

A G E N D A

LINCOLNTON CITY COUNCIL

May 3, 2018

7:00 p.m.

Council Chambers

City Hall

**FOR YOUR CONVENIENCE A COPY
OF TONIGHT'S AGENDA
IS AVAILABLE, LOCATED TO THE
RIGHT OF THE ENTRANCE TO THE
COUNCIL CHAMBERS**

**ANYONE WISHING TO SPEAK
DURING THE PUBLIC COMMENT
PORTION OF THE AGENDA
PLEASE SEE THE CITY CLERK
PRIOR TO THE MEETING TO SIGN
UP**

**NON-AGENDA ITEMS WILL BE
DISCUSSED AND SPEAKERS WILL
BE LIMITED TO THREE (3)
MINUTES**

**A COPY OF THE RULES FOR PUBLIC
COMMENT ARE AVAILABLE AT THE CITY
CLERK'S DESK**

**THANK YOU FOR ATTENDING
OUR MEETING
AND FOR YOUR INTEREST
IN THE CITY OF LINCOLNTON**

A G E N D A

LINCOLNTON CITY COUNCIL

May 3, 2018

7:00 p.m.

CALL TO ORDER – Mayor Ed Hatley

PLEDGE OF ALLEGIANCE

1. Approval of REGULAR AGENDA

2. Approval of CONSENT AGENDA

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

3. Approval of the following Minutes:

April 5th – Regular Meeting

REGULAR AGENDA:

PUBLIC HEARING

4. CUZMA-1-2018 – Application from Billy West for conditional use rezoning for 2.73 acres located at 944 W NC Hwy 150 (PIN: 22706) at the intersection of West Highway 150 and Hilltop Road from R-25 to Conditional Use – General Manufacturing and Commercial (CU-GMC) to allow manufacturing of small homes.

(NOTE: The applicant withdrew his request. Once the Mayor opens the Public Hearing and states the applicant withdrew, we will need a motion to close the Public Hearing)

Laura Elam, Planning Director

PRESENTATION

5. Presentation to Lincolnton Public Works Division – recipient of SHARP Award for the Public Works and Distribution and Collections Department

**Cherie Berry, Commissioner of Labor
NC Department of Labor**

PRESENTATIONS

6. Recognition of the 2018-19 Lincolnton Student Advisory Council

Jill S. Eaddy, Advisor

7. Presentation of the proposed 2018-19 fiscal year budget for the Lincolnton-Lincoln County Airport

**Joe Tate, Manager
Lincolnton-Lincoln County Airport**

8. Update from the Lincolnton Tourism Development Authority – Projects and Financials

Carol King, LTDA Chair

CONTRACTS
(C-07-18)

9. Consideration of awarding Chemical Bids for the Water and Wastewater Treatment Plant

Robert Pearson, Water Resources Director

(C-08-18)

10. Consideration of awarding bids for upgrades to Betty Ross Park - River Launch Project

- (a) Site Development & Improvements – Deal Construction of Lincolnton - \$ 56,200.00**
- (b) Outlook & Launching Decks – Renegar Construction of Denver - \$ 40,600.00**
- (c) Fishing Deck – Renegar Construction - \$ 36,560.00**
- (d) Shelter – No Recommendation at this time**

Nathan Eurey, Recreation Director

OTHER BUSINESS

- 11. Official presentation of the 2018-19 Budget – proposed Fee Schedule – Budget Message – (*NOTE: The Public Hearing will be held at our June 7th meeting where Council could consider adoption of the proposed budget, which would adopt the fee schedule*)**

Steve Zickefoose, City Manager

- 12. Monthly Financial Report & Overtime Report**

Steve Zickefoose, City Manager

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning Non-Agenda items.

You must sign in with the City Clerk to be eligible to speak

CLOSED SESSION

**In accordance with NCGS 143-318.11(a)(1)(5)(6)
To discuss property and contractual agreement
and to discuss personnel**

NEWS MEDIA

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR

AGENDA

ITEM #

2

APPROVAL

OF

CONSENT

AGENDA

ITEM #

3

REGULAR MEETING - APRIL 5, 2018

The Mayor and City Council met in regular session on Thursday, April 5, 2018 at 7:00 pm. in the Council Chambers of City Hall, located at 114 West Sycamore Street Lincolnton, NC. Mayor Hatley called the meeting to order and led the Pledge of Allegiance. The following Council members were in attendance:

SMITH BLACK EADDY JETTON

Councilman Black made the motion unanimously approved the REGULAR AGENDA.

Councilman Jetton made the motion unanimously approved the CONSENT AGENDA as follows:

- Approved regular meeting minutes - March 1, 2018

REGULAR AGENDA:

PUBLIC HEARINGS

APPLICATION FROM BILLY WEST FOR A CONDITIONAL USE REZONING FOR 2.73 ACRES LOCATED AT 944 W NC 150 HWY (PIN 22706) AT THE INTERSECTION OF WEST HIGHWAY 150 AND HILLTOP ROAD FROM R-25 TO CONDITIONAL USE -GENERAL MANUFACTURING AND COMMERCIAL (CU-GMC) TO ALLOW MANUFACTURING OF SMALL HOMES:

CUZMA-1-2018

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, recommended that Council table this item until the May 3rs regular City Council meeting. Councilman Black made the motion unanimously approved to table this item as recommended by the Planning Director.

APPLICATION FROM LINCOLNTON PLANNING DEPARTMENT TO AMEND SECTION 153.053, TEMPORARY STRUCTURES AND USES, TO MODIFY PROVISIONS RELATED TO APPROVAL PROCESS FOR CARNIVALS, CIRCUSES, TENT ASSEMBLIES AND SIMILAR USES: (ZTA-2-2018)

(O-02-18)

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, reviewed the request. Laura said, the UDO permits temporary uses such as carnivals, circuses and tent assemblies subject to approval by the Board of Adjustment and subsequent issuance of a permit by the Zoning Administrator. The ordinance notes that the Board may attach conditions regarding duration of

REGULAR MEETING - APRIL 5, 2018

the use, hours of operation, signage, lighting, etc and these conditions are to be made a part of the permit issued by the Zoning Administrator.

Typically, the City receives an application every year or so for a carnival. The carnival has operated in the parking lot at the Lincoln Plaza Shopping Center or the old Staples several times and typically runs about a week or two in April, May or June. The Board of Adjustment has typically attached conditions to the permit dealing with matters such as:

- the period of activity,
- the hours of operation,
- liability insurance with the City as an additional insured party,
- availability of porta-johns and dumpsters,
- removal of trash immediately after the event,
- issuance of a fire permit from the Fire Marshal,
- use of security officers during operation and
- no provision of water, sewer, electrical or garbage services from the City.

She said the City also typically receives an application every year for sales of fireworks out of a tent. The fireworks sale has operated in the parking lot of the WalMart or the Worldwide Imports typically for about 2 weeks prior to and immediately after July 4th. The Board of Adjustment has typically attached conditions to the permit dealing with matters such as:

- the period of activity,
- the hours of operation,
- liability insurance with the City as an additional insured party,
- issuance of a fire permit from the Fire Marshal, and
- no provision of water, sewer, electrical or garbage services from the City.

Laura concluded recommending on behalf of the Planning staff, approval of the revisions streamlining the process for this type of use so that review and approval is handled at the Staff level rather than by the Board of Adjustment if the proposed site is located at least 200 feet from residential land uses located in residential zoning districts.

For sites located within 200 feet of residential land uses located in residential zoning districts, the process would be unchanged and continue to be subject to review and approval by the Board of Adjustment.

In both instances the permits would continue to have potential attached conditions outlining the period of activity, hours of operation, etc.

REGULAR MEETING - APRIL 5, 2018

Having no others sign to speak to this public hearing, Councilman Eaddy made the motion unanimously approved to close the public hearing.

Councilman Black made the motion unanimously approved that the proposed amendment is consistent with the adopted Lincolnton Land Use Plan in that it is not contrary to the goals and objectives outlined by the Plan and approval of the amendment is reasonable and in the public interest in that it will expedite the approval process while ensuring the protection of residential areas.

Councilman Eaddy made the motion unanimously approved the text amendment as recommended as follows:

**AN ORDINANCE TO AMEND THE
LINCOLNTON UDO
TO MODIFY
PROVISIONS RELATED TO
TEMPORARY STRUCTURES AND USES**

Section 1. Amend Section 153.053 Temporary Structures and Uses, to modify the approval process as follows. Newly adopted language is underlined and highlighted in yellow.

SECTION 153.053 TEMPORARY STRUCTURES AND USES.

Temporary structures and uses, when in compliance with all applicable provisions of this chapter and all other ordinances of the city shall be allowed. The following temporary structures and uses shall be permitted.

(B) Carnivals, circuses, tent assemblies, and similar commercial and charitable uses not otherwise listed as a permitted or conditional use in the district in which they are located and which are of limited time duration and which do not involve the use of any permanent structures and which are located less than 200 feet from residential land uses located in residential zoning districts may be permitted upon the authorization of the Board of Adjustment and subsequent issuance of a permit by the Administrator. The Board of Adjustment, in approving the use, may authorize conditions regarding duration of the use, hours of operation, signage, lighting and the like, and these conditions shall be made part of the permit issued by the Administrator.

Carnivals, circuses, tent assemblies, and similar commercial and charitable uses not otherwise listed as a permitted or conditional use in the district in which they are located and which are of limited time duration and which do not involve the use of any permanent structures and are located 200 feet or more from residential land uses located in residential zoning districts may be permitted upon the authorization of the Zoning Administrator. The Zoning Administrator, in

REGULAR MEETING - APRIL 5, 2018

approving the use, may authorize conditions regarding duration of the use, hours of operation, signage, lighting and the like, and these conditions shall be made part of the permit issued by the Administrator.

Section 2. That this ordinance shall become effective upon its adoption.

APPLICATION FROM LINCOLNTON PLANNING DEPARTMENT TO AMEND SECTION 153.121, WATER SUPPLY WATERSHED OVERLAY DISTRICT, TO MODIFY, REVIEW AND APPROVE PROCESS FOR 10/70 DEVELOPMENT OPTION AND MAKE MINOR TECHNICAL CORRECTIONS. (ZTA-3-2018)

(O-03-18)

Mayor Hatley opened the Public Hearing. Laura Elam, Planning Director, reviewed the request as follows:

North Carolina Water Supply Watershed Rules

The State established water supply watershed protection rules in the 1990's requiring all local governments having land use jurisdiction within surface water supply watersheds to adopt and implement water supply watershed protection ordinances, maps and a management plan.

In creating the program, the State legislature mandated that the Environmental Management Commission classify each surface water supply in the state and create minimum standards which local governments are required to enforce using their police power, zoning authority, subdivision regulation authority or a combination of these. The watershed regulations impose a series of development restrictions including density caps, maximum built upon areas and perennial stream buffers.

Lincolnton's Watershed Regulations

Most of the City and the ETJ are designated as a watershed protected area (WS-IV -P) as shown on the below map. (The areas with the yellow striping are located within the watershed protected area). The State rules limit the watershed protected area to 24% built upon area for projects with a curb and gutter street and 36% built upon area for projects without a curb and gutter street.

10/70 Option

The state regulations also allow for an alternate development provision called the "10/70 option" in which a local government can use 10% of the non-critical area of each watershed within its jurisdiction for new development and

REGULAR MEETING - APRIL 5, 2018

expansions to existing development with up to 70% built-upon area without stormwater control if using the low-density option throughout the remainder of the watershed.

When the City's watershed regulations were established years ago, the City chose to make use of the 10/70 option subject to the approval of a conditional use permit. This means that the requirement for a conditional use permit for use of the 10/70 option is routinely being imposed on uses and development that otherwise would be allowed as a use by right.

Planning staff proposed the amendment to the approval process for use of the 10/70 option to eliminate the conditional use permit requirement. The review and approval process would rest with staff and be similar to the standard site plan review process for commercial development. Staff would ensure consistency with watershed protection standards prior to issuance of any permits for development. This revised process would consume less time and resources for City Council, Planning Board, the developer and the staff while still ensuring a comprehensive watershed protection review.

Laura concluded recommending approval of the proposed amendment which also includes several technical and typographical corrections of the ordinance which do not change any of the standards.

Having no others to speak to this Public Hearing, Councilman Jetton made the motion unanimously approved to close the Public Hearing.

Councilman Black made the motion unanimously approved that the proposed amendment is consistent with the adopted Lincolnnton Land Use Plan in that it is not contrary to the goals and objectives outlined by the Plan and approval of the amendment is reasonable and in the public interest in that it will expedite the approval process while ensuring the protection of residential areas.

