from the City.

Fireworks Sales From Tents

The City also typically receives an application every year for sales of fireworks out of a tent. The fireworks sale has operated in the parking lot of the WalMart or the Worldwide Imports typically for about 2 weeks prior to and immediately after July 4th. The Board of Adjustment has typically attached conditions to the permit dealing with matters such as:

- the period of activity,
- the hours of operation,
- liability insurance with the City as an additional insured party,
- issuance of a fire permit from the Fire Marshal, and

- no provision of water, sewer, electrical or garbage services from the City.

Proposed Amendment

Planning staff is proposing an amendment to the approval process for this type of use so that review and approval is handled at the Staff level rather than by the Board of Adjustment if the proposed site is located at least 200 feet from residential land uses located in residential zoning districts.

For sites located within 200 feet of residential land uses located in residential zoning districts, the process would be unchanged and continue to be subject to review and approval by the Board of Adjustment.

In both instances the permits would continue to have potential attached conditions outlining the period of activity, hours of operation, etc.

Planning Board and Staff Recommendation

Planning Board and Staff recommend approval of the amendment.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **APPROVAL** of Application

Case No. ZTA-2-2018

Applicant: City of Lincolnnton Planning Department

Request: Amend Section 153.053 (Temporary Structures and Uses) of the Unified
Development Ordinance to modify the approval process

Proposed Consistency and Reasonableness Statement:

The proposed amendment is consistent with the adopted Lincolnnton Land Use Plan in that it is not contrary to the goals and objectives outlined by the Plan and approval of the amendment is reasonable and in the public interest in that it will expedite the approval process while ensuring the protection of residential areas.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application

Case No. ZTA-2-2018

Applicant: City of Lincolnton Planning Department

Request: Amend Section 153.053 (Temporary Structures and Uses) of the Unified Development Ordinance to modify the approval process

Proposed Consistency and Reasonableness Statement:

The proposed amendment is not consistent with the adopted Lincolnton Land Use Plan in that it is contrary to the goals and objectives outlined by the Plan and denial of the proposed amendment is reasonable and in the public interest in that it will maintain development restrictions intended to protect nearby properties.

**AN ORDINANCE TO AMEND THE
LINCOLNTON UDO
TO MODIFY
PROVISIONS RELATED TO
TEMPORARY STRUCTURES AND USES**

Section 1. Amend Section 153.053 Temporary Structures and Uses, to modify the approval process as follows. Newly adopted language is underlined and **highlighted in yellow**.

SECTION 153.053 TEMPORARY STRUCTURES AND USES.

Temporary structures and uses, when in compliance with all applicable provisions of this chapter and all other ordinances of the city shall be allowed. The following temporary structures and uses shall be permitted.

(B) Carnivals, circuses, tent assemblies, and similar commercial and charitable uses not otherwise listed as a permitted or conditional use in the district in which they are located and which are of limited time duration and which do not involve the use of any permanent structures **and which are located less than 200 feet from residential land uses located in residential zoning districts** may be permitted upon the authorization of the Board of Adjustment and subsequent issuance of a permit by the Administrator. The Board of Adjustment, in approving the use, may authorize conditions regarding duration of the use, hours of operation, signage, lighting and the like, and these conditions shall be made part of the permit issued by the Administrator.

Carnivals, circuses, tent assemblies, and similar commercial and charitable uses not otherwise listed as a permitted or conditional use in the district in which they are located and which are of limited time duration and which do not involve the use of any permanent structures and are located 200 feet or more from residential land uses located in residential zoning districts may be permitted upon the authorization of the Zoning Administrator. The Zoning Administrator, in approving the use, may authorize conditions regarding duration of the use, hours of operation, signage, lighting and the like, and these conditions shall be made part of the permit issued by the Administrator.

Section 2. That this ordinance shall become effective upon its adoption.

ITEM #

6

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

SUBJECT: ZTA-3-2018 Application from Lincolnton Planning Department requesting amendment to Section 153.121, WSW Water Supply Watershed Overlay District, to change the review and approval process for the 10/70 development option and to make technical corrections

DATE: April 5, 2018

Background

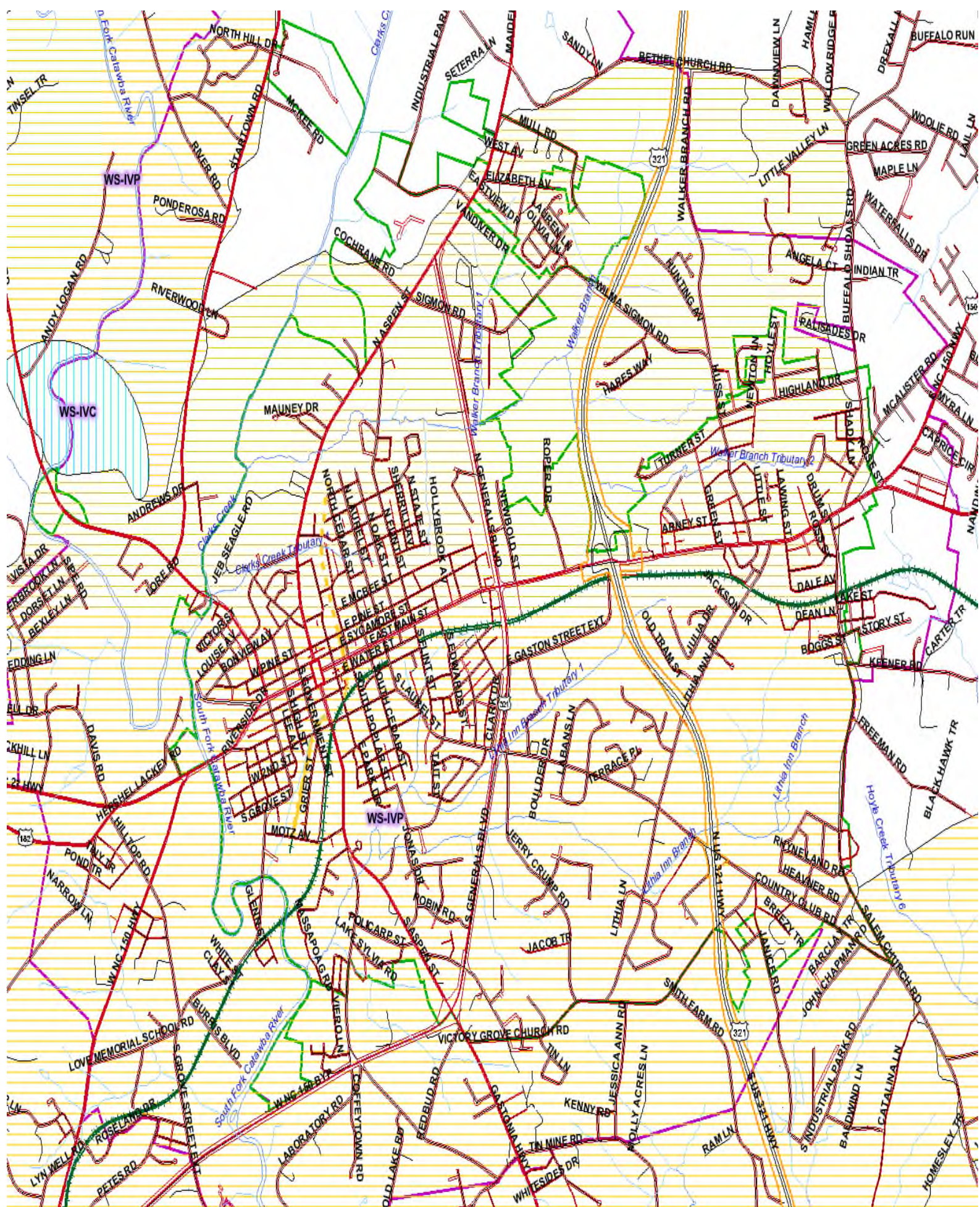
North Carolina Water Supply Watershed Rules

The State established water supply watershed protection rules in the 1990's requiring all local governments having land use jurisdiction within surface water supply watersheds to adopt and implement water supply watershed protection ordinances, maps and a management plan.

