

2021 -2022
LINCOLNTON CITY COUNCIL



WORK SESSION

Friday, March 12, 2021

Council Chambers
114 West Sycamore Street
Lincolnton, NC 28092

A G E N D A

BUDGET WORKSHOP Friday, March 12, 2021 Council Chambers of City Hall

8:00 a.m. - Gathering Time and Breakfast

**8:30 a.m. - Welcome and Call to Order Mayor Ed Hatley
Review Agenda and process – City Manager Ritchie Haynes**

Expected Outcomes

- **Discuss Current Strategic Plan**
- **Identify department issues facing City for 2021-22 and determine cost**
- **Plan for the future**

8:35 - 8:40 - 1. Strategic Plan – Ritchie Haynes, City Manager

8:40 - 9:00 - Infrastructure – Ryan Heavner, Fire Chief

9:00 - 9:20 - Employee Benefits - Tanya Osborne, Human Resources Director

9:20 - 9:40 - Downtown Development - Laura Elam, Planning Director

9:40 - 10:00 - Recreation – Nathan Eurey, Public Services Director

10:00 - 10:15 - B R E A K

10:15 - 11:00 - 2. Growth Needs – Ritchie Haynes

11:00 – 12:00 - 3. Council Discussion Items

- **3a- Recreation Master Plan**
- **3b- Boger City Fire Department**
- **3c- Pay & Class Study**

- 3d- Hollybrook Cemetery
- 3e- City Logo
- 3f - 2021/2022 Goals

12:00 - 1:00 - LUNCH

1:00 - 2:00 - 4. Question and Answer Session

5. Dept. Heads Dismissed

2:00 - 3:00 - 6. CMO's Office Overview / Recommendations

- 6a- Mandated Expenses
- 6b- Zero Based Budget Cuts
- 6c- Estimated Tax Revenues
- 6d- Balancing/Growth Requests Approved
- 6e- CMO/Recommendations/Highlights
- 6f - Donations
- 6g- Line Item Budget

3:00 - 3:15 - BREAK

3:15 - 4:00 - Council Feedback / Discussion

ADJOURN

ITEM 1:

STRATEGIC PLAN

Strategic Planning Goal # 1- Infrastructure

Denotes Changes

Denotes Omissions

Tasks	Goal 1- Improve Infrastructure	Assignment	Resources	Cost	Timeline	Status
1.1 Communication						
1.1.1 The implementation of Smart Grid to City Electric customers by December 2018.		Ramsey	Electric Fund	\$450,000	2019-23	In Process (1500 Residential To Go)
1.1.2 Fire and Police will have to switch to 800 mega htz radio by 2018 with an estimated cost of \$500,000.		Fire/Police	General Fund	\$250,000	2017-19	Completed
1.1.3 Public Works & Electric and Water Resources requires tablets, or similar use devises for each vehicle, and possible each employee to improve efficiency.		Public Works	Water & Sewer Fund/ Electric Fund	\$10,000	2019-21	In process
1.1.4 Execute a Pilot Program for Downtown speakers to be used for special events and crowd control during fiscal year 2018-2019.		Removed	Removed	Removed	Removed	Lincoln County Project
1.1.5 Telephone system operational for emergency blasts to all phones in a given area code(s) in fiscal year 2017-2018.		County		None	2017-18	Completed
1.1.6 Expand Smart Phone to PWU Employees.		Public Works	All Funds	TBD	2017-18	Completed
1.1.7 Expand radios to Public Works & Utility Employees.		Public Works	All Funds	\$15,000	2017-18	Completed
1.1.8 Computers for Public Safety Vehicles		Fire/Police	General Fund	\$35,000	Ongoing	Ongoing
1.2 Sewer						
1.2.1 Need to establish where needs may be for rehab and/or replacement starting with fiscal year 2016-2017. Use outside Contractor(s) to meter flows in selected lines.		Water Resources	Water & Sewer Fund	TBD	Ongoing	Ongoing
1.2.2 Budget a Vactor truck to jet and remove debris from sewer lines to keep it from reaching the Waste Water Plant. The truck could be used to vacuum at the orbital ditch, and final clarifiers at the Waste Water Treatment Plant, as well as		Water Resources	Water & Sewer Fund	\$300,000	2018-19	Completed

Denotes Changes

Denotes Changes

Strategic Planning Goal # 1- Infrastructure

Denotes Changes

Denotes Omissions

1.3.6 Smart Meters	Water Resources	Water & Sewer Fund	\$1,700,000	Ongoing	In process
1.3.7 #1 High Speed Pump at the WTP	Water Resources	Water & Sewer Fund	\$100,000	2020-21	In process
1.3.8 Lee Avenue Tank - sandblast and repaint.	Water Resources	Water & Sewer Fund	\$120,000	2020-2023	In process
1.4 Electric					
1.4.1 Expand Smart Grid to entire service area.	Public Works/ Finance	Electric Fund	\$450,000	2018-23	In process
1.4.2 Flint Street Substation improvements.	Public Works	Electric Fund	\$379,000	2017-18	Completed
1.4.3 Establish full time tree trimming capability. Conduct cost analysis in fiscal year 2017-2018.	Public Works	Electric Fund	TBD (See Attachment) \$93,000 yearly avg.	Ongoing	Ongoing
1.5 Streets					
1.5.1 Establish funding sources for increased mileage of annual resurfacing.	Public Works	General Fund	\$160,000 per year	2017-18	Approved DMV \$20 fee for this.
1.5.2 Implement a program to identify and fund sidewalk repairs and needs.	Public Works	Powell Bill	\$100,000	Ongoing	In process
1.6 Buildings					
1.6.1 Remodeling and repair of the Public Service Center Administration and Warehouse.	Public Works	General Fund W&S Fund Electric Fund	\$255,000	2019-24	In process
1.6.2 Remodel and repair the Old Public Works Site, will include a new wash pit and lay down yard.	Public Works	General Fund	\$200,000	2018-22	In process
1.6.3 Facilitate new location for LPD.	Police	General Fund	\$759,000	2018	Completed
1.6.4 Facilitate LPD improvements.	Police	General Fund		2020-21	In process
1.6.5 Future land acquisitions	Public Works	General Fund		TBD	TBD

Strategic Planning Goal # 1- Infrastructure

Denotes Changes

Denotes Omissions

1.6.6 New Roof at WTP	Water Resources	W&S Fund	\$120,000	2020-21	In process
1.6.7 Opticom traffic signaling	Fire Dept.	General Fund & Inspection Fees	\$4,000 per light \$4,500 per emitter	2021-25	TBD

Strategic Planning Goal #2-Employee Benefits

Tasks	Assignment	Resources	Cost	Timeline	Status
2.1 Pay and Class Study-2016					
2.1.1 Determine approximate cost to conduct study.	Osborne		\$18,000	2016	Completed
2.1.2 Identify funding source for study	Zickefoose	City Budget	\$18,000	2016	Completed
2.1.3 Obtain permission from Council to conduct study	Manager			2016	Completed
2.1.4 RFP for Study	Osborne			2016	Completed
2.1.5 Select Vendor for study	Manager			2016	Completed
2.1.6 Present study results to Council	Vendor/ Mgr			2016	Completed
2.1.7 Implement Plan	HR/Finance	City Budget	\$260,000	Effective 11-1-16	Completed
2.2 Health Insurance Comparisons					
2.2.1 Identify source to complete insurance study	Group			Effective 2-1-16	Completed
Completed with change to State Health Plan					
2.2.2 Retiree Health Insurance Program Options	HR			On-going	
2.3 401k					
2.3.1 Comparison Study with other municipalities	Group			2022	
2.3.2 Identify methods utilized (match, flat rate, %)					
2.3.3 Identify funding source					
2.3.4 Recommendation to Manager					
2.4 Holidays					
2.4.1 Holiday schedule comparison to County	Osborne			Effective 7-1-17	Completed
2.4.2 Holiday pay	Osborne			Effective 7-1-17	Completed
2.4.3 Holiday pay-waiting period-new hires	HR			Effective 6-7-18	Completed
2.5 Employee Salary Movement					
2.5.1 Longevity	Group				Completed
2.5.1.1 Qualifying date	HR			Effective 7-1-17	Completed

Strategic Planning Goal #2-Employee Benefits

(date of hire vs. fiscal year)					
2.5.1.2 Comparison to Other Entities	Group				Completed
2.5.2 Incentive Bonus Plan					
2.5.2.1 Review of payment timing	Group			Effective 6-7-18	Completed
2.5.2.2 Identification of additional programs	Group			On-going	
2.5.3 1/3 Pay and Class Study Method (Groups A,B,C)					
2.5.3.1 Methodology Presented to Council for consideration	Mgr/HR			Effective 10-4-18	Completed
2.5.3.2 Position Groups and Vendor Identified	Mgr/HR				Completed
2.5.3.3 Annual Studies conducted and presented to Mgr for Budget Process	HR			On-going	
2.6 Compensation Equities					
2.6.1 Shift Differential					
2.6.1.1 Comparison to other entities	Group			On-going	
2.6.2 On Call				Effective 7-1-17	Completed
2.6.2.1 Comparison to other entities	Group/HR				
2.6.3 Administrative Positions- Workweek	HR			Effective 7-1-17	Completed
2.6.4 Christmas Bonus Policy Revision	HR			Effective 7-1-17	Completed
2.6.5 City paid Life Insurance	HR			Effective 1-1-19	Completed
2.6.6 Dental Plan-research employer paid option for all employee dependents	HR			2021	
2.6.6 Vision Insurance-research employer paid option for employee only	HR			2021	
2.6.6.1 Comparison with other entities					
2.7 Bereavement Leave					
2.7.1 Comparison to other entities	HR			Effective 6-7-18	Completed
2.8 Service Recognition Program					
2.8.1 Comparison to other entities	HR			2020	(see 2.16)
2.8.2 In house survey of employees	Group			2020	