Councilman Eaddy made the motion unanimously approved to amend the ordinance as described below in the text amendment to the Lincolnnton Unified Development Ordinance:

REGULAR MEETING - APRIL 5, 2018

AN ORDINANCE TO AMEND THE CITY OF LINCOLNTON UNIFIED DEVELOPMENT ORDINANCE TO REVISE WATER SUPPLY WATERSHED OVERLAY DISTRICT TO CHANGE REVIEW AND APPROVAL PROCESS FOR 10/70 DEVELOPMENT OPTION AND MAKE TECHNICAL CORRECTIONS

Section 1. Amend Section 153.121 WSW Water Supply Watershed Overlay District, to modify as follows. Newly adopted language is underlined and **highlighted in yellow** and language to be deleted is ~~struck-through~~ and **highlighted in red**.

TEXT TO BE ADDED: **YELLOW-UNDERLINED HIGHLIGHTING**

TEXT TO BE DELETED: ~~RED-STRUCK-THROUGH-HIGHLIGHTING~~

153.121 WSW WATER SUPPLY WATERSHED OVERLAY DISTRICT.

(A) *Authority and enactment.* The Legislature of the State of North Carolina has in G.S. Chapter 143, Article 21, Watershed Protection Rules, delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety and general welfare of the citizenry. The City Council does hereby ordain and enact into law this section as the Watershed Protection Standards for the city. Additionally, the most recent versions of U.S.G.S. 1:24,000 (7.5 minute) scale topographic maps covering the city's extraterritorial jurisdiction are adopted to provide for interpretation of water supply watershed criteria.

(B) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning. The definitions listed herein are to be used for Water Supply Watershed Overlay District purposes and do not change or preempt any definitions applicable to the remainder of this chapter.

10/70 OPTION. A development option that allows development up to 70% built-upon area in 10% of the WS-IV PA Overlay District. ~~This option is allowed only as a conditional use.~~

ANIMAL UNIT. A unit of measurement developed by the U.S. Environmental Protection Agency that is used to compare different types of animal operations.

BEST MANAGEMENT PRACTICES (BMP). A structural or nonstructural management-based practice used singularly or in combination to reduce nonpoint source inputs to receiving waters in order to achieve water quality protection goals.

REGULAR MEETING - APRIL 5, 2018

BUFFER. An area of natural or planted vegetation through which stormwater runoff flows in a diffused manner so that the runoff does not become channelized and which provides for infiltration of the runoff and filtering of pollutants. The **BUFFER** is measured landward from the normal pool elevation of impounded structures and from the bank of each side of streams or rivers.

BUILT-UPON AREA. Includes the portion of a development project that is covered by impervious or partially impervious cover including buildings, pavement, gravel area (e.g., roads, parking lot, paths), recreation facilities (e.g., tennis courts) and the like. (Wooden slatted decks and the water area of a swimming pool are considered pervious.)

COMPOSTING FACILITY. A facility in which only stumps, limbs, leaves, grass and untreated wood collected from land clearing or landscaping operations is deposited.

CRITICAL AREA. The area adjacent to a water supply intake or reservoir where risk associated with pollution is greater than from the remaining portions of the watershed. The critical area is defined as extending either one-half mile from the normal pool elevation of the reservoir in which the intake is located or to the ridge line of the watershed (whichever comes first); or one-half mile upstream from the intake located directly in the stream or river (run-of-the-river), or the ridge line of the watershed (whichever comes first).

EXISTING DEVELOPMENT. Those projects that are built or those projects that at a minimum have established a vested right as of the effective date of this chapter based on at least one of the following criteria:

(a) Substantial expenditures of resources (time, labor, money) based on a good faith reliance upon having received a valid zoning permit to proceed with the project;

(b) Having an outstanding valid building permit as authorized by § [153.058](#) of this chapter and G.S. § 160A-385.1); or

(c) Having expended substantial resources (time, labor, money) and having an approved site specific or phased development plan as authorized by §§ [153.345](#) through [153.354](#) of this chapter and G.S. § 160A-385.1.

HAZARDOUS MATERIAL. Any substance listed as that in: SARA § 302, Extremely Hazardous Substances; CERCLA Hazardous Substances; or CWA § 311 (oil and hazardous substances).

REGULAR MEETING - APRIL 5, 2018

LANDFILL. A facility for the disposal of solid waste on land in a sanitary manner in accordance with G.S. Chapter 130A, Article 9. For the purpose of this section, this term does not include composting facilities.

LOW DENSITY OPTION. A development option whereby built-upon area shall not exceed the following standards:

- (a) In WS-IV-CA: 24%; and
- (b) In WS-IV-PA: 24% when developed with curb and gutter; 36% when developed without curb and gutter.

MAJOR VARIANCE.

(a) As applies to any development that must meet water supply watershed standards, a variance that results in any one or more of the following:

1. The complete waiver of a management requirement; or
2. The relaxation, by a factor of more than 10%, of any management requirement that takes the form of a numerical standard.

(b) Any request for a **MAJOR VARIANCE** must be approved or denied by the Board of Adjustment or City Council and the North Carolina Environmental Management Commission.

MINOR VARIANCE. A variance that does not qualify as a major variance.

NONRESIDENTIAL DEVELOPMENT. All development other than residential development, agriculture and silviculture.

TOXIC SUBSTANCE. Any substance or combination of substances (including disease causing agents), which after discharge and upon exposure, ingestion, inhalation, or assimilation into any organism, either directly from the environment or indirectly by ingestion through food chains, has the potential to cause death, disease, behavioral abnormalities, cancer, genetic mutations, physiological malfunctions (including malfunctions or suppression in reproduction or growth) or physical deformities in the organisms or their offspring or other adverse health effects.

WATER DEPENDENT STRUCTURE. Any structure for which the use requires access to or proximity to or siting within surface waters to fulfill its basic purpose, such as boat ramps, boathouses, docks and bulkheads. Ancillary facilities such as restaurants, outlets for boat supplies, parking lots and commercial boat storage areas are not **WATER DEPENDENT STRUCTURES**.

REGULAR MEETING - APRIL 5, 2018

WATERSHED. The entire land area contributing surface drainage to a specific point (e.g., the water supply).

(C) *Exceptions to applicability.*

(1) Nothing contained herein shall repeal, modify or amend any federal or state law or regulation, or any ordinance or regulation pertaining thereto; nor shall any provision of this section amend, modify, or restrict any provisions of the code of ordinances of the city; however, the adoption of this section shall and does amend any and all ordinances, resolutions, and regulations in effect in the city at the time of the adoption of this section that may be construed to impair or reduce the effectiveness of this section or to conflict with any of this its provisions.

(2) It is not intended that these regulations interfere with any easement, covenants or other agreements between parties. However, if the provisions of these regulations impose greater restrictions or higher standards for the use of building or land, then the provisions of these regulations shall control.

(3) Existing development, as defined in this section, is not subject to the requirements of this section. Expansions to structures classified as existing development must meet the requirements of this section, however, the built-upon area of the existing development is not required to be included in the density calculations.

(4) A pre-existing lot owned by an individual prior to the effective date of this section, regardless of whether or not a vested right has been established, may be developed for single-family residential purposes without being subject to the restrictions of this section. However, this exemption is not applicable to multiple contiguous lots under single ownership.

(D) *Enforcement and penalties.* The provisions of § [153.999](#) of this chapter shall apply when any development of land violates any provision of this section.

(E) *Effective date.* This section shall take effect and be in force on July 1, 1993.

(F) *Watershed Areas described.*

(1) *WS-IV Watershed Areas - Critical Area (WS-IV-CA).* Only new development activities that require an erosion/sedimentation control plan under state law are required to meet the provisions of this section. In order to address a moderate to high land use intensity pattern, single-family residential uses are allowed at a maximum of two dwelling units per acre. All other residential and

REGULAR MEETING - APRIL 5, 2018

nonresidential development shall be allowed 24% built-upon area. New sludge application sites and landfills are specifically prohibited.

(a) *Permitted uses.*

1. Agriculture subject to the provisions of the Food Security Act of 1985 and the Food, Agriculture, Conservation and Trade Act of 1990. Agricultural activities conducted after January 1, 1993 shall have a minimum ten-foot vegetative buffer, or equivalent control as determined by the Soil and Water Conservation Commission, along all perennial waters indicated on the most recent version of the U.S.G.S. 1:24,000 (7.5 minute) scale topographic map. Animal operations greater than 100 animal units shall employ best management practices by July 1, 1994, recommended by the Soil and Water Conservation Commission.

2. Silviculture, subject to the provisions of the Forest Practices Guidelines related to Water Quality (15 NCAC II.6101-.0209, as amended).

3. Residential. (See division (F)(1)(b) for specific development guidelines.)

4. Nonresidential development, excluding;

a. The storage of toxic and hazardous materials unless a spill containment plan is implemented;

b. Landfills; and

c. Sites for land application of sludge residuals or petroleum contaminated soils.

(b) *Density and built-upon limits.*

1. Single-family residential, including planned developments: shall not exceed two dwelling units per acre on a project-by-project basis. No residential lot shall be less than one-half acre, except within an approved planned development as described in §§ [153.215](#) through [153.220](#) of this chapter.

2. All other residential and nonresidential: development shall not exceed 24% built-upon area on a project-by-project basis. For the purposes of calculating the built-upon area, total project area shall include total acreage in the tract on which the project is to be developed.

REGULAR MEETING - APRIL 5, 2018

(2) *WS-IV Watershed Areas - Protected Area (WS-IV-PA)*. Only new development activities that require an erosion/sedimentation control plan under state law are required to meet the provisions of this section. In order to address a moderate to high land use intensity pattern, single-family residential uses shall develop at a maximum density of two dwelling units per acre. All other residential and nonresidential developments shall be allowed at a maximum of 24% built-upon area. A maximum of three dwelling units per acre or 36% built-upon area is allowed for projects without a curb and gutter street system.

(a) *Permitted uses.*

1. Agriculture subject to the provisions of the Food Security Act of 1985 and the Food, Agricultural, Conservation and Trade Act of 1990.

2. Silviculture, subject to the provisions of the Forest Practices Guidelines related to Water Quality (15 NCAC II.6101-.0209).

3. Residential development. (See division (F)(1)(b) for specific development guidelines.)

4. Nonresidential development, excluding the storage of toxic and hazardous materials unless a spill containment plan is implemented.

(b) *Density and built-upon limits.*

1. Single-family residential, including PRDs: development shall not exceed two dwelling units per acre, as defined on a project-by-project basis. No residential lot shall be less than one-half acre, or one-third acre for projects without a curb and gutter system.

2. All other residential, including planned developments and nonresidential: development shall not exceed 24% built-upon area on a project basis. For projects without a curb and gutter street system, development shall not exceed 36% built-upon area on a project-by-project basis. For the purpose of calculating built-upon area, total project area shall include acreage in the tract on which the project is to be developed.

(G) *Buffer areas required adjacent to perennial waters.*

(1) A vegetated buffer is required on both sides of perennial (year-round flowing) streams and other perennial waters, such as permanent lakes and ponds, for all new development activities as follows:

(a) Buffer width on each side of the stream shall be 100 feet for development activities exceeding the low-density option;

REGULAR MEETING - APRIL 5, 2018

(b) Buffer width on each side of the stream shall be 30 feet for all uses that do not exceed the low-density option;

(c) Perennial streams and waters shall be those indicated on the most recent versions of U.S.G.S. 1:24,000 (7.5 minute) scale topographic maps; and

(d) Desirable artificial stream bank and shoreline stabilization is allowed within vegetated buffers.

(2) No new development is allowed in the buffer except for water dependent structures and public projects such as road crossings and greenways where no practical alternative exists. These activities should minimize built-upon surface area, direct runoff away from the surface waters and maximize the utilization of stormwater best management practices.

(H) *Rules governing the interpretation of watershed area boundaries.* Where uncertainty exists as to the boundaries of the watershed areas, as shown on the zoning map, the following rules shall apply.

(1) Where area boundaries are indicated as approximately following either street, alley, railroad or highway lines or centerlines thereof, the lines shall be construed to be the boundaries.

(2) Where area boundaries are indicated as approximately following lot lines, the lot lines shall be construed to be the boundaries. However, a surveyed plat prepared by a registered land surveyor may be submitted to the city as evidence that one or more properties along these boundaries do not lie within the watershed area.

(3) Where the watershed area boundaries lie at a scaled distance more than 25 feet from any parallel lot line, the location of the watershed area boundaries shall be determined by use of the scale appearing on the zoning map.

(4) Where the watershed area boundaries lie at a scaled distance of 25 feet or less from any parallel lot line, the location of watershed area boundaries shall be construed to be the lot line.

(5) Where other uncertainty exists, the ~~Planning and~~ Zoning Administrator shall interpret the zoning map as to the location of the boundaries. This decision may be appealed to the Board of Adjustment.

REGULAR MEETING - APRIL 5, 2018

(I) *Application of regulations.*

(1) No building or land shall hereafter be used and no development shall take place except in conformity with the regulations herein specified for the watershed area in which it is located.