In creating the program, the State legislature mandated that the Environmental Management Commission classify each surface water supply in the state and create minimum standards which local governments are required to enforce using their police power, zoning authority, subdivision regulation authority or a combination of these. The watershed regulations impose a series of development restrictions including density caps, maximum built upon areas and perennial stream buffers.

Lincolnton's Watershed Regulations

Most of the City and the ETJ are designated as a watershed protected area (WS-IV –P) as shown on the below map. (The areas with the yellow striping are located within the watershed protected area).



The State rules limit the watershed protected area to 24% built upon area for projects with a curb and gutter street and 36% built upon area for projects without a curb and gutter street.

10/70 Option

The state regulations also allow for an alternate development provision called the “10/70 option” in which a local government can use 10% of the non-critical area of each watershed within its jurisdiction for new development and expansions to existing development with up to 70% built-upon area without stormwater control if using the low-density option throughout the remainder of the watershed.

When the City’s watershed regulations were established years ago, the City chose to make use of the 10/70 option subject to the approval of a conditional use permit. This means that the requirement for a conditional use permit for use of the 10/70 option is routinely being imposed on uses and development that otherwise would be allowed as a use by right.

Proposed Amendment

Planning staff is proposing an amendment to the approval process for use of the 10/70 option to eliminate the conditional use permit requirement. The review and approval process would rest with staff and be similar to the standard site plan review process for commercial development. Staff would ensure consistency with watershed protection standards prior to issuance of any permits for development. This revised process would consume less time and resources for City Council, Planning Board, the developer and the staff while still ensuring a comprehensive watershed protection review.

There are also several technical and typographical corrections included in the proposed amendment which do not change any of the standards.

Planning Board and Staff Recommendation

Planning Board and Staff recommend approval of the amendment.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **APPROVAL** of Application

Case No. ZTA-3-2018

Applicant: City of Lincolnnton Planning Department

Request: Amend Section 153.121, WSW Water Supply Watershed Overlay District, to
change review and approval process for use of the 10/70 development option and
to make technical corrections

Proposed Consistency and Reasonableness Statement:

The proposed amendment is consistent with the adopted Lincolnnton Land Use Plan in that it is not contrary to the goals and objectives outlined by the Plan and approval of the amendment is reasonable and in the public interest in that it will expedite the approval process while ensuring the protection of watershed areas.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application

Case No. ZTA-3-2018

Applicant: City of Lincolnton Planning Department

Request: Amend Section 153.121, WSW Water Supply Watershed Overlay District, to
change review and approval process for use of the 10/70 development option and
to make technical corrections

Proposed Consistency and Reasonableness Statement:

The proposed amendment is not consistent with the adopted Lincolnton Land Use Plan in that it is contrary to the goals and objectives outlined by the Plan and denial of the proposed amendment is reasonable and in the public interest in that it will maintain development restrictions intended to protect watershed areas..

**AN ORDINANCE TO AMEND THE CITY OF LINCOLNTON UNIFIED
DEVELOPMENT ORDINANCE TO REVISE WATER SUPPLY WATERSHED
OVERLAY DISTRICT TO CHANGE REVIEW AND APPROVAL PROCESS FOR 10/70
DEVELOPMENT OPTION
AND MAKE TECHNICAL CORRECTIONS**

Section 1. Amend Section 153.121 WSW Water Supply Watershed Overlay District, to modify as follows. Newly adopted language is underlined and **highlighted in yellow** and language to be deleted is ~~struck through~~ and **highlighted in red**.

TEXT TO BE ADDED: **YELLOW-UNDERLINED HIGHLIGHTING**

TEXT TO BE DELETED: ~~**RED-STRUCK—THROUGH HIGHLIGHTING**~~

153.121 WSW WATER SUPPLY WATERSHED OVERLAY DISTRICT.

(A) *Authority and enactment.* The Legislature of the State of North Carolina has in G.S. Chapter 143, Article 21, Watershed Protection Rules, delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety and general welfare of the citizenry. The City Council does hereby ordain and enact into law this section as the Watershed Protection Standards for the city. Additionally, the most recent versions of U.S.G.S. 1:24,000 (7.5 minute) scale topographic maps covering the city's extraterritorial jurisdiction are adopted to provide for interpretation of water supply watershed criteria.

(B) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning. The definitions listed herein are to be used for Water Supply Watershed Overlay District purposes and do not change or preempt any definitions applicable to the remainder of this chapter.

10/70 OPTION. A development option that allows development up to 70% built-upon area in 10% of the WS-IV PA Overlay District. ~~This option is allowed only as a conditional use.~~

ANIMAL UNIT. A unit of measurement developed by the U.S. Environmental Protection Agency that is used to compare different types of animal operations.

BEST MANAGEMENT PRACTICES (BMP). A structural or nonstructural management-based practice used singularly or in combination to reduce nonpoint source inputs to receiving waters in order to achieve water quality protection goals.

BUFFER. An area of natural or planted vegetation through which stormwater runoff flows in a diffused manner so that the runoff does not become channelized and which provides for infiltration of the runoff and filtering of pollutants. The **BUFFER** is measured landward from the normal pool elevation of impounded structures and from the bank of each side of streams or rivers.

BUILT-UPON AREA. Includes the portion of a development project that is covered by impervious or partially impervious cover including buildings, pavement, gravel area (e.g., roads,

parking lot, paths), recreation facilities (e.g., tennis courts) and the like. (Wooden slatted decks and the water area of a swimming pool are considered pervious.)

COMPOSTING FACILITY. A facility in which only stumps, limbs, leaves, grass and untreated wood collected from land clearing or landscaping operations is deposited.

CRITICAL AREA. The area adjacent to a water supply intake or reservoir where risk associated with pollution is greater than from the remaining portions of the watershed. The critical area is defined as extending either one-half mile from the normal pool elevation of the reservoir in which the intake is located or to the ridge line of the watershed (whichever comes first); or one-half mile upstream from the intake located directly in the stream or river (run-of-the-river), or the ridge line of the watershed (whichever comes first).

EXISTING DEVELOPMENT. Those projects that are built or those projects that at a minimum have established a vested right as of the effective date of this chapter based on at least one of the following criteria:

(a) Substantial expenditures of resources (time, labor, money) based on a good faith reliance upon having received a valid zoning permit to proceed with the project;

(b) Having an outstanding valid building permit as authorized by § 153.058 of this chapter and G.S. § 160A-385.1); or

(c) Having expended substantial resources (time, labor, money) and having an approved site specific or phased development plan as authorized by §§ 153.345 through 153.354 of this chapter and G.S. § 160A-385.1.

HAZARDOUS MATERIAL. Any substance listed as that in: SARA § 302, Extremely Hazardous Substances; CERCLA Hazardous Substances; or CWA § 311 (oil and hazardous substances).

LANDFILL. A facility for the disposal of solid waste on land in a sanitary manner in accordance with G.S. Chapter 130A, Article 9. For the purpose of this section, this term does not include composting facilities.

LOW DENSITY OPTION. A development option whereby built-upon area shall not exceed the following standards:

(a) In WS-IV-CA: 24%; and

(b) In WS-IV-PA: 24% when developed with curb and gutter; 36% when developed without curb and gutter.

MAJOR VARIANCE.

(a) As applies to any development that must meet water supply watershed standards, a variance that results in any one or more of the following:

1. The complete waiver of a management requirement; or

2. The relaxation, by a factor of more than 10%, of any management requirement that takes the form of a numerical standard.

(b) Any request for a **MAJOR VARIANCE** must be approved or denied by the Board of Adjustment or City Council and the North Carolina Environmental Management Commission.

MINOR VARIANCE. A variance that does not qualify as a major variance.

NONRESIDENTIAL DEVELOPMENT. All development other than residential development, agriculture and silviculture.

TOXIC SUBSTANCE. Any substance or combination of substances (including disease causing agents), which after discharge and upon exposure, ingestion, inhalation, or assimilation into any organism, either directly from the environment or indirectly by ingestion through food chains, has the potential to cause death, disease, behavioral abnormalities, cancer, genetic mutations, physiological malfunctions (including malfunctions or suppression in reproduction or growth) or physical deformities in the organisms or their offspring or other adverse health effects.