Strategic Planning Goal #2-Employee Benefits

2.9 Employee Suggestion Program					
2.9.1	Research programs with other entities	Group		2019	Completed
2.10 Paid Family Leave					
2.10.1	Comparison with other entities	Group		2021	
2.11 Personnel Policy Revision					
2.11.1	Review of existing policy for updates	HR/ Consultant		2021	
2.11.2	Review change recommendations	Group		2021	
2.12 Drug and Alcohol Policy Revision					
2.12.1	Review existing policy for updates	HR/ consultant		2020-2021	
2.12.2	Review change recommendations	Group		2021	
2.13 Retirement Recognition Program Reviewed					
2.13.1	Comparison with other entities	HR/CMO		2020	(see 2.16)
2.14 Birthday (Personal Day)					
2.15	Cemetery Plot Payment Plan	Group		2021	
2.16 Employee Service Recognition					
2.16.1	Develop recognition program which employees will view as an added benefit and appreciate	Group		2020	completed
2.16.2	Incorporate active employee service recognition and retiree recognition policies into one policy	HR		2020	completed

Strategic Planning Goal #2-Employee Benefits

Key to color coding:

Blue indicates completed

Red indicates new or still under consideration

Strategic Planning Goal # 3 - Downtown Development

Tasks	Assignment	Resources	Cost	Timeline	Status
Goal 3 — Downtown Development					
3.1 Physical Environment					
3.1.1 ESTABLISH DEVELOPMENT FUND FOR PROPERTY IMPROVEMENTS (CODE CORRECTION)	STAFF	GENERAL FUND		2016	COMPLETED
3.1.2 OFFER ASSISTANCE/GUIDANCE TO PROPERTY OWNERS AND BUSINESSES WITH BUILDING CODE / PERMITTING ISSUES	STAFF/ CONSULTANT			2016	COMPLETED
3.1.3 REVIEW/REVISE INCENTIVES FOR DEVELOPMENT AND INVESTMENTS	STAFF			2018	COMPLETED
3.1.4 ESTABLISH DOWNTOWN TARGETED INCENTIVE PROGRAM FOR BUILDING REHABS	STAFF	ELECTRIC FUND/ GENERAL FUND	\$200,000 PER FY	2020	COMPLETED
3.1.5 IMPLEMENT TARGETED INCENTIVE PROGRAM	STAFF			2020/21	ONGOING
3.1.6 ASSESS/REVISE TARGETED INCENTIVE PROGRAM AS NEEDED DEPENDING ON MARKET CONDITIONS	STAFF			2021/22	

Strategic Planning Goal # 3 - Downtown Development

Tasks	Assignment	Resources	Cost	Timeline	Status
3.2 Economic Environment					
3.3.1 TARGETED RETAIL RECRUITMENT	STAFF/LEDA		NONE	2016	COMPLETED
3.3 Promoting Downtown Lifestyle					
3.3.1 BRAND & IMAGE CAMPAIGN	STAFF/COUNCIL / CONSULTANT	CITY BUDGET: ELECTRICITIES GRANT	\$12,200	2016	COMPLETED
3.3.2 MARKETING MATERIALS & PROMOTION	STAFF/COUNCIL / CONSULTANT	CITY BUDGET: ELECTRICITIES GRANT	\$3,500	2017	COMPLETED
3.4 Promoting City Initiatives/Opportunities					
3.4.1 PROMOTE CITY ASSISTANCE, GRANTS, ACCOMPLISHMENTS	STAFF		NONE	2018	COMPLETED

Strategic Planning Goal # 4- Recreation

Tasks	Assignment	Resources	Cost	Timeline	Status
Goal 4- Improve Recreation Opportunities					
TASK 1 – FIRST FEDERAL PARK					
1.2 DESIGN		OCCUPANCY TAX; FFSB; TIMKEN	\$44,200	2016	Completed
1.3 BIDS FOR CONSTRUCTION		WIRTH & ASSOCIATES		2016	Completed
1.4 CONSTRUCTION & OPENING		WIRTH & ASSOCIATES		2016	Completed
1.5 CONSTRUCTION	Howard Const.	City Funds, Grants	\$416,000	2016	Completed
1.6 IMPROVEMENTS	VENDOR			2020 - 2030	
1.6.1 SHADE STRUCTURE/SAIL FOR SPLASH PAD		CITY FUNDS / DDA	\$18,000+	2020 - 2022	
TASK 2 – MASTER PLAN & PEDESTRIAN/BIKE STUDY					
2.1 FUNDING		GENERAL FUND	\$26,850	FY 2020 - 2021	
2.2 CREATION OF PLAN	McGill & Assoc.	VENDOR	\$26,850	2020-2021	In Progress
2.3 IMPLEMENTATION		STAFF		2021-2031	
TASK 3 – CITY PARK					
3.1 FUNDING		GRANT & GENERAL FUND	TBD by design	2018 - 2029	
3.2 DESIGN		VENDOR		2023-2024	
3.3 CONSTRUCTION & OPENING		VENDOR		2024-2029	
3.4 PARK IMPROVEMENTS	VENDOR	GENERAL FUND		2018-2029	
3.4.1 SECURITY LIGHT ADDED TO PARKING AREA	PUBLIC WORKS	CITY BUDGET		2018-2019	Completed
3.4.2 TWO TREES REMOVED FOR PAVING	CHAPMAN TREE SERVICE	CITY BUDGET	\$1,500	2018-2019	Completed
3.4.3 PAVING OF PARKING AREA	JTR & SONS	CITY BUDGET	\$60,000	2018-2019	Completed
3.4.4 PARK ENTRANCE SIGN	VISUAL INCEPTION	CITY BUDGET	\$8,500	2019-2020	Completed
TASK 4 – RAIL TRAIL: PHASE 4 & 5					

Strategic Planning Goal # 4- Recreation

4.1 FUNDING		GRANT & GEN. FUND	TBD by design	2023	
4.2 DESIGN		VENDOR		2023-2024	
4.3 CONSTRUCTION & OPENING		VENDOR		2024-2025	
4.4 RAIL TRAIL IMPROVEMENTS	VENDOR	CITY BUDGET		2018-2025	
4.4.1 ADDITION OF CAMERAS ALONG RAIL TRAIL	VENDOR	CITY BUDGET	\$30,000	2018-2024	Completed Phase I/ Phase II to begin 2021
4.4.2 REPAVING PHASE 2 TRAIL SEGMENT	VENDOR	CITY BUDGET	\$21,000	2021-2024	
4.4.3 DEVELOP AREA ON NORTH-SIDE OF THE RAIL TRAIL TUNNEL/ PLAZA THEMED ENTERTAINMENT AREA	VENDOR	CITY BUDGET/LTDA/ GRANTS	\$100,000+	2021-2023	
4.4.4 PERFORMING STAGE & STAGE RETAINING/SEATING WALL AT FFP	VENDOR	CITY BUDGET/LTDA/ GRANTS	\$40,000+	2021-2023	
TASK 5 – FUTURE LAND ACQUISITIONS					
5.1 FUNDING		GEN. FUND/GRANTS	\$200,000	2021-2026	
5.2 PURCHASE		CITY STAFF		2019-2026	
5.2.1 DONATION OF THIRD STREET PROPERTY			\$0	2017	ACCEPTED
5.2.2 CONVEYANCE OF MASSAPOAG PROPERTY FROM CATAWBA LAND CONSERVANCY		C.L.C. TO C.O.L.	\$0	2018-2019	PARK SYSTEM PROPERTY
5.2.3 PURCHASED MOTZ STREET PROPERTY	DOG PARK	WATER & SEWER FUND	\$27,000	2019	PARK SYSTEM
5.2.4 PURCHASED ROPER & GILBERT AND VALENTINE PROPERTIES	BIKE PARK/ RAIL TRAIL EXTENSION	GENERAL FUND	\$280,000	2019	PARK/TRAIL SYSTEM
5.2.5 PURCHASED GOODMAN PROPERTY	RAIL TRAIL EXTENSION	GENERAL FUND	\$7,500	2020	PARK / TRAIL SYSTEM
5.2.6 PURCHASED NORMAN PROPERTY	BETTY ROSS PARK EXPANSION	GENERAL FUND	\$18,000	2020	PARK SYSTEM
5.3 IMPROVEMENTS		VENDOR(S)	\$200,000	2017-2027	
5.3.1 CONDUCTING SITE CLEANUP/TRASH REMOVAL AT MASSAPOAG	CITY STAFF	PARK & REC STAFF / PW STAFF		WINTER/SPRING 2019 -2021	IN PROGRESS/ ON-GOING
5.3.2 DOG PARK CONSTRUCTION AT MOTZ AVE.	DEAL GRADING/ FISTER FENCE/	CITY BUDGET	\$102,070.75	OPENING SPRING 2021	COMPLETED

