

A G E N D A

Lincolnton City Council

December 3, 2020



SWEARING IN CEREMONY

6:30 p.m.

REGULAR MEETING

7:00 p.m.

Council Chambers

City Hall

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby D. Jetton



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne Ingram
digram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

AGENDA
LINCOLNTON CITY COUNCIL
December 3, 2020
6:30 p.m.

**SWEARING IN CEREMONY / ORGANIZATIONAL
MEETING**

CALL TO ORDER – Mayor Ed Hatley

Pledge of Allegiance

City Clerk to Administer Oath of Office to Newly Elected Officials

City Council Members – Ward II – Christine Poinsette
Ward IV – Roby Jetton

Comments

Mayor's Appointments

Appointment of Council Representatives to Various Boards

City Council's Appointments

Nominations for and Election of Mayor Pro Tempore
Appointment of City Attorney

Parliamentary Procedures

Adoption of Rules

Resolution (R-22-20) to adopt the 2021 Calendar of Regular meetings of the Lincolnnton City Council in accordance with the City Charter

Motion to Recess until 7:00 p.m.

OATHS OF OFFICE

Christine Poinsette – Ward 2

Roby D. Jetton – Ward 4

O A T H O F O F F I C E

**“I, CHRISTINE POINSETTE, do solemnly swear that
I will support and maintain the Constitution and laws of
the United States, and the Constitution and laws of North
Carolina not inconsistent therewith, and that I will
faithfully discharge the duties as COUNCILWOMAN, so
help me God.”**

Sworn this the 3RD day of December 2020.

**CHRISTINE POINSETTE
COUNCILWOMAN - WARD II**

**DAPHNE INGRAM
CITY CLERK**

O A T H O F O F F I C E

**“I, ROBY D. JETTON, do solemnly swear that
I will support and maintain the Constitution and laws of
the United States, and the Constitution and laws of North
Carolina not inconsistent therewith, and that I will
faithfully discharge the duties as COUNCILMAN, so
help me God.”**

Sworn this the 3RD day of December 2020.

**ROBY D. JETTON
COUNCILWOMAN - WARD IV**

**DAPHNE INGRAM
CITY CLERK**

Mayor's Appointments

ABC Board (1) appointment – **Councilman Eaddy**

Lincolnton Housing Authority (1) appointment – **Councilwoman White**

Centralina Council of Governments (COG)

(2) appointments – a **Delegate to the Executive Committee**

Councilwoman Poinsette Alt. – **Mayor Hatley**

Historic Properties Commission (1) appointment – **Council Jetton**

Lincolnton-Lincoln County Airport Authority (1) appointment -
Councilman Eaddy

Library Board – (1) appointment - **Councilwoman Poinsette**

Lincoln Cultural Center – (1) appointment - **Councilwoman White**

Recreation Commission - (1) appointment – **Councilman Jetton**

N.C. Municipal Power Agency (NCMPA 1) – (3) appointments

(1) One Delegate - **Ritchie Haynes**

(2) Two Alternate Delegates – **Mayor Hatley**
David Ramsey

DDA Appointment – (1) appointment – **Councilwoman White**

LEDA – (Lincoln Economic Development Association)

(1) appointment - **Mayor Hatley**

Ex-Officio - CITY MANAGER

Chamber of Commerce Board of Directors - (1) appointment
Mayor Hatley

Transportation Advisory Committee – (1) appointment
Councilman Eaddy

City Council

Appointments

Election of Mayor Pro Tem

Appointment of City Attorney

Parliamentary Procedure

*Adoption of Rules (Currently Abbreviated
Version of Roberts Rules of Order)*

Resolution to Adopt 2021 Calendar of
Regular Meeting Dates

Roberts Rules Abbreviated

LANGUAGE		INTERRUPT SPEAKER?	SECOND NEEDED?	MOTION DEBATABLE?	MOTION AMENDABLE?	VOTE NEEDED?
PRIVILEGED MOTIONS deal with the welfare of the group, rather than with any specific proposal. They must be disposed of before the group can consider any other motion.						
Adjourn the meeting	I move that we adjourn	no	yes	no	no	majority
Recess the meeting	I move we recess until	no	yes	no	yes	majority
Complain about noise, room temperature etc.	Point of privilege	yes	no	no	no	none, chair rules
SUBSIDIARY MOTIONS provide various ways of modifying or disposing of main motions. They must be acted upon before all other motions except privileged motions.						
Suspend debate on a matter without calling for a vote	I move we table the matter	no	yes	no	no	majority
End debate	I move the previous question	no	yes	no	no	2/3 majority
Limit length of debate	I move debate on this matter be limited to	no	yes	no	yes	2/3 majority
Ask for a vote by actual count, to verify a voice vote	I call for a division of the house	no	no	no	no	none*
Postpone consideration of a matter to a specific time	I move we postpone the matter until	no	yes	yes	yes	majority
Have a matter studied further	I move we refer this matter to a committee	no	yes	yes	yes	majority
Consider a matter informally	I move the question be considered informally	no	yes	yes	no	majority
Amend a motion	I move that this motion be amended by	no	yes	yes	yes	majority
Reject a main motion without voting on the motion itself	I move the question be postponed indefinitely	no	yes	yes	no	majority
INCIDENTAL MOTIONS grow out of other business that the group is considering. They must be decided before the group can return to the question that brought them up.						
Correct an error in parliamentary procedure	Point of order	yes	no	no	no	none, chair rules
Object to a ruling by the chair	I appeal the chair's decision.	yes	yes	yes	no	majority
Consider a matter that violates normal procedure, but does not violate the constitution or bylaws	I move we suspend the rules	no	yes	no	no	2/3 majority
Object to considering some matter	I object to the consideration of this matter	yes	no	no	no	2/3 majority
Obtain advice on proper procedure	I raise a parliamentary inquiry	yes	no	no	no	none, chair rules
Request information	Point of information	yes	no	no	no	none
Withdraw a motion	I request leave to withdraw the motion	no	no	no	no	majority
MAIN MOTIONS are the tools used to introduce new business.						
Introduce business	I move that	no	yes	yes	yes	majority
Take up a matter previously tabled	I move we take from the table	no	yes	no	no	majority
Reconsider a matter already disposed of	I move we reconsider our action relative to	yes	yes	yes	no	majority
Strike out a motion previously passed	I move we rescind the motion calling for	no	yes	yes	yes	majority
Consider a matter out of its scheduled order	I move we suspend the rules and consider	no	yes	no	no	2/3 majority

*But majority vote if someone objects.

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby D. Jetton



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LINCOLNTON, NORTH CAROLINA DESIGNATING THE DATE
AND TIME OF THE MONTHLY MEETING OF THE MAYOR AND
CITY COUNCIL IN ORDER TO COMPLY WITH THE OPEN
MEETINGS LAW**

(R-22-20)

WHEREAS, Chapter 143-318.12 of the General Statutes of North Carolina requires that if a public body has established, by ordinance, resolution, or otherwise, a schedule of regular meeting, it shall cause a current copy of that schedule, showing the time and place of the regular meeting to be kept on file with the city clerk if a governing board and each other public body that is part of a city government; and

WHEREAS, if a public body has a Web site and has established a schedule of regular meetings, the public body shall post the schedule of regular meetings to the Web site; and

WHEREAS, one of the methods of giving such public notice is to advertise in a newspaper with a circulation in and around the City of Lincolnton; and

WHEREAS, the City Council desires to notify all citizens and residents of the City of Lincolnton of their regular meeting date and time.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lincolnton that the regular meeting of the City Council shall be held the first Thursday of each month at 7:00 p.m. in the Council Chambers of the Lincolnton City Hall, located at 114 W. Sycamore Street, on the following dates:

January 7	May 6	September 2
February 4	June 3	October 7
March 4	July 1	November 4
April 1	August 5	December 2

All of these being held in 2021. The City Council, meeting in Regular Session on December 3, 2020, established these dates and time and ordered this resolution be published one time in the Lincoln Times-News at least fifteen days prior to January 7, 2021 meeting. The City Council further ordered a copy of this resolution be posted on the bulletin boards located on the first and second floors of the City Hall, located at 114 W. Sycamore Street. The purpose of this advertisement and the posting of this notice acknowledges the requirement as described in Chapter 143-318.12 of the General Statutes of North Carolina

Adopted this 3rd day of December, 2020.



**LINCOLNTON CITY COUNCIL
AGENDA
December 3, 2020
7:00 p.m.**

CALL TO ORDER (Reconvene) - Mayor Hatley

1. Approval of REGULAR AGENDA

2. Approval of CONSENT AGENDA

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

2a - Approval of Minutes for the November 5, 2020 Regular Meeting

**2b – Approval of Resolution to Adopt A Title VI Policy to Prohibit
Discrimination in Programs and Services (R-23-20)**

2c – Approval of Banking Authorization Resolution (R-24-20)

2d – Revision to the City’s Position and Classification Listing

3. PRESENTATIONS

3a. Presentation of the Certificate and Award of Financial Reporting Achievement

Steve Zickefoose, City Manager

4. PUBLIC HEARINGS

4a – ZTA-4-20 – Application from Shawna and Kyle Moore requesting a zoning text amendment of section 153.113 Central Business District (CB) and 153.115 General Business District (GB) of the Lincolnton Unified Development Ordinance. The requested change would allow for the following uses to be added to the Ordinance: Full Art Retail, Permanent Art Studio, and Tattoo Studio.

Laura Elam, Planning Director

AGENDA
December 3, 2020
Page 2

4b – CU-ZMA-5-20 – Application from Wade Roberts requesting the conditional use rezoning of approximately 1.5 acres of land from Residential-25 (R-25) to Conditional Use General Business (CU-GB) for the purpose of operating a Collision Repair Business. The subject properties are located at 216 Old Lincolnton Crouse Road (Parcel ID 54858, 54861, 54862)

Laura Elam, Planning Director

4c – CU-ZMA-6-20 – Application from Sparty Holdings requesting conditional use rezoning from Residential-Office (R-O) and Single and Two-Family Medium Density Residential (R-8) to CU-General Manufacturing and Commercial (CU-GMC) of approximately 4.92 acres for the purpose of operating a manufacturing business. The subject property is located at 215 Bonview Avenue (Parcel ID 00602).

Laura Elam, Planning Director

4d – Public Hearing on Economic Development Incentive for Former Willow Brook Mill property located at 215 Bonview Avenue.

Laura Elam, Planning Director

5. REGULAR AGENDA

5a – Quarterly report/ Update from the Lincolnton Tourism Development Authority

Carol King, Chair

(APPT-05-20)

5b – Consideration of the appointment of Brayden Davis to the 2020-2021 Lincolnton Student Advisory Council

Daphne Ingram, City Clerk

(APPT-06-20)

5c – Re-Appointments – Members are eligible to serve another 3-year term.
Appointments are as follows:

RALPH LINEBERGER	HOUSING AUTHORITY
EMILY ROBINSON	A B C BOARD
NATHANIEL INGRAM	RECREATION ADVISORY BOARD

Daphne Ingram, City Clerk

(APPT-07-20)

5d – New Appointments – Per procedure guidelines, successful applicants will be appointed to serve a 3-year term.

- HOUSING AUTHORITY (1 vacancy)
- RECREATION ADVISORY BOARD (1 vacancy)
- HISTORIC PROPERTIES COMMISSION (1 vacancy)
- LINCOLNTON TOURISM DEVELOPMENT AUTHORITY (1 vacancy)
- LINCOLNTON PLANNING BOARD (1 vacancy)

Daphne Ingram, City Clerk

(BA-06-20)

5e – BUDGET AMENDMENT – Ordinance Establishing Revenues and Authorizing Expenditures for Fiscal Year 2020-2021 for the City of Lincolnton

Steve Zickefoose, City Manager

6. OTHER BUSINESS

6a – Monthly Financial / Overtime Report

Steve Zickefoose, City Manager

6b – Information regarding training for Newly and Current Elected Officials

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning non-agenda items. You must sign in with the City Clerk to be eligible to speak

NEWS MEDIA

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR AGENDA

ITEM #

2

APPROVAL

OF

CONSENT AGENDA

ITEM #

2a

Approval of Minutes for the
November 5, 2020 Regular
Meeting

The Mayor and City Council met in regular session on Thursday, November 5, 2020 at 7:00 p.m. in the Council Chambers of City Hall, 114 West Sycamore Street, Lincolnton, NC 28092. Mayor Hatley called the meeting to order asking everyone to rise for the Pledge of Allegiance.

Those in attendance were as follows:

WHITE WATSON EADDY JETTON

Two changes were made to the agenda. Mayor Ed Hatley requested that item#4b (CUZMA-4-2020) be moved to the end of the regular agenda items, after monthly financial/overtime report.

Councilman Eaddy asked that the announcement of Kenny Hoyle, Jr. and Tim Elmore's retirement be placed under the consent agenda ensuring that those retirements are noted in the meeting minutes. Members voted 4-0 in favor of the addition.

Councilman Jetton made the motion to approve the *REGULAR AGENDA*. Members voted 4-0 in favor of the motion

Councilman Eaddy made the motion to approve the *CONSENT AGENDA as follows* and with the additions as noted*.

- Approval of minutes for the October 1, 2020 Regular Meeting
- Approval of minutes for the October 8, 2020 Special Meeting
- Approval of minutes for the October 23, 2020 Special Meeting

**Kenny Hoyle, Jr. - WWTP Operator - Retirement - 11-01-20*

**Tim Elmore - Street Maintenance Crew Leader - Retirement 12-01-20*

Members voted 4-0 in favor of the motion.

RECOGNITION/PRESENTATION

HUNGER AND HOMELESSNESS AWARENESS WEEK
NOVEMBER 15TH - 22ND

Mayor Ed Hatley presented the following proclamation to John Hall and Tina Willis bringing recognition and awareness to the issue of hunger and homelessness in the City of Lincoln. On behalf of the City, Mayor Hatley read the proclamation as follows:

P R O C L A M A T I O N
Hunger and Homelessness Awareness Week
November 15 – 22, 2020

WHEREAS, for over 25 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the Gaston, Lincoln and Cleveland Continuum of Care has been actively working to end hunger and homelessness in Lincoln; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Lincoln for very low-income residents; and to encourage support for homeless assistance service providers, as well as community service opportunities for citizens, students and school service organizations; and

WHEREAS, there are many organizations and agencies committed to sheltering and providing supportive services, as well as meals and food supplies, to people experiencing homelessness in Lincoln and they are committed to working collaboratively through the Gaston, Lincoln and Cleveland Continuum of Care to end homelessness; and

WHEREAS, the Lincoln City Council recognized that hunger and homelessness continue to be a fundamental problem for many individuals and families in Lincoln; and

WHEREAS, the intent of National Hunger and Homelessness Awareness Week is consistent with the activities of the Gaston, Lincoln and Cleveland Continuum of Care.

NOW, THEREFORE, I, Ed Hatley and the Lincoln City Council do hereby proclaim November 15th – 22nd, 2020 as **“Hunger and Homelessness Awareness Week”**.

FURTHERMORE, the Lincoln City Council encourages all citizens to recognize that many people do not have housing and need support from citizens, and private/public nonprofit service entities.

In witness thereof, I have hereunto set my hand this 5th day of November, 2020

Mayor Hatley recognized and thanked Councilwoman White who serves on the board as the City’s representative

SAFETY AWARDS

Mayor Ed Hatley recognized Debbie Rogers-Lowery with Compliance Training Associates, Inc., who presented two different awards to various city departments. Ms. Rogers-Lowery began by presenting Annual Safety Awards from the North Carolina Department of Labor. She explained the requirements and guidelines for receiving the awards. Both the Police Department and Utilities Department received the Silver Safety Award. The Five Year Gold award was awarded to the Recreation Department and the Administrative Offices.

The Public Sector SHARP awards, which are normally awarded by the Commissioner of Labor, Cherie Berry, were awarded to our Distribution and Collection and our Street and Solid Waste Departments. Ms. Rogers-Lowery spoke to all of the various qualifiers required by OSHA for this award on all levels. Both departments re-certified for this award for another two years.

PUBLIC HEARINGS

ZMA-5-2020

Application from Jacob Putnam requesting the rezoning of 0.474 acres of land from Neighborhood Business (NB) District to General Business (GB) District. The subject property is located on the north side of Reepsville Road approximately 300 feet west of the intersection of Reepsville Road and Elm Grove Road (Parcel ID 90949)

Mayor Ed Hatley opened the public hearing and recognized Laura Elam, Planning Director, to present report from staff and Planning Board. Mrs. Elam began explaining the applicants request for rezoning, the location requesting to be rezoned and the reason for the request. *Report is attached to and made an official part of these minutes.* In response to a question from Councilman Eaddy, Mrs. Elam informed that no screening would be required since sight does not directly adjoin the residential property. Applicant was present but did not wish to speak.

Councilman Eaddy made the motion to close the Public Hearing. Members voted 4-0 in favor of the motion.

Councilman Watson made the motion to approve request for rezoning. Members voted 4-0 in favor of the motion

Councilman Eaddy made a motion to approve the amendment to the land use plan. Members voted 4-0 in favor of the motion

Councilman Jetton made a motion to approve the following Consistency and Reasonableness Statement:

The Lincoln Land Use Plan designated this property as part of the Neighborhood Business Planning Area. Therefore, the proposed rezoning request is not strictly consistent with the Land Use Plan. However, the site immediately adjoins GB and GMC zoning. Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

Mayor Hatley announced that the applicant for next public hearing had arrived therefore he would proceed with the agenda as originally outlined.

CU-ZMA-4-2020

Application from Lom Realty, LLC requesting the rezoning of 10.225 acres of land from Residential-25 (R-25) district to Conditional Use General Manufacturing and Commercial (CU-GMC) District for the purpose of constructing interior climate controlled storage units/mini warehouse units. The subject property is located at the southeast corner of Wilma Sigmon Road and U.S. Highway 321 (Parcel ID 78033)

Mayor Ed Hatley opened the public hearing and recognized Laura Elam, Planning Director, to speak to the item. Mayor Hatley informed that the request will be conducted in a quasi-judicial manner, therefore all persons wishing to speak must be sworn in. Once City Clerk Daphne Ingram administered the oath to all speakers, Planning Director Laura Elam presented report from staff and Planning Board. *Report is attached to and made an official part of these minutes.* Mrs. Elam gave a detailed explanation of the request, identifying the location, the and reason for the request. She also listed the requirements and guidelines that would need to be met.