(2) No area required for the purpose of complying with the provisions of this section shall be included in the area required for another building.

(3) Every residential building, which must comply with this section and is hereafter erected, moved or structurally altered shall be located on a lot which conforms to the regulations herein specified, except as permitted in division (J) below.

(4) If the use or class of use is not specifically indicated as being allowed in the watershed area, the use or class of use is prohibited.

(J) *Existing development.* Any existing development as defined in this section may be continued and maintained subject to the provisions provided herein. Expansions to structures classified as existing development must meet the requirements of this section, however, the built-upon area of the existing development is not required to be included in the density calculations.

(1) *Vacant lots.* This category consists of vacant lots for which plats or deeds have been recorded in the office of the Register of Deeds of the county. A lot may be used for any of the uses allowed in the watershed area in which it is located, provided that where the lot area is less than the minimum specified in this section, the **Planning and Zoning** Administrator is authorized to issue a zoning permit.

(2) *Uses of land.* This category consists of uses existing at the time of the adoption of this section where the use of the land is not permitted to be established hereafter in the watershed area in which it is located. The uses may be continued as follows:

(a) When the use of land has been changed to an allowed use, it shall not thereafter revert to any prohibited use;

(b) The uses of land shall be changed only to an allowed use; and

(c) When the use ceases for a period of at least one year, it shall not be re-established.

REGULAR MEETING - APRIL 5, 2018

(3) *Reconstruction of buildings or built-upon areas.* Any existing building or built-upon area not in conformance with the restrictions of this section that has been damaged or removed may be repaired and/or reconstructed, provided that:

(a) Notwithstanding the requirements of §§ [153.135](#) through [153.145](#) of this chapter, repairs or reconstruction is initiated within 180 days from the date of damage or removal; and

(b) The total amount of space devoted to the built-upon area may not be increased unless the additional built-upon area meets the requirements of the low density option or the 10/70 option, whichever is applicable to the proposed development. In that case, the previous built-upon area shall not be used to calculate maximum built-upon area for the expansion.

(K) *Permits.*

(1) No building or built-upon area shall be erected, moved, enlarged or structurally altered, nor shall any building permit be issued nor shall any change in the use of any building or land be made until a zoning permit has been issued by the ~~Planning and~~ [Zoning](#) Administrator. No permit shall be issued except in conformity with the provisions of this section.

(2) Permit applications shall be filed with the ~~Planning and~~ [Zoning](#) Administrator. The application shall include a completed application form and supporting documentation required in division (K)(3) below as follows.

(3) Additional contents of application for zoning permit within the water supply Watershed Overlay District. In addition to the information required by §§ [153.255](#) through [153.261](#) of this chapter the following information shall be required for all projects that must meet the requirements of these regulations:

- (a) The square footage and percent of built-upon area;
- (b) For residential projects, total dwelling units and dwelling units per acre;
- (c) The accurate location of all perennial streams and natural drainage areas on the property;
- (d) The location and landscaping proposed for all required buffer areas;
- (e) Two reproducible copies of the plans and specifications for proposed drainage facilities, including approximate location and dimension of open drainage ways, storm sewers, culverts, retaining ponds or areas where water is

REGULAR MEETING - APRIL 5, 2018

to be diverted through grading, designed either by a North Carolina registered engineer or landscape architect, to the extent that G.S. Chapter 89A, allow;

(f) Written verification that ~~an oil~~ a soil erosion and sedimentation control plan has been submitted to the approved by the appropriate state agency; and

(g) Permit application fees as set by the City Council.

(4) Prior to issuance of a zoning permit, the ~~Planning and~~ Zoning Administrator may consult with qualified personnel for assistance to determine if the application meets the requirements of this chapter.

(5) Notwithstanding the requirements of § 153.255(C)(3) of this chapter, a zoning permit that requires compliance with water supply watershed standards shall expire if a building permit or watershed occupancy permit for the use it not obtained by the applicant within six months from the date of issuance.

(L) *Building permit required.* No permit required under the North Carolina State Building Code shall be issued for any activity for which a zoning permit requiring watershed protection compliance until that permit is issued.

(M) *Watershed protection occupancy permit.*

(1) The ~~Planning and~~ Zoning Administrator shall issue a watershed protection occupancy permit certifying that all requirements of this section have been met prior to the occupancy of a building hereafter erected, altered or moved and/or prior to the change of the use of any building or land.

(2) Watershed protection occupancy permit, either for all or part of a building, shall be applied for at the same time as application for a zoning permit and shall be issued or denied within ten days after the erection or structural alterations of the building.

(3) When only a change in use of land or existing building occurs, the ~~Planning and~~ Zoning Administrator shall issue a watershed protection occupancy permit certifying that all requirements of this section have been met.

(4) If the watershed protection occupancy permit is denied, the ~~Planning and~~ Zoning Administrator shall notify the applicant in writing stating the reasons for denial.

(5) No building or structure that has been erected, moved or structurally altered may be occupied until the ~~Planning and~~ Zoning Administrator has approved and issued a watershed protection permit.

REGULAR MEETING - APRIL 5, 2018

(N) 10/70 option.

(1) In addition to the built upon restrictions for the protected area of WS-IV as stated in division (F)(2) above, new development and expansions to existing development may occupy no more than 10% of the protected area located within the Stanley/Hoyle Creek, Lincolnton/South Fork Catawba River, and High Shoals/South Fork Catawba River Watersheds. Projects may be developed up to a maximum of 70% built-upon area. Plans for development using the 10/70 option shall be ~~considered a conditional use that will be reviewed by City Council and be subject to all rules and procedures as established in §§ 153.235 through 153.244 of this chapter.~~ subject to review and approval by the Zoning Administrator and subject to all rules and procedures as established in division K above. Such additional intensity allocation authorized by the 10/70 option must comply with all other applicable provisions of the overlay district including 100 foot buffers adjacent to perennial waters as outlined in division G above. The Zoning Administrator shall keep records of the city's use of the 10/70 option. Allocation of the watershed acreage to be developed under this option shall be determined on a first come - first serve basis.

(2) Once the 10% allocation is exhausted in each watershed this chapter should be amended to include the high-density option.

(O) *Appeals.* Appeals of administrative decisions and interpretations of this article may be made to the Board of Adjustment under the procedures described in §§ 153.275 through 153.281. Applicants may seek variances only from the low-density regulations of this subchapter under the procedures described in §§ 153.275 through 153.281, provided that the ~~Planning and~~ Zoning Administrator shall mail a copy of the public notice of a variance request by first-class mail to all other jurisdictions within the watershed protection area established for the applicable watershed and any entity using the watershed for water consumption 15 days prior to the meeting date. The ~~Planning and~~ Zoning Administrator shall report all variances granted in the preceding 12 months to the Environmental Management Commission in January of each year. The City Council shall hear all appeals for variances from the high-density option regulations of this section following the variance procedures established by this section and §§ 153.275 through 153.281. When the City Council finds that a variance from the high-density option regulations is necessary in unique circumstances to accommodate important social and economic development, it shall prepare a record of the appeal, the evidence presented, its deliberations and findings and its proposed decision, including all conditions or modifications it proposes. The City Council shall send this record and its variance request to the Environmental Management Commission that may grant, grant with modifications or deny the request.

REGULAR MEETING - APRIL 5, 2018

The Commission shall notify the City Council in writing of its decision. If the Environmental Management Commission approves the variance request, any conditions or stipulations it requires shall become part of the high-density permit. Final decisions of the Commission may be appealed under the Administrative Procedures Act of G.S. Chapter 150B, as amended.

Section 2. That this ordinance shall become effective upon its adoption.

CONSIDERATION OF AMENDMENTS TO THE CITY'S CODE OF ORDINANCES REGARDING CHAPTER 74: TRAFFIC SCHEDULES - SCHEDULE I: STOP INTERSECTIONS, SCHEDULE II: TRAFFIC-CONTROL SIGNAL LIGHT LOCATIONS, SCHEDULE VI: SPEED LIMITS ON STATE MAINTAINED STREETS AND SCHEDULE VII: SPEED LIMITS ON CITY MAINTAINED STREETS:

(O-04-18)

Mayor Hatley opened the Public Hearing. Steve Zickefoose, City Manager, along with Assistant City Manager Ritchie Haynes reviewed the following proposed changes that the Parking Committee recommended be taken before City Council:

The parking committee met on March 7th and reviewed the following topics:

- First Federal Park/Rail Trail Pedestrian Safety
 - *Committee recommends placing Stop signs on Pine Street and Sycamore Street where they intersect with Poplar. Place Yield to Pedestrian signs on Pine, Sycamore and Dixon streets at the Rail Trail. Place flashing signs at Rail Trail crossings at Pine and Sycamore to alert pedestrians. Place rumble strips and painted crosswalks at Rail Trail crossings on Pine, Sycamore and Dixon.*
- Speeding on Pine Street and Sycamore Street
 - *Place stop signs at the intersections of Pine/Laurel (4 way) and Laurel/Sycamore (3 way).*
- Parallel Parking on North Aspen coming off of Court Square
 - *Submit change first four diagonal spaces to parallel to DOT. There will be loss of one space.*
- Stop Light at Congress/Poplar
 - *Change to 4 way stop signs.*
- Speed limit changes for Flint Street and Oaklawn area
 - *Change N Flint to 35MPH*
 - *Change streets in Oaklawn area to 25MPH*
- Yielding at Sycamore and Court Square
 - *Put rumble strips on Sycamore at the yield sign*
- Upstairs Apartment Parking
 - *Case by case determinations based on building owner's parking availability.*

REGULAR MEETING - APRIL 5, 2018

- Parking on Pine Street and South Poplar Street
- Discussion item for Council

If adopted the revisions would be incorporated as follows:

CHAPTER 74 TRAFFIC SCHEDULES

SCHEDULE I: STOP INTERSECTIONS.

A stop is required before entering at the following intersections.

<i>Street</i>	<i>Intersection</i>
Academy Street	Chestnut Street
Academy Street	Church Street
Academy Street	Sumner Street
Academy Street	Sycamore Street
Academy Street	Pine Street
Aspen Street	Battleground Road
Aspen Street	Bonview Avenue
Aspen Street	Cherry Street
Aspen Street	Chestnut Street
Aspen Street	Dixon Street
Aspen Street	Laboratory Road
Aspen Street	Massapoag Road
Aspen Street	Motz Avenue
Aspen Street	Rhodes Street
Aspen Street	Skip Lawing Drive
Aspen Street	Westview Drive
Battleground Road	Linwood Drive
Battleground Road	McGinnis Avenue
Battleground Road	Westview Drive
Bonview Avenue	Battleground Road
Bonview Avenue	Forney Avenue
Bonview Avenue	Government Street
Bonview Avenue	Norman Fair Avenue
Bonview Avenue	North High Street
Bonview Avenue	Roberta Avenue
Cedar Street	Carter Street
Cedar Street	Dixon Street

Cedar Street	Jennings Street
Cedar Street	McBee Street
Cedar Street	Pine Street
Cedar Street	Rhodes Street
Cedar Street	Sumner Street
Cedar Street	Sycamore Street
Church Street	D Street
Church Street	Fairfield Circle
Church Street	Government Street
Church Street	High Street
Church Street	Lee Street
Congress Street	Poplar Street
East Park Drive	Carter Street
East Park Drive	Jennings Street
Edwards Street	Catawba Street
Edwards Street	Cleveland Street
Edwards Street	Gaston Street
Edwards Street	Lincoln Street
Edwards Street	Sycamore Street
Flint Street	Alexander Street
Flint Street	Catawba Street
Flint Street	Church Street
Flint Street	Dixon Street
Flint Street	Dogwood Drive
Flint Street	Hillcrest Drive
Flint Street	Hoke Street
Flint Street	McBee Street
Flint Street	Pine Street
Flint Street	Sumner Street
Flint Street	Sycamore Street
Flint Street	Water Street
Gaston Street	Center Drive
Gaston Street	Clark Drive
Gaston Street	Magnolia Street
Grove Street	Brookside Drive
Grove Street	Childs Street
Grove Street	Church Street

Grove Street	Congress Street
Grove Street	Linwood Drive
Grove Street	Louise Avenue
Grove Street	Madison Street
Grove Street	Pine Street
Grove Street	Second Street
Grove Street	Sycamore Street
Grove Street	Third Street
Grove Street	Victor Avenue
Grove Street	Water Street
Government Street	Charlesvoix
Government Street	Grier Street
High Street	Charlesvoix
Hollybrook Avenue	McBee Street
Hollybrook Avenue	Pine Street
Jonas Drive	Mockingbird Lane
Jonas Drive	Robin Road
Kennedy Drive	Jonas Drive
Laboratory Road	Massapoag Road
Laboratory Road	Sigmon Street
Laurel Street	Alexander Street
Laurel Street	Center Drive
Laurel Street	Church Street
Laurel Street	Clark Drive
Laurel Street	Congress Street
Laurel Street	Dixon Street
Laurel Street	Flint Street
Laurel Street	Hoke Street
Laurel Street	Liberty Street
Laurel Street	Lincoln Street
Laurel Street	Magnolia Street
Laurel Street	McBee Street
Laurel Street	Pine Street
Laurel Street	Rhodes Street
Laurel Street	Rock Creek Drive
Laurel Street	Sumner Street
Laurel Street	Sycamore Street

