

## **A G E N D A**

### **BUDGET WORKSHOP Friday, March 13, 2020 Council Chambers of City Hall**

**8:00 a.m. – Gathering Time and Continental Breakfast**

**8:30 a.m. - Welcome and Call to Order Mayor Ed Hatley  
Review Agenda and process – City Manager Steve  
Zickefoose**

#### ***Expected Outcomes***

- Discuss Current Strategic Plan
- Identify department issues facing City for 2020-2021 and determine cost
- Plan for the future

**8:30 - 8:35 - 1. Strategic Plan – Steve Zickefoose, City Manager**

**8:35 - 9:00 - Infrastructure – Ritchie Haynes, Assistant City Manager**

**9:00 - 9:25 - Employee Benefits - Tanya Osborne, Human Resources**

**9:25 - 9:50 - Downtown Development - Laura Elam, Planning Director**

**9:50 - 10:15 - Recreation – Nathan Eurey, Recreation Director**

**10:15 -10:30 - B R E A K**

**10:30 -11:30 - 2. Growth Needs – Steve Zickefoose & Ritchie Haynes**

**11:30 – 12:15 - L U N C H**

**12:15 – 1:30 - 3. Council Discussion Items**

- 3a- Smart Meter Review
- 3b- Dilapidated Structures
- 3c- Downtown Merchant Request
- 3d- Boger City Fire Department
- 3e- Retiree Health Insurance
- 3f - Pay & Class Study

**BUDGET WORKSHOP**  
**Friday, March 13, 2020**  
**Page 2**

**1:30 - 2:00 - 4. Question and Answer Session**

***5. Dept. Heads Dismissed***

**2:00 - 3:00 - 6. CMO's Office Overview / Recommendations**

- **6a- Mandated Expenses**
- **6b- Zero Based Budget Cuts**
- **6c- Estimated Tax Revenues**
- **6d- Balancing/Growth Requests Approved**
- **6e- CMO/Recommendations/Highlights**
- **6f - Donations**
- **6g- Line Item Budget**

**3:00 - 3:15 - B R E A K**

**3:15 - 4:00 - Council Feedback / Discussion**

**ADJOURN**

**ITEM 1**

## Strategic Planning Goal # 1- Infrastructure

*Denotes Changes*

*Denotes Omissions*

| Tasks                                                                                                                                                                                                                                             | Assignment      | Resources                            | Cost      | Timeline | Status                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------------------|-----------|----------|------------------------|
| <b>Goal 1- Improve Infrastructure</b>                                                                                                                                                                                                             |                 |                                      |           |          |                        |
| <b>1.1 Communication</b>                                                                                                                                                                                                                          |                 |                                      |           |          |                        |
| 1.1.1 The implementation of Smart Grid to City Electric customers by December 2018.                                                                                                                                                               | Zickefoose      | Electric Fund                        | \$100,000 | 2019-23  | In Process             |
| 1.1.2 Fire and Police will have to switch to 800 mega htz radio by 2018 with an estimated cost of \$500,000.                                                                                                                                      | Fire/Police     | General Fund                         | \$250,000 | 2017-19  | Completed              |
| 1.1.3 Public Works & Electric and Water Resources requires tablets, or similar use devises for each vehicle, and possible each employee to improve efficiency.                                                                                    | Public Works    | Water & Sewer Fund/<br>Electric Fund | \$7,000   | 2019-21  | In process             |
| 1.1.4 Execute a Pilot Program for Downtown speakers to be used for special events and crowd control during fiscal year 2018-2019.                                                                                                                 | Group           | General Fund                         | TBD       | TBD      | Lincoln County Project |
| 1.1.5 Telephone system operational for emergency blasts to all phones in a given area code(s) in fiscal year 2017-2018.                                                                                                                           | County          |                                      | None      | 2017-18  | Completed              |
| 1.1.6 Expand Smart Phone to PWU Employees.                                                                                                                                                                                                        | Public Works    | All Funds                            |           | 2017-18  | Completed              |
| 1.1.7 Expand radios to Public Works & Utility Employees.                                                                                                                                                                                          | Public Works    | All Funds                            | \$15,000  | 2017-18  | Completed              |
| 1.1.8 Computers for Public Safety Vehicles                                                                                                                                                                                                        | Fire/Police     | General Fund                         | \$15,000  | Ongoing  | Ongoing                |
| <b>1.2 Sewer</b>                                                                                                                                                                                                                                  |                 |                                      |           |          |                        |
| 1.2.1 Need to establish where needs may be for rehab and/or replacement starting with fiscal year 2016-2017. Use outside Contractor(s) to meter flows in selected lines.                                                                          | Water Resources | Water & Sewer Fund                   | \$20,000  | Ongoing  | Ongoing                |
| 1.2.2 Budget a Vactor truck to jet and remove debris from sewer lines to keep it from reaching the Waste Water Plant. The truck could be used to vacuum at the orbital ditch, and final clarifiers at the Waste Water Treatment Plant, as well as | Water Resources | Water & Sewer Fund                   | \$300,000 | 2018-19  | Completed              |

## Strategic Planning Goal # 1- Infrastructure

*Denotes Changes*

*Denotes Omissions*

|                                                                                                                                                                           |                             |                                     |                               |         |  |  |  |                        |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------|-------------------------------|---------|--|--|--|------------------------|--|
| <i>clean catch basins and storm drainage pipes. Will conduct cost benefit analysis in fiscal year 2018-2019.</i>                                                          |                             |                                     |                               |         |  |  |  |                        |  |
| 1.2.3 Defused Air Floatation facility at head of treatment trains at Waste Water Treatment Plant.                                                                         | Water Resources             | Water & Sewer Fund                  | \$75,000                      | 2018-23 |  |  |  | Ongoing                |  |
| 1.2.4 Generators for sewer pump stations. We have 12 stations that will need generators.                                                                                  | Water Resources             | Water & Sewer Fund                  | \$50,000 - \$120,000 per year | 2019-25 |  |  |  | In process             |  |
| 1.2.5 As regulatory requirements increase at the Waste Water Treatment Plant, the need for improvements to existing facilities and new treatment trains will be required. | Water Resources             | Water & Sewer Fund                  | TBD                           | TBD     |  |  |  |                        |  |
| 1.2.6 Telemetry for Sewer Pump Stations.                                                                                                                                  | Water Resources             | Water & Sewer Fund                  |                               | 2017-18 |  |  |  | Completed              |  |
| 1.2.7 Right of Way Clearing.                                                                                                                                              | Water Resources             | Water & Sewer Fund                  |                               | Ongoing |  |  |  | Will be ongoing        |  |
| 1.2.8 Restructure Force Main - Rhyne Mills/150 Pump Stations.                                                                                                             | Water Resources             | Water & Sewer Fund                  | \$350,000                     | 2019/20 |  |  |  | In process             |  |
| <b>1.3 Water</b>                                                                                                                                                          |                             |                                     |                               |         |  |  |  |                        |  |
| 1.3.1 Identify low flow areas to ascertain where improvements or increase capacity where water flows are needed. Modeling of the water system will be \$200,000           | Water Resources/<br>Fire    | Water & Sewer Fund/<br>General Fund | \$200,000                     | 2020-22 |  |  |  | Ongoing                |  |
| 1.3.2 Negotiate a reduction in the volume of water obligated by contract to the City of Cherryville to their peak daily demand.                                           | Manager/<br>Water Resources |                                     |                               | 2021-22 |  |  |  |                        |  |
| 1.3.3 As regulatory requirements increase at the Water Treatment Plant, the need for improvements to existing facilities and new treatment trains will be required.       | Water Resources             | Water & Sewer Fund                  | TBD                           | TBD     |  |  |  |                        |  |
| 1.3.4 Constructing a water line from the plant to the county's line                                                                                                       | Water Resources             | Water & Sewer Fund                  | TBD                           | TBD     |  |  |  | Lincoln County Project |  |
| 1.3.5 Infrastructure Upgrades                                                                                                                                             | Water Resources             | Water & Sewer Fund                  | \$100,000                     | Ongoing |  |  |  | Ongoing                |  |

## Strategic Planning Goal # 1- Infrastructure

*Denotes Changes*

*Denotes Omissions*

|                                                                                                     |                      |                                     |                    |           |                                 |
|-----------------------------------------------------------------------------------------------------|----------------------|-------------------------------------|--------------------|-----------|---------------------------------|
| 1.3.6 Smart Meters                                                                                  | Water Resources      | Water & Sewer Fund                  | \$1,500,000        | Ongoing   | In process                      |
| 1.3.7 #1 High Speed Pump at the WTP                                                                 | Water Resources      | Water & Sewer Fund                  | \$100,000          | 2020-21   |                                 |
| 1.3.8 Lee Avenue Tank - sandblast and repaint.                                                      | Water Resources      | Water & Sewer Fund                  | \$120,000          | 2020-2023 |                                 |
| <b>1.4 Electric</b>                                                                                 |                      |                                     |                    |           |                                 |
| 1.4.1 Expand Smart Grid to entire service area.                                                     | Public Works/Finance | Electric Fund                       | \$100,000          | 2018-23   | In process                      |
| 1.4.2 Flint Street Substation improvements.                                                         | Public Works         | Electric Fund                       | \$379,000          | 2017-18   | Completed                       |
| 1.4.3 Establish full time tree trimming capability. Conduct cost analysis in fiscal year 2017-2018. | Public Works         | Electric Fund                       |                    | Ongoing   | Ongoing                         |
|                                                                                                     |                      |                                     |                    |           |                                 |
| <b>1.5 Streets</b>                                                                                  |                      |                                     |                    |           |                                 |
| 1.5.1 Establish funding sources for increased mileage of annual resurfacing.                        | Public Works         | General Fund                        | \$160,000 per year | 2017-18   | Approved DMV \$20 fee for this. |
| 1.5.2 Implement a program to identify and fund sidewalk repairs and needs.                          | Public Works         | Powell Bill                         | \$100,000          | Ongoing   | Ongoing                         |
|                                                                                                     |                      |                                     |                    |           |                                 |
| <b>1.6 Buildings</b>                                                                                |                      |                                     |                    |           |                                 |
| 1.6.1 Remodeling and repair of the Public Service Center Administration and Warehouse.              | Public Works         | General Fund W&S Fund Electric Fund | \$100,000          | 2019-22   | In process                      |
| 1.6.2 Remodel and repair the Old Public Works Site, will include a new wash pit and lay down yard.  | Public Works         | General Fund                        | \$200,000          | 2018-22   | In process                      |
| 1.6.3 Facilitate new location for LPD.                                                              | Police               | General Fund                        | \$759,000          | 2018      | Completed                       |
| 1.6.4 Facilitate LPD improvements.                                                                  | Police               | General Fund                        |                    | 2020-21   | In process                      |
| 1.6.5 Future land acquisitions                                                                      | Public Works         | General Fund                        |                    | TBD       |                                 |

Strategic Planning Goal # 1- Infrastructure

*Denotes Changes*

*Denotes Omissions*

|                       |                    |          |           |         |  |
|-----------------------|--------------------|----------|-----------|---------|--|
| 1.6.6 New Roof at WTP | Water<br>Resources | W&S Fund | \$120,000 | 2020-21 |  |
|-----------------------|--------------------|----------|-----------|---------|--|

## Strategic Planning Goal #2-Employee Benefits

| Tasks                                                 | Assignment     | Resources   | Cost      | Timeline          | Status    |
|-------------------------------------------------------|----------------|-------------|-----------|-------------------|-----------|
| <b>2.1 Pay and Class Study-2016</b>                   |                |             |           |                   |           |
| 2.1.1 Determine approximate cost to conduct study.    | Osborne        |             | \$18,000  | 2016              | Completed |
| 2.1.2 Identify funding source for study               | Zickefoose     | City Budget | \$18,000  | 2016              | Completed |
| 2.1.3 Obtain permission from Council to conduct study | Manager        |             |           | 2016              | Completed |
| 2.1.4 RFP for Study                                   | Osborne        |             |           | 2016              | Completed |
| 2.1.5 Select Vendor for study                         | Manager        |             |           | 2016              | Completed |
| 2.1.6 Present study results to Council                | Vendor/<br>Mgr |             |           | 2016              | Completed |
| 2.1.7 Implement Plan                                  | HR/Finance     | City Budget | \$260,000 | Effective 11-1-16 | Completed |
| <b>2.2 Health Insurance Comparisons</b>               |                |             |           |                   |           |
| 2.2.1 Identify source to complete insurance study     | Group          |             |           | Effective 2-1-16  | Completed |
| Completed with change to State Health Plan            |                |             |           |                   |           |
| 2.2.2 Retiree Health Insurance Program Options        | HR             |             |           | On-going          |           |
| <b>2.3 401k</b>                                       |                |             |           |                   |           |
| 2.3.1 Comparison Study with other municipalities      | Group          |             |           | TBD               |           |
| 2.3.2 Identify methods utilized (match, flat rate, %) |                |             |           |                   |           |
| 2.3.3 Identify funding source                         |                |             |           |                   |           |
| 2.3.4 Recommendation to Manager                       |                |             |           |                   |           |
| <b>2.4 Holidays</b>                                   |                |             |           |                   |           |
| 2.4.1 Holiday schedule comparison to County           | Osborne        |             |           | Effective 7-1-17  | Completed |
| 2.4.2 Holiday pay                                     | Osborne        |             |           | Effective 7-1-17  | Completed |
| 2.4.3 Holiday pay-waiting period-new hires            | HR             |             |           | Effective 6-7-18  | Completed |
| <b>2.5 Employee Salary Movement</b>                   |                |             |           |                   |           |
| 2.5.1 Longevity                                       | Group          |             |           |                   | Completed |
| 2.5.1.1 Qualifying date                               | HR             |             |           | Effective 7-1-17  | Completed |

## Strategic Planning Goal #2-Employee Benefits

|                                                                                          |                       |  |  |  |                                  |                           |
|------------------------------------------------------------------------------------------|-----------------------|--|--|--|----------------------------------|---------------------------|
| (date of hire vs. fiscal year)                                                           |                       |  |  |  |                                  |                           |
| 2.5.1.2 Comparison to Other Entities                                                     | Group                 |  |  |  |                                  | Completed                 |
| <b>2.5.2 Incentive Bonus Plan</b>                                                        |                       |  |  |  |                                  |                           |
| 2.5.2.1 Review of payment timing                                                         | Group                 |  |  |  | Effective 6-7-18                 | Completed                 |
| <a href="#">2.5.2.2 Identification of additional programs</a>                            | <a href="#">Group</a> |  |  |  | <a href="#">On-going</a>         |                           |
| <b>2.5.3 1/3 Pay and Class Study Method (Groups A,B,C)</b>                               |                       |  |  |  |                                  |                           |
| 2.5.3.1 Methodology Presented to Council for consideration                               | Mgr/HR                |  |  |  | Effective 10-4-18                | Completed                 |
| 2.5.3.2 Position Groups and Vendor Identified                                            | Mgr/HR                |  |  |  |                                  | Completed                 |
| <a href="#">2.5.3.3 Annual Studies conducted and presented to Mgr for Budget Process</a> | <a href="#">HR</a>    |  |  |  | <a href="#">On-going</a>         |                           |
| <b>2.6 Compensation Equities</b>                                                         |                       |  |  |  |                                  |                           |
| <b>2.6.1 Shift Differential</b>                                                          |                       |  |  |  |                                  |                           |
| 2.6.1.1 Comparison to other entities                                                     | Group                 |  |  |  | <a href="#">On-going</a>         |                           |
| <b>2.6.2 On Call</b>                                                                     |                       |  |  |  | Effective 7-1-17                 | Completed                 |
| 2.6.2.1 Comparison to other entities                                                     | Group/HR              |  |  |  |                                  |                           |
| <b>2.6.3 Administrative Positions- Workweek</b>                                          | HR                    |  |  |  | Effective 7-1-17                 | Completed                 |
| <b>2.6.4 Christmas Bonus Policy Revision</b>                                             | HR                    |  |  |  | Effective 7-1-17                 | Completed                 |
| <b>2.6.5 City paid Life Insurance</b>                                                    | <a href="#">HR</a>    |  |  |  | <a href="#">Effective 1-1-19</a> | <a href="#">Completed</a> |
| <b>2.6.6 Dental Plan-research employer paid option for all employee dependents</b>       | HR                    |  |  |  | 2020                             |                           |
| <b>2.6.6 Vision Insurance-research employer paid option for employee only</b>            | HR                    |  |  |  | 2021                             |                           |
| <b>2.6.6.1 Comparison with other entities</b>                                            |                       |  |  |  |                                  |                           |
| <b>2.7 Bereavement Leave</b>                                                             |                       |  |  |  |                                  |                           |
| 2.7.1 Comparison to other entities                                                       | HR                    |  |  |  | Effective 6-7-18                 | Completed                 |
| <b>2.8 Service Recognition Program</b>                                                   |                       |  |  |  |                                  |                           |
| 2.8.1 Comparison to other entities                                                       | <a href="#">HR</a>    |  |  |  | 2020                             |                           |
| 2.8.2 In house survey of employees                                                       | <a href="#">Group</a> |  |  |  | 2020                             |                           |

|                                                     |                                       |               |  |           |           |
|-----------------------------------------------------|---------------------------------------|---------------|--|-----------|-----------|
|                                                     |                                       |               |  |           |           |
|                                                     |                                       |               |  |           |           |
|                                                     |                                       |               |  |           |           |
| <b>2.9 Employee Suggestion Program</b>              |                                       |               |  |           |           |
| 2.9.1                                               | Research programs with other entities | Group         |  | 2019      | Completed |
|                                                     |                                       |               |  |           |           |
| <b>2.10 Paid Family Leave</b>                       |                                       |               |  |           |           |
| 2.10.1                                              | Comparison with other entities        | Group         |  | 2021      |           |
|                                                     |                                       |               |  |           |           |
| <b>2.11 Personnel Policy Revision</b>               |                                       |               |  |           |           |
| 2.11.1                                              | Review of existing policy for updates | HR/Consultant |  | 2019      |           |
| 2.11.2                                              | Review change recommendations         | Group         |  | 2020      |           |
|                                                     |                                       |               |  |           |           |
| <b>2.12 Drug and Alcohol Policy Revision</b>        |                                       |               |  |           |           |
| 2.12.1                                              | Review existing policy for updates    | HR/consultant |  | 2020-2021 |           |
| 2.12.2                                              | Review change recommendations         | Group         |  |           |           |
|                                                     |                                       |               |  |           |           |
| <b>2.13 Retirement Recognition Program Reviewed</b> |                                       |               |  |           |           |
| 2.13.1                                              | Comparison with other entities        | HR/CMO        |  | 2020      |           |
|                                                     |                                       |               |  |           |           |

## Strategic Planning Goal # 3 – Downtown Development

| Tasks                                                                                     | Assignment | Resources                                                                       | Cost      | Timeline | Status |
|-------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------|-----------|----------|--------|
| <b>Goal 3 – Downtown Development</b>                                                      |            |                                                                                 |           |          |        |
| <b>3.1 Develop Comprehensive Vision</b>                                                   |            |                                                                                 |           |          |        |
| 3.1.1 Conduct Infrastructure Needs Assessment                                             | Staff      | Staff                                                                           | None      | 2021/22  |        |
| 3.1.2 Develop rough cost estimates for infrastructure improvements                        | Staff      | Staff                                                                           | None      | 2021/22  |        |
| 3.1.3 Prioritize infrastructure improvements                                              | Staff      | Staff                                                                           | None      | 2022/23  |        |
| 3.1.4 Develop infrastructure funding plan and implementation schedule                     | Staff      | Staff                                                                           | None      | 2022/23  |        |
| 3.1.5 Conduct Streetscape Needs Assessment                                                | Staff      | Staff                                                                           | None      | 2022/23  |        |
| 3.1.6 Develop rough cost estimates for streetscape improvements                           | Staff      | Staff                                                                           | None      | 2022/23  |        |
| 3.1.7 Prioritize streetscape improvements                                                 | Staff      | Staff                                                                           | None      | 2022/23  |        |
| 3.1.8 Develop streetscape funding plan and implementation schedule                        | Staff      | Staff                                                                           | None      | 2022/23  |        |
| <b>3.2 Physical Environment</b>                                                           |            |                                                                                 |           |          |        |
| 3.2.1 Create Downtown Revolving Fund for potential building purchases and rehabilitations | Staff      | General Fund – Proceeds from sale of E Water Street and Court Square properties | \$400,000 | 2021/22  |        |

## Strategic Planning Goal # 3 – Downtown Development

| Tasks                                                                                                                                                                                                                                                                                                                                                                                               | Assignment       | Resources    | Cost         | Timeline | Status    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------|--------------|----------|-----------|
| 3.2.2 Create Downtown Revitalization Program for: <ul style="list-style-type: none"> <li>• renovation of substandard buildings</li> <li>• rehabilitations for upper floor residential units</li> <li>• installation of code required fire protection infrastructure that facilitates the re-use of an existing building</li> <li>• removal of non-conforming/blighted freestanding signs</li> </ul> | Staff            | General Fund | \$100,000/yr | 2021/22  |           |
| 3.2.3 Establish Development Fund for property improvements (Code correction)                                                                                                                                                                                                                                                                                                                        | Staff            | General Fund |              | 2016     | Completed |
| 3.2.4 Review/Revise Incentives for development and investments                                                                                                                                                                                                                                                                                                                                      | Staff            |              |              | 2018     | Completed |
| 3.2.5 Offer assistance/guidance to property owners and businesses with Building Code / permitting issues                                                                                                                                                                                                                                                                                            | Staff/Consultant | General Fund |              | 2016     | Completed |
| <b>3.3 Economic Environment</b>                                                                                                                                                                                                                                                                                                                                                                     |                  |              |              |          |           |
| 3.3.1 Targeted Retail Recruitment                                                                                                                                                                                                                                                                                                                                                                   | Staff/LEDA       |              | None         | 2016     | Completed |

## Strategic Planning Goal # 3 – Downtown Development

| Tasks                                               |                                                  | Assignment                   | Resources                        | Cost     | Timeline | Status    |
|-----------------------------------------------------|--------------------------------------------------|------------------------------|----------------------------------|----------|----------|-----------|
| <b>3.4 Promoting Downtown Lifestyle</b>             |                                                  |                              |                                  |          |          |           |
| 3.4.1                                               | Brand & Image Campaign                           | Staff/Council/<br>Consultant | City Budget: Electricities Grant | \$12,200 | 2016     | Completed |
| 3.4.2                                               | Marketing Materials & Promotion                  | Staff/Council/<br>Consultant | City Budget: Electricities Grant | \$3,500  | 2017     | Completed |
| <b>3.5 Promoting City Initiatives/Opportunities</b> |                                                  |                              |                                  |          |          |           |
| 3.5.1                                               | Promote City assistance, grants, accomplishments | Staff                        |                                  | None     | 2018     | Completed |

## Strategic Planning Goal # 4- Recreation

| Tasks                                           | Assignment              | Resources                      | Cost                            | Timeline    | Status      |
|-------------------------------------------------|-------------------------|--------------------------------|---------------------------------|-------------|-------------|
| <b>Goal 4- Improve Recreation Opportunities</b> |                         |                                |                                 |             |             |
| TASK 1 – FIRST FEDERAL PARK                     |                         |                                |                                 |             |             |
| 1.2 DESIGN                                      |                         | OCCUPANCY TAX;<br>FFSB; TIMKEN | \$44,200                        | 2016        | Completed   |
| 1.3 BIDS FOR CONSTRUCTION                       |                         | WIRTH & ASSOCIATES             |                                 | 2016        | Completed   |
| 1.4 CONSTRUCTION & OPENING                      |                         | WIRTH & ASSOCIATES             |                                 | 2016        | Completed   |
| 1.5 CONSTRUCTION                                | Howard Const.           | City Funds, Grants             | \$416,000                       | 2016        | Completed   |
| 1.6 IMPROVEMENTS                                | VENDOR                  |                                |                                 | 2020 - 2030 |             |
| 1.6.1 SHADE STRUCTURE/SAIL FOR SPLASH PAD       | VENDOR                  | CITY FUNDS / DDA               | \$18,000+                       | 2020-2022   |             |
| TASK 2 – MASTER PLAN & PEDESTRIAN/BIKE STUDY    |                         |                                |                                 |             |             |
| 2.1 FUNDING                                     |                         | GENERAL FUND                   | <del>\$40,000</del><br>\$65,000 | 2020-2021   |             |
| 2.2 CREATION OF PLAN                            | Out for Bid             | VENDOR                         |                                 | 2020-2021   |             |
| 2.3 IMPLEMENTATION                              |                         | STAFF                          |                                 | 2021-2031   |             |
| TASK 3 – CITY PARK                              |                         |                                |                                 |             |             |
| 3.1 FUNDING                                     |                         | GRANT &<br>GENERAL FUND        | TBD by design                   | 2022        |             |
| 3.2 DESIGN                                      |                         | VENDOR                         |                                 | 2022-2023   |             |
| 3.3 CONSTRUCTION & OPENING                      |                         | VENDOR                         |                                 | 2023-2024   |             |
| 3.4 PARK IMPROVEMENTS                           | VENDOR                  | GENERAL FUND                   |                                 | 2018-2020   |             |
| 3.4.1 SECURITY LIGHT ADDED TO PARKING AREA      | PUBLIC WORKS            | CITY BUDGET                    |                                 | 2018-2019   | Completed   |
| 3.4.2 TWO TREES REMOVED FOR PAVING              | CHAPMAN TREE<br>SERVICE | CITY BUDGET                    | \$1,500                         | 2018-2019   | Completed   |
| 3.4.3 PAVING OF PARKING AREA                    | JT RUSSELL              | CITY BUDGET                    | \$60,000                        | 2018-2019   | Completed   |
| 3.4.4 PARK ENTRANCE SIGN                        | VISUAL<br>INCEPTION     | CITY BUDGET                    | \$8,500                         | 2019-2020   | In Progress |
|                                                 |                         |                                |                                 |             |             |
|                                                 |                         |                                |                                 |             |             |
|                                                 |                         |                                |                                 |             |             |
|                                                 |                         |                                |                                 |             |             |

100

## Strategic Planning Goal # 4- Recreation

| Tasks |                                                                                                                 | Assignment                     | Resources                                  | Cost                  | Timeline   | Status      |
|-------|-----------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------|-----------------------|------------|-------------|
|       | TASK 6 – FACILITY IMPROVEMENTS                                                                                  |                                |                                            |                       |            |             |
| 6.1   | FUNDING                                                                                                         |                                | GEN.FUND/GRANTS                            | \$500,000             | 2019-2028  |             |
| 6.2   | CONSTRUCTION/IMPROVEMENTS                                                                                       |                                | VENDOR(S)                                  |                       | 2019-2028  |             |
| 6.2.1 | REPLACE LENTZ GYM LIGHTING                                                                                      | VENDOR                         | CITY BUDGET/ELECTRICITY GRANT              | \$15,510.00           | 2019-2020  | IN PROGRESS |
| 6.2.2 | VINYL SIDE BETTY ROSS SHELTER & SHOP BUILDING                                                                   | VENDOR                         | CITY BUDGET                                | \$10,000              | 2020-2021  |             |
| 6.2.3 | REPLACE FENCING AROUND POOL                                                                                     | VENDOR                         | CITY BUDGET                                | \$6,000 - \$8,000     | 2020-2022  |             |
| 6.2.4 | PURCHASE DIVIDER SCREEN FOR LENTZ CENTER GYM                                                                    | VENDOR                         | CITY BUDGET                                | \$13,500.00           | 2020-2022  |             |
| 6.2.5 | HIGHLAND DR. PARK SHELTER RENOVATION                                                                            | VENDOR                         | CITY BUDGET                                | TBD                   | 2019-2024  |             |
| 6.2.6 | RESTROOM RENOVATION AT LENTZ CENTER                                                                             | VENDOR                         | CITY BUDGET                                | TBD                   | 2020-2025  |             |
| 6.2.7 | EXPANSION/ADDITION TO THE LENTZ CENTER GYM OR SHELL BUILDING PURCHASE IN BOGER CITY AREA FOR FUTURE REC. CENTER | VENDOR                         | GRANT/<br>BOND REFERENDUM /<br>CITY BUDGET | TBA                   | 2020-2030  |             |
|       | TASK 7 – BETTY ROSS EXPANSION                                                                                   |                                |                                            |                       |            |             |
| 7.1   | FUNDING                                                                                                         |                                | GRANTS &<br>GENERAL FUND                   | \$993,000.00          | 2018-2020  |             |
| 7.2   | CONSTRUCTION/ IMPROVEMENTS                                                                                      |                                | VENDOR(S)                                  |                       | 2018-2021  |             |
| 7.2.1 | TENNIS/BASKETBALL/PICKLEBALL COURT RENOVATION                                                                   | THERMAL BELT<br>SPORTS SURFACE | GRANT &<br>GENERAL FUND                    | \$47,000              | 2018-2019  | COMPLETED   |
| 7.2.2 | FISHING PIER/RIVER LAUNCH ACCESS                                                                                | DEAL GRADING<br>/RENEGAR CON.  | GRANT &<br>GENERAL FUND                    | \$166,600             | 2018-2019  | COMPLETED   |
| 7.2.3 | PHASE II DESIGN & CONSTRUCTION                                                                                  | CAROLINA<br>METAL BLDGS.       | GRANT &<br>GENERAL FUND                    | \$350,000             | 2018-2019  | COMPLETED   |
| 7.2.4 | SOD & IRRIGATE EXISTING BALLFIELD                                                                               | VENDOR                         | GRANT / GENERAL<br>FUND                    | \$26,000-<br>\$30,000 | 2020 -2021 |             |
| 7.2.5 | REPLACE BACKSTOP FENCING ON EXISTING BALLFIELD TO MATCH NEW FIELD                                               | VENDOR                         | GENERAL FUND                               | \$9,049.81            | 2020 -2021 |             |
| 7.2.6 | CREATE NEW PLAYGROUND DESIGN / UPDATE PLAYGROUND EQUIPMENT W/ THEME                                             | VENDOR                         | GRANT /GENERAL<br>FUND                     | TBD                   | 2021 -2024 |             |