Mr. David Ledford, the landscape architect of the proposed drawing, addressed Council in reference to the findings of fact for the conditional use permit. Mr. Ledford assured Council that all plans will be developed per state and local guidelines.

In regards to Finding 3, Mr. John Gilleland, Jr., local real estate agent, testified to storage units being very desirable for a residential area as storage in homes is much more limited than in the past. He also spoke to storage units, sometimes, being a part of the plan in some planned urban development situations. There were no questions for Mr. Gilleland.

Mr. Ledford concluded, again stressing the lack of impact this will have on the area and the neighbors. He gave more information and facts on why he felt that the location and charter of the use will be in harmony with the area. There was some discussion regarding the logistics and proposed building plans. Mr. Ledford confirmed that because this is a conditional use permit application, any changes made to the plans would require coming back to Council for approval.

Mayor Hatley allowed one member of the public to be sworn and speak to the item.

Councilwoman White made the motion to close the public hearing.
Members voted 4-0 in favor of the motion

Councilman Jetton made a motion to approve the request for rezoning.
Members voted 4-0 in favor of the motion

Finding 1: Councilman Watson made the motion that the use will not materially endanger the public health or safety if located where proposed and developed according to plan. Members voted 4-0 in favor of the motion

Finding 2: Councilwoman White made the motion that the use meets all required conditions and specifications. Members voted 4-0 in favor of the motion

Finding 3: Councilman Eaddy made the motion that the use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity. Members voted 4-0 in favor of the motion

Finding 4: Councilman Jetton made the motion that the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council. Members voted 4-0 in favor of the motion.

Councilman Jetton made the motion to approve the conditional use permit subject to ordinance requirements and Staff Review Committee comments.
Members voted 4-0 in favor of the motion.

Councilman Watson made the motion to amend Land Use Plan. Members voted 4-0 in favor of the motion.

Councilwoman White made the motion to approve the following Statement of Consistency and Reasonableness:

The proposed rezoning request is not consistent with the Lincolnnton Land Use Plan. However, the proposed storage use should have minimal impact on nearby residential uses. The use should also be low impact in terms of traffic. Since properties located to the west of U.S. Highway 321 in this area are also zoned GMC and the proposed use is likely to have little impact on surrounding areas, the request is viewed as reasonable and in the public interest.

R-21-20

Hearing to consider and receive public comment on request by Bradley and Brianna Rowe to operate a trolley/golf cart taxi service within the corporate limits of Lincolnnton

Mayor Ed Hatley opened the public hearing, directing City Clerk Daphne Ingram to speak to the item. Mrs. Ingram gave a brief background regarding the application received from Bradley and Brianna Rowe and explained the public hearing and adoption of a Resolution being a requirement of the process. The applicants were present but did not wish to speak. Mr. Bryan Kenyon, a downtown business owner, signed to speak in favor of the request. No one else requested to speak.

Councilman Eaddy made the motion to adopt the Resolution as follows:

(R-21-20)

RESOLUTION DECLARING THAT PUBLIC CONVENIENCE AND NECESSITY REQUIRE TROLLEY/GOLF CART TAXI SERVICE PROPOSED BY THE APPLICATION SUBMITTED BY GOOBER, INC.

WHEREAS, every person desiring to operate a taxicab upon and over the streets of the city shall file an application for Certificate of Convenience and Necessity; and

WHEREAS, Goober Inc., has made application for a Certificate of Convenience and Necessity for the operation of trolley/golf cart taxicabs in the city limits of the City of Lincolnnton; and

WHEREAS, the Lincolnnton City Council has considered and investigated all matters pertinent to said application, and, after notice and hearing, as required by law, desires to approve said application.

NOW, THEREFORE, BE IT REVOLVED BY THE CITY COUNCIL OF THE CITY OF LINCOLNTON that public convenience and necessity require the trolley/golf cart taxi service proposed by the Goober, Inc., application; and

BE IT FURTHER RESOLVED THAT, a certificate of convenience and necessity shall be issued to Goober, Inc. in the manner prescribed by the Code of Ordinance of the City of Lincolnton.

This 5th day of November 2020.

Members voted 4-0 in favor of the motion.

REGULAR AGENDA

STREET PARKING CHANGE REQUEST

Ron and Beth King, 113 Olivia Lane, Lincolnton, addressed City Council to request a change to the code of ordinances that would allow no on street parking in the Lincoln Meadows subdivision. Mr. and Mrs. King, representing the HOA, voiced their concerns related to cars parking on the narrow streets within the development. He listed to major concerns, the safety of the children in the neighborhood and the inability for emergency vehicles to maneuver when cars are parked on the streets. Mr. King stated they are trying to take a proactive approach to this situation. There was much discussion regarding the matter among the requester, Councilmembers and staff. Several different suggestions were discuss that could potentially help the situation. Chief Rodney Jordan was asked to weigh in on the subject and stated his concerns and mentioned potential problems resulting from taking this action. Mayor Ed Hatley also expressed his concerns, stating that he felt this should not be handled by the HOA. Council also sought legal counsel from City Attorney T.J. Wilson, who also felt that this is a matter for the HOA to handle.

Councilman Eaddy made a motion that the issue be referred back to the Home Owners Association and asked that the Fire Chief check roads for accessibility. Members voted 4-0 in favor of the motion.

ABC Store (Board) request

Tommy Huskey, ABC Board Chair, addressed City Council, asking for a letter of approval to set aside a portion of the remaining gross receipts as fund for future building needs. Mr. Huskey explained the issue, stating that the current second location at 627 Riverside is no longer adequate. Because of this, the Board is requesting permission to investigate securing a different location. Much discussion was generated regarding this matter as approval of this request would decrease the amount of funds that the city would receive. There was a variety of questions asked by Council. City Manager Steve Zickefoose was consulted regarding this request reference to the financial impact this would have on the city's budget.

Councilman Watson made a motion to table the topic to get some additional information. Members voted 4-0 in favor of the motion.

**CITIZEN FORUM
COVID-19 Enforcement Input**

Mayor Ed Hatley opened the discussion by asking for a motion to limit public comments to 2 minutes and clarifying the purpose for the session being to get public input on how to stop the spread of COVID-19. He informed those in attendance of several meetings that have already taken place with organizations like the Chamber of Commerce, DDA and some of the downtown merchants on the subject as Council is looking for input and/or suggestions on how to stop or slow the spread of the virus as numbers are continuing to rise in the city.

Assistant City Manager Richard Haynes spoke to the issue, giving a brief summary of the concerns voiced at the meeting with DDA. He explained the belief among many that any type of mandate to enforce mask wearing will further hurt their business. Mr. Haynes continued, saying that there was a consensus regarding distributing/displaying uniform signage in the businesses to help encourage mask wearing.

Mayor Hatley stressed Councils intent being to get public input and suggestions, not to take action. The following individuals signed up to speak and addressed Council regarding the issue. Each were given two minute time limit:

- Candee Masters
- Trent Mason
- Fred Rose

- Anita McCall
- Brian Kenyon
- Alan Hoyle
- Marilyn Beal
- Tico Vilorio
- John Brinsfield

There were two individuals that did not sign up but were allowed to address Council - Pamela McAllister and Heather Brinsfield.

City Clerk Daphne Ingram read emails from Kimberly Tackett, Kaylee Tackett, and Mark Mullen, which were received prior to the meeting. They were also informed that Mr. Randolph Shives called and left a message in support of mask enforcement. Councilman Eaddy informed he received a text from Dr. Gabriela Meyer in support of a mask requirement, including multiply links about the success of wearing mask.

In conclusion, Mayor Hatley again, stated the issues faced and reiterated Councils dilemma regarding what to do for the common good of everyone involved. There was more discussion regarding the issue with Mayor Hatley and the governing board, all providing input and viewpoints.

UPDATE/STATUS ON VARIOUS CITY PROJECTS

City Manager Steve Zickefoose gave a brief update on various projects currently underway. Mr. Zickefoose reported that the new police department building is structurally complete and but work is still being done to address several technology issues. He projected a January move-in date if all goes as planned.

Finish work is now being done at Public restroom/DDA office project. Some exterior painting and technology work is still needed, however a January completion dated is predicted as well. Mr. Zickefoose reported that work is moving forward on the restaurant project, with another six to seven months of work needed. We are in the last phase of the dog park project. Once the appropriate amount of grass has grown, plans will be made to open the park to the public.

Mr. Zickefoose also gave a brief update on the Recreation Master Plan, which is a joint project between the City of Lincolnnton and Lincoln County. He informed that staff will be attending the first steering committee meeting to review things in detail with all of those involved.

REGULAR MEETING - November 5, 2020

Steve Zickefoose, City Manager, presented the following financial report:

November 2020 Council Meeting							
Executive Summary							
September 2020 Year-To-Date							
				% of			
General Fund		Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	Difference
Fund 10	Revenues	10,911,910	3,673,156	34%	11,543,700	4,015,456	(342,300)
	Fund Balance	-	-	-	825,000	-	-
		10,911,910	3,673,156		12,368,700	4,015,456	(342,300)
	City Manager/Clerk	248,220	68,773		222,495	80,701	(11,928)
	Human Resources	317,020	84,043		262,720	68,427	15,616
	Finance	158,230	123,951		129,630	133,451	(9,501)
	General Expense	1,280,731	482,882		1,103,160	510,506	(27,625)
	General Debt Service	334,757	4,975		430,632	24,179	(19,204)
	Police	3,400,120	878,430		3,223,020	773,367	105,062
	Fire	2,234,100	512,929		2,364,700	535,607	(22,678)
	Public Works	45,660	42,130		43,010	43,207	(1,077)
	Street	829,825	223,697		1,329,225	174,394	49,303
	Equipment Services	211,770	61,186		122,970	39,433	21,753
	Solid Waste	692,375	115,981		908,855	140,896	(24,915)
	General Services	-	-		-	-	-
	Plannin/Zoning	497,239	82,119		557,420	89,491	(7,372)
	Bus & Comm. Dev	123,200	81,087		423,200	9,700	71,388
	Recreation	1,038,663	226,725		1,247,663	434,514	(207,790)
	Expenses	11,411,910	2,988,907	26%	12,368,700	3,057,873	(68,966)
	Difference		684,249			957,583	(273,334)
Water & Sewer Fund		Budget 20-21	Actual 20-21	% of	Budget 19-20	Actual 19-20	Difference
Fund 61	Revenues	8,146,950	2,177,650	27%	7,146,949	2,026,497	151,153
	Fund Balance	-	-		3,725,010		
		8,146,950	2,177,650		10,871,959	2,026,497	151,153
	Water Treatment	1,972,500	398,718		1,496,850	378,742	19,976
	Dist & Collection	2,032,900	421,391		3,652,160	1,249,190	(827,798)
	Wastewater	1,625,000	271,105		1,547,000	282,067	(10,962)
	W & S Intangibles	4,247,050	165,255		4,175,949	209,671	(44,416)
	Expenses	9,877,450	1,256,469	13%	10,871,959	2,119,669	(863,200)
	Difference		921,182			(93,172)	1,014,353
Electric Fund		Budget 20-21	Actual 20-21	% of	Budget 19-20	Actual 19-20	Difference
Fund 63	Revenues	7,788,350	3,000,994	39%	7,937,102	2,553,214	447,780
	Fund Balance	-	-		2,330,000	-	-
		7,788,350	3,000,994		10,267,102	2,553,214	447,780
	Electric Dept.	8,696,830	1,644,830		10,267,102	1,351,705	293,125
	Expenses	8,696,830	1,644,830	19%	10,267,102	1,351,705	293,125
	Difference		1,356,164			1,201,509	154,655
Overtime	80+ hours		113,186			125,657	(12,471)

COMMENTS

Mayor Ed Hatley announced, in light of the recent election, Mrs. Christine Poinsette will be joining the Council as the representative of Ward II. With that being said, Mayor Hatley recognized Councilman Jim Watson, who did not run for re-election, presenting him with a plaque with wording as follows:

Presented to

JIM WATSON
LINCOLNTON CITY COUNCIL
WARD 2 REPRESENTATIVE
2018 - 2020
in
appreciation for
your dedicated service
to the City and it's Citizens

November 5, 2020

Mayor Hatley thanked him for his service, stressing that he will be sorely missed as a member of the Council.

Upon acceptance of the plaque, Councilman Watson took some time to give reflections and comments. He expressed his admiration for the city employees and spoke to several of the projects he has been a part of while on the Council. Councilman Watson expressed his appreciation to Mayor and City Council members and the experience of serving.

PUBLIC COMMENT

Mr. Alan Hoyle signed up to speak under the public comment section of the meeting. Mr. Hoyle was allowed to speak for three minutes. He asked Mayor and City Council to provide better audio/sound and video in the lobby for those who that are accessing the meeting in the lobby. He suggested using Zoom or face book to stream the meeting. Mr. Hoyle also took this time to publicly thank the Mayor for his involvement at several non-city related events. He also publicly thanked City Manager Steve Zickefoose for putting in a good position. He thanked the Police Chief and Fire Chief. Lastly, Mr. Hoyle stated that better communication was needed regarding the public

input portion of the meeting as citizens had the wrong impression of what would be happening.

NEWS MEDIA

No new media present

Closed Session

Upon directing City Attorney T.J. Wilson to cite the appropriate statute, Mayor Hatley announced that council would enter into closed session pursuant to NCGS 143-318.11(a)(5) to discuss property acquisition.

The Council returned from closed session. Mayor Hatley announce that action was taken directing staff to proceed with property acquisition.

ADJOURNMENT:

Being no further business, Councilman Watson made the motion to adjourn the meeting. Members voted 4-0 in favor of the motion

**DAPHNE INGRAM
CITY CLERK**

**ED HATLEY
MAYOR**

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

DATE: November 5, 2020

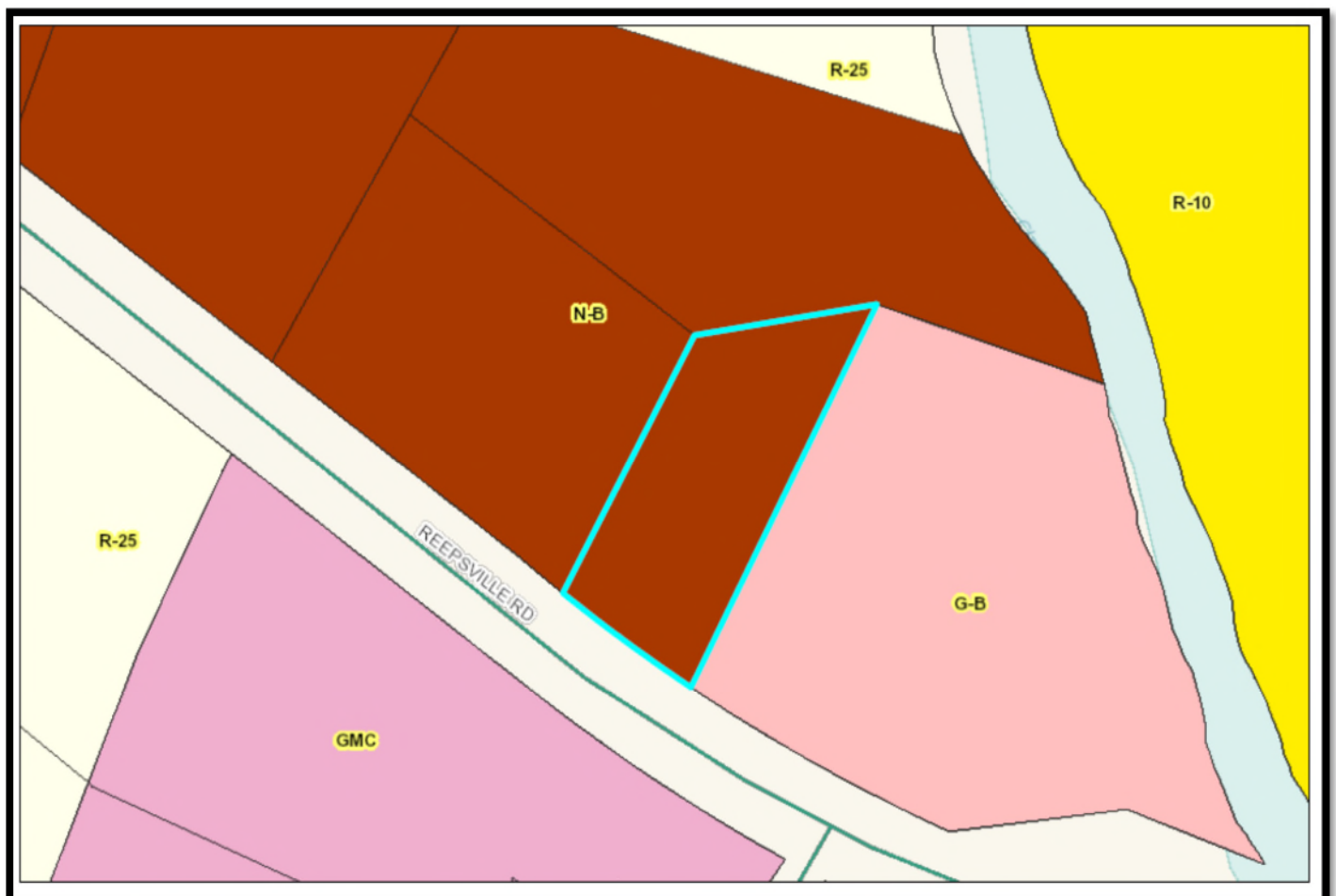
SUBJECT: ZMA-5-2020 – Application from Jacob Putnam requesting rezoning of 0.474 acres from Neighborhood Business (N-B) to General Business (G-B).

SITE AND AREA DESCRIPTION

The applicant is requesting the rezoning of a parcel totaling approximately 0.474 acres from the Neighborhood Business (N-B) district to the General Business (G-B) district. The subject property is located on the north side of Reepsville Road approximately 300 feet west of the intersection of Reepsville Road and Elm Grove Road (Parcel ID 90949).

The subject property and surrounding properties to the north are zoned N-B, to the east properties are zoned GB and to the south and west properties are zoned GMC. This commercial zoned area is naturally separated from the City's residential districts to the east by Clarks Creek.

The site is currently vacant. Surrounding properties are devoted to commercial uses and vacant land.





LAND USE PLAN

The Lincolnton Land Use Plan shows the property in the Neighborhood Business Planning Area which is described as “small business clusters that cater to the needs of a relatively small trading area.” The Land Use Plan also promotes the adaptive reuse of vacant and under-utilized commercial buildings.