Laurel Street	Tait Street
Lee Avenue	Second Street
Lincoln Street	Flint Street
Lincoln Street	Oak Street
Linden Street	Lincoln Street
Linwood Drive	Battleground Road
Louise Avenue	Forney Avenue
Louise Avenue	Roberta Avenue
Madison Street	Congress Street
Madison Street	Grove Street
Madison Street	Motz Avenue
Madison Street	Second Street
Main Street	Abernathy Street
Main Street	Edwards Street
Main Street	Government Street
Main Street	High Street
Main Street	Hollybrook Avenue
Main Street	Magnolia Street
Main Street	Montgomery Street
Main Street	Oak Street
Main Street	West Main Extension
North Street	Bonview Avenue
Oak Street	Alexander Street
Oak Street	Dixon Street
Oak Street	Hoke Street
Oak Street	Liberty Street
Oak Street	McBee Street
Oak Street	Pine Street
Oak Street	Sycamore Street
Pine Street	Laurel Street
Pine Street	Poplar Street
Poplar Street	Pine Street
Poplar Street	Congress Street
Poplar Street	Carter Street
Poplar Street	Jennings Street
Poplar Street	McBee Street
Poplar Street	Rhodes Street

Poplar Street	Sumner Street
Poplar Street	Sycamore Street
Robin Road	Quail Trail
Rock Creek Drive	Crestview Drive
Rock Creek Drive	Kennedy Drive
Rock Creek Drive	Wendover Drive
Rhyne Street	Congress Street
Rhyne Street	Second Street
Sherrill Street	Alexander Street
Second Street	Willow Street
State Street	Alexander Street
Sycamore Street	Poplar Street
Sycamore Street	Laurel Street
Tait Street	Crestview Drive
Tait Street	Gaston Street
Third Street	Willow Street
Victor Avenue	River Drive
Westview Drive	McGinnis Avenue

Already have Stop signs but were not listed.

CHAPTER 75: PARKING SCHEDULES

Schedule

- I. Parking prohibited at all times
- II. Parking enforced Monday through Friday 8:00 a.m. to 4:00 p.m.
- III. Parking limited to two hours or as designated in the schedule below
- IV. Parking at Court Square
- V. Handicapped parking
- VI. Diagonal parking
- VII. Other restrictions - parallel parking

SCHEDULE I: PARKING PROHIBITED AT ALL TIMES.

Parking is prohibited at all times on the following streets or portions of streets.

<i>Description</i>	<i>Direction</i>
Academy Street between Congress Street and Rhodes Street	East side
Academy Street between Main Street and Pine Street	East side
Battleground Road between Skip Liming Drive and Linwood Drive	Both sides

Carter Street from Cedar Street to Kistler Street	Both sides
Church Street from distance of 150 feet west from intersection with South Academy Street	South side
Church Street from Government Street to Aspen Street	South side
Church Street from South Aspen to South Academy	North side
Circle Drive from its western intersection with East Main Street to its eastern intersection with East Main Street	South side
Deaton Avenue from North Aspen Street to Mauney Drive	Both sides
Dixon Street from Sunset Drive to North Aspen Street	Both sides
East Catawba Street, 1100 Block, east to end of Catawba Street	East
East Main Street, extending from Laurel Street in an easterly direction to North Flint Street	North side
East Main Street from Cedar Street to South Flint Street	South side
East Main Street from Flint Street to No. 321 By-Pass	Both sides
East Park Drive between Rhodes Street and Jennings Street	Both sides
East Pine Street from Oak Street to Flint Street	Both sides
East Rhodes Street from Aspen Street to Academy Street	South side
East Sumner Street extending a distance of 150 feet west toward Poplar Street from intersection with North Cedar Street	Both sides
East Water Street from Academy Street to Flint Street	South side
Grier Street from Government Street to Motz Avenue	East side
High Street from intersection of Church Street north to intersection with West Pine Street	East side
J.Ruel Street from Congress Street to No. 321 By-Pass	Both sides
Laurel Street from Main Street to Church Street	Both sides
Laurel Street from Sycamore Street to Main Street	Both sides
Lee Avenue	West side
Mauney Drive from North Aspen Street in a westerly direction until it dead-ends	Both

	sides
McBee Street from North Poplar Street to North Cedar Street	Both sides
McBee Street from Poplar Street to Cedar Street	South side
North Aspen Street from Pine Street to Dixon Street	East side
North Aspen Street from Walker Branch to city limits	Both sides
North Cedar Street extending from Sycamore Street north to East Vine Street	East side
North Flint Street from East Main Street, north to East Hoke Street	West side
North Flint Street from the bridge crossing Walkers Branch to the intersection of U.S. Highway 321	East side
North Poplar Street from McBee Street to Sumner Street	East side
Poplar Street from Main Street to railroad bridge	East side
Railroad Street from East Main Street to Edgewood Drive	South side
Rhodes Street from Academy Street to Poplar Street	Both sides
Riverside Drive to city limits line	Both sides
Old Salem Lane (including cul-de-sac)	Both sides
Skip Lawing Drive	East side
South Aspen Street, a distance of 145 feet from the north edge of the railroad bridge and the east side of South Aspen Street a distance of 145 feet from the north edge of the railroad bridge. (The area restricted by this is in front of the Southern Bell building on both sides of South Aspen Street extending from the bridge northward 145 feet)	West side
South Aspen Street between Cherry Street and Dixon Street	East side
South Aspen Street between Rhodes Street and Motz Avenue	West side
South Edwards Street from East Main Street south to intersection with East Gaston Street	South
South High Street, 300 block, between Church Street and Congress Street	East side
South Linden Street from East Gaston Street to East Lincoln Street	
South Poplar Street from Water Street to the south side of the bridge	Both sides
Sunset Drive from Skip Lawing Drive to Dixon Street	Both sides
Sycamore Street from Court Square to High Street except on north side at City Hall	Both sides
Sycamore Street from Flint Street to North Poplar Street	North side

Water Street from Court Square to Flint Street	South side
West Childs Street from South Madison Street to South Grove Street	South side
West Park Drive between Rhodes Street and Jennings Street	Both sides
West Water Street from South Government Street to Court Square	North side

(Prior Code, § 13-30) (Ord. passed 11-6-1980; Ord. passed 8-9-1983; Ord. passed 11-15-1984; Ord. passed 8-25-1985; Ord. passed 7-10-1986; Ord. passed 10-9-1986; Ord. passed 5-3-1990; Ord. passed 10-4-1990; Ord. O-25-93, passed 9-2-1993; Ord. O-26-93, passed 9-2-1993; Ord. O-48-96, passed 12-5-1996; Ord. O-73-99, passed 8-5-1999; Ord. O-74-99, passed 8-5-1999; Ord. O-11-01, passed 9-6-2001; Ord. O-06-02, passed 9-5-2002; Ord. O-01-03, passed 2-13-2003; Ord. O-06-08, passed 12-4-2008; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE II: PARKING ENFORCED MONDAY THROUGH FRIDAY 8:00 A.M. TO 4:00 P.M..

Except as otherwise permitted in Chapter 75, Schedule IV:

<i>Enforced</i>	<i>Location</i>
Parking enforced Monday through Friday 8:00 a.m. to 4:00 p.m.	All hard surfaced streets

(Prior Code, § 13-31) (Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE III: PARKING LIMITED TO TWO HOURS OR AS DESIGNATED IN THE SCHEDULE BELOW.

Except as otherwise permitted in Chapter 75, Schedule IV, parking is limited on the following streets or portions of streets.

<i>Street Name</i>	<i>Parking Time Designation</i>
Academy Street	2 hours
Aspen Street	2 hours
Cedar Street	2 hours
City Hall parking lot	Limited to 30 minutes for public parking
Court Square	2 hours
East Main Street, south side in 200 block	30 minute loading/unloading zone
Main Street 100 and 200 blocks	2 hours
Main Street 300 block	3 hours

Main Street 400 block	Open parking
Main Street from Court Square to Government - north side	2 hours
Poplar Street	2 hours
Sherrill Avenue, the west side, from Alexander Street to Hoke Street	2 hours
South Poplar Street, the west side, from East Main Street to East Water Street	2 hours
Sycamore Street from Court Square to North Academy	2 hours
Sycamore Street from North Flint Street to North Academy	Open parking
Water Street from Court Square to Poplar Street	2 hours
West Main Street (both north and south sides), from the Court Square to Government Street	2 hours
West Water Street, the south side, from South Government Street to Court Square	2 hours

(Prior Code, § 13-32) (Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017; Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

SCHEDULE IV: PARKING AT COURT SQUARE.

<i>Location</i>	<i>Prohibition</i>
Court Square, the entire area surrounding the courthouse, beginning at the intersection of East Main Street and Court Square and continuing around the Court Square to the intersection of Court Square and West Main Street and then continuing around the Court Square from West Main Street to East Main Street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Academy Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Cedar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on Laurel Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block north, on North Poplar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.

	a.m. and 4:00 p.m.
East Main Street, two blocks south, on Academy Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on Cedar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on Laurel Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, one block south, on South Poplar Street, both sides of the street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.
East Main Street, parking on the north and south side, from the intersection of East Main Street and Court Square to the intersection of East Main Street and Laurel Street	All parking, except in those designated 24-hour parking spaces limited to ten and 15 minutes 2 hours shall be enforced between the hours of 8:00 a.m. and 4:00 p.m.

(A) Upon application to the Chief of Police, parking shall be allowed on those streets where it is prohibited during specified hours where certain conditions are met. Application may be made to the Chief of Police in writing by a responsible official of an organization conducting a meeting in the Central Business District at least 24 hours prior to the time the meeting is scheduled to be conducted. Approval by the Chief of Police of the application shall suspend enforcement of the no parking provision for that period in question.

(B) The Chief of Police shall have the authority to issue parking permits upon proper written application.

(Prior Code, § 13-34) (Ord. passed 2-11-1988; Ord. O-28-93, passed 11-4-1993; Ord. O-06-05, passed 9-1-2005; Ord. O-07-04, passed 12-9-2004; Ord. O-04-17, passed 4-6-2017) Penalty, see § 70.99

SCHEDULE V: HANDICAPPED PARKING.

The following parking areas or spaces shall be reserved and designated as parking areas for handicapped citizens upon the city posting signs and/or street markings designating the areas for handicapped parking.

<i>Location</i>	<i>Number of spaces</i>
East Main Street, north side	One space
East Main Street, south side between Academy Street and Poplar Street	One space
East Main Street, south side, between the Court Square and	One space

Academy Street	
East Sycamore Street, north side, between the Court Square and North Academy Street	One space
North Academy between Sycamore and Main Street	Two Spaces
North Cedar Street, east side, adjacent to the entrance of the Lincoln Cultural Center between East Main Street and East Sycamore Street	One space
North Cedar Street, west side, adjacent to the entrance of Saint Luke's Episcopal Church between East Pine Street and East McBee Street	Three spaces
South Aspen Street, west side, adjacent to the entrance of Emmanuel Lutheran Church between West Church Street and West Water Street	Two spaces
West Main Street, north side, between Government Street and the Court Square	One space

(Prior Code, § 13-35) (Ord. O-05-00, passed 8-3-2000; Ord. passed 9-1-2008; Ord. O-05-08, passed 9-11-2008; Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

Cross-reference:

Handicapped parking, see § 72.02

SCHEDULE VI: DIAGONAL PARKING.

All vehicles shall be parked at an angle of approximately 45 degrees with the curb on the following streets or portions of streets.

<i>Street</i>	<i>From</i>	<i>To</i>	<i>Side</i>
Cedar Street	From Main Street	To Water Street	East side only
Court Square		West side only	
Main Street	From intersection of Cedar Street	To Court Square	Both sides
North Poplar Street	From East Sycamore Street	To East Pine Street	West side
Oak Street	From East Main Street half way	To Water Street	Both sides

(Prior Code, § 13-36) (Ord. O-04-17, passed 4-6-2017; Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

SCHEDULE VII: OTHER RESTRICTIONS - PARALLEL PARKING.

Vehicles shall not park facing oncoming traffic.