Strategic Planning Goal # 4- Recreation

5.3.3 TEAR DOWN NORMAN HOUSE ON 3 RD ST. CLEANUP PROPERTY	JT RUSSELL DEAL GRADING	CITY BUDGET	\$3,500.00	2021	COMPLETED
TASK 6 – FACILITY IMPROVEMENTS					
6.1 FUNDING		GEN. FUND/ GRANTS	\$500,000	2019-2029	
6.2 CONSTRUCTION/IMPROVEMENTS		VENDOR(S)		2019-2029	
6.2.1 REPLACE LENTZ GYM LIGHTING	VENDOR	CITY BUDGET/ ELECTRI-CITIES GRANT	\$15,510.00	2019-2020	COMPLETED
6.2.2 VINYL SIDE BETTY ROSS SHELTER & SHOP BUILDING	VENDOR	CITY BUDGET	\$10,000	2020-2022	
6.2.3 REPLACE FENCING AROUND POOL	VENDOR	CITY BUDGET	\$8,000	2020-2021	SPRING 2021
6.2.4 HIGHLAND DR. PARK SHELTER RENOVATION	VENDOR	CITY BUDGET	\$15K - \$20K	2019-2025	
6.2.5 RESTROOM RENOVATION AT LENTZ CENTER	VENDOR	CITY BUDGET	TBD	2020-2025	
6.2.6 PURCHASE DIVIDER SCREEN FOR LENTZ GYM	VENDOR	CITY BUDGET	\$13,500.00	2021-2023	
6.2.7 EXPANSION/ADDITION TO THE LENTZ CENTER GYM OR SHELL BUILDING PURCHASE IN BOGER CITY AREA FOR FUTURE REC. CENTER	VENDOR	CITY BUDGET/GRANTS / BOND REFERENDUM	TBD	2021-2031	
6.2.8 UPDATE/EXPAND SECURITY CAMERA SYSTEM AT BETTY ROSS PARK	VENDOR	CITY BUDGET	\$10K - \$20K	2021-2022	
6.2.9 GRADE & PAVE NEW PARKING AREA ABOVE THE SHELTER AT HIGHLAND DRIVE PARK	VENDOR	CITY BUDGET/ GRANTS	\$122,650.00	2021-2026	
TASK 7 – BETTY ROSS PARK EXPANSION					
7.1 FUNDING		GEN. FUND/ GRANTS	\$993,000	2018-2020	
7.2 CONSTRUCTION/IMPROVEMENTS		VENDOR(S)		2018-2021	
7.2.1 TENNIS/BASKETBALL/PICKLEBALL COURT RENOVATION	THERMAL BELT SPORTS SURFACE	GRANT & GENERAL FUND	\$47,000	2018-2019	COMPLETED
7.2.2 FISHING PIER/RIVER LAUNCH ACCESS	DEAL GRADING /RENEGAR CON.	GRANT & GENERAL FUND	\$166,600	2018-2019	COMPLETED
7.2.3 PHASE II DESIGN & CONSTRUCTION	CAROLINA	GRANT &	\$350,000	2018-2019	COMPLETED

(REVISED 1/15/2021) NCE

ITEM 2:

GROWTH NEEDS

Budget 2021-22 Growth Requests

<u>Department</u>	<u>Requested</u>
4110 City Manager/Clerk	0
4120 Human Resources	
Training and Business	1,000
Additional random testing	1,800
Adobe Acrobat Pro Software	1,000
	3,800
4130 Finance	0
4280 General Expense	8,807
4285 General Debt Service	30,000
4310 Police	
Downtown Pay- Parking and Community Service	80,000
Certificate and MPO Pay	8,000
Taser Contract Costs	50,000
E-Crash Yearly Service	1,500
In Car Computers	22,000
Misc Equipment	12,000
2 Patrol Trykes	21,000
Rollcall Off Duty Software	950
LexiPol Policy and Procedure Softwar	23,000
Grounds and Maintenance	10,000
Inkless Fingerprint System Software	14,000
(2) 48 port switches for new building	9,000
	251,450
4340 Fire	
Part-time Increase	3,500
New cell phone for part-time inspector	500
Contract for IAP development for special events	12,500
CAD Freedom Software	2,500
Replace broken equipment on Engine 2	7,500
	26,500

Budget 2021-22 Growth Requests		
4510 Public Works		0
4520 Street		
Skid Steer Attachments		10,000
4530 Equipment Services		0
 4710 Solid Waste		
Tipping Fees		1,500
4910 Planning/Zoning		
Code Enforcement demos and abatements		45,500
4930 Bus & Comm. Dev		15,000
6100 Recreation		
Part-time Administrative Assistant		13,000
Supplies		2,000
Gas & Oil		1,000
Training & Business		2,000
Equipment Repair		4,000
Repair Highland Drive Shelter		20,000
Shade Structure-FFP		20,500
Cameras - Rail Trail		15,000
Amenities for Plaza Project		20,000
Divider Curtain-Gym		13,500
Existing Ballfield Sod & Irrigate		65,000
Betty Ross Park Cameras		20,000
Amenities for Dog Park & steps to Rail Trail		36,000
Grade and gravel turnaround at Hollybrook		11,500
Replace Backstop		11,500
Repave 2 sections at Hollybrook		21,000
Automated Gates at Betty Ross and Highland Drive		23,500
		299,500
 Fund 10		692,057

Budget 2021-22 Growth Requests	
<u>Department</u>	<u>Requested</u>
7100 Water Treatment	
PLC Replacement	30,000
Valve Replacement	60,000
Floc Drives	25,000
Clari Track Repair	15,000
	130,000
7110 Dist & Collection	
Wet Well Wizard	16,000
Clarks Creek Station Upgrade	200,000
Hoyle Street Gravity Line	75,000
South Fork Sewer Crossing	75,000
Generators - Lift Stations	125,000
Spare pump for Betty Ross Lift Station	55,000
Poplar Street sewer line repair	60,000
	606,000
7120 Wastewater	
Rebuild #3 pump	25,000
Automatic transfer switch	30,000
DAF parts	150,000
Replace diffuser head at aeration basin	100,000
Road repair	45,000
Roof Repairs	30,000
Repair lid on #3 digester	100,000
	480,000
Fund 61	
	1,216,000
7200 Electric	
Pole Setter	150,000
Reel Trailer	20,000
Gaston Street Line Improvements	100,000
Misc. Equipment	3,000
Traffic Controllers	60,000
Medium Size Trachoe	120,000
Washpit	100,000
Fund 63	553,000
Total All Funds	
	2,461,057

ITEM 3A:

**PARKS & RECREATION
MASTER PLAN**

ITEM 3B:

**BOGER CITY
FIRE DEPARTMENT
MERGER**

ITEM 3C:

PAY & CLASS STUDY
GROUP A



PIEDMONT TRIAD REGIONAL COUNCIL

1398 CARROLLTON CROSSING DRIVE
KERNERSVILLE, NC 27284
(336) 904-0300

MATTHEW L. DOLGE • EXECUTIVE DIRECTOR

Mr. Ritchie Haynes, Manager
City of Lincolnton
114 W. Sycamore Street
Lincolnton, North Carolina 28092

January 29, 2021

RE: Pay Plan and Classification Study

Dear Mr. Haynes,

Thank you very much for the opportunity to conduct the Pay Plan and Classification Study for the City of Lincolnton. The following report provides an analysis of the City's present position classification system and pay plan as well as including our methodology with respect to pay comparisons with competing labor markets, updates to existing classifications, and recommendations on amending the City's current Pay Plan. Also included are recommendations for changes in the grade assignments of individual position classifications and/or proposed employee pay changes.

The effectiveness of local government is measured in several ways. Two of the most important dimensions are the stewardship of public dollars and the delivery of services to citizens. The information contained in this report is based on a comprehensive review and comparable analysis of the City's classification system with previously identified local government entities in the City's relevant labor market. The analysis provides benchmark data to ensure the City's salary grade structure remains competitive with other employers in the relevant market area. The recommendations are designed to ensure both salary grades and salary ranges are sufficient for the City to attract and retain well qualified employees as well as retain existing staff to meet varied service delivery requirements.

We very much appreciate the hospitality and cooperation extended to us from everyone participating in this study.

Respectively Submitted,

David Hill

Bob Carter

Management Analysts

I. Overview

Piedmont Triad Regional Council (PTRC) was contracted to conduct a Pay and Classification study for each approved and budgeted position, representing approximately one-third of the City's employees, to determine the effectiveness of the City's pay plan and analyze each position for correct placement within the pay plan.

A pay and classification system establishes the basis by which employees are compensated and periodic studies will ensure external competitiveness and internal equity. The external competitive analysis focused on those geographically located similar peer entities that were identified as being 1) similar in size or services provided, 2) similar in job functions, and 3) competitors for talent. Those identified and surveyed local government entities were:

Counties	Cities & Towns		
Lincoln County	Belmont	Kings Mountain	Newton
	Conover	Maiden	Shelby
	Gastonia	Mooreville	Statesville
	Hickory	Morganton	
	Huntersville	Mount Holly	

A formal job analysis of each position was completed to obtain a thorough understanding of the scope of responsibilities and the major job functions associated with each job. The analysis process began with each employee completing a Position Description Questionnaire (PDQ) which was then reviewed by the employee's supervisor before being forwarded to the Human Resources Director. The PDQ review and approval was followed by a comprehensive analysis of the data and information contained within each PDQ. Individual interviews were conducted with Department Directors and representative employees providing the opportunity for employees to become engaged in the process to ensure we had a full appreciation and understanding of the uniqueness of each position. After submission of the preliminary data, a meeting was held with the City Manager/Finance Director, Assistant City Manager and Human Resources Director to provide an overview of the study results and recommendations.