COMPLIANCE WITH LAND USE PLAN

The request is not strictly in compliance with the Land Use Plan’s Neighborhood Business use designation. However, staff views the request as consistent with the spirit and intent of the Land Use Plan in that the site is adjacent to GB and GMC zoning and has a natural buffer, Clarks Creek, between it and the residential district to the east.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following two actions:

1. Approval of rezoning of the property from N-B to G-B.
2. Amendment of the Land Use Plan to show the property as part of the General Business Planning Area.

MEMO TO: Mayor and City Council Members

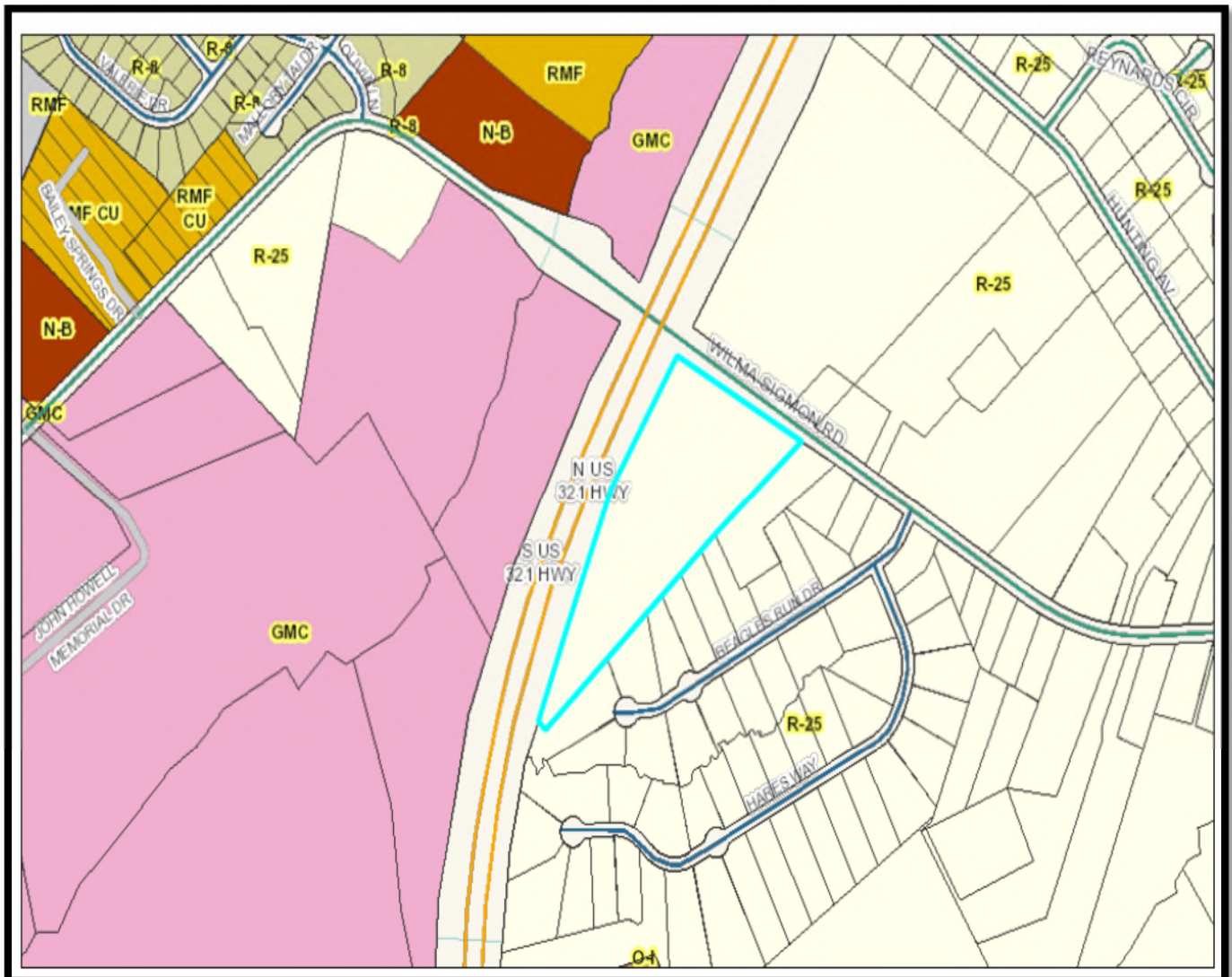
FROM: Laura Elam, Planning Director

DATE: November 5, 2020

SUBJECT: CU-ZMA-4-2020- Application from Lom Realty requesting conditional use rezoning from Residential-25 (R-25) to CU-General Manufacturing and Commercial (CU-GMC)

SITE AND AREA DESCRIPTION

The subject property is a 10.225-acre site located at the southeast corner of Wilma Sigmon Road and U.S. Highway 321 (Parcel ID 78033). The property is currently vacant and zoned R-25. Properties located east of Highway 321 are zoned R-25 and properties located west of Highway 321 are zoned GMC as shown on the map below. Land uses in the vicinity of the site are mostly single family residential. Several nearby properties are undeveloped.





PROPOSED USE AND SITE PLAN

The applicant requests conditional use rezoning in order to construct climate controlled storage units. There will potentially be five (5) total buildings ranging in size from 22,400 square feet to 17,300 square feet for a total of 106,000 square feet.

Access would be provided by one driveway to Wilma Sigmon Road. (Access will have to be approved by NCDOT). Gravel parking is permitted as shown on the plan. Landscaping must be provided along U.S. Highway 321 and screening shall be provided along the property boundary adjacent to single family residential.

Existing trees should be maintained, as feasible, along the property boundaries in compliance with Special Highway (321) overlay district requirements. Street landscaping will be required along Wilma Sigmon Road.

The buildings will be constructed of metal with a masonry facade and partial masonry skirt.

The impervious surface amount on the property is limited to 70%. The site plan is showing 50.4% of the site as impervious.

The proposed site plan is below:

S1

DESCRIPTION OF CONDITIONAL USE DISTRICT REZONING PROCESS

Conditional use rezoning is a process whereby a conditional use permit and a rezoning are acted upon simultaneously. The use that is proposed in the conditional use permit portion of the process must be the use constructed on the property after it is rezoned. Unlike a standard zoning in which all the uses permitted in the district are potentially allowed on the rezoned site, a conditional use rezoning limits the potential use of the property. In this case, the applicant wishes to limit the use of the property to interior climate controlled storage/mini warehouse units.

COMPLIANCE WITH CONDITIONAL USE PERMIT APPLICATION REQUIREMENTS

The UDO requires that a conditional use permit application contain specific terms and meet specific requirements. The site plan meets the requirements of this section with the following exceptions:

1. Proposed phasing, and approximate completion time of project.
2. Proposed number, size, and type of freestanding signs.

LAND USE PLAN

The Lincolnton Land Use Plan shows this property in the Residential Suburban Planning area. Therefore, the request is not consistent with the Land Use Plan.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

- (1) Building plans must be approved by Lincoln County prior to issuance of building permits.
- (2) Fire Code requirements must be reviewed and approved by the Fire Inspector.
- (3) Lincoln County Soil Erosion and Sedimentation review and approval will be needed PRIOR to any disturbance taking place including cutting tree canopy.
- (4) A driveway permit is required from NCDOT. Per their comments the driveway location will need to be moved to the eastern end of property frontage for sight distance purposes.
- (5) Utilities will need to be coordinated and approved by the City of Lincolnton prior to development. Utility Plan will need to be submitted.

- (6) A detailed tree plan shall be provided showing what trees will be maintained and what trees will be cut. Existing natural plantings shall be maintained along property boundaries as to the greatest extent possible.

FINDINGS OF FACT

Section 153.237 of the UDO requires that four findings be determined by City Council as follows:

- (1) The use will not materially endanger the public health or safety if located where proposed and developed according to plan, and
- (2) The use meets all required conditions and specifications, and
- (3) The use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity, and
- (4) The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.

COMPLIANCE WITH FINDINGS OF FACT

- (1) It does not appear that the use will endanger the public health or safety.
- (2) The proposed use meets all required conditions and specifications with the exception of the items noted above.
- (3) The applicant will need to provide evidence that the use will not substantially injure the value of adjoining properties.
- (4) The use is not in compliance with the Lincolnton Land Use Plan.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

- (1) If the applicant satisfactorily proves the findings of fact, approval of rezoning of the property from R-25 to CU-GMC.

- (2) If the applicant satisfactorily proves the findings of fact, approval of the Conditional Use Permit for climate controlled mini storage units subject to Ordinance requirements and the Staff Review Committee conditions.
- (3) If the rezoning request is approved, amendment of the land use plan to show the property in the mixed use residential/commercial planning area similar to properties located on the west side of Highway 321.

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

DATE: November 5, 2020

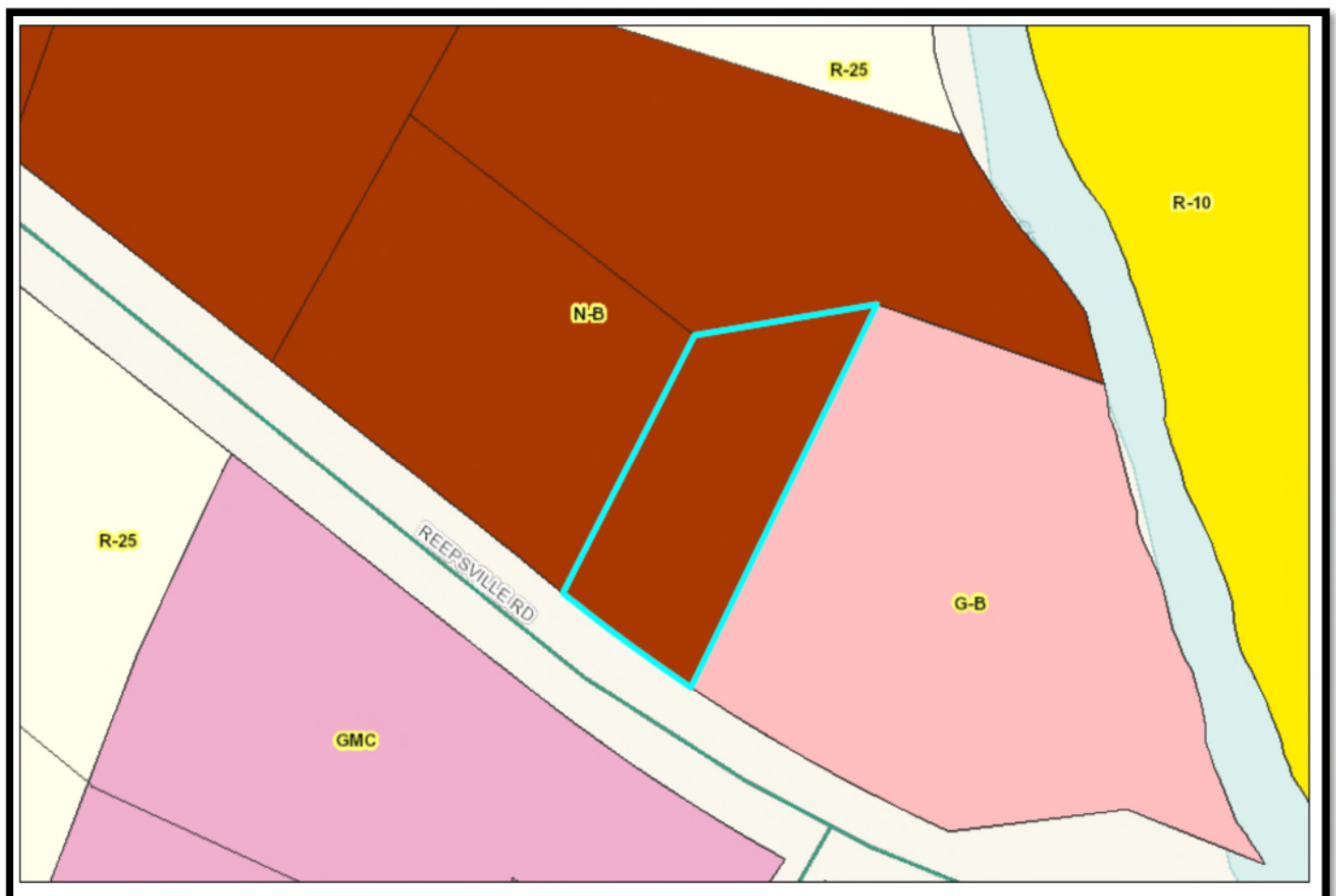
SUBJECT: ZMA-5-2020 – Application from Jacob Putnam requesting rezoning of 0.474 acres from Neighborhood Business (N-B) to General Business (G-B).

SITE AND AREA DESCRIPTION

The applicant is requesting the rezoning of a parcel totaling approximately 0.474 acres from the Neighborhood Business (N-B) district to the General Business (G-B) district. The subject property is located on the north side of Reepsville Road approximately 300 feet west of the intersection of Reepsville Road and Elm Grove Road (Parcel ID 90949).

The subject property and surrounding properties to the north are zoned N-B, to the east properties are zoned GB and to the south and west properties are zoned GMC. This commercial zoned area is naturally separated from the City's residential districts to the east by Clarks Creek.

The site is currently vacant. Surrounding properties are devoted to commercial uses and vacant land.





LAND USE PLAN

The Lincolnton Land Use Plan shows the property in the Neighborhood Business Planning Area which is described as “small business clusters that cater to the needs of a relatively small trading area.” The Land Use Plan also promotes the adaptive reuse of vacant and under-utilized commercial buildings.

COMPLIANCE WITH LAND USE PLAN

The request is not strictly in compliance with the Land Use Plan’s Neighborhood Business use designation. However, staff views the request as consistent with the spirit and intent of the Land Use Plan in that the site is adjacent to GB and GMC zoning and has a natural buffer, Clarks Creek, between it and the residential district to the east.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following two actions:

1. Approval of rezoning of the property from N-B to G-B.
2. Amendment of the Land Use Plan to show the property as part of the General Business Planning Area.