WATER DEPENDENT STRUCTURE. Any structure for which the use requires access to or proximity to or siting within surface waters to fulfill its basic purpose, such as boat ramps, boathouses, docks and bulkheads. Ancillary facilities such as restaurants, outlets for boat supplies, parking lots and commercial boat storage areas are not **WATER DEPENDENT STRUCTURES**.

WATERSHED. The entire land area contributing surface drainage to a specific point (e.g., the water supply).

(C) *Exceptions to applicability.*

(1) Nothing contained herein shall repeal, modify or amend any federal or state law or regulation, or any ordinance or regulation pertaining thereto; nor shall any provision of this section amend, modify, or restrict any provisions of the code of ordinances of the city; however, the adoption of this section shall and does amend any and all ordinances, resolutions, and regulations in effect in the city at the time of the adoption of this section that may be construed to impair or reduce the effectiveness of this section or to conflict with any of its provisions.

(2) It is not intended that these regulations interfere with any easement, covenants or other agreements between parties. However, if the provisions of these regulations impose greater restrictions or higher standards for the use of building or land, then the provisions of these regulations shall control.

(3) Existing development, as defined in this section, is not subject to the requirements of this section. Expansions to structures classified as existing development must meet the requirements of this section, however, the built-upon area of the existing development is not required to be included in the density calculations.

(4) A pre-existing lot owned by an individual prior to the effective date of this section, regardless of whether or not a vested right has been established, may be developed for single-family residential purposes without being subject to the restrictions of this section. However, this exemption is not applicable to multiple contiguous lots under single ownership.

(D) *Enforcement and penalties.* The provisions of § 153.999 of this chapter shall apply when any development of land violates any provision of this section.

(E) *Effective date.* This section shall take effect and be in force on July 1, 1993.

(F) *Watershed Areas described.*

(1) *WS-IV Watershed Areas - Critical Area (WS-IV-CA).* Only new development activities that require an erosion/sedimentation control plan under state law are required to meet the provisions of this section. In order to address a moderate to high land use intensity pattern, single-family residential uses are allowed at a maximum of two dwelling units per acre. All other residential and nonresidential development shall be allowed 24% built-upon area. New sludge application sites and landfills are specifically prohibited.

(a) *Permitted uses.*

1. Agriculture subject to the provisions of the Food Security Act of 1985 and the Food, Agriculture, Conservation and Trade Act of 1990. Agricultural activities conducted after January 1, 1993 shall have a minimum ten-foot vegetative buffer, or equivalent control as determined by the Soil and Water Conservation Commission, along all perennial waters indicated on the most recent version of the U.S.G.S. 1:24,000 (7.5 minute) scale topographic map. Animal operations greater than 100 animal units shall employ best management practices by July 1, 1994, recommended by the Soil and Water Conservation Commission.

2. Silviculture, subject to the provisions of the Forest Practices Guidelines related to Water Quality (15 NCAC II.6101-.0209, as amended).

3. Residential. (See division (F)(1)(b) for specific development guidelines.)

4. Nonresidential development, excluding;

a. The storage of toxic and hazardous materials unless a spill containment plan is implemented;

b. Landfills; and

c. Sites for land application of sludge residuals or petroleum contaminated soils.

(b) *Density and built-upon limits.*

1. Single-family residential, including planned developments: shall not exceed two dwelling units per acre on a project-by-project basis. No residential lot shall be less than one-half acre, except within an approved planned development as described in §§ 153.215 through 153.220 of this chapter.

2. All other residential and nonresidential: development shall not exceed 24% built-upon area on a project-by-project basis. For the purposes of calculating the built-upon area, total project area shall include total acreage in the tract on which the project is to be developed.

(2) *WS-IV Watershed Areas - Protected Area (WS-IV-PA).* Only new development activities that require an erosion/sedimentation control plan under state law are required to meet the provisions of this section. In order to address a moderate to high land use intensity pattern,

single-family residential uses shall develop at a maximum density of two dwelling units per acre. All other residential and nonresidential developments shall be allowed at a maximum of 24% built-upon area. A maximum of three dwelling units per acre or 36% built-upon area is allowed for projects without a curb and gutter street system.

(a) *Permitted uses.*

1. Agriculture subject to the provisions of the Food Security Act of 1985 and the Food, Agricultural, Conservation and Trade Act of 1990.

2. Silviculture, subject to the provisions of the Forest Practices Guidelines related to Water Quality (15 NCAC II.6101-.0209).

3. Residential development. (See division (F)(1)(b) for specific development guidelines.)

4. Nonresidential development, excluding the storage of toxic and hazardous materials unless a spill containment plan is implemented.

(b) *Density and built-upon limits.*

1. Single-family residential, including PRDs: development shall not exceed two dwelling units per acre, as defined on a project-by-project basis. No residential lot shall be less than one-half acre, or one-third acre for projects without a curb and gutter system.

2. All other residential, including planned developments and nonresidential: development shall not exceed 24% built-upon area on a project basis. For projects without a curb and gutter street system, development shall not exceed 36% built-upon area on a project-by-project basis. For the purpose of calculating built-upon area, total project area shall include acreage in the tract on which the project is to be developed.

(G) *Buffer areas required adjacent to perennial waters.*

(1) A vegetated buffer is required on both sides of perennial (year-round flowing) streams and other perennial waters, such as permanent lakes and ponds, for all new development activities as follows:

(a) Buffer width on each side of the stream shall be 100 feet for development activities exceeding the low-density option;

(b) Buffer width on each side of the stream shall be 30 feet for all uses that do not exceed the low-density option;

(c) Perennial streams and waters shall be those indicated on the most recent versions of U.S.G.S. 1:24,000 (7.5 minute) scale topographic maps; and

(d) Desirable artificial stream bank and shoreline stabilization is allowed within vegetated buffers.

(2) No new development is allowed in the buffer except for water dependent structures and public projects such as road crossings and greenways where no practical alternative exists. These

activities should minimize built-upon surface area, direct runoff away from the surface waters and maximize the utilization of stormwater best management practices.

(H) *Rules governing the interpretation of watershed area boundaries.* Where uncertainty exists as to the boundaries of the watershed areas, as shown on the zoning map, the following rules shall apply.

(1) Where area boundaries are indicated as approximately following either street, alley, railroad or highway lines or centerlines thereof, the lines shall be construed to be the boundaries.

(2) Where area boundaries are indicated as approximately following lot lines, the lot lines shall be construed to be the boundaries. However, a surveyed plat prepared by a registered land surveyor may be submitted to the city as evidence that one or more properties along these boundaries do not lie within the watershed area.

(3) Where the watershed area boundaries lie at a scaled distance more than 25 feet from any parallel lot line, the location of the watershed area boundaries shall be determined by use of the scale appearing on the zoning map.

(4) Where the watershed area boundaries lie at a scaled distance of 25 feet or less from any parallel lot line, the location of watershed area boundaries shall be construed to be the lot line.

(5) Where other uncertainty exists, the **Planning and Zoning** Administrator shall interpret the zoning map as to the location of the boundaries. This decision may be appealed to the Board of Adjustment.

(I) *Application of regulations.*

(1) No building or land shall hereafter be used and no development shall take place except in conformity with the regulations herein specified for the watershed area in which it is located.

(2) No area required for the purpose of complying with the provisions of this section shall be included in the area required for another building.

(3) Every residential building, which must comply with this section and is hereafter erected, moved or structurally altered shall be located on a lot which conforms to the regulations herein specified, except as permitted in division (J) below.

(4) If the use or class of use is not specifically indicated as being allowed in the watershed area, the use or class of use is prohibited.

(J) *Existing development.* Any existing development as defined in this section may be continued and maintained subject to the provisions provided herein. Expansions to structures classified as existing development must meet the requirements of this section, however, the built-upon area of the existing development is not required to be included in the density calculations.

(1) *Vacant lots.* This category consists of vacant lots for which plats or deeds have been recorded in the office of the Register of Deeds of the county. A lot may be used for any of the uses allowed in the watershed area in which it is located, provided that where the lot area is less than the minimum specified in this section, the **Planning and Zoning** Administrator is authorized to issue a zoning permit.