The relevancy of an effective market-based pay plan lies within the administration and methodology of establishing starting salaries for new employees and the systematic means by which experienced employees may advance across the salary range. Without an approved Pay Plan and salary administration methodology there will always be a lack of consistency in salary administration as it relates to the establishment of new employee salaries as well as the systematic advancement of experienced employees. To that end, a recommended Pay Plan with established pay grades and pay ranges is included in this report.

As Lincolnton grows and changes, it will be imperative for the City to offer competitive salaries to attract the best possible talent to serve her citizens. In order to remain geographically competitive and to ensure all jobs are properly classified and compensated, the pay and classification system must be properly maintained. To ensure this proper maintenance, both a periodic and ongoing process is needed to review job responsibilities and that each individual job has a proper pay grade assignment. This, in conjunction with an effective employee performance evaluation system will provide overall performance management for the City, each City Department and each individual employee.

To that end, the City has moved to a well-supported approach of evaluating approximately one-third of the City's classifications each year. This "one-third" approach will, in our opinion, work well for Lincolnton and will keep the City's position classifications market competitive. Following is the listing of those identified one-third components:

This study includes those classifications found in Category A consisting of the Fire Department and the Police Department. Category A consists of 17 classifications with 72 employees.

<u>Category</u>	<u>Current Position Title</u>
A	Assistant Fire Chief
A	Fire Captain
A	Fire Chief
A	Fire Inspector
A	Fire Lieutenant
A	Firefighter Engineer
A	Firefighter I
A	Firefighter II
A	Fire Training Officer
A	Master Police Officer
A	Police Captain
A	Police Chief
A	Police Investigator
A	Police Lieutenant
A	Police Officer
A	Police Officer (SRO)
A	Police Sergeant

II. Methodology

The following methodology was established and utilized to arrive at the stated and recommended outcomes contained herein:

Methodology for Position Classification:

As a result of COVID-19 distancing requirements, the majority of interviews and meetings were conducted virtually. Department Director interviews and the meeting to discuss the findings and recommendations were conducted in person on-site.

A. Initial meetings and communications – Met with Human Resources Director to clarify any issues regarding the full scope of work and established the study schedule, procedures, goals and project deliverables.

B. The Human Resources Director provided appropriate and necessary workforce reports and documentation to assist in developing a full understanding of the City's present classification structure.

C. The Human Resources Director provided instruction and assistance to provide employees with an overview of the study process and instructions regarding the importance of completion of the Position Description Questionnaire (PDQ).

D. Employee position information was gathered using PDQ responses supplemented by employee and supervisor interviews to ensure that complete and accurate information regarding City positions was identified and collected.

E. All collected data was analyzed to identify job families as well as the scope and different levels of work within each job family. Typical duties, knowledge, skills, abilities and other job-related characteristics required to perform the work were identified. Based on this analysis, initial classification concepts and recommendations were produced that were designed to appropriately describe the body of work currently being performed by City of Lincolnton employees.

F. PTRC utilizes the whole job comparison method of job evaluation. The duties and responsibilities of individual positions are evaluated to determine their relative level of difficulty and responsibility. The factors used are generally accepted principles in the human resources position analysis field. The following are among the classification factors used in determining the level of each position:

1. Working conditions
2. Nature and significance of public contacts
3. Variety and complexity of work
4. Decision making
5. Consequence of error
6. Supervision given
7. Supervision received
8. Knowledge, skills, and abilities

G. Each position was analyzed to ensure that content and titles were current, accurate and consistent with FLSA, EEO and ADA considerations.

H. A meeting with the City Manager/Finance Director, Assistant City Manager and Human Resources Director was held to review and discuss the study findings and recommendations to solicit review and comments.

I. Finalized study results and recommendations are included in this report.

Methodology for Pay Plan:

- A. Identified the relevant job market to base the comparative pay plan analysis. Primary emphasis was on those similarly sized and comparatively staffed municipalities or who are natural competitors for local workforce.
- B. Conducted the customized market salary survey focusing on identified benchmark positions within the workforce.
- C. Analyzed survey data and recommended a pay plan structure including pay grades and pay grade ranges as well as placement of individual classes within each pay grade.

2021-22 Pay & Class Recommendations					
Class Title	Department	Current		Proposed	Difference
		Class		Class	
Fire Chief	Fire	29		30	1
Fire Captain	Fire	20		22	2
Assistant Fire Chief	Fire	23		25	2
Fire Engineer	Fire	14		15	1
Fire Inspector I (PT)	Fire	13		14	1
Fire Inspector II (PT)	Fire	14		15	1
Fire Inspector III (PT)	Fire	15		16	1
Fire Lieutenant	Fire	16		17	1
Fire Training Officer	Fire	20		23	3
Firefighter I	Fire	12		13	1
Firefighter II	Fire	13		14	1
Police Chief	Police	29		30	1
Police Captain	Police	23		25	2
Master Police Officer	Police	16		17	1
Master Police Officer-SRO	Police	16		17	1
Police Investigator	Police	16		17	1
Police Lieutenant	Police	20		22	2
Police Lieutenant-Invest	Police	20		22	2
Police Officer - SRO	Police	15		16	1
Police Officer I	Police	15		16	1
Police Officer I Downtown	Police	15		16	1
Police Sergeant	Police	18		20	2

VII. Proposed Pay Plan with Recommended Market Adjustments

<u>Grade</u>	<u>Position Title</u>	<u>Min.</u>	<u>Midpt</u>	<u>Max.</u>	<u>Review Schedule</u>	<u>FLSA</u>
3	Not Assigned	21,046	26,307	31,569		N
4	Not Assigned	22,098	27,623	33,147		N
5	Not Assigned	23,203	29,004	34,805		N
6	Not Assigned	24,363	30,454	36,545		N
7	Not Assigned	25,582	31,977	38,372		N
8	Building Services Attendant	26,861	33,576	40,291	C	N
8	General Maintenance Worker	26,861	33,576	40,291	B	N
8	Property Maintenance Technician	26,861	33,576	40,291	B	N
9	Not Assigned	28,204	35,255	42,305		N
10	Customer Service Representative	29,614	37,017	44,421	C	N
10	Equipment Operator I	29,614	37,017	44,421	B	N
10	Meter Specialist	29,614	37,017	44,421	B	N
10	Parking Enforcement Officer	29,614	37,017	44,421	A	N
11	Accounting Support Technician	31,095	38,868	46,642	C	N
11	Administrative Support Assistant	31,095	38,868	46,642	C	N
11	Administrative Support Asst/Recept	31,095	38,868	46,642	C	N
11	Distribution/Collection Maint. Tech I	31,095	38,868	46,642	B	N
11	Lead Meter Specialist	31,095	38,868	46,642	B	N
11	Police Evidence Technician	31,095	38,868	46,642	C	N
11	WTP Operator C	31,095	38,868	46,642	B	N
11	WWTP Operator I	31,095	38,868	46,642	B	N
12	Accounting Tech - Accounts Payable	32,649	40,812	48,974	C	N
12	Distribution/Collection Maint. Tech II	32,649	40,812	48,974	B	N
12	Equipment Operator II	32,649	40,812	48,974	B	N
12	Senior Administrative Support Assistant	32,649	40,812	48,974	C	N
12	WTP Operator B	32,649	40,812	48,974	B	N
12	WWTP Operator II	32,649	40,812	48,974	B	N
13	Electric Line Technician (Class C)	34,282	42,852	51,423	B	N
13	Firefighter I	34,282	42,852	51,423	A	N
13	Sr. Fleet Maintenance Mechanic	34,282	42,852	51,423	B	N
13	WTP Laboratory Analyst	34,282	42,852	51,423	B	N

<u>Grade</u>	<u>Position Title</u>	<u>Min.</u>	<u>Midpt</u>	<u>Max.</u>	<u>Review Schedule</u>	<u>FLSA</u>
13	WTP Maintenance Mechanic	34,282	42,852	51,423	B	N
13	WWTP Maintenance Mechanic	34,282	42,852	51,423	B	N
14	Distribution/Collection Maint. Tech III	35,996	44,995	53,994	B	N
14	Firefighter II	35,996	44,995	53,994	A	N
14	Fire Inspector I	35,996	44,995	53,994	A	N
14	Lift Station Mechanic	35,996	44,995	53,994	B	N
14	Payroll Specialist	35,996	44,995	53,994	C	N
14	Street Maintenance Crew Leader	35,996	44,995	53,994	B	N
14	Utility Billing Customer Serv. Supv.	35,996	44,995	53,994	C	N
14	WTP Operator A	35,996	44,995	53,994	B	N
14	WWTP Operator III	35,996	44,995	53,994	B	N
15	Distribution/Collection Crew Leader	37,796	47,244	56,693	B	N
15	Fire Engineer	37,796	47,244	56,693	A	N
15	Fire Inspector II	37,796	47,244	56,693	A	N
15	Lead WTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Lead WWTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Planning Assistant	37,796	47,244	56,693	C	N
15	WWTP Laboratory Analyst	37,796	47,244	56,693	B	N
16	Electric Line Technician (Class B)	39,685	49,607	59,528	B	N
16	Fire Inspector III	39,685	49,607	59,528	A	N
16	Police Officer	39,685	49,607	59,528	A	N
16	Police Officer (SRO)	39,685	49,607	59,528	A	N
16	Recreation Programs Coordinator	39,685	49,607	59,528	C	N
17	Accountant	41,670	52,087	62,504	C	N
17	Distribution/Collection Supervisor	41,670	52,087	62,504	B	N
17	Fire Lieutenant	41,670	52,087	62,504	A	N
17	General Services Supervisor	41,670	52,087	62,504	B	N
17	Master Police Officer	41,670	52,087	62,504	A	N
17	Police Investigator	41,670	52,087	62,504	A	N
17	Public Works Supervisor	41,670	52,087	62,504	B	N
17	Senior Recreation Programs Coord.	41,670	52,087	62,504	C	N
17	WTP Chief Operator	41,670	52,087	62,504	B	N
17	WWTP Pretreatment Coordinator	41,670	52,087	62,504	B	N
17	Zoning Administrator	41,670	52,087	62,504	C	N
18	Electric Line Technician (Class A)	43,753	54,691	65,630	B	N
18	Fleet Services Superintendent	43,753	54,691	65,630	B	N
18	HR Benefits Administrator	43,753	54,691	65,630	C	N