MEMO TO: Mayor and City Council Members

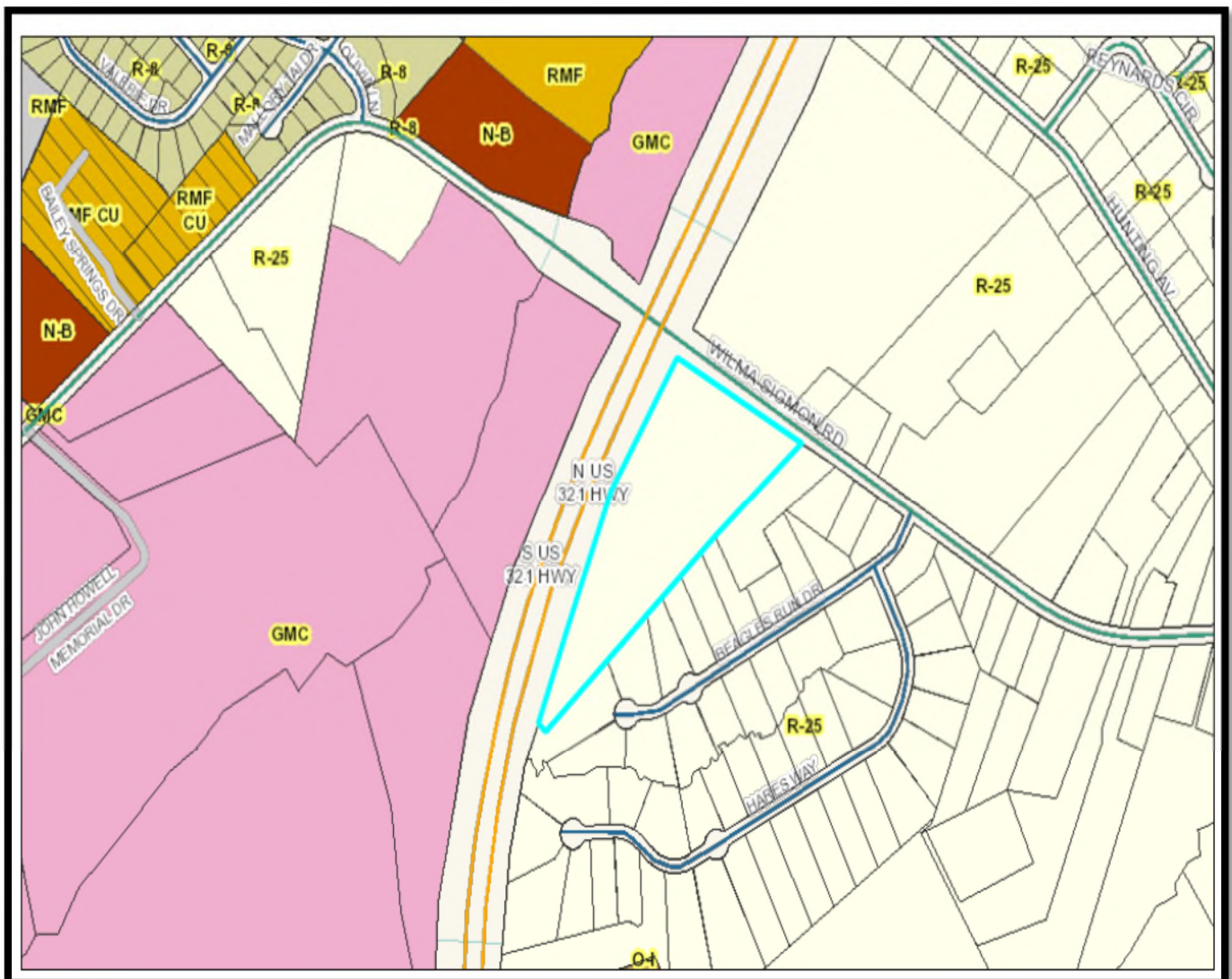
FROM: Laura Elam, Planning Director

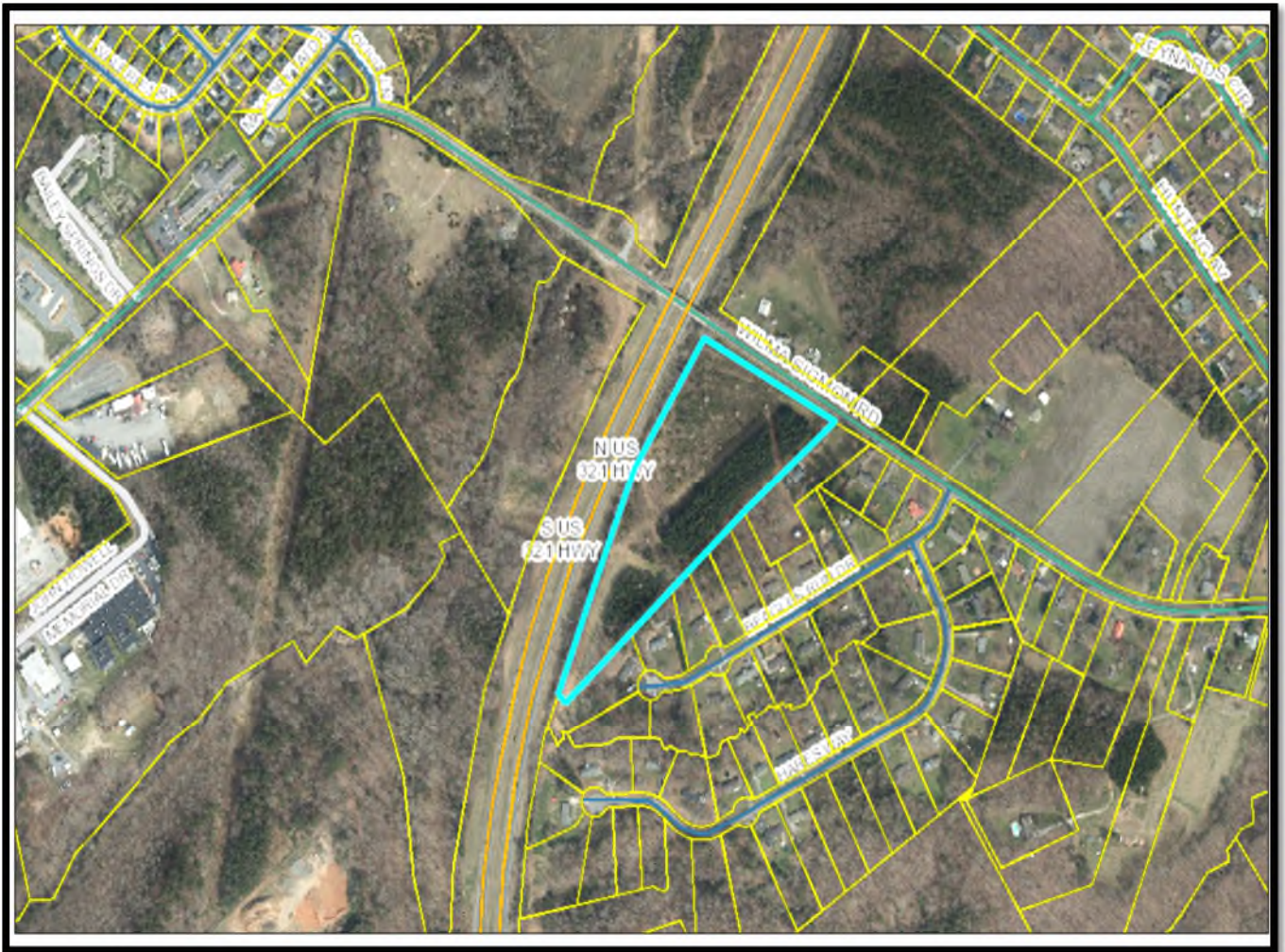
DATE: November 5, 2020

SUBJECT: CU-ZMA-4-2020- Application from Lom Realty requesting conditional use rezoning from Residential-25 (R-25) to CU-General Manufacturing and Commercial (CU-GMC)

SITE AND AREA DESCRIPTION

The subject property is a 10.225-acre site located at the southeast corner of Wilma Sigmon Road and U.S. Highway 321 (Parcel ID 78033). The property is currently vacant and zoned R-25. Properties located east of Highway 321 are zoned R-25 and properties located west of Highway 321 are zoned GMC as shown on the map below. Land uses in the vicinity of the site are mostly single family residential. Several nearby properties are undeveloped.







PROPOSED USE AND SITE PLAN

The applicant requests conditional use rezoning in order to construct climate controlled storage units. There will potentially be five (5) total buildings ranging in size from 22,400 square feet to 17,300 square feet for a total of 106,000 square feet.

Access would be provided by one driveway to Wilma Sigmon Road. (Access will have to be approved by NCDOT). Gravel parking is permitted as shown on the plan. Landscaping must be provided along U.S. Highway 321 and screening shall be provided along the property boundary adjacent to single family residential.

Existing trees should be maintained, as feasible, along the property boundaries in compliance with Special Highway (321) overlay district requirements. Street landscaping will be required along Wilma Sigmon Road.

The buildings will be constructed of metal with a masonry facade and partial masonry skirt.

The impervious surface amount on the property is limited to 70%. The site plan is showing 50.4% of the site as impervious.

The proposed site plan is below:

S1

DESCRIPTION OF CONDITIONAL USE DISTRICT REZONING PROCESS

Conditional use rezoning is a process whereby a conditional use permit and a rezoning are acted upon simultaneously. The use that is proposed in the conditional use permit portion of the process must be the use constructed on the property after it is rezoned. Unlike a standard zoning in which all the uses permitted in the district are potentially allowed on the rezoned site, a conditional use rezoning limits the potential use of the property. In this case, the applicant wishes to limit the use of the property to interior climate controlled storage/mini warehouse units.

COMPLIANCE WITH CONDITIONAL USE PERMIT APPLICATION REQUIREMENTS

The UDO requires that a conditional use permit application contain specific terms and meet specific requirements. The site plan meets the requirements of this section with the following exceptions:

1. Proposed phasing, and approximate completion time of project.
2. Proposed number, size, and type of freestanding signs.

LAND USE PLAN

The Lincolnton Land Use Plan shows this property in the Residential Suburban Planning area. Therefore, the request is not consistent with the Land Use Plan.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

- (1) Building plans must be approved by Lincoln County prior to issuance of building permits.
- (2) Fire Code requirements must be reviewed and approved by the Fire Inspector.
- (3) Lincoln County Soil Erosion and Sedimentation review and approval will be needed PRIOR to any disturbance taking place including cutting tree canopy.
- (4) A driveway permit is required from NCDOT. Per their comments the driveway location will need to be moved to the eastern end of property frontage for sight distance purposes.
- (5) Utilities will need to be coordinated and approved by the City of Lincolnton prior to development. Utility Plan will need to be submitted.

- (6) A detailed tree plan shall be provided showing what trees will be maintained and what trees will be cut. Existing natural plantings shall be maintained along property boundaries as to the greatest extent possible.

FINDINGS OF FACT

Section 153.237 of the UDO requires that four findings be determined by City Council as follows:

- (1) The use will not materially endanger the public health or safety if located where proposed and developed according to plan, and
- (2) The use meets all required conditions and specifications, and
- (3) The use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity, and
- (4) The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.

COMPLIANCE WITH FINDINGS OF FACT

- (1) It does not appear that the use will endanger the public health or safety.
- (2) The proposed use meets all required conditions and specifications with the exception of the items noted above.
- (3) The applicant will need to provide evidence that the use will not substantially injure the value of adjoining properties.
- (4) The use is not in compliance with the Lincolnton Land Use Plan.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

- (1) If the applicant satisfactorily proves the findings of fact, approval of rezoning of the property from R-25 to CU-GMC.

- (2) If the applicant satisfactorily proves the findings of fact, approval of the Conditional Use Permit for climate controlled mini storage units subject to Ordinance requirements and the Staff Review Committee conditions.
- (3) If the rezoning request is approved, amendment of the land use plan to show the property in the mixed use residential/commercial planning area similar to properties located on the west side of Highway 321.

ITEM #

2b

(R-23-20)

Approval of Resolution
to Adopt A Title VI Policy
to Prohibit
Discrimination in
Programs and Services

MEMO TO: Mayor and City Council Members
FROM: Laura Elam, Planning Director
SUBJECT: Consideration of resolutions to adopt Title VI Policy Statement
DATE December 3, 2020

Attached is a proposed resolution and policy statement demonstrating the City's compliance with Title VI of the Civil Rights Act and other federal non-discrimination legislation.

Development of this policy was prompted by a request from the Title VI Division of the NCDOT's Office of Civil Rights, which is gathering information on current municipal Title VI implementation plans.

Requested Action

Approval of the attached resolution to adopt a Title VI Policy prohibiting discrimination in the City's programs and services.

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby D. Jetton



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
Thomas J. Wilson, Jr.

R-23-20
RESOLUTION TO ADOPT A
TITLE VI POLICY
TO PROHIBIT DISCRIMINATION
IN PROGRAMS AND SERVICES

WHEREAS, in 1964, Congress enacted the Civil Rights Act, which included that section labeled Title VI, prohibiting discrimination against anyone in the United States because of race, color or national origin by any agency receiving Federal funds; and

WHEREAS, the Federal –Aid Highway Act of 1973 added the requirement that there be no discrimination on the grounds of sex; and

WHEREAS, the Age Discrimination Act of 1975 prohibits discrimination in federally-assisted Programs; and

WHEREAS, the Civil Rights Restoration Act of 1987 clarified the original intent of Congress in Title VI of the 1964 Civil Rights Act to make clear that discrimination is prohibited through an entire agency if any part of the agency receives Federal financial assistance; and

WHEREAS, Executive Order 12898 (issued February 11, 1994) addresses Environmental Justice regarding minority and low-income populations; and

WHEREAS, Executive Order 13166 (issued August 16, 2000) improves access to services for persons with limited English proficiency; and

WHEREAS, as a federal aid recipient, the City of Lincolnton is to ensure that none of its activities or programs treat any part of the community any differently than another; and

WHEREAS, the City of Lincolnton has no formal policy in place for defining and preventing discrimination in its activities and programs; and

WHEREAS, a policy and procedure for reporting violations will provide guidelines for the City, City Departments and private persons and companies doing business with the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lincolnton that the attached "Title VI Policy" is hereby adopted as the official policy of the City of Lincolnton for applying, reporting and enforcing Title VI of the Civil Rights Act of 1964.

Adopted this 3rd day of December, 2020.

Ed Hatley, Mayor

ATTEST:

Daphne Ingram , City Clerk

CITY OF LINCOLNTON

TITLE VI NONDISCRIMINATION POLICY

It is the policy of the City of Lincolnton to ensure that no person shall, on the grounds of race, color, national origin, limited English Proficiency, income-level, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any City of Lincolnton program or activity, including, where applicable, religion, as provided by Title VI of the Civil Rights Act of 1964, and other pertinent nondiscrimination authorities.

The following practices are hereby prohibited throughout the City of Lincolnton to comply, at a minimum, with Title VI and related requirements:

- Denying to an individual any standard service, financial aid, or other program benefit without good cause;**
- Providing any service, financial aid, or other benefit to a person which is distinct in quantity or quality, or is provided in a different manner, from that provided to others under the program;**
- Subjecting a person to segregation or separation treatment in any part of a program;**
- Restrictions in the enjoyment of any advantages, privileges, or other benefits enjoyed by others;**
- Methods of administration which, directly or through contractual relationships, would defeat or substantially impair the accomplishment of effective nondiscrimination;**
- Different standards, criteria, or other requirements for admission, enrollment, or participation in planning, advisory, contractual or other integral activities;**
- Acts of intimidation or retaliation, including threatening, coercing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by any pertinent nondiscrimination law, or because he or she has made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing; and**
- Discrimination in any employment resulting from a program, a primary objective of which is to provide employment.**

To assure that appropriate program measures are implemented and monitored, Laura Elam, Planning Director, will serve as the City of Lincolnton's Title VI Coordinator.

As an expression of my commitment to and support of the City's Title VI Nondiscrimination Program, below is my signature as the Mayor of the City of Lincolnton.

The foregoing Policy Statement was unanimously approved by the Lincolnton City Council at its regular December 3, 2020 meeting.

Adopted this 3rd day of December, 2020.

Ed Hatley, Mayor

ATTEST:

Daphne Ingram , City Clerk

ITEM #

2c

(R-24-20)

Approval of Banking
Authorization Resolution

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby D. Jetton



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne A. Ingram
daphneingram@ci.lincolnton.nc.us
CITY ATTORNEY
Thomas J. Wilson, Jr.

**RESOLUTION
AUTHORIZING SIGNATURES
ON BEHALF OF
CITY OF LINCOLNTON
(R-24-20)**

WHEREAS, the City of Lincolnton holds municipal elections every two years in accordance with North Carolina Elections Law and the City Charter and;

WHEREAS, the most recent election for the City of Lincolnton was held on November 3, 2020.

NOW, THEREFORE, BE IT RESOLVED that the following names are a current listing of City Officials and are authorized representatives in their capacity as an elected or appointed official for the City of Lincolnton:

EDWARD “ED” HATLEY - Mayor
MARY FRANCES WHITE – Councilwoman (Ward I)
CHRISTINE POINSETTE – Councilwoman (Ward II)
MARTIN A. EADDY – Councilman (Ward III)
ROBY D. JETTON – Councilman (Ward IV)
THOMAS J. WILSON, JR. - City Attorney

Adopted this the 3rd day of December, 2020.

**ED HATLEY
MAYOR**

ATTEST:

**DAPHNE A. INGRAM
CITY CLERK**

ITEM #

2d

Revision to the City's
Salary Schedule -
Position Classification

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Ritchie Haynes, Assistant City Manager

From: Tanya Osborne, Human Resources Director

Re: Position Classification Listing Revisions

Date: November 24, 2020

In preparation for your appointment to City Manager effective January 1, 2021 and the retirement of the current City Manager/Finance Director on December 31, 2020, we have met several times to discuss the reorganization of positions and departments impacted by this change.

As a result of your upcoming appointment, the Assistant City Manager and the current City Manager/Finance Director classifications will no longer be needed. The elimination of these two positions requires a realignment of job functions and the implementation of new position classifications. Based upon your recommendations, a proposed Position Classification Listing is attached for City Council's review with new classifications highlighted. Once you have completed the reorganization and staff has been reallocated appropriately, classifications no longer needed will be removed from the listing at a future date.

The recommended classification changes will not change the overall number of full time budgeted positions which is 164, and it is anticipated there will be a slight overall net decrease in the salary line.

If Council approves the changes, I would ask the revised attached Position Classification Listing be effective December 4, 2020. Please let me know if you have any questions.

attachment

Salary Schedule-Position Classification
City of Lincolnton
Proposed Effective December 3, 2020

<u>Grade</u>	<u>Position Title</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>	<u>Schedule</u>	<u>FLSA</u>
3	Not assigned	21,046	26,307	31,569		N
4	Not assigned	22,098	27,623	33,147		N
5	Not assigned	23,203	29,004	34,805		N
6	Not assigned	24,363	30,454	36,545		N
7	Not assigned	25,582	31,977	38,372		N
8	Building Services Attendant	26,861	33,576	40,291	C	N
8	General Maintenance Worker	26,861	33,576	40,291	B	N
8	Property Maintenance Technician	26,861	33,576	40,291	B	N
9	Not Assigned	28,204	35,255	42,305		N
10	Customer Service Representative	29,614	37,017	44,421	C	N
10	Equipment Operator I	29,614	37,017	44,421	B	N
10	Meter Specialist	29,614	37,017	44,421	B	N
10	Parking Enforcement Officer	29,614	37,017	44,421	B	N
11	Accounting Support Technician	31,095	38,868	46,642	C	N
11	Administrative Support Assistant	31,095	38,868	46,642	C	N
11	Administrative Support Assistant/Recpt	31,095	38,868	46,642	C	N
11	Distribution/Collection Maintenance Tech I	31,095	38,868	46,642	B	N
11	Lead Meter Specialist	31,095	38,868	46,642	B	N
11	Police Evidence Technician	31,095	38,868	46,642	B	N
11	WTP Operator C	31,095	38,868	46,642	B	N
11	WWTP Operator I	31,095	38,868	46,642	B	N
12	Accounting Tech-Accounts Payable	32,649	40,812	48,974	C	N
12	Distribution/Collection Maintenance Tech II	32,649	40,812	48,974	B	N
12	Equipment Operator II	32,649	40,812	48,974	B	N
12	Firefighter I	32,649	40,812	48,974	A	N
12	Sr. Administrative Support Assistant	32,649	40,812	48,974	C	N
12	WTP Operator B	32,649	40,812	48,974	B	N
12	WWTP Operator II	32,649	40,812	48,974	B	N
13	Electric Line Technician (Class C)	34,282	42,852	51,423	B	N
13	Fire Inspector I	34,282	42,852	51,423	A	N
13	Firefighter II	34,282	42,852	51,423	A	N
13	Sr Fleet Maintenance Mechanic	34,282	42,852	51,423	B	N
13	WTP Laboratory Analyst	34,282	42,852	51,423	B	N
13	WTP Maintenance Mechanic	34,282	42,852	51,423	B	N
13	WWTP Maintenance Mechanic	34,282	42,852	51,423	B	N
14	Distribution/Collection Maint Tech III	35,996	44,995	53,994	B	N

Salary Schedule-Position Classification
City of Lincolnton
Proposed Effective December 3, 2020

14	Fire Inspector II	35,996	44,995	53,994	A	N
14	Firefighter Engineer	35,996	44,995	53,994	A	N
14	Lift Station Mechanic	35,996	44,995	53,994	B	N
14	Payroll Specialist	35,996	44,995	53,994	C	N
14	Street Maintenance Crew Leader	35,996	44,995	53,994	B	N
14	Utility Billing Customer Service Supervisor	35,996	44,995	53,994	C	N
14	WTP Operator A	35,996	44,995	53,994	B	N
14	WWTP Operator III	35,996	44,995	53,994	B	N
15	Distribution/Collection Crew Leader	37,796	47,244	56,693	B	N
15	Fire Inspector III	37,796	47,244	56,693	A	N
15	Lead WTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Lead WWTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Planning Assistant	37,796	47,244	56,693	C	N
15	Police Officer	37,796	47,244	56,693	A	N
15	Police Officer (SRO)	37,796	47,244	56,693	A	N
15	WWTP Laboratory Analyst	37,796	47,244	56,693	B	N
16	Electric Line Technician (Class B)	39,685	49,607	59,528	B	N
16	Fire Lieutenant	39,685	49,607	59,528	A	N
16	Master Police Officer	39,685	49,607	59,528	A	N
16	Police Investigator	39,685	49,607	59,528	A	N
16	Recreation Program Coordinator	39,685	49,607	59,528	C	N
17	Accountant	41,670	52,087	62,504	C	N
17	Distribution/Collection Supv	41,670	52,087	62,504	B	N
17	General Services Supervisor	41,670	52,087	62,504	B	N
17	Public Works Supervisor	41,670	52,087	62,504	B	N
17	Sr. Recreation Program Coordinator	41,670	52,087	62,504	C	N
17	WTP Chief Operator	41,670	52,087	62,504	B	N
17	WWTP Pretreatment Coordinator	41,670	52,087	62,504	B	N
17	Zoning Administrator	41,670	52,087	62,504	C	N
18	Electric Line Technician (Class A)	43,753	54,691	65,630	B	N
18	Fleet Services Superintendent	43,753	54,691	65,630	B	N
18	HR Benefits Administrator	43,753	54,691	65,630	C	N
18	Police Sergeant	43,753	54,691	65,630	A	N
19	Not Assigned	45,941	57,426	68,911		N
20	Asst to City Mgr Office/City Clerk	48,238	60,297	72,357	C	N
20	Building Inspections Consultant	48,238	60,297	72,357	C	N
20	Electric Distribution System Supv	48,238	60,297	72,357	B	N
20	Fire Captain	48,238	60,297	72,357	A	N
20	Fire Training Officer	48,238	60,297	72,357	A	N