# ITEM 2

## Budget 2020-21 Growth Requests

| <u>Department</u>                           | <u>Requested</u> |
|---------------------------------------------|------------------|
| <b>4110 City Manager/Clerk</b>              | 0                |
| <b>4120 Human Resources</b>                 |                  |
| CIVICHR Software                            | 4,669            |
| Thinkpad                                    | 1,100            |
|                                             | 5,769            |
| <b>4130 Finance</b>                         | 0                |
| <b>4280 General Expense</b>                 | 15,500           |
| <b>4285 General Debt Service</b>            | 0                |
| <b>4310 Police</b>                          |                  |
| Downtown Pay- Parking and Community Service | 80,000           |
| Certificate and MPO Pay                     | 8,000            |
| Taser Contract Costs                        | 20,000           |
| E-Crash Yearly Service                      | 1,500            |
| In Car Computers                            | 15,000           |
| Misc Equipment                              | 10,000           |
| 2 Patrol Trykes                             | 20,000           |
| Furniture New Building                      | 100,000          |
| Monitors New Building                       | 15,000           |
| Grounds and Maintenance                     | 10,000           |
| Exercise Equipment- New to replace existing | 10,000           |
| Move Electronic Sign                        | 6,000            |
|                                             | 295,500          |
| <b>4340 Fire</b>                            |                  |
| Equipment Repairs Increase                  | 12,000           |
| Training Increase                           | 3,500            |
| Salaries for Car Seat Incentive             | 14,500           |
| Safety Increase                             | 5,500            |
| Misc Equipment - Various Items              | 11,650           |
| -Hydrant Testing Equip 2,400                |                  |
| -Rescue Bage 2,000                          |                  |
| -Extrication Tool Batteries 2500            |                  |
| -Station 1 Recliners 4,750                  |                  |
| Capital Equipment- Various Items            | 91,000           |
| -Radios 16,000                              |                  |
| -Extrication Rams 7,000                     |                  |
| -PPV Fans 12,000                            |                  |
| -4 Toughbook Cmputers 22,000                |                  |
| -New Knox Box Boxes 7,500                   |                  |
| Building and Structure                      | 154,300          |
| -Roof Station 2 52,000                      |                  |
| -HVAC Station 2 26,000                      |                  |
| -Paving Station 2 16,000                    |                  |
| -Exhaust System Station 2 5,000             |                  |
| -Training Room Carpet 7,800                 |                  |
| -Alerting Systems 47,000                    |                  |
| Engine 3 Replacement                        | 585,000          |
|                                             | 877,450          |

## Budget 2020-21 Growth Requests

|                                                  |           |
|--------------------------------------------------|-----------|
| <b>4510 Public Works</b>                         |           |
| Building and Structure                           | 40,000    |
| <b>4520 Street</b>                               |           |
| Part-Time Salaries                               | 5,000     |
| Miscellaneous                                    | 1,000     |
| Building Maintenance                             | 6,500     |
|                                                  | <hr/>     |
|                                                  | 12,500    |
| <b>4530 Equipment Services</b>                   |           |
| Building Maintenance                             | 2,500     |
| <b>4710 Solid Waste</b>                          |           |
| Gas & Oil                                        | 3,000     |
| Equipment Repair                                 | 20,000    |
| Roll Outs                                        | 12,000    |
| Knuckleboom Truck                                | 175,000   |
|                                                  | <hr/>     |
|                                                  | 210,000   |
| <b>4910 Planning/Zoning</b>                      | 0         |
| <b>4930 Bus &amp; Comm. Dev</b>                  | 0         |
| <b>6100 Recreation</b>                           |           |
| Vending & Concessions                            | 2,000     |
| Sports Programs                                  | 9,600     |
| Parks & Trails Maintenance                       | 9,000     |
| Training & Business                              | 500       |
| Rail Trail Landscape Fund                        | 10,000    |
| Zero Turn Mower                                  | 9,000     |
| Shade Structure-FFP                              | 20,500    |
| Cameras - Rail Trail                             | 15,000    |
| Pool Fencing                                     | 8,000     |
| Divider Curtain-Gym                              | 13,500    |
| Existing Ballfield Sod & Irrigate                | 26,000    |
| Replace Backstop                                 | 9,100     |
| Repave Hollybrook                                | 21,000    |
| Automated Gates at Betty Ross and Highland Drive | 23,500    |
|                                                  | <hr/>     |
|                                                  | 176,700   |
|                                                  | <hr/>     |
| <b>Fund 10</b>                                   | 1,635,919 |

## Budget 2020-21 Growth Requests

| <u>Department</u>                 | <u>Requested</u> |
|-----------------------------------|------------------|
| <b>7100 Water Treatment</b>       |                  |
| #1 High Service VFD               | 120,000          |
| Breakers & MCC 1                  | 75,000           |
| Generator Batteries               | 12,000           |
| PLC Replacement                   | 12,000           |
| Blueprint Scanner/Printer         | 6,000            |
| Valve Replacement                 | 30,000           |
| Roof                              | 120,000          |
| Lee Ave Tank Rehab                | 37,500           |
|                                   | 412,500          |
| <b>7110 Dist &amp; Collection</b> |                  |
| Training                          | 2,000            |
| Survey Clarks Creek Station       | 6,000            |
| Mapping of Sustem                 | 200,000          |
| Inspection Camera                 | 72,000           |
| Generator - Lift Stations         | 65,000           |
| Soft Start Betty Ross             | 9,000            |
| Sewer Line Cdear Street           | 8,000            |
| Fairway Lane Water Line           | 10,000           |
| Hot Tap 2 Valves in Town          | 28,000           |
| Roper Line Extension              | 100,000          |
| Backhoe                           | 150,000          |
|                                   | 650,000          |
| <b>7120 Wastewater</b>            |                  |
| Supplies                          | 5,000            |
| Service Contracts                 | 3,000            |
| Digester Lid #3                   | 50,000           |
| Road Repair at Plant              | 35,000           |
| Flow Meters/Sensors               | 15,000           |
| Roof Repairs                      | 25,000           |
| Outside Lighting                  | 15,000           |
|                                   | 148,000          |
| <b>Fund 61</b>                    | 1,210,500        |
| <b>7200 Electric</b>              |                  |
| Consulting                        | 20,000           |
| Uniforms                          | 500              |
| Power Secure                      | 5,500            |
| Equipment Repairs                 | 12,000           |
| Building Maintenance              | 60,000           |
| Excavator                         | 100,000          |
| Meters                            | 120,000          |
| Transformers                      | 50,000           |
| System Maintenance                | 0                |
| Police Building- Networking & IT  | 120,000          |
| Restaruant Projects               | 525,000          |
| Welcome Center                    | 85,000           |
| <b>Fund 63</b>                    | 1,098,000        |
| <b>Total All Funds</b>            | 3,944,419        |

**ITEM 3a**

**ITEM 3b**

MEMO TO: Steve Zickefoose

FROM: Laura Elam

SUBJECT: Code Enforcement Update

DATE: March 9, 2020

The below is an update on code enforcement activities since 2017 when city initiated abatement was funded for the first time in Lincoln. This update includes activity related to the Minimum Housing Code, the Abandoned Structure Ordinance, the Commercial Maintenance Code, the Abandoned Vehicles Ordinance and the Nuisance Ordinance. This list does not include activity related to zoning ordinance violations.

### **INITIAL WORKING LIST OF DILAPIDATED STRUCTURES**

The following 17 structures were placed on an initial working list of dilapidated structures in 2017. All 17 structures have now been demolished or renovated.

- 218 Lynch Street (demolished)
- 619 North Aspen Street (renovated)
- 408 West Main Street (demolished)
- 511 West Main Street Extension (demolished)
- 623 Louise Avenue (demolished)
- 1119 East Lincoln Street (demolished)
- 2235 East Main Street (demolished)
- 1221 East Pine Street (demolished)
- 506 Monroe Street (demolished)
- 903 East Sycamore Street (demolished)
- 905 East Sycamore Street (demolished)
- 182 Lake Sylvia Road (demolished)
- 215 North Oak Street (renovated)
- 615 South Grove Street (demolished)
- 114 Carpenter Street (demolished)
- 667 Hillside Street (renovated)
- 2057 Dale Avenue (renovated)

## **OTHER DEMOLITIONS /RENOVATIONS/REMOVALS THROUGH CODE ENFORCEMENT PROCESS**

The following are additional structures that have been demolished, removed or renovated and brought into compliance.

- 1691 Gastonia Highway principal structure (demolished)
- 702 North Grove Street accessory building (demolished)
- 727 Salem Church Road trailer/camper and dumpster (removed)
- 419 Generals Boulevard donation box (removed)
- 726 E Pine Street (under renovation)
- 115 Chavis Lane (renovated)
- 117 Chavis Lane (renovated )
- 119 Chavis Lane (renovated)

## **STRUCTURES CLOSED AND SECURED THROUGH CODE ENFORCEMENT PROCESS**

The following structures have been closed and secured through the code enforcement process.

- 1316 Georgetown Road – mobile home vacated, closed, purchased by neighbor
- 144 Ross Street (closed and secured)
- 2310 Arney Street (closed & secured)
- 130 Dr. Martin Luther King Jr. Drive (closed & secured)
- 801 East Catawba Street (closed & secured)
- 424 East Church Street (closed & secured)
- 2225 East Main Street (closed & secured)
- 1217 East McBee Street (closed & secured)
- 1210 East Pine Street (closed & secured)
- 107 North Grove Street (closed and secured)
- 1537 South Aspen Street
- 916 East Pine Street (closed & secured)
- 1107 East Pine Street (closed & secured)
- 817 East Sumner Street (closed & secured)
- 119 Eastview Drive (closed & secured)
- 114 Hollybrook Avenue (closed & secured)
- 203 Hubbard Street (closed & secured)
- 105-107 Hubbard Street (closed & secured)

- 207 Hubbard Street (closed & secured)
- 620 Magnolia Street (closed & secured)
- 630 Magnolia Street (closed & secured)
- 505 South Aspen Street (closed & secured)
- 1537 South Aspen Street (closed & secured)
- 513 South Flint Street (closed & secured)
- 402 South Rhyne Street (closed & secured)
- 502 South Rhyne Street (closed & secured)
- 608 Tait Street (closed & secured)
- 2203 Weaver Street (closed & secured)
- 747 West 2<sup>nd</sup> Street (closed & secured)
- 619 West Congress Street (closed & secured)

### **STRUCTURES CURRENTLY UNDER ENFORCEMENT**

The following structures are currently under enforcement.

- 1216 East Pine Street (title opinion received, guardian ad litem appointed, NOV issued)
- 1220 East Pine Street (title opinion received, guardian ad litem appointed, NOV issued)
- 600 Huss Street (title opinion received, NOV issued)
- 301 Elizabeth Avenue (under review by City Attorney prior to proceeding further)
- 739 W 3<sup>rd</sup> St (NOV issued)

### **NUISANCE (overgrown grass)**

- |                            |                       |
|----------------------------|-----------------------|
| • 109 Kennedy Drive        | • 810 Tait Street     |
| • 2322 Heavner Rd          | • 483 N Generals Blvd |
| • 320 Lake Sylvia Rd       | • 1221 E McBee Street |
| • 626 South Poplar Street  | • 502 S Rhyne Street  |
| • 129 Spring Meadows Drive | • 501 S Rhyne Street  |
| • 122 Olivia Lane          | • 402 S Rhyne Street  |
| • 128 Olivia Lane          | • 320 Lake Sylvia Rd  |
| • 140 Olivia Lane          | • 112 Doctors Park    |
| • 519 Lee Avenue           | • 909 E Pine Street   |
| • 102 Doctors Park         | • Sherrill Avenue     |
| • 112 Doctors Park         | • 201 Westview Drive  |

- 731 W Main Street Ext
- 2203 Arney Street
- 210 Westview Drive
- Westview Drive
- 27 Circle Drive
- 2146 Bost Street
- 109 Green Street
- 107 Green Street
- 2203 Arney Street
- 319 North Poplar Street
- East Main Street (2 Vacant Lots)
- 2415 East Main Street
- West Main Street (2 Vacant)
- West Water Vacant
- 409 West Water Street
- 1610 Broome Street
- 311 E. Sycamore And Pine
- 502 South Rhyne Street
- 702 South Government
- 512 South Government
- 208 Motz Avenue
- 511 West Main Street
- 511 Rhyne Street
- 315 North Oak Street
- 506 Monroe Street
- 612 North Poplar Street
- 501 North Poplar Street
- 624 and 626 North Poplar
- 909 East Pine Street
- 1015 East Pine Street
- 945 East McBee Street
- 947 East McBee Street
- 2109 And 2111 East Main St.
- 2443 East Main And 2 Vacant
- Buffalo Shoals Road
- 2203 Arney Street
- 107 And 109 Green 2 Lots
- 107 Huss Street
- Lincoln And Laurel Vacant
- 140 Olivia Lane
- 135 Olivia Lane
- 110 Mallory Tai
- Salem Church Road And Mooregate
- 2209 Dale Avenue
- 702 North Grove Street
- 228 East Congress Street
- 144 Ross Street
- 536 North Generals Blvd
- 1202 East McBee Street
- 130 North Abernethy
- 312 Shady Lane
- East Main Street (2 Vacant Lots)
- 308 Green Street
- 511 North Flint Street
- 601 Riverside And Vacant
- 2003 Arney Street
- East Main Street Car Wash
- West Water Vacant
- 315 North Oak Street
- 106 And 110 Spring Meadows
- 140 Olivia Lane
- East Main Street
- 347 Highland Drive
- 208 Lithia Inn Road
- 112 Wendover Street
- 106 Allendale
- 923 South Aspen Street
- 110 Mallory Tai
- 315 North Oak Street
- 107 Green Street
- 109 Green Street
- 201 Green Street
- 228 East Congress Street
- East Main Street 2 Lots
- 511 North Grove Street

- 401 North Grove Street
- 1609 Broome Street
- 402 Rhyne Street
- 2057 Dale Avenue
- 111 North Grove Street
- West Water Vacant
- 208 Motz Avenue
- 274 Salem Church Road
- Salem Church Road Vacant
- Georgetown Rd
- 208 Motz Avenue
- 303 N. High Street
- 132 Lauren Lane
- 135 Olivia Lane
- 626 South Poplar Street
- 315 N Oak Street
- 101 Proctor Street
- 709 W Main Street Ext
- 731 W Main Street Ext
- 208 Motz Avenue
- 126 Lauren Lane
- 909 East Pine Street
- Buffalo Shoals Road
- 1221 East McBee Street
- 1202 East McBee Street
- 1209 East McBee Street
- 1434 East Main Street
- 109 Green Street
- 408 W Main Street
- 131 Openview Drive
- 430 North Oak Street
- 516 Grier Street
- 502 South Rhyne Street

**NUISANCE (junked vehicles, trash, debris, etc.)**

- 1308 E. Water Street Tent City
- 107 Keever Street
- 309 Lee Avenue
- 483 N Generals Blvd
- 415 South Poplar Street
- 110 Keever Street
- 633 Riverside Drive
- Country Club Rd
- 211 Newbold Street
- 609 Louise Avenue
- 213 Charlesvoix Avenue
- 806 East Main Street
- 387 Salem Church Rd
- 709 Ab Dogwood Drive
- 710 Dogwood Drive
- 338 E Carter Street
- 612 North Poplar Street
- 123 Davis Street
- Elizabeth Avenue
- 525 W Pine Street
- 1441 Laboratory Rd
- 701 S Aspen Street
- 213 Newbold Street
- 2200 Story Street
- 313 S Government Street
- 215 N Aspen Street
- 330 Highland Drive
- 415 South Poplar Street
- 714 Lithia Inn Rd
- 107 N Grove Street
- 726 E Pine Street
- 316 Kistler Street
- 2857 Highland Drive
- 704 Lithia Inn Rd
- 308 W Sycamore Street
- E Pine Street
- 149 Allen Dale Lane
- 110 E Water Street

- 308 W Sycamore Street
- 314 S Government Street
- 1436 East Main Street
- North Flint Street
- 305 Little Street
- 104-D Carpenter Street
- 315 North Oak Street
- 636 Riverside Drive
- 646 Riverside Drive
- 102 Keever Street
- 488 Harolds Lane
- Catawba Street
- 605 East Sycamore Street
- 1609 Broome Street
- 1621 Broome Street
- 1606 Broome Street
- 522 Motz Avenue
- Mull Road (Vacant)
- 723 Third Street
- 2443 East Main Street
- 903 Catawba Street
- Lincoln Meadows Sub
- Chavis Lane
- 199 Lawing Street
- Bonview Avenue
- 1601 Sigmon Street
- Olivia Lane And Valerie
- Hubbard Street
- 2043 Dale Avenue
- 200 Labans Lane
- Lincoln Meadows Sub
- 714 Lithia Inn Road
- 6 Circle Drive
- 605 East Sycamore Street
- Robinson Property
- 1010 Catawba Street
- 13 Grier Street
- 519 South Poplar Street
- 525 West Pine
- 312 Ryne Street
- Habashi Lot
- Randall 2 lots
- 50 Railroad Street
- Broome Street
- 48 Railroad Street
- Dixon Street Trash
- Jim Page, Kennedy Drive
- 615 East Sycamore Street
- McBee Street And Laurel
- 724 North Aspen
- Teeter Property
- 506 Monroe
- 636 And 642 Riverside 2 Lots
- Kistler Lot Lithia Inn
- Barter Water Street
- 633 Riverside Drive
- 618 McBee
- Tim Smith Property
- Cain Leonard Lot
- 334 South High Street
- 620 South Government
- 1763 Cameron Road
- 511 North Flint
- 702 North Grove Street
- 2443 East Main Street
- Salem Church Road
- Carswell Lots 2
- 512 South Government Street
- 409 West Water
- Sycamore Street
- 1605 Sigmon Street
- Lincoln Drugs
- Carolina Court
- Carpenter Lot, Grier Street
- 327 South Laure Street
- 138 Woodvale Circle

- Habashi Lot
- 2869 Highland Drive.
- 204 North Laurel
- 709 West Main
- 701 West Main 502 Rhyne Street
- 1763 Cameron Road
- 602 Monroe
- 702 South Govt. Street
- 1015 East Pine Street
- 1617 Broome Street
- 321 Rhodes Street
- 904 Lincoln Street
- 39 Railroad Street
- Ford Lots, Sycamore And Pine 3 Lots
- 208 Motz Avenue
- 304 North High
- 801 Catawba Street
- 602 Monroe
- 1763 Cameron Road
- 48 Railroad Street
- 50 Railroad Street
- 536 North Generals Blvd
- 1607 Country Club Road
- Raceway East Main Street
- Carswell Lots 2
- Barter Lots
- Bill Bridges Gastonia Highway
- Buffalo Shoals Road
- 334 South High Street
- Riverside Drive
- 626 South Poplar
- 50 Railroad Street
- 744 North Aspen
- 520 Forney Avenue
- 930 Magnolia Avenue
- 2203 Arney Street
- Salem Church Road
- Openview Drive
- 1221 McBee Street
- 1217 McBee Street
- 319 Rhyne Street
- 402 Rhyne Street
- 906 Tait
- Huss Street Magic Cleaners
- 310 North Aspen Street
- 23 Circle Drive
- 506 South Cedar
- 602 South Cedar
- 2322 Heavner Road
- 506 Monroe
- Habashi Lot East Main
- 501 Sherrill Avenue
- 619 Congress Street
- 511 And 515 Motz Avenue
- 714 Lithia Inn Road
- 218 Lynch Street
- 101 Stanford Road
- Spanco Bonview
- 2057 Dale Avenue
- 744 North Aspen
- 217 North High Street
- Raceway East Main Street
- 714 South Govt Street
- 208 Motz Avenue
- Rock Creek Drive
- Randall 2 Lots
- Sumner Street
- 711 East Park Drive
- Joe Ford Property Pine And Sycamore 3 Lots
- West Main Street Lot
- 325 Highland Drive
- 144 Allendale Lane
- 130 Lawing
- 602 Monroe

- 744 North Aspen Street
  - 803 Gaston Street
  - 811 West Main Street Ext.
  - 205 Crescent Court
  - 710 Dogwood Drive Sewer
  - 1851 Rhyneland Road
- 621 Grier Street
  - Newton Property N. Poplar
  - 315 N Oak Street

**ITEM 3c**

**ITEM 3d**

### Brief History of the BCFD:

The Boger City Sanitary Fire District / Goodsonville Rural Fire District was formed and organized in 1958. It was organized to reduce the response times to the community that was previously being protected by the City of Lincolnton Fire Department. The BC Sanitary and Goodsonville fire districts were dissolved and consolidated due to several factors to make the Boger City Volunteer Fire Department. The first fire station was located at the corner of East Main & Ross Street and moved to its present location of McAlister Road in 2003.

### City of Lincolnton Annexations and Fire Department Contracts:

The City of Lincolnton Annexed a large portion of the Boger City Fire District in 1989 (the old BC Sanitary District) and another large portion (Goodsonville Fire District) in 1995. The "*Goodsonville Fire District*" was dissolved in 1993 at the suggestion of NC-DOI and named the fire district the "*Boger City Volunteer Fire Department, Inc.*" in order to reduce confusion with record keeping and duplicate reporting.

The BCFD and the City of Lincolnton FD entered into a Contract in 1989 that placed one (1) Lincolnton Engineer at the BCFD located on East Main / Ross Street Monday thru Friday from 8a-5p. This Contract evolved and expanded over the years and eventually the BCFD moved to McAlister Road in 2003, just outside of the Lincolnton City Limits. At the end of the Contract in 2011, the Lincolnton FD was staffing the BCFD with a Lincolnton Engine and (3) personnel on a 24 hour / 7 day schedule. The BCFD hired its first (3) Full-Time Firefighters in 2011 and an additional (3) Full-Time Firefighters in 2013. The Lincolnton FD moved out of the BCFD on April 11<sup>th</sup>, 2011 and into Lincolnton's new sub-station on Ross Street.

# **Boger City Volunteer Fire Department Merger Request**

## **Summary of Discussions**

- Approximately a year ago, BCFD initiated talks with Chief Heavner about the possibility of them merging with the City. Chief brought this to my attention and I agreed to attend a board meeting to hear more about this. Both parties agreed to gather information and to perform due diligence to see if this would even be worth consideration.
- Since then multiple meetings and discussions have taken place to review data and determine feasibility.
- As a result, the BCFD board is reaching out to ask the City to consider their request.

## **BCFVFD Challenges**

- Maintaining staffing levels adequate to handle calls. High employee turnover rate due to lack of long term benefits and competitive salaries. Typically send 1 truck with 2 firefighters to a scene. (This impacts the LFD as we serve as mutual aid. City is essentially becoming the primary provider on scene. Thus, we cannot leave and have to call in additional help to cover our own calls.)
- Administrative Deficiencies
  - One part-time administrator
  - Have to contract payroll functions
  - No staff to handle purchasing, paying of bills etc.
- ISO Rating very high. They are a 4/9, which is a higher insurance costs to residents and businesses. The City is a 2.
- The State is recommending that they look at a merger.

## **Why Should We Consider Merging?**

- Merger will provide a higher level of protection to residents and businesses. 8,000 residents, 35 churches, 1 school, 150 commercial businesses, 1 airport.
- Mutual aid will be better for both stations.
- Residents and businesses would fall under the City ISO rating and would reduce fire insurance premiums.
- Cost Savings
  - Less duplication of costs to provide services
    - \* Equipment
      - Fire Engines \$1,850,000
      - Radios \$25,000
      - Rescue equipment \$25,000
    - \* Close Station 2
      - \$125,000 building needs
      - Operating costs- \$15,000
    - \* Administrative costs
      - Part-time Chief- \$30,000
      - Contracted services- \$28,000
    - \* Operational Savings
      - Part-time salaries- \$130,000
      - Fill in staffing due to covering mutual aid calls- \$30,000
      - Other- \$25,000
  - Future expenses \$ 75,000 (Gear Washer/Extractor, SCBA Compressor, Gear Dryer) BCFD has new

**How Does This Work?**

- The Boger City Fire Taxing District remains in place. The County collects and will distribute to the City.
- The City would assume all administrative capacities, including staffing, budgeting, personnel, operational functions and be in control of the funds.
- The existing BCFD employees would become City of Lincolnton employees. Leave balances would transfer. BCFD employees would be placed as appropriate on the pay schedule. As City of Lincolnton employees, they will be eligible for promotional opportunities
- Six additional full-time firefighters would be employed from the Boger City fire district funds in order to maintain the same full time staffing ratios for all stations.
- Equipment remains in holding for 12 months or as till such time that the North Carolina Department of Insurance re-inspects the combined districts. It can still be used as needed during the holding period.
- Either party has 12 months from July to end agreement with 90 days' notice. The new positions and original BCFD employees would be rifled based on seniority in the retirement system.
- A sample of the Fire Protection Agreement is attached. Wording could change based on attorneys suggestions.

**CITY COUNCIL**  
Ed L. Hatley, Mayor  
Martin A. Eaddy, Mayor Pro-Tem  
Mary Frances White  
Roby D. Jetton  
Jim Watson



**CITY MANAGER**  
Steve Zickefoose, MBA  
[szickefoose@lincolntonnc.org](mailto:szickefoose@lincolntonnc.org)  
**CITY CLERK**  
Daphne Ingram  
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)  
**CITY ATTORNEY**  
Thomas J. Wilson, Jr.

## **Fire Protection Agreement**

### **1. Parties.**

This agreement for Fire/Life Protection Services, hereinafter "Agreement" is hereby entered into effective July 1<sup>st</sup>, 2020 by the City of Lincolnton, hereinafter "Lincolnton Fire Department", the Boger City Volunteer Fire Department, hereinafter, "Boger City".

### **2. Purpose.**

The purpose of the Agreement is to provide cost effective fire protection services to the citizens and visitors of the Boger City fire district, in the event of fires or other local emergencies.

### **3. Consideration.**

In consideration of certain mutual benefits to the Boger City Fire Department and the Boger City fire district, the City of Lincolnton agrees as follows:

- The City of Lincolnton, "Lincolnton Fire Department" agrees to provide fire/life protection services to the Boger City fire district in the event of fires and other local emergencies.
- The City of Lincolnton, will onboard all current Boger City employees at a hold harmless rate. Including vacation and sick accruals and years of service seniority for years of service with Boger City. All regular full time employees will be forwarded the same benefits if hired into a vacant City of Lincolnton position. In the event of a withdrawal from the agreement, BCFD employees hired under contractual agreement will be riffed based on their seniority in NC State retirement system. Furthermore, if Boger City Volunteer Fire Department withdraws from the formal agreement then its governing body agrees to resume employment and benefits to the previous employees.
- All equipment will remain in holding for 12 months or as till such time the North Carolina Department of Insurance re-inspects the combined districts. All capital holdings will remain intact till as such time the 12 month period has lapsed.
- All collected funds for the Boger City fire district will be collected by the County of Lincoln and made payable to the City of Lincolnton on an agreeable term set forth between the City and County Managers. Monies collected will be for management and operations of fire/life protection services to the Boger City fire district, which is to be known as the Lincolnton Fire District.

- The City of Lincolnton shall be the sole judge of the expeditious and efficient manner of handling and responding to calls for service and the rendering of fire/life protection services. The Lincolnton Fire Department shall be required to use all reasonable efforts to respond to calls in the Boger City fire district, in the same manner as if the district was within the municipal protection areas for the City of Lincolnton, North Carolina. Distribution of engines shall place priority on a company remaining in service within each territorial district, emergencies may dictate mutual aid coverage.
- The City of Lincolnton and Lincolnton Fire Department shall be responsible for providing staff, equipment, and necessary assistance to support fire/life protection services to the two districts. The City of Lincolnton shall not be held liable or deemed negligent for any lack of sufficient quantities of water available in the Lincolnton Fire District (Boger City Fire District) in its efforts to perform firefighting functions and activities as required under this agreement. The pressurized water system in this area is supplied and supported by Lincoln County, NC.
- The Boger City Volunteer Fire Department and its associates agree to waive any claim against the City of Lincolnton, NC and the Lincolnton Fire Department that may arise as a result of this agreement, or the performance under this agreement, and further agrees to save, defend, indemnify and hold harmless the City of Lincolnton and the Lincolnton Fire Department from any and all claims, suits and liability for damages of any kind, nature, or description occasioned by the City of Lincolnton and the Lincolnton Fire Department's performance under this agreement or which may arise as a result of this agreement other than those caused by the negligent acts of the City of Lincolnton or the Lincolnton Fire Department.
- This agreement contains benefits to consolidation: the terms herein listed are agreed upon by both governing bodies and will be executed at the time of signatures' to this instrument. Any agreements made, not listed will be nullified at the signing by both governing bodies.

#### **4. Modification.**

This agreement shall not be modified in any way without the written consent of both parties, herein the determination to modify has been approved by all parties involved.

#### **5. Termination of Agreement.**

This agreement may be terminated by either party, provided that written notice of such intent is made to the affected party(s) not less than ninety (90) days prior to the effective date of such termination. Effective 12 calendar months after (Place Holder Date) the Lincolnton Rural Fire District which will be served by the City of Lincolnton will be a permanent district and service area.

#### **6. Governing Law.**

Both parties agree that this agreement shall be governed, construed, and enforced in accordance with the laws of the State of North Carolina. Any action arising from this agreement shall be filed in the Superior Court of North Carolina.

## **7. Undertaking of Fire District.**

The fire district shall, within the limits of the fire protection equipment now owned by it and hereafter during the term of this agreement acquired by it, and within the limits of the ability of the personnel available to it, either on a volunteer basis or, regular career firefighters. Within the limits of the ability of such professional firefighters, provide fire protection to all properties situated within the corporate limits of the City of Lincolnton as the same now exists and as the same may hereafter be expanded by this agreement or operation of the Law, on the same basis that such fire protection is available to all other properties situated within the district boundaries of the Boger City Fire District.

## **8. Location of Principal Fire Station.**

During the term of this agreement and hereafter the Fire District shall maintain its principal fire protection station within the corporate limits of the City of Lincolnton, or as determined by City Council; provided, however, that nothing herein contained shall prevent the Fire District from establishing additional fire protection stations at other locations within the boundaries of the original formed Boger City Fire District, located outside the corporate limits.

## **9. Inclusions & Conveyances.**

- Staff enrolled in NC State Retirement System
- Inclusion into NC State Health Plan
- All employees on boarded as hold harmless
- Increase to staffing levels, congruent to City coverage
- Staff enrolled in local supplemental retirement plan
- Vacation and Sick time to transfer
- Seniority related accrual rates will apply
- All staff will be on boarded as regular full-time and part-time employees
- \$25,000 life insurance policy for all staff
- Voluntary benefits through Pierce Group
- Option of Cafeteria 125 benefits plan –Dependent Care- Medical Reimbursement
- Ability as an agency to meet the intent of OSHA 1910.134
- Lower Insurance rating for Boger City fire district (ISO 2)
- Consistent district coverage

- Staffing of more apparatus I.e. (Ladder, Rescue and Engines) Adding 6 (six) positions
- Coverage to remain available within Boger City area

## **10. Building.**

The City of Lincolnton intends to leave the Boger City logos and names intact, there will be no removal or change to the original building signage. As the signs need maintenance or repair the City of Lincolnton may change the signage to reflect the consolidation while having the right to add City identification to the building.