(Ord. O-06-2017, passed 6-1-2017) Penalty, see § 70.99

REGULAR MEETING - APRIL 5, 2018

RESOLUTION HONORING THE RETIREMENT OF JOHN "ANTON" BUTLER OF THE DISTRIBUTION AND COLLECTIONS DIVISION ON HIS UPCOMING RETIREMENT ON MAY 1, 2018:

(R-04-18)

Mayor Hatley called on Anton Butler to come forward for recognition on his upcoming retirement. Mayor read aloud the following retirement resolution:

WHEREAS, the City of Lincoln does desire to recognize and honor employees of the City for dedicated and distinguished contributions to our City and its citizens; and

WHEREAS, **Anton** has faithfully served the City working in the Distribution and Collections Department throughout his twenty-nine years of employment; beginning as a General Maintenance Worker II, working through the ranks to his current position of Line Maintenance Crew Leader; and

WHEREAS, **Anton** has demonstrated his dedication to his profession through education and training, receiving his certification from both the North Carolina State Water Pollution Control System Operators Certification as well as the North Carolina Water Treatment Facility Operators Board of Certification; attaining the highest certification available, a Grade A Distribution Certification; and

WHEREAS, **Anton** also completed the City's Supervisory Leadership Development Program in 2003 and was instrumental in the City receiving the SHARP Award presented to the Distribution and Collections Division in 2017 by the NC Department of Labor. The City's Utilities Maintenance Division was only the 5th Utility Department in the State to receive this prestigious award;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Lincoln, that appreciation be shown to **Anton**, honoring him on his upcoming retirement on May 1, 2018 and that we extend congratulations and best wishes to him for continued success in all his future endeavors.

Councilman Eaddy made the motion unanimously approved to adopt the resolution as drafted. Mayor Hatley presented a framed copy to Anton in honor of his retirement.

RESOLUTION ENDORSING AN ADVISORY REFERENDUM PURSUANT TO NCGS 105-537 PLACING A QUARTER CENT SALES TAX, ALLOCATED TO THE LINCOLN COUNTY SCHOOL SYSTEM, ON THE MAY 18TH PRIMARY ELECTION:

(R-05-18)

Mayor Hatley told Council that he was contacted by the Superintendent of Lincoln County Schools, Mrs. Lory Morrow, to see if the City would consider endorsing a quarter-cent sales tax being placed on the May 2018 ballot for consideration by the voters.

REGULAR MEETING - APRIL 5, 2018

The proposed resolution read as follows:

**RESOLUTION BY THE LINCOLNTON CITY COUNCIL
ENDORISING AN ADVISORY REFERENDUM PURSUANT TO NCGS 105-
537 PLACING A QUARTER CENT SALES TAX, ALLOCATED TO THE
LINCOLN COUNTY SCHOOL SYSTEM, ON THE MAY 2018 PRIMARY
BALLOT
(R-05-18)**

WHEREAS, pursuant to Article 46 of Chapter 105 of the North Carolina General Statutes, county governments are authorized to levy an additional quarter-cent sales tax; and

WHEREAS, the potential amount collected from Article 46 sales tax could fund, in whole or in part, any deficits in public school funding in Lincoln County; and

WHEREAS, pursuant to CCGS 105-537(b) the Commissioners must first call for an advisory reference to ascertain the will of the voters as to whether to levy this quarter-cent sales tax; and

WHEREAS, the Lincolnton City Council desires the Lincoln County Commissioners to, at the May 2018 primary elections, seek an advisory referendum from the voters of the City of Lincolnton and Lincoln County on levying of the additional quarter-cent sales tax.

NOW, THEREFORE, BE IT RESOLVED, that the Lincolnton City Council hereby requests the Lincoln County Commissioners to take all necessary steps to place on the May 2018 primary election ballot the question of whether the Commissioners should levy the additional quarter-cent sales tax pursuant to Article 46 of Chapter 105 of the NCGS;

BE IT FURTHER RESOLVED that if a majority of voters vote for the levy of the additional sales tax, that the Commissioners approve said tax for the purpose of increasing public school funding in Lincoln County.

Councilman Eaddy made the motion unanimously approved to adopt the resolution as presented and to submit it to the Lincoln County Commissioners noting the City's endorsement of placing this item on the May 2018 primary ballot.

**CONSIDERATION OF AMENDMENTS TO THE CITY'S PERSONNEL
POLICY -**

(P-01-18)

Tanya Osborne, Human Resources Director, reviewed the following proposed changes to the City's Personnel Policy:

REGULAR MEETING - APRIL 5, 2018

Personnel Policy Revisions:

1. New Hire Waiting Period for Holiday Pay

The wording in this section excludes full time new hires from receiving holiday pay if they have been hired within 30 days of the holiday. It is our understanding this was put in place many years ago as a cost saving measure to prohibit holiday payment to any full time new hire that had only worked a few weeks and then left the City's employment. The actual effect of the policy tends to penalize full time new hires that have just begun their career with the City. A new hire has gone through an extensive process to reach the point of a job offer and employment. It seems counterproductive and reflects negatively on the City when a new hire is informed they will not be eligible for holiday pay due to the time of year their employment begins. The financial cost to the City would be negligible and each year would vary. The estimated expense for the ten (10) employees hired in calendar year 2017 who lost thirteen (13) days of holiday pay would have been approximately an additional \$1700.00.

Below is the proposed revision to the Personnel Policy.

Article VI. Leaves of Absence

Section 1(b) Holidays

(B) Only regular full-time employees, ~~with thirty (30) or more days of service,~~ who are in pay status on the scheduled work day before and the scheduled workday after the holiday shall be eligible for holiday pay.

2. Immediate Family Definition - Death Leave

There have been numerous comments from employees regarding the exclusion of grandparents in relationship to the Death Leave Policy. This is due to the "immediate family" definition in the Personnel Policy which does not include grandparents. Research of immediate family definitions with other municipalities indicates it would be consistent to include grandparents, as well as, grandchildren and step relatives. It is proposed to revise the immediate family definition to include these family members. A change in the definition will have a direct impact on two sections in the personnel policy: 1. Article II Section 12(D) Limitation of Employment of Relatives, and 2. Article VI Section 7 Death Leave. It is proposed Article II Section 12(D) be revised to reference the immediate family definition, and also that the heading of Article VI Section 7 Death Leave be changed to "Bereavement Leave" which is a more common title for this type of leave.

REGULAR MEETING - APRIL 5, 2018

Below are the proposed revisions to the Personnel Policy.

Article I. General Provisions

Section 3 Definitions

Immediate Family. Immediate family for purposes of these policies means employee's spouse, guardian, children, brother, sister, parent(s), in-laws of the employee, **grandparents, grandchildren, step-parents, step-children**, and anyone living as a part of the household of the employee.

Article II. Recruitment and Employment

Section 12 Limitation of Employment of Relatives

(A) Employment of an immediate family member of the Council of Lincoln is prohibited.

(B) The members of an immediate family shall not be employed in the same administrative department at the same time. Neither shall two (2) members of an immediate family be employed at the same time if such employment would result in an employee directly or indirectly supervising a member of the immediate family, nor shall any employee's relative be hired without prior approval of the City Manager. Any department supervisor, when recommending employment to the City Manager, must identify any family connection of the proposed employee to any employee already employed by the City. Should an event occur that causes one or more employees to be in violation of the above policy, action must be taken to bring all in compliance. Such action may require one or more to leave the employment of the City of Lincoln.

(C) This policy shall not be retroactive, and no action will be taken concerning those members of the same family employed in conflict with (A) and/or (B) above prior to the adoption of this policy.

~~(D) This policy refers specifically to a spouse, guardian, children, brother, sister, parent(s), in-laws of the employee and anyone living as a part of the employee's household.~~ An immediate family member is defined in Article I Section 3 of these policies.

Article VI. Leaves of Absence

Section 7 ~~Death Leave~~ Bereavement Leave

An employee may have up to three (3) days leave at full pay granted when attending the funeral of an immediate family member as defined in Article I Section 3 of these policies. Additional time to settle affairs of the family may be taken with the approval of the department head and should be charged to vacation leave. Leave to attend funeral of other than the immediate family may be granted by the department head and charged to vacation leave.

3. Incentive Bonus Plan-Waiting Period

When this policy was revised and implemented in 2016, the timing of the payment was left similar to the original policy. The delay in the payment of the incentive was a

REGULAR MEETING - APRIL 5, 2018

budgeting tool utilized by a former manager, and is no longer needed by the current manager. At this time, we would like to propose changing the payment of the bonus or salary increase to the same method utilized for the longevity pay. This would allow the employee to receive the incentive in a timelier manner and be consistent with the method utilized for longevity adjustments.

Article IV The Pay Plan

Section 13 Employee Incentive Bonus Plan

Upon successful completion of the course of study, and receipt of the associated certificate, the employee will receive the applicable onetime bonus payment or salary increase the first available pay period following the eligibility date. The eligibility date will be the date the certificate for a pre-approved course of study is received in the Human Resources Department. ~~in the fiscal year following the fiscal year in which the certification was obtained. Certifications/degrees received March 1st thru June 30th of any given year will not be eligible the following fiscal year, but the next. (Ex: A class or certification which is completed/passed in March-June 2016, will be eligible for incentive July 2017.)~~

The above three (3) changes will become effective July 1st 2018 if approved.

Administrative Policy Manual Changes:

Other Proposed Benefit Change:

1. MetLife Insurance

Currently the City of Lincolnnton carries a life insurance policy for each full time employee. The policy is divided into two levels based upon whether the position is classified as a general employee or department/division supervisor. The levels are \$15,000 and \$25,000. The employee benefits group would like to suggest all employee policies are converted to one level at either \$25,000 or \$20,000. The estimated annual increase of \$3200 to the budget is based upon all policies converting to \$25,000 at the current rates. Any change to the benefit would be effective January 1, 2019, so budget impact for 2018-2019 would be approximately \$1600. If approved by Council, contact with our voluntary benefits provider would be made to determine if current vendor may offer lower rates based upon volume or if moving to the \$20,000 level for all employees will result in a lower overall increase.

This change will become effective January 1, 2019 if approved.

Councilman Smith made the motion unanimously approved to amend the policies as recommended by the Human Resources Director.

REGULAR MEETING - APRIL 5, 2018

MONTHLY FINANCIAL REPORT & OVERTIME REPORT:

Steve Zickefoose, Interim City Manager, reviewed the following financial report:

April 2018 Council Meeting

Executive Summary

February 2018 Year-To-Date

General Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 10	Revenues	10,252,739	7,325,027	66%	10,662,262	7,322,133	2,894
	Fund Balance	785,301	-	-	1,366,107	-	-
		11,038,040	7,325,027		12,028,369	7,322,133	2,894
	City Manager/Clerk	333,365	181,227		309,730	117,955	63,272
	Human Resources	235,030	135,029		215,848	118,357	16,672
	Finance	279,012	(2,720)		273,609	(22,772)	20,052
	General Expense	809,520	609,559		878,154	414,010	195,549
	General Debt Service	463,524	49,602		425,535	56,433	(6,831)
	Police	3,344,770	2,229,376		3,153,942	2,080,160	149,216
	Fire	2,030,690	1,414,506		2,206,450	1,325,406	89,100
	Public Works	181,356	15,437		246,538	3,437	12,000
	Street	1,229,141	407,877		1,534,891	579,465	(171,589)
	Equipment Services	132,120	70,147		157,819	92,583	(22,436)
	Solid Waste	718,328	378,268		820,485	475,153	(96,886)
	General Services	-	-		212,559	134,808	(134,808)
	Plannin/Zoning	277,060	171,892		276,258	146,652	25,240
	Bus & Comm. Dev	132,454	80,316		160,693	79,199	1,117
	Recreation	871,670	642,951		1,155,858	460,968	181,983
	Expenses	11,038,040	6,383,466	58%	12,028,369	6,061,817	321,649
	Difference		941,561			1,260,317	(318,755)

Water & Sewer Fund		Budget 17-18	Actual 17-18	Budget	Budget 16-17	Actual 16-17	Difference
Fund 61	Revenues	7,449,995	5,474,522	70%	7,867,135	5,581,897	(107,374)
	Fund Balance	390,000	-		1,265,399	-	-
		7,839,995	5,474,522		9,132,534	5,581,897	(107,374)
	Water Treatment	1,501,500	756,261		1,476,528	707,423	48,837
	Dist & Collection	1,356,250	900,168		2,390,175	1,607,655	(707,487)
	Wastewater	1,537,900	635,981		1,648,076	679,435	(43,453)
	W & S Intangibles	3,444,345	949,441		3,617,755	1,107,602	(158,161)
	Expenses	7,839,995	3,241,851	41%	9,132,534	4,102,116	(860,265)
	Difference		2,232,671			1,479,781	752,890

Electric Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 63	Revenues	7,791,714	5,030,301	65%	8,000,000	5,176,435	(146,134)
	Fund Balance	-	-		79,000	-	-
		7,791,714	5,030,301		8,079,000	5,176,435	(146,134)
	Electric Dept.	7,791,714	5,013,389		8,079,000	4,761,648	251,741
	Expenses	7,791,714	5,013,389	64%	8,079,000	4,761,648	251,741
	Difference		16,913			414,787	(397,874)

Overtime	80+ hours	255,717	*	210,483	45,234
----------	-----------	---------	---	---------	--------

- * 3 January Paydays
- * Snow Removal
- * Frozen Water Lines

REGULAR MEETING - APRIL 5, 2018

PUBLIC COMMENT:

Alan Hoyle spoke regarding First Amendment Rights, the constitution and free speech.