Salary Schedule-Position Classification
City of Lincolnton
Proposed Effective December 3, 2020

20	Police Lieutenant	48,238	60,297	72,357	A	N
21	Accounting Services Manager	50,650	63,312	75,975	C	N
21	Business Services Manager	50,650	63,312	75,975	C	N
21	Distribution/Collection System Supt	50,650	63,312	75,975	B	E
21	Parks & Recreation Superintendent	50,650	63,312	75,975	B	E
21	Public Works Superintendent	50,650	63,312	75,975	B	E
21	WTP Superintendent	50,650	63,312	75,975	B	E
21	WWTP Superintendent	50,650	63,312	75,975	B	E
22	Not Assigned	53,182	66,478	79,773		E
23	Assistant Fire Chief	55,841	69,802	83,762	A	E
23	Police Captain	55,841	69,802	83,762	A	E
24	Community Relations Director	58,633	73,292	87,950	C	E
24	Information Technology Manager	58,633	73,292	87,950	C	E
25	Electric Distribution System Supt	61,565	76,956	92,347	B	E
26	Business Services Director	64,643	80,804	96,965	C	E
27	Parks & Recreation Director	67,875	84,844	101,813	C	E
28	Human Resources Director	71,269	89,086	106,904	C	E
28	Planning & Comm Develop Director	71,269	89,086	106,904	C	E
29	Fire Chief	74,833	93,541	112,249	A	E
29	Police Chief	74,833	93,541	112,249	A	E
29	Public Services Director	74,833	93,541	112,249	A	E
29	Water Resources Director	74,833	93,541	112,249	B	E
30	Finance Director	78,574	98,218	117,861		E
31	Not assigned	82,503	103,129	123,754		E
32	Not assigned	86,628	108,285	129,942		E
33	Not assigned	90,960	113,699	136,439		E
34	Assistant City Manager	95,508	119,384	143,261	C	E
35	Not assigned	100,283	125,354	150,424		E
36	Not assigned	105,297	131,621	157,946		E
37	City Manager/Finance Director	110,562	138,202	165,843	C	E
37	City Manager	110,562	138,202	165,843	C	E

Salary Schedule-Position Classification
City of Lincolnnton
Proposed Effective December 3, 2020

38	Not assigned	116,090	145,112	174,135		
39	Not assigned	121,894	152,368	182,842		
40	Not assigned	127,989	159,986	191,984		
41	Not assigned	134,389	167,985	201,584		
42	Not assigned	141,108	176,385	211,663		
	<u>Part-Time Classifications</u>	<u>Hourly</u>		<u>Hourly</u>		
	Lifeguards-Non Experienced	9.00		9.00	C	N
	Lifeguards-Experienced	10.50		10.50	C	N
	Scorekeepers/Concession Workers	8.75		8.75	C	N
	Recreation Worker	10.89		12.91	C	N
	School Crossing Guard	10.32		10.32	C	N

ITEM

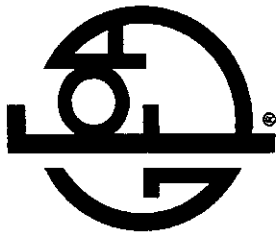
3

PRESENTATIONS

ITEM #

3a

Presentation of the
Certificate and Award of
Financial Reporting
Achievement



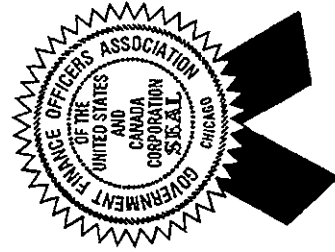
The Government Finance Officers Association of
the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Steven B. Zickefoose
City Manager / Finance Director
City of Lincolnton, North Carolina



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morill

Date: 11/2/2020

ITEM #

4

PUBLIC HEARINGS

ITEM #

4a

ZTA-4-20

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

SUBJECT: ZTA-4-2020 Application from Shawna and Kyle Moore to allow
“Tattoo Studio” as a permitted or conditional use in the CB (Central
Business) and GB (General Business) zoning districts.

DATE December 3, 2020

Background

The city’s zoning regulations do not allow tattoo studios in any zoning district.

Request

The applicant is requesting amendment of the UDO to allow tattoo studios in the Central Business (CB) and the General Business (GB) districts as either a permitted use or a conditional use.

Research

Staff researched the ordinances of several other cities in North Carolina and found a wide range of regulations regarding tattoo studios:

- Some cities do not allow tattoo studios in any location. (Davidson, Lincolnton, Marvin, Weddington).
- Some cities do not allow tattoo studios in their downtowns but do allow them in other locations. (Concord, Gastonia, Morganton, Newton, Troutman).
- Some cities allow tattoo studios in their downtowns and/or other areas but subject to a conditional use permit and/or limitations such as separation standards. (Mooresville, Shelby)
- Some cities allow tattoo studios in all commercial zoning districts. (Conover, Hickory, Huntersville)

A summary of the results of the research is below.

REGULATIONS REGARDING TATTOO STUDIOS			
JURISDICTION	ORDINANCE ALLOWS TATTOO STUDIO IN DOWNTOWN	ORDINANCE ALLOWS TATTOO STUDIO OUTSIDE OF DOWNTOWN	SEPARATION REQUIREMENT and/or DEVELOPMENT STANDARDS
Lincolnton	No	No	
Lincoln County	N/A	Yes as a conditional use in BG General Business	
Concord	No	Yes in C-2 General Commercial subject to separation requirement.	300 ft from any residential use, church, day care, public park, or school (elementary, middle or senior high). Distance measured building wall to building wall.
Conover	Yes	Yes in commercial districts	
Davidson	No	No	

Jurisdiction does not permit tattoo studios in any district

Jurisdiction does not permit tattoo studios downtown but does permit in another area

Jurisdiction permits tattoo studios downtown and in other areas subject to limitations

Jurisdiction permits tattoo studios in all commercial districts

Gastonia	No	Yes in UMU Urban Mixed Use District (just outside of downtown)	
Hickory	Yes	Yes in commercial districts	
Huntersville	Yes	Yes in commercial districts	
Marvin	No	No	
Mooreville	Subject to separation requirements	Subject to separation requirements	500 feet from any existing residential use or any lot containing a Community Service or religious or civic institution. Community service uses include community centers, cultural facilities, senior centers, libraries, museums and youth club facilities.
Morganton	No	Yes in HID High Intensity District (along major arterials)	
Newton	Not permitted in Downtown Overlay District	Yes in B-4 General Business	

Shelby	Yes as a conditional use in CB	Yes in GB General Business subject to development standards	Development Standards: 1. No tattoo studio shall be located within 500 feet of any other tattoo studio. 2. No tattoo studio shall be located within 300 feet of the Historical Court House property line, as measured from 103 South Lafayette Street, the Historic Court House Square property line. 3. Any tattoo studio located in the Central Business (CB) district shall not operate on Sunday from the hours of 8:00 a.m. to 8:00 p.m. 4. All tattoo studios located in the Central Business (CB) district shall include transparent windows and doors arranged so that the uses inside are visible from the street.
Troutman	No	Yes in Highway Business District	
Weddington	No	No	

Jurisdiction does not permit tattoo studios in any district

Jurisdiction does not permit tattoo studios downtown but does permit in another area

Jurisdiction permits tattoo studios downtown and in other areas subject to limitations

Jurisdiction permits tattoo studios in all commercial districts

Staff Recommendation

If the ordinance is amended to allow tattoo studios, Staff recommends one of the following options:

1. Limit the amendment to the GB district only or
2. Allow tattoo studios as a permitted use in the GB district and subject to City Council approval of a conditional use permit in the CB district.

If the ordinance is amended, the following definitions of the terms “tattoo studio” and “salon” should be added so that the difference between a tattoo studio and a salon that offers a range of beauty services including permanent makeup is clear:

- **Salon.** An establishment where people go to receive beauty treatments, and/or purchase beauty products. These treatments primarily include one or more of the following: 1) cutting, trimming, shampooing, weaving, coloring, waving, or styling hair; 2) providing facials; 3) applying makeup (including permanent makeup, but not Body Art); and 4) providing nail care services, such as manicures, pedicures, and nail extensions. Tattoo studio shall not be included under this definition.
- **Tattoo Studio (Body art).** A facility licensed by the North Carolina Department of Public Health to administer body art, including body piercing, artistic and cosmetic tattooing. See the following subsection definitions for clarity:
 1. **Body art:** Art that is made on the human body, including body piercing, artistic and cosmetic tattooing.
 2. **Body Piercing:** The act of penetrating the skin to make, generally permanent in nature, a hole, mark, or scar. Body piercing does not include practices that are considered medical procedures or the puncturing of the outer perimeter or the lobe of the ear using a pre-sterilized, single use stud and clasp ear piercing.
 3. **Tattooing:** any method of placing designs, letters, scrolls, figures, symbols or any other marks upon, under or in the skin with ink or any other substance resulting in the coloration of the skin by the aid of needles or any other instrument designed to touch or puncture the skin.

Planning Board Discussion

The Planning Board discussed the request at length. There was a general consensus among the Board members that tattoo studios in areas zoned General Business should be permitted.

There was more range of opinion among the Board members regarding tattoo studios in the downtown area. The initial discussion focused on concern that tattoo studios would not be consistent with the character of downtown Lincolnton. A Board member noted the type of

downtown that has several tattoo studios clustered together is not desirable. There was also concern that a tattoo studio would not be consistent with the historic character of downtown Lincolnton.

Other Board members were reluctant to have an absolute prohibition on tattoo studios in the downtown area and felt that there could be standards established to ensure consistency with the character of downtown.

There was discussion that a requirement for a minimum separation between tattoo studios would address the clustering concern. There was general consensus among the Board that any consideration of an allowance of tattoo studios in the downtown area should be contingent upon approval of a conditional use permit by City Council.

Ultimately, there was unanimous consensus among the Board that the allowance of tattoo studios in the downtown area would be appropriate contingent upon the use being allowed as a conditional use (rather than a permitted use) subject to City Council approval and also subject to a 1000 foot separation from any other tattoo studio.

PLANNING BOARD RECOMMENDATION

Planning Board recommends the following:

1. Allow tattoo studios in the General Business District as a permitted use.
2. Allow tattoo studios in the Central Business District as a conditional use and subject to a 1000 foot separation from any other tattoo studio.

NOTE:

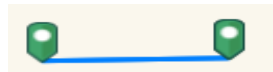
During the Planning Board discussion, the Applicant stated that their intended location is near Lail Electric. Subsequent to the Planning Board meeting, staff checked on that site's zoning classification. That site is zoned Planned Business.

The applicant's request to amend the zoning regulations included the Central Business and General Business districts but did not include the Planned Business district. Therefore, the Planning Board discussion of the request did not include the Planned Business district.

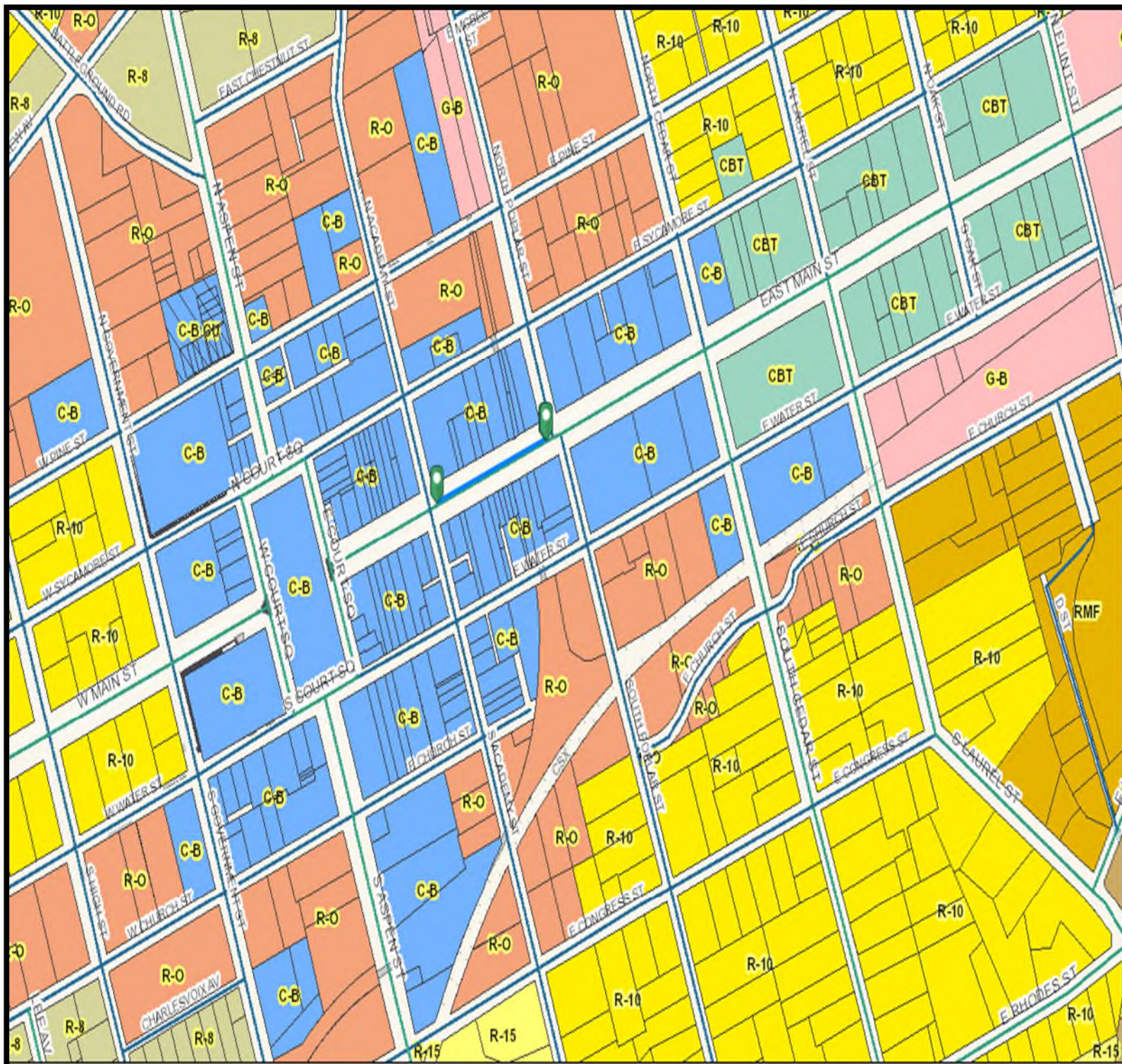
However, staff consulted with the City Attorney who determined that, in the event that City Council chooses to amend the ordinance to allow tattoo studios, the Planned Business district may be included in any consideration of this request.

ZONING MAP OF DOWNTOWN AREA

In the event that City Council wishes to consider allowance of tattoo studios in the downtown area subject to a separation requirement between tattoo studios, the below is the downtown zoning map along with a measurement of the approximate length of the block of East Main Street between North Academy and North Poplar Streets. That block is approximately 400 feet in length.



Distance of approximately 400 feet in length



Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
For **APPROVAL** of Application

Case No. ZTA-4-2020

Applicant: City of Lincolnton Planning Department

Request: Amend Section 153.031 (Definitions), Section 153.113 (Central Business District) and Section 153.115 (General Business District) of the Unified Development Ordinance to allow tattoo studios in the Central Business and General Business districts.

Proposed Consistency and Reasonableness Statement:

The proposed amendment is **consistent** with the adopted Lincolnton Land Use Plan in that it is not contrary to the goals and objectives outlined by the Plan and **approval of the amendment is reasonable and in the public interest.**

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application

Case No. ZTA-4-2020

Applicant: City of Lincolnton Planning Department

Request: Amend Section 153.031 (Definitions), Section 153.113 (Central Business District) and Section 153.115 (General Business District) of the Unified Development Ordinance to allow tattoo studios in the Central Business and General Business districts.