(2) *Uses of land.* This category consists of uses existing at the time of the adoption of this section where the use of the land is not permitted to be established hereafter in the watershed area in which it is located. The uses may be continued as follows:

(a) When the use of land has been changed to an allowed use, it shall not thereafter revert to any prohibited use;

(b) The uses of land shall be changed only to an allowed use; and

(c) When the use ceases for a period of at least one year, it shall not be re-established.

(3) *Reconstruction of buildings or built-upon areas.* Any existing building or built-upon area not in conformance with the restrictions of this section that has been damaged or removed may be repaired and/or reconstructed, provided that:

(a) Notwithstanding the requirements of §§ 153.135 through 153.145 of this chapter, repairs or reconstruction is initiated within 180 days from the date of damage or removal; and

(b) The total amount of space devoted to the built-upon area may not be increased unless the additional built-upon area meets the requirements of the low density option or the 10/70 option, whichever is applicable to the proposed development. In that case, the previous built-upon area shall not be used to calculate maximum built-upon area for the expansion.

(K) *Permits.*

(1) No building or built-upon area shall be erected, moved, enlarged or structurally altered, nor shall any building permit be issued nor shall any change in the use of any building or land be made until a zoning permit has been issued by the **Planning and Zoning** Administrator. No permit shall be issued except in conformity with the provisions of this section.

(2) Permit applications shall be filed with the **Planning and Zoning** Administrator. The application shall include a completed application form and supporting documentation required in division (K)(3) below as follows.

(3) Additional contents of application for zoning permit within the water supply Watershed Overlay District. In addition to the information required by §§ 153.255 through 153.261 of this chapter the following information shall be required for all projects that must meet the requirements of these regulations:

(a) The square footage and percent of built-upon area;

(b) For residential projects, total dwelling units and dwelling units per acre;

(c) The accurate location of all perennial streams and natural drainage areas on the property;

(d) The location and landscaping proposed for all required buffer areas;

(e) Two reproducible copies of the plans and specifications for proposed drainage facilities, including approximate location and dimension of open drainage ways, storm sewers, culverts, retaining ponds or areas where water is to be diverted through grading, designed either

by a North Carolina registered engineer or landscape architect, to the extent that G.S. Chapter 89A, allow;

(f) Written verification that ~~an oil~~ a soil erosion and sedimentation control plan has been submitted to the approved by the appropriate state agency; and

(g) Permit application fees as set by the City Council.

(4) Prior to issuance of a zoning permit, the ~~Planning and~~ Zoning Administrator may consult with qualified personnel for assistance to determine if the application meets the requirements of this chapter.

(5) Notwithstanding the requirements of § 153.255(C)(3) of this chapter, a zoning permit that requires compliance with water supply watershed standards shall expire if a building permit or watershed occupancy permit for the use it not obtained by the applicant within six months from the date of issuance.

(L) *Building permit required.* No permit required under the North Carolina State Building Code shall be issued for any activity for which a zoning permit requiring watershed protection compliance until that permit is issued.

(M) *Watershed protection occupancy permit.*

(1) The ~~Planning and~~ Zoning Administrator shall issue a watershed protection occupancy permit certifying that all requirements of this section have been met prior to the occupancy of a building hereafter erected, altered or moved and/or prior to the change of the use of any building or land.

(2) Watershed protection occupancy permit, either for all or part of a building, shall be applied for at the same time as application for a zoning permit and shall be issued or denied within ten days after the erection or structural alterations of the building.

(3) When only a change in use of land or existing building occurs, the ~~Planning and~~ Zoning Administrator shall issue a watershed protection occupancy permit certifying that all requirements of this section have been met.

(4) If the watershed protection occupancy permit is denied, the ~~Planning and~~ Zoning Administrator shall notify the applicant in writing stating the reasons for denial.

(5) No building or structure that has been erected, moved or structurally altered may be occupied until the ~~Planning and~~ Zoning Administrator has approved and issued a watershed protection permit.

(N) *10/70 option.*

(1) In addition to the built upon restrictions for the protected area of WS-IV as stated in division (F)(2) above, new development and expansions to existing development may occupy no more than 10% of the protected area located within the Stanley/Hoyle Creek, Lincolnton/South Fork Catawba River, and High Shoals/South Fork Catawba River Watersheds. Projects may be developed up to a maximum of 70% built-upon area. Plans for development using the 10/70 option shall be ~~considered a conditional use that will be reviewed by City Council and be subject~~

~~to all rules and procedures as established in §§ 153.235 through 153.244 of this chapter.~~ subject to review and approval by the Zoning Administrator and subject to all rules and procedures as established in division K above. Such additional intensity allocation authorized by the 10/70 option must comply with all other applicable provisions of the overlay district including 100 foot buffers adjacent to perennial waters as outlined in division G above. The Zoning Administrator shall keep records of the city's use of the 10/70 option. Allocation of the watershed acreage to be developed under this option shall be determined on a first come – first serve basis.

(2) Once the 10% allocation is exhausted in each watershed this chapter should be amended to include the high-density option.

(O) *Appeals.* Appeals of administrative decisions and interpretations of this article may be made to the Board of Adjustment under the procedures described in §§ 153.275 through 153.281. Applicants may seek variances only from the low-density regulations of this subchapter under the procedures described in §§ 153.275 through 153.281, provided that the ~~Planning and~~ Zoning Administrator shall mail a copy of the public notice of a variance request by first-class mail to all other jurisdictions within the watershed protection area established for the applicable watershed and any entity using the watershed for water consumption 15 days prior to the meeting date. The ~~Planning and~~ Zoning Administrator shall report all variances granted in the preceding 12 months to the Environmental Management Commission in January of each year. The City Council shall hear all appeals for variances from the high-density option regulations of this section following the variance procedures established by this section and §§ 153.275 through 153.281. When the City Council finds that a variance from the high-density option regulations is necessary in unique circumstances to accommodate important social and economic development, it shall prepare a record of the appeal, the evidence presented, its deliberations and findings and its proposed decision, including all conditions or modifications it proposes. The City Council shall send this record and its variance request to the Environmental Management Commission that may grant, grant with modifications or deny the request. The Commission shall notify the City Council in writing of its decision. If the Environmental Management Commission approves the variance request, any conditions or stipulations it requires shall become part of the high-density permit. Final decisions of the Commission may be appealed under the Administrative Procedures Act of G.S. Chapter 150B, as amended.

Section 2. That this ordinance shall become effective upon its adoption.

ITEM #

7

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: Parking Committee Recommendations

DATE: April 5, 2018

The parking committee met on March 7th and reviewed the following topics:

- First Federal Park/Rail Trail Pedestrian Safety
 - *Committee recommends placing Stop signs on Pine Street and Sycamore Street where they intersect with Poplar. Place Yield to Pedestrian signs on Pine, Sycamore and Dixon streets at the Rail Trail. Place flashing signs at Rail Trail crossings at Pine and Sycamore to alert pedestrians. Place rumble strips and painted crosswalks at Rail Trail crossings on Pine, Sycamore and Dixon.*
- Speeding on Pine Street and Sycamore Street
 - *Place stop signs at the intersections of Pine/Laurel (4 way) and Laurel/Sycamore (3 way).*
- Parallel Parking on North Aspen coming off of Court Square
 - *Submit change first four diagonal spaces to parallel to DOT. There will be loss of one space.*
- Stop Light at Congress/Poplar
 - *Change to 4 way stop signs.*
- Speed limit changes for Flint Street and Oaklawn area
 - *Change N Flint to 35MPH*
 - *Change streets in Oaklawn area to 25MPH*
- Yielding at Sycamore and Court Square
 - *Put rumble strips on Sycamore at the yield sign*
- Upstairs Apartment Parking
 - *Case by case determinations based on building owner's parking availability.*
- Parking on Pine Street and South Poplar Street
 - *Discussion item for Council*

CHAPTER 74 TRAFFIC SCHEDULES
SCHEDULE I: STOP INTERSECTIONS.

A stop is required before entering at the following intersections.

