

ORGANIZATIONAL MEETING - DECEMBER 6, 2018

The Mayor and City Council met for organizational meeting on Thursday, December 6 at 6:30 p.m. at the Lincoln Cultural Center located at 403 East Main Street, Lincolnton North Carolina.

Mayor Ed Hatley called the meeting to order and led the Pledge of Allegiance. The following Council Members were in attendance:

SMITH

BLACK

EADDY

JETTON

PRESENTATIONS TO OUTGOING ELECTED OFFICIALS:

Prior to the Oath of Office being administered to the newly elected officials, Mayor Ed Hatley gave special recognition to Tim Smith for two years of service as a Councilman and David Black for three years of service as a Councilman. Mayor Hatley presented each with a plaque of appreciation, on behalf of City Council and the City of Lincolnton, thanking them for their service to the City and its citizens.

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS:

Mayor Hatley called on City Attorney T.J. Wilson to administer his Oath of Office. Attorney Wilson administered the Oath to Mayor Hatley as his wife and granddaughter held the bible. NOTE: Mayor Hatley ran unopposed in the general election.

Mayor Ed Hatley administered the Oath of Office to Councilwoman Elect Mary Frances White as her brother Kenny held the bible. NOTE: Councilman Smith did not seek re-election. Ms. White defeated Mr. Paul Eurey Jr. in the general election to secure the Ward 1 seat.

Dr. Jim Watson, his wife and his son, came forward and Mayor Hatley administered the Oath of Office as they held the bible. NOTE: Councilman Black did not seek re-election. Dr. Watson defeated Mr. Fred Jarrett in the general election to secure the Ward II seat.

Councilman Eaddy, his wife and daughter came forward and Mayor Hatley administered the Oath of Office. NOTE: Councilman Eaddy defeated Derek Thom in Ward III to secure a second consecutive term on the City Council.

COMMENTS:

Mayor Hatley commented, "It has been an honor to serve as Mayor for the last three years. I'm looking forward to another four years. And the whole thing with serving in any elected position is you've got to have the support of the people. I appreciate everybody's support and hope that I will not do anything embarrasses or sheds a negative light on Lincolnton. Thank you."

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Mayor Hatley call on Councilwoman White for comments. Councilwoman White began saying, "I look forward to working with the Council that I am presently seated with, and serving the citizens of Lincolnton." Councilwoman White then requested and was granted permission from Mayor Hatley, to allow a special friend to have the floor for remarks.

Councilman Watson commented, "I am honored to serve on this Council. Teresa and I and Corey, we've lived in this community for over twenty years. We love Lincolnton." Councilman Watson continued, "It takes a team to work together and I am looking forward to this group working together. Lincolnton has a lot of good things going for it but at the same time there are always opportunities to make life better for us." Councilman Watson spoke to city staff and employees being a great resource and the great job they do keeping our community safe and out of harm's way. He ended saying, "I am truly honored and look forward to serving."

Councilman Eaddy expressed his excitement to fill another term. He said, "I grew up here in Lincolnton and I am just tickled with what has happened with the vitality of our City in the last four years." Councilman Eaddy continued, "I am going to work hard with the rest of the Council to see that this growth continues." Councilman Eaddy voiced his excitement with what Council has been about to do for the City employees in terms and wages and continuing the process of staying competitive with other surrounding entities. Councilman Eaddy ended saying, "I think this is going to be a great four years with all of us working together to make good things happen for our great city. And I am excited to be a part of it. Thank you."