Proposed Consistency and Reasonableness Statement:

The proposed amendment is **not consistent** with the adopted Lincolnton Land Use Plan in that it is contrary to the goals and objectives outlined by the Plan and **denial of the proposed amendment is reasonable and in the public interest.**

MOTIONS FOR PUBLIC HEARING

1. Motion to approve or deny request.
2. Motion to approve one of the statements of consistency and reasonableness.

ITEM #

4b

CU-ZMA-5-20

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

SUBJECT: CU-ZMA-5-2020- Application from Wade Roberts requesting conditional use rezoning from Residential-25 (R-25) to CU-General Business (CU-GB)

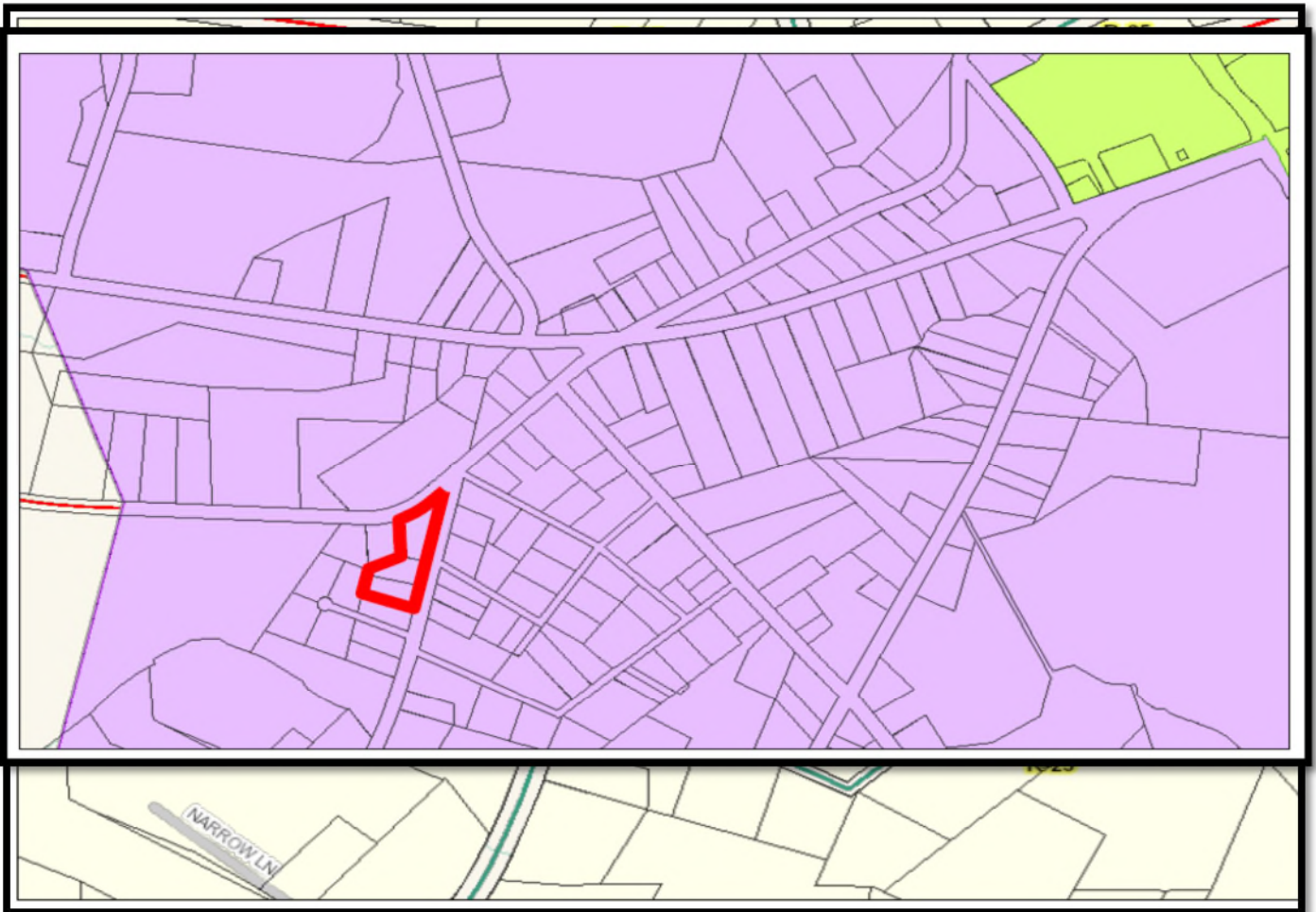
DATE: December 3, 2020

SITE AND AREA DESCRIPTION

The subject property is a 1.5 acre site, made up of three lots, located at the southwest corner of NC Highway 182 and Old Lincolnton Crouse Road (Parcel ID 54858, 54861, and 54862). The property has a 7,500 square foot building located on it along with a gravel parking area and several accessory structures. The building was constructed in 1989, prior to zoning in the area, and has been used as a manufacturing facility. The subject property is zoned R-25. Adjacent land uses are zoned R-25. Land uses in the vicinity of the site are mostly single family residential and a church.

CURRENT ZONING MAP

CITY LIMITS / ETJ BOUNDARY MAP



CURRENT AERIAL VIEW



PROPOSED USE AND REUSE OF EXISTING BUILDING.

The applicant requests conditional use rezoning in order to reuse and occupy the existing 7,500 square foot building for a collision repair business. There are two access points onto the property: one at the front of the building and one to the side with a dock and small garage door. The applicant stated that he will be adding one additional full size garage door to the side of the building, no additional parking will be added, and a fence will be erected for security purposes. No additions will be made to the building.





DESCRIPTION OF CONDITIONAL USE DISTRICT REZONING PROCESS

Conditional use rezoning is a process whereby a conditional use permit and a rezoning are acted upon simultaneously. The use that is proposed in the conditional use permit portion of the process must be the use constructed on the property after it is rezoned. Unlike a standard zoning in which all the uses permitted in the district are potentially allowed on the rezoned site, a conditional use rezoning limits the potential use of the property. In this case, the applicant wishes to limit the use of the property to a collision repair business.

COMPLIANCE WITH CONDITIONAL USE PERMIT APPLICATION REQUIREMENTS

The UDO requires that a conditional use permit application contain specific terms and meet specific requirements. The site plan meets the requirements of this section with the following exceptions:

1. Proposed phasing, and approximate completion time of project
2. Proposed number, size, and type of freestanding signs.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

- (1) Building plans must be approved by Lincoln County prior to issuance of building permits.
- (2) Fire Code requirements must be reviewed and approved by the Fire Inspector.
- (3) A driveway permit is required from NCDOT. The driveway connections shall be paved, with improved radius and drainage pipe extended as needed for the larger radius.
- (4) Street landscaping, per UDO standards, across the front of the property will be required. The applicant can use 4 large trees per 100 linear feet or 4 small trees and 12 shrubs per 100 linear feet.
- (5) Screening is required, per UDO standards, around the perimeter of the properties, as needed.
- (6) Any outdoor storage of vehicles will be required to be screened with opaque fencing a minimum of six (6) feet in height.
- (7) Hours of operation will be limited to 7:00 a.m. until 6:00 p.m. Monday through Friday.
- (8) Signage will be limited to a non-lighted, 32 square foot ground-mounted sign not exceeding 8 feet in height and wall signage not exceeding 32 square foot per wall.

LAND USE PLAN

The Lincolnton Land Use Plan shows this property in the Rural Residential Planning area. This is not in compliance with the Land Use Plan. The Land Use Plan would need to be amended as part of the rezoning process.

FINDINGS OF FACT

Section 153.237 of the UDO requires that four findings be determined by City Council as follows:

- (1) The use will not materially endanger the public health or safety if located where proposed and developed according to plan, and
- (2) The use meets all required conditions and specifications, and
- (3) The use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity, and
- (4) The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.

COMPLIANCE WITH FINDINGS OF FACT

- (1) The applicant will need to provide evidence that the use will not endanger the public health or safety.
- (2) The proposed use meets all required conditions and specifications with the exception of the items noted above.
- (3) The applicant will need to provide evidence that the use will not have any negative impacts on the value of adjoining or abutting properties.
- (4) The use is not in compliance with the Lincolnton Land Use Plan.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

- (1) If the applicant satisfactorily proves the findings of fact, recommend approval of rezoning of the property from R-25 to CU-GB.
- (2) If the applicant satisfactorily proves the findings of fact, recommend approval of the Conditional Use Permit for a collision repair business subject to Ordinance requirements and the Staff Review Committee conditions.
- (3) If approved, amend the land use plan to show the property in the mixed use residential/commercial area.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for APPROVAL of Application

Case No. CU-ZMA-5-2020

Applicant: Wade Roberts

Parcel ID#: 54858, 54861, and 54862

Location: Old Lincolnton Crouse Road

Request: Rezone from R-25 to CU-GB to permit a collision repair business

Proposed Consistency and Reasonableness Statement:

The proposed rezoning request **is not consistent** with the Lincolnton Land Use Plan. However, the property has been used for a manufacturing facility for the last 31 years and could continue with this use. Therefore, approval of the proposed amendment is reasonable and in the public interest provided all the conditions in the staff review committee comments are met.

**Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application**

Case No. CU-ZMA-5-2020

Applicant: Wade Roberts

Parcel ID#: 54858, 54861, and 54862

Location: Old Lincolnton Crouse Road

Request: Rezone from R-25 to CU-GB to permit a collision repair business.

Proposed Consistency and Reasonableness Statement:

The proposed amendment **is not consistent** with the Lincolnton Land Use Plan in that the property is part of an area designated by the Lincolnton Land Use Plan as Rural Residential. Denial of the proposed amendment **is reasonable and in the public interest** in that the area is primarily residential in character and should be protected from encroachment of incompatible commercial development.

SUMMARY OF MOTIONS FOR PUBLIC HEARING

CU-ZMA-5-2020 (Wade Roberts)

1. Motion to approve or deny request for rezoning
2. If approved, motion on each of the findings of fact for the conditional use permit.
 - Motion on Finding 1.
 - Motion on Finding 2.
 - Motion on Finding 3.
 - Motion on Finding 4.
3. Motion to approve the conditional use permit subject to ordinance requirements and the Staff Review Committee comments **or** motion to deny the request.
4. If approved, motion to amend Land Use Plan.
5. Motion to approve one of the statements of consistency and reasonableness

ITEM #

4c

CU-ZMA-6-20

MEMO TO: Mayor and City Council Members

FROM: Laura Elam, Planning Director

SUBJECT: CU-ZMA-6-2020- Application from Sparty Holdings, LLC requesting conditional use rezoning from Residential-Office (R-O) and Single and Two-Family Medium Density Residential (R-8) to CU-General Manufacturing and Commercial (CU-GMC).

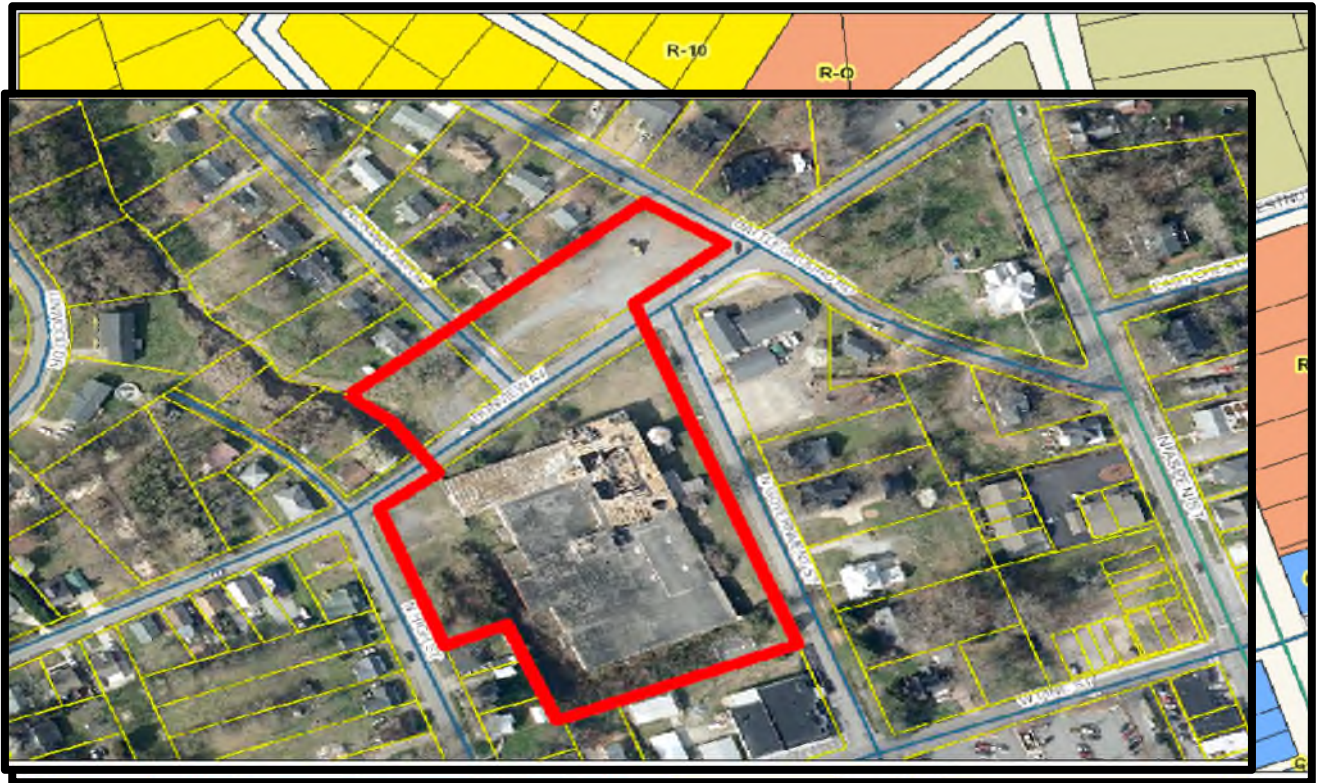
DATE: December 3, 2020

SITE AND AREA DESCRIPTION

The subject property is a 4.92 acre site, made up of three lots located at the intersection of Bonview Avenue and N. Government Street (Parcel ID 00602). One of the three lots is located south of Bonview Avenue and is developed with an approximately 145,571 square foot former mill. The other two lots are located to the north of Bonview Avenue and include gravel parking areas. The building was constructed in 1905 and was associated with approximately ten textile companies before operations ceased.

The subject property is zoned R-O and R-8. Nearby properties are zoned R-0, R-8 and CB. Nearby land uses include single family residential, a church and commercial.

CURRENT ZONING MAP



CURRENT AERIAL VIEW

PROPOSED REUSE OF EXISTING BUILDING



The applicant requests conditional use rezoning in order to reuse and occupy the existing building for a manufacturing business.



DESCRIPTION OF CONDITIONAL USE DISTRICT REZONING PROCESS

Conditional use rezoning is a process whereby a conditional use permit and a rezoning are acted upon simultaneously. The use that is proposed in the conditional use permit portion of the process must be the use constructed on the property after it is rezoned. Unlike a standard zoning in which all the uses permitted in the district are potentially allowed on the rezoned site, a conditional use rezoning limits the potential use of the property. In this case, the applicant wishes to limit the use of the property to a manufacturing business.

COMPLIANCE WITH CONDITIONAL USE PERMIT APPLICATION REQUIREMENTS

The UDO requires that a conditional use permit application contain specific terms and meet specific requirements. The site plan meets the requirements of this section.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

- (1) Building plans must be approved by Lincoln County prior to issuance of building permits.
- (2) Fire Code requirements must be reviewed and approved by the Fire Inspector.

LAND USE PLAN

The Lincolnton Land Use Plan shows this property in the Mixed Use Residential/Commercial planning area. The proposed request is not in compliance with the Land Use Plan. The Land Use Plan would need to be amended as part of the rezoning process.

FINDINGS OF FACT

Section 153.237 of the UDO requires that four findings be determined by City Council as follows:

- (1) The use will not materially endanger the public health or safety if located where proposed and developed according to plan, and
- (2) The use meets all required conditions and specifications, and
- (3) The use will not substantially injure the value of adjoining or abutting property unless the use is a public necessity, and
- (4) The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with the Lincolnton Land Use Plan and other plans for the physical development of the City as officially adopted by the City Council.

COMPLIANCE WITH FINDINGS OF FACT

- (1) The applicant will need to provide evidence that the use will not endanger the public health or safety.
- (2) The proposed use meets all required conditions and specifications.
- (3) The applicant will need to provide evidence that the use will not have any negative impacts on the value of adjoining or abutting properties.

- (4) The use is not in compliance with the Lincolnton Land Use Plan.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

- (1) If the applicant satisfactorily proves the findings of fact, recommend approval of rezoning of the property from R-O and R-8 to CU-GMC.
- (2) If the applicant satisfactorily proves the findings of fact, recommend approval of the Conditional Use Permit for a manufacturing business subject to Staff Review Committee conditions.
- (3) If approved, amend the land use plan to show the property in the industrial planning area.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for APPROVAL of Application

Case No. CU-ZMA-6-2020

Applicant: Sparty Holdings, LLC

Parcel ID#: 00602

Location: 215 Bonview Avenue

Request: Rezone from R-0 and R-8 to CU-GMC to permit a manufacturing business.

Proposed Consistency and Reasonableness Statement:

The proposed rezoning request **is not consistent** with the Lincolnnton Land Use Plan. However, the property was developed as a manufacturing facility in 1905 and the proposed re-use will be beneficial to the surrounding community and the City. Therefore, approval of the proposed amendment is reasonable and in the public interest.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for DENIAL of Application

Case No. CU-ZMA-6-2020

Applicant: Sparty Holdings, LLC

Parcel ID#: 00602

Location: 215 Bonview Avenue

Request: Rezone from R-0 and R-8 to CU-GMC to permit a manufacturing business.

Proposed Consistency and Reasonableness Statement:

The proposed amendment **is not consistent** with the Lincolnton Land Use Plan in that the property is part of an area designated by the Lincolnton Land Use Plan as mixed use. Denial of the proposed amendment **is reasonable and in the public interest** in that the area is primarily residential in character and should be protected from encroachment of incompatible development.

SUMMARY OF MOTIONS FOR PUBLIC HEARING

CU-ZMA-6-2020 (Sparty Holdings LLC)

1. Motion to approve or deny request for rezoning
2. If approved, motion on each of the findings of fact for the conditional use permit.
 - Motion on Finding 1.
 - Motion on Finding 2.
 - Motion on Finding 3.
 - Motion on Finding 4.
3. Motion to approve the conditional use permit subject to Staff Review Committee comments **or** motion to deny the request.
4. If approved, motion to amend Land Use Plan.
5. Motion to approve one of the statements of consistency and reasonableness

ITEM #

4d

Economic Development
Incentive for Former
Willow Brook Mill

MEMO TO: Mayor and City Council Members

FROM: Laura Elam

DATE: December 3, 2020

RE: Consideration of Economic Development Incentive Package for Sparty Holdings LLC for building renovations for a new manufacturing use located at 215 Bonview Avenue (former Willowbrook Mill)

Project Information

- Location: 215 Bonview Avenue



- Project: Building renovations for new manufacturing use including the following:
 - Removal of asbestos and lead based paint
 - Electrical system
 - Mechanical system
 - Plumbing system
 - Fire sprinkler
 - Roofing
 - Floor repair
- Preliminary cost estimate: \$5,191,992*

*Cost estimate from architect is attached as pages 3 – 5.

Proposed Economic Development Incentive Package

Incentive	Value
• City contribution towards asbestos removal costs	200000
• City waiver of electric and water meter fees	1550
• City waiver of water connection fee	1200
• City waiver of sewer connection fee	1000
• City waiver of electricity deposit	250
• City waiver of water deposit	50
• City waiver of sewer deposit	50
• City to provide striped on-street parking on public streets near site	2000
• City waiver of rezoning request fee	200
• City waiver of variance request fee	200
• City waiver of Fire Marshal plan review fee	250
Total Value of Proposed Incentive Package	\$206,750

Requested Action

Approval of economic development incentive package as outlined above.