<u>Grade</u>	<u>Position Title</u>	<u>Min.</u>	<u>Midpt</u>	<u>Max.</u>	<u>Review Schedule</u>	<u>FLSA</u>
19	Not Assigned	45,941	57,426	68,911		N
20	Assistant to CMO/City Clerk	48,238	60,297	72,357	C	N
20	Building Inspections Consultant	48,238	60,297	72,357	C	N
20	Electric Distribution System Supervisor	48,238	60,297	72,357	B	N
20	Police Sergeant	48,238	60,297	72,357	A	N
21	Accounting Services Manager	50,650	63,312	75,975	C	N
21	Business Services Manager	50,650	63,312	75,975	C	N
21	Distribution/Collection System Supt	50,650	63,312	75,975	B	E
21	Parks & Recreation Superintendent	50,650	63,312	75,975	B	E
21	Public Works Superintendent	50,650	63,312	75,975	B	E
21	WTP Superintendent	50,650	63,312	75,975	B	E
21	WWTP Superintendent	50,650	63,312	75,975	B	E
22	Fire Captain	53,182	66,478	79,773	A	N
22	Police Captain	53,182	66,478	79,773	A	N
23	Fire Training Officer	55,841	69,802	83,762	A	E
24	Community Relations Director	58,633	73,292	87,950	C	E
24	Information Technology Manager	58,633	73,292	87,950	C	E
25	Assistant Fire Chief	61,565	76,956	92,347	A	E
25	Electric Distribution System Supt	61,565	76,956	92,347	B	E
25	Police Major	61,565	76,956	92,347	A	E
26	Business Services Director	64,643	80,804	96,965	C	E
27	Parks and Recreation Director	67,875	84,844	101,813	C	E
28	Human Resources Director	71,269	89,086	106,904	C	E
28	Planning & Community Dev Director	71,269	89,086	106,904	C	E
29	Public Services Director	74,833	93,541	112,249	B	E
29	Water Resources Director	74,833	93,541	112,249	B	E
30	Finance Director	78,674	98,218	117,861	C	E
30	Fire Chief	78,574	98,218	117,861	A	E
30	Police Chief	78,574	98,218	117,861	A	E

<u>Grade</u>	<u>Position Title</u>	<u>Min.</u>	<u>Midpt</u>	<u>Max.</u>	<u>Review Schedule</u>	<u>FLSA</u>
31	Not Assigned	82,503	103,129	123,754		E
32	Not Assigned	86,628	108,285	129,942		E
33	Not Assigned	90,960	113,699	136,439		E
34	Assistant City Manager	95,508	119,384	143,261	C	E
35	Not Assigned	100,283	125,354	150,424		E
36	Not Assigned	105,297	131,621	157,946		E
37	City Manager	110,562	138,202	165,843	C	E
38	Not Assigned	116,090	145,112	174,135		E
39	Not Assigned	121,894	152,368	182,842		E
40	Not Assigned	127,989	159,986	191,984		E
41	Not Assigned	134,389	167,985	201,584		E
42	Not Assigned	141,108	176,385	211,663		E

VIII. Definitions of Salary Survey Analysis Terms

<u>Terms</u>	<u>Description</u>
<u>Average</u>	The arithmetic mean of several reported salaries for a specific job classification (e.g., average salaries of all Firefighters as a class)
<u>Median</u>	The median is the middle value of a series of values in numerical order. For employee salaries in a given job classification, it is the middle point of all salaries of employees in a given classification. In effect, half the employees would make less than the middle value (median) and half would make more than the middle value (median)
<u>Compa-Ratio</u>	The relationship (expressed as a decimal) between an employee's actual annual salary and the midpoint (market value) of the assigned pay grade (the salary divided by the range's midpoint). The midpoint is represented as 1.00. Employee salaries below the midpoint are shown as a lower decimal (e.g., .80, .95, etc.) and salaries above the midpoint are shown as a higher value (e.g., 1.05, 1.10, etc.) indicating a higher value to the midpoint
<u>Grade Differential</u>	The percentage increase from a lower pay grade to the next highest pay grade. Typically, 5% from one pay grade to the next highest pay grade
<u>Minimum</u>	The beginning or entry salary for each salary grade. Typically, this is 25% less than the midpoint on a 50% salary range
<u>Midpoint</u>	The arithmetic average of the minimum salary and maximum salary for each salary grade. Typically represents the "Market Value" of the positions assigned to each salary grade
<u>Maximum</u>	The last or ending salary for each salary grade. Typically, this is 20% greater than the midpoint on a 50% salary range

ITEM 3D:

HOLLYBROOK
CEMETERY
VAULT STUDY

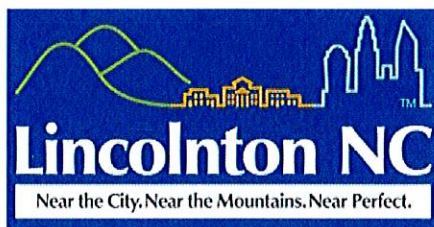
CEMETERY VAULT STUDY

- | | |
|-----------------|-----|
| ● GASTONIA - | YES |
| ● NEWTON - | YES |
| ● HICKORY - | YES |
| ● BELMONT - | YES |
| ● STATESVILLE - | NO |
| ● LENOIR - | YES |
| ● CHERRYVILLE - | NO |
| ● MOORSEVILLE - | YES |
| ● MAIDEN - | YES |

ITEM 3E:

CITY LOGO

City of Lincolnton logo – Trademark/Service mark



1. A search at the Secretary of State office indicates there are NO trademark or service mark registrations for:
 - City of Lincolnton
 - Lincolnton NC
 - Any marks owned by Lincolnton, NC.
2. Registration requires bona-fide examples of actual use of the mark in commerce in association with the sell or distribution of goods or the sell or advertising of services before submitting an application to register a mark to the Trademarks Registration Office.
 - When the logo was created, use began. However there was no follow-up to register the mark after actual use occurred.
3. It is a simple process to apply, submit proof of usage and receive trademark protection. Application fee is \$75.
4. Any use by any entity besides the City of Lincolnton should be carefully considered and licensed by written agreement specifying terms, conditions and length of use approved.

From the NCSOS website:

https://www.sosnc.gov/frequently_asked_questions/by_title/Trademarks

1. What is a trademark?

A "trademark" is a form of intellectual property that can be any word, phrase, symbol or design or any combination of those items used by a person or business to identify goods made, sold or distributed by him/her, and to distinguish them from goods made, sold or distributed by others.

2. What is a service mark?

A "service mark" is a form of intellectual property that can be any word, phrase, symbol or design or any combination of those items used by a person or business in the provision or advertising of his/her services, and to identify and distinguish his/her services from the services provided by others.

3. Are there any benefits to owning a registered North Carolina trademark or service mark?

Yes. Ownership of a registered mark in North Carolina provides you the following benefits:

- Notice to the public, including competitors, that you own the mark;
- Your goods or services may be more easily recognizable, which means consumers may be more aware of them, which, obviously, could result in increased sales;
- For legal purposes, the law will assume you own the mark. This may give you a leg up if you get involved in a lawsuit pertaining to the mark;
- You'll have the exclusive right to use the mark in North Carolina on or in connection with the goods you produce or the services you provide; and
- You'll be able to file a lawsuit in relation to your mark, particularly if someone infringes [i.e. uses] your mark without your permission.

4. How long does my registration last?

Once registered, a mark is effective for ten (10) years and may be renewed for subsequent ten (10) year terms so long as it continues to be used in North Carolina. However, you will be required to submit the Affidavit of Use five (5) years after the initial registration and throughout the life of the mark.

How to Register a Trademark or Service Mark in North Carolina

A trademark is any word, name, symbol, or device or any combination thereof adopted and used by a person to identify and distinguish goods made, sold, or distributed by him/her from goods made, sold, or distributed by others.

A service mark is any word, name, symbol, or device or any combination thereof adopted and used by a person in the sale or advertising of his/her services and to identify and distinguish his/her services from the services provided by others.

Create your mark! Decide what words and/or design elements your trademark or service will contain – then perform the following steps to get your mark registered.

1. Find Out If the Trademark or Service Mark is Available:

The North Carolina trademark statute prohibits the registration of a new mark that is the *same or confusingly similar to an existing mark or trade name* that is in use in this State. Therefore, you must perform searches of the following three (3) databases to determine if the mark you want to register is available for registration in North Carolina.