MAYOR'S APPONTMENTS

Mayor Hatley made the following appointments:

ABC Board – (1) appointment

Mayor Hatley

Lincolnton Housing Authority – (1) appointment – **Councilwoman White**

Centralina Council of Governments (COG) – (2) appointments

Delegate to the Executive Committee – **Councilman Watson**

Alternate – Mayor Hatley

Historic Properties Commission – (1) appointment **Councilman Jetton**

Lincolnton-Lincoln County Airport Authority – (1) appointment

Councilman Eaddy

Library Board – (1) appointment

Councilman Watson

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Lincoln Cultural Center – (1) appointment **Councilwoman White**

Recreation Commission – (1) appointment **Councilman Jetton**

N.C. Municipal Power Agency (NCMPA1) – (3) appointments

(1) One Delegate – **Asst. City Manager Richard Haynes**

(2) Two Alternate Delegates **Mayor Hatley**

City Manager Steve Zickefoose

DDA Appointment – (1) appointment - **Councilwoman White**

LEDA (Lincoln Economic Development Association)

One Appointment

Mayor Hatley

Ex-Officio – City Manager

Steve Zickefoose

Chamber of Commerce Board of Directors –(1) appointment - **Mayor Hatley**

Transportation Advisory Committee – (1) appointment - **Councilman Eaddy**

Communities in Schools - **Councilman Watson**

NOTE: The City does not officially have an appointment to the Communities in Schools but that board historically ask the Mayor to attend these meetings.

At this point, Mayor Hatley said, “I made a point to say Councilman and Councilwoman. That’s probably about the last time you will hear me say that. I think that we are all friends, and I call all my friends by their first name. So from now on Ward 1 will be Mary Frances, Ward 2 will be Jim, Ward 3 will be Marty and Ward 4 will be Roby.” Mayor Hatley went on to say, “I think it sets up to much of a barrier when you address people by the formal titles and we are just one of you.”

Nominations for and Election of Mayor Pro Tempore

Councilman Jetton nominated Councilman Eaddy to serve as Mayor Pro Tem. With no other nominations Councilman Watson made a motion unanimously approved to close the nominations.

Mayor Hatley called for the vote for Councilman Eaddy’s nomination. Vote was unanimously approved for Councilman Eaddy for the Mayor Pro Tem position.

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Appointment of City Attorney

Councilman Eaddy nominated T.J. Wilson to continue as the City Attorney for the Lincolnton City Council. With no other nominations, Councilman Jetton made the motion to close the nominations.

Mayor Hatley called for the vote. Vote was unanimously approve for T.J. Wilson to continue as the City Attorney.

Parliamentary Procedures

Councilwoman White made the motion unanimously approve to adopt the abbreviated version of Roberts Rules of Order as a guide to conduct City Council Meetings.

Councilman Eaddy made the motion unanimously approve to adopt Resolution (R-15-18) the 2019 Calendar of Regular meetings of the Lincolnton City Council in accordance with the City Charter.

Having no other business for the Organizational Meeting of the Lincolnton City Council, Mayor Hatley called for a motion to **Recess until 7:00 p.m.**

Councilman Jetton made the motion unanimously approved to take a recess until 7:00 p.m.

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Mayor Hatley reconvened beginning the regular meeting of the Lincolnton City Council at 7:00 p.m. at the Lincoln Cultural Center located at 403 East Main Street, Lincolnton North Carolina. Council Members were in attendance as follows:

WHITE

WATSON

EADDY

JETTON

Councilwoman White made the motion unanimously approved the *REGULAR AGENDA*.

Councilman Eaddy made the motion unanimously approved the *CONSENT AGENDA* as follow:

- Approval of Minutes from November 1, 2018 meeting
- Approval of Banking Resolution (R-16-18) – Declaring Newly Elected Officials
- **Call to Public Hearing for the January 3, 2019 meeting:**
CUP-03-2018 – Application from Ingles Markets, Inc. requesting the Approval of a conditional use permit to construct a Zips Car Wash On a 0.88 outparcel of the Ingles Market Shopping Center. The Subject property is located at 1230 East Main Street (Parcel ID 901308) in the P-B-CU district.

REGULAR AGENDA:

APPLICATION FROM WILLIAM AND LACEY PAYNE FOR A BUSINESS INCENTIVE GRANT FOR BUILDING RENOVATIONS TO ACCOMMODATE A RETAIL SPACE AT 111 EAST MAIN STREET:

BIG-06-18

Mayor Hatley opened the Public Hearing. Jean Derby, with the Planning Department, spoke to this application for a Business Incentive Grant. Mrs. Derby explained that the building renovations will make it possible for an outdoor outfitter store at 111 E. Main Street. She presented detailed project information, a total project cost estimate of approximately \$25,853.68, and the anticipated start and completion dates. Grant request for this building renovations project is \$12,926.80.