Preliminary Budget Projections for Willowbrook Mill Renovations							
Including Only Main Floor and Needed Improvements to Occupy							
17-Jul-20				Low Range		Hi Range	
					Subtotal		Subtotal
Budgets							
Electrical							
Power/ Lighting Main Floor				490,459		608,169	
+Min Light/EM/Rec @ Bsmt				123,372		152,981	
					613,831		761,150
Fire Alarm							
First Floor +General @Bsmt				56,000	56,000	58,000	58,000
Mechanical							
First Floor				287,505		356,506	
+Min Heat @ Bsmt				54,832		67,991	
					342,337		481,497
Plbg -25 Units @@ First Floor				187,500		232,500	
30 Bsmt rough in only			(allowance)	30,000		37,000	
					217,500		269,700
Air Piping Allowance				50,000	50,000	50,000	50,000
Roofing + R-15 Ins					309,355		317,335
Asbestos Abatement @ Roof					245,229		259,654
Asbestos & Lead Abatement Inside					400,000		500,000
Fire Sprinkler In Bldg-Both Floors				185,679		196,932	
Fire Service Line Outside to Building							
Minimum Length + 1 Hydrant				35,000		37,000	
Fire (Add Partial Loof @ Bldg If Required							
Appx 1000 LF				50,000		50,000	
Additional Fire Hydrants (5)				17,500		17,500	
					288,179		301,432
Roll Up Doors					36,000		45,000
Aluminum Awnings					18,500		22,940
Misc Carpentry					17,310		21,464
Doors, Glass, Hardware (25 Doors)					50,000		50,000
Walls, Office, Toilets, General +Drywall					17,046		21,137
Paint Prep (both floors clean up)				170,000		210,800	
Painting-first floor & exterior-walls & deck				138,700		171,988	

					308,700		382,788
Floor Covering 650 SF					19,500		24,180
Misc Contractor Direct Costs-supervision, travel, eng layout, temp facilities, temp power, fuel, eq maintenance, eq rental, punch					510,836		633,436
Clean Up (Construction)					71,409		88,547
Site Vegetation Clean Up (Allowance)					18,000		22,000
Landscaping					101,065	125,320	
Seeding					26,000	32240	
					126,065		157,560
Fence 8' -1800LF existing, replace 1000LF					33,000		38,000
Wood Floor Repair (Allowance)					15,000		18,600
Disable Frt Elev,, Check, Secure(Allowance)					10,000		10,000
Misc Not Covered					50,000		70,000
MAIN BUILDING SUBTOTAL					3,823,797		4,604,420
WHITE 2 STORY BUILDING							
Work to Demo Out, Secure and Keep Exterior Walls							
Provide separation closure at openings to main bldg							
Demo & Clean Up					114,300		141,732
Asbestos Abatement in White Building (allowance?)					100,000		100,000
Construct Separation Wall,Hole Patch @ Demo					32,000		39,680
Structurally Shore Remaining Tall Walls (Allowance)					100,000		100,000
Miscellaneous related to demo or foundations					50,000		50,000
WHITE BUILDING SUBTOTAL (to save walls)					396,300		431,412

PARKING LOT (Across Street-Appx 40 Cars)							
Grading Allowance					20,000		24,800
Paving					64,480		79,955
PARKING LOT SUBTOTAL					84,480		104,755
SUBTOTAL INITIAL USE IMPROVEMENTS					4,304,577		5,140,587
Insurance, Bonds, Fees, Etc					43,045		51,405
TOTAL ESTIMATED RANGE OF CONSTRUCTION COST							
FOR MOVE IN FOR FIRST FLOOR USE					4,347,622		5,191,992

ITEM #

5

REGULAR AGENDA

ITEM #

5a

Quarterly Report/Update
from Lincolnton Tourism
Development Authority

Handout to be
distributed at
meeting

ITEM #

5b

(APPT-05-20)

Consideration of appointment of
Brayden Davis to 2020-2021
Lincolnton Student Advisory
Council

NO BACK-UP
AVAILABLE

ITEM #

5c

(APPT-06-20)

Re-appointments to
various boards and
commissions

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Roby D. Jetton
Jim Watson



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and City Council

FROM: Daphne Ingram, City Clerk

SUBJECT: Re-appointments

DATE: November 25, 2020

The following current board members are eligible for re-appointment for a three (3) year term which will begin January 2021 and expire December 2023:

Recreation Board Nathaniel Ingram

ABC Board Emily Robinson

Housing Authority Ralph Lineberger

Members have been contacted regarding reappointment and are willing to serve another term if Council so chooses.

Should you have any questions please feel free to contact me

*John Cloninger, who is currently serving on the Recreation Board has request to **NOT** be re-appointed for a second term. Position was advertised and applications received

ITEM #

5d

(APPT-07-20)

New Appointments to
various boards and
commissions

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Roby D. Jetton
Jim Watson



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and City Council
FROM: Daphne Ingram, City Clerk
SUBJECT: New Appointments
DATE: November 25, 2020

Vacancies were advertised and applications were received for the following boards as listed below:

HISTORIC PROPERTIES COMMISSION

1. Tracy Williams
2. Laura Gregory

PLANNING BOARD

1. Laura Gregory
2. Joy Smith

HOUSING AUTHORITY

1. Kristy McBryde

RECREATION ADVISORY BOARD

1. Janet Bealer
2. Christopher Rhyne
3. Sandra Vilanova
4. John Gregory

LINCOLNTON TOURISM DEVELOPMENT AUTHORITY

- | | |
|-----------------|--------------------|
| 1. Sarah Harmon | 3. Gregory McBryde |
| 2. Jamel Farley | 4. Aaron Brown |

**HOUSING
AUTHORITY
BOARD**



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon, Nov 23, 2020 at 4:04 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Kristy
Last Name	McBryde
Date of Birth	08/25/1969
Home Street Address	209 E Congress St
Home City	Lincolnton
Home Zip Code	28092
Home Phone	7044600127
Cell Phone	7044600127
Email Address	khmcbryde@gmail.com
Board/Commission/Committee Applying For:	Housing Authority
Why are you interested in serving on this Board/Commission/Committee?	I have always had an interest in the local Housing Authority. My grandfather was the Director of the Gastonia Housing Authority for many years. My first real job was at the Housing Authority. My eldest daughter now works in Community Relations for the City of Charlotte.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	Elder in Presbyterian Church Served on church session for several terms Member of Lincoln Charter School board for 7 years
Current Employer	TIAA
Years in current position	14
Job Title	Product Education and Distribution
Employer Phone Number	704-988-4566
Duties	Business planning, product education, financial planning

Other employment history *Field not completed.*

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. Ward 3

Gender Female

Ethnic Origin White

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No No

If yes, please explain disposition *Field not completed.*

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No No

If yes, please explain *Field not completed.*

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that

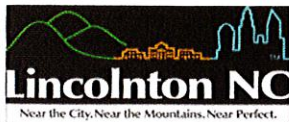
this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Kristy McBryde

Date 11/23/2020

[Quoted text hidden]

**RECREATION
ADVISORY
BOARD**



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Sun, Nov 22, 2020 at 9:13 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Janet
Last Name	Bealer
Date of Birth	08/30/1986
Home Street Address	2274 Country Club Rd.
Home City	Lincolnton
Home Zip Code	28092
Home Phone	Field not completed.
Cell Phone	9802412520
Email Address	jbohn101@gmail.com
Board/Commission/Committee Applying For:	Recreation Advisory Board
Why are you interested in serving on this Board/Commission/Committee?	I am interested in serving on this committee because I have young children and would love to see improvements made to the city parks. I love the changes that have been made in the 9 years I have lived here and would love to see continued improvement.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	I have a Bachelor of Science in Sociology. Prior to having children I worked in the mental health/social work field. I have been a stay at home mom for almost 7 years and just began working part time this August.
Current Employer	Asbury Methodist Church
Years in current position	1
Job Title	Preschool Teacher's Assistant
Employer Phone Number	Field not completed.
Duties	Supervise and help teach four year old children.

Other employment history Family Net of Catawba County

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. Ward 2

Gender Female

Ethnic Origin White

Generally, the Council N/A

desires to broaden
participation on Boards
/Commissions /Committees
for as much citizen
involvement as possible;
therefore, a goal is to limit
appointees to no more than 1
Board/Commission/Committee.
Therefore, please list any
other
Board/Commission/Committee
on which you currently
serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No No

If yes, please explain *Field not completed.*
disposition

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No No

If yes, please explain *Field not completed.*

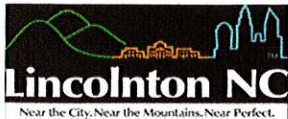
I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that

this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Janet Bealer

Date 11/22/2020

[Quoted text hidden]



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Tue, Nov 10, 2020 at 11:29 AM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Christopher
Last Name	Rhyne
Date of Birth	11-07-1972
Home Street Address	696 Spring Side Dr
Home City	Lincolnton
Home Zip Code	28092
Home Phone	704-735-1999
Cell Phone	704-674-9826
Email Address	chris@chrishyefm.com
Board/Commission/Committee Applying For:	Recreation Advisory Board
Why are you interested in serving on this Board/Commission/Committee?	First, as a lifelong resident of Lincolnton, I am passionate about our city, and specifically the recreational activities and opportunities available. In addition, I am passionate about our city's youth, as evidenced by my involvement in Communities in Schools, All Pro Dad, and youth sports.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	I am a business owner in Lincolnton, having worked as a Financial Advisor here for over 18 years. I have worked on numerous Boards (Chamber, Lincoln Co. Public Education Foundation, Christian Ministry, Lincoln Co. Community Foundation, etc...), giving me experience in leadership, budgets, relationship building, and planning. From a recreational perspective, I directed the Upward Sports program in Lincolnton for 10 years, which included 400 basketball players and cheerleaders annually. I have also coached with the Lincolnton Optimist organization.
Current Employer	Chris Rhyne Financial Management

Years in current position	18
Job Title	Certified Financial Planner
Employer Phone Number	704-240-3637
Duties	Help clients and businesses in all areas of financial planning.
Other employment history	8 years in banking and human resource management with National Bank of Commerce and Nortel Networks.

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 2
Gender	Male
Ethnic Origin	White

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No	No
-----------	----

If yes, please explain disposition	<i>Field not completed.</i>
------------------------------------	-----------------------------

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No	No
-----------	----

If yes, please explain	<i>Field not completed.</i>
------------------------	-----------------------------

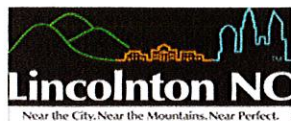
I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and

consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature	Christopher A Rhyne
-----------	---------------------

Date	11-10-2020
------	------------

Email not displaying correctly? [View it in your browser.](#)



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Tue, Nov 10, 2020 at 8:18 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Sandra
Last Name	Villanova
Date of Birth	08/11/70
Home Street Address	200 Crestview Drive
Home City	Lincolnton
Home Zip Code	28092
Home Phone	Field not completed.
Cell Phone	9177732253
Email Address	Sandvil2@yahoo.com
Board/Commission/Committee Applying For:	Recreation Advisory Board
Why are you interested in serving on this Board/Commission/Committee?	I would like to be more involved in the Community I live in, I believe my passion for sports mixed with a desire to serve is a win/win for all parties. I searched for a home for several months before deciding on Lincolnton, this is home, now it's time to get involved on another level. I am excited by the opportunity presented to join you.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	I played a significant amount of sports in school for 13 years afterward in a town league before retiring. I spearheaded softball games while working at Citigroup,, including management of permits for games hosted in Central Park,, NYC. Skills include Event planning, administrative, project management, sales, customer service, collections, property management and incredible people skills.
Current Employer	Crave Interactive, Ltd
Years in current position	2
Job Title	Project Manager

Employer Phone Number	8777787621
Duties	Manage life cycle of project from inception to completion, providing oversight to content team, managing installations and integrations for the Hospitality Industry. Train all levels of management, staff, IT department. Provide all Stakeholders with project status updates. Manage logistics of domestic and international tablet shipments for clients. Create project plans with an emphasis on project timeliness to ensure timely deliverables.
Other employment history	Kempner Corporation, Ares Management, Area Property Partners, IVI International, Citigroup, Godiva, Macy's, CitiCapital.

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 2
Gender	Female
Ethnic Origin	Hispanic/Latino

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:	N/A
---	-----

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No	No
-----------	----

If yes, please explain disposition	Field not completed.
------------------------------------	----------------------

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No	No
-----------	----

If yes, please explain

Field not completed.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

Sandra Villanova

Date

11/10/2020

[Quoted text hidden]



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Wed, Nov 11, 2020 at 1:19 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	John
Last Name	Gregory
Date of Birth	Field not completed.
Home Street Address	903 S. Aspen St.
Home City	Lincolnton
Home Zip Code	28092
Home Phone	3194316822
Cell Phone	3194316822
Email Address	jvgregory@gmail.com
Board/Commission/Committee Applying For:	Recreation Advisory Board
Why are you interested in serving on this Board/Commission/Committee?	I am a daily runner/walker and am very interested in helping Lincolnton promote an active lifestyle for our residents. Being active is a key to health and well-being.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	I am a Vice President/General Manager for a large Digital Marketing Agency and have been in senior management for over 20 years. I run a group of over 100 dedicated professionals, so my leadership and vision has to be excellent. I also own property on the South Fork river so would love to see the river be used for recreation as well.
Current Employer	Thryv
Years in current position	6
Job Title	VP/GM
Employer Phone Number	3194316822

Duties	General Management, product management, product development, P & L responsibility.
Other employment history	Yellowbook 2005-2013 Bank of America 2002-2005 Bridgetree 2000-2002 RR Donnelley 1988-2000 Arthur Andersen 1986-1988

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 3
------------------	--------

Gender	Male
--------	------

Ethnic Origin	White
---------------	-------

Generally, the Council	none
------------------------	------

desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No	No
-----------	----

If yes, please explain disposition	Field not completed.
------------------------------------	----------------------

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No	No
-----------	----

If yes, please explain	Field not completed.
------------------------	----------------------

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all

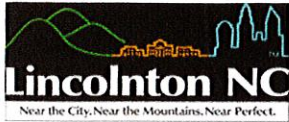
statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature John Gregory

Date 11-11-2020

[Quoted text hidden]

HISTORIC PROPERTIES COMMISSION



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Sun, Nov 22, 2020 at 4:02 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Tracy
Last Name	Williams
Date of Birth	Field not completed.
Home Street Address	321 Linwood Drive
Home City	Lincolnton
Home Zip Code	28092
Home Phone	Field not completed.
Cell Phone	Field not completed.
Email Address	malcomwilliams40@gmail.com
Board/Commission/Committee Applying For:	Lincoln County Historic Properties Commission
Why are you interested in serving on this Board/Commission/Committee?	I was born in Lincolnton and I love all the History that our town is known for. I would work to keep our history known to those who come after us
Interest/Skills/Areas of Expertise/Professional Organization/Activities	I am a people person having worked for 30 years in Human Resource. I worked with Christian Ministry, Children's Miracle Network ,and was President of the PTA when my daughter was in school.
Current Employer	Walmart
Years in current position	30
Job Title	Personnel Manager
Employer Phone Number	704-732-3090
Duties	Keeping Personal Records of the associates, Taking care of insurance forms, Managing the Personnel Office

Other employment history *Field not completed.*

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. Ward 4

Gender Female

Ethnic Origin White

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No No

If yes, please explain disposition *Field not completed.*

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No No

If yes, please explain *Field not completed.*

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that

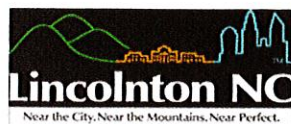
this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

Tracy Williams

Date11/22/2020

Email not displaying correctly? [View it in your browser.](#)



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon, Nov 23, 2020 at 10:31 AM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Laura
Last Name	Gregory
Date of Birth	07/30/1964
Home Street Address	903 S. Aspen St
Home City	Lincolnton
Home Zip Code	28092
Home Phone	Field not completed.
Cell Phone	319-651-4241
Email Address	lauragregory64@gmail.com
Board/Commission/Committee Applying For:	Lincoln County Historic Properties Commission
Why are you interested in serving on this Board/Commission/Committee?	When we moved from southeast Charlotte to Lincolnton in 1999 we were drawn by the historic charm of the downtown and the deep-rooted history of Lincoln County. As the pressures of growth alter the landscape of Lincoln county, it is my hope that the historic properties and buildings throughout the county will be respected and preserved in order to reflect the historic past while assuring their continued use for the community in the future. Presently, I live in a historic district in a 1906 Victorian cottage and have also owned and renovated an 1865 row house and a craftsman home built in 1911. I truly believe that a community should celebrate their history and protect the properties that tell this story; each property that is lost is a hole in the fabric of the authenticity of a community. My enthusiasm and experience for historical properties would be an asset to the Commission.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	Masters Urban Design, UNC Charlotte; Fall 2019 (Urban Design curriculum including Modern City History, Community Planning, Architecture Design Basics, GIS +)

Downtown District Development Committee; Cedar Rapids, IA; 2008-11

Neighborhood Post Flood Planning Process; Cedar Rapids, IA; 2009

15 in 5 Downtown Housing Committee; Cedar Rapids, IA 2006-07

Downtown Development Assoc.; Board Chair; Lincolnton, NC 2002-05

Lincoln County Chamber of Commerce; Board Member; 2004-05

Lincoln Natural Resources Committee; Member; 2002-05

Lincolnton Urban Planning Committee; Member; 2002-03

S. Ray Lowder School; PTA President, Vice-President, Treasurer & Legislative; 2000-05

Certified Public Accountant attained 1986 (CPA currently inactive)

Real Estate License attained 1988 (Illinois license currently inactive)

Other interests include: hiking, history, renovating and gardening

Current Employer	Self employed; Landlord, AirBnB host
Years in current position	30
Job Tittle	<i>Field not completed.</i>
Employer Phone Number	<i>Field not completed.</i>
Duties	<i>Field not completed.</i>
Other employment history	Bridgetree Inc.; Human Resources & Payroll Manager; Charlotte, NC; 2003-2017 Campbell & Thiselton; Controller, NY, NY National Association of Realtors; General Accounting Mgr.; Chicago, IL KPMG; Sr. Accountant; Chicago, IL

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 3
Gender	Female
Ethnic Origin	White
Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit	<i>Field not completed.</i>

appointees to no more than 1
Board/Commission/Committee
e. Therefore, please list any
other
Board/Commission/Committee
e on which you currently
serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No

No

If yes, please explain
disposition

Field not completed.