<i>Street</i>	<i>Intersection</i>
Academy Street	Chestnut Street
Academy Street	Church Street
Academy Street	Sumner Street
Academy Street	Sycamore Street
Academy Street	Pine Street
Aspen Street	Battleground Road
Aspen Street	Bonview Avenue
Aspen Street	Cherry Street
Aspen Street	Chestnut Street
Aspen Street	Dixon Street
Aspen Street	Laboratory Road
Aspen Street	Massapoag Road
Aspen Street	Motz Avenue
Aspen Street	Rhodes Street
Aspen Street	Skip Lawing Drive
Aspen Street	Westview Drive
Battleground Road	Linwood Drive
Battleground Road	McGinnis Avenue
Battleground Road	Westview Drive
Bonview Avenue	Battleground Road
Bonview Avenue	Forney Avenue
Bonview Avenue	Government Street
Bonview Avenue	Norman Fair Avenue
Bonview Avenue	North High Street
Bonview Avenue	Roberta Avenue
Cedar Street	Carter Street
Cedar Street	Dixon Street
Cedar Street	Jennings Street
Cedar Street	McBee Street
Cedar Street	Pine Street
Cedar Street	Rhodes Street
Cedar Street	Sumner Street
Cedar Street	Sycamore Street
Church Street	D Street
Church Street	Fairfield Circle
Church Street	Government Street
Church Street	High Street

Church Street	Lee Street
Congress Street	Poplar Street
East Park Drive	Carter Street
East Park Drive	Jennings Street
Edwards Street	Catawba Street
Edwards Street	Cleveland Street
Edwards Street	Gaston Street
Edwards Street	Lincoln Street
Edwards Street	Sycamore Street
Flint Street	Alexander Street
Flint Street	Catawba Street
Flint Street	Church Street
Flint Street	Dixon Street
Flint Street	Dogwood Drive
Flint Street	Hillcrest Drive
Flint Street	Hoke Street
Flint Street	McBee Street
Flint Street	Pine Street
Flint Street	Sumner Street
Flint Street	Sycamore Street
Flint Street	Water Street
Gaston Street	Center Drive
Gaston Street	Clark Drive
Gaston Street	Magnolia Street
Grove Street	Brookside Drive
Grove Street	Childs Street
Grove Street	Church Street
Grove Street	Congress Street
Grove Street	Linwood Drive
Grove Street	Louise Avenue
Grove Street	Madison Street
Grove Street	Pine Street
Grove Street	Second Street
Grove Street	Sycamore Street
Grove Street	Third Street
Grove Street	Victor Avenue
Grove Street	Water Street
Government Street	Charlesvoix
Government Street	Grier Street
High Street	Charlesvoix
Hollybrook Avenue	McBee Street
Hollybrook Avenue	Pine Street
Jonas Drive	Mockingbird Lane

Jonas Drive	Robin Road
Kennedy Drive	Jonas Drive
Laboratory Road	Massapoag Road
Laboratory Road	Sigmon Street
Laurel Street	Alexander Street
Laurel Street	Center Drive
Laurel Street	Church Street
Laurel Street	Clark Drive
Laurel Street	Congress Street
Laurel Street	Dixon Street
Laurel Street	Flint Street
Laurel Street	Hoke Street
Laurel Street	Liberty Street
Laurel Street	Lincoln Street
Laurel Street	Magnolia Street
Laurel Street	McBee Street
Laurel Street	Pine Street
Laurel Street	Rhodes Street
Laurel Street	Rock Creek Drive
Laurel Street	Sumner Street
Laurel Street	Sycamore Street
Laurel Street	Tait Street
Lee Avenue	Second Street
Lincoln Street	Flint Street
Lincoln Street	Oak Street
Linden Street	Lincoln Street
Linwood Drive	Battleground Road
Louise Avenue	Forney Avenue
Louise Avenue	Roberta Avenue
Madison Street	Congress Street
Madison Street	Grove Street
Madison Street	Motz Avenue
Madison Street	Second Street
Main Street	Abernathy Street
Main Street	Edwards Street
Main Street	Government Street
Main Street	High Street
Main Street	Hollybrook Avenue
Main Street	Magnolia Street
Main Street	Montgomery Street
Main Street	Oak Street
Main Street	West Main Extension
North Street	Bonview Avenue

Oak Street	Alexander Street
Oak Street	Dixon Street
Oak Street	Hoke Street
Oak Street	Liberty Street
Oak Street	McBee Street
Oak Street	Pine Street
Oak Street	Sycamore Street
Pine Street	Laurel Street
Pine Street	Poplar Street
Poplar Street	Pine Street
Poplar Street	Congress Street
Poplar Street	Carter Street
Poplar Street	Jennings Street
Poplar Street	McBee Street
Poplar Street	Rhodes Street
Poplar Street	Sumner Street
Poplar Street	Sycamore Street
Robin Road	Quail Trail
Rock Creek Drive	Crestview Drive
Rock Creek Drive	Kennedy Drive
Rock Creek Drive	Wendover Drive
Rhyne Street	Congress Street
Rhyne Street	Second Street
Sherrill Street	Alexander Street
Second Street	Willow Street
State Street	Alexander Street
Sycamore Street	Poplar Street
Sycamore Street	Laurel Street
Tait Street	Crestview Drive
Tait Street	Gaston Street
Third Street	Willow Street
Victor Avenue	River Drive
Westview Drive	McGinnis Avenue

Already have Stop signs but were not listed.

(Prior Code, § 13-37) (Ord. O-28-89, passed 12-7-1989; Ord. O-29-89, passed 12-7-1989; Ord. O-05-14, passed 7-10-2014) Penalty, see § 70.99

SCHEDULE II: TRAFFIC-CONTROL SIGNAL LIGHT LOCATIONS.

Traffic-control signal lights shall be located at the following intersections.

<i>Street</i>	<i>And</i>	<i>Street</i>
Congress Street		Academy Street
Congress Street		Poplar Street
North Academy Street		East Pine Street
North Academy Street		East Sycamore Street
North Government Street		West Sycamore Street
South Academy Street, East Park Drive		East Rhodes Street (gymnasium intersection)
South Academy Street		East Water Street
South Cedar Street		East Water Street
South Government Street		West Congress Street
South Laurel Street		East Water Street
South Poplar Street		East Water Street

(Prior Code, § 13-38) Penalty, see § 70.99

SCHEDULE VII: SPEED LIMITS ON CITY MAINTAINED STREETS.

<i>Description</i>	<i>Speed Limit</i>
Doris Court	15 mph
Julia Drive	15 mph
Melinda Drive	15 mph
Old Tram Way	15 mph
Carter Street	20 mph
Circle Drive	20 mph
Danbrook Circle	20 mph
McGinnis Avenue	20 mph
South Cedar Street from Congress Street to Carter Street	20 mph
Turner Street	20 mph
Williams Street	20 mph
Edwards Street	25 mph
Lincoln Street	25 mph
Catawba Avenue	25 mph
Magnolia Street	25 mph
Linden Street	25 mph
Tait Street	25 mph
Cline Street	25 mph
Bonview Avenue from North Aspen Street to Grove Street	25 mph
Congress Street from South Grove Street to South Laurel Street	25 mph

Deaton Avenue	25 mph
Hoke Street, entire length of the street from Flint Street to the dead-end portion past Cedar Street	25 mph
Hunter Oaks Lane	25 mph
Huntington Hills Drive	25 mph
Jonas Drive	25 mph
Lynwood Drive from North Grove Street to Battleground Road	25 mph
Madison Street from Childs Street to South Grove Street	25 mph
Mauney Drive	25 mph
Mockingbird Lane	25 mph
North Cedar Street	25 mph
North Flint Street from East Main Street north to the city limits	25 35 mph
North Laurel Street	25 mph
North Oak Street	25 mph
Old Farm Road	25 mph
Periwinkle Street	25 mph
Pine Street from North Flint Street to Abernathy Street	25 mph
Pine Street from North Grove Street to North Flint Street	25 mph
Quail Trail (from Robin Road to Mockingbird Lane)	25 mph
Skip Lawing Drive from Battleground Road to North Aspen Street	25 mph
South Poplar from East Main Street to Buff Street	25 mph
State Street from the intersection with Sumner Street, north to its dead end	25 mph
Sycamore Street from North Grove Street to west side of Court Square and from east side of Court Square to North Flint Street	25 mph
Water Street from South Grove Street to west side of Court Square from the east side of Court Square to South Flint Street	25 mph
NC 27/150, from SR 1286 (Newbold Street), eastward to SR 1287 (Prison Camp Road) (G.E. Massey Elementary School zone in effect from 30 minutes before to 30 minutes after school begins and ends on school days only	45 mph
NC 27/150, from US 321B/NC 150, eastward to NC 150	45 mph
SR 1405 from a point 9.55 mile south of SR 1265, northward to US 321	45 mph