- **Trademark / Service Mark database:** This Office maintains a database of all “active” trademarks and service marks registered in North Carolina. You are searching to determine if the words and or design elements contained in the mark you want to register are already registered by someone else. You also are looking to see if the goods or services of an “active” mark are the same, similar or related to the goods you produce or the services you provide. [Click here](#) and follow the instructions for searching for a trademark or service mark.
- **Business Registration Division database:** This Agency maintains a database of the *trade names* of businesses operating in North Carolina. Relative to the registration of trademarks and service marks, a trade name is “*any name used by a person to identify his or her business or vocation.*” (§ 45 of the Act, (15 U.S.C. §1127)) Therefore *trade names* can be the names of corporations, limited liability corporations, partnerships, associations, government agencies and non-profit organizations. *Trade names* also can be “doing business as names (i.e. DBAs), fictitious names or assumed names. You are searching the Business Registration Division’s database to determine if the words contained in the mark you want to register are the same or similar to those contained in the trade name of an existing business, and if the goods and/or services provided by the existing

business are the same, similar or related to your goods or services. Click [here](#) to search for a *trade name*.

- **United States Patent and Trademark Office (“USPTO”) Trademark Electronic Search System (“TESS”):** The TESS database contains “active” marks registered at the federal level with the USPTO. Some North Carolina businesses produce, sell and distribute goods and/or sell, advertise and provide services in multiple states, including in North Carolina. Consequently, they might bypass seeking registration of a North Carolina mark and instead register a mark at the federal level with the USPTO. You are searching to determine if an “active” mark in use in North Carolina, that contains the same/similar words and/or design elements as the mark you want to register, already is registered by someone else at the USPTO. You also are looking to see if the goods and/or services associated with an “active” federal mark are the same, similar or related to your goods or services. Click [here](#) to search for a federal trademark or service mark.

2 Get Three (3) Specimens Showing “Use” of the Trademark or Service Mark:

When applying for a trademark or service mark in North Carolina, N.C.G.S. § 80-3 requires applicants to submit three (3) complete, *original*, current (no more than six [6] months old) specimens of the mark as it currently is being used on its goods or in the sale or advertising of its services.

Before You Can Register a Mark - You Must Use the Mark!

The North Carolina Trademarks statute requires *bona fide* use of a mark in the ordinary course of trade and not a reservation to use the mark; which means you cannot register the mark now with the intent to use it in the future. Therefore, you *must* use the mark in commerce in association with the sell or distribution of goods or the sell or advertising of services before submitting an application to register a mark to the Trademarks Registration Office.

A trademark shall be deemed to be “used” on goods when the mark is placed....

- In any manner on the goods or their containers or displays associated with the goods, on tags or labels affixed to the goods, or in a catalog if the goods are large and placement of the mark on the good is impractical; and
- The goods are currently being sold or distributed in North Carolina.

A service mark shall be deemed to be “used” when the mark is....

- Used or displayed in the sale or advertising of services and the services are currently being rendered in North Carolina; or

- The services are being offered and are available to be rendered in North Carolina.

So, after you've used your trademark or service mark, you must submit three (3) specimens to this Office to register the mark.

Specimens that you can submit to show use of a "trademark" are as follows:

- The product itself with the "mark" depicted on a label or tag affixed to the goods/products;
- A mark stamping affixed to the goods or containers for the goods;
- A clear photograph showing use of the mark on the goods themselves when both the mark and the complete product are visible;
- A catalog where the entire mark, the goods and purchasing information are positioned together and clearly visible on the page;
- A clear photograph of a display on which the goods are positioned and the entire mark is prominently pictured in close proximity to the goods; and
- A web page printout with the entire mark, goods/products, point-of-sale information and the applicant's web address clearly visible on the page.

Specimens that you can submit to show use of a "service mark" are as follows:

- Business card (with entire "mark" displayed);
- Letterhead (with entire "mark" displayed);
- Newspaper and magazine advertisements depicting the mark (the full-page ad);
- Computer screen printout of the mark in use on the applicant's web page with the entire mark and applicant's web address visible on the page;
- Mug, ink pen, pencil, notebook (with entire "mark" displayed)
- Menus, napkins and matchbooks used in restaurants, clubs and bars (with entire "mark" displayed); and
- Photograph (original and clear) of the entire mark displayed on a sign, billboard, marquis, store, shop, restaurant, medical facility, office building, vehicle, shirt or cap etc.

Unacceptable Specimens for Trademarks or Service Marks:

- Photocopies of the mark;
- Camera-ready layouts or camera-ready art;
- Drawings;
- Blueprints;
- Faxes; and
- Voided checks and deposit slips

PLEASE NOTE:

- Business cards, letterhead and any other items used to *only advertise* the goods are not acceptable specimens for registration of a trademark.
- If you are registering a trademark in association with the production of clothing, two (2) of the specimens must be actual pieces of clothing.
- You can submit three (3) of the same items as specimens or you can submit three different items; however, the mark must be identical in all aspects on each specimen.

3 Frequently Asked Questions:

If you have not applied to register a trademark or service mark before, we strongly recommend you read the frequently asked questions before attempting to complete the application. [Click here to access the FAQs.](#)

4. Complete a Trademark Registration or Renewal Application:

The North Carolina Trademark Act establishes how an application for registration of a trademark or service mark must be completed, therefore, it is important that you provide all of the requested information. Also, the application must be signed by someone having the capacity to bind the applicant if a legal issue arises. Lastly, the application must be notarized, therefore, it must be signed in the presence of a notary public with an active commission.

The application currently is not fillable online; [Click here to download it](#)

5. \$75 Non-Refundable Filing Fee:

The cost to file an application to register a trademark or service mark in North Carolina is \$75. The fee is non-fundable, which means you will not be refunded the \$75 filing fee if your mark is not approved for registration.

After completing the registration application, mail it with three (3) specimens and the \$75 filing fee to the following address:

North Carolina Department of the Secretary of State
PO Box 29622
Raleigh, NC 27626-0622

7. Have you submitted an application to register this same mark at the federal level with the United States Patent and Trademark Office? Yes X No. If so, what is the status of the application? _____

8. **SPECIMENS:** Pursuant to N.C.G.S. § 80-3(b) “. . . *The application shall be accompanied by three (3) specimens of the mark as currently used . . .*” Accordingly, please submit **three (3) complete, original** (no photocopies or “camera ready art”), **current** (no more than six [6] months old) specimens of the mark as it actually and currently is being used on the goods or to advertise the goods and/or services to the public. See the attached instructions for additional information regarding acceptable specimens. **PLEASE NOTE:** If the mark “as currently used” is a Design Mark that contains color(s) and you indicate in number 8 below that you do not want to claim and register the Design Mark in color(s), you **MUST** submit **two (2) additional depictions of the colored Design Mark in black and white.** (Original black and white photographs of the colored Design Mark are acceptable)

MARK INFORMATION [You can register only one type of mark per application]

9. Check the appropriate box to indicate whether you want to register a “Standard Character Mark” OR a “Design Mark”

☐ “ **Standard Character Mark**” (aka: Word Mark or Typed Mark) A Standard Character Mark consists only of words, numbers, common punctuation or diacritical marks, but it **does not contain a design element or underlining**. The mark also can be in any stylized font, size or color, but “**NO CLAIM**” of such can be made on the application. Read the attached instructions and go to <http://teas.uspto.gov/standardCharacterSet.html> to review the USPTO's list of acceptable characters. **Write the “Standard Character Mark” you wish to register:** _____

☒ “**Design Mark**” A “Design Mark” contains design elements. The design can be a symbol, a hand-drawn design, a graphically created design, or words and a design. When registering a Design Mark, you can claim the color(s), if any, depicted in the mark or elect to not claim the color and register the mark in black and white.

Do you want to claim and register the color(s) depicted in the mark: Yes _____ No _____

Describe the Mark: If you are claiming the color(s), provide a detailed description of the mark and identify the color(s) where they appear in your mark. If you are not claiming the color(s) and wish to register the mark in black and white, describe the mark without reference to color(s); attach additional pages if necessary: _____

10. **Describe** the specific goods or services in connection with which the mark is used. **Please refer to the International Classification of Goods and Services on our webpage at www.sosnc.com for assistance identifying your goods or services.** [Example of goods: “This Trademark is used in connection with the production of BBQ sauce”.] [Example of Services: “This Service Mark is used in connection with restaurant services.”] **Please note, the goods and or services described in this section must fall within the same Class Number designated in #10.** This mark is used in connection with government identity and services including city council, municipal services, communications, and promotion. _____

11. You may apply for one classification of goods and services per application. **Please refer to the International Classification of Goods and Services on our webpage at www.sosnc.gov to determine the correct Class Number and Class Title.**

Class Number: _____ Class Title: _____

12. **Required for Initial Registration Only:** Date of first use of the mark by applicant, predecessor or licensee. **If you are using the mark for the first time in the month of mark application, please specify the specific date of use (Month/Day/Year).**

_____ In North Carolina (Month/Year) _____ Anywhere (Month/Year)

CERTIFICATION: *By signing the following, the Applicant affirms that the following are true and accurate statements:*

For All Applicants: *The applicant is the owner of the mark, the mark is in use, and to the best knowledge of the person verifying the application, no other person has registered the mark in this State, or has the right to use the mark in this State either in the identical form thereof or in such near resemblance thereto as to be likely, when applied to the goods or services of the other person, to cause confusion, or to cause mistake, or to deceive.*

For Corporations and Limited Liability Companies only: *I certify that the applying corporation or limited liability company is in good standing in the above-named state.*

For Applications to "Renew" an "Existing Mark" only: *The mark described above is still in use in North Carolina for the goods or services for which registration was initially granted and these goods or services are described in item #9 in this application.*

All Applicants/Owners of the applied-for-mark must print and sign his/her name in the presence of a Notary Public.