Councilman Jetton made the motion unanimously approved to close the Public Hearing

Council Watson made the motion unanimously approved to award the Business Incentive Grant to William and Lacey Payne for building renovations to accommodate retail space at 111 East Main Street.

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APPOINTMENTS:

(APPT-17-18)

RE-APPOINTMENTS:

Mayor Hatley reviewed the various re-appointments to begin serving a second 3 year term January 2019 that needed to be considered by Council. These re-appointments are as follows:

Fireman's Relief Fund Board	Rick Blackwell
Planning Board	Jerry Hoffman
Planning Board	Jamel Farley
Recreation Advisory Commission	Eric Radebaugh
Recreation Advisory Commission	Mark Lackey

Councilwoman White made a motion unanimously approve to re-appoint the above stated individuals to begin serving a second 3 year term in January 2019.

(APPT-18-18)

NEW APPOINTMENTS :

Based on applications received for vacancies on the various City Boards and Commissions, Mayor Hatley asked for motions from City Council for approval of the following applicants to serve:

ABC Board (1 vacancy) - Councilman Eaddy made the motion unanimously approved to appoint Thomas E. Huskey Jr. to begin serving his first three year term on the ABC Board as well as serve as the Chair of the ABC Board in January 2019

Planning Board (1 vacancy) Councilman Eaddy made the motion unanimously approved to appoint Gregory McBryde to begin serving his first three year term in January 2019

Recreation Advisory Commission (1 vacancy) Councilman Jetton made the motion unanimously approved to appoint Will Kiser to begin serving his first three year term in January 2019.

Tourism Development Authority (1 vacancy) Councilwoman White made the motion unanimously approved to appoint Pamela Huskey to begin serving her first three year term in January 2019

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MONTHLY FINANCIAL UPDATE/OVERTIME REPORT:

Steve Zickefoose, City Manager, gave the following monthly financial update/overtime report overview:

December 2018 Council Meeting

Executive Summary

				% of			
General Fund		Budget 18-19	Actual 18-19	Budget	Budget 17-18	Actual 17-18	Difference
Fund 10	Revenues	11,800,766	4,219,133	33%	11,655,521	4,200,337	18,796
	Fund Balance	1,051,770	-	-	964,361	-	-
		12,852,536	4,219,133		12,619,882	4,200,337	18,796
	City Manager/Clerk	320,960	124,821		331,465	136,844	(12,023)
	Human Resources	239,060	83,420		232,730	81,023	2,397
	Finance	242,790	255,951		273,412	182,538	73,412
	General Expense	1,057,620	479,835		942,324	442,482	37,354
	General Debt Service	520,954	25,423		463,524	25,423	-
	Police	3,700,970	1,003,790		4,284,770	987,401	16,390
	Fire	2,240,650	690,978		2,099,345	730,992	(40,014)
	Public Works	79,616	28,377		172,956	74,838	(46,461)
	Street	1,251,668	276,177		1,246,268	243,155	33,022
	Equipment Services	133,270	47,569		135,120	51,620	(4,052)
	Solid Waste	756,798	156,804		708,328	184,787	(27,983)
	General Services	-	-		-	-	-
	Plannin/Zoning	679,060	88,215		348,794	86,761	1,454
	Bus & Comm. Dev	135,000	33,987		164,960	10,112	23,874
	Recreation	1,494,120	331,472		1,215,886	361,691	(30,219)
	Expenses	12,852,536	3,626,818	28%	12,619,882	3,599,667	27,151
	Difference		592,314			600,670	(8,355)