(Prior Code, §§ 13-43, 13-45, 13-53) (Ord. passed 3-7-1985; Ord. O-05-86, passed 12-11-1986; Ord. O-06-91, passed 1-10-1991; Ord. O-11-91, passed 12-12-1991; Ord. O-12-92, passed - -; Ord. O-19-92, passed - -; Ord. O-22-93, passed 6-3-1993; Ord. O-54-97, passed 8-14-1997; Ord. O-58-97, passed 11-6-1997; Ord. O-59-98, passed 3-5-1998; Ord. O-61-98, passed 6-4-1998; Ord. O-01-00, passed 3-2-2000; Ord. O-05-04, passed 6-3-2004; Ord. O-06-04, passed 10-7-2004; Ord. O-05-06, passed 12-14-2006; Ord. O-04-06, passed 9-7-2006; Ord. O-01-08, passed 3-6-2008; Ord. O-01-13, passed 5-2-2013; Ord. O-01-14, passed 2-6-2014; Ord. passed 10-1-2015; Ord. O-02-17, passed 3-2-2017; Ord. O-15-17, passed 10-5-2017) Penalty, see § 70.99

CHAPTER 75: PARKING SCHEDULES

Schedule

- I. Parking prohibited at all times**
- II. Parking enforced Monday through Friday 8:00 a.m. to 4:00 p.m.**
- III. Parking limited to two hours or as designated in the schedule below**
- IV. Parking at Court Square**
- V. Handicapped parking**
- VI. Diagonal parking**
- VII. Other restrictions - parallel parking**

SCHEDULE I: PARKING PROHIBITED AT ALL TIMES.

Parking is prohibited at all times on the following streets or portions of streets.

<i>Description</i>	<i>Direction</i>
Academy Street between Congress Street and Rhodes Street	East side
Academy Street between Main Street and Pine Street	East side
Battleground Road between Skip Liming Drive and Linwood Drive	Both sides
Carter Street from Cedar Street to Kistler Street	Both sides
Church Street from distance of 150 feet west from intersection with South Academy Street	South side
Church Street from Government Street to Aspen Street	South side
Church Street from South Aspen to South Academy	North side
Circle Drive from its western intersection with East Main Street to its eastern intersection with East Main Street	South side
Deaton Avenue from North Aspen Street to Mauney Drive	Both sides
Dixon Street from Sunset Drive to North Aspen Street	Both sides
East Catawba Street, 1100 Block, east to end of Catawba Street	East
East Main Street, extending from Laurel Street in an easterly direction to North Flint Street	North side
East Main Street from Cedar Street to South Flint Street	South side
East Main Street from Flint Street to No. 321 By-Pass	Both sides
East Park Drive between Rhodes Street and Jennings Street	Both sides
East Pine Street from Oak Street to Flint Street	Both sides
East Rhodes Street from Aspen Street to Academy Street	South side
East Sumner Street extending a distance of 150 feet west toward Poplar Street from intersection with North Cedar Street	Both sides
East Water Street from Academy Street to Flint Street	South side
Grier Street from Government Street to Motz Avenue	East side
High Street from intersection of Church Street north to intersection with West Pine Street	East side
J.Rurel Street from Congress Street to No. 321 By-Pass	Both sides
Laurel Street from Main Street to Church Street	Both sides
Laurel Street from Sycamore Street to Main Street	Both sides
Lee Avenue	West side
Mauney Drive from North Aspen Street in a westerly direction until it dead-ends	Both sides
McBee Street from North Poplar Street to North Cedar Street	Both sides
McBee Street from Poplar Street to Cedar Street	South side
North Aspen Street from Pine Street to Dixon Street	East side

North Aspen Street from Walker Branch to city limits	Both sides
North Cedar Street extending from Sycamore Street north to East Vine Street	East side
North Flint Street from East Main Street, north to East Hoke Street	West side
North Flint Street from the bridge crossing Walkers Branch to the intersection of U.S. Highway 321	East side
North Poplar Street from McBee Street to Sumner Street	East side
Poplar Street from Main Street to railroad bridge	East side
Railroad Street from East Main Street to Edgewood Drive	South side
Rhodes Street from Academy Street to Poplar Street	Both sides
Riverside Drive to city limits line	Both sides
Old Salem Lane (including cul-de-sac)	Both sides
Skip Lawing Drive	East side
South Aspen Street, a distance of 145 feet from the north edge of the railroad bridge and the east side of South Aspen Street a distance of 145 feet from the north edge of the railroad bridge. (The area restricted by this is in front of the Southern Bell building on both sides of South Aspen Street extending from the bridge northward 145 feet)	West side
South Aspen Street between Cherry Street and Dixon Street	East side
South Aspen Street between Rhodes Street and Motz Avenue	West side
South Edwards Street from East Main Street south to intersection with East Gaston Street	South
South High Street, 300 block, between Church Street and Congress Street	East side
South Linden Street from East Gaston Street to East Lincoln Street	
South Poplar Street from Water Street to the south side of the bridge	Both sides
Sunset Drive from Skip Lawing Drive to Dixon Street	Both sides
Sycamore Street from Court Square to High Street except on north side at City Hall	Both sides
Sycamore Street from Flint Street to North Poplar Street	North side
Water Street from Court Square to Flint Street	South side
West Childs Street from South Madison Street to South Grove Street	South side
West Park Drive between Rhodes Street and Jennings Street	Both sides
West Water Street from South Government Street to Court Square	North side

(Prior Code, § 13-30) (Ord. passed 11-6-1980; Ord. passed 8-9-1983; Ord. passed 11-15-1984; Ord. passed 8-25-1985; Ord. passed 7-10-1986; Ord. passed 10-9-1986; Ord. passed 5-3-1990; Ord. passed 10-4-1990; Ord. O-25-93, passed 9-2-1993; Ord. O-26-93, passed 9-2-1993; Ord. O-48-96, passed 12-5-1996; Ord. O-73-99, passed 8-5-1999; Ord. O-74-99, passed 8-5-1999; Ord. O-11-01, passed 9-6-2001; Ord. O-06-02, passed 9-5-2002; Ord. O-01-03, passed 2-13-2003; Ord. O-06-08, passed 12-4-2008; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE II: PARKING ENFORCED MONDAY THROUGH FRIDAY 8:00 A.M. TO 4:00 P.M..

Except as otherwise permitted in Chapter 75, Schedule IV:

<i>Enforced</i>	<i>Location</i>
Parking enforced Monday through Friday 8:00 a.m. to 4:00 p.m.	All hard surfaced streets

(Prior Code, § 13-31) (Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see §

SCHEDULE III: PARKING LIMITED TO TWO HOURS OR AS DESIGNATED IN THE SCHEDULE BELOW.

Except as otherwise permitted in Chapter 75, Schedule IV, parking is limited on the following streets or portions of streets.

<i>Street Name</i>	<i>Parking Time Designation</i>
Academy Street	2 hours
Aspen Street	2 hours
Cedar Street	2 hours
City Hall parking lot	Limited to 30 minutes for public parking
Court Square	2 hours
East Main Street, south side in 200 block	30 minute loading/unloading zone
Main Street 100 and 200 blocks	2 hours
Main Street 300 block	3 hours
Main Street 400 block	Open parking
Main Street from Court Square to Government - north side	2 hours
Poplar Street	2 hours
Sherrill Avenue, the west side, from Alexander Street to Hoke Street	2 hours
South Poplar Street, the west side, from East Main Street to East Water Street	2 hours
Sycamore Street from Court Square to North Academy	2 hours
Sycamore Street from North Flint Street to North Academy	Open parking
Water Street from Court Square to Poplar Street	2 hours
West Main Street (both north and south sides), from the Court Square to Government Street	2 hours
West Water Street, the south side, from South Government Street to Court Square	2 hours

(Prior Code, § 13-32) (Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017; Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

SCHEDULE IV: PARKING AT COURT SQUARE.