## **11. Apparatus.**

During the first 12 months of consolidation the City of Lincolnton must maintain all equipment including apparatus at their current state for purposes of NCDOL.

## **12. Review Committee.**

During the 12 month term of this agreement the parties shall establish a “review committee” to evaluate and make recommendations regarding the implementation of this agreement and the level of services and performance standards received by the City of Lincolnton. The review committee should consist of no more than three members of the existing board, the committee shall meet at least quarterly, and at such other times as they deem appropriate to achieve the purposes of this agreement. In addition to committee members, the City of Lincolnton and Lincolnton Fire Department may have such staff members as they should choose attend and address the review committee at its meetings in order to advise and analyze issues and concerns that are raised.

## **13. Attorney’s Fees and Claims.**

In the event a claim or action is initiated as a result of an unresolved dispute arising from this agreement, the prevailing party to such claim or action shall be entitled to reimbursement from the non-prevailing party for all costs, including attorney’s fees, incurred by the prevailing party, whether such costs are incurred with or without litigation or on appeal.

## **14. Reasonable Interpretation.**

Prior to the execution of this agreement, both parties have had adequate opportunity to review and contribute to the terms hereof. This agreement shall be provided with a reasonable interpretation, which interpretation shall not be biased in favor of either party.

## **15. Funding & Capital.**

TBD

## 16. Approval by Authorized Officials.

IN WITNESS WHEREOF, the parties to this agreement have caused their names to be affixed herby by their proper officers this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

### CITY OF LINCOLNTON, NC

By: \_\_\_\_\_

Title: City Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: City Manager

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Title: City Clerk

Date: \_\_\_\_\_

### Boger City Volunteer Fire Department

By: \_\_\_\_\_

Title: Board Chair

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Board Member

Date: \_\_\_\_\_

**ITEM 3e**

## HEALTH INSURANCE PREMIUMS

Policy calls for retirees to receive same health insurance coverage provided to regular employees. Because retirees are not allowed on the SHP, it is impossible to be on the exact same plan. We are spending \$10,000 more per retiree. This can be viewed as an inequality for active employees.

### State Health Plan

|                  |     |    |           |    |       |
|------------------|-----|----|-----------|----|-------|
| Active Employees | 153 | \$ | 1,170,000 | \$ | 7,097 |
|------------------|-----|----|-----------|----|-------|

### Blue Local

|          |    |    |         |                  |
|----------|----|----|---------|------------------|
| Retirees | 40 | \$ | 700,000 | <u>\$ 17,500</u> |
|----------|----|----|---------|------------------|

|            |  |  |  |    |        |
|------------|--|--|--|----|--------|
| Difference |  |  |  | \$ | 10,403 |
|------------|--|--|--|----|--------|

## Option to Consider for New Hires affter 7-1-20

Do not offer Health Insurance after retirement.

Governments that have adopted this policy:

- State of NC
- Lincoln County
- Mooresville
- Maiden
- Morganton

**ITEM 3f**

# HR Essentials Consulting

*Your Human Resources Partner  
Providing Human Resources Leadership for  
North Carolina's Local Governments*

Mr. Steve Zickefoose, Manager  
City of Lincolnton  
114 W. Sycamore Street  
Lincolnton, North Carolina 28092

January 13, 2020

RE: Pay Plan and Classification Study

Dear Mr. Zickefoose,

Thank you very much for the opportunity to conduct the Pay Plan and Classification Study for the City of Lincolnton. The following report provides an analysis of the City's present position classification system and pay plan as well as including our methodology with respect to pay comparisons with competing labor markets, updates to existing classifications, and recommendations on amending the City's current Pay Plan. Also included are recommendations for changes in the grade assignments of individual position classifications and/or proposed employee pay changes.

The effectiveness of local government is measured in several ways. Two of the most important dimensions are the stewardship of public dollars and the delivery of services to citizens. The information contained in this report is based on a comprehensive review and comparable analysis of the City's classification system with previously identified local government entities in the City's relevant labor market. The analysis provides benchmark data to ensure the City's salary grade structure remains competitive with other employers in the relevant market area. The recommendations are designed to ensure both salary grades and salary ranges are sufficient for the City to attract and retain well qualified employees as well as retain existing staff to meet varied service delivery requirements.

We very much appreciate the hospitality and cooperation extended to us from everyone employed by the City, especially from employees during the completion of the Position Description Questionnaires and the follow-up employee interviews and meetings.

Respectively Submitted,

*David Hill*

*Bob Carter*

HRE Consulting

# I. Overview

HRE Consulting (HRE) was contracted to conduct a Pay and Classification study for each approved and budgeted position, representing approximately one-third of the City's employees, to determine the effectiveness of the City's pay plan and analyze each position for correct placement within the pay plan.

A pay and classification system establishes the basis by which employees are compensated and periodic studies will ensure external competitiveness and internal equity. The external competitive analysis focused on those geographically located similar peer entities that were identified as being 1) similar in size or services provided, 2) similar in job functions, and 3) competitors for talent. Those identified and surveyed local government entities were:

| <u>Counties</u>  | <u>Cities &amp; Towns</u> |                |             |
|------------------|---------------------------|----------------|-------------|
| Catawba County   | Belmont                   | Huntersville   | Mount Holly |
| Cleveland County | Conover                   | Kings Mountain | Newton      |
| Lincoln County   | Davidson                  | Maiden         | Shelby      |
|                  | Gastonia                  | Mooresville    | Statesville |
|                  | Hickory                   | Morganton      |             |

A formal job analysis of each position was completed to obtain a thorough understanding of the scope of responsibilities and the major job functions associated with each job. The analysis process began with each employee completing a Position Description Questionnaire (PDQ) which was then reviewed by the employee's supervisor before being forwarded to the Human Resources Director. The PDQ review and approval was followed by a comprehensive analysis of the data and information contained within each PDQ. Individual interviews were conducted providing the opportunity for each employee to become engaged in the process to ensure we had a full appreciation and understanding of the uniqueness of each position. After submission of the preliminary data, a meeting was held with the City Manager/Finance Director, Assistant City Manager and Human Resources Director to provide an overview of the study results and recommendations.

The relevancy of an effective market-based pay plan lies within the administration and methodology of establishing starting salaries for new employees and the systematic means by which experienced employees may advance across the salary range. Without an approved Pay Plan and salary administration methodology there will always be a lack of consistency in salary administration as it relates to the establishment of new employee salaries as well as the systematic advancement of experienced employees. To that end, a recommended Pay Plan with established pay grades and pay ranges is included in this report.

As Lincolnton grows and changes, it will be imperative for the City to offer competitive salaries to attract the best possible talent to serve her citizens. In order to remain geographically competitive and to ensure all jobs are properly classified and compensated, the pay and classification system must be properly maintained.

To ensure this proper maintenance, both a periodic and ongoing process is needed to review job responsibilities and that each individual job has a proper pay grade assignment. This, in conjunction with an effective employee performance evaluation system will provide overall performance management for the City, each City Department and each individual employee.

To that end, the City has moved to a well-supported approach of evaluating approximately one-third of the City's classifications each year. This "one-third" approach will, in our opinion, work well for Lincolnnton and will keep the City's position classifications market competitive. Following is the listing of those identified one-third components:

The first grouping of classifications chosen to begin the one-third study was Category B (Departments of Public Works, Water Treatment Plant, Wastewater Treatment Plant, Distribution and Collection, Electric and Equipment Services) with the inclusion of the Fire Department. Even though the Fire Department is in Category A, along with the Police Department, the Police Department had just recently received a market adjustment and, as a result, the Fire Department was included in the initial study and will be reunited with the Police Department in the third year of the one-third studies. The current study includes those classifications assigned to Category C.

The current study includes 31 classifications with 39 employees.

| <b><u>Category</u></b> | <b><u>Current Position Title</u></b>       |
|------------------------|--------------------------------------------|
| A                      | Assistant Fire Chief                       |
| A                      | Fire Captain                               |
| A                      | Fire Chief                                 |
| A                      | Fire Inspector                             |
| A                      | Fire Lieutenant                            |
| A                      | Firefighter Engineer                       |
| A                      | Firefighter I                              |
| A                      | Firefighter II                             |
| A                      | Master Police Officer                      |
| A                      | Police Captain                             |
| A                      | Police Chief                               |
| A                      | Police Investigator                        |
| A                      | Police Lieutenant                          |
| A                      | Police Officer                             |
| A                      | Police Officer (SRO)                       |
| A                      | Police Sergeant                            |
| B                      | Chief WTP Operator                         |
| B                      | Distribution/Collection Crew Leader        |
| B                      | Distribution/Collection Maintenance Tech I |

| <b><u>Category</u></b> | <b><u>Current Position Title</u></b>         |
|------------------------|----------------------------------------------|
| B                      | Distribution/Collection Maintenance Tech II  |
| B                      | Distribution/Collection Maintenance Tech III |
| B                      | Distribution/Collection Supervisor           |
| B                      | Distribution/Collection System Supt          |
| B                      | Electric Distribution System Supt            |
| B                      | Electric Distribution System Supervisor      |
| B                      | Electric Line Technician (Class A)           |
| B                      | Electric Line Technician (Class B)           |
| B                      | Electric Line Technician (Class C)           |
| B                      | Electric Meter Specialist                    |
| B                      | Equipment Operator I                         |
| B                      | Equipment Operator II                        |
| B                      | Fleet Services Superintendent                |
| B                      | General Maintenance Worker                   |
| B                      | Lead General Maintenance Worker              |
| B                      | Lead Meter Specialist                        |
| B                      | Lead WTP Maintenance Mechanic                |
| B                      | Lead WWTP Maintenance Mechanic               |
| B                      | Lift Station Maintenance Mechanic            |
| B                      | Public Works and Electric Utilities Director |
| B                      | Public Works Supervisor                      |
| B                      | Sr. Fleet Maintenance Mechanic               |
| B                      | Street Maintenance Crew Leader               |
| B                      | Water Resources Director                     |
| B                      | WTP Laboratory Analyst                       |
| B                      | WTP Maintenance Mechanic                     |
| B                      | WTP Operator A                               |
| B                      | WTP Operator B                               |
| B                      | WTP Operator C                               |
| B                      | WWTP Laboratory Analyst                      |
| B                      | WWTP Maintenance Mechanic                    |
| B                      | WWTP Operator I                              |
| B                      | WWTP Operator II                             |
| B                      | WWTP Operator III                            |
| B                      | WWTP Pretreatment Coordinator                |
| B                      | WWTP Superintendent                          |
| C                      | Account Billing Specialist                   |
| C                      | Accountant                                   |
| C                      | Accounting Services Manager                  |
| C                      | Accounting Technician                        |
| C                      | Administrative Support Assistant             |

| <b><u>Category</u></b> | <b><u>Current Position Title</u></b> |
|------------------------|--------------------------------------|
| C                      | Assistant City Manager               |
| C                      | Assistant to City Manager/City Clerk |
| C                      | Building Inspections Consultant      |
| C                      | Building Inspector I                 |
| C                      | Building Inspector II                |
| C                      | Building Inspector III               |
| C                      | Building Services Attendant          |
| C                      | Business Services Manager            |
| C                      | City Manager/Finance Director        |
| C                      | Community Relations Director         |
| C                      | Customer Service Representative I    |
| C                      | Customer Service Representative II   |
| C                      | General Services Supervisor          |
| C                      | HR Benefits Administrator            |
| C                      | Human Resources Director             |
| C                      | Information Technology Manager       |
| C                      | Parks & Recreation Director          |
| C                      | Parks Maintenance Specialist         |
| C                      | Planning & Comm Develop Director     |
| C                      | Police Evidence Technician           |
| C                      | Police Records Specialist            |
| C                      | Police Records Supervisor            |
| C                      | Property Maintenance Technician      |
| C                      | Recreation Program Coordinator       |
| C                      | Sr. Administrative Support Assistant |
| C                      | Zoning Administrator                 |

## II. Methodology

The following methodology was established and utilized to arrive at the stated and recommended outcomes contained herein:

### **Methodology for Position Classification:**

**A.** Initial meetings and communications – Met with Human Resources Director to clarify any issues regarding the full scope of work and established the study schedule, procedures, goals and project deliverables.

**B.** The Human Resources Director provided appropriate and necessary workforce reports and documentation to assist in developing a full understanding of the City's present classification structure.

**C.** The Human Resources Director conducted employee "kick-off" sessions to provide employees with an overview of the study process and instructions regarding the importance of completion of the Position Description Questionnaire (PDQ).

**D.** Employee position information was gathered using PDQ responses supplemented by employee and supervisor interviews to ensure that complete and accurate information regarding City positions was identified and collected.

**E.** All collected data was analyzed to identify job families as well as the scope and different levels of work within each job family. Typical duties, knowledge, skills, abilities and other job-related characteristics required to perform the work were identified. Based on this analysis, initial classification concepts and recommendations were produced that were designed to appropriately describe the body of work currently being performed by City of Lincolnton employees.

**F.** HRE utilizes the whole job comparison method of job evaluation. The duties and responsibilities of individual positions are evaluated to determine their relative level of difficulty and responsibility. The factors used are generally accepted principles in the human resources position analysis field. The following are among the classification factors used in determining the level of each position:

1. Working conditions
2. Nature and significance of public contacts
3. Variety and complexity of work
4. Decision making
5. Consequence of error
6. Supervision given
7. Supervision received
8. Knowledge, skills, and abilities

**G.** Each position was analyzed to ensure that content and titles were current, accurate and consistent with FLSA, EEO and ADA considerations.

**H.** A meeting with the City Manager, Assistant City Manager and Human Resources Director was held to review and discuss the study findings and recommendations to solicit review and comments.

**I.** Finalized study results and recommendations are included in this report.

**Methodology for Pay Plan:**

**A.** Identified the relevant job market to base the comparative pay plan analysis. Primary emphasis was on those similarly sized and comparatively staffed municipalities or who are natural competitors for local workforce.

**B.** Conducted the customized market salary survey focusing on identified benchmark positions within the workforce.

**C.** Analyzed survey data and recommended a pay plan structure including pay grades and pay grade ranges as well as placement of individual classes within each pay grade.

### III. Implementation Recommendations

- A. Adopt the recommended market-based salary grade assignments shown in the preceding section V.
- B. Adopt and Implement the following recommendation.

#### **Recommendations**

Place each employee's classification in the recommended market-based salary grade and then place the employee's salary at the same compa-ratio as they presently have in their current pay plan. As an example, if an employee's current salary is 10% below the current salary grade midpoint, and the employee's position classification moves from grade 9 to grade 10, the employee's salary will be placed at 10% below the midpoint of grade 10. This approach to salary administration is a key component to prevent the corrosive effects of salary compression.

| Recommendation | Implementation Cost | FICA, Retirement,<br>etc. (20%) | Required Funding |
|----------------|---------------------|---------------------------------|------------------|
|                | \$156,131           | \$28,103                        | \$184,234        |

With the adoption of the implementation recommendation, for the employees included in the current one-third study, the average employee annual salary would become \$48,462.89 (11.7% greater than the current \$43,383.82 average).

The recommendations for implementing changes to individual employees is provided in a separate spreadsheet submitted to the City Manager and Human Resources Director.

- C. Because their overall duties, responsibilities and authorities are more related to classifications within the "B" Occupation Review Category, we recommend that the following classifications be assigned to the B category for future studies.

Parks & Recreation: General Services Supervisor  
Parks & Recreation: Park Maintenance Specialist  
Parks & Recreation: Park Maintenance Technician

## IV. Proposed Pay Plan with Recommended Market Adjustments

| <u>Grade</u> | <u>Position Title</u>                   | <u>Min.</u> | <u>Midpt.</u> | <u>Max.</u> | <u>Review<br/>Schedule</u> | <u>FLSA</u> |
|--------------|-----------------------------------------|-------------|---------------|-------------|----------------------------|-------------|
| 3            | Not Assigned                            | 21,046      | 26,307        | 31,569      |                            | N           |
| 4            | Not Assigned                            | 22,098      | 27,623        | 33,147      |                            | N           |
| 5            | Not Assigned                            | 23,203      | 29,004        | 34,805      |                            | N           |
| 6            | Not Assigned                            | 24,363      | 30,454        | 36,545      |                            | N           |
| 7            | Not Assigned                            | 25,582      | 31,977        | 38,372      |                            | N           |
| 8            | Building Services Attendant             | 26,861      | 33,576        | 40,291      | C                          | N           |
| 8            | General Maintenance Worker              | 26,861      | 33,576        | 40,291      | B                          | N           |
| 8            | Property Maintenance Technician         | 26,861      | 33,576        | 40,291      | B                          | N           |
| 9            | Not Assigned                            |             |               |             |                            | N           |
| 10           | Customer Service Representative         | 29,614      | 37,017        | 44,421      | C                          | N           |
| 10           | Equipment Operator I                    | 29,614      | 37,017        | 44,421      | B                          | N           |
| 10           | Meter Specialist                        | 29,614      | 37,017        | 44,421      | B                          | N           |
| 11           | Accounting Support Technician           | 31,095      | 38,868        | 46,642      | C                          | N           |
| 11           | Administrative Support Assistant        | 31,095      | 38,868        | 46,642      | C                          | N           |
| 11           | Administrative Support Asst/Recept      | 31,095      | 38,868        | 46,642      | C                          | N           |
| 11           | Distribution/Collection Maint. Tech I   | 31,095      | 38,868        | 46,642      | B                          | N           |
| 11           | Lead Meter Specialist                   | 31,095      | 38,868        | 46,642      | B                          | N           |
| 11           | WTP Operator C                          | 31,095      | 38,868        | 46,642      | B                          | N           |
| 11           | WWTP Operator I                         | 31,095      | 38,868        | 46,642      | B                          | N           |
| 12           | Accounting Tech - Accounts Payable      | 32,649      | 40,812        | 48,974      | C                          | N           |
| 12           | Accounting Tech - Billing               | 32,649      | 40,812        | 48,974      | C                          | N           |
| 12           | Distribution/Collection Maint. Tech II  | 32,649      | 40,812        | 48,974      | B                          | N           |
| 12           | Equipment Operator II                   | 32,649      | 40,812        | 48,974      | B                          | N           |
| 12           | Firefighter I                           | 32,649      | 40,812        | 48,974      | A                          | N           |
| 12           | Police Evidence Technician              | 32,649      | 40,812        | 48,974      | C                          | N           |
| 12           | Senior Administrative Support Assistant | 32,649      | 40,812        | 48,974      | C                          | N           |
| 12           | WTP Operator B                          | 32,649      | 40,812        | 48,974      | B                          | N           |
| 12           | WWTP Operator II                        | 32,649      | 40,812        | 48,974      | B                          | N           |
| 13           | Electric Line Technician (Class C)      | 34,282      | 42,852        | 51,423      | B                          | N           |
| 13           | Fire Inspector I                        | 34,282      | 42,852        | 51,423      | A                          | N           |
| 13           | Firefighter II                          | 34,282      | 42,852        | 51,423      | A                          | N           |
| 13           | Sr. Fleet Maintenance Mechanic          | 34,282      | 42,852        | 51,423      | B                          | N           |

|    |                                         |        |        |        |   |   |
|----|-----------------------------------------|--------|--------|--------|---|---|
| 13 | WTP Laboratory Analyst                  | 34,282 | 42,852 | 51,423 | B | N |
| 13 | WTP Maintenance Mechanic                | 34,282 | 42,852 | 51,423 | B | N |
| 13 | WWTP Maintenance Mechanic               | 34,282 | 42,852 | 51,423 | B | N |
| 14 | Distribution/Collection Maint. Tech III | 35,996 | 44,995 | 53,994 | B | N |
| 14 | Fire Inspector II                       | 35,996 | 44,995 | 53,994 | A | N |
| 14 | Firefighter Engineer                    | 35,996 | 44,995 | 53,994 | A | N |
| 14 | Lift Station Mechanic                   | 35,996 | 44,995 | 53,994 | B | N |
| 14 | Payroll Specialist                      | 35,996 | 44,995 | 53,994 | C | N |
| 14 | Street Maintenance Crew Leader          | 35,996 | 44,995 | 53,994 | B | N |
| 14 | WTP Operator A                          | 35,996 | 44,995 | 53,994 | B | N |
| 14 | WWTP Operator III                       | 35,996 | 44,995 | 53,994 | B | N |
| 15 | Distribution/Collection Crew Leader     | 37,796 | 47,244 | 56,693 | B | N |
| 15 | Fire Inspector III                      | 37,796 | 47,244 | 56,693 | A | N |
| 15 | Lead WTP Maintenance Mechanic           | 37,796 | 47,244 | 56,693 | B | N |
| 15 | Lead WWTP Maintenance Mechanic          | 37,796 | 47,244 | 56,693 | B | N |
| 15 | Planning Assistant                      | 37,796 | 47,244 | 56,693 | C | N |
| 15 | Police Officer                          | 37,796 | 47,244 | 56,693 | A | N |
| 15 | Police Officer (SRO)                    | 37,796 | 47,244 | 56,693 | A | N |
| 15 | WWTP Laboratory Analyst                 | 37,796 | 47,244 | 56,693 | B | N |
| 16 | Electric Line Technician (Class B)      | 39,685 | 49,607 | 59,528 | B | N |
| 16 | Fire Lieutenant                         | 39,685 | 49,607 | 59,528 | A | N |
| 16 | Master Police Officer                   | 39,685 | 49,607 | 59,528 | A | N |
| 16 | Police Investigator                     | 39,685 | 49,607 | 59,528 | A | N |
| 16 | Recreation Programs Coordinator         | 39,685 | 49,607 | 59,528 | C | N |
| 17 | Accountant                              | 41,670 | 52,087 | 62,504 | C | N |
| 17 | Distribution/Collection Supervisor      | 41,670 | 52,087 | 62,504 | B | N |
| 17 | General Services Supervisor             | 41,670 | 52,087 | 62,504 | B | N |
| 17 | Public Works Supervisor                 | 41,670 | 52,087 | 62,504 | B | N |
| 17 | Senior Recreation Programs Coord.       | 41,670 | 52,087 | 62,504 | C | N |
| 17 | WTP Chief Operator                      | 41,670 | 52,087 | 62,504 | B | N |
| 17 | WWTP Pretreatment Coordinator           | 41,670 | 52,087 | 62,504 | B | N |
| 17 | Zoning Administrator                    | 41,670 | 52,087 | 62,504 | C | N |
| 18 | Electric Line Technician (Class A)      | 43,753 | 54,691 | 65,630 | B | N |
| 18 | Fleet Services Superintendent           | 43,753 | 54,691 | 65,630 | B | N |
| 18 | HR Benefits Administrator               | 43,753 | 54,691 | 65,630 | C | N |
| 18 | Police Sergeant                         | 43,753 | 54,691 | 65,630 | A | N |
| 19 | Not Assigned                            | 45,941 | 57,426 | 68,911 |   | N |
| 20 | Assistant to CMO/City Clerk             | 48,238 | 60,297 | 72,357 | C | N |

|    |                                         |         |         |         |   |   |
|----|-----------------------------------------|---------|---------|---------|---|---|
| 20 | Building Inspections Consultant         | 48,238  | 60,297  | 72,357  | C | N |
| 20 | Electric Distribution System Supervisor | 48,238  | 60,297  | 72,357  | B | N |
| 20 | Fire Captain                            | 48,238  | 60,297  | 72,357  | A | N |
| 20 | Fire Training Officer                   | 48,238  | 60,297  | 72,357  | A | N |
| 20 | Police Lieutenant                       | 48,238  | 60,297  | 72,357  | A | N |
| 21 | Accounting Services Manager             | 50,650  | 63,312  | 75,975  | C | N |
| 21 | Business Services Manager               | 50,650  | 63,312  | 75,975  | C | N |
| 21 | Distribution/Collection System Supt     | 50,650  | 63,312  | 75,975  | B | E |
| 21 | Public Works Superintendent             | 50,650  | 63,312  | 75,975  | B | E |
| 21 | WWTP Superintendent                     | 50,650  | 63,312  | 75,975  | B | E |
| 22 | Not Assigned                            | 53,182  | 66,478  | 79,773  |   | E |
| 23 | Assistant Fire Chief                    | 55,841  | 69,802  | 83,762  | A | E |
| 23 | Police Captain                          | 55,841  | 69,802  | 83,762  | A | E |
| 24 | Community Relations Director            | 58,633  | 73,292  | 87,950  | C | E |
| 24 | Information Technology Manager          | 58,633  | 73,292  | 87,950  | C | E |
| 25 | Electric Distribution System Supt       | 61,565  | 76,956  | 92,347  | B | E |
| 26 | Not Assigned                            | 64,643  | 80,804  | 96,965  |   | E |
| 27 | Parks and Recreation Director           | 67,875  | 84,844  | 101,813 | C | E |
| 28 | Human Resources Director                | 71,269  | 89,086  | 106,904 | C | E |
| 28 | Planning & Community Dev Director       | 71,269  | 89,086  | 106,904 | C | E |
| 29 | Fire Chief                              | 74,833  | 93,541  | 112,249 | A | E |
| 29 | Police Chief                            | 74,833  | 93,541  | 112,249 | A | E |
| 29 | Water Resources Director                | 74,833  | 93,541  | 112,249 | B | E |
| 30 | Not Assigned                            | 78,574  | 98,218  | 117,861 |   | E |
| 31 | Not Assigned                            | 82,503  | 103,129 | 123,754 |   | E |
| 32 | Not Assigned                            | 86,628  | 108,285 | 129,942 |   | E |
| 33 | Not Assigned                            | 90,960  | 113,699 | 136,439 |   | E |
| 34 | Assistant City Manager                  | 95,508  | 119,384 | 143,261 | C | E |
| 35 | Not Assigned                            | 100,283 | 125,354 | 150,424 |   | E |
| 36 | Not Assigned                            | 105,297 | 131,621 | 157,946 |   | E |
| 37 | City Manager/Finance Director           | 110,562 | 138,202 | 165,843 | C | E |

|    |              |         |         |         |   |
|----|--------------|---------|---------|---------|---|
| 38 | Not Assigned | 116,090 | 145,112 | 174,135 | E |
| 39 | Not Assigned | 121,894 | 152,368 | 182,842 | E |
| 40 | Not Assigned | 127,989 | 159,986 | 191,984 | E |
| 41 | Not Assigned | 134,389 | 167,985 | 201,584 | E |
| 42 | Not Assigned | 141,108 | 176,385 | 211,663 | E |

| 2020-21 Pay & Class Recommendations |             |               |                |            |
|-------------------------------------|-------------|---------------|----------------|------------|
| Class Title                         | Department  | Current Class | Proposed Class | Difference |
| <b>City Manager/Finance Dir</b>     | CMO         | 35            | 37             | 2          |
| Assistant City Manager              | CMO         | 32            | 34             | 2          |
| Assistant to CMO/Clerk              | CMO         | 18            | 20             | 2          |
| Admin Support Asst                  | CMO         | 9             | 11             | 2          |
| <b>Accounting Support Tech</b>      | Electric    | 9             | 11             | 2          |
| <b>Customer Service Rep</b>         | Electric    | 9             | 10             | 1          |
| Information Technology Mgr          | Finance     | 24            | 24             | 0          |
| Accounting Services Mgr             | Finance     | 19            | 21             | 2          |
| Business Services Mgr               | Finance     | 18            | 21             | 3          |
| Accountant                          | Finance     | 15            | 17             | 2          |
| Accounting Tech-AP                  | Finance     | 11            | 12             | 1          |
| Accounting Tech-Billing             | Finance     | 11            | 12             | 1          |
| <b>Payroll Specialist</b>           | Finance     | 11            | 14             | 3          |
| <b>Accounting Support Tech</b>      | Finance     | 9             | 11             | 2          |
| Admin Support Asst                  | Fire        | 9             | 11             | 2          |
| Human Resource Director             | HR          | 25            | 28             | 3          |
| HR Benefits Administrator           | HR          | 17            | 18             | 1          |
| <b>Admin Support Asst/Recpt</b>     | HR          | 9             | 11             | 2          |
| <b>Sr Administrative Support</b>    | HR          | 9             | 12             | 3          |
| Building Services Attendant         | HR          | 7             | 8              | 1          |
| Parks & Recreation Dir              | Parks & Rec | 24            | 27             | 3          |
| Community Relations Dir             | Parks & Rec | 22            | 24             | 2          |
| <b>Sr. Rec Program Coordinator</b>  | Parks & Rec | 15            | 17             | 2          |
| Recreation Program Coord            | Parks & Rec | 15            | 16             | 1          |
| General Services Supervisor         | Parks & Rec | 14            | 17             | 3          |
| <b>Property Maintenance Tech</b>    | Parks & Rec | 13            | 9              | -4         |
| Sr Admin Support Asst               | Parks & Rec | 10            | 12             | 2          |
| Admin Support Asst                  | Parks & Rec | 9             | 11             | 2          |
| Property Maint Tech                 | Parks & Rec | 7             | 8              | 1          |
| Planning & Comm Develop Dir         | Planning    | 25            | 28             | 3          |
| Zoning Administrator                | Planning    | 15            | 17             | 2          |
| Planning Assistant                  | Planning    | 13            | 15             | 2          |
| <b>Sr. Administrative Support</b>   | Police      | 13            | 12             | -1         |
| Police Evidence Tech                | Police      | 9             | 12             | 3          |
| <b>Admin Support Asst</b>           | Police      | 9             | 11             | 2          |
| <b>Admin Support Asst</b>           | Police      | 9             | 11             | 2          |
| Sr Admin Support Asst               | PW Admin    | 10            | 12             | 2          |
| Admin Support Asst                  | PW Admin    | 9             | 11             | 2          |
| Sr Admin Support Asst               | WTP         | 10            | 12             | 2          |

## Cost to Implement Salary Study 2020-21

| <b><u>GENERAL FUND</u></b>     | <b>Salary<br/>Increases</b> | <b>Matching<br/>Benefits</b> | <b>Total Cost</b> | <b>Position<br/>Adjustments</b> |   | <b>Cost</b>    |
|--------------------------------|-----------------------------|------------------------------|-------------------|---------------------------------|---|----------------|
| CMO                            | 36,217                      | 6,519                        | 42,736            | -31,000                         | 1 | 11,736         |
| General Expense                | 4,409                       | 475                          | 4,884             |                                 |   | 4,884          |
| Finance                        | 30,892                      | 5,561                        | 36,453            | 0                               |   | 36,453         |
| Human Resources                | 30,201                      | 5,436                        | 35,637            | 29,000                          | 2 | 64,637         |
| Fire                           | 3,035                       | 546                          | 3,581             | 0                               |   | 3,581          |
| Police                         | 11,718                      | 2,109                        | 13,827            | -1,630                          | 3 | 12,197         |
| Public Works                   | 6,558                       | 1,180                        | 7,738             | -25,000                         | 4 | -17,262        |
| Planning                       | 18,425                      | 3,317                        | 21,742            | 0                               |   | 21,742         |
| Parks & Recreation             | 37,434                      | 6,738                        | 44,172            | -14,075                         | 5 | 30,097         |
| <b>Total GF</b>                | <b>178,889</b>              | <b>31,881</b>                | <b>210,770</b>    | <b>-42,705</b>                  |   | <b>168,065</b> |
| <b><u>WATER/SEWER FUND</u></b> |                             |                              |                   |                                 |   |                |
| Water Plant                    | 3,980                       | 716                          | 4,696             | 0                               |   | 4,696          |
| <b><u>ELECTRIC FUND</u></b>    |                             |                              |                   |                                 |   |                |
| Electric                       | 13,862                      | 2,495                        | 16,357            | 0                               |   | 16,357         |

### Position Adjustments Notes:

- 1- Moved Administrative Assistant Position to HR.
- 1- Does Not Include \$123,000 Not Being Spent Due to Dual Role of Manager/Finance Director.
- 2- Administrative Assistant Position from CMO.
- 3- Savings from Reclassify Administrative Assistant Position.
- 4- Reduced Administrative Assistant Position to Part-Time.
- 5- Savings from Reclassify Property Maintenance Tech Position.

