

REGULAR MEETING - NOVEMBER 1, 2018

The Lincolnton City Council met in Regular Session on Thursday, November 1, 2018 at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton, NC.

Mayor Hatley called the meeting to order and led the Pledge of Allegiance. The following Council members were in attendance:

SMITH BLACK EADDY JETTON

Councilman Eaddy made the motion unanimously approved the *REGULAR AGENDA*.

Councilman Black made the motion unanimously approved the *CONSENT AGENDA* as follows:

- Approved the Minutes from the October 4th Regular Meeting
- Approved destruction of public records in accordance with Records Retention Policy and NC Department of Cultural Resources – Lincolnton Police Department (Items from 1973 – 1992 which need to be removed to free up storage room at PSC)
- Approved a Resolution (R-14-18) amending the City's List of Budgeted Positions as a result of a SAFER Grant received for three (3) fire fighter positions
- **NOTE:** *CUZMA-02-2018 – Application from Wayne Brocuglio requesting the Conditional use rezoning of approximately 1.533 acres of land from Neighborhood Business (NB) District to Conditional Use – General Business (CU-GB) District was withdrawn by the applicant prior to the start of the meeting.*

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REGULAR AGENDA:

APPLICATION FROM PETE DEGREGORY FOR BUSINESS INCENTIVE GRANT FOR BUILDING RENOVATIONS TO ACCOMMODATE A RESTAURANT AT 110 EAST WATER STREET:

(BIG)-05-18

Mayor Hatley opened the Public Hearing. Jean Derby, Administrative Support Specialist, addressed Council regarding a Business Incentive Grant application for building renovations to 110 East Water Street. Mrs. Derby provided detailed project information describing the applicants plans for a new restaurant in the space. The total project cost estimate, anticipated start and completion dates were provided. Supporting documents, as well as pictures of the current condition of the building were provided. Mrs. Derby concluded saying that the submitted request is for \$15,000.00.

Councilman Black made a motion unanimously approved to close the Public Hearing.

Councilman Eaddy made a motion unanimously approved to award Business Incentive Grant to Pete Degregory for building renovations to accommodate a restaurant at 110 East Water Street.

AMENDMENT TO THE CITY'S CODE OF ORDINANCES – TITLE IX – GENERAL REGULATIONS – CHAPTER 91 – CEMETERIES – CONSIDERATION OF ADDING CHAPTER 91.31 – COLUMBARIUM:

(O-13-18)

Mayor Hatley opened the Public Hearing. Steve Zickefoose, City Manager, spoke to Council regarding this items explaining that with the addition of the Columbarium recently constructed, the City's Ordinance would need to be amended to include language addressing it. Mr. Zickefoose stated that the City's fee schedule has been adjusted to reflect the addition and that policies are now in place regarding the sale of the Niches.

Councilman Roby Jetton made the motion unanimously approved to close the Public Hearing

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Councilman Black made a motion unanimously approved to amend the City's Code of Ordinances – Title IX – General Regulations – Chapter 91 – Cemeteries – to add Chapter 91.31 - Columbarium

PRESENTATION OF RETIREMENT RESOLUTION TO TIM DELLINGER – LEAD METER READER RECOGNIZING HIM FOR TWENTY-FIVE YEARS OF SERVICE TO THE CITY:

(R-13-18)

Mayor Hatley asked Tim Dellinger to come forward to formally present him with a framed copy of his retirement resolution. He read aloud the following:

WHEREAS, the City of Lincolnton does desire to recognize and honor employees of the City for dedicated and distinguished contributions to our City and its citizens; and

WHEREAS, *Timothy W. Dellinger* began employment with the City of Lincolnton on May 24, 1993 and has faithfully served in the Distribution and Collection Department for twenty-five years; first as a Meter Specialist, then he became a Line Maintenance Mechanic in 2004; and then advanced to his current position, Lead Meter Specialist in 2011; and

WHEREAS, *Timothy W. Dellinger* has over the years adapted to the technological changes within his department and overall growth of the City, while maintaining over 3000 water and electric meters on a monthly basis, always giving a superior level of service to the citizens; and

WHEREAS, *Timothy W. Dellinger* in the performance of his duties has demonstrated unselfish commitment to his job, his fellow employees, and to the citizens of Lincolnton for the continued betterment of our City;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Lincolnton, that appreciation be shown to ***Timothy W. Dellinger***, honoring him on his upcoming retirement on December 1, 2018, and that we extend congratulations and best wishes to him for continued success in all his future endeavors.

Adopted and presented this the 1st day of November, 2018.

After reading the Resolution, Mayor Hatley thanked Tim for a job well done. The Mayor spoke to Tim's friendliness, saying that, "He (Tim) never meets a stranger". Mayor also spoke to Tim's dedication as an employee of the City.

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PRESENTATION FROM PINNACLE ARCHITECTURE - CONSIDERATION OF APPROVAL OF CONCEPTUAL DESIGN PLANS FOR THE NEW POLICE DEPARTMENT:

Frank and Jeff Elmore, both with Pinnacle Architecture, presented Mayor and Council with conceptual design plans for the new police department. No backup was distributed however proposed drawings were on hand for review. A wide range of questions were asked by members of Council regarding everything from the security of the lobby area to the functionality of the Sally Port. Chief Jordan emphasized the great working relationship thus far with his team and the Pinnacle staff and his satisfaction with the design being presented as it allows for very efficient use of the building space.

Councilman Eaddy made a motion unanimously approved to approve and proceed with design for the new police department.