Name (Please Print): _____

Signature: _____

Official Capacity: _____ Date: _____

NORTH CAROLINA

_____ COUNTY

I, _____, a Notary Public for _____ County, North Carolina, do hereby certify that _____ personally appeared before me this day and acknowledged to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. That I either possess personal knowledge of the identity of the principal or was provided with satisfactory evidence of the principal's identity.

Witness my hand and official seal, this the _____ day of _____, 20____

Notary Public (Official Seal)

My Commission Expires: _____, 20____
Month/Day

DID YOU REMEMBER TO INCLUDE:

- _____ The complete original signed and notarized application.
- _____ Three (3) original specimens depicting the mark "as currently used" in North Carolina., **and**
- _____ Two (2) black and white depictions of the Colored Design Mark if you did not claim color
- _____ Initial Application Processing fee of \$75.00, or Renewal Application Processing fee of \$35.00.

Please make check or money order payable to NC Secretary of State.

Mail all documents to: Trademark Section, NC Department of the Secretary of State
PO Box 29622, Raleigh, NC 27626-0622

ITEM 3F:

2021/2022

GOALS

2021/2022 GOALS

- **WORK ORDER SYSTEM**
- **CUSTOMER SERVICE COMMITTEE**
- **TRAFFIC SAFETY COMMITTEE**
- **CONTINUE PAVING PROGRAM**
- **DOWNTOWN SCHEDULE**
- **GROUNDS CREW**
- **RENOVATE THE PUBLIC SERVICE CENTER**
- **EVALUATE ELECTRIC SYSTEM**
- **STEERING COMMITTEE STRATEGIC PLAN**
 - **STREETSCAPE**
 - **LOFT LIVING**
 - **WATER STREET**
 - **WEEKEND EVENTS**
- **COURTHOUSE REUSE PLAN**
- **ADA TRANSITION PLAN**
- **SIDEWALK REPAIR PLAN**

ITEM 4:

Q & A

ITEM 5:

**DEPARTMENT HEADS
DISMISSED**

ITEM 6A:

MANDATED EXPENSES

Budget 2021-22 Mandated Increases

GENERAL FUND

Mandated Increases

Amounts

Salary Survey Implementation (Public Safety)	\$ 260,000
Retirement Rate Increase	\$ 45,000
Health Insurance- Retirees-New	\$ 54,900
Total Mandated	<u>\$ 359,900</u>

Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 359,900

BOGER CITY FIRE DEPT

Mandated Increases

Salary Survey Implementation (Public Safety)	\$ 28,150
Retirement Rate Increase	\$ 5,160
Health Insurance- Retirees-New	\$ -
Total Mandated	<u>\$ 33,310</u>

Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 33,310

WATER & SEWER FUND

Mandated Increases

Amounts

Retirement Rate Increase	\$ 18,480
Health Insurance- Retirees-New	\$ -
Total Mandated	<u>\$ 18,480</u>

Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 18,480

ELECTRIC FUND

Mandated Increases

Amounts

Retirement Rate Increase	\$ 5,640
Health Insurance- Retirees-New	\$ -
Total Mandated	<u>\$ 5,640</u>

Projected Deficit Covered by Fund Balance

\$ -

Funding Deficit Before Any New Items

\$ 5,640

ITEM 6B:

**ZERO BASED
BUDGET CUTS**

Zero Based Cuts 2021-22 Budget

	<u>DEPARTMENT</u>	<u>Cuts</u>
4110	City Manager/Clerk	-75,000
4120	Human Resources	0
4130	Finance	-27,900
4280	General Expense	-73,000
4285	General Debt Service	0
4310	Police	-32,500
4340	Fire	-29,500
4510	Public Works	-1,500
4520	Street	-9,300
4530	Equipment Services	-1,800
4710	Solid Waste	-9,000
4910	Planning/Zoning	0
4930	Bus & Comm. Dev	0
6100	Recreation	-24,700
	Fund 10	-284,200
7100	Water Treatment	-49,000
7110	Dist & Collection	-1,000
7120	Wastewater	-3,000
7130	W & S Intangibles	0
	Fund 61	-53,000
7200	Electric	-4,000
	Fund 63	-4,000
	Total Cuts	-341,200

ITEM 6C:

**ESTIMATED
TAX REVENUES**

ESTIMATED PROPERTY TAX VALUE FOR 2021-22

(Advised estimate per tax administrator)

	<u>Change in Value</u>	<u>Estimated 2021-22</u>	<u>2020-21</u>
Real Property Valuation	2,940,840	810,253,085	807,312,245
Personal Property	7,373,437	152,958,335	145,584,898
Corporation Excess	(1,179,036)	25,148,107	26,327,143
Valuation- Sub Total	9,135,241	988,359,527	979,224,286
VALUATION - GRAND TOTAL	<u>9,135,241</u>	<u>988,359,527</u>	<u>979,224,286</u>

ESTIMATED PROPERTY TAX VALUE FOR 2021-22

	<u>2021-22</u>	<u>2020-21</u>
Total Value- Real, Personal, Corporate	988,359,527	979,224,286
Tax Rate- 56 cents	0.0056	0.0056
	\$5,534,813	\$5,483,656
FY 2019 Collection Rate	98.37%	98.37%
Estimated Revenue- Real, Personal, Corporate	\$5,444,596	\$5,394,272
GRAND TOTAL REVENUE	<u>\$5,444,596</u>	<u>\$5,394,272</u>
INCREASE IN REVENUE	<u>\$50,323</u>	

Tax Rate- 1 cents = 97,225

Revenue Neutral Tax Rate 54.6 cents

Prior to 2020-21, Tax Value decreases are equal to 6.6 cents on the tax rate.

ESTIMATED SALES TAX REVENUE FOR 2021-22

	<u>2021-22</u>	<u>2020-21</u>
Sales Tax Revenues	3,300,000	2,885,000
INCREASE IN REVENUE	<u>\$415,000</u>	

COMBINED INCREASE IN REVENUE **\$465,323**

ITEM 6D:

**BALANCING/
GROWTH REQUESTS
APPROVED**

Budget 2021-22 Growth Requests

<u>Department</u>	<u>Requested</u>	<u>Approved</u>	<u>Notes</u>
4110 City Manager/Clerk	0	0	
4120 Human Resources			
Training and Business	1,000		
Additional random testing	1,800		
Adobe Acrobat Pro Software	1,000		
	<u>3,800</u>	0	
4130 Finance	0	0	
4280 General Expense	8,807	1,807	*Donations
4285 General Debt Service	30,000	30,000	
4310 Police			
Downtown Pay- Parking and Community Service	80,000	55,000	
Certificate and MPO Pay	8,000	8,000	* CMO built in to salaries
Taser Contract Costs	50,000	50,000	
E-Crash Yearly Service	1,500	1,500	
In Car Computers	22,000	22,000	
Misc Equipment	12,000	5,000	
2 Patrol Trykes	21,000		
Rollkall Off Duty Software	950	950	
LexiPol Policy and Procedure Softwar	23,000	23,000	
Grounds and Maintenance	10,000	5,000	
Inkless Fingerprint System Software	14,000	14,000	
(2) 48 port switches for new building	9,000	9,000	
	<u>251,450</u>	<u>193,450</u>	
4340 Fire			
Part-time Increase	3,500		
New cell phone for part-time inspector	500	500	
Contract for IAP development for special events	12,500		
CAD Freedom Software	2,500		
Replace broken equipment on Engine 2	7,500	7,500	
	<u>26,500</u>	<u>8,000</u>	

Budget 2021-22 Growth Requests

4510	Public Works	0	0
4520	Street		
	Skid Steer Attachments	10,000	0
4530	Equipment Services	0	0
4710	Solid Waste		
	Tipping Fees	1,500	1,500
4910	Planning/Zoning		
	Code Enforcement demos and abatements	45,500	35,000
4930	Bus & Comm. Dev	15,000	0
6100	Recreation		
	Part-time Administrative Assistant	13,000	13,000
	Supplies	2,000	
	Gas & Oil	1,000	
	Training & Business	2,000	
	Equipment Repair	4,000	4,000
	Repair Highland Drive Shelter	20,000	
	Shade Structure-FFP	20,500	
	Cameras - Rail Trail	15,000	15,000
	Amenities for Plaza Project	20,000	
	Divider Curtain-Gym	13,500	
	Existing Ballfield Sod & Irrigate	65,000	
	Betty Ross Park Cameras	20,000	
	Amenities for Dog Park & steps to Rail Trail	36,000	
	Grade and gravel turnaround at Hollybrook	11,500	
	Replace Backstop	11,500	
	Repave 2 sections at Hollybrook	21,000	21,000
	Automated Gates at Betty Ross and Highland Drive	23,500	14,000
		<u>299,500</u>	<u>67,000</u>
	Fund 10	<u>692,057</u>	<u>336,757</u>