				% of			
Water & Sewer Fund		Budget 18-19	Actual 18-19	Budget	Budget 17-18	Actual 17-18	Difference
Fund 61	Revenues	8,096,950	2,661,324	32%	7,449,995	2,810,698	(149,374)
	Fund Balance	281,590	-		526,653	-	-
		8,378,540	2,661,324		7,976,648	2,810,698	(149,374)
	Water Treatment	1,502,950	414,130		1,508,500	409,136	4,994
	Dist & Collection	1,748,000	818,080		1,440,153	467,477	350,603
	Wastewater	1,550,100	308,089		1,516,650	275,010	33,079
	W & S Intangibles	3,577,490	271,345		3,511,345	234,097	37,249
	Expenses	8,378,540	1,811,644	22%	7,976,648	1,385,719	425,924
	Difference		849,681			1,424,979	(575,298)

				% of			
Electric Fund		Budget 18-19	Actual 18-19	Budget	Budget 17-18	Actual 17-18	Difference
Fund 63	Revenues	7,669,264	2,950,528	37%	7,791,714	2,768,490	182,038
	Fund Balance	300,000	-		1,224,483	-	-
		7,969,264	2,950,528		9,016,197	2,768,490	182,038
	Electric Dept.	7,969,264	1,996,291		9,016,197	2,254,648	(258,356)
	Expenses	7,969,264	1,996,291	25%	9,016,197	2,254,648	(258,356)
	Difference		954,237			513,842	440,395

Overtime 80+ hours	109,431	127,311	(17,880)
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SUMMARY OF CITY'S RESPONSE TO 2018 ELECTION PROTEST:

City Manager Steve Zickefoose shared information with council related to the allegations made that the City failed to provide information to the Board of Elections regarding the newly annexed territory (Palisades Apartments). Mr. Zickefoose assured Council that the City staff went above and beyond the requirements listed in GS 160A-29 for municipalities to notify the register of deeds and Secretary of State. He also listed the steps taken (in detail) along with the dates, to provide the required information.

Mr. Zickefoose confirmed that he has backup documentation for review if requested.

INFORMATION REGARDING TRAINING FOR THE REQUIRED ETHICS TRAINING - JANUARY 18TH – ASHVILLE, NC:

Mayor Hatley talked about the upcoming trainings for newly elected officials. He mentioned an upcoming training sponsored by the UNC School of Government that will be held in Asheville on January 17-18th. This training will include the required two clock hours of Ethics Training for newly elected or re-elected officials. Those members that will need to attend were directed to contact City Clerk Donna Flowers to get registered.

APPROVAL OF AMENDED AUDIT CONTRACT DATE TO 12/31/18:

City Manager Steve Zickefoose presented an amendment to the contract with Lowdermilk Church & Co., LLP, the company responsible for auditing the City's accounts. The explanation of modified contract terms reads as follows:

The OPEB study information was submitted to the actuary on a timely basis. However, the actuary did not split the OPEB liabilities and expenses per fund and had to be recomputed. This delayed the City receiving the correct actuarial study. In future years, the City will make sure the actuary understands the unit's requirement to have the study allocated among funds.

Councilman Eaddy made the motion unanimously approved to amend the audit contract date to 12/31/18.

PUBLIC COMMENT:

Mr. Tommy Huskey, 821 S. Poplar Street, briefly addressed Council, as the Chair of and on behalf of the Downtown Development Association. Mr. Huskey began by expressing appreciation to the previous Council for all of the help given to the DDA over the last years. He spoke well of the comradery between the merchants and expressed his hopes

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that things will continue to go well with the new board as he looks forward to working with them.

NEWS MEDIA:

There were no questions from the News Media.

NOTE: Before adjourning, Mayor Hatley thanked Cathy Davis for the use of the facility which was needed to accommodate the large crowd that was in attendance.

ADJOURNMENT:

Councilman Jetton made the motion unanimously approved to adjourn the meeting.

Note: Daphne Ingram, Administrative Assistant, attended the meeting and drafted the minutes in the absence of the City Clerk.

**DONNA C. FLOWERS, MMC
CITY CLERK**

**ED HATLEY
MAYOR**