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No

No

If yes, please explain

Field not completed.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

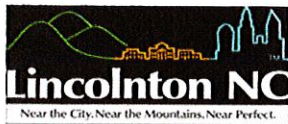
Laura Gregory

Date

11/23/2020

[Quoted text hidden]

LINCOLN
TON
TOURISM
DEVELOPMENT
AUTHORITY



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon, Nov 23, 2020 at 12:24 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Sarah
Last Name	Harmon
Date of Birth	07/08/1978
Home Street Address	916 E Park Drive
Home City	Lincolnton
Home Zip Code	28092
Home Phone	7045307975
Cell Phone	7045307975
Email Address	sarah@thehouseofharmon.com
Board/Commission/Committee Applying For:	Lincolnton Tourism Development Authority
Why are you interested in serving on this Board/Commission/Committee?	Since moving back to Lincolnton in 2010 I have experienced the growth of Lincoln County. I would like to be part of the continuing progress our wonderful town. With my brokerage business I have a unique perspective on what drives buyers to the area and have ideas on where the tourism money could make an impact.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	Lincoln County Board of Realtors
Current Employer	Self
Years in current position	5
Job Title	Broker In Charge, House of Harmon Real Estate
Employer Phone Number	Field not completed.
Duties	Representing buyers and sellers in real estate transactions

Other employment history Territory Manager, Kravet Inc.
Owner, Glenn Harmon Interiors - Wilmington, NC
Wells Fargo, Wealth Management

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. Ward 3

Gender Female

Ethnic Origin White

Generally, the Council
desires to broaden
participation on Boards
/Commissions /Committees
for as much citizen
involvement as possible;
therefore, a goal is to limit
appointees to no more than 1
Board/Commission/Committee.
Therefore, please list any
other
Board/Commission/Committee
on which you currently
serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No No

If yes, please explain disposition *Field not completed.*

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No No

If yes, please explain *Field not completed.*

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any

Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

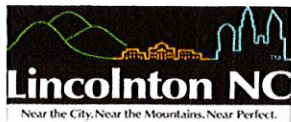
Signature

Sarah Harmon

Date

11/23/2020

[Quoted text hidden]



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon, Nov 23, 2020 at 1:29 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Jamel
Last Name	Farley
Date of Birth	09/08/1989
Home Street Address	225 Herndon Chapel Church Lane
Home City	Lincolnton
Home Zip Code	28092
Home Phone	<i>Field not completed.</i>
Cell Phone	704-240-2351
Email Address	afarley2351@gmail.com
Board/Commission/Committee Applying For:	Lincolnton Tourism Development Authority
Why are you interested in serving on this Board/Commission/Committee?	I have a great passion to see that our beloved town will continue to grow and be a hotspot for others to come and visit or even call home.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	Vice-Chair for the Lincoln Cultural Center Board Member for United Way of Lincolnton
Current Employer	Drums Floral Designs
Years in current position	3
Job Title	Co-Owner
Employer Phone Number	704-7355341
Duties	Business Owner
Other employment history	Ebony and Whites Funeral Service

Fatz Cafe
Homesteads Grill and Taphouse

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 2
Gender	Male
Ethnic Origin	Black
Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:	Planning Board

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No No

If yes, please explain disposition *Field not completed.*

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No No

If yes, please explain *Field not completed.*

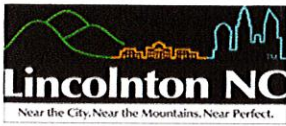
I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand

that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature Anthony Jamel Farley

Date 11/23/2020

[Quoted text hidden]



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon, Nov 23, 2020 at 1:23 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Gregory
Last Name	McBryde
Date of Birth	06/19/1964
Home Street Address	209 E Congress St
Home City	Lincolnton
Home Zip Code	28092
Home Phone	7045308075
Cell Phone	7045308075
Email Address	gregory.mcbryde@gmail.com
Board/Commission/Committee Applying For:	Lincolnton Tourism Development Authority
Why are you interested in serving on this Board/Commission/Committee?	As the city grows and the tourism footprint expands, I would be interested in helping to guide and encourage tourism growth that is beneficial to our community and it's citizens.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	I am currently on the Planning Board, and have also served on, and chaired, the Historic Properties Committee. I am offering to serve, because I can, but as I am currently serving on the Planning Board, I understand the propriety of offering the position elsewhere.
Current Employer	Retired
Years in current position	Field not completed.
Job Tittle	Field not completed.
Employer Phone Number	Field not completed.
Duties	Field not completed.

Other employment history *Field not completed.*

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. Ward 3

Gender Male

Ethnic Origin White

Generally, the Council
desires to broaden
participation on Boards
/Commissions /Committees
for as much citizen
involvement as possible;
therefore, a goal is to limit
appointees to no more than 1
Board/Commission/Committee.
Therefore, please list any
other
Board/Commission/Committee
on which you currently
serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No No

If yes, please explain
disposition *Field not completed.*

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No No

If yes, please explain *Field not completed.*

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that

this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

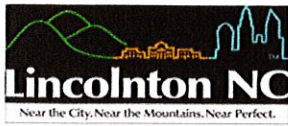
Signature

Gregory McBryde

Date

11/23/2020

[Quoted text hidden]



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Wed, Nov 11, 2020 at 8:39 AM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Aaron
Last Name	Brown
Date of Birth	02/11/1995
Home Street Address	110 Old Tram St
Home City	Lincolnton
Home Zip Code	28092
Home Phone	Field not completed.
Cell Phone	704-477-3298
Email Address	browna95@icloud.com
Board/Commission/Committee Applying For:	Lincolnton Tourism Development Authority
Why are you interested in serving on this Board/Commission/Committee?	As a life long resident in the City of Lincolnton I have long thought our beautiful town has so much to offer, and I would love to play a role in allowing non city residence from around the area to enjoy our city as much as we do. At the age of 25, I feel strongly that I will be able to provide new and exciting ideas that could help enhance our tourism industry. With Charlotte becoming the fastest growing city in America we have a great opportunity to serve as a "day trip" or "weekend getaway" for many folks that live in Charlotte, but want a break from the big city. We have seen Denver benefit greatly from the Charlotte overflow and there is no reason that the City of Lincolnton shouldn't tap into that economic expansion as well. I love the City of Lincolnton and want to make a difference.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	Skills: Management, Budgeting, Planning, Communication, Social Media.
Current Employer	Gaston County Schools

Years in current position	2
Job Title	Teacher/Athletic Director
Employer Phone Number	<i>Field not completed.</i>
Duties	As athletic director I am responsible for overseeing our athletic budget, purchasing equipment, running our social media accounts, managing coaches/students, and interacting with parents and other members of the community on a daily basis.
Other employment history	Lincoln County Parks and Rec Maintenance

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 2
Gender	Male
Ethnic Origin	White

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No	No
-----------	----

If yes, please explain disposition	<i>Field not completed.</i>
------------------------------------	-----------------------------

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No	No
-----------	----

If yes, please explain	<i>Field not completed.</i>
------------------------	-----------------------------

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

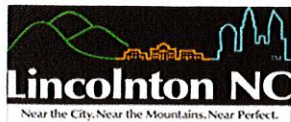
Aaron Brown

Date

11/11/202

Email not displaying correctly? [View it in your browser.](#)

LINCOLN
PLANNING
BOARD



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon, Nov 23, 2020 at 8:26 AM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Laura	FIRST CHOICE
Last Name	Gregory	
Date of Birth	07/30/1964	
Home Street Address	903 S. Aspen St	
Home City	Lincolnton	
Home Zip Code	28092	
Home Phone	Field not completed.	
Cell Phone	319-651-4241	
Email Address	lauragregory64@gmail.com	
Board/Commission/Committee Applying For:	Planning Board	
Why are you interested in serving on this Board/Commission/Committee?	As a resident who moved to Lincolnton in 1999 I have seen the inevitable growth in the area. I value encouraging economic development while respecting and preserving the historic character of the downtown as Lincolnton manages these changes. I have an enthusiastic interest in guiding desirable and appropriate built environment in accordance with the ordinances and city vision. I believe my volunteer experience in planning and development as well as my Master's degree in Urban Design would be an asset to the Planning Board.	
Interest/Skills/Areas of Expertise/Professional Organization/Activities	Masters Urban Design; UNC Charlotte; Fall 2019 Downtown District Development Committee; Cedar Rapids, IA; 2008-11 Neighborhood Post Flood Planning Process; Cedar Rapids, IA; 2009 15 in 5 Downtown Housing Committee; Cedar Rapids, IA; 2006-07 Downtown Development Assoc.; Board Chair; Lincolnton, NC; 2002-05	

Lincoln County Chamber of Commerce; Board Member; 2004-2005

Lincoln Natural Resources Committee; Member; 2002-05

Lincolnton Urban Planning Committee; Member; 2002-03

S. Ray Lowder School; PTA President, Vice-President, Treasurer & Legislative; Lincolnton, NC; 2000-05

Certified Public Accountant attained 1986 (CPA currently inactive)

Real Estate License attained 1988 (Illinois license currently inactive)

Other interests include: hiking, history, renovating and gardening

Current Employer	Self employed; Landlord, AirBnB host
Years in current position	30
Job Title	n/a
Employer Phone Number	<i>Field not completed.</i>
Duties	<i>Field not completed.</i>
Other employment history	Bridgetree Inc.; Human Resources & Payroll Manager; Charlotte, NC; 2003-2017 Campbell & Thiselton; Controller; NY, NY National Association of Realtors; General Accounting Mgr.; Chicago, IL KPMG; Sr. Accountant; Chicago, IL

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 3
------------------	--------

Gender	Female
--------	--------

Ethnic Origin	White
---------------	-------

Generally, the Council desires to broaden participation on Boards /Commissions /Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve in the box below:	none
---	------

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No

No

If yes, please explain
disposition

Field not completed.

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No

No

If yes, please explain

Field not completed.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

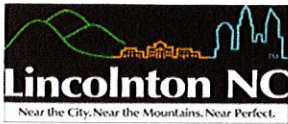
Signature

Laura Gregory

Date

11/23/2020

[Quoted text hidden]



Daphne Ingram <dingram@lincolntonnc.org>

Online Form Submittal: Boards and Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Fri, Nov 6, 2020 at 2:36 PM

To: dingram@lincolntonnc.org, szickefoose@lincolntonnc.org, rhaynes@lincolntonnc.org

Boards and Commissions Application

Application for Boards/Commissions/Committees

Please complete each section

First Name	Joy
Last Name	Smith
Date of Birth	08/15/1981
Home Street Address	704 South Cedar Street
Home City	Lincolnton
Home Zip Code	28092
Home Phone	Field not completed.
Cell Phone	7047365900
Email Address	joysmithmsnrn@gmail.com
Board/Commission/Committee Applying For:	Planning Board
Why are you interested in serving on this Board/Commission/Committee?	I'm a registered nurse and have been for 17 years. Public Health is my current practice area. I supervise the Communicable Disease programs and staff. Nurses as board members can offer perspectives related to health and wellness. As a public health nurse of 10 years I've spent time taking care of not only patients but the community. I believe these characteristics will prove useful. I am also interested in serving my community.
Interest/Skills/Areas of Expertise/Professional Organization/Activities	NCAPHNA Nominating Chairperson NCPHA Secretary NCAPHNA Regional VP Masters prepared Public Health Nurse
Current Employer	Gaston County Health Department
Years in current position	5
Job Title	Nursing Supervisor

Employer Phone Number	7048535037
Duties	Plan, organize and supervise the work of 8-10 subordinate personnel Make employment and termination recommendations Coach and mentor staff Provide leadership and program planning to all staff
Other employment history	Relevant Experience Gaston County DHHS 991 West Hudson Blvd. Gastonia, NC 28052 Nursing Supervisor 2015 – present Plan, organize and supervise the work of 8-10 subordinate personnel Make employment and termination recommendations Coach and mentor staff Provide leadership and program planning to all staff Lincoln County Health Department 151 Sigmon Road Lincolnton, NC 28092 Senior Public Health Nurse 2013 - 2015 Obtain and document health histories on patients Manage Communicable Disease Program Provide staff education related to blood borne pathogens and communicable disease concerns CMC Lincoln 433 McAlister Road Lincolnton, NC 28092 Cardiac Telemetry Nurse 2011 – 2013 Provide patient care, educate patients about their conditions and administer medications Collaboration with multidisciplinary team Monitor, record and track telemetry data and vital signs Lincoln County Health Department 151 Sigmon Road Lincolnton, NC 28092 Senior Public Health Nurse 2005-2011 Obtain and document health histories on patients Manage Communicable Disease Program Provide staff education related to blood borne pathogens and communicable disease concerns

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No.	Ward 4
Gender	Female
Ethnic Origin	Black
Generally, the Council desires to broaden participation on Boards /Commissions /Committees	<i>Field not completed.</i>

for as much citizen
involvement as possible;
therefore, a goal is to limit
appointees to no more than 1
Board/Commission/Committee.
Therefore, please list any
other
Board/Commission/Committee
on which you currently
serve in the box below:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes or No

No

If yes, please explain
disposition

Field not completed.

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as a appointee of the City Council?

Yes or No

No

If yes, please explain

Field not completed.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/ Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less then the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the City Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature

Joy Smith

Date

11/06/2020

Email not displaying correctly? [View it in your browser.](#)

ITEM #

5e

(BA-06-20)

Budget
Amendment

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Roby D. Jetton
Jim Watson



CITY MANAGER
Steve Zickefoose, MBA
szickefoose@lincolntonnc.org
CITY CLERK
Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

BA-06-20

BUDGET ORDINANCE

AN ORDINANCE ESTABLISHING REVENUES AND AUTHORIZING EXPENDITURES FOR
FISCAL YEAR 2020-2021 FOR THE CITY OF LINCOLNTON

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2021.

Section 1: To amend the General Fund, the expenditures are to be changed as follows:

City Manager/Clerk	\$ -
Human Resources	-
Finance	-
General Expense	350,000
General Debt Service	-
Police	-
Fire	662,149
Public Works	-
Street	-
Equipment Services	-
Solid Waste	-
Planning/Zoning	-
Bus & Comm. Dev	-
Recreation	-
	<u>\$ 1,012,149</u>

Section 2: To amend the General Fund, the revenues are to be changed as follows:

LOAN PROCEEDS	662,149
APPROPRIATION FROM FUND BALANCE- GF	350,000
	<u>\$ 1,012,149</u>
 TOTAL AMENDMENT	 \$ 1,012,149

Adopted this 3rd day of December, 2020

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

ITEM #

6

OTHER BUSINESS

ITEM #

6a

Monthly
Financial/Overtime
Report

Executive Summary

October 2020 Year-To-Date

General Fund		% of				
	Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	Difference
Fund 10 Revenues	10,911,910	4,805,037	44%	11,543,700	5,093,252	(288,215)
Fund Balance	-	-	-	825,000	-	-
	10,911,910	4,805,037		12,368,700	5,093,252	(288,215)
City Manager/Clerk	248,220	93,549		222,495	101,861	(8,313)
Human Resources	317,020	106,135		262,720	88,627	17,508
Finance	158,230	158,957		129,630	172,916	(13,959)
General Expense	1,280,731	578,242		1,103,160	657,686	(79,444)
General Debt Service	334,757	6,218		430,632	25,423	(19,204)
Police	3,400,120	1,098,830		3,223,020	1,025,704	73,126
Fire	2,234,100	679,552		2,364,700	736,026	(56,474)
Public Works	45,660	65,182		43,010	56,555	8,627
Street	829,825	282,712		1,329,225	227,968	54,744
Equipment Services	211,770	84,953		122,970	51,844	33,109
Solid Waste	692,375	148,807		908,855	498,846	(350,040)
General Services	-	-		-	-	-
Plannin/Zoning	497,239	131,488		557,420	119,173	12,315
Bus & Comm. Dev	123,200	81,411		423,200	16,770	64,641
Recreation	1,038,663	308,144		1,247,663	559,396	(251,252)
Expenses	11,411,910	3,824,179	34%	12,368,700	4,338,794	(514,615)
Difference		980,858			754,458	226,400

Water & Sewer Fund		% of				
Fund 61	Revenues	Budget 20-21	Actual 20-21	Budget	Budget 19-20	Difference
	Fund Balance	-	-	36%	7,146,949	217,382
		8,146,950	2,963,697		3,725,010	
		8,146,950	2,963,697		10,871,959	217,382
	Water Treatment	1,972,500	474,195		1,496,850	9,555
	Dist & Collection	2,032,900	534,815		3,652,160	(1,159,539)
	Wastewater	1,625,000	413,478		1,547,000	30,263
	W & S Intangibles	4,247,050	236,313		4,175,949	(65,043)
	Expenses	9,877,450	1,658,801	17%	10,871,959	(1,184,764)
	Difference		1,304,896		(97,249)	1,402,145

Electric Fund		% of				
Fund 63	Revenues	Budget 20-21	Actual 20-21	Budget	Budget 19-20	Difference
	Fund Balance	-	-	50%	7,937,102	555,222
		7,788,350	3,908,684		2,330,000	-
		7,788,350	3,908,684		10,267,102	555,222
	Electric Dept.	8,696,830	2,314,132		10,267,102	240,476
	Expenses	8,696,830	2,314,132	27%	10,267,102	240,476
	Difference		1,594,552		1,279,806	314,746

Overtime 80+ hours

156,196

157,612

(1,416)

ITEM #

6b

Information regarding
training for
newly/current elected
officials

Newly Elected Officials Academy

[Register Myself Here](#)

Registration is now open for the League's Newly Elected Officials Academy on Saturday, December 12th! This course is perfect for newly elected council members and veterans to gain an understanding of the basic legal and practical framework in which municipal elected officials operate.

The Newly Elected Officials Academy will cover:

- Council Member Roles and Responsibilities
- Policy Making vs. Administration
- Wellness for Elected Officials
- Working with Your Staff
- Avoiding the Appearance of Impropriety

The cost for this course is \$50. This course is designated for 3.0 credit hours toward the Advancing Municipal Leadership certification program.

[Register now](#) to reserve your spot for this year's Newly Elected Officials Academy.

Please note: Pursuant to current law, the charge for this educational program is subject to sales tax. Local governments may be eligible for a refund of the sales tax; however you should consult your tax advisor.

Sincerely,

NCLM Events

NC League of Municipalities

events@nclm.org

PUBLIC COMMENT

NEWS MEDIA

ADJOURNMENT