Budget 2021-22 Growth Requests

	<u>Department</u>	<u>Requested</u>	<u>Approved</u>	<u>Notes</u>
7100	Water Treatment			
	PLC Replacement	30,000	30,000	
	Valve Replacement	60,000	60,000	
	Floc Drives	25,000	25,000	
	Clari Track Repair	15,000	15,000	
		<u>130,000</u>	<u>130,000</u>	
7110	Dist & Collection			
	Wet Well Wizard	16,000		
	Clarks Creek Station Upgrade	200,000	200,000	
	Hoyle Street Gravity Line	75,000	75,000	
	South Fork Sewer Crossing	75,000	75,000	
	Generators - Lift Stations	125,000	125,000	
	Spare pump for Betty Ross Lift Station	55,000		
	Poplar Street sewer line repair	60,000	60,000	
		<u>606,000</u>	<u>535,000</u>	
7120	Wastewater			
	Rebuild #3 pump	25,000	25,000	
	Automatic transfer switch	30,000		
	DAF parts	150,000	64,500	
	Replace diffuser head at aeration basin	100,000	100,000	
	Road repair	45,000	45,000	
	Roof Repairs	30,000	30,000	
	Repair lid on #3 digester	100,000	100,000	
		<u>480,000</u>	<u>364,500</u>	
	Fund 61	1,216,000	1,029,500	
7200	Electric			
	Pole Setter	150,000	150,000	
	Reel Trailer	20,000	20,000	
	Gaston Street Line Improvements	100,000	100,000	
	Misc. Equipment	3,000	3,000	
	Traffic Controllers	60,000	60,000	
	Medium Size Trachoe	120,000		
	Washpit	100,000	100,000	
	Fund 63	553,000	433,000	
	Total All Funds	<u>2,461,057</u>	<u>1,799,257</u>	

ITEM 6E:

**CMO
RECOMMENDATIONS
&
HIGHLIGHTS**

2021-22 CMO Recommendations/Highlights

General Fund \$11,037,157

- No tax rate increase
- New Revenue- Property Tax- \$50,000
- New Revenue – Sales Tax- \$215,000
- Restored Revenue – Sales Tax- \$200,000; *FY2021 Covid-19 reduction*
- Implement Salary Study – Phase 1- \$260,000
- Retirement Rate Increase - \$45,000
- Retiree Health Insurance Increase- \$54,900
- Replace 10 Police vehicles- Enterprise
- Allot \$36,000 to Police Department for Capital
- Allot \$10,000 to Police Department for Misc. Equipment
- Allot \$7,500 to Fire Department for Capital
- Allot \$10,000 to Fire Department for Misc. Equipment
- Allot \$18,000 to Fire Department for Building Needs
- Providing year six funding for DDA administrative position- \$42,000
- Rail Trail Landscaping Fund- \$10,000
- Allot \$50,000 to Parks & Recreation for Capital as follows:
 - Rail Trail Cameras - \$15,000
 - Hollybrook Paving - \$21,000
 - Entry Gates – Betty Ross & Highland Drive - \$14,000
- \$150,000 from NCMVT for street paving/sidewalks
- Fund Balance Available \$3.4M = 31%

Water and Sewer Fund \$8,196,950

- No rate increase
- Retirement Rate Increase - \$18,480
- Allot \$130,000 to Water Treatment Plant as follows:
 - PLC - \$30,000
 - Valve Replacement - \$60,000
 - Floc Drives-(2) - \$25,000
 - Clari Trac Repairs-(2) - \$15,000
- Allot \$364,500 to Waste Water Treatment Plant as follows:
 - Rebuilt #3 Pump Head - \$25,000
 - DAF Parts - \$64,500
 - Aeration Basin Diffuser Head - \$100,000
 - Road Repair - \$45,000
 - Garage Roof - \$30,000
 - #3 Digester Lid - \$100,000
- Allot \$535,000 to Distribution and Collection as follows:
 - Clarks Creek Rebuild Upgrade - \$200,000
 - Lift Station Generator-Country Club - \$75,000
 - Lift Station Generator-27 West - \$50,000
 - Popular Street Sewer Line - \$60,000
 - Hoyle Street Gravity Line - \$75,000
 - Southfork Crossing - \$75,000
- Fund Balance Available \$3.5M = 43%

2021-22 CMO Recommendations/Highlights

Electric Fund \$7,797,350

- No increase in rates
- Retirement Rate Increase - \$5,640
- Allot \$433,000 to Electric Department for Capital as follows:
 - Yard Machine - \$150,000
 - Line Reel - \$20,000
 - Gaston Street Improvements - \$100,000
 - Traffic Controller - \$60,000
 - Smart Phones-(3) - \$3,000
 - Wash Pit - \$100,000
- Building Maintenance - \$90,000
- System Maintenance Increase - \$120,000
- Fund Balance Available \$1.4M = 20%

Powell Bill Fund \$305,000

- Paving of City Streets- \$140,000
- Maintenance of City Streets- \$120,000
- Capital Projects- \$45,000
- Fund Balance Available \$288,000 = 95%

Boger City Fire District Fund \$985,000

- Implement Salary Study – Phase 1- \$28,150
- Retirement Rate Increase - \$5,160
- Salaries & Benefits- \$692,300
- Operational Costs- \$158,700
- Capital- \$134,000

ITEM 6F:

DONATIONS

Donations	2019	2020	2021	Requests 2022	Approve 2022
American Legion Medal Honor	-	1,000	1,000	1,000	1,000
Keep Lincoln County Beautiful	-	-	1,500	-	-
Lincolnton High School - Sign	-	-	29,000	-	-
Arts Council	-	6,000	6,000	8,500	6,000
Historical Association	-	6,000	15,000	10,000	7,500
Lincoln Cultural Center	40,000	40,000	40,000	40,000	40,000
Chamber of Commerce	17,100	17,100	17,100	17,100	17,100
DDA Administrator	48,000	42,000	42,000	42,000	42,000
LEDA	55,000	60,000	65,000	66,807	66,807
Humane Society	2,000	2,000	2,000	2,000	2,000
Communities in Schools- City	5,000	5,000	5,000	7,500	7,500
Hessed House of Hope	5,000	5,000	5,000	5,000	5,000
Other Requests	-	-	-	2,000	-
City Donation Total	172,100	184,100	228,600	201,907	194,907

1 Cents = \$97,225

\$194,907 = 2.00 Cents of Tax Rate

704-732-1511



leda@lincolneda.org

RECEIVED
FEB 11 2021
CITY OF LINCOLNTON, NC

Mr. Ritchie Haynes
City Manager
City of Lincolnton
P.O. Box 617
Lincolnton, NC 28093

Mr. Haynes,

We are very proud of the strong relationship between Lincolnton and the Lincoln Economic Development Association. Over the years our successful partnership has helped land numerous world class industries in our community while creating thousands of well-paying jobs for residents. The tax base of our community has certainly been greatly expanded by these efforts, which has kept taxes low for all of Lincolnton and Lincoln County.

LEDA's mission is to foster an economic environment that promotes an enhancement of the standard of living by creating more and better jobs for the citizens of Lincolnton and Lincoln County and an increased and diversified tax base to provide need community services.

Our organization's focus in the areas of the Retention and Expansion of Existing Industry, Business Development in the Recruitment of New Industry, Entrepreneurial Development, Workforce Development, Product Development and small business assistance all work hand in hand in accomplishing our mission. LEDA's annual budget is set according to funding needed to successfully carry out the identified plan of work for the coming fiscal year, which includes goals, objectives, and strategies.

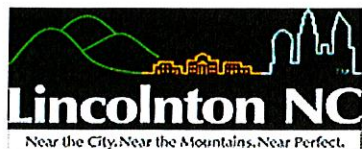
I am respectfully requesting the City of Lincolnton continue funding LEDA for the 2021-2022 fiscal year in the amount of \$66,807. This represents a 2.79% increase, the same of which was requested to Lincoln County. Continued marketing efforts to properly address the location of suitable industry, retail, service, and hospitality growth as well as other opportunities require adequate funding to successfully implement our program of work for the coming year.

I look forward to our discussions regarding LEDA's budget and am as excited and confident as ever for the coming year.

Sincerely,

Cliff Brumfield
Executive Director

lincolneda.org



Ritchie Haynes <rhaynes@lincolntonnc.org>

Funding for 2021-2022

1 message

DDA of Lincolnton <downtownlincolnton@gmail.com>
To: Ritchie Haynes <rhaynes@lincolntonnc.org>

Tue, Mar 2, 2021 at 8:49 AM

Mr. Ritchie Haynes
City Manager - City of Lincolnton
P.O Box 617
Lincolnton, NC 28093-0617

Dear Mr. Haynes:

The Downtown Development Association of Lincolnton is a strategic partnership between the City of Lincolnton, Lincoln County and Lincolnton's Central Business District (CBD) business and property owners. The DDA has completed our 24th year. Since its inception, the DDA has been a catalyst for significant investment into the CBD in Lincolnton and the Lincoln County community.

We have elevated our partnerships through cooperative advocacy for the state legislature, support for major community events, and participation in the City of Lincolnton Steering Committee.

We would like to express our appreciation to the Lincolnton City Council, the Mayor and the City Manager's office for their continued support both philosophically and through monetary contributions. Our partnership with the City of Lincolnton is valued and instrumental to the success of our community, our businesses and the DDA's continued and heightened success. Without your generosity, many of the accomplishments and future goals would remain unrealized in helping our community thrive.

We look forward to a favorable consideration of our 2021-2022 year in the
amount of \$42,000.00

Sincerely,

Betty Flohr



LINCOLN COUNTY HISTORICAL ASSOCIATION

WHERE THE PAST IS PRESENT
LINCOLNTON, NORTH