PROPOSED BUDGET AMENDMENT TO ADJUST FUNDS FOR RECEIPT OF SAFER GRANT TO FUND THREE FIREFIGHTER POSITIONS:

Steve Zickefoose, City Manager, spoke to Council regarding the Budget Amendment below. Mr. Zickefoose explained that this amendment is just another part of the SAFER grant process reiterating that a Resolution authorizing the Lincolnton Fire Department to apply for a (FEMA) (SAFER) Grant was approved at the June Council meeting.

Now that funds have been secured, a budget amendment is necessary to reflect this has occurred.

(BA-07-18)

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2019.

Section 1: To amend the General Fund, the expenditures are to be changed as follows:

ACCOUNT NUMBER	DEPARTMENT/ACCOUNT DESCRIPTION	INCREASE	DECREASE
	FIRE		
10-10-4340-121	Salaries	68,137.00	-
10-10-4340-181	FICA	5,213.00	-
10-10-4340-182	Retirement	5,281.00	-
10-10-4340-183	Health Insurance	20,472.00	-
		99,103.00	-

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This will result in a net increase of \$ 99,103.00 expenditures of the General Fund. To balance the adjustments to the budget, the following revenues have also been changed with a corresponding net effect.

ACCOUNT NUMBER	DEPARTMENT/ACCOUNT DESCRIPTION	INCREASE	DECREASE
10-00-3301-300	GRANTS Federal Grants	99,103.00	
		99,103.00	-

Section 13: Copies of these budget amendments shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and the Finance Director for their direction.

Adopted this 1st day of November, 2018.

Donna C. Flowers
City Clerk

Ed L. Hatley
Mayor

Councilman Jetton made a motion to approved budget amendment to adjust funds for receipt of Safer Grant to fund three firefighter positions.

MONTHLY FINANCIAL UPDATE/OVERTIME REPORT:

Steve Zickefoose, City Manager, gave an overview of the following financial report. *A copy will appear at the end of this document and become a permanent part of these official minutes.*

PUBLIC COMMENT

Mr. John Hall, 2980 Gastonia Highway, and Mr. Stephen Crane, 512-B Willow St. Gastonia, both requested to speak regarding Hunger and Homelessness and to inform everyone of National Hunger & Homelessness Awareness Week, November 10th – 18th.

CLOSED SESSION

Councilman Eaddy made the motion unanimously approved to enter into Closed Session in accordance with NCGS 143-318.11(a)(1)(5) to discuss property acquisition.

Councilman Black made the motion unanimously approved to return to Regular Session.

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NEWS MEDIA:

News media had no questions

ADJOURNMENT:

Councilman Jetton made the motion unanimously approved to adjourn the meeting.

**DAPHNE A. INGRAM
ADMIN ASSISTANT**

**ED HATLEY
MAYOR**

Executive Summary

September 2018 Year-To-Date

General Fund	% of				Difference
	Budget 18-19	Actual 18-19	Budget	Budget 17-18	
Fund 10 Revenues	11,800,766	3,219,232	25%	11,655,521	(116,418)
Fund Balance	1,051,770	-	-	964,361	-
	12,852,536	3,219,232		12,619,882	(116,418)
City Manager/Clerk	320,960	90,816		331,465	(13,173)
Human Resources	239,060	59,022		232,730	(2,963)
Finance	242,790	197,591		273,412	57,606
General Expense	1,057,620	360,998		942,324	9,037
General Debt Service	520,954	24,179		463,524	-
Police	3,700,970	770,236		4,284,770	(6,665)
Fire	2,240,650	505,912		2,099,345	9,457
Public Works	79,616	22,809		172,956	(35,143)
Street	1,251,668	211,249		1,246,268	24,937
Equipment Services	133,270	36,214		135,120	(3,634)
Solid Waste	756,798	120,522		708,328	(24,032)
General Services	-	-		-	-
Plannin/Zoning	679,060	67,211		348,794	(1,212)
Bus & Comm. Dev	135,000	32,487		164,960	26,559
Recreation	1,494,120	247,378		1,215,886	(20,562)
Expenses	12,852,536	2,746,622	21%	12,619,882	20,213
Difference		472,610		609,241	(136,632)

Water & Sewer Fund		% of				
	Budget 18-19	Actual 18-19	Budget	Budget 17-18	Actual 17-18	Difference
Fund 61 Revenues	8,096,950	1,991,886	24%	7,449,995	2,052,290	(60,405)
Fund Balance	281,590	-		526,653		
	8,378,540	1,991,886		7,976,648	2,052,290	(60,405)
Water Treatment	1,502,950	328,725		1,508,500	335,880	(7,155)
Dist & Collection	1,748,000	750,062		1,440,153	330,696	419,366
Wastewater	1,550,100	238,482		1,516,650	213,631	24,851
W & S Intangibles	3,577,490	163,369		3,511,345	115,966	47,403
Expenses	8,378,540	1,480,637	18%	7,976,648	996,173	484,464
Difference		511,249			1,056,117	(544,868)

Electric Fund		% of				
	Budget 18-19	Actual 18-19	Budget	Budget 17-18	Actual 17-18	Difference
Fund 63 Revenues	7,669,264	2,100,668	26%	7,791,714	2,016,330	84,338
Fund Balance	300,000	-		1,224,483	-	-
	7,969,264	2,100,668		9,016,197	2,016,330	84,338
Electric Dept.	7,969,264	1,385,660		9,016,197	1,587,759	(202,099)
Expenses	7,969,264	1,385,660	17%	9,016,197	1,587,759	(202,099)
Difference		715,008			428,571	286,437

Overtime 80+ hours		84,637			101,807	(17,170)
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