NEWS MEDIA:

There were no questions from the News Media.

ADJOURNMENT:

Councilman Jetton made the motion unanimously approved to adjourn the meeting.

DONNA C. FLOWERS, MMC
CITY CLERK

ED HATLEY
MAYOR

ITEM #

4

CITY OF LINCOLNTON



NOTICE

PUBLIC HEARING

Notice is hereby given that the a Public Hearing will be held for the City of Lincolnton on Thursday, May 3rd , 2018 at 7:00 p.m. in the Council Chambers of City Hall, located at 114 West Sycamore Street, concerning the following:

CUZMA-1-2018: Application from Billy West for conditional use rezoning for 2.73 acres located at 944 W NC 150 Hwy (PID 22706) at the intersection of West Highway 150 and Hilltop Road from R-25 to Conditional Use -General Manufacturing and Commercial (CU-GMC) to allow manufacturing of small homes.

Parties in interest and citizens shall have an opportunity to be heard and may obtain further information of the scheduled Public Hearing from the Planning Department, located on the second floor of City Hall, Monday through Friday 8:30 a.m. until 5:00 p.m.

ADVERTISE: Wednesday, April 18, 2018
Wednesday, April 25, 2018

MEMO TO: Steve Zickefoose
Donna Flowers

FROM: Laura Elam

SUBJECT: Agenda Packet for the May 2018 City Council Meeting

DATE: April 24, 2018

PUBLIC HEARINGS

There are no public hearings for the May 2018 meeting.

CALLS TO PUBLIC HEARING

There are no calls to hearing for the May meeting.

MONTHLY REPORT

The monthly report is attached.

ITEM #

5

OSHA Public Sector SHARP Recognition Awards

Lincolnton Street and Solid Waste – Initial Public Sector SHARP Recognition
Lincolnton Distribution and Collection Department – Public Sector SHARP Recertification

The Lincolnton Street & Solid Waste and Distribution & Collection Departments have achieved recognition as OSHA Public Sector SHARP employers. The SHARP (Safety & Health Achievement Recognition Program) designation is awarded to Public Sector employers who are successful in protecting employees from injury and illness by implementing comprehensive and effective safety and health programs. In addition, the Departments must achieve a rate of injuries and illnesses that is equal to or less than the three year average across the state for the particular entity.

The Lincolnton Street & Solid Waste and Distribution & Collection Departments are part of a small handful in the state to achieve this recognition. The OSHA Public Sector SHARP Awards will be presented to Steve Peeler, Robert Pearson and members of their dedicated staff by Cherie Berry, NC Labor Commissioner, at the Lincolnton City Council Meeting on May 03, 2018 at 7:00pm.

ITEM #

6

2017 - 2018
CITY OF LINCOLNTON
STUDENT ADVISORY COUNCIL

Jill Eaddy – Advisor – (704)735-3462 eaddy01@bellsouth.net
Donna Flowers – (704)736-8980 donnaflowers@ci.lincolnton.nc.us
Mayor Hatley – City Council

EAST LINCOLN

736-1860 - 483-6751 fax

Thomas Holmes – Sr.
603 Firefly Lane
Iron Station, NC 28080

Samantha Bartlein – Sr.
8006 Ravenwood Lane
Stanley, NC 28164

Emma White – Jr.
278 Crosscut Drive
Denver, NC 28037

Maggie Grey – Sr.
441 Countrytyme Lane
Iron Station, NC 28080

*Johnny Pike – Sr.
7475 Bluff Point Lane
Denver, NC 28037

Cole Johnston – Jr.
1730 Woods Lane
Denver, NC 28037

WEST LINCOLN

736-9453 - 276-2004 fax

Jade Carpenter – Sr.
479 Guy Heavner Road
Lincolnton, NC 28092

Chloe Saine – Sr.
4272 Hwy 182
Lincolnton, NC 28092

Sadie Flowers – Sr.
148 Wise Road
Lincolnton, NC 28092

Dylan Smith – Jr.
605 Hulls Grove Church Rd.
Vale, NC 28092

Mattie Wyant – Jr.
2748 Wyant Road
Vale, NC 28168

LINCOLN CHARTER SCHOOL

483-6611 - 483-1039 – Fax

Joseph Vargas - Sr.
1279 Huddleston Sisk Trl
Lincolnton, NC 28092

Rebecca Quesada - Jr
2351 Keener Road
Lincolnton, NC 28092

LINCOLNTON HIGH SCHOOL

735-3089 - 736-4234 fax

**Charles Robinette, Sr.
2578 Southside Road
Lincolnton, NC 28092**

**Miller Brogden – Sr.
627 N Laurel Street
Lincolnton, NC 28092**

**Hundley Rhyne – Sr.
105 Saddletree Road
Lincolnton, NC 28092**

**Simon Weisenhorn – Sr.
910 S Aspen Street
Lincolnton, NC 28092**

**Mauricio Lozano – Sr.
123 Hillcrest Drive
Lincolnton, NC 28092**

***Alexandria Bynum – Sr.
1810 Woolie Road
Lincolnton, NC 28092**

***Ashlyn Rhyne – Jr.
105 Saddletree Road
Lincolnton, NC 28092**

NORTH LINCOLN HIGH SCHOOL

736-1969 - 736-1966 fax

**Emma McLaughlin – Sr.
5882 Tipperary Dr
Denver, NC 28037**

**Westley Hunter – Sr.
7896 Windward Ct
Denver, NC 28037**

**Adam Henderson – Sr.
1834 Hickory Springs Ln
Lincolnton, NC 28092**

**Grady Bartro – Jr.
7754 Chapel Creek Drive
Denver, NC 28037**

**Allison File – Jr.
7960 Buena Vista Drive
Denver, NC 28027**

**Nominated by an elected official*

ITEM #

7

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: Airport 2018-19 Budget

DATE: April 24, 2018

According to the February 19, 2018 rulings by the FAA, both the County and City must approve the Lincolnton-Lincoln County Regional Airport. I have placed a copy of the budget that was submitted by Joe Tate. We will be inviting Mr. Tate to present the budget to Council.

One observation that I have made deals with the Intergovernmental Revenues. The revenue line item for the City is listed at \$60,000. This amount will need to be adjusted according to any pending funding arrangements between the City and County.

I do not see a revenue line or expense line for projected grants. However, in an email from Mr. Tate, he indicated that three NPE Vision 100 grants would be planned that require a total of \$25,000 in matching funds. The new FAA rulings require that both the City and County approve grants prior to the application being submitted.

As a reminder, City Council has taken the position of not being responsible for future grant matching funds for the airport.

Council would be able to direct questions related to the airport budget to Mr. Tate.

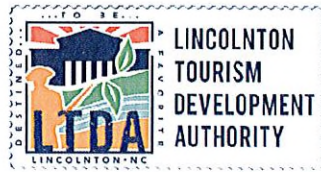
ACCOUNT	DESCRIPTION	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 THRU 2/14/18	FY 2019 REQUESTED	FY 2019 RECOMMENDED
INTERGOVERNMENTAL REVENUES						
75-0000-00-00-34530-	Lincolnton Appropriation	\$ (60,000.00)	\$ (60,000)	\$ (30,000.00)	\$ (60,000)	\$ (60,000)
75-0000-00-00-34531-	Lincoln County Appropriation	(60,000.00)	(60,000)	(45,000.00)	(60,000)	(60,000)
	TOTAL INTERGOV REVENUES	(120,000.00)	(120,000)	(75,000.00)	(120,000)	(120,000)
SALES AND SERVICES						
75-0000-00-00-36750-	Fuel Sales	(411,197.74)	(525,000)	(308,549.13)	(585,000)	(571,000)
75-0000-00-00-36751-	Pilot Supply Sales	(6,466.05)	(7,000)	(2,996.23)	(6,000)	(6,000)
	TOTAL SALES AND SERVICES	(417,663.79)	(532,000)	(311,545.36)	(591,000)	(577,000)
INVESTMENT INCOME						
75-0000-00-00-37000-	Interest Revenue	(1,365.77)	(1,000)	(671.74)	(1,000)	(1,000)
MISCELLANEOUS						
75-0000-00-00-38100-	Rent Revenue	(26,585.02)	(20,000)	(18,993.48)	(30,000)	(30,000)
75-0000-00-00-38120-	Tie Down Leases	(20,839.09)	(12,000)	(9,206.38)	(20,000)	(20,000)
75-0000-00-00-38121-	Land Leases	(13,235.91)	(12,000)	(7,545.14)	(14,000)	(14,000)
75-0000-00-00-38122-	Hangar Leases	(151,622.10)	(150,000)	(83,807.95)	(154,000)	(154,000)
75-0000-00-00-38190-	Miscellaneous Revenues	(2,246.77)	(2,000)	(1,687.93)	(2,000)	(2,000)
	TOTAL MISCELLANEOUS REVENUES	(214,528.89)	(196,000)	(121,240.88)	(220,000)	(220,000)
	TOTAL AIRPORT REVENUES	(753,558.45)	(849,000)	(508,457.98)	(932,000)	(918,000)
PERSONNEL						
75-4530-53-00-51101-	FT Regular Salaries	153,071.08	152,731	96,829.14	151,967	151,967
75-4530-53-00-51103-	Temporary Wages	20,978.94	24,000	11,726.14	21,000	21,000
75-4530-53-00-51104-	Overtime	-	1,000	-	5,000	1,000
75-4530-53-00-51201-	Social Security	13,097.49	11,469	8,170.86	12,358	12,358
75-4530-53-00-51202-	Retirement Expense	11,202.93	11,213	7,294.23	11,522	11,522

75-4530-53-00-51203-	Hospitalization	25,619.52	25,821	16,774.70	25,922	25,922
75-4530-53-00-51204-	Unemployment	-	-	49.28	-	-
75-4530-53-00-51205-	Workers Compensation	4,110.28	3,641	2,156.22	4,316	4,316
	TOTAL PERSONNEL	228,080.24	229,875	143,000.57	232,085	228,085
OPERATIONS						
75-4530-53-00-52101-	Seminar Registration	-	500	-	500	500
75-4530-53-00-52102-	Training, Meals & Lodging	798.20	1,200	314.00	1,200	1,200
75-4530-53-00-52103-	Mileage	-	500	-	500	500
75-4530-53-00-52201-	Telephone	5,006.21	4,500	2,947.23	4,500	4,500
75-4530-53-00-52203-	Electricity & Water	18,148.98	18,000	9,498.61	18,000	18,000
75-4530-53-00-52205-	Water	1,964.05	2,400	1,120.10	2,000	2,000
75-4530-53-00-52301-	Copier Charges	136.42	351	604.85	1,000	1,000
75-4530-53-00-52501-	M & R Buildings	61,384.74	42,067	27,977.40	42,000	42,000
75-4530-53-00-52502-	M & R Vehicles	2,947.66	8,000	9,780.17	10,000	10,000
75-4530-53-00-52504-	Service & Maint Contracts	11,000.00	13,500	7,000.00	12,000	12,000
75-4530-53-00-52505-	Advertising	1,207.60	2,000	566.60	1,200	1,200
75-4530-53-00-52506-	Credit Card Fees	8,903.32	6,500	6,770.89	13,000	13,000
75-4530-53-00-52510-	Sales Tax Expense	27,774.21	36,000	21,463.36	37,000	37,000
75-4530-53-00-53201-	Fuel	122.64	1,500	92.69	1,000	1,000
75-4530-53-00-53301-	Office Supplies	794.15	600	839.49	1,500	1,500
75-4530-53-00-53309-	Other Supplies	9,188.45	9,000	4,515.83	9,000	9,000
75-4530-53-00-53999-	Inventory - Fuel	292,597.65	385,000	220,725.79	450,000	440,000
75-4530-53-00-54104-	Legal Charges	9,999.96	10,000	6,666.64	10,000	10,000
75-4530-53-00-54105-	Auditing Fees	5,700.00	6,000	4,575.00	6,000	6,000
75-4530-53-00-55102-	I & B Professional Liability	175.00	175	175.00	175	175
75-4530-53-00-55103-	I & B Property	11,986.08	3,793	4,371.00	8,000	8,000
75-4530-53-00-56101-	Dues & Subscriptions	2,304.11	1,200	690.89	1,400	1,400
75-4530-53-00-56102-	Rent	4,740.00	1,500	2,765.00	4,800	4,800
75-4530-53-00-56199-	Miscellaneous	944.30	-	1,854.23	300	300
	TOTAL OPERATIONS	477,823.73	554,286	335,314.77	635,075	625,075
CAPITAL OUTLAY						
75-4530-53-00-57201-	Improvements	-	-	-	-	-

75-4530-53-00-57301-	Buildings	-	-	-	-	-
75-4530-53-00-57401-	Equipment	25,470.00	-	-	-	-
75-4530-53-00-57501-	Vehicles	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	25,470.00	-	-	-	-
OTHER FINANCING USES						
75-9100-59-00-58110-	Inst Payment Principal	56,571.61	58,906	34,071.95	61,337	61,337
75-9100-59-00-58111-	Inst Payment Interest	8,266.67	5,933	3,750.38	3,503	3,503
	TOTAL OTHER FINANCING USES	64,838.28	64,839	37,822.33	64,840	64,840
	TOTAL AIRPORT EXPENSES	\$ 796,212.25	\$ 849,000	\$ 516,137.67	\$ 932,000	\$ 918,000
REVENUES (OVER)/UNDER EXPENSES						
		42,653.80	-	7,679.69	-	-

ITEM #

8



MAY 3, 2018

TO: CITY COUNCIL

FROM: LTDA

RE: ACTIVITIES AND EXPENDITURES IN 2017-2018 YEAR

The following information represents the activities and expenditures from the LTDA board during the 2017-18 year. Also included are several of the financial report pages submitted by Mr. Zickefoose at our April 17 meeting. I will be in attendance at the City Council meeting on May 3rd to answer any questions you may have.