<i>Location</i>	<i>Prohibition</i>
Court Square, the entire area surrounding the courthouse, beginning at the intersection of East Main Street and Court Square and continuing around the Court Square to the intersection of Court Square and West Main Street and then continuing around the Court Square from West Main Street to East Main Street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Academy Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Cedar Street,	All parking, except in those designated 24-hour

both sides of the street	parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Laurel Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on North Poplar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, two blocks south, on Academy Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on Cedar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on Laurel Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on South Poplar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, parking on the north and south side, from the intersection of East Main Street and Court Square to the intersection of East Main Street and Laurel Street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.

(A) Upon application to the Chief of Police, parking shall be allowed on those streets where it is prohibited during specified hours where certain conditions are met. Application may be made to the Chief of Police in writing by a responsible official of an organization conducting a meeting in the Central Business District at least 24 hours prior to the time the meeting is scheduled to be conducted. Approval by the Chief of Police of the application shall suspend enforcement of the no parking provision for that period in question.

(B) The Chief of Police shall have the authority to issue parking permits upon proper written application. (Prior Code, § 13-34) (Ord. passed 2-11-1988; Ord. O-28-93, passed 11-4-1993; Ord. O-06-05, passed 9-1-2005; Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE V: HANDICAPPED PARKING.

The following parking areas or spaces shall be reserved and designated as parking areas for handicapped citizens upon the city posting signs and/or street markings designating the areas for handicapped parking.

<i>Location</i>	<i>Number of spaces</i>
East Main Street, north side	One space
East Main Street, south side between Academy Street and Poplar Street	One space
East Main Street, south side, between the Court Square and Academy Street	One space
East Sycamore Street, north side, between the Court Square	One space

and North Academy Street	
North Academy between Sycamore and Main Street	Two Spaces
North Cedar Street, east side, adjacent to the entrance of the Lincoln Cultural Center between East Main Street and East Sycamore Street	One space
North Cedar Street, west side, adjacent to the entrance of Saint Luke's Episcopal Church between East Pine Street and East McBee Street	Three spaces
South Aspen Street, west side, adjacent to the entrance of Emmanuel Lutheran Church between West Church Street and West Water Street	Two spaces
West Main Street, north side, between Government Street and the Court Square	One space

(Prior Code, § 13-35) (Ord. O-05-00, passed 8-3-2000; Ord. passed 9-1-2008; Ord. O-05-08, passed 9-11-2008; Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

Cross-reference:

Handicapped parking, see § 72.02

SCHEDULE VI: DIAGONAL PARKING.

All vehicles shall be parked at an angle of approximately 45 degrees with the curb on the following streets or portions of streets.

<i>Street</i>	<i>From</i>	<i>To</i>	<i>Side</i>
Cedar Street	From Main Street	To Water Street	East side only
Court Square		West side only	
Main Street	From intersection of Cedar Street	To Court Square	Both sides
North Poplar Street	From East Sycamore Street	To East Pine Street	West side
Oak Street	From East Main Street half way	To Water Street	Both sides

(Prior Code, § 13-36) (Ord. O-04-17, passed 4-6-2017; Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

SCHEDULE VII: OTHER RESTRICTIONS - PARALLEL PARKING.

Vehicles shall not park facing oncoming traffic.

(Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

ITEM #

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CITY OF LINCOLNTON

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER

Steve Zickefoose, MBA
szickefoose@lincolntonnc.org

CITY CLERK

Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us

CITY ATTORNEY

Thomas J. Wilson, Jr.

**RESOLUTION BY THE LINCOLNTON CITY COUNCIL
ENDORING AN ADVISORY REFERENDUM PURSUANT TO NCGS 105-537
PLACING A QUARTER CENT SALES TAX, ALLOCATED TO THE LINCOLN
COUNTY SCHOOL SYSTEM, ON THE MAY 2018 PRIMARY BALLOT
(R-05-18)**

WHEREAS, pursuant to Article 46 of Chapter 105 of the North Carolina General Statutes, county governments are authorized to levy an additional quarter-cent sales tax; and

WHEREAS, the potential amount collected from Article 46 sales tax could fund, in whole or in part, any deficits in public school funding in Lincoln County; and

WHEREAS, pursuant to CCGS 105-537(b) the Commissioners must first call for an advisory reference to ascertain the will of the voters as to whether to levy this quarter-cent sales tax; and

WHEREAS, the Lincolnton City Council desires the Lincoln County Commissioners to, at the May 2018 primary elections, seek an advisory referendum from the voters of the City of Lincolnton and Lincoln County on levying of the additional quarter-cent sales tax.

NOW, THEREFORE, BE IT RESOLVED, that the Lincolnton City Council hereby requests the Lincoln County Commissioners to take all necessary steps to place on the May 2018 primary election ballot the question of whether the Commissioners should levy the additional quarter-cent sales tax pursuant to Article 46 of Chapter 105 of the NCGS;

BE IT FURTHER RESOLVED that if a majority of voters vote for the levy of the additional sales tax, that the Commissioners approve said tax for the purpose of increasing public school funding in Lincoln County.

Adopted this the 5th day of April 2018.

DONNA C. FLOWERS, MMC
CITY CLERK

ED HATLEY
MAYOR

ITEM #

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City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

TO: Steve Zickefoose, City Manager

FROM: Strategic Plan-Employee Benefits Group:
Ritchie Haynes, Assistant City Manager
Donna Flowers, Assistant to the City Manager/City Clerk
Chief Rodney Jordan, Police Chief
Tanya Osborne, Human Resources Director

RE: Proposed Employee Benefit Revisions

DATE: March 29, 2018

As part of the City's Strategic Plan Goals, the employee benefits group has looked at several items that would enhance the employee benefits and contribute to the City being viewed as an employee friendly work place. Listed below is a brief summary of the proposed changes for consideration, and a supplement document is attached to give additional information and show applicable policy changes.

1. Personnel Policy Revision-New Hire Waiting Period for Holiday Pay. Consideration to remove a 30 day waiting period imposed upon full time new hires in relation to holiday pay. Based upon 2017 new hires, estimated additional annual expense to the City would have been approximately \$1700.
2. Personnel Policy Revision-Immediate Family Definition. Consideration to revise definition to include grand and step relatives. This revision would not add dollars to the budget.
3. Personnel Policy Revision-Eliminate Waiting Period for Incentive Pay. Consideration to remove the waiting period and award incentives at the beginning of the next available pay period following the receipt of the certificate. This revision would not add dollars to the budget but changes the timing of the payment of the incentive earned.
4. Employer Paid Life Insurance-MetLife. Consideration to place all employees on the same level of life insurance benefit. If approved, the estimated annual increase to the budget would be \$3200.00. The policy change would be effective January 1, 2019, so budget impact for 2018-2019 would be approximately \$1600.

In addition to the above items, a status report is attached to update on other items which are in progress or under consideration.

attachments

City of Lincoln
Strategic Plan Goal-Employee Benefits
Items for Consideration-Supplement Information
February 2018

Personnel Policy Revisions:

1. New Hire Waiting Period for Holiday Pay

The wording in this section excludes full time new hires from receiving holiday pay if they have been hired within 30 days of the holiday. It is our understanding this was put in place many years ago as a cost saving measure to prohibit holiday payment to any full time new hire that had only worked a few weeks and then left the City's employment. The actual effect of the policy tends to penalize full time new hires that have just begun their career with the City. A new hire has gone through an extensive process to reach the point of a job offer and employment. It seems counterproductive and reflects negatively on the City when a new hire is informed they will not be eligible for holiday pay due to the time of year their employment begins. The financial cost to the City would be negligible and each year would vary. The estimated expense for the ten (10) employees hired in calendar year 2017 who lost thirteen (13) days of holiday pay would have been approximately an additional \$1700.00.

Below is the proposed revision to the Personnel Policy.

Article VI. Leaves of Absence

Section 1(b) Holidays

(B) Only regular full-time employees, ~~with thirty (30) or more days of service,~~ who are in pay status on the scheduled work day before and the scheduled workday after the holiday shall be eligible for holiday pay.