## V. Definitions of Salary Survey Analysis Terms

| <b><u>Terms</u></b>              | <b><u>Description</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Average</u></b>            | The arithmetic mean of several reported salaries for a specific job classification (e.g., average salaries of all Firefighters as a class)                                                                                                                                                                                                                                                                                                                |
| <b><u>Median</u></b>             | The median is the middle value of a series of values in numerical order. For employee salaries in a given job classification, it is the middle point of all salaries of employees in a given classification. In effect, half the employees would make less than the middle value (median) and half would make more than the middle value (median)                                                                                                         |
| <b><u>Compa-Ratio</u></b>        | The relationship (expressed as a decimal) between an employee's actual annual salary and the midpoint (market value) of the assigned pay grade (the salary divided by the range's midpoint). The midpoint is represented as 1.00. Employee salaries below the midpoint are shown as a lower decimal (e.g., .80, .95, etc.) and salaries above the midpoint are shown as a higher value (e.g., 1.05, 1.10, etc.) indicating a higher value to the midpoint |
| <b><u>Grade Differential</u></b> | The percentage increase from a lower pay grade to the next highest pay grade. Typically, 5% from one pay grade to the next highest pay grade                                                                                                                                                                                                                                                                                                              |
| <b><u>Minimum</u></b>            | The beginning or entry salary for each salary grade. Typically, this is 25% less than the midpoint on a 50% salary range                                                                                                                                                                                                                                                                                                                                  |
| <b><u>Midpoint</u></b>           | The arithmetic average of the minimum salary and maximum salary for each salary grade. Typically represents the "Market Value" of the positions assigned to each salary grade                                                                                                                                                                                                                                                                             |
| <b><u>Maximum</u></b>            | The last or ending salary for each salary grade. Typically, this is 20% greater than the midpoint on a 50% salary range                                                                                                                                                                                                                                                                                                                                   |

**ITEM 4**

**Q & A**

# **ITEM 5**

**Department Heads**

**Dismissed**

**ITEM 6a**

## Budget 2020-21 Mandated Expenses

### GENERAL FUND

#### Mandated Expenses

#### Amounts

|                                |    |         |
|--------------------------------|----|---------|
| Salary Survery Implementation  | \$ | 163,180 |
| Insurance Stipend              | \$ | 17,800  |
| Retirement Increase (by State) | \$ | 44,225  |
| Health Insurance Regular       | \$ | 54,100  |
| Health Insurance- Retirees-New | \$ | -       |
| Total Mandated                 | \$ | 279,305 |

#### Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 279,305

### WATER & SEWER FUND

#### Mandated Expenses

#### Amounts

|                                |    |        |
|--------------------------------|----|--------|
| Salary Survery Implementation  | \$ | 4,700  |
| Retirement Increase (by State) | \$ | 30,450 |
| Health Insurance Regular       | \$ | 4,000  |
| Health Insurance- Retirees-New | \$ | 45,000 |
| Total Mandated                 | \$ | 84,150 |

#### Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 84,150

### ELECTRIC FUND

#### Mandated Expenses

#### Amounts

|                                |    |        |
|--------------------------------|----|--------|
| Salary Survery Implementation  | \$ | 16,360 |
| Insurance Stipend              | \$ | 5,000  |
| Retirement Increase (by State) | \$ | 9,000  |
| Health Insurance Regular       | \$ | -      |
| Health Insurance- Retirees-New | \$ | 29,000 |
| Total Mandated                 | \$ | 59,360 |

#### Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 59,360

**ITEM 6b**

## Zero Based Cuts 2020-21 Budget

|      | <u>DEPARTMENT</u>    | <u>Cuts</u>     |
|------|----------------------|-----------------|
| 4110 | City Manager/Clerk   | -32,000         |
| 4120 | Human Resources      | -1,700          |
| 4130 | Finance              | -4,000          |
| 4280 | General Expense      | 0               |
| 4285 | General Debt Service | -89,875         |
| 4310 | Police               | -15,000         |
| 4340 | Fire                 | -7,000          |
| 4510 | Public Works         | -5,900          |
| 4520 | Street               | -4,000          |
| 4530 | Equipment Services   | -300            |
| 4710 | Solid Waste          | -1,220          |
| 4910 | Planning/Zoning      | -500            |
| 4930 | Bus & Comm. Dev      | 0               |
| 6100 | Recreation           | -2,500          |
|      | <b>Fund 10</b>       | <b>-163,995</b> |
| 7100 | Water Treatment      | -100            |
| 7110 | Dist & Collection    | 0               |
| 7120 | Wastewater           | -2,200          |
| 7130 | W & S Intangibles    | -12,000         |
|      | <b>Fund 61</b>       | <b>-14,300</b>  |
| 7200 | Electric             | -21,220         |
|      | <b>Fund 63</b>       | <b>-21,220</b>  |
|      | <b>Total Cuts</b>    | <b>-199,515</b> |

**ITEM 6c**

**ESTIMATED PROPERTY TAX VALUE FOR 2020-21**

(Advised estimate per tax administrator)

|                                | <u>Change in Value</u>   | <u>Estimated<br/>2020-21</u> | <u>2019-20</u>              |
|--------------------------------|--------------------------|------------------------------|-----------------------------|
| Real Property Valuation        | 28,100,000               | 832,300,000                  | 804,200,000                 |
| Personal Property              | 7,300,000                | 214,600,000                  | 207,300,000                 |
| Corporation Excess             | 900,000                  | <u>27,200,000</u>            | <u>26,300,000</u>           |
| Valuation- Sub Total           | 36,300,000               | 1,074,100,000                | 1,037,800,000               |
| Vehicle Valuation              | 0                        | 0                            | 0                           |
| <b>VALUATION - GRAND TOTAL</b> | <u><b>36,300,000</b></u> | <u><b>1,074,100,000</b></u>  | <u><b>1,037,800,000</b></u> |

**ESTIMATED PROPERTY TAX REVENUE FOR 2020-21**

|                                                     | <u>2020-21</u>                | <u>2019-20</u>                |
|-----------------------------------------------------|-------------------------------|-------------------------------|
| Total Value- Real, Personal, Corporate              | 1,074,100,000                 | 1,037,800,000                 |
| Tax Rate- 56 cents                                  | <u>0.0056</u>                 | <u>0.0056</u>                 |
|                                                     | \$6,014,960                   | \$5,811,680                   |
| FY 2019 Collection Rate                             | <u>98.37%</u>                 | <u>98.37%</u>                 |
| <b>Estimated Revenue- Real, Personal, Corporate</b> | <b>\$5,916,916</b>            | <b>\$5,716,950</b>            |
| <br><b>GRAND TOTAL REVENUE</b>                      | <br><u><b>\$5,916,916</b></u> | <br><u><b>\$5,716,950</b></u> |
| <br><b>INCREASE IN REVENUE</b>                      | <br><u><b>\$199,967</b></u>   |                               |

Tax Rate- 1 cents = 105,659

Revenue Neutral Tax Rate 54.1 cents

Prior to 2019-20, Tax Value decreases are equal to 6.6 cents on the tax rate.

**ESTIMATED SALES TAX REVENUE FOR 2020-21**

|                            | <u>2020-21</u>          | <u>2019-20</u> |
|----------------------------|-------------------------|----------------|
| Sales Tax Revenues         | 3,160,000               | 3,060,000      |
| <b>INCREASE IN REVENUE</b> | <u><b>\$100,000</b></u> |                |

**COMBINED INCREASE IN REVENUE** **\$299,967**

**ITEM 6d**

## Budget 2020-21 Balancing

| GENERAL FUND              |                 | Amounts        |
|---------------------------|-----------------|----------------|
| Mandated Expenses         |                 | \$ 279,305     |
| Growth Requests           |                 | \$ 1,635,919   |
|                           | Total           | \$ 1,915,224   |
| New Funding               |                 | \$ (290,000)   |
| Zero Based Cuts           |                 | \$ (163,995)   |
| Prior Year One Time Items |                 | \$ (266,579)   |
|                           | Funding Deficit | \$ 1,194,650   |
| CMO Requests Reductions   |                 | \$ (1,064,650) |
| Fund Balance Used         |                 | \$ (130,000)   |
|                           |                 | \$ (1,194,650) |
|                           | Deficit         | \$ -           |

| WATER & SEWER FUND        |                 | Amounts      |
|---------------------------|-----------------|--------------|
| Mandated Expenses         |                 | \$ 84,130    |
| Growth Requests           |                 | \$ 1,210,500 |
|                           | Total           | \$ 1,294,630 |
| New Funding               |                 | \$ (500,000) |
| Zero Based Cuts           |                 | \$ (14,300)  |
| Prior Year One Time Items |                 | \$ (336,830) |
|                           | Funding Deficit | \$ 443,500   |
| CMO Requests Reductions   |                 | \$ (313,500) |
| Fund Balance Used         |                 | \$ (130,000) |
|                           |                 | \$ (443,500) |
|                           | Deficit         | \$ -         |

| ELECTRIC FUND             |                 |                |
|---------------------------|-----------------|----------------|
| Mandated Expenses         |                 | \$ 59,360      |
| Growth Requests           |                 | \$ 1,098,000   |
|                           | Total           | \$ 1,157,360   |
| New Funding               |                 | \$ -           |
| Zero Based Cuts           |                 | \$ (21,220)    |
| Prior Year One Time Items |                 | \$ (1,010,140) |
|                           | Funding Deficit | \$ 126,000     |
| CMO Requests Reductions   |                 | \$ (26,000)    |
| Fund Balance Used         |                 | \$ (100,000)   |
|                           |                 | \$ (126,000)   |
|                           | Deficit         | \$ -           |

## Budget 2020-21 Growth Requests

| <u>Department</u>                           | <u>Requested</u> | <u>Approved</u> | <u>Notes</u>                                          |
|---------------------------------------------|------------------|-----------------|-------------------------------------------------------|
| <b>4110 City Manager/Clerk</b>              | 0                | 0               |                                                       |
| <b>4120 Human Resources</b>                 |                  |                 |                                                       |
| CIVICHR Software                            | 4,669            | 4,669           |                                                       |
| Thinkpad                                    | 1,100            | 1,100           |                                                       |
|                                             | <u>5,769</u>     | <u>5,769</u>    |                                                       |
| <b>4130 Finance</b>                         | 0                | 0               |                                                       |
| <b>4280 General Expense</b>                 | 15,500           | 6,500           | *Donations                                            |
| <b>4285 General Debt Service</b>            | 0                | 0               |                                                       |
| <b>4310 Police</b>                          |                  |                 |                                                       |
| Downtown Pay- Parking and Community Service | 80,000           | 0               | *CMO agreed to positions if paid from existing budget |
| Certificate and MPO Pay                     | 8,000            | 0               | * CMO built in to salaries                            |
| Taser Contract Costs                        | 20,000           | 20,000          |                                                       |
| E-Crash Yearly Service                      | 1,500            | 1,500           |                                                       |
| In Car Computers                            | 15,000           | 15,000          |                                                       |
| Misc Equipment                              | 10,000           | 10,000          |                                                       |
| 2 Patrol Trykes                             | 20,000           | 0               |                                                       |
| Furniture New Building                      | 100,000          | 100,000         | * Fund Balance                                        |
| Monitors New Building                       | 15,000           | 15,000          | * Fund Balance                                        |
| Grounds and Maintenance                     | 10,000           | 10,000          |                                                       |
| Exercise Equipment- New to replace existing | 10,000           | 10,000          | * Fund Balance                                        |
| Move Electronic Sign                        | 6,000            | 6,000           | * Fund Balance                                        |
|                                             | <u>295,500</u>   | <u>187,500</u>  |                                                       |
| <b>4340 Fire</b>                            |                  |                 |                                                       |
| Equipment Repairs Increase                  | 12,000           | 0               |                                                       |
| Training Increase                           | 3,500            | 4,250           |                                                       |
| Salaries for Car Seat Incentive             | 14,500           | 0               |                                                       |
| Safety Increase                             | 5,500            | 0               |                                                       |
| Misc Equipment - Various Items              | 11,650           | 1,450           |                                                       |
| -Hydrant Testing Equip 2,400                |                  | 2,400           |                                                       |
| -Rescue Bage 2,000                          |                  |                 |                                                       |
| -Extrication Tool Batteries 2500            |                  | 1,400           |                                                       |
| -Station 1 Recliners 4,750                  |                  | 4,750           |                                                       |
| Capital Equipment- Various Items            | 91,000           | 8,550           |                                                       |
| -Radios 16,000                              |                  |                 |                                                       |
| -Extrication Rams 7,000                     |                  |                 |                                                       |
| -PPV Fans 12,000                            |                  |                 |                                                       |
| -4 Toughbook Cmputers 22,000                |                  | 22,000          |                                                       |
| -New Knox Box Boxes 7,500                   |                  | 5,200           |                                                       |
| Building and Structure                      | 154,300          | 25,000          |                                                       |
| -Roof Station 2 52,000                      |                  |                 |                                                       |
| -HVAC Station 2 26,000                      |                  |                 |                                                       |
| -Paving Station 2 16,000                    |                  |                 |                                                       |
| -Exhaust System Station 2 5,000             |                  |                 |                                                       |
| -Alerting Systems 47,000                    |                  |                 |                                                       |
| -Training Room Carpet 7,800                 |                  |                 |                                                       |
| Engine 3 Replacement                        | 585,000          | 0               |                                                       |
|                                             | <u>877,450</u>   | <u>75,000</u>   |                                                       |

## Budget 2020-21 Growth Requests

|                                                  |                  |                     |
|--------------------------------------------------|------------------|---------------------|
| <b>4510 Public Works</b>                         |                  |                     |
| Building and Structure                           | 40,000           | 20,000              |
| <b>4520 Street</b>                               |                  |                     |
| Part-Time Salaries                               | 5,000            | 5,000               |
| Miscellaneous                                    | 1,000            | 1,000               |
| Building Maintenance                             | 6,500            | 6,500               |
|                                                  | <u>12,500</u>    | <u>12,500</u>       |
| <b>4530 Equipment Services</b>                   |                  |                     |
| Building Maintenance                             | 2,500            | 2,500               |
| <b>4710 Solid Waste</b>                          |                  |                     |
| Gas & Oil                                        | 3,000            | 3,000               |
| Equipment Repair                                 | 20,000           | 20,000              |
| Roll Outs                                        | 12,000           | 12,000              |
| Knuckleboom Truck                                | 175,000          | 175,000 * 7 Yr Loan |
|                                                  | <u>210,000</u>   | <u>210,000</u>      |
| <b>4910 Planning/Zoning</b>                      | 0                | 0                   |
| <b>4930 Bus &amp; Comm. Dev</b>                  | 0                | 0                   |
| <b>6100 Recreation</b>                           |                  |                     |
| Vending & Concessions                            | 2,000            | 2,000               |
| Sports Programs                                  | 9,600            | 5,000               |
| Parks & Trails Maintenance                       | 9,000            | 5,500               |
| Training & Business                              | 500              | 0                   |
| Rail Trail Landscape Fund                        | 10,000           | 10,000              |
| Zero Turn Mower                                  | 9,000            | 9,000               |
| Shade Structure-FFP                              | 20,500           | 0                   |
| Cameras - Rail Trail                             | 15,000           | 12,000              |
| Pool Fencing                                     | 8,000            | 8,000               |
| Divider Curtain-Gym                              | 13,500           | 0                   |
| Existing Ballfield Sod & Irrigate                | 26,000           | 0                   |
| Replace Backstop                                 | 9,100            | 0                   |
| Repave Hollybrook                                | 21,000           | 0                   |
| Automated Gates at Betty Ross and Highland Drive | 23,500           | 0                   |
|                                                  | <u>176,700</u>   | <u>51,500</u>       |
| <b>Fund 10</b>                                   | <u>1,635,919</u> | <u>571,269</u>      |

## Budget 2020-21 Growth Requests

| <u>Department</u>                 | <u>Requested</u> | <u>Approved</u>  | <u>Notes</u>      |
|-----------------------------------|------------------|------------------|-------------------|
| <b>7100 Water Treatment</b>       |                  |                  |                   |
| #1 High Service VFD               | 120,000          | 120,000          | * Fund Balance    |
| Breakers & MCC 1                  | 75,000           | 75,000           | * Fund Balance    |
| Generator Batteries               | 12,000           | 12,000           | * Fund Balance    |
| PLC Replacement                   | 12,000           | 12,000           | * Fund Balance    |
| Blueprint Scanner/Printer         | 6,000            | 6,000            | * Fund Balance    |
| Valve Replacement                 | 30,000           | 30,000           | * Fund Balance    |
| Roof                              | 120,000          | 120,000          | * Fund Balance    |
| Lee Ave Tank Rehab                | 37,500           | 37,500           | * Fund Balance    |
|                                   | <u>412,500</u>   | <u>412,500</u>   |                   |
| <b>7110 Dist &amp; Collection</b> |                  |                  |                   |
| Training                          | 2,000            | 2,000            |                   |
| Survey Clarks Creek Station       | 6,000            | 6,000            |                   |
| Mapping of Sustem                 | 200,000          | 0                |                   |
| Inspection Camera                 | 72,000           | 72,000           | *Fund Balance     |
| Generator - Lift Stations         | 65,000           | 65,000           | *Fund Balance     |
| Soft Start Betty Ross             | 9,000            | 0                | * Doing This Year |
| Sewer Line Cdear Street           | 8,000            | 8,000            | *Fund Balance     |
| Fairway Lane Water Line           | 10,000           | 10,000           | *Fund Balance     |
| Hot Tap 2 Valves in Town          | 28,000           | 28,000           | *Fund Balance     |
| Roper Line Extension              | 100,000          | 0                |                   |
| Backhoe                           | 150,000          | 150,000          | * 7 Yr Loan       |
|                                   | <u>650,000</u>   | <u>341,000</u>   |                   |
| <b>7120 Wastewater</b>            |                  |                  |                   |
| Supplies                          | 5,000            | 2,500            |                   |
| Service Contracts                 | 3,000            | 1,000            |                   |
| Digester Lid #3                   | 50,000           | 50,000           | *Fund Balance     |
| Road Repair at Plant              | 35,000           | 35,000           | *Fund Balance     |
| Flow Meters/Sensors               | 15,000           | 15,000           | *Fund Balance     |
| Roof Repairs                      | 25,000           | 25,000           | *Fund Balance     |
| Outside Lighting                  | 15,000           | 15,000           | *Fund Balance     |
|                                   | <u>148,000</u>   | <u>143,500</u>   |                   |
| <b>Fund 61</b>                    | <b>1,210,500</b> | <b>897,000</b>   |                   |
| <b>7200 Electric</b>              |                  |                  |                   |
| Consulting                        | 20,000           | 9,000            |                   |
| Uniforms                          | 500              | 500              |                   |
| Power Secure                      | 5,500            | 0                |                   |
| Equipment Repairs                 | 12,000           | 0                |                   |
| Building Maintenance              | 60,000           | 60,000           |                   |
| Excavator                         | 100,000          | 0                |                   |
| Meters                            | 120,000          | 120,000          |                   |
| Transformers                      | 50,000           | 50,000           |                   |
| System Maintenance                | 0                | 102,500          |                   |
| Police Building- Networking & IT  | 120,000          | 120,000          |                   |
| Restaruant Projects               | 525,000          | 525,000          |                   |
| Welcome Center                    | 85,000           | 85,000           |                   |
| <b>Fund 63</b>                    | <b>1,098,000</b> | <b>1,072,000</b> |                   |
| <b>Total All Funds</b>            | <b>3,944,419</b> | <b>2,540,269</b> |                   |

**ITEM 6e**

## **2020-21 CMO Recommendations/Highlights**

### **General Fund \$11,728,091**

- No tax rate increase
- New Revenue- Property Tax- \$190,000; Sales Tax- \$100,000
- Zero Based Cuts- \$163,995
- Using \$130,000 Fund Balance for Police Building Furniture/Monitors/Equipment
- Implement Salary Study – Phase 3- \$168,065
- Retirement cost increase by State- \$44,225
- Health Insurance Increase- \$54,100
- Insurance Stipend- \$17,800
- Replace 8 Police vehicles- Enterprise
- Improve Downtown Security Camera System
- Allot \$40,000 to Fire Department for Capital
- Allot \$10,000 to Fire Department for Misc. Equipment
- Allot \$25,000 to Fire Department for Building Needs
- Purchase New Knuckleboom- \$175,000
- Providing year five funding for DDA administrative position- \$42,000
- Increase Parks & Recreation Sports Programs- \$5,000
- Increase Parks & Recreation Trail Maintenance- \$5,500
- Rail Trail Landscaping Fund- \$10,000
- Rail Trail Security Cameras- \$12,000
- Pool Fencing- \$8,000
- \$150,000 from NCMVT for street paving/sidewalks
- Fund Balance Available \$3M = 28%

### **Water and Sewer Fund \$9,606,950**

- No rate increase
- New Revenue- \$500,000
- Using \$960,000 Fund Balance for Capital Expenses
- Implement Salary Study – Admin- \$4,700
- Retirement Cost Increase by State- \$30,450
- Health Insurance Increase- \$4,000
- Retiree Health Insurance Increase- \$45,000
- Water Plant High Service VFD Repairs- \$120,000
- Water Plant Roof- 120,000
- Water Plant Equipment- \$135,000
- Valve Replacements- \$30,000
- Lee Ave Water Tank Rehab- \$37,500
- D&C Inspection Camera- \$72,000
- D&C Lift Station Generator- \$65,000
- D&C Water Line Fairway Lane- \$10,000
- D&C Hot Tap Valves in Town- 28,000
- D&C Backhoe- \$150,000
- DAF at Wastewater Plant \$75,000
- WWTP Digester # 3 Lid- \$50,000
- WWTP Road Repair at Plant- \$35,000
- WWTP Flow Meters- \$15,000
- WWTP Roof Repairs- \$25,000
- Fund Balance Available \$5M = 100%

## **2020-21 CMO Recommendations/Highlights**

### **Electric Fund \$7,888,350**

- No increase in rates
- Using \$100,000 Fund Balance for Capital Expenses
- Implement Salary Study - \$16,350
- Retirement Cost Increase by State- \$5,000
- Retiree Health Insurance Increase- \$29,000
- Insurance Stipend- \$5,000
- Smart Meters \$120,000
- Spare Transformers \$50,000
- Building Maintenance- \$60,000
- System Maintenance Increase- \$102,500
- Welcome Center Renovations- \$85,000
- Police Building Networking/Cabling- \$120,000
- Complete Water Street Restaurant- \$325,000
- Reserve for Downtown Development Project- \$200,000
- Fund Balance Available \$1.8M = 24%

### **Powell Bill Fund \$305,000**

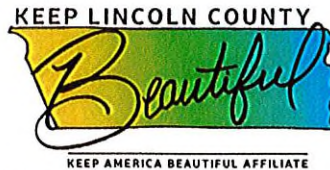
- Paving of City Streets- \$140,000
- Maintenance of City Streets- \$120,000
- Capital Projects- \$45,000
- Fund Balance Available \$200,000 = 66%

**ITEM 6f**

| <b>Donations</b>              | <b>2018</b>    | <b>2019</b>    | <b>2020</b>    | <b>Requests<br/>2021</b> | <b>Approve<br/>2021</b> |
|-------------------------------|----------------|----------------|----------------|--------------------------|-------------------------|
| American Legion Medal Honor   | -              | -              | 1,000          | 1,000                    | 1,000                   |
| Keep Lincoln County Beautiful | -              | -              | -              | 1,500                    | -                       |
| Lincolnton High School - Sign | -              | -              | -              | 29,000                   | -                       |
| Arts Council                  | -              | -              | 6,000          | 6,000                    | 6,000                   |
| Historical Association        | -              | -              | 6,000          | 15,000                   | 7,500                   |
| Lincoln Cultural Center       | 34,000         | 40,000         | 40,000         | 40,000                   | 40,000                  |
| Chamber of Commerce           | 17,100         | 17,100         | 17,100         | 17,100                   | 17,100                  |
| DDA Administrator             | 48,000         | 48,000         | 42,000         | 42,000                   | 42,000                  |
| LEDA                          | 50,000         | 55,000         | 60,000         | 65,000                   | 65,000                  |
| Humane Society                | 2,000          | 2,000          | 2,000          | 2,000                    | 2,000                   |
| Communities in Schools- City  | 4,500          | 5,000          | 5,000          | 5,000                    | 5,000                   |
| Hessed House of Hope          | 5,000          | 5,000          | 5,000          | 5,000                    | 5,000                   |
| <b>City Donation Total</b>    | <b>160,600</b> | <b>172,100</b> | <b>184,100</b> | <b>228,600</b>           | <b>190,600</b>          |

1 Cents = 105,000

\$190,600 = 1.81 Cents of Tax Rate



**End Littering. Recycle More. Keep It Beautiful.**

Mr. Steve Zickefoose  
Lincolnton City Manager/Finance Director  
114 W Sycamore St  
Lincolnton, NC 28092

December 20, 2019

Mr. Steve Zickefoose,

Keep Lincoln County Beautiful (KLCB) is requesting \$1,500 from the 2020 City of Lincolnton budget to help fund our operating expenses for the year. We greatly appreciate any contributions toward our mission to educate, inspire, and empower our community to improve the environment through beautification, litter prevention, and recycling. We are readily available to provide any documentation necessary for this consideration if needed.

Here is a brief summary of some of our biggest accomplishments in 2019 as of November 2019:

- Completed all requirements to become an affiliate of Keep America Beautiful (KAB) and to remain an affiliate in good standing which makes us eligible to compete for grants for projects. The one-time affiliate certification fee was \$4,000, and our annual affiliate fee is \$345 for 2020, based on the population of Lincoln County, including the City of Lincolnton.
- Volunteered 620 hours and picked up 1,098 bags of litter on 358 miles of roads in Lincoln County, including Gaston Street, South General's Blvd, South Aspen Street, Gastonia Highway (321 Business), Victory Grove Church Road, Bethel Church Road, Lithia Inn Road, and Tin Mine Road. These are not year-end totals; our litter pickups have continued in December.
- In addition to the above roadside cleanups, one KLCB volunteer cleaned up the Rail Trail and downtown Lincoln almost daily, which is a 2-hour walk covering about 5 miles.
- Adopted Jack Dellinger Road/Airport Road under NCDOT's Adopt A Highway program and in four cleanups to date have removed 11 bags of litter, 3 tires, mattress, window frame, and other large debris. This road leads to the City of Lincolnton/Lincoln County Airport.
- Led successful Spring and Fall cleanups of Lake Norman islands in and near Lincoln County, removing a trailer load of debris and several large black floats from the lake and islands.
- Began the process of a KAB Recycling@Work Program with a pilot in the Lincoln County Administration Building.
- Participated in community events such as Earth Day, National Night Out, Lincoln County Apple Festival, Denver Christmas Parade, and the Cat Square Parade.

Thank you so much for all of your time and consideration.

It is greatly appreciated. We look forward to hearing from you.

RECEIVED  
DEC 23 2019  
CITY OF LINCOLNTON, NC

**Keep Lincoln County Beautiful**

353 N Generals Blvd  
Lincolnton, NC 28092  
704.479.2058  
klcbnc@gmail.com



@klcbnc



@klcbnc

Sincerely,

**Keep Lincoln County Beautiful**

Jeanette Johnson

KLCB Executive Director

klcbnc@gmail.com

704.479.2058

**Keep Lincoln County Beautiful**

Patty Korn

KLCB President

pattykornhpjk@aol.com

704.451.7313



**End Littering. Recycle More. Keep It Beautiful.**

Mr. Steve Zickefoose  
Lincolnton City Manager/Finance Director  
114 W Sycamore St  
Lincolnton, NC 28092

**Keep Lincoln County Beautiful**

353 N Generals Blvd  
Lincolnton, NC 28092  
704.479.2058  
klcbnc@gmail.com



December 20, 2019

**Anticipated KLCB 2020 Budget**

| <b>Keep Lincoln County Beautiful (KLCB) - 2020 Budget</b>                                          |                |
|----------------------------------------------------------------------------------------------------|----------------|
| <b>January 1, 2020 - December 31, 2020</b>                                                         |                |
| <b>Current as of 12-10-19</b>                                                                      |                |
| <b>KLCB Expenses</b>                                                                               | <b>Cost</b>    |
| Keep America Beautiful (KAB) Annual Affiliate Fee                                                  | \$345          |
| Marketing Expenses:                                                                                | \$0            |
| Website, Wix, \$22/month                                                                           | \$264          |
| Business Cards (500 cards for \$40) - N/A in 2020                                                  | \$0            |
| Tent Fees at Events (Denver Days \$25, Apple Festival \$30, etc.)                                  | \$85           |
| Reusable Bags (380)                                                                                | \$700          |
| T-shirts (currently self-funded)                                                                   | \$300          |
| Litter Pickup Expenses:                                                                            | \$0            |
| Tools/Grabbers \$20/each at Lowes                                                                  | \$240          |
| EZ Reacher Replacement Cups/6 Pair Pack \$35 Amazon                                                | \$210          |
| Gloves: \$20/pair at Lowes                                                                         | \$240          |
| Parade Expenses (Denver, Lincolnton, Cat Square) - Float, Entry Fees                               | \$250          |
| Not Applicable Expenses                                                                            | \$0            |
| Office Space                                                                                       | \$0            |
| Telecommunications (phone and Internet access)                                                     | \$0            |
| Furniture (desk, chair, and file cabinet)                                                          | \$0            |
| Office Equipment (computer, printer, projector)                                                    | \$0            |
| Supplies (office)                                                                                  | \$0            |
| Operating Expenses (postage, copying, printing)                                                    | \$0            |
| Executive Director (County Recycling Coordinator)                                                  | \$0            |
| Travel Expenses (KAB National Conference, Executive Director)*                                     | \$2,030        |
| Project Expenses - TBD                                                                             | \$0            |
| <b>Total</b>                                                                                       | <b>\$4,664</b> |
| * Flight \$355, Hotel \$845 (5 nights), Taxi \$80, Per Diem (\$30/day), KAB Conference Costs \$600 |                |



RECEIVED  
CITY OF LINCOLNTON, NC  
MAR 05 2020

803 North Aspen Street  
Lincolnton, NC 28092

**Website address**  
<https://www.lcsnc.org/lhs>

**Phone:**  
828-735-3089

**Fax:**  
704-736-4234

**Facebook Page**  
WolvesLHS

**Instagram accounts**  
lhs.wolves  
lhs.wolvesathletics

**Twitter accounts**  
@Wolves\_LHS  
@LTown\_Athletics

Dear Supporters of Lincolnton High School,

I am writing you on behalf of the faculty and staff of Lincolnton High School, a team of people who are dedicated to providing each student with the best educational experience each day. As a school we remain committed to igniting a path of excellence along our journey to new heights in every facet of our school.