- Construction on gateway signs will begin any time or may have begun already
- Construction is nearing completion on the Ramseur's Mill battleground monument
- New panels were ordered to replace unreadable ones for the information stands in the battleground area
- Promotional materials are in the works for the battle weekend and ghost walk – please promote and attend this event which is unique to Lincolnton. Also plan to attend "Thunder Over Carolina". We hope to promote in Our State in the future pending growth and volunteer response
- We continue to add information to our app, "the Linc", which now includes the historic downtown building tour, the quilt trail, and our mural trail.
- Assistance in purchasing the Christmas tree which was a big hit
- Holiday banners were purchased
- River launch project. We would like to see more attention focused on the river in the future ...clearing brush to see it in more locations; maybe picnic areas; trails along the river; maybe a river district in the future
- Lincoln Quilt Trail is growing. Watch "the Linc" for more photo additions. Children painted a total of 80 4x4 wooden quilt squares at Meet Me At The Trail and Earth Day events
- Rotary program and BPW program were given on the role and activities of LTDA
- Rotary program given on the Lincoln Quilt Trail – several expressed an interest
- Application for membership in the Appalachian Mural Trail was submitted

We appreciate your support of our board and our community. Please feel free to share your tourism ideas with us as we all strive to give residents and visitors alike many good reasons to stay here, move here, and invest here.

Carol King
Chairman, LTDA
Csk0919@gmail.com

LTDA FUNDS 2015-16

<u>Date</u>	<u>Category</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
4/11/2016	Advertising	Tyler Hobson	LTDA Donation- Mural	\$ 500
4/1/2016	Advertising	DDA	Winefest Donation	\$ 6,000
5/2/2016	Advertising	DDA	Hog Happenning	\$ 6,575
11/6/2015	Advertising	Western Carolina Publishing	Christmas Magazine	\$ 500
9/16/2015	Advertising	Arts Council	Donation	\$ 3,849
5/2/2016	Advertising	Historical Association	Ramseurs Donation	\$ 1,320
9/16/2015	Advertising	Historical Association	Yearly Funding	\$ 11,250
9/28/2015	Capital	Lincoln Cultural Center	Sign- LED	\$ 22,368
				<u>\$ 52,362</u>
9/16/2015	Tourism Related	City of Lincoln	First Federal Park Donation	\$ 220,000
9/16/2015	Promotions	Chamber of Commerce	Yearly Funding	\$ 11,250
9/16/2015	Promotions	UDC	UDC Building Donation	\$ 888
				<u>\$ 12,138</u>
			Total Spent	\$ 284,500

LTDA FUNDS 2016-17

<u>Date</u>	<u>Category</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/24/2016	Operations	The Solution Center	NC Tourism Conference	\$ 850
3/16/2017	Advertising	Map Dynamics	Mobile Town Guide- Hosting	\$ 4,000
3/16/2017	Advertising	Map Dynamics	Mobile Town Guide - The LINC	\$ 2,495
3/1/2017	Advertising	DDA	Winefest Advertising	\$ 7,500
6/6/2017	Advertising	Arts Council	Donation	\$ 5,850
9/1/2016	Advertising	Lincoln Cultural Development	Donation	\$ 7,500
				\$ 28,195
7/1/2016	Operations	CNA Surety	Surety Bond- LTDA Treasurer	\$ 450
5/9/2017	Operations	Kennedy Office	Binders & Index	\$ 13
9/1/2016	Operations	Historical Association	Yearly Funding	\$ 13,000
				\$ 13,463
4/1/2017	Tourism	Carol King	EXP NC Conference	\$ 623
			Total Spent	\$ 42,281

LTDA FUNDS 2017-18

<u>Date</u>	<u>Category</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
9/1/2017	Advertising	Commercial Printing	Walking Trail Booklets	\$ 1,060.00
11/30/2017	Advertising	Commercial Printing	Walking Trail Booklets	\$ 2,217.52
9/1/2017	Advertising	Turbyfill Express	Holiday Banners	\$ 6,128.60
12/12/2017	Capital	Travis Dellinger	321 Monument 60%	\$ 23,483.80
8/31/2017	Advertising	Megan Byrd	Quilt Trail Logo	\$ 935.00
7/17/2017	Advertising	Turbyfill Express	Banner Add-ons	\$ 1,153.00
7/24/2017	Advertising	CNA Surety	Surety Bond	\$ 450.00
7/31/2017	Advertising	Turbyfill Express	Tagline Banners	\$ 1,080.00
11/8/2017	Advertising	Turbyfill Express	Quilt Squares	\$ 1,325.00
12/6/2017	Advertising	Turbyfill Express	Quilt Trail 2x2's Decals	\$ 50.00
12/20/2017	Advertising	Turbyfill Express	Posters- Quilt Trail	\$ 96.00
8/25/2017	Advertising	Apple Festival	Sponsorship	\$ 3,000.00
8/22/2017	Advertising	Panner Corp	Duplicate Panels- Ramseurs Mill	\$ 315.00
8/22/2017	Advertising	Panner Corp	Fiber glass Panels	\$ 585.00
8/22/2017	Advertising	Panner Corp	Freight	\$ 55.00
2/12/2018	Capital	Travis Dellinger	Ramseurs Monument 60%	\$ 10,772.83
2/2/2018	Capital	City of Lincolnlton	Christmas Tree Donation	\$ 14,000.00
			Total Spent To Date	\$ 66,706.75
In Progress	Capital	City of Lincolnlton	River Lauch Project	\$ 61,600.00
In Progress	Advertising	Travis Dellinger	321 Sign Balance	\$ 18,278.00
In Progress	Advertising	Travis Dellinger	Ramseur Sign Balance	\$ 7,667.00
TBD	Advertising	DDA	Donation- Pending	\$ 1,600.00
TBD	Advertising	Art Council	Donation- Pending	\$ 3,200.00
			Remaining Budget	\$ 60,348.50
				\$ 152,693.50
			Total Budget	\$ 219,400.25

LINCOLN TON TOURISM DEVELOPMENT AUTHORITY
Budgeted Accounts Worksheet
OCCUPANCY TAX FUND
2017-18

<u>Account Description</u>	<u>Type</u>	<u>Prior Year Budget</u>	<u>2017-18 Request</u>	<u>Approved</u>	<u>Adjustment +/-</u>	<u>Amended Budget</u>
23-80-6000-200 SUPPLIES	P	-	-	2,000.00	-	2,000.00
23-80-6000-370 MISCELLANEOUS	P	28,050.00	-	63,750.00	(13,884.00)	49,866.00
23-80-6000-395 TRAINING/BUSINESS	P	-	-	4,000.00	-	4,000.00
23-80-6000-499 WINE FESTIVAL	P	7,500.00	-	-	-	-
23-80-6000-499 SURETY BOND	T	450.00	450.00	450.00		450.00
23-80-6000-500 SIGNS	T	40,000.00	-	40,000.00	1,762.00	41,762.00
23-80-6000-501 DONATION- CHRISTMAS TREE	T	-	14,000.00	14,000.00	-	14,000.00
23-80-6000-502 BANNERS/LOGO/QUILT SQUARES	P	-	-	10,800.00	-	10,800.00
23-80-6000-503 RIVER LAUNCH PROJECT	T		61,600.00		61,600.00	61,600.00
23-80-6000-XXX LINCOLN COUNTY SCIENCE CENTER	P		100,000.00	-	-	-
23-80-6000-XXX CITY CHRISTMAS EVENTS	P		1,500.00	-	-	-
23-80-6000-611 APPLE FESTIVAL	P	-	3,000.00	3,000.00	-	3,000.00
23-80-6000-612 ARTS COUNCIL	P	5,850.00	7,312.00	3,200.00	-	3,200.00
23-80-6000-615 HISTORICAL ASSOCIATION- SIGN	T	13,000.00	19,000.00	15,000.00	2,955.00	17,955.00
23-80-6000-615 HISTORICAL ASSOCIATION- ADVERTISING	P	-	-	-	9,167.00	-
23-80-6000-619 DDA	P	-	15,000.00	1,600.00	-	1,600.00
23-80-6000-618 LINCOLN CULTURAL CENTER	P	7,500.00	-	-	-	-
* TOTALS FOR : 6000 - OCCUPANCY TAX DEPT		102,350.00	221,862.00	157,800.00	61,600.00	210,233.00
* BUDGET TOTALS FOR EXPENSES *		102,350.00	221,862.00	157,800.00	61,600.00	219,400.00

REVENUE

23-80-3270-100 LOCAL OCCUPANY TAX	107,000.00	0	107,000.00
23-80-3991-900 APPROPRIATION FUND BALANCE	50,800.00	61,600.00	112,400.00

P= Promote travel and tourism- to advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area.

T= Tourism related- expenditures that, in the judgement of the LTDA, are designed to increase the use of lodging facilities in the City or to attract tourists or business travelers to the City. The term includes tourism-related capital expenditures.

ITEM #

9



Memo

To: Steve Zickefoose, City Manager/Finance Dir.
From: Robert Pearson, Water Resources Director
CC: Donna Flowers, City Clerk
Donald Burkey, Supt. WWTP
Date: 04/27/18
Re: Recommendations for Chemical Company Contracts

The 7/1/2018 – 6/30/2019 chemical bid opening was held on Tuesday, April 17, 2018, 11:00 a.m. at the Water Treatment Plant. Of the eight companies responding to our request, here are my recommendations:

Water Treatment Chemicals

Liquid Alum 8.23% - Chemtrade Chemicals US LLC @ \$0.6619 per liquid gallon

Caustic Soda 50% - Brenntag Mid-South @ \$2.34 per liquid gallon

Chlorine - JCI Jones Chemicals @ \$600.00 per cylinder

Hydrofluosilicic Acid 23% - Brenntag Mid-South @ \$1.3566 per liquid gallon

Liquid Sodium Bisulfite – Brenntag Mid-South @ \$105.00 per drum

Activated Carbon – Univar USA, Inc. @ \$31.40 per 50 lb. bag

Wastewater Treatment Chemicals

Liquid Sodium Hypochlorite 10% - Univar USA, Inc. @ \$0.595 per liquid gallon

Liquid Sodium Bisulfite 38% - Brenntag Mid-South @ \$1.47 per liquid gallon

I recommend that you and City Council approve these companies to do business with the water treatment plant and the wastewater treatment plant for the fiscal year July 1, 2018 – June 30, 2019. I also ask the City Clerk to please place my recommendations on the May agenda for approval.

Attached is a list of all bids received.