2. Immediate Family Definition - Death Leave

There have been numerous comments from employees regarding the exclusion of grandparents in relationship to the Death Leave Policy. This is due to the "immediate family" definition in the Personnel Policy which does not include grandparents. Research of immediate family definitions with other municipalities indicates it would be consistent to include grandparents, as well as, grandchildren and step relatives. It is proposed to revise the immediate family definition to include these family members. A change in the definition will have a direct impact on two sections in the personnel policy: 1. Article II Section 12(D) Limitation of Employment of Relatives, and 2. Article VI Section 7 Death Leave. It is proposed Article II Section 12(D) be revised to reference the immediate family definition, and also that the heading of Article VI Section 7 Death Leave be changed to "Bereavement Leave" which is a more common title for this type of leave.

Below are the proposed revisions to the Personnel Policy.

Article I. General Provisions

Section 3 Definitions

Immediate Family. *Immediate family for purposes of these policies means employee's spouse, guardian, children, brother, sister, parent(s), in-laws of the employee, ~~grandparents, grandchildren, step-parents, step-children,~~ and anyone living as a part of the household of the employee.*

Article II. Recruitment and Employment

Section 12 Limitation of Employment of Relatives

(A) *Employment of an immediate family member of the Council of Lincolnton is prohibited.*

(B) *The members of an immediate family shall not be employed in the same administrative department at the same time. Neither shall two (2) members of an immediate family be employed at the same time if such employment would result in an employee directly or indirectly supervising a member of the immediate family, nor shall any employee's relative be hired without prior approval of the City Manager. Any department supervisor, when recommending employment to the City Manager, must identify any family connection of the proposed employee to any employee already employed by the City. Should an event occur that causes one or more employees to be in violation of the above policy, action must be taken to bring all in compliance. Such action may require one or more to leave the employment of the City of Lincolnton.*

(C) *This policy shall not be retroactive, and no action will be taken concerning those members of the same family employed in conflict with (A) and/or (B) above prior to the adoption of this policy.*

(D) ~~*This policy refers specifically to a spouse, guardian, children, brother, sister, parent(s), in-laws of the employee and anyone living as a part of the employee's household. An immediate family member is defined in Article I Section 3 of these policies.*~~

Article VI. Leaves of Absence

Section 7 ~~Death Leave-Bereavement Leave~~

An employee may have up to three (3) days leave at full pay granted when attending the funeral of an immediate family member as defined in Article I Section 3 of these policies. Additional time to settle affairs of the family may be taken with the approval of the department head and should be charged to vacation leave. Leave to attend funeral of other than the immediate family may be granted by the department head and charged to vacation leave.

3. Incentive Bonus Plan-Waiting Period

When this policy was revised and implemented in 2016, the timing of the payment was left similar to the original policy. The delay in the payment of the incentive was a budgeting tool utilized by a former manager, and is no longer needed by the current manager. At this time, we would like to propose changing the payment of the bonus or salary increase to the same method utilized for the longevity pay. This would allow the employee to receive the incentive in a timelier manner and be consistent with the method utilized for longevity adjustments.

Article IV The Pay Plan

Section 13 Employee Incentive Bonus Plan

Upon successful completion of the course of study, and receipt of the associated certificate, the employee will receive the applicable onetime bonus payment or salary increase ~~the first available pay period following the eligibility date. The eligibility date will be the date the certificate for a pre-approved course of study is received in the Human Resources Department. in the fiscal year following the fiscal year in which the certification was obtained. Certifications/degrees received March 1st thru June 30th of any given year will not be eligible the following fiscal year, but the next. (Ex: A class or certification which is completed/passed in March-June 2016, will be eligible for incentive July 2017.)~~

Other Proposed Benefit Change:

1. MetLife Insurance

Currently the City of Lincoln carries a life insurance policy for each full time employee. The policy is divided into two levels based upon whether the position is classified as a general employee or department/division supervisor. The levels are \$15,000 and \$25,000. The employee benefits group would like to suggest all employee policies are converted to one level at either \$25,000 or \$20,000. The estimated annual increase of \$3200 to the budget is based upon all policies converting to \$25,000 at the current rates. Any change to the benefit would be effective January 1, 2019, so budget impact for 2018-2019 would be approximately \$1600. If approved by Council, contact with our voluntary benefits provider would be made to determine if current vendor may offer lower rates based upon volume or if moving to the \$20,000 level for all employees will result in a lower overall increase.

City of Lincolnton
Strategic Plan Goal-Employee Benefits
Items in Progress
February 2018

1. Service Recognition Program

The current service award recognition award program was put in place in 1997. Is an award program that was put in place 20 years ago still accomplishing its objective? Action: An interest survey is in process of development to receive employee input.

2. Employee Suggestion Program

A couple samples from other entities have been sent to the group members for review. Feedback has been requested from two entities regarding their experience with the programs they have in place.

3. Employee Incentive Program

Although employees have the ability to suggest certifications or programs to be considered for addition to the incentive program, there has not been participation. The group would like to reach out to departments which are not represented on the plan and ask for suggestions to be submitted for consideration.

ITEM #

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Executive Summary

February 2018 Year-To-Date

General Fund		Budget 17-18	Actual 17-18	% of		Budget 16-17	Actual 16-17	Difference
Fund 10	Revenues	10,252,739	7,325,027		66%	10,662,262	7,322,133	2,894
	Fund Balance	785,301	-		-	1,366,107	-	-
		11,038,040	7,325,027			12,028,369	7,322,133	2,894
	City Manager/Clerk	333,365	181,227			309,730	117,955	63,272
	Human Resources	235,030	135,029			215,848	118,357	16,672
	Finance	279,012	(2,720)			273,609	(22,772)	20,052
	General Expense	809,520	609,559			878,154	414,010	195,549
	General Debt Service	463,524	49,602			425,535	56,433	(6,831)
	Police	3,344,770	2,229,376			3,153,942	2,080,160	149,216
	Fire	2,030,690	1,414,506			2,206,450	1,325,406	89,100
	Public Works	181,356	15,437			246,538	3,437	12,000
	Street	1,229,141	407,877			1,534,891	579,465	(171,589)
	Equipment Services	132,120	70,147			157,819	92,583	(22,436)
	Solid Waste	718,328	378,268			820,485	475,153	(96,886)
	General Services	-	-			212,559	134,808	(134,808)
	Plannin/Zoning	277,060	171,892			276,258	146,652	25,240
	Bus & Comm. Dev	132,454	80,316			160,693	79,199	1,117
	Recreation	871,670	642,951			1,155,858	460,968	181,983
	Expenses	11,038,040	6,383,466		58%	12,028,369	6,061,817	321,649
	Difference		941,561				1,260,317	(318,755)

Water & Sewer Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 61	Revenues	7,449,995	5,474,522	70%	7,867,135	5,581,897	(107,374)
	Fund Balance	390,000	-		1,265,399		
		7,839,995	5,474,522		9,132,534	5,581,897	(107,374)
	Water Treatment	1,501,500	756,261		1,476,528	707,423	48,837
	Dist & Collection	1,356,250	900,168		2,390,175	1,607,655	(707,487)
	Wastewater	1,537,900	635,981		1,648,076	679,435	(43,453)
	W & S Intangibles	3,444,345	949,441		3,617,755	1,107,602	(158,161)
	Expenses	7,839,995	3,241,851	41%	9,132,534	4,102,116	(860,265)
	Difference		2,232,671			1,479,781	752,890
Electric Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 63	Revenues	7,791,714	5,030,301	65%	8,000,000	5,176,435	(146,134)
	Fund Balance	-	-		79,000	-	-
		7,791,714	5,030,301		8,079,000	5,176,435	(146,134)
	Electric Dept.	7,791,714	5,013,389		8,079,000	4,761,648	251,741
	Expenses	7,791,714	5,013,389	64%	8,079,000	4,761,648	251,741
	Difference		16,913			414,787	(397,874)
Overtime	80+ hours		255,717	*		210,483	45,234
	* 3 January Paydays						
	* Snow Removal						
	* Frozen Water Lines						