While Lincolnton High School stands on a rich history of accolades, achievements, and recognitions, we need your help and support in our relentless pursuit of excellence. We are seeking to replace the entrance sign to our school with a new updated double sided electronic message center. We are very dedicated to the process of making this much needed upgrade happen.

Your donation will bring us closer to our goal of \$29,000. I have been amazed by the pride that the people in this community have in Lincolnton High School. It is my hope that our community will be as eager and excited as I am to see this project succeed. You can be a part of that excitement by supporting our school with a donation towards our sign upgrade. We are happy to acknowledge your donation on our website and at school events. (unless you prefer otherwise).

I would like to thank you for your support of Lincolnton High School, and helping us raise funds for this project. If you have any questions regarding donating or the project itself, please feel free to contact me at the address given above or at [preston.clarke@lincoln.k12.nc.us](mailto:preston.clarke@lincoln.k12.nc.us).

Thank you,

Preston Clarke

February 12, 2020

Mr. Steve Zickefoose, Lincolnton City Manager  
City of Lincolnton Council Members

Dear Mr. Zickefoose & Council Members

The Lincoln County Historical Association is grateful for the funding allocation provided to the LCHA in previous years. LCHA respectfully requests funding of \$15,000 for FY 20/21.

As you may be aware, the LCHA experienced significant and fundamental changes since 2018:

- Executive Director, Jason Harpe, resigned due to budget limitations in Jan 2019
- Museum Curator, January Costa, resigned due to budget limitations in June 2019
- The Museum flooded due to mechanical issues in Sept 2019
- Office Manager, Tina Guffey, retired in Dec 2019

In addition, the entire composition of the LCHA board of directors was updated to bring new energy and focus to the organization. In essence, the organization is being re-built from the ground up.

We are currently operating without an executive director or any other staff, making our day to day operations challenging. Board members have stepped up to staff the office to maintain office hours and provide visitor access to the LCHA Research Library. The damage and repairs to the Museum space have prevented our plans to provide rotating exhibits utilizing our extensive collections, which we believe will attract residents and visitors on a returning basis.

Funding from the City of Lincolnton and Lincoln County is crucial for LCHA's existence. The LCHA most recently received \$6,000 in funding from the City for 2019-20. The prior history of LCHA support from the City of Lincolnton has ranged from \$19,000 in 2010-11 to \$13,000 in 2016-17. Lincoln County funding was \$41,000 for each of the past 2 years. For some perspective and in contrast, Gaston County funded its Arts & History Museum with \$645,000 for FY20 and Catawba County provided \$125,000 in funding to the Catawba County Historical Association. It is essential for LCHA to have adequate baseline funding for the organization to fulfill its mission and provide service to the City of Lincolnton, Lincoln County and its citizens. Unlike many other non-profit organizations, LCHA does not produce ticketed performances or events to support its fundraising efforts and instead relies on memberships, bequests, donations and sponsorships. Grants do not provide funding for "operations," only programs, which further limits LCHA self-funding ability. Most of LCHA expenses are operating costs including staff, rent at the Lincoln Cultural Center, insurance and other routine monthly costs. In previous years, the LCHA staff budget alone was almost \$125,000 for 3 staff members. While board members are volunteering their time to maintain office hours, the organization is simply not sustainable without paid staff. At a minimum, it will be necessary to hire a qualified office manager in 2020/21.

Over the years, the LCHA staff has provided support and expertise to the City of Lincolnton, Lincoln County Historic Properties Commission, Lincoln County, and the community on multiple projects. Without a qualified Executive Director or office manager, this is no longer possible.

Since the mid-1950s, the non-profit Lincoln County Historical Association has been the only organization in the county dedicated to collecting, preserving, and sharing the stories, artifacts, records, and photos that demonstrate our rich Lincoln County history. In addition to the Museum, the association operates LCHA Research & Genealogical Resource Library, which attracts attention both regionally and nationally. The Research Library regularly assists visitors searching for family information or narratives relating to historic events such as the Battle of Ramsour's Mill. The collections maintained and protected by LCHA are extensive; there are currently more than 60,000

documents, photos and similar materials in the Research Library collection alone, not including Museum objects and artifacts like pottery, furniture, tools and other implements of daily life in Lincoln County. A total of more than 500,000 objects, artifacts and documents are now in the collections and under the care and management of the LCHA. Maintaining and sharing this one of a kind collection is a responsibility we take very seriously.

Current LCHA projects and plans include:

- Completing Lincoln County History Museum repairs and renovations and reopening the facility with updated, rotating displays and traveling exhibits.
- Battle of Ramsour's Mill, Battle Weekend June 5, 6, 7 commemorating the 240<sup>th</sup> anniversary of this Revolutionary War battle. The weekend will feature re-enactors, settlers demonstrating colonial trades and is open to the public free of charge and draws visitors from outside the region to Lincoln County.
- Mid-Year Pottery Market in July celebrating the Catawba Valley Pottery tradition with both historic CVP displays and contemporary potter sales.
- Alda Crowe Fashion Show & Tea in the fall showcasing the clothing and savvy entrepreneurship of a celebrated Lincoln County retailer.
- Lincoln County Ancestry Symposium in October sharing the expertise and resources of the LCHA Research and Genealogic Resource Library.
- Lincoln County Schools curriculum modules are in the early stages of development to provide trunk shows and local history information to elementary children with LCHA volunteer docents going into our county schools.
- Continued collaboration with the Eastern Lincoln Historical Society to extend and grow interest in history. In 2019, LCHA decided to lease the Mundy House (owned by LCHA) to the ELHS. ELHS will now operate the Mundy House, further reducing the drag on LCHA resources and staff (or lack thereof).
- Continued work with Piedmont Companies and Bricktree Brewing to showcase the extensive LCHA Catawba Valley Pottery as an attraction in the historic mill building.
- Continued focus on regularly scheduled community programs and presentations.

Since early 2019, the new LCHA board has been working diligently to revitalize and reinvigorate the LCHA organization. We launched a new website, produced a new brochure for distribution to residents & visitors alike, kicked off a new membership drive campaign, began offering regularly scheduled programs and special presentations to members and the public, and reestablished the bi-monthly newsletter that was last published in 2010. We've accomplished all of this with a small handful of dedicated volunteer board members. We are growing our membership base, but we need help from Lincoln County to remain a sustainable and vital resource for the community.

We are absolutely committed to the long-term viability of the Lincoln County Historic Association. And we are very appreciative of your continued confidence and support.

Respectfully,

Lincoln County Historical Association, Board of Directors

Carole Howell  
President

Brian Dedmond  
Secretary

Jamie Setzer  
Member

Bill Beam  
Past President

Chris Boyles  
Member

John Ware  
Member

Laura Morris  
Vice President

Angela Horne  
Member

**Lincoln County Historical Association  
Proposed Budget 2020-2021**

**EXPENSES**

|                         |                            |          |          |
|-------------------------|----------------------------|----------|----------|
| <b>Salaries (Gross)</b> |                            |          |          |
|                         | Executive Director (PT)    | \$0      |          |
|                         | Office Mgr (PT, 32/hrs/wk) | \$28,000 |          |
|                         | Payroll taxes              | \$8,400  |          |
|                         |                            |          | \$36,400 |

|                                |                             |         |          |
|--------------------------------|-----------------------------|---------|----------|
| <b>Administrative Expenses</b> |                             |         |          |
|                                | Insurance                   | \$3,500 |          |
|                                | Rent - Lincoln Cultural Ctr | \$8,000 |          |
|                                | Telephone & Internet        | \$3,000 |          |
|                                | Office Supplies             | \$2,500 |          |
|                                | Copier/Printer              | \$2,500 |          |
|                                | Postage & Delivery          | \$2,500 |          |
|                                | Printing (newsletters)      | \$4,000 |          |
|                                | Software                    | \$3,000 |          |
|                                | Website & Hosting           | \$2,500 |          |
|                                |                             |         | \$31,500 |

|                         |                        |         |          |
|-------------------------|------------------------|---------|----------|
| <b>Program Expenses</b> |                        |         |          |
|                         | Battle Weekend         | \$6,000 |          |
|                         | Presentations/Programs | \$3,000 |          |
|                         | Promotion/Collateral   | \$3,500 |          |
|                         |                        |         | \$12,500 |

**EXPENSE TOTAL:** \$80,400

**INCOME**

|                  |                         |         |          |
|------------------|-------------------------|---------|----------|
| <b>Operating</b> |                         |         |          |
|                  | Membership & Dues       | \$5,000 |          |
|                  | Annual Fund & Donations | \$5,000 |          |
|                  | Sponsorships            | \$3,000 |          |
|                  | Museum Sales            | \$3,000 |          |
|                  | Special Events/Programs | \$3,000 |          |
|                  |                         |         | \$19,000 |

|                       |                 |          |          |
|-----------------------|-----------------|----------|----------|
| <b>Public Support</b> |                 |          |          |
|                       | Lincoln County  | \$60,000 |          |
|                       | City of Lincoln | \$15,000 |          |
|                       |                 |          | \$75,000 |

**INCOME TOTAL:** \$94,000

**NET OPERATING BUDGET** \$13,600

Mr. Steve Zickefoose  
City Manager  
City of Lincolnton  
P.O. Box 617  
Lincolnton, NC 28093

Mr. Zickefoose,

We are very proud of the strong relationship between Lincolnton and the Lincoln Economic Development Association. Over the years our successful partnership has helped land numerous world class industries in our community while creating thousands of well-paying jobs for residents. The tax base of our community has certainly been greatly expanded by these efforts, which has kept taxes low for all of Lincolnton and Lincoln County.

LEDA's mission is to foster an economic environment that promotes an enhancement of the standard of living by creating more and better jobs for the citizens of Lincolnton and Lincoln County and an increased and diversified tax base to provide need community services.

Our organization's focus in the areas of the Retention and Expansion of Existing Industry, Business Development in the Recruitment of New Industry, Entrepreneurial Development, Workforce Development, Product Development and small business assistance all work hand in hand in accomplishing our mission. LEDA's annual budget is set according to funding needed to successfully carry out the identified plan of work for the coming fiscal year, which includes goals, objectives, and strategies.

I am respectfully requesting the City of Lincolnton continue funding LEDA for the 2020-2021 fiscal year in the amount of \$65,000. Continued marketing efforts to properly address the location of suitable industry, retail, service, and hospitality growth as well as other opportunities require adequate funding to successfully implement our program of work for the coming year.

I look forward to our discussions regarding LEDA's budget and am as excited and confident as ever for the coming year.

Sincerely,



Cliff Brumfield  
Executive Director

**ITEM 6g**



Lincolnton, NC

# PROPOSED BUDGET REVENUES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                 | Account Name                  | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|----------------------------------------------------------------|-------------------------------|-----------------------|-----------------------|----------------------|
| <b>Fund: 10 - General Fund</b>                                 |                               |                       |                       |                      |
| <b>RevFunction: 31 - Ad Valorem Taxes</b>                      |                               |                       |                       |                      |
| 10-3100-00000                                                  | AD VALOREM LEVY               | 4,850,000.00          | 5,040,000.00          | 5,040,000.00         |
| 10-3110-00000                                                  | PRIOR YEAR TAXES              | 80,000.00             | 80,000.00             | 80,000.00            |
| 10-3115-00000                                                  | NC VEHICLE TAX SYSTEM (NCVTS) | 415,000.00            | 415,000.00            | 415,000.00           |
| 10-3120-00000                                                  | DISCOUNT ON TAXES             | -52,000.00            | -52,000.00            | -52,000.00           |
| 10-3130-00000                                                  | INTEREST ON TAXES             | 25,000.00             | 25,000.00             | 25,000.00            |
| <b>Total RevFunction: 31 - Ad Valorem Taxes:</b>               |                               | <b>5,318,000.00</b>   | <b>5,508,000.00</b>   | <b>5,508,000.00</b>  |
| <b>RevFunction: 32 - Other Taxes &amp; Licenses</b>            |                               |                       |                       |                      |
| 10-3116-00000                                                  | NCVTS-LICENSE FEE             | 150,000.00            | 150,000.00            | 150,000.00           |
| 10-3200-00000                                                  | LEASE/RENTAL VEHICLE TAX      | 20,000.00             | 20,000.00             | 20,000.00            |
| 10-3322-00000                                                  | ALCOHOL/BEVERAGE TAX          | 44,000.00             | 44,000.00             | 44,000.00            |
| 10-3326-00000                                                  | SOLID WASTE DISPOSAL TAX      | 6,000.00              | 6,000.00              | 6,000.00             |
| <b>Total RevFunction: 32 - Other Taxes &amp; Licenses:</b>     |                               | <b>220,000.00</b>     | <b>220,000.00</b>     | <b>220,000.00</b>    |
| <b>RevFunction: 33 - Unrestricted Intergovernmental</b>        |                               |                       |                       |                      |
| 10-3230-00000                                                  | LOCAL SALES & USE TAX         | 3,060,000.00          | 3,160,000.00          | 3,160,000.00         |
| 10-3311-00000                                                  | PILOT-HOUSING AUTHORITY       | 22,470.00             | 22,470.00             | 22,470.00            |
| 10-3324-00000                                                  | FRANCHISE TAX                 | 855,000.00            | 855,000.00            | 855,000.00           |
| 10-3331-00000                                                  | PILOT-WATER & SEWER           | 379,096.00            | 389,222.00            | 389,222.00           |
| 10-3332-00000                                                  | PILOT-ELECTRIC                | 26,200.00             | 30,465.00             | 30,465.00            |
| 10-3336-00000                                                  | SRO REIMBURSEMENT             | 125,000.00            | 125,000.00            | 125,000.00           |
| 10-3837-00000                                                  | ABC REVENUE                   | 80,000.00             | 80,000.00             | 80,000.00            |
| <b>Total RevFunction: 33 - Unrestricted Intergovernmental:</b> |                               | <b>4,547,766.00</b>   | <b>4,662,157.00</b>   | <b>4,662,157.00</b>  |
| <b>RevFunction: 34 - Restricted Intergovernmental</b>          |                               |                       |                       |                      |
| 10-3301-00200                                                  | FEDERAL GRANTS-FEMA           | 275,000.00            | 200,000.00            | 200,000.00           |
| 10-3315-00000                                                  | STATE GRANTS                  | 400,000.00            | 400,000.00            | 400,000.00           |
| 10-3317-00000                                                  | CONTROLLED SUBSTANCE TAX      | 4,500.00              | 4,500.00              | 4,500.00             |
| 10-3318-00000                                                  | FIREFIGHTERS RELIEF FUND TAX  | 5,200.00              | 5,200.00              | 5,200.00             |
| 10-3838-00000                                                  | ABC LAW ENFORCEMENT           | 30,000.00             | 30,000.00             | 30,000.00            |
| <b>Total RevFunction: 34 - Restricted Intergovernmental:</b>   |                               | <b>714,700.00</b>     | <b>639,700.00</b>     | <b>639,700.00</b>    |
| <b>RevFunction: 35 - Permits &amp; Fees</b>                    |                               |                       |                       |                      |
| 10-3342-00000                                                  | OFFICERS FEES                 | 3,000.00              | 3,000.00              | 3,000.00             |
| 10-3352-00000                                                  | ZONING DEPARTMENT FEES        | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-3355-00000                                                  | ONLINE CONVENIENCE FEES       | 25,000.00             | 25,000.00             | 25,000.00            |
| 10-3434-00000                                                  | FIRE DEPARTMENT FEES          | 500.00                | 500.00                | 500.00               |
| <b>Total RevFunction: 35 - Permits &amp; Fees:</b>             |                               | <b>38,500.00</b>      | <b>38,500.00</b>      | <b>38,500.00</b>     |
| <b>RevFunction: 36 - Sales &amp; Services</b>                  |                               |                       |                       |                      |
| 10-3340-00000                                                  | CEMETERY LOT SALES            | 20,000.00             | 20,000.00             | 20,000.00            |
| 10-3600-00000                                                  | REC-ADMISSION & CONCESSION    | 40,000.00             | 40,000.00             | 40,000.00            |
| 10-3610-00000                                                  | REC-REGISTRATION & ENTRY FEES | 65,000.00             | 65,000.00             | 65,000.00            |
| 10-3620-00000                                                  | REC-VENDING MACHINE INCOME    | 1,000.00              | 1,000.00              | 1,000.00             |
| 10-3625-00000                                                  | REC-RENTAL FEES               | 9,000.00              | 9,000.00              | 9,000.00             |
| 10-3628-00000                                                  | REC-EVENT FEE                 | 3,000.00              | 3,000.00              | 3,000.00             |
| 10-3630-00000                                                  | REC-MISCELLANEOUS REVENUE     | 1,800.00              | 1,800.00              | 1,800.00             |
| 10-3843-00000                                                  | WEX-FUEL REBATES              | 3,000.00              | 3,000.00              | 3,000.00             |
| <b>Total RevFunction: 36 - Sales &amp; Services:</b>           |                               | <b>142,800.00</b>     | <b>142,800.00</b>     | <b>142,800.00</b>    |
| <b>RevFunction: 37 - Investment Earnings</b>                   |                               |                       |                       |                      |
| 10-3830-00000                                                  | INTEREST-GENERAL FUND         | 30,000.00             | 30,000.00             | 30,000.00            |
| <b>Total RevFunction: 37 - Investment Earnings:</b>            |                               | <b>30,000.00</b>      | <b>30,000.00</b>      | <b>30,000.00</b>     |

**PROPOSED BUDGET REVENUES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                        | Account Name                         | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|-----------------------------------------------------------------------|--------------------------------------|-----------------------|-----------------------|----------------------|
| <b>RevFunction: 38 - Miscellaneous</b>                                |                                      |                       |                       |                      |
| 10-3346-00000                                                         | PARKING VIOLATIONS                   | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-3835-00000                                                         | SALE OF CAPITAL ASSETS- GF           | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-3836-00000                                                         | MISCELLANEOUS REVENUE- GF            | 4,000.00              | 4,000.00              | 4,000.00             |
| 10-3836-00003                                                         | SALES OF PERSONAL ASSETS             | 2,500.00              | 2,500.00              | 2,500.00             |
| 10-3840-00000                                                         | MISCELLANEOUS OTHER REVENUE          | 27,434.00             | 27,434.00             | 27,434.00            |
| 10-3860-00000                                                         | JULY 4TH DONATIONS/OTHER             | 13,000.00             | 13,000.00             | 13,000.00            |
| 10-3910-00000                                                         | ISSUANCE OF DEBT- GF                 | 550,000.00            | 0.00                  | 0.00                 |
| 10-3910-00001                                                         | LOAN PROCEEDS                        | 0.00                  | 175,000.00            | 175,000.00           |
| 10-3982-00000                                                         | REIMB FROM POWELL BILL               | 120,000.00            | 120,000.00            | 120,000.00           |
| 10-3991-00000                                                         | APPROPRIATION FROM FUND BALANCE- GF  | 325,000.00            | 1,226,979.00          | 130,000.00           |
| <b>Total RevFunction: 38 - Miscellaneous:</b>                         |                                      | <b>1,056,934.00</b>   | <b>1,583,913.00</b>   | <b>486,934.00</b>    |
| <b>Total Fund: 10 - General Fund:</b>                                 |                                      | <b>12,068,700.00</b>  | <b>12,825,070.00</b>  | <b>11,728,091.00</b> |
| <b>Fund: 23 - Occupancy Tax Fund</b>                                  |                                      |                       |                       |                      |
| <b>RevFunction: 34 - Restricted Intergovernmental</b>                 |                                      |                       |                       |                      |
| 23-3831-00000                                                         | INTEREST- LTDA                       | 2,000.00              | 2,000.00              | 2,000.00             |
| <b>Total RevFunction: 34 - Restricted Intergovernmental:</b>          |                                      | <b>2,000.00</b>       | <b>2,000.00</b>       | <b>2,000.00</b>      |
| <b>RevFunction: 53 - Lincoln Tourism Development Authority</b>        |                                      |                       |                       |                      |
| 23-3270-00000                                                         | LOCAL OCCUPANCY TAX                  | 118,000.00            | 118,000.00            | 118,000.00           |
| <b>Total RevFunction: 53 - Lincoln Tourism Development Authority:</b> |                                      | <b>118,000.00</b>     | <b>118,000.00</b>     | <b>118,000.00</b>    |
| <b>Total Fund: 23 - Occupancy Tax Fund:</b>                           |                                      | <b>120,000.00</b>     | <b>120,000.00</b>     | <b>120,000.00</b>    |
| <b>Fund: 27 - Powell Bill Fund</b>                                    |                                      |                       |                       |                      |
| <b>RevFunction: 34 - Restricted Intergovernmental</b>                 |                                      |                       |                       |                      |
| 27-3316-00000                                                         | POWELL BILL ALLOCATION               | 304,000.00            | 304,000.00            | 304,000.00           |
| 27-3831-00000                                                         | INTEREST-POWELL BILL                 | 4,000.00              | 1,000.00              | 1,000.00             |
| 27-3992-00000                                                         | APPROPRIATION FROM FUND BALANCE- PB  | 237,000.00            | 0.00                  | 0.00                 |
| <b>Total RevFunction: 34 - Restricted Intergovernmental:</b>          |                                      | <b>545,000.00</b>     | <b>305,000.00</b>     | <b>305,000.00</b>    |
| <b>Total Fund: 27 - Powell Bill Fund:</b>                             |                                      | <b>545,000.00</b>     | <b>305,000.00</b>     | <b>305,000.00</b>    |
| <b>Fund: 61 - Water and Sewer Fund</b>                                |                                      |                       |                       |                      |
| <b>RevFunction: 32 - Other Taxes &amp; Licenses</b>                   |                                      |                       |                       |                      |
| 61-3235-00000                                                         | CONTRACTORS SALES TAX                | 4,000.00              | 4,000.00              | 4,000.00             |
| <b>Total RevFunction: 32 - Other Taxes &amp; Licenses:</b>            |                                      | <b>4,000.00</b>       | <b>4,000.00</b>       | <b>4,000.00</b>      |
| <b>RevFunction: 38 - Miscellaneous</b>                                |                                      |                       |                       |                      |
| 61-3910-00001                                                         | LOAN PROCEEDS                        | 0.00                  | 150,000.00            | 150,000.00           |
| <b>Total RevFunction: 38 - Miscellaneous:</b>                         |                                      | <b>0.00</b>           | <b>150,000.00</b>     | <b>150,000.00</b>    |
| <b>RevFunction: 51 - Operating Revenues</b>                           |                                      |                       |                       |                      |
| 61-3700-00000                                                         | WATER UTILITY                        | 3,350,000.00          | 3,620,000.00          | 3,620,000.00         |
| 61-3701-00000                                                         | WATER-LINCOLN COUNTY                 | 110,000.00            | 110,000.00            | 110,000.00           |
| 61-3704-00000                                                         | WATER CONNECTION CHARGES             | 15,000.00             | 15,000.00             | 15,000.00            |
| 61-3710-00000                                                         | SEWER UTILITY                        | 4,300,000.00          | 4,480,000.00          | 4,480,000.00         |
| 61-3714-00000                                                         | SEWER CONNECTION CHARGES             | 12,000.00             | 12,000.00             | 12,000.00            |
| 61-3715-00000                                                         | WASTEWATER ANALYSIS                  | 5,000.00              | 5,000.00              | 5,000.00             |
| 61-3747-00000                                                         | UTILITY RECEIVABLES                  | 11,000.00             | 11,000.00             | 11,000.00            |
| 61-3750-00000                                                         | DEFAULT FEES WATER                   | 50,000.00             | 50,000.00             | 50,000.00            |
| 61-3752-00000                                                         | LATE FEE CHARGES WATER               | 90,000.00             | 90,000.00             | 90,000.00            |
| 61-3754-00000                                                         | RETURNED CHECK FEE WATER             | 449.00                | 450.00                | 450.00               |
| 61-3834-00000                                                         | RENTAL FEES                          | 34,000.00             | 34,000.00             | 34,000.00            |
| 61-3839-00000                                                         | MISCELLANEOUS REVENUE- W/S           | 5,000.00              | 5,000.00              | 5,000.00             |
| 61-3844-00000                                                         | SALE OF CAPITAL ASSETS- W/S          | 3,000.00              | 3,000.00              | 3,000.00             |
| 61-3844-00003                                                         | SALES OF PERSONAL ASSETS             | 2,500.00              | 2,500.00              | 2,500.00             |
| 61-3994-00000                                                         | APPROPRIATION FROM FUND BALANCE- W/S | 2,275,010.00          | 1,283,850.00          | 960,000.00           |
| <b>Total RevFunction: 51 - Operating Revenues:</b>                    |                                      | <b>10,262,959.00</b>  | <b>9,721,800.00</b>   | <b>9,397,950.00</b>  |

PROPOSED BUDGET REVENUES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                   | Account Name                            | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|------------------------------------------------------------------|-----------------------------------------|-----------------------|-----------------------|----------------------|
| <b>RevFunction: 52 - Non Operating Revenues(Expenses)</b>        |                                         |                       |                       |                      |
| 61-3832-00000                                                    | INTEREST- WATER/SEWER                   | 55,000.00             | 55,000.00             | 55,000.00            |
| <b>Total RevFunction: 52 - Non Operating Revenues(Expenses):</b> |                                         | <b>55,000.00</b>      | <b>55,000.00</b>      | <b>55,000.00</b>     |
| <b>Total Fund: 61 - Water and Sewer Fund:</b>                    |                                         | <b>10,321,959.00</b>  | <b>9,930,800.00</b>   | <b>9,606,950.00</b>  |
| <b>Fund: 63 - Electric Fund</b>                                  |                                         |                       |                       |                      |
| <b>RevFunction: 51 - Operating Revenues</b>                      |                                         |                       |                       |                      |
| 63-3718-00000                                                    | ELECTRIC UTILITY-REPS                   | 37,000.00             | 37,000.00             | 37,000.00            |
| 63-3719-00000                                                    | ELECTRIC UTILITY REPS-SPECIAL           | 600.00                | 600.00                | 600.00               |
| 63-3720-00000                                                    | ELECTRIC UTILITY                        | 6,975,000.00          | 6,900,000.00          | 6,900,000.00         |
| 63-3721-00000                                                    | ELECTRIC UTILITY-SPECIAL RATE           | 22,000.00             | 22,000.00             | 22,000.00            |
| 63-3726-00000                                                    | ELECTRIC CURRENT/MUNICIP OPER           | 700,000.00            | 550,000.00            | 550,000.00           |
| 63-3728-00000                                                    | SECURITY LIGHT CHARGE                   | 113,000.00            | 113,000.00            | 113,000.00           |
| 63-3751-00000                                                    | DEFAULT FEES ELECTRIC                   | 18,000.00             | 40,000.00             | 40,000.00            |
| 63-3753-00000                                                    | LATE FEE CHARGES ELECTRIC               | 65,000.00             | 100,000.00            | 100,000.00           |
| 63-3755-00000                                                    | RETURNED CHECK FEE ELECTRIC             | 500.00                | 500.00                | 500.00               |
| 63-3841-00000                                                    | RENTAL FEES                             | 250.00                | 250.00                | 250.00               |
| 63-3847-00000                                                    | MISCELLANEOUS REVENUE- ELECTRIC         | 490,752.00            | 10,000.00             | 10,000.00            |
| 63-3995-00000                                                    | APPROPRIATION FROM FUND BALANCE- ELECTR | 1,450,000.00          | 0.00                  | 100,000.00           |
| <b>Total RevFunction: 51 - Operating Revenues:</b>               |                                         | <b>9,872,102.00</b>   | <b>7,773,350.00</b>   | <b>7,873,350.00</b>  |
| <b>RevFunction: 52 - Non Operating Revenues(Expenses)</b>        |                                         |                       |                       |                      |
| 63-3833-00000                                                    | INTEREST- ELECTRIC                      | 15,000.00             | 15,000.00             | 15,000.00            |
| <b>Total RevFunction: 52 - Non Operating Revenues(Expenses):</b> |                                         | <b>15,000.00</b>      | <b>15,000.00</b>      | <b>15,000.00</b>     |
| <b>Total Fund: 63 - Electric Fund:</b>                           |                                         | <b>9,887,102.00</b>   | <b>7,788,350.00</b>   | <b>7,888,350.00</b>  |
| <b>Report Total:</b>                                             |                                         | <b>32,942,761.00</b>  | <b>30,969,220.00</b>  | <b>29,648,391.00</b> |