Bid Opening: April 17, 2018 11:00 am

CITY OF LINCOLN										
CHEMICAL BIDS										
07/01/2018 - 06/30/2019										
NO.	NAME OF COMPANY	NB = NO BID Liquid Alum 8.23% (Average) (liquid gallon)	NB = NO BID Caustic Soda 50% (liquid gallon)	NB = NO BID Chlorine (cylinder)	NB = NO BID Hydrofluosilicic Acid 23% (liquid gallon)	NB = NO BID Liquid Sodium Bisulfite 38% 50-55 gal. drums (drum)	NB = NO BID Activated Carbon 50 lb. bags (bag)	NB = NO BID Liquid Sodium Hypochlorite 10% (liquid gallon)	NB = NO BID Liquid Sodium Bisulfite 38% (liquid gallon)	
1	Brenntag Mid-South	NB	2.34	690.00	1.3566	105.00	NB	0.70	1.47	
2	Chemtrade Chemicals US LLC	0.6619	NB	NB	NB	NB	NB	NB	NB	
3	C & S Chemicals	0.75	NB	NB	NB	NB	NB	NB	NB	
4	GEO Specialty Chemicals	1.1614	NB	NB	NB	NB	NB	NB	NB	
5	JCI Jones Chemicals	NB	NB	600.00	NB	NB	NB	NB	NB	
6	PVS Chemical Solutions, Inc.	NB	NB	NB	NB	NB	NB	NB	1.62	
7	Univar USA, Inc.	0.7873	2.385	NB	1.62	107.66	31.40	0.595	1.759	
8	Water Guard Inc.	NB	NB	NB	1.59	NB	NB	NB	1.72	
9										
10			Indicates winner of chemical bid.			NB = No Bid				

ITEM #

10



Memo

To: Steve Zickefoose, City Manager/Finance Dir.
From: Nathan Eurey, Parks and Recreation Director
CC: Ritchie Haynes, Assistant City Manager
Donna Flowers, City Clerk
Date: 04/24/18
Re: Recommendations for awarding bids for the Betty G. Ross Park – River Launch Project

The bid opening for the Betty G. Ross Park River Launch Project was held on Monday, April 23, 2018, at 2:00 p.m. in the Planning Department conference room at Lincolnton City Hall. Below is the listing of companies who submitted bids based on the four (4) project focus areas which are as follows: Site Development and Improvements, Overlook and Launching Decks, Fishing Deck, and an Open Area Shelter. My recommendations are noted in bold print.

Site Development & Improvements

Deal Construction, Inc. of Lincolnton, NC - Deal Construction, Inc. was the only company to bid on this project focus area. Their proposed bid amount came in at \$56,200.00.

Overlook and Launching Decks

Renegar Construction Company of Denver, NC – Renegar Construction and Chapman Construction and Remodeling, Inc. were the only two companies to submit bids for this project focus area. Their respective bids are as follows: Renegar Construction's proposed bid came in at \$40,600.00. Chapman Construction's bid came in at \$72,000.00.

Fishing Deck

Renegar Construction Company of Denver, NC – Renegar Construction and Chapman Construction and Remodeling, Inc. were the only two companies to submit bids for this project focus area. Their respective bids are as follows: Renegar Construction's proposed bid came in at \$36,560.00. Chapman Construction's bid came in at \$42,800.00.

Open Area Shelter

No Recommendation

Chapman Construction and Remodeling, Inc. and Carolina Recreation and Design were the only two companies to submit bids for this project focus area. Their respective bids are as follows: Carolina Recreation and Design's proposed bid came in at \$32,905.58. Chapman Construction's proposed bid came in at \$36,560.00.

Due to project budget constraints, it is recommended that action on this project focus area be delayed until further options can be researched and funding secured.

I recommend that you and the Lincolnton City Council award contracts to the aforementioned companies for the three (3) project focus areas stated above. I would also ask that the City Clerk please place these recommendations on the May agenda for approval.

Copies of submitted bids are attached below.

Respectfully Submitted,

Nathan C. Eurey

City of Lincolnton Parks and Recreation Director

Proposal
DEAL CONSTRUCTION, INC.
Grading Contractor

PO Box 578
Lincolnton, NC 28093

Phone: 704-735-1957

Fax: 704-735-6549

Cell: 704-913-5576

Thomas H. (Andy) Deal
President

NC License # 51750

Proposal Submitted to: City of Lincolnton Parks & Recreation

Date: 4/21/2018

Job Name: Betty Ross Park

Job Location: Lincolnton, NC

We hereby submit specifications and estimates for:

Site work for fishing pier and boat landing per plan

Clearing, erosion control, grading, abc stone and screenings for
walkways (watered and compacted),
and re-sow disturbed areas \$ 46,000.00

Landscaping per plan (includes steel edging) 10,200.00

Total \$ 56,200.00

Rock: Time and material

Bad soil: Time and material

Removal of erosion measures not included in quote

If erosion measures are damaged by others, Deal Construction, Inc. will repair with compensation

No figure in this quote is for shaping up after utility installation - impossible to estimate

Not responsible for grass not growing due to weather

Not responsible for hazardous material

Due to increasing fuel costs, we will hold to this quote as long as fuel costs do not escalate; this also includes asphalt prices

Payment will be due every 30 days, progressively.

Andy Deal

Thomas H. "Andy" Deal, President

All work to be completed according to standard practices. Any change from specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our Control. Our workers are fully covered by worker's compensation insurance.

Acceptance of Proposal: _____
signature

Renegar Construction

6026 Hwy. 150 East
Denver NC 28037
Phone 704-361-3103
828-781 -1567

Betty Rose Park
Overlook and launching decks.
Site Address: 800 Madison Street Lincolnton NC 28092

Price \$40,600

Supply the material, labor and equipment to construct the Overlook and launching decks according to the details provided.

The pilings will be driven into the ground, down to resistance, with a drop hammer.

1/2 due upon starting the job

Remainder due upon completion of the project

*No electrical work is supplied in this estimate.

*This price does not cover any landscaping. (We will take all necessary precautions to prevent any unnecessary damage).

*Once work is started, all agreements are contingent upon strikes, weather conditions, accidents/delays beyond our control. Any underground rock will result in a renegotiation of price.

All prices and terms are agreed upon on by

_____ Authorized signature Renegar Construction

_____ Authorized signature Betty Rose Park

Chapman Construction & Remodeling, Inc.

1665 Old Lake Rd

Lincolnton NC 28092

704-201-3826p

704-735-4970f

*** PROPOSAL ***

04/23/18

To: City of Lincolnton Parks & Recreation

Ref: Betty Ross Park Overlook and Launch Deck

Proposed price for overlook and launching decks as shown **\$72,000.00**

NCGCL# 37978

Tommy Chapman Pres.

Renegar Construction

6026 Hwy. 150 East
Denver NC 28037
Phone 704-361-3103
828-781 -1567

Betty Rose Park
Fishing Deck
Site Address: 800 Madison Street Lincolnton NC 28092

Price \$36,560

Supply the material, labor and equipment to construct the Fishing pier according to the details provided.

The pilings will be driven into the ground, down to resistance, with a drop hammer.

1/2 due upon starting the job

Remainder due upon completion of the project

*No electrical work is supplied in this estimate.

*This price does not cover any landscaping. (We will take all necessary precautions to prevent any unnecessary damage).

*Once work is started, all agreements are contingent upon strikes, weather conditions, accidents/delays beyond our control. Any underground rock will result in a renegotiation of price.

All prices and terms are agreed upon on by

_____ Authorized signature Renegar Construction

_____ Authorized signature Betty Rose Park

Chapman Construction & Remodeling, Inc.

1665 Old Lake Rd

Lincolnton NC 28092

704-201-3826p

704-735-4970f

PROPOSAL

04/23/18

To: City of Lincolnton Parks & Recreation

Ref: Betty Ross Park Fishing Deck Bid

Proposed price for fishing deck as shown	\$42,800.00
---	--------------------

NCGCL# 37978

Tommy Chapman Pres.



ICON PICNIC SHELTERS & AMPHITHEATERS
WATERPLAY SPLASH PADS
FABRIC SHADE STRUCTURES
COMMERCIAL PLAYGROUNDS
THEMED CONCRETE PLAYGROUNDS
SITE AMENITIES | ATHLETIC GOALS

April 19, 2018

City of Lincolnton
Parks and Recreation Director
P O Box 617
114 W Sycamore St
Lincolnton, NC 28093

Attn: Nathan Eurey

Subject: Betty Ross Park Open Air Shelter

Dear Nathan,

Carolina Recreation and Designs is pleased to offer Icon Rectangular Shelter for the Betty Ross Park as specified in the bid requirements.

Below is a scope of work for the shelter:

- Icon 20' x 22' x 8' Rectangular Gable steel frame Shelter
- Powder Coated Finish with an E-Coated Primer for steel columns and frame
- T & G SYP Roof Decking with Stain
- Standing Seam Metal Roof
- Stamped Engineering Drawings
- Freight
- Taxes
- Permits
- Removal of organic soil layer prior to installation
- Installation of Shelter including concrete footings with rebar
- 22' x 24' 4" thick concrete slab with 4" stone base

Price ----- \$ 32,905.58

Chapman Construction & Remodeling, Inc.

1665 Old Lake Rd

Lincolnton NC 28092

704-201-3826p

704-735-4970f

PROPOSAL

04/23/18

To: City of Lincolnton Parks & Recreation

Ref: Betty Ross Park Open Shelter Bid

Proposed price for Open Shelter as shown	\$38,000.00
---	--------------------

NCGCL # 37978

Tommy Chapman Pres.

ITEM #

11

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
David M. Black
Roby D. Jetton
Tim Smith



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Donna C. Flowers, MMC, NCCMC
donnaflowers@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr.

MEMORANDUM

TO: Mayor and Council

FROM: Steve Zickefoose, City Manager *Steve*

SUBJECT: Proposed Budget 2018-19

DATE: April 24, 2018

I have completed the proposed version of the budget for 2018-19 and will presenting the budget message at the May Council meeting. This will serve as the official budget presentation as required by state general statute.

A public hearing will be held at the June City Council meeting to receive comments and questions from the general public regarding the proposed budget. The budget must be adopted by July 1, 2018. City Council may have as many budget work sessions as they choose leading up to the July 1st deadline.

First, I cannot say enough how encouraging it was to have dialogue between Directors and Council at the budget retreat. This has been a very open process. I have attempted to include as many items as possible in the budget to address needs.

I am recommending no change in the property tax rate as well as in the water, sewer and electric rates.

Please let me know if you have any questions and/or suggestions.

ITEM #

12

Executive Summary**March 2018 Year-To-Date**

General Fund		Budget 17-18	Actual 17-18	% of		Budget 16-17	Actual 16-17	Difference
Fund 10	Revenues	10,252,739	8,320,473		75%	10,662,262	8,038,462	282,011
	Fund Balance	785,301	-		-	1,366,107	-	-
		11,038,040	8,320,473			12,028,369	8,038,462	282,011
	City Manager/Clerk	333,365	213,375			309,730	149,668	63,707
	Human Resources	235,030	153,342			215,848	136,398	16,944
	Finance	279,012	40,484			273,609	21,078	19,405
	General Expense	809,520	657,075			878,154	446,667	210,408
	General Debt Service	463,524	65,845			425,535	57,677	8,169
	Police	3,344,770	2,427,134			3,153,942	2,276,317	150,817
	Fire	2,030,690	1,554,097			2,206,450	1,483,581	70,516
	Public Works	181,356	35,200			246,538	20,519	14,681
	Street	1,229,141	464,174			1,534,891	632,213	(168,039)
	Equipment Services	132,120	85,787			157,819	104,538	(18,751)
	Solid Waste	718,328	417,697			820,485	522,601	(104,904)
	General Services	-	-			212,559	146,050	(146,050)
	Plannin/Zoning	277,060	189,244			276,258	164,678	24,566
	Bus & Comm. Dev	132,454	134,277			160,693	80,110	54,167
	Recreation	871,670	702,913			1,155,858	523,284	179,629
	Expenses	11,038,040	7,140,643		65%	12,028,369	6,765,379	375,265
	Difference		1,179,830				1,273,084	(93,254)

Water & Sewer Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 61	Revenues	7,449,995	6,318,207	81%	7,867,135	6,190,078	128,129
	Fund Balance	390,000	-		1,265,399		
		7,839,995	6,318,207		9,132,534	6,190,078	128,129
	Water Treatment	1,501,500	821,230		1,476,528	756,060	65,170
	Dist & Collection	1,356,250	987,480		2,390,175	1,681,486	(694,007)
	Wastewater	1,537,900	717,470		1,648,076	752,731	(35,261)
	W & S Intangibles	3,444,345	982,092		3,617,755	1,140,069	(157,977)
	Expenses	7,839,995	3,508,272	45%	9,132,534	4,330,346	(822,075)
	Difference		2,809,936			1,859,732	950,204
Electric Fund		Budget 17-18	Actual 17-18	% of Budget	Budget 16-17	Actual 16-17	Difference
Fund 63	Revenues	7,791,714	5,684,959	73%	8,000,000	5,684,107	853
	Fund Balance	-	-		79,000	-	-
		7,791,714	5,684,959		8,079,000	5,684,107	853
	Electric Dept.	7,791,714	5,470,542		8,079,000	5,236,278	234,264
	Expenses	7,791,714	5,470,542	70%	8,079,000	5,236,278	234,264
	Difference		214,417			447,829	(233,412)
Overtime	80+ hours		272,306			247,660	24,646

**CLOSED
SESSION**