Lincolnton, NC

# PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name             | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|--------------------------|-----------------------|-----------------------|----------------------|
| <b>Fund: 10 - General Fund</b>                                      |                          |                       |                       |                      |
| <b>Department: 4110 - City Manager/Clerk</b>                        |                          |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                          |                       |                       |                      |
| 10-4110-12100                                                       | SALARIES                 | 225,000.00            | 245,000.00            | 245,000.00           |
| 10-4110-12600                                                       | PART-TIME SALARIES       | 55,000.00             | 10,000.00             | 10,000.00            |
| 10-4110-13000                                                       | INSURANCE STIPEND        | 0.00                  | 600.00                | 600.00               |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                          | <b>280,000.00</b>     | <b>255,600.00</b>     | <b>255,600.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                          |                       |                       |                      |
| 10-4110-18100                                                       | FICA                     | 24,000.00             | 20,000.00             | 20,000.00            |
| 10-4110-18200                                                       | RETIREMENT               | 25,875.00             | 26,000.00             | 26,000.00            |
| 10-4110-18300                                                       | HEALTH INSURANCE         | 22,000.00             | 24,000.00             | 24,000.00            |
| 10-4110-18302                                                       | RETIREE HEALTH INSURANCE | 28,000.00             | 25,000.00             | 25,000.00            |
| 10-4110-18400                                                       | LIFE INSURANCE           | 200.00                | 200.00                | 200.00               |
| 10-4110-18600                                                       | WORKERS COMP INS         | 700.00                | 700.00                | 700.00               |
| 10-4110-18700                                                       | DENTAL INSURANCE         | 3,300.00              | 3,300.00              | 3,300.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                          | <b>104,075.00</b>     | <b>99,200.00</b>      | <b>99,200.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                          |                       |                       |                      |
| 10-4110-26000                                                       | OFFICE                   | 2,500.00              | 2,500.00              | 2,500.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                          | <b>2,500.00</b>       | <b>2,500.00</b>       | <b>2,500.00</b>      |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                          |                       |                       |                      |
| 10-4110-32500                                                       | POSTAGE                  | 100.00                | 100.00                | 100.00               |
| 10-4110-34100                                                       | PRINTING                 | 500.00                | 500.00                | 500.00               |
| 10-4110-39500                                                       | TRAINING/BUSINESS        | 15,000.00             | 15,000.00             | 15,000.00            |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                          | <b>15,600.00</b>      | <b>15,600.00</b>      | <b>15,600.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                          |                       |                       |                      |
| 10-4110-43900                                                       | EQUIPMENT RENTAL/LEASE   | 6,000.00              | 6,000.00              | 6,000.00             |
| 10-4110-48000                                                       | CONTRA-ADMINISTRATION    | -136,430.00           | -136,430.00           | -136,430.00          |
| 10-4110-49100                                                       | DUES/SUBSCRIPTIONS       | 1,500.00              | 1,500.00              | 1,500.00             |
| 10-4110-49900                                                       | MISCELLANEOUS            | 250.00                | 250.00                | 250.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                          | <b>-128,680.00</b>    | <b>-128,680.00</b>    | <b>-128,680.00</b>   |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                          |                       |                       |                      |
| 10-4110-50000                                                       | CAPITAL EXPENSE          | 3,000.00              | 3,000.00              | 3,000.00             |
| 10-4110-59900                                                       | MISCELLANEOUS EQUIPMENT  | 1,000.00              | 1,000.00              | 1,000.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                          | <b>4,000.00</b>       | <b>4,000.00</b>       | <b>4,000.00</b>      |
| <b>Total Department: 4110 - City Manager/Clerk:</b>                 |                          | <b>277,495.00</b>     | <b>248,220.00</b>     | <b>248,220.00</b>    |
| <b>Department: 4120 - Human Resources</b>                           |                          |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                          |                       |                       |                      |
| 10-4120-12100                                                       | SALARIES                 | 176,000.00            | 235,000.00            | 235,000.00           |
| 10-4120-12600                                                       | PART-TIME SALARIES       | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-4120-13000                                                       | INSURANCE STIPEND        | 0.00                  | 2,800.00              | 2,800.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                          | <b>181,000.00</b>     | <b>242,800.00</b>     | <b>242,800.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                          |                       |                       |                      |
| 10-4120-18100                                                       | FICA                     | 14,000.00             | 18,500.00             | 18,500.00            |
| 10-4120-18200                                                       | RETIREMENT               | 16,100.00             | 24,000.00             | 24,000.00            |
| 10-4120-18300                                                       | HEALTH INSURANCE         | 29,000.00             | 29,000.00             | 29,000.00            |
| 10-4120-18400                                                       | LIFE INSURANCE           | 200.00                | 200.00                | 200.00               |
| 10-4120-18600                                                       | WORKER'S COMP INS        | 1,200.00              | 1,200.00              | 1,200.00             |
| 10-4120-18700                                                       | DENTAL INSURANCE         | 2,600.00              | 2,600.00              | 2,600.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                          | <b>63,100.00</b>      | <b>75,500.00</b>      | <b>75,500.00</b>     |

PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name                        | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 190 - Professional Services</b>                     |                                     |                       |                       |                      |
| 10-4120-19800                                                       | EAP PROGRAM                         | 3,750.00              | 3,750.00              | 3,750.00             |
| 10-4120-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                     | <b>5,250.00</b>       | <b>5,250.00</b>       | <b>5,250.00</b>      |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                     |                       |                       |                      |
| 10-4120-26000                                                       | OFFICE                              | 3,000.00              | 3,000.00              | 3,000.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                     | <b>3,000.00</b>       | <b>3,000.00</b>       | <b>3,000.00</b>      |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 10-4120-32500                                                       | POSTAGE                             | 100.00                | 100.00                | 100.00               |
| 10-4120-34100                                                       | PRINTING                            | 400.00                | 400.00                | 400.00               |
| 10-4120-39500                                                       | TRAINING/BUSINESS                   | 4,700.00              | 4,700.00              | 4,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>5,200.00</b>       | <b>5,200.00</b>       | <b>4,500.00</b>      |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 10-4120-43900                                                       | EQUIPMENT RENTAL/LEASE              | 3,000.00              | 3,000.00              | 3,000.00             |
| 10-4120-44000                                                       | COMPUTER EXPENSE/MAINTENANCE        | 9,000.00              | 14,679.00             | 15,000.00            |
| 10-4120-48000                                                       | CONTRA-ADMINISTRATION               | -51,780.00            | -51,780.00            | -51,780.00           |
| 10-4120-49100                                                       | DUES/SUBSCRIPTIONS                  | 2,000.00              | 2,000.00              | 2,000.00             |
| 10-4120-49900                                                       | MISCELLANEOUS                       | 250.00                | 250.00                | 250.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                     | <b>-37,530.00</b>     | <b>-31,851.00</b>     | <b>-31,530.00</b>    |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                     |                       |                       |                      |
| 10-4120-59900                                                       | MISCELLANEOUS EQUIPMENT             | 1,000.00              | 1,000.00              | 1,000.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                     | <b>1,000.00</b>       | <b>1,000.00</b>       | <b>1,000.00</b>      |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                                     |                       |                       |                      |
| 10-4120-67900                                                       | DRUG & ALCOHOL TESTING              | 7,000.00              | 7,000.00              | 7,000.00             |
| 10-4120-68400                                                       | EMPLOYEE RELATIONS                  | 11,500.00             | 7,000.00              | 7,000.00             |
| 10-4120-68700                                                       | PUBLIC RELATIONS / WELLNESS         | 3,500.00              | 3,500.00              | 2,500.00             |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                                     | <b>22,000.00</b>      | <b>17,500.00</b>      | <b>16,500.00</b>     |
| <b>Total Department: 4120 - Human Resources:</b>                    |                                     | <b>243,020.00</b>     | <b>318,399.00</b>     | <b>317,020.00</b>    |
| <b>Department: 4130 - Finance</b>                                   |                                     |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                                     |                       |                       |                      |
| 10-4130-12100                                                       | SALARIES                            | 335,000.00            | 340,000.00            | 340,000.00           |
| 10-4130-12600                                                       | PART-TIME SALARIES                  | 45,000.00             | 45,000.00             | 45,000.00            |
| 10-4130-13000                                                       | INSURANCE STIPEND                   | 0.00                  | 3,900.00              | 3,900.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                                     | <b>380,000.00</b>     | <b>388,900.00</b>     | <b>388,900.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                                     |                       |                       |                      |
| 10-4130-18100                                                       | FICA                                | 29,000.00             | 30,200.00             | 30,200.00            |
| 10-4130-18200                                                       | RETIREMENT                          | 31,000.00             | 34,500.00             | 34,500.00            |
| 10-4130-18300                                                       | HEALTH INSURANCE                    | 51,000.00             | 50,000.00             | 50,000.00            |
| 10-4130-18302                                                       | RETIREE HEALTH INSURANCE            | 32,000.00             | 28,000.00             | 28,000.00            |
| 10-4130-18400                                                       | LIFE INSURANCE                      | 400.00                | 400.00                | 400.00               |
| 10-4130-18600                                                       | WORKER'S COMP INS                   | 1,100.00              | 1,100.00              | 1,100.00             |
| 10-4130-18700                                                       | DENTAL INSURANCE                    | 5,800.00              | 5,800.00              | 5,800.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                     | <b>150,300.00</b>     | <b>150,000.00</b>     | <b>150,000.00</b>    |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                     |                       |                       |                      |
| 10-4130-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES | 20,000.00             | 20,000.00             | 20,000.00            |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                     | <b>20,000.00</b>      | <b>20,000.00</b>      | <b>20,000.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                     |                       |                       |                      |
| 10-4130-20000                                                       | SUPPLIES                            | 15,000.00             | 15,000.00             | 15,000.00            |
| 10-4130-26000                                                       | OFFICE                              | 4,000.00              | 4,000.00              | 4,000.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                     | <b>19,000.00</b>      | <b>19,000.00</b>      | <b>19,000.00</b>     |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 10-4130-32500                                                       | POSTAGE                             | 200.00                | 200.00                | 200.00               |
| 10-4130-34100                                                       | PRINTING                            | 250.00                | 250.00                | 250.00               |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                      | Account Name                        | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------------------|-----------------------|-----------------------|----------------------|
| 10-4130-39500                                                       | TRAINING/BUSINESS                   | 1,000.00              | 1,000.00              | 1,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>1,450.00</b>       | <b>1,450.00</b>       | <b>1,450.00</b>      |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 10-4130-43900                                                       | EQUIPMENT RENTAL/LEASE              | 6,500.00              | 6,500.00              | 6,500.00             |
| 10-4130-44000                                                       | COMPUTER EXPENSE/MAINTENANCE        | 34,000.00             | 34,000.00             | 34,000.00            |
| 10-4130-45000                                                       | PROPERTY & CASUALTY INS             | 1,720.00              | 1,720.00              | 1,720.00             |
| 10-4130-48000                                                       | CONTRA-ADMINISTRATION               | -475,340.00           | -475,340.00           | -475,340.00          |
| 10-4130-49900                                                       | MISCELLANEOUS                       | 500.00                | 500.00                | 500.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                     | <b>-432,620.00</b>    | <b>-432,620.00</b>    | <b>-432,620.00</b>   |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                     |                       |                       |                      |
| 10-4130-50000                                                       | CAPITAL EXPENSE                     | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-4130-59900                                                       | MISCELLANEOUS EQUIPMENT             | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                     | <b>11,500.00</b>      | <b>11,500.00</b>      | <b>11,500.00</b>     |
| <b>Total Department: 4130 - Finance:</b>                            |                                     | <b>149,630.00</b>     | <b>158,230.00</b>     | <b>158,230.00</b>    |
| <b>Department: 4280 - General Expense</b>                           |                                     |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                                     |                       |                       |                      |
| 10-4280-12700                                                       | MAYOR SALARY                        | 8,100.00              | 8,538.00              | 8,538.00             |
| 10-4280-12800                                                       | ATTORNEY SALARY                     | 16,100.00             | 16,100.00             | 16,100.00            |
| 10-4280-12900                                                       | COUNCIL SALARY                      | 19,200.00             | 23,172.00             | 23,172.00            |
| 10-4280-13600                                                       | RETIREES ALLOWANCE                  | 20,000.00             | 20,000.00             | 20,000.00            |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                                     | <b>63,400.00</b>      | <b>67,810.00</b>      | <b>67,810.00</b>     |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                                     |                       |                       |                      |
| 10-4280-18100                                                       | FICA                                | 2,200.00              | 2,675.00              | 2,675.00             |
| 10-4280-18500                                                       | UNEMPLOYMENT INSURANCE              | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-4280-18600                                                       | WORKER'S COMP INS                   | 100.00                | 100.00                | 100.00               |
| 10-4280-19300                                                       | HEALTH ADMIN COST                   | 20,000.00             | 20,000.00             | 20,000.00            |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                     | <b>32,300.00</b>      | <b>32,775.00</b>      | <b>32,775.00</b>     |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                     |                       |                       |                      |
| 10-4280-19200                                                       | LEGAL                               | 15,000.00             | 15,000.00             | 15,000.00            |
| 10-4280-19400                                                       | AUDITING                            | 35,800.00             | 35,800.00             | 35,800.00            |
| 10-4280-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES | 53,000.00             | 53,000.00             | 53,000.00            |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                     | <b>103,800.00</b>     | <b>103,800.00</b>     | <b>103,800.00</b>    |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 10-4280-32100                                                       | TELEPHONE                           | 176,900.00            | 176,900.00            | 176,900.00           |
| 10-4280-32500                                                       | POSTAGE                             | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-4280-33100                                                       | ELECTRICITY                         | 29,500.00             | 29,500.00             | 24,500.00            |
| 10-4280-34900                                                       | CITY ORDINANCE CODE PROJECT         | 1,500.00              | 1,500.00              | 1,500.00             |
| 10-4280-35100                                                       | BUILDING MAINTENANCE                | 32,000.00             | 32,000.00             | 32,000.00            |
| 10-4280-37000                                                       | ADVERTISING                         | 8,000.00              | 8,000.00              | 8,000.00             |
| 10-4280-39500                                                       | TRAINING/BUSINESS                   | 4,000.00              | 4,000.00              | 4,000.00             |
| 10-4280-39800                                                       | ONLINE PAYMENTS                     | 70,000.00             | 70,000.00             | 70,000.00            |
| 10-4280-39900                                                       | CREDIT CARD EXPENSE                 | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>328,400.00</b>     | <b>328,400.00</b>     | <b>323,400.00</b>    |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 10-4280-45000                                                       | PROPERTY & CASUALTY INS             | 158,000.00            | 158,000.00            | 158,000.00           |
| 10-4280-48000                                                       | CONTRA-ADMINISTRATION               | -218,960.00           | -218,960.00           | -218,960.00          |
| 10-4280-49000                                                       | LEAGUE OF MUNICIP DUES              | 11,000.00             | 11,000.00             | 11,000.00            |
| 10-4280-49100                                                       | DUES/SUBSCRIPTIONS                  | 7,400.00              | 7,400.00              | 7,400.00             |
| 10-4280-49900                                                       | MISCELLANEOUS                       | 10,000.00             | 10,000.00             | 10,000.00            |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                     | <b>-32,560.00</b>     | <b>-32,560.00</b>     | <b>-32,560.00</b>    |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                     |                       |                       |                      |
| 10-4280-59900                                                       | MISCELLANEOUS EQUIPMENT             | 1,000.00              | 1,000.00              | 1,000.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                     | <b>1,000.00</b>       | <b>1,000.00</b>       | <b>1,000.00</b>      |

PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                | Account Name                 | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------|------------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>        |                              |                       |                       |                      |
| 10-4280-60600                                                 | JULY 4TH CELEB CKNG EXP      | 12,000.00             | 12,000.00             | 12,000.00            |
| 10-4280-61000                                                 | CONTRIB TO 4TH JULY EXPENSE  | 7,000.00              | 7,000.00              | 7,000.00             |
| 10-4280-61200                                                 | ARTS COUNCIL                 | 6,000.00              | 6,000.00              | 6,000.00             |
| 10-4280-61400                                                 | CHAMBER OF COMMERCE          | 17,100.00             | 17,100.00             | 17,100.00            |
| 10-4280-61500                                                 | HISTORICAL ASSOCIATION       | 6,000.00              | 15,000.00             | 7,500.00             |
| 10-4280-61600                                                 | LEDA                         | 60,000.00             | 65,000.00             | 65,000.00            |
| 10-4280-61700                                                 | OTHER REQUESTS               | 0.00                  | 1,500.00              | 0.00                 |
| 10-4280-61800                                                 | LINCOLN CULTURAL CENTER      | 40,000.00             | 40,000.00             | 40,000.00            |
| 10-4280-61900                                                 | DDA                          | 42,000.00             | 42,000.00             | 42,000.00            |
| 10-4280-62100                                                 | HESED HOUSE OF HOPE          | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-4280-62300                                                 | HUMANE SOCIETY               | 2,000.00              | 2,000.00              | 2,000.00             |
| 10-4280-63000                                                 | COMMUNITIES IN SCHOOLS       | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-4280-63200                                                 | AMERICAN LEGION MEDAL HONOR  | 1,000.00              | 1,000.00              | 1,000.00             |
| 10-4280-64900                                                 | NCVTS (MV) FEES              | 22,000.00             | 22,000.00             | 22,000.00            |
| 10-4280-65000                                                 | TAX CONVERSION/COLLECTION    | 140,000.00            | 140,000.00            | 140,000.00           |
| 10-4280-68500                                                 | MANAGEMENT PLANNING          | 2,000.00              | 2,000.00              | 2,000.00             |
| 10-4280-68700                                                 | PUBLIC RELATIONS / WELLNESS  | 20,000.00             | 20,000.00             | 20,000.00            |
| 10-4280-69300                                                 | AIRPORT OPERATION FUND       | 16,000.00             | 16,000.00             | 16,000.00            |
| 10-4280-69400                                                 | CENTRAL COMMUNICATIONS       | 50,000.00             | 50,000.00             | 50,000.00            |
| 10-4280-69500                                                 | ANIMAL CONTROL               | 6,300.00              | 6,300.00              | 6,300.00             |
| 10-4280-69600                                                 | REVERSE 911 CHARGES          | 9,000.00              | 9,000.00              | 9,000.00             |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b> |                              | <b>468,400.00</b>     | <b>483,900.00</b>     | <b>474,900.00</b>    |
| <b>ExpCategory: 700 - Debt Service</b>                        |                              |                       |                       |                      |
| 10-4280-73100                                                 | ENTERPRISE VEHICLES LEASE    | 140,420.00            | 260,000.00            | 260,000.00           |
| <b>Total ExpCategory: 700 - Debt Service:</b>                 |                              | <b>140,420.00</b>     | <b>260,000.00</b>     | <b>260,000.00</b>    |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>        |                              |                       |                       |                      |
| 10-4280-99100                                                 | CONTINGENCY                  | 3,000.00              | 51,756.00             | 49,606.00            |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b> |                              | <b>3,000.00</b>       | <b>51,756.00</b>      | <b>49,606.00</b>     |
| <b>Total Department: 4280 - General Expense:</b>              |                              | <b>1,108,160.00</b>   | <b>1,296,881.00</b>   | <b>1,280,731.00</b>  |
| <b>Department: 4285 - General Debt Service</b>                |                              |                       |                       |                      |
| <b>ExpCategory: 700 - Debt Service</b>                        |                              |                       |                       |                      |
| 10-4285-73500                                                 | BANK LOAN PRINCIPAL          | 374,375.00            | 289,000.00            | 289,000.00           |
| 10-4285-74000                                                 | INTERFUND LOAN INT REPAY     | 18,333.00             | 18,333.00             | 18,333.00            |
| 10-4285-74500                                                 | BANK LOAN INTEREST           | 17,000.00             | 12,500.00             | 12,500.00            |
| 10-4285-75000                                                 | DEPOT PRINCIPAL              | 12,000.00             | 12,000.00             | 12,000.00            |
| 10-4285-75500                                                 | DEPOT INTEREST               | 2,924.00              | 2,924.00              | 2,924.00             |
| <b>Total ExpCategory: 700 - Debt Service:</b>                 |                              | <b>424,632.00</b>     | <b>334,757.00</b>     | <b>334,757.00</b>    |
| <b>Total Department: 4285 - General Debt Service:</b>         |                              | <b>424,632.00</b>     | <b>334,757.00</b>     | <b>334,757.00</b>    |
| <b>Department: 4310 - Police</b>                              |                              |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                |                              |                       |                       |                      |
| 10-4310-12100                                                 | SALARIES                     | 1,825,000.00          | 1,924,500.00          | 1,836,500.00         |
| 10-4310-12201                                                 | SERVICE REIMB-RESERVES       | 1,500.00              | 1,500.00              | 1,500.00             |
| 10-4310-13000                                                 | INSURANCE STIPEND            | 15,000.00             | 19,000.00             | 19,000.00            |
| 10-4310-13100                                                 | SPECIAL SEPARATION ALLOWANCE | 87,000.00             | 82,000.00             | 82,000.00            |
| 10-4310-13300                                                 | RETIREMENT-401(K) OFFICERS   | 88,000.00             | 88,000.00             | 88,000.00            |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>         |                              | <b>2,016,500.00</b>   | <b>2,115,000.00</b>   | <b>2,027,000.00</b>  |
| <b>ExpCategory: 150 - Employee Benefits</b>                   |                              |                       |                       |                      |
| 10-4310-18000                                                 | RETIREMENT-OFFICERS          | 178,000.00            | 185,000.00            | 185,000.00           |
| 10-4310-18100                                                 | FICA                         | 142,000.00            | 142,000.00            | 142,000.00           |
| 10-4310-18200                                                 | RETIREMENT-GENERAL           | 13,500.00             | 14,500.00             | 14,500.00            |
| 10-4310-18300                                                 | HEALTH INSURANCE             | 260,000.00            | 272,000.00            | 272,000.00           |
| 10-4310-18302                                                 | RETIREE HEALTH INSURANCE     | 175,000.00            | 223,000.00            | 223,000.00           |
| 10-4310-18400                                                 | LIFE INSURANCE               | 1,600.00              | 1,600.00              | 1,600.00             |
| 10-4310-18600                                                 | WORKERS COMP INS             | 56,000.00             | 56,000.00             | 56,000.00            |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                      | Account Name                  | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------------|-----------------------|-----------------------|----------------------|
| 10-4310-18700                                                       | DENTAL INSURANCE              | 26,000.00             | 26,000.00             | 26,000.00            |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                               | <b>852,100.00</b>     | <b>920,100.00</b>     | <b>920,100.00</b>    |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                               |                       |                       |                      |
| 10-4310-20000                                                       | SUPPLIES                      | 7,500.00              | 7,500.00              | 7,500.00             |
| 10-4310-21200                                                       | UNIFORMS                      | 43,000.00             | 43,000.00             | 43,000.00            |
| 10-4310-25100                                                       | GAS & OIL                     | 40,000.00             | 40,000.00             | 50,000.00            |
| 10-4310-26000                                                       | OFFICE                        | 2,000.00              | 2,000.00              | 2,000.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                               | <b>92,500.00</b>      | <b>92,500.00</b>      | <b>102,500.00</b>    |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                               |                       |                       |                      |
| 10-4310-33100                                                       | ELECTRICITY                   | 11,520.00             | 11,520.00             | 11,520.00            |
| 10-4310-35100                                                       | BUILDING MAINTENANCE          | 12,000.00             | 10,000.00             | 10,000.00            |
| 10-4310-35200                                                       | EQUIPMENT REPAIRS             | 20,000.00             | 20,000.00             | 20,000.00            |
| 10-4310-39500                                                       | TRAINING/BUSINESS             | 25,000.00             | 25,000.00             | 25,000.00            |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                               | <b>68,520.00</b>      | <b>66,520.00</b>      | <b>66,520.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                               |                       |                       |                      |
| 10-4310-41300                                                       | OFFICE RENT                   | 24,000.00             | 24,000.00             | 12,000.00            |
| 10-4310-49100                                                       | DUES/SUBSCRIPTIONS            | 67,000.00             | 88,500.00             | 87,000.00            |
| 10-4310-49500                                                       | SAFETY                        | 1,400.00              | 1,400.00              | 1,000.00             |
| 10-4310-49900                                                       | MISCELLANEOUS                 | 9,000.00              | 9,000.00              | 9,000.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                               | <b>101,400.00</b>     | <b>122,900.00</b>     | <b>109,000.00</b>    |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                               |                       |                       |                      |
| 10-4310-50000                                                       | CAPITAL EXPENSE               | 40,000.00             | 35,000.00             | 15,000.00            |
| 10-4310-50500                                                       | POLICE BUILDING               | 0.00                  | 131,000.00            | 130,000.00           |
| 10-4310-59900                                                       | MISCELLANEOUS EQUIPMENT       | 10,000.00             | 10,000.00             | 10,000.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                               | <b>50,000.00</b>      | <b>176,000.00</b>     | <b>155,000.00</b>    |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                               |                       |                       |                      |
| 10-4310-60000                                                       | GRANTS-CAPITAL EXPENSE        | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-4310-62400                                                       | CRIME PREVENTION              | 7,000.00              | 7,000.00              | 7,000.00             |
| 10-4310-62500                                                       | DRUG ENFORCEMENT              | 15,000.00             | 15,000.00             | 15,000.00            |
| 10-4310-62700                                                       | CONTROLLED SUBSTANCE          | 5,000.00              | 5,000.00              | 5,000.00             |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                               | <b>37,000.00</b>      | <b>37,000.00</b>      | <b>37,000.00</b>     |
| <b>Total Department: 4310 - Police:</b>                             |                               | <b>3,218,020.00</b>   | <b>3,530,020.00</b>   | <b>3,417,120.00</b>  |
| <b>Department: 4340 - Fire</b>                                      |                               |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                               |                       |                       |                      |
| 10-4340-12100                                                       | SALARIES                      | 1,153,000.00          | 1,294,500.00          | 1,280,000.00         |
| 10-4340-12600                                                       | PART-TIME SALARIES            | 72,000.00             | 60,000.00             | 60,000.00            |
| 10-4340-13000                                                       | INSURANCE STIPEND             | 15,000.00             | 15,000.00             | 15,000.00            |
| 10-4340-13500                                                       | LOCAL SUPPLEMENTAL RETIREMENT | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-4340-13700                                                       | FIREMENS PENSION FUND         | 3,500.00              | 3,500.00              | 3,500.00             |
| 10-4340-13800                                                       | FIREMENS RELIEF FUND          | 8,000.00              | 8,000.00              | 8,000.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                               | <b>1,261,500.00</b>   | <b>1,391,000.00</b>   | <b>1,376,500.00</b>  |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                               |                       |                       |                      |
| 10-4340-18100                                                       | FICA                          | 92,000.00             | 102,000.00            | 102,000.00           |
| 10-4340-18200                                                       | RETIREMENT                    | 112,700.00            | 130,000.00            | 130,000.00           |
| 10-4340-18300                                                       | HEALTH INSURANCE              | 175,000.00            | 192,000.00            | 192,000.00           |
| 10-4340-18302                                                       | RETIREE HEALTH INSURANCE      | 175,000.00            | 115,000.00            | 115,000.00           |
| 10-4340-18400                                                       | LIFE INSURANCE                | 1,000.00              | 1,000.00              | 1,000.00             |
| 10-4340-18600                                                       | WORKERS COMP INS              | 33,000.00             | 33,000.00             | 33,000.00            |
| 10-4340-18700                                                       | DENTAL INSURANCE              | 18,000.00             | 18,000.00             | 18,000.00            |
| 10-4340-18800                                                       | GAP INSURANCE                 | 5,000.00              | 5,000.00              | 5,000.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                               | <b>611,700.00</b>     | <b>596,000.00</b>     | <b>596,000.00</b>    |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                               |                       |                       |                      |
| 10-4340-20000                                                       | SUPPLIES                      | 9,500.00              | 9,500.00              | 9,500.00             |
| 10-4340-21200                                                       | UNIFORMS                      | 40,000.00             | 40,000.00             | 40,000.00            |
| 10-4340-25100                                                       | GAS & OIL                     | 28,000.00             | 28,000.00             | 23,000.00            |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                      | Account Name            | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------|-----------------------|-----------------------|----------------------|
| 10-4340-26000                                                       | OFFICE                  | 1,500.00              | 1,500.00              | 3,500.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                         | <b>79,000.00</b>      | <b>79,000.00</b>      | <b>76,000.00</b>     |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                         |                       |                       |                      |
| 10-4340-32200                                                       | UTILITIES-STATIONS      | 10,500.00             | 10,500.00             | 8,500.00             |
| 10-4340-32500                                                       | POSTAGE                 | 350.00                | 350.00                | 350.00               |
| 10-4340-35100                                                       | BUILDING MAINTENANCE    | 20,000.00             | 174,300.00            | 25,000.00            |
| 10-4340-35200                                                       | EQUIPMENT REPAIRS       | 53,000.00             | 65,000.00             | 53,000.00            |
| 10-4340-39500                                                       | TRAINING/BUSINESS       | 12,750.00             | 16,250.00             | 12,750.00            |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                         | <b>96,600.00</b>      | <b>266,400.00</b>     | <b>99,600.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                         |                       |                       |                      |
| 10-4340-49100                                                       | DUES/SUBSCRIPTIONS      | 6,500.00              | 6,500.00              | 6,500.00             |
| 10-4340-49500                                                       | SAFETY                  | 15,000.00             | 20,500.00             | 15,000.00            |
| 10-4340-49900                                                       | MISCELLANEOUS           | 9,000.00              | 9,000.00              | 8,000.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                         | <b>30,500.00</b>      | <b>36,000.00</b>      | <b>29,500.00</b>     |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                         |                       |                       |                      |
| 10-4340-50000                                                       | CAPITAL EXPENSE         | 40,000.00             | 676,000.00            | 40,000.00            |
| 10-4340-59900                                                       | MISCELLANEOUS EQUIPMENT | 10,000.00             | 21,650.00             | 10,000.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                         | <b>50,000.00</b>      | <b>697,650.00</b>     | <b>50,000.00</b>     |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                         |                       |                       |                      |
| 10-4340-60100                                                       | GRANTS-EQUIPMENT-OTHER  | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-4340-68600                                                       | FIRE SAFETY EDUCATION   | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                         | <b>6,500.00</b>       | <b>6,500.00</b>       | <b>6,500.00</b>      |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                         |                       |                       |                      |
| 10-4340-99100                                                       | CONTINGENCY             | 120,000.00            | 0.00                  | 0.00                 |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                         | <b>120,000.00</b>     | <b>0.00</b>           | <b>0.00</b>          |
| <b>Total Department: 4340 - Fire:</b>                               |                         | <b>2,255,800.00</b>   | <b>3,072,550.00</b>   | <b>2,234,100.00</b>  |
| <b>Department: 4510 - Public Works Administration</b>               |                         |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                         |                       |                       |                      |
| 10-4510-12100                                                       | SALARIES                | 130,000.00            | 105,000.00            | 105,000.00           |
| 10-4510-12600                                                       | PART-TIME SALARIES      | 0.00                  | 25,000.00             | 25,000.00            |
| 10-4510-13000                                                       | INSURANCE STIPEND       | 0.00                  | 1,200.00              | 1,200.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                         | <b>130,000.00</b>     | <b>131,200.00</b>     | <b>131,200.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                         |                       |                       |                      |
| 10-4510-18100                                                       | FICA                    | 10,500.00             | 10,500.00             | 10,500.00            |
| 10-4510-18200                                                       | RETIREMENT              | 12,700.00             | 12,000.00             | 12,000.00            |
| 10-4510-18300                                                       | HEALTH INSURANCE        | 7,500.00              | 15,600.00             | 15,600.00            |
| 10-4510-18400                                                       | LIFE INSURANCE          | 200.00                | 200.00                | 200.00               |
| 10-4510-18600                                                       | WORKERS COMP INS        | 2,500.00              | 2,500.00              | 2,500.00             |
| 10-4510-18700                                                       | DENTAL INSURANCE        | 2,100.00              | 2,100.00              | 2,100.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                         | <b>35,500.00</b>      | <b>42,900.00</b>      | <b>42,900.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                         |                       |                       |                      |
| 10-4510-20000                                                       | SUPPLIES                | 3,500.00              | 3,500.00              | 3,500.00             |
| 10-4510-25100                                                       | GAS & OIL               | 1,000.00              | 1,000.00              | 1,000.00             |
| 10-4510-26000                                                       | OFFICE                  | 2,200.00              | 1,200.00              | 1,200.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                         | <b>6,700.00</b>       | <b>5,700.00</b>       | <b>5,700.00</b>      |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                         |                       |                       |                      |
| 10-4510-32500                                                       | POSTAGE                 | 50.00                 | 0.00                  | 0.00                 |
| 10-4510-33100                                                       | ELECTRICITY             | 6,540.00              | 6,540.00              | 6,540.00             |
| 10-4510-34100                                                       | PRINTING                | 200.00                | 0.00                  | 0.00                 |
| 10-4510-35100                                                       | BUILDING MAINTENANCE    | 20,000.00             | 20,000.00             | 20,000.00            |
| 10-4510-35200                                                       | EQUIPMENT REPAIRS       | 750.00                | 750.00                | 750.00               |
| 10-4510-37000                                                       | ADVERTISING             | 250.00                | 0.00                  | 0.00                 |
| 10-4510-39500                                                       | TRAINING/BUSINESS       | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                         | <b>29,290.00</b>      | <b>28,790.00</b>      | <b>28,790.00</b>     |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                      | Account Name               | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|----------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                            |                       |                       |                      |
| 10-4510-43900                                                       | EQUIPMENT RENTAL/LEASE     | 5,000.00              | 3,000.00              | 3,000.00             |
| 10-4510-48000                                                       | CONTRA-ADMINISTRATION      | -171,680.00           | -171,680.00           | -171,680.00          |
| 10-4510-49100                                                       | DUES/SUBSCRIPTIONS         | 1,200.00              | 1,000.00              | 1,000.00             |
| 10-4510-49500                                                       | SAFETY                     | 5,000.00              | 3,000.00              | 3,000.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                            | <b>-160,480.00</b>    | <b>-164,680.00</b>    | <b>-164,680.00</b>   |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                            |                       |                       |                      |
| 10-4510-59900                                                       | MISCELLANEOUS EQUIPMENT    | 3,000.00              | 2,500.00              | 2,500.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                            | <b>3,000.00</b>       | <b>2,500.00</b>       | <b>2,500.00</b>      |
| <b>Total Department: 4510 - Public Works Administration:</b>        |                            | <b>44,010.00</b>      | <b>46,410.00</b>      | <b>46,410.00</b>     |
| <b>Department: 4520 - Street and Maintenance</b>                    |                            |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                            |                       |                       |                      |
| 10-4520-12100                                                       | SALARIES                   | 425,000.00            | 425,000.00            | 425,000.00           |
| 10-4520-12600                                                       | PART-TIME SALARIES         | 15,000.00             | 20,000.00             | 20,000.00            |
| 10-4520-12601                                                       | PART TIME SEASONAL         | 0.00                  | 5,000.00              | 5,000.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                            | <b>440,000.00</b>     | <b>450,000.00</b>     | <b>450,000.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                            |                       |                       |                      |
| 10-4520-18100                                                       | FICA                       | 33,900.00             | 33,900.00             | 33,900.00            |
| 10-4520-18200                                                       | RETIREMENT                 | 38,500.00             | 44,000.00             | 44,000.00            |
| 10-4520-18300                                                       | HEALTH INSURANCE           | 80,000.00             | 88,000.00             | 88,000.00            |
| 10-4520-18302                                                       | RETIREE HEALTH INSURANCE   | 32,000.00             | 40,000.00             | 40,000.00            |
| 10-4520-18400                                                       | LIFE INSURANCE             | 500.00                | 500.00                | 500.00               |
| 10-4520-18600                                                       | WORKER'S COMP INS          | 22,000.00             | 22,000.00             | 22,000.00            |
| 10-4520-18700                                                       | DENTAL INSURANCE           | 9,100.00              | 9,100.00              | 9,100.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                            | <b>216,000.00</b>     | <b>237,500.00</b>     | <b>237,500.00</b>    |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                            |                       |                       |                      |
| 10-4520-20000                                                       | SUPPLIES                   | 19,000.00             | 15,000.00             | 15,000.00            |
| 10-4520-21200                                                       | UNIFORMS                   | 6,000.00              | 6,000.00              | 6,000.00             |
| 10-4520-25100                                                       | GAS & OIL                  | 18,000.00             | 18,000.00             | 18,000.00            |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                            | <b>43,000.00</b>      | <b>39,000.00</b>      | <b>39,000.00</b>     |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                            |                       |                       |                      |
| 10-4520-33100                                                       | ELECTRICITY                | 8,485.00              | 8,485.00              | 8,485.00             |
| 10-4520-35100                                                       | BUILDING MAINTENANCE       | 5,500.00              | 6,500.00              | 6,500.00             |
| 10-4520-35200                                                       | EQUIPMENT REPAIRS          | 34,000.00             | 34,000.00             | 34,000.00            |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                            | <b>47,985.00</b>      | <b>48,985.00</b>      | <b>48,985.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                            |                       |                       |                      |
| 10-4520-43900                                                       | EQUIPMENT RENTAL/LEASE     | 500.00                | 500.00                | 500.00               |
| 10-4520-48000                                                       | CONTRA-ADMINISTRATION      | -176,660.00           | -176,660.00           | -176,660.00          |
| 10-4520-49500                                                       | SAFETY                     | 1,000.00              | 1,000.00              | 1,000.00             |
| 10-4520-49900                                                       | MISCELLANEOUS              | 5,000.00              | 6,000.00              | 6,000.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                            | <b>-170,160.00</b>    | <b>-169,160.00</b>    | <b>-169,160.00</b>   |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                            |                       |                       |                      |
| 10-4520-50000                                                       | CAPITAL EXPENSE            | 250,000.00            | 0.00                  | 0.00                 |
| 10-4520-50100                                                       | SIDEWALK CONNECTOR PROJECT | 400,000.00            | 400,000.00            | 400,000.00           |
| 10-4520-59100                                                       | RESURFACING & PATCHWORK    | 140,000.00            | 140,000.00            | 140,000.00           |
| 10-4520-59200                                                       | CULVERT & BRIDGE REPAIR    | 2,500.00              | 2,500.00              | 2,500.00             |
| 10-4520-59400                                                       | TRAFFIC MARKING & SIGNS    | 8,000.00              | 8,000.00              | 8,000.00             |
| 10-4520-59900                                                       | MISCELLANEOUS EQUIPMENT    | 8,000.00              | 8,000.00              | 8,000.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                            | <b>808,500.00</b>     | <b>558,500.00</b>     | <b>558,500.00</b>    |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                            |                       |                       |                      |
| 10-4520-99100                                                       | CONTINGENCY                | 29,000.00             | 0.00                  | 0.00                 |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                            | <b>29,000.00</b>      | <b>0.00</b>           | <b>0.00</b>          |
| <b>Total Department: 4520 - Street and Maintenance:</b>             |                            | <b>1,414,325.00</b>   | <b>1,164,825.00</b>   | <b>1,164,825.00</b>  |

PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name             | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|--------------------------|-----------------------|-----------------------|----------------------|
| <b>Department: 4530 - Equipment Services</b>                        |                          |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                          |                       |                       |                      |
| 10-4530-12100                                                       | SALARIES                 | 99,000.00             | 108,000.00            | 108,000.00           |
| 10-4530-13000                                                       | INSURANCE STIPEND        | 1,000.00              | 1,200.00              | 1,200.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                          | <b>100,000.00</b>     | <b>109,200.00</b>     | <b>109,200.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                          |                       |                       |                      |
| 10-4530-18100                                                       | FICA                     | 7,600.00              | 8,000.00              | 8,000.00             |
| 10-4530-18200                                                       | RETIREMENT               | 9,100.00              | 10,100.00             | 10,100.00            |
| 10-4530-18300                                                       | HEALTH INSURANCE         | 15,000.00             | 19,000.00             | 19,000.00            |
| 10-4530-18400                                                       | LIFE INSURANCE           | 200.00                | 200.00                | 200.00               |
| 10-4530-18600                                                       | WORKER'S COMP INS        | 3,000.00              | 3,000.00              | 3,000.00             |
| 10-4530-18700                                                       | DENTAL INSURANCE         | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                          | <b>36,400.00</b>      | <b>41,800.00</b>      | <b>41,800.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                          |                       |                       |                      |
| 10-4530-20000                                                       | SUPPLIES                 | 2,800.00              | 2,500.00              | 2,500.00             |
| 10-4530-21200                                                       | UNIFORMS                 | 2,000.00              | 2,000.00              | 2,000.00             |
| 10-4530-25100                                                       | GAS&OIL                  | 2,500.00              | 2,500.00              | 2,500.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                          | <b>7,300.00</b>       | <b>7,000.00</b>       | <b>7,000.00</b>      |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                          |                       |                       |                      |
| 10-4530-33100                                                       | ELECTRICITY              | 4,350.00              | 4,350.00              | 4,350.00             |
| 10-4530-35100                                                       | BUILDING MAINTENANCE     | 750.00                | 2,500.00              | 2,500.00             |
| 10-4530-35200                                                       | EQUIPMENT REPAIRS        | 3,000.00              | 3,000.00              | 3,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                          | <b>8,100.00</b>       | <b>9,850.00</b>       | <b>9,850.00</b>      |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                          |                       |                       |                      |
| 10-4530-48000                                                       | CONTRA-ADMINISTRATION    | -49,580.00            | -49,580.00            | -49,580.00           |
| 10-4530-49500                                                       | SAFETY                   | 200.00                | 200.00                | 200.00               |
| 10-4530-49900                                                       | MISCELLANEOUS            | 1,800.00              | 1,800.00              | 1,800.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                          | <b>-47,580.00</b>     | <b>-47,580.00</b>     | <b>-47,580.00</b>    |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                          |                       |                       |                      |
| 10-4530-59900                                                       | MISCELLANEOUS EQUIPMENT  | 2,750.00              | 2,750.00              | 2,750.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                          | <b>2,750.00</b>       | <b>2,750.00</b>       | <b>2,750.00</b>      |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                          |                       |                       |                      |
| 10-4530-99100                                                       | CONTINGENCY              | 9,000.00              | 0.00                  | 0.00                 |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                          | <b>9,000.00</b>       | <b>0.00</b>           | <b>0.00</b>          |
| <b>Total Department: 4530 - Equipment Services:</b>                 |                          | <b>115,970.00</b>     | <b>123,020.00</b>     | <b>123,020.00</b>    |
| <b>Department: 4710 - Solid Waste</b>                               |                          |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                          |                       |                       |                      |
| 10-4710-12100                                                       | SALARIES                 | 249,000.00            | 272,000.00            | 272,000.00           |
| 10-4710-13000                                                       | INSURANCE STIPEND        | 4,500.00              | 3,900.00              | 3,900.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                          | <b>253,500.00</b>     | <b>275,900.00</b>     | <b>275,900.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                          |                       |                       |                      |
| 10-4710-18100                                                       | FICA                     | 19,000.00             | 20,000.00             | 20,000.00            |
| 10-4710-18200                                                       | RETIREMENT               | 21,900.00             | 27,000.00             | 27,000.00            |
| 10-4710-18300                                                       | HEALTH INSURANCE         | 50,000.00             | 62,000.00             | 62,000.00            |
| 10-4710-18302                                                       | RETIREE HEALTH INSURANCE | 17,000.00             | 16,000.00             | 16,000.00            |
| 10-4710-18600                                                       | WORKERS COMP INS         | 16,000.00             | 16,000.00             | 16,000.00            |
| 10-4710-18700                                                       | DENTAL INSURANCE         | 6,000.00              | 6,000.00              | 6,000.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                          | <b>129,900.00</b>     | <b>147,000.00</b>     | <b>147,000.00</b>    |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                          |                       |                       |                      |
| 10-4710-20000                                                       | SUPPLIES                 | 4,000.00              | 4,000.00              | 4,000.00             |
| 10-4710-21200                                                       | UNIFORMS                 | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-4710-25100                                                       | GAS & OIL                | 39,000.00             | 42,000.00             | 42,000.00            |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                          | <b>48,000.00</b>      | <b>51,000.00</b>      | <b>51,000.00</b>     |

## PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name                        | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 10-4710-33100                                                       | ELECTRICITY                         | 8,475.00              | 8,475.00              | 8,475.00             |
| 10-4710-34100                                                       | PRINTING                            | 400.00                | 0.00                  | 0.00                 |
| 10-4710-35200                                                       | EQUIPMENT REPAIRS                   | 40,000.00             | 40,000.00             | 40,000.00            |
| 10-4710-37000                                                       | ADVERTISING                         | 2,080.00              | 1,500.00              | 1,500.00             |
| 10-4710-37100                                                       | TIPPING FEES                        | 11,000.00             | 11,000.00             | 11,000.00            |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>61,955.00</b>      | <b>60,975.00</b>      | <b>60,975.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 10-4710-49500                                                       | SAFETY                              | 500.00                | 500.00                | 500.00               |
| 10-4710-49900                                                       | MISCELLANEOUS                       | 5,000.00              | 5,000.00              | 5,000.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                     | <b>5,500.00</b>       | <b>5,500.00</b>       | <b>5,500.00</b>      |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                     |                       |                       |                      |
| 10-4710-50000                                                       | CAPITAL EXPENSE                     | 300,000.00            | 175,000.00            | 175,000.00           |
| 10-4710-59900                                                       | MISCELLANEOUS EQUIPMENT             | 2,000.00              | 12,000.00             | 12,000.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                     | <b>302,000.00</b>     | <b>187,000.00</b>     | <b>187,000.00</b>    |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                                     |                       |                       |                      |
| 10-4710-99100                                                       | CONTINGENCY                         | 23,000.00             | 0.00                  | 0.00                 |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                                     | <b>23,000.00</b>      | <b>0.00</b>           | <b>0.00</b>          |
| <b>Total Department: 4710 - Solid Waste:</b>                        |                                     | <b>823,855.00</b>     | <b>727,375.00</b>     | <b>727,375.00</b>    |
| <b>Department: 4910 - Planning and Zoning</b>                       |                                     |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                                     |                       |                       |                      |
| 10-4910-12100                                                       | SALARIES                            | 158,000.00            | 167,000.00            | 167,000.00           |
| 10-4910-12600                                                       | PART-TIME SALARIES                  | 19,000.00             | 19,000.00             | 19,000.00            |
| 10-4910-13000                                                       | INSURANCE STIPEND                   | 0.00                  | 1,200.00              | 1,200.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                                     | <b>177,000.00</b>     | <b>187,200.00</b>     | <b>187,200.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                                     |                       |                       |                      |
| 10-4910-18100                                                       | FICA                                | 13,600.00             | 14,300.00             | 14,300.00            |
| 10-4910-18200                                                       | RETIREMENT                          | 14,500.00             | 17,000.00             | 17,000.00            |
| 10-4910-18300                                                       | HEALTH INSURANCE                    | 22,000.00             | 22,000.00             | 22,000.00            |
| 10-4910-18302                                                       | RETIREE HEALTH INSURANCE            | 11,000.00             | 10,000.00             | 10,000.00            |
| 10-4910-18400                                                       | LIFE INSURANCE                      | 200.00                | 200.00                | 200.00               |
| 10-4910-18600                                                       | WORKER'S COMP INS                   | 2,000.00              | 2,000.00              | 2,000.00             |
| 10-4910-18700                                                       | DENTAL INSURANCE                    | 1,800.00              | 1,800.00              | 1,800.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                     | <b>65,100.00</b>      | <b>67,300.00</b>      | <b>67,300.00</b>     |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                     |                       |                       |                      |
| 10-4910-19200                                                       | LEGAL                               | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-4910-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES | 30,000.00             | 30,000.00             | 30,000.00            |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                     | <b>40,000.00</b>      | <b>40,000.00</b>      | <b>40,000.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                     |                       |                       |                      |
| 10-4910-20000                                                       | SUPPLIES                            | 2,000.00              | 2,000.00              | 1,500.00             |
| 10-4910-25100                                                       | GAS & OIL                           | 300.00                | 300.00                | 300.00               |
| 10-4910-26000                                                       | OFFICE                              | 7,000.00              | 7,000.00              | 3,000.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                     | <b>9,300.00</b>       | <b>9,300.00</b>       | <b>4,800.00</b>      |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 10-4910-32500                                                       | POSTAGE                             | 700.00                | 700.00                | 500.00               |
| 10-4910-35200                                                       | EQUIPMENT REPAIRS                   | 100.00                | 100.00                | 100.00               |
| 10-4910-35300                                                       | HAZARDOUS PROJECT TASKS             | 137,500.00            | 100,000.00            | 100,000.00           |
| 10-4910-35400                                                       | PETROLEUM PROJECT TASKS             | 137,500.00            | 100,000.00            | 100,000.00           |
| 10-4910-37000                                                       | ADVERTISING                         | 500.00                | 500.00                | 600.00               |
| 10-4910-39500                                                       | TRAINING/BUSINESS                   | 7,550.00              | 7,550.00              | 7,550.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>283,850.00</b>     | <b>208,850.00</b>     | <b>208,750.00</b>    |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 10-4910-43900                                                       | EQUIPMENT RENTAL/LEASE              | 3,000.00              | 3,000.00              | 3,200.00             |
| 10-4910-48000                                                       | CONTRA-ADMINISTRATION               | -12,680.00            | -12,680.00            | -12,680.00           |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                        | Account Name             | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|-----------------------------------------------------------------------|--------------------------|-----------------------|-----------------------|----------------------|
| 10-4910-49100                                                         | DUES/SUBSCRIPTIONS       | 1,500.00              | 1,500.00              | 1,500.00             |
| 10-4910-49900                                                         | MISCELLANEOUS            | 350.00                | 350.00                | 350.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>         |                          | <b>-7,830.00</b>      | <b>-7,830.00</b>      | <b>-7,630.00</b>     |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>              |                          |                       |                       |                      |
| 10-4910-59900                                                         | MISCELLANEOUS EQUIPMENT  | 2,500.00              | 2,500.00              | 2,500.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>       |                          | <b>2,500.00</b>       | <b>2,500.00</b>       | <b>2,500.00</b>      |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>                |                          |                       |                       |                      |
| 10-4910-68000                                                         | PLANNING BOARD CONTRACT  | 5,500.00              | 5,500.00              | 5,500.00             |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>         |                          | <b>5,500.00</b>       | <b>5,500.00</b>       | <b>5,500.00</b>      |
| <b>Total Department: 4910 - Planning and Zoning:</b>                  |                          | <b>575,420.00</b>     | <b>512,820.00</b>     | <b>508,420.00</b>    |
| <b>Department: 4930 - Business &amp; Community Development</b>        |                          |                       |                       |                      |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                    |                          |                       |                       |                      |
| 10-4930-20000                                                         | SUPPLIES                 | 500.00                | 500.00                | 500.00               |
| 10-4930-26000                                                         | OFFICE                   | 500.00                | 500.00                | 500.00               |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>             |                          | <b>1,000.00</b>       | <b>1,000.00</b>       | <b>1,000.00</b>      |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>          |                          |                       |                       |                      |
| 10-4930-32500                                                         | POSTAGE                  | 200.00                | 200.00                | 200.00               |
| 10-4930-34100                                                         | PRINTING                 | 500.00                | 500.00                | 500.00               |
| 10-4930-39500                                                         | TRAINING/BUSINESS        | 4,200.00              | 4,200.00              | 4,200.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b>   |                          | <b>4,900.00</b>       | <b>4,900.00</b>       | <b>4,900.00</b>      |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>                |                          |                       |                       |                      |
| 10-4930-43900                                                         | EQUIPMENT RENTAL/LEASE   | 600.00                | 600.00                | 600.00               |
| 10-4930-49100                                                         | DUES/SUBSCRIPTIONS       | 500.00                | 500.00                | 500.00               |
| 10-4930-49900                                                         | MISCELLANEOUS            | 450.00                | 450.00                | 450.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>         |                          | <b>1,550.00</b>       | <b>1,550.00</b>       | <b>1,550.00</b>      |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>              |                          |                       |                       |                      |
| 10-4930-59900                                                         | MISCELLANEOUS EQUIPMENT  | 10,750.00             | 750.00                | 750.00               |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>       |                          | <b>10,750.00</b>      | <b>750.00</b>         | <b>750.00</b>        |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>                |                          |                       |                       |                      |
| 10-4930-68200                                                         | CBD ENHANCEMENTS         | 90,000.00             | 90,000.00             | 90,000.00            |
| 10-4930-68300                                                         | PROMOTIONS/MARKETING     | 25,000.00             | 25,000.00             | 25,000.00            |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>         |                          | <b>115,000.00</b>     | <b>115,000.00</b>     | <b>115,000.00</b>    |
| <b>Total Department: 4930 - Business &amp; Community Development:</b> |                          | <b>133,200.00</b>     | <b>123,200.00</b>     | <b>123,200.00</b>    |
| <b>Department: 6100 - Recreation</b>                                  |                          |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                        |                          |                       |                       |                      |
| 10-6100-12100                                                         | SALARIES                 | 415,000.00            | 400,000.00            | 400,000.00           |
| 10-6100-12600                                                         | PART-TIME SALARIES       | 105,000.00            | 105,000.00            | 105,000.00           |
| 10-6100-12601                                                         | PART TIME SEASONAL       | 0.00                  | 55,000.00             | 55,000.00            |
| 10-6100-13000                                                         | INSURANCE STIPEND        | 0.00                  | 4,500.00              | 4,500.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>                 |                          | <b>520,000.00</b>     | <b>564,500.00</b>     | <b>564,500.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                           |                          |                       |                       |                      |
| 10-6100-18100                                                         | FICA                     | 41,000.00             | 43,000.00             | 43,000.00            |
| 10-6100-18200                                                         | RETIREMENT               | 40,000.00             | 41,000.00             | 41,000.00            |
| 10-6100-18300                                                         | HEALTH INSURANCE         | 65,000.00             | 57,000.00             | 57,000.00            |
| 10-6100-18302                                                         | RETIREE HEALTH INSURANCE | 20,000.00             | 10,000.00             | 10,000.00            |
| 10-6100-18400                                                         | LIFE INSURANCE           | 500.00                | 500.00                | 500.00               |
| 10-6100-18600                                                         | WORKER'S COMP INS        | 10,000.00             | 10,000.00             | 10,000.00            |
| 10-6100-18700                                                         | DENTAL INSURANCE         | 6,000.00              | 6,000.00              | 6,000.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                    |                          | <b>182,500.00</b>     | <b>167,500.00</b>     | <b>167,500.00</b>    |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                    |                          |                       |                       |                      |
| 10-6100-20000                                                         | SUPPLIES                 | 18,000.00             | 18,000.00             | 18,000.00            |
| 10-6100-21200                                                         | UNIFORMS                 | 5,000.00              | 5,000.00              | 5,000.00             |
| 10-6100-22000                                                         | VENDING & CONCESSIONS    | 12,000.00             | 14,000.00             | 14,000.00            |
| 10-6100-25100                                                         | GAS & OIL                | 7,000.00              | 7,000.00              | 7,500.00             |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                         | Account Name                    | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|------------------------------------------------------------------------|---------------------------------|-----------------------|-----------------------|----------------------|
| 10-6100-29500                                                          | SPORTS PROGRAMS                 | 55,000.00             | 64,600.00             | 60,000.00            |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>              |                                 | <b>97,000.00</b>      | <b>108,600.00</b>     | <b>104,500.00</b>    |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>           |                                 |                       |                       |                      |
| 10-6100-33100                                                          | ELECTRICITY                     | 48,663.00             | 48,663.00             | 48,663.00            |
| 10-6100-35100                                                          | BUILDING MAINTENANCE            | 48,000.00             | 48,000.00             | 48,000.00            |
| 10-6100-35200                                                          | EQUIPMENT REPAIRS               | 9,500.00              | 7,000.00              | 7,000.00             |
| 10-6100-35900                                                          | PARKS & TRAIL MAINTENANCE       | 24,500.00             | 33,500.00             | 30,000.00            |
| 10-6100-35901                                                          | PARKS & TRAILS LANDSCAPING FUND | 0.00                  | 10,000.00             | 10,000.00            |
| 10-6100-39500                                                          | TRAINING/BUSINESS               | 4,000.00              | 4,500.00              | 4,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b>    |                                 | <b>134,663.00</b>     | <b>151,663.00</b>     | <b>147,663.00</b>    |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>                 |                                 |                       |                       |                      |
| 10-6100-43900                                                          | EQUIPMENT RENTAL/LEASE          | 1,500.00              | 1,500.00              | 1,500.00             |
| 10-6100-49100                                                          | DUE & SUBSCRIPTIONS             | 0.00                  | 4,500.00              | 4,500.00             |
| 10-6100-49900                                                          | MISCELLANEOUS                   | 14,000.00             | 14,000.00             | 14,000.00            |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>          |                                 | <b>15,500.00</b>      | <b>20,000.00</b>      | <b>20,000.00</b>     |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>               |                                 |                       |                       |                      |
| 10-6100-50000                                                          | CAPITAL EXPENSE                 | 325,000.00            | 145,600.00            | 30,000.00            |
| 10-6100-59900                                                          | MISCELLANEOUS EQUIPMENT         | 10,500.00             | 10,500.00             | 10,500.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>        |                                 | <b>335,500.00</b>     | <b>156,100.00</b>     | <b>40,500.00</b>     |
| <b>Total Department: 6100 - Recreation:</b>                            |                                 | <b>1,285,163.00</b>   | <b>1,168,363.00</b>   | <b>1,044,663.00</b>  |
| <b>Total Fund: 10 - General Fund:</b>                                  |                                 | <b>12,068,700.00</b>  | <b>12,825,070.00</b>  | <b>11,728,091.00</b> |
| <b>Fund: 23 - Occupancy Tax Fund</b>                                   |                                 |                       |                       |                      |
| <b>Department: 6000 - Lincoln Tourism Development Authority</b>        |                                 |                       |                       |                      |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                     |                                 |                       |                       |                      |
| 23-6000-20000                                                          | SUPPLIES                        | 500.00                | 500.00                | 500.00               |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>              |                                 | <b>500.00</b>         | <b>500.00</b>         | <b>500.00</b>        |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>           |                                 |                       |                       |                      |
| 23-6000-37000                                                          | PROMOTIONS/ADVERTISING-MISC     | 52,954.00             | 59,054.00             | 59,054.00            |
| 23-6000-39500                                                          | TRAINING/BUSINESS               | 4,000.00              | 4,000.00              | 4,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b>    |                                 | <b>56,954.00</b>      | <b>63,054.00</b>      | <b>63,054.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>                 |                                 |                       |                       |                      |
| 23-6000-49900                                                          | MISCELLANEOUS                   | 450.00                | 450.00                | 450.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>          |                                 | <b>450.00</b>         | <b>450.00</b>         | <b>450.00</b>        |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>               |                                 |                       |                       |                      |
| 23-6000-50000                                                          | CAPITAL                         | 0.00                  | 39,996.00             | 39,996.00            |
| 23-6000-50501                                                          | RESERVED FOR TOURISM            | 39,996.00             | 0.00                  | 0.00                 |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>        |                                 | <b>39,996.00</b>      | <b>39,996.00</b>      | <b>39,996.00</b>     |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>                 |                                 |                       |                       |                      |
| 23-6000-61100                                                          | APPLE FESTIVAL                  | 3,000.00              | 0.00                  | 0.00                 |
| 23-6000-61200                                                          | ARTS COUNCIL                    | 2,000.00              | 0.00                  | 0.00                 |
| 23-6000-61500                                                          | HISTORICAL ASSOCIATION          | 1,200.00              | 0.00                  | 0.00                 |
| 23-6000-62101                                                          | OUR STATE MAGAZINE              | 15,900.00             | 16,000.00             | 16,000.00            |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>          |                                 | <b>22,100.00</b>      | <b>16,000.00</b>      | <b>16,000.00</b>     |
| <b>Total Department: 6000 - Lincoln Tourism Development Authority:</b> |                                 | <b>120,000.00</b>     | <b>120,000.00</b>     | <b>120,000.00</b>    |
| <b>Total Fund: 23 - Occupancy Tax Fund:</b>                            |                                 | <b>120,000.00</b>     | <b>120,000.00</b>     | <b>120,000.00</b>    |
| <b>Fund: 27 - Powell Bill Fund</b>                                     |                                 |                       |                       |                      |
| <b>Department: 4550 - Powell Bill</b>                                  |                                 |                       |                       |                      |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>               |                                 |                       |                       |                      |
| 27-4550-50000                                                          | CAPITAL EXPENSE                 | 221,500.00            | 45,000.00             | 45,000.00            |
| 27-4550-58900                                                          | CULVERT REPAIRS                 | 28,500.00             | 0.00                  | 0.00                 |
| 27-4550-59000                                                          | POWELL BILL-STREETS             | 175,000.00            | 140,000.00            | 140,000.00           |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>        |                                 | <b>425,000.00</b>     | <b>185,000.00</b>     | <b>185,000.00</b>    |

PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name                          | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|---------------------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                                       |                       |                       |                      |
| 27-4550-98000                                                       | REIMBURSE-GENERAL FUND                | 120,000.00            | 120,000.00            | 120,000.00           |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                                       | <b>120,000.00</b>     | <b>120,000.00</b>     | <b>120,000.00</b>    |
| <b>Total Department: 4550 - Powell Bill:</b>                        |                                       | <b>545,000.00</b>     | <b>305,000.00</b>     | <b>305,000.00</b>    |
| <b>Total Fund: 27 - Powell Bill Fund:</b>                           |                                       | <b>545,000.00</b>     | <b>305,000.00</b>     | <b>305,000.00</b>    |
| <b>Fund: 61 - Water and Sewer Fund</b>                              |                                       |                       |                       |                      |
| <b>Department: 7100 - Water Treatment</b>                           |                                       |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                                       |                       |                       |                      |
| 61-7100-12100                                                       | SALARIES                              | 444,000.00            | 494,000.00            | 494,000.00           |
| 61-7100-13000                                                       | INSURANCE STIPEND                     | 6,000.00              | 6,000.00              | 6,000.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                                       | <b>450,000.00</b>     | <b>500,000.00</b>     | <b>500,000.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                                       |                       |                       |                      |
| 61-7100-18100                                                       | FICA                                  | 34,000.00             | 39,000.00             | 39,000.00            |
| 61-7100-18200                                                       | RETIREMENT                            | 40,300.00             | 50,750.00             | 50,750.00            |
| 61-7100-18300                                                       | HEALTH INSURANCE                      | 71,000.00             | 65,000.00             | 65,000.00            |
| 61-7100-18301                                                       | OPEB RETIREE HEALTH                   | 30,000.00             | 30,000.00             | 30,000.00            |
| 61-7100-18302                                                       | RETIREE HEALTH INSURANCE              | 58,000.00             | 103,000.00            | 103,000.00           |
| 61-7100-18400                                                       | LIFE INSURANCE                        | 400.00                | 400.00                | 400.00               |
| 61-7100-18600                                                       | WORKERS COMP INS                      | 8,000.00              | 8,000.00              | 8,000.00             |
| 61-7100-18700                                                       | DENTAL INSURANCE                      | 5,700.00              | 5,700.00              | 5,700.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                       | <b>247,400.00</b>     | <b>301,850.00</b>     | <b>301,850.00</b>    |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                       |                       |                       |                      |
| 61-7100-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES   | 1,000.00              | 1,000.00              | 1,000.00             |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                       | <b>1,000.00</b>       | <b>1,000.00</b>       | <b>1,000.00</b>      |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                       |                       |                       |                      |
| 61-7100-20000                                                       | SUPPLIES                              | 25,000.00             | 25,000.00             | 25,000.00            |
| 61-7100-20300                                                       | CHEMICALS                             | 110,000.00            | 110,000.00            | 110,000.00           |
| 61-7100-21200                                                       | UNIFORMS                              | 6,800.00              | 6,800.00              | 6,800.00             |
| 61-7100-25100                                                       | GAS & OIL                             | 2,500.00              | 2,500.00              | 2,500.00             |
| 61-7100-26000                                                       | OFFICE                                | 2,100.00              | 2,100.00              | 2,100.00             |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                       | <b>146,400.00</b>     | <b>146,400.00</b>     | <b>146,400.00</b>    |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                       |                       |                       |                      |
| 61-7100-32100                                                       | TELEPHONE                             | 17,200.00             | 17,200.00             | 17,200.00            |
| 61-7100-32500                                                       | POSTAGE                               | 1,900.00              | 1,900.00              | 2,000.00             |
| 61-7100-33100                                                       | ELECTRICITY                           | 249,000.00            | 249,000.00            | 249,000.00           |
| 61-7100-33200                                                       | GENERATOR FUEL                        | 14,400.00             | 14,400.00             | 14,400.00            |
| 61-7100-33900                                                       | PUMPS/TANKS/LIFT STATIONS ELECTRICITY | 17,600.00             | 17,600.00             | 17,600.00            |
| 61-7100-34100                                                       | PRINTING                              | 100.00                | 0.00                  | 0.00                 |
| 61-7100-35100                                                       | BUILDING MAINTENANCE                  | 25,000.00             | 25,000.00             | 25,000.00            |
| 61-7100-35200                                                       | EQUIPMENT REPAIRS                     | 47,300.00             | 47,300.00             | 47,300.00            |
| 61-7100-39500                                                       | TRAINING/BUSINESS                     | 4,000.00              | 4,000.00              | 4,000.00             |
| 61-7100-39600                                                       | CHEMICAL ANALYSIS                     | 16,000.00             | 16,000.00             | 16,000.00            |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                       | <b>392,500.00</b>     | <b>392,400.00</b>     | <b>392,500.00</b>    |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                       |                       |                       |                      |
| 61-7100-43900                                                       | EQUIPMENT RENTAL/LEASE                | 2,500.00              | 2,500.00              | 2,500.00             |
| 61-7100-49100                                                       | DUES/SUBSCRIPTIONS                    | 6,700.00              | 6,700.00              | 5,400.00             |
| 61-7100-49500                                                       | SAFETY                                | 2,200.00              | 2,200.00              | 2,200.00             |
| 61-7100-49900                                                       | MISCELLANEOUS                         | 2,350.00              | 2,350.00              | 2,350.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                       | <b>13,750.00</b>      | <b>13,750.00</b>      | <b>12,450.00</b>     |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                       |                       |                       |                      |
| 61-7100-50000                                                       | CAPITAL EXPENSE                       | 50,000.00             | 412,500.00            | 412,500.00           |
| 61-7100-59900                                                       | MISCELLANEOUS EQUIPMENT               | 15,000.00             | 15,000.00             | 15,000.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                       | <b>65,000.00</b>      | <b>427,500.00</b>     | <b>427,500.00</b>    |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                      | Account Name                          | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|---------------------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                                       |                       |                       |                      |
| 61-7100-62900                                                       | WATER SERVICE CONTRACT                | 128,100.00            | 128,100.00            | 128,100.00           |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                                       | <b>128,100.00</b>     | <b>128,100.00</b>     | <b>128,100.00</b>    |
| <b>ExpCategory: 700 - Debt Service</b>                              |                                       |                       |                       |                      |
| 61-7100-73100                                                       | ENTERPRISE VEHICLES LEASE             | 4,700.00              | 4,700.00              | 4,700.00             |
| <b>Total ExpCategory: 700 - Debt Service:</b>                       |                                       | <b>4,700.00</b>       | <b>4,700.00</b>       | <b>4,700.00</b>      |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                                       |                       |                       |                      |
| 61-7100-99100                                                       | CONTINGENCY                           | 58,000.00             | 58,000.00             | 58,000.00            |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                                       | <b>58,000.00</b>      | <b>58,000.00</b>      | <b>58,000.00</b>     |
| <b>Total Department: 7100 - Water Treatment:</b>                    |                                       | <b>1,506,850.00</b>   | <b>1,973,700.00</b>   | <b>1,972,500.00</b>  |
| <b>Department: 7110 - Distribution &amp; Collection</b>             |                                       |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                                       |                       |                       |                      |
| 61-7110-12100                                                       | SALARIES                              | 526,000.00            | 526,000.00            | 526,000.00           |
| 61-7110-13000                                                       | INSURANCE STIPEND                     | 6,600.00              | 6,600.00              | 6,600.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                                       | <b>532,600.00</b>     | <b>532,600.00</b>     | <b>532,600.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                                       |                       |                       |                      |
| 61-7110-18100                                                       | FICA                                  | 36,000.00             | 41,000.00             | 41,000.00            |
| 61-7110-18200                                                       | RETIREMENT                            | 43,600.00             | 54,000.00             | 54,000.00            |
| 61-7110-18300                                                       | HEALTH INSURANCE                      | 78,000.00             | 88,000.00             | 88,000.00            |
| 61-7110-18301                                                       | OPEB RETIREE HEALTH                   | 35,000.00             | 35,000.00             | 35,000.00            |
| 61-7110-18302                                                       | RETIREE HEALTH INSURANCE              | 26,000.00             | 26,000.00             | 26,000.00            |
| 61-7110-18400                                                       | LIFE INSURANCE                        | 500.00                | 500.00                | 500.00               |
| 61-7110-18600                                                       | WORKERS COMP INS                      | 12,000.00             | 12,000.00             | 12,000.00            |
| 61-7110-18700                                                       | DENTAL INSURANCE                      | 7,200.00              | 7,200.00              | 7,200.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                       | <b>238,300.00</b>     | <b>263,700.00</b>     | <b>263,700.00</b>    |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                       |                       |                       |                      |
| 61-7110-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES   | 8,000.00              | 14,000.00             | 14,000.00            |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                       | <b>8,000.00</b>       | <b>14,000.00</b>      | <b>14,000.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                       |                       |                       |                      |
| 61-7110-20000                                                       | SUPPLIES                              | 235,000.00            | 235,000.00            | 235,000.00           |
| 61-7110-21200                                                       | UNIFORMS                              | 8,000.00              | 8,000.00              | 8,000.00             |
| 61-7110-25100                                                       | GAS & OIL                             | 20,000.00             | 20,000.00             | 20,000.00            |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                       | <b>263,000.00</b>     | <b>263,000.00</b>     | <b>263,000.00</b>    |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                       |                       |                       |                      |
| 61-7110-32100                                                       | TELEPHONE                             | 21,000.00             | 21,000.00             | 21,000.00            |
| 61-7110-32500                                                       | POSTAGE                               | 25,500.00             | 25,500.00             | 25,500.00            |
| 61-7110-33100                                                       | ELECTRICITY                           | 17,000.00             | 17,000.00             | 17,000.00            |
| 61-7110-33900                                                       | PUMPS/TANKS/LIFT STATIONS ELECTRICITY | 18,000.00             | 18,000.00             | 18,000.00            |
| 61-7110-35100                                                       | BUILDING MAINTENANCE                  | 0.00                  | 1,000.00              | 1,000.00             |
| 61-7110-35200                                                       | EQUIPMENT REPAIRS                     | 71,500.00             | 71,500.00             | 71,500.00            |
| 61-7110-39000                                                       | METER TESTING                         | 1,000.00              | 1,000.00              | 1,000.00             |
| 61-7110-39500                                                       | TRAINING/BUSINESS                     | 4,000.00              | 6,000.00              | 6,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                       | <b>158,000.00</b>     | <b>161,000.00</b>     | <b>161,000.00</b>    |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                       |                       |                       |                      |
| 61-7110-49100                                                       | DUES/SUBSCRIPTIONS                    | 3,150.00              | 5,150.00              | 5,000.00             |
| 61-7110-49500                                                       | SAFETY                                | 1,100.00              | 1,100.00              | 1,100.00             |
| 61-7110-49900                                                       | MISCELLANEOUS                         | 5,500.00              | 5,500.00              | 5,500.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                       | <b>9,750.00</b>       | <b>11,750.00</b>      | <b>11,600.00</b>     |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                       |                       |                       |                      |
| 61-7110-50000                                                       | CAPITAL EXPENSE                       | 2,161,010.00          | 633,000.00            | 333,000.00           |
| 61-7110-59600                                                       | SYSTEM MAINTENANCE                    | 90,000.00             | 90,000.00             | 90,000.00            |
| 61-7110-59900                                                       | MISCELLANEOUS EQUIPMENT               | 18,000.00             | 18,000.00             | 18,000.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                       | <b>2,269,010.00</b>   | <b>741,000.00</b>     | <b>441,000.00</b>    |

**PROPOSED BUDGET EXPENSES**
**For Fiscal: 2020-2021 Period Ending: 06/30/2021**

| Account Number                                                      | Account Name                        | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------------------|-----------------------|-----------------------|----------------------|
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                                     |                       |                       |                      |
| 61-7110-62900                                                       | WATER SERVICE CONTRACT              | 1,500.00              | 1,500.00              | 1,500.00             |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                                     | <b>1,500.00</b>       | <b>1,500.00</b>       | <b>1,500.00</b>      |
| <b>ExpCategory: 700 - Debt Service</b>                              |                                     |                       |                       |                      |
| 61-7110-73100                                                       | ENTERPRISE VEHICLES LEASE           | 6,000.00              | 6,000.00              | 6,000.00             |
| <b>Total ExpCategory: 700 - Debt Service:</b>                       |                                     | <b>6,000.00</b>       | <b>6,000.00</b>       | <b>6,000.00</b>      |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                                     |                       |                       |                      |
| 61-7110-99100                                                       | CONTINGENCY                         | 66,000.00             | 68,000.00             | 68,000.00            |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                                     | <b>66,000.00</b>      | <b>68,000.00</b>      | <b>68,000.00</b>     |
| <b>Total Department: 7110 - Distribution &amp; Collection:</b>      |                                     | <b>3,552,160.00</b>   | <b>2,062,550.00</b>   | <b>1,762,400.00</b>  |
| <b>Department: 7120 - Wastewater Treatment</b>                      |                                     |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                                     |                       |                       |                      |
| 61-7120-12100                                                       | SALARIES                            | 415,000.00            | 465,000.00            | 465,000.00           |
| 61-7120-13000                                                       | INSURANCE STIPEND                   | 4,800.00              | 5,000.00              | 5,000.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                                     | <b>419,800.00</b>     | <b>470,000.00</b>     | <b>470,000.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                                     |                       |                       |                      |
| 61-7120-18100                                                       | FICA                                | 32,000.00             | 36,000.00             | 36,000.00            |
| 61-7120-18200                                                       | RETIREMENT                          | 37,400.00             | 47,000.00             | 47,000.00            |
| 61-7120-18300                                                       | HEALTH INSURANCE                    | 65,000.00             | 65,000.00             | 65,000.00            |
| 61-7120-18301                                                       | OPEB RETIREE HEALTH                 | 25,000.00             | 25,000.00             | 25,000.00            |
| 61-7120-18302                                                       | RETIREE HEALTH INSURANCE            | 52,000.00             | 52,000.00             | 52,000.00            |
| 61-7120-18400                                                       | LIFE INSURANCE                      | 400.00                | 400.00                | 400.00               |
| 61-7120-18600                                                       | WORKERS COMP INS                    | 12,000.00             | 12,000.00             | 12,000.00            |
| 61-7120-18700                                                       | DENTAL INSURANCE                    | 5,500.00              | 5,500.00              | 5,500.00             |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                     | <b>229,300.00</b>     | <b>242,900.00</b>     | <b>242,900.00</b>    |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                     |                       |                       |                      |
| 61-7120-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES | 500.00                | 500.00                | 500.00               |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                     | <b>500.00</b>         | <b>500.00</b>         | <b>500.00</b>        |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                     |                       |                       |                      |
| 61-7120-20000                                                       | SUPPLIES                            | 15,000.00             | 20,000.00             | 17,500.00            |
| 61-7120-20300                                                       | CHEMICALS                           | 60,000.00             | 60,000.00             | 50,000.00            |
| 61-7120-21200                                                       | UNIFORMS                            | 7,000.00              | 7,000.00              | 7,000.00             |
| 61-7120-25100                                                       | GAS & OIL                           | 3,000.00              | 3,000.00              | 3,000.00             |
| 61-7120-26000                                                       | OFFICE                              | 1,500.00              | 1,500.00              | 1,500.00             |
| 61-7120-29800                                                       | HEAT EXCHANGER FUEL OIL             | 1,100.00              | 1,100.00              | 500.00               |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                     | <b>87,600.00</b>      | <b>92,600.00</b>      | <b>79,500.00</b>     |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 61-7120-32100                                                       | TELEPHONE                           | 17,300.00             | 17,300.00             | 17,300.00            |
| 61-7120-33100                                                       | ELECTRICITY                         | 278,000.00            | 278,000.00            | 278,000.00           |
| 61-7120-33200                                                       | GENERATOR FUEL                      | 1,500.00              | 1,500.00              | 1,500.00             |
| 61-7120-35100                                                       | BUILDING MAINTENANCE                | 38,000.00             | 38,000.00             | 20,000.00            |
| 61-7120-35200                                                       | EQUIPMENT REPAIRS                   | 68,000.00             | 68,000.00             | 68,000.00            |
| 61-7120-39500                                                       | TRAINING/BUSINESS                   | 4,000.00              | 4,000.00              | 4,000.00             |
| 61-7120-39600                                                       | CHEMICAL ANALYSIS                   | 20,800.00             | 20,800.00             | 20,800.00            |
| 61-7120-39700                                                       | SLUDGE REMOVAL                      | 210,000.00            | 210,000.00            | 210,000.00           |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>637,600.00</b>     | <b>637,600.00</b>     | <b>619,600.00</b>    |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 61-7120-43900                                                       | EQUIPMENT RENTAL/LEASE              | 1,000.00              | 1,000.00              | 1,000.00             |
| 61-7120-49100                                                       | DUES/SUBSCRIPTIONS                  | 7,000.00              | 7,000.00              | 7,000.00             |
| 61-7120-49900                                                       | MISCELLANEOUS                       | 3,000.00              | 3,000.00              | 3,000.00             |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                     | <b>11,000.00</b>      | <b>11,000.00</b>      | <b>11,000.00</b>     |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                     |                       |                       |                      |
| 61-7120-50000                                                       | CAPITAL EXPENSE                     | 92,600.00             | 140,000.00            | 125,000.00           |

## PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name              | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|---------------------------|-----------------------|-----------------------|----------------------|
| 61-7120-59900                                                       | MISCELLANEOUS EQUIPMENT   | 9,600.00              | 8,000.00              | 8,000.00             |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                           | <b>102,200.00</b>     | <b>148,000.00</b>     | <b>133,000.00</b>    |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                           |                       |                       |                      |
| 61-7120-62900                                                       | WATER SERVICE CONTRACT    | 17,000.00             | 20,000.00             | 18,000.00            |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                           | <b>17,000.00</b>      | <b>20,000.00</b>      | <b>18,000.00</b>     |
| <b>ExpCategory: 700 - Debt Service</b>                              |                           |                       |                       |                      |
| 61-7120-73100                                                       | ENTERPRISE VEHICLES LEASE | 5,500.00              | 5,500.00              | 5,500.00             |
| <b>Total ExpCategory: 700 - Debt Service:</b>                       |                           | <b>5,500.00</b>       | <b>5,500.00</b>       | <b>5,500.00</b>      |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                           |                       |                       |                      |
| 61-7120-99100                                                       | CONTINGENCY               | 57,000.00             | 19,400.00             | 45,000.00            |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                           | <b>57,000.00</b>      | <b>19,400.00</b>      | <b>45,000.00</b>     |
| <b>Total Department: 7120 - Wastewater Treatment:</b>               |                           | <b>1,567,500.00</b>   | <b>1,647,500.00</b>   | <b>1,625,000.00</b>  |
| <b>Department: 7130 - Water/Sewer Intangibles</b>                   |                           |                       |                       |                      |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                           |                       |                       |                      |
| 61-7130-19300                                                       | HEALTH ADMIN COST         | 10,000.00             | 10,000.00             | 10,000.00            |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                           | <b>10,000.00</b>      | <b>10,000.00</b>      | <b>10,000.00</b>     |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                           |                       |                       |                      |
| 61-7130-39800                                                       | ONLINE PAYMENTS FEE       | 0.00                  | 86,300.00             | 86,300.00            |
| 61-7130-39900                                                       | CREDIT CARD EXPENSE       | 7,000.00              | 7,000.00              | 7,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                           | <b>7,000.00</b>       | <b>93,300.00</b>      | <b>93,300.00</b>     |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                           |                       |                       |                      |
| 61-7130-45000                                                       | PROPERTY & CASUALTY INS   | 65,000.00             | 70,000.00             | 70,000.00            |
| 61-7130-49200                                                       | BAD DEBT EXPENSE          | 75,000.00             | 95,000.00             | 95,000.00            |
| 61-7130-49800                                                       | ENTERPRISE ADMINISTRATION | 700,000.00            | 700,000.00            | 700,000.00           |
| 61-7130-49900                                                       | MISCELLANEOUS             | 400.00                | 400.00                | 400.00               |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                           | <b>840,400.00</b>     | <b>865,400.00</b>     | <b>865,400.00</b>    |
| <b>ExpCategory: 700 - Debt Service</b>                              |                           |                       |                       |                      |
| 61-7130-71000                                                       | REVENUE BOND PRINCIPAL    | 1,618,000.00          | 1,647,000.00          | 1,647,000.00         |
| 61-7130-71200                                                       | 2003 LOAN PRINCIPAL-SEWER | 728,000.00            | 743,000.00            | 743,000.00           |
| 61-7130-71400                                                       | SMART METER LOAN          | 0.00                  | 331,779.00            | 331,779.00           |
| 61-7130-72000                                                       | REVENUE BOND INTEREST     | 53,873.00             | 27,176.00             | 27,176.00            |
| 61-7130-72200                                                       | 2003 LOAN INTEREST-SEWER  | 56,580.00             | 65,342.00             | 65,342.00            |
| 61-7130-72300                                                       | LOAN PAYMENT EQUIPMENT    | 0.00                  | 30,311.00             | 30,311.00            |
| 61-7130-72400                                                       | SMART METER INTEREST      | 0.00                  | 42,020.00             | 42,020.00            |
| 61-7130-75001                                                       | REVENUE BOND HANDLING     | 2,500.00              | 2,500.00              | 2,500.00             |
| <b>Total ExpCategory: 700 - Debt Service:</b>                       |                           | <b>2,458,953.00</b>   | <b>2,889,128.00</b>   | <b>2,889,128.00</b>  |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                           |                       |                       |                      |
| 61-7130-98500                                                       | PILOT EXPENSE             | 379,096.00            | 389,222.00            | 389,222.00           |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                           | <b>379,096.00</b>     | <b>389,222.00</b>     | <b>389,222.00</b>    |
| <b>Total Department: 7130 - Water/Sewer Intangibles:</b>            |                           | <b>3,695,449.00</b>   | <b>4,247,050.00</b>   | <b>4,247,050.00</b>  |
| <b>Total Fund: 61 - Water and Sewer Fund:</b>                       |                           | <b>10,321,959.00</b>  | <b>9,930,800.00</b>   | <b>9,606,950.00</b>  |
| <b>Fund: 63 - Electric Fund</b>                                     |                           |                       |                       |                      |
| <b>Department: 7200 - Electric</b>                                  |                           |                       |                       |                      |
| <b>ExpCategory: 100 - Salaries &amp; Wages</b>                      |                           |                       |                       |                      |
| 63-7200-12100                                                       | SALARIES                  | 497,000.00            | 500,000.00            | 500,000.00           |
| 63-7200-12600                                                       | PART-TIME SALARIES        | 12,400.00             | 12,400.00             | 12,400.00            |
| 63-7200-13000                                                       | INSURANCE STIPEND         | 0.00                  | 5,000.00              | 5,000.00             |
| <b>Total ExpCategory: 100 - Salaries &amp; Wages:</b>               |                           | <b>509,400.00</b>     | <b>517,400.00</b>     | <b>517,400.00</b>    |
| <b>ExpCategory: 150 - Employee Benefits</b>                         |                           |                       |                       |                      |
| 63-7200-18100                                                       | FICA                      | 36,000.00             | 39,000.00             | 39,000.00            |
| 63-7200-18200                                                       | RETIREMENT                | 42,000.00             | 51,000.00             | 51,000.00            |
| 63-7200-18300                                                       | HEALTH INSURANCE          | 70,000.00             | 70,000.00             | 70,000.00            |
| 63-7200-18301                                                       | OPEB RETIREE HEALTH       | 6,000.00              | 6,000.00              | 6,000.00             |

PROPOSED BUDGET EXPENSES

For Fiscal: 2020-2021 Period Ending: 06/30/2021

| Account Number                                                      | Account Name                        | 2019-2020<br>Approved | 2020-2021<br>Dept Req | 2020-2021<br>Mgr Rec |
|---------------------------------------------------------------------|-------------------------------------|-----------------------|-----------------------|----------------------|
| 63-7200-18302                                                       | RETIREE HEALTH INSURANCE            | 0.00                  | 29,000.00             | 29,000.00            |
| 63-7200-18400                                                       | LIFE INSURANCE                      | 400.00                | 400.00                | 400.00               |
| 63-7200-18600                                                       | WORKERS COMP INS                    | 8,000.00              | 8,000.00              | 8,000.00             |
| 63-7200-18700                                                       | DENTAL INSURANCE                    | 5,400.00              | 5,400.00              | 5,400.00             |
| 63-7200-19300                                                       | HEALTH ADMIN COST                   | 500.00                | 500.00                | 500.00               |
| <b>Total ExpCategory: 150 - Employee Benefits:</b>                  |                                     | <b>168,300.00</b>     | <b>209,300.00</b>     | <b>209,300.00</b>    |
| <b>ExpCategory: 190 - Professional Services</b>                     |                                     |                       |                       |                      |
| 63-7200-19200                                                       | LEGAL                               | 1,000.00              | 1,000.00              | 1,000.00             |
| 63-7200-19900                                                       | CONSULTING FEES/CONTRACTED SERVICES | 21,000.00             | 30,000.00             | 30,000.00            |
| <b>Total ExpCategory: 190 - Professional Services:</b>              |                                     | <b>22,000.00</b>      | <b>31,000.00</b>      | <b>31,000.00</b>     |
| <b>ExpCategory: 200 - Supplies &amp; Materials</b>                  |                                     |                       |                       |                      |
| 63-7200-20000                                                       | SUPPLIES                            | 75,000.00             | 75,000.00             | 75,000.00            |
| 63-7200-21200                                                       | UNIFORMS                            | 8,500.00              | 9,000.00              | 9,000.00             |
| 63-7200-25100                                                       | GAS & OIL                           | 11,000.00             | 11,000.00             | 11,000.00            |
| <b>Total ExpCategory: 200 - Supplies &amp; Materials:</b>           |                                     | <b>94,500.00</b>      | <b>95,000.00</b>      | <b>95,000.00</b>     |
| <b>ExpCategory: 300 - Current Obligations &amp; Services</b>        |                                     |                       |                       |                      |
| 63-7200-32100                                                       | TELEPHONE                           | 15,500.00             | 15,500.00             | 15,500.00            |
| 63-7200-33000                                                       | POWER SECURE EXPENSES               | 64,500.00             | 64,500.00             | 64,500.00            |
| 63-7200-33100                                                       | ELECTRICITY                         | 4,728,021.00          | 4,728,000.00          | 4,728,000.00         |
| 63-7200-33300                                                       | ELECTRICITY-REPS CHARGES            | 38,000.00             | 38,000.00             | 38,000.00            |
| 63-7200-33800                                                       | STREET LIGHTING                     | 85,000.00             | 85,000.00             | 85,000.00            |
| 63-7200-35100                                                       | BUILDING MAINTENANCE                | 66,000.00             | 60,000.00             | 60,000.00            |
| 63-7200-35200                                                       | EQUIPMENT REPAIRS                   | 20,000.00             | 20,000.00             | 20,000.00            |
| 63-7200-39000                                                       | METER TESTING                       | 10,000.00             | 10,000.00             | 10,000.00            |
| 63-7200-39500                                                       | TRAINING/BUSINESS                   | 3,000.00              | 3,000.00              | 3,000.00             |
| 63-7200-39900                                                       | CREDIT CARD EXPENSE                 | 9,000.00              | 9,000.00              | 9,000.00             |
| <b>Total ExpCategory: 300 - Current Obligations &amp; Services:</b> |                                     | <b>5,039,021.00</b>   | <b>5,033,000.00</b>   | <b>5,033,000.00</b>  |
| <b>ExpCategory: 400 - Fixed Charges &amp; Services</b>              |                                     |                       |                       |                      |
| 63-7200-43900                                                       | EQUIPMENT RENTAL/LEASE              | 2,000.00              | 2,000.00              | 2,000.00             |
| 63-7200-45000                                                       | PROPERTY & CASUALTY INS             | 30,900.00             | 30,900.00             | 30,900.00            |
| 63-7200-48900                                                       | ELECTRICITIES DUES                  | 7,300.00              | 7,300.00              | 7,300.00             |
| 63-7200-49200                                                       | BAD DEBT EXPENSE                    | 55,000.00             | 55,000.00             | 55,000.00            |
| 63-7200-49700                                                       | DIRECT SERVICE ALLOCATIONS          | 1,500.00              | 1,500.00              | 1,500.00             |
| 63-7200-49800                                                       | ENTERPRISE ADMINISTRATION           | 600,000.00            | 600,000.00            | 600,000.00           |
| 63-7200-49900                                                       | MISCELLANEOUS                       | 10,000.00             | 10,000.00             | 10,000.00            |
| <b>Total ExpCategory: 400 - Fixed Charges &amp; Services:</b>       |                                     | <b>706,700.00</b>     | <b>706,700.00</b>     | <b>706,700.00</b>    |
| <b>ExpCategory: 500 - Capital Outlay &amp; Equipment</b>            |                                     |                       |                       |                      |
| 63-7200-50000                                                       | CAPITAL EXPENSE                     | 1,637,000.00          | 170,000.00            | 170,000.00           |
| 63-7200-50500                                                       | POLICE/PROJECT BDLGS                | 1,400,000.00          | 630,000.00            | 730,000.00           |
| 63-7200-59600                                                       | SYSTEM MAINTENANCE                  | 197,500.00            | 300,000.00            | 300,000.00           |
| 63-7200-59900                                                       | MISCELLANEOUS EQUIPMENT             | 10,000.00             | 10,000.00             | 10,000.00            |
| <b>Total ExpCategory: 500 - Capital Outlay &amp; Equipment:</b>     |                                     | <b>3,244,500.00</b>   | <b>1,110,000.00</b>   | <b>1,210,000.00</b>  |
| <b>ExpCategory: 600 - Contracts, Grants, Subsidies</b>              |                                     |                       |                       |                      |
| 63-7200-64000                                                       | CONTRIB RESERV RATE STABILZ         | 25,000.00             | 25,000.00             | 25,000.00            |
| <b>Total ExpCategory: 600 - Contracts, Grants, Subsidies:</b>       |                                     | <b>25,000.00</b>      | <b>25,000.00</b>      | <b>25,000.00</b>     |
| <b>ExpCategory: 900 - Inventory/Interfund Transfer</b>              |                                     |                       |                       |                      |
| 63-7200-98500                                                       | PILOT EXPENSE                       | 25,975.00             | 30,465.00             | 30,465.00            |
| 63-7200-99100                                                       | CONTINGENCY                         | 51,706.00             | 30,485.00             | 30,485.00            |
| <b>Total ExpCategory: 900 - Inventory/Interfund Transfer:</b>       |                                     | <b>77,681.00</b>      | <b>60,950.00</b>      | <b>60,950.00</b>     |
| <b>Total Department: 7200 - Electric:</b>                           |                                     | <b>9,887,102.00</b>   | <b>7,788,350.00</b>   | <b>7,888,350.00</b>  |
| <b>Total Fund: 63 - Electric Fund:</b>                              |                                     | <b>9,887,102.00</b>   | <b>7,788,350.00</b>   | <b>7,888,350.00</b>  |
| <b>Report Total:</b>                                                |                                     | <b>32,942,761.00</b>  | <b>30,969,220.00</b>  | <b>29,648,391.00</b> |

# **ITEM 7**

**Council**

**Feedback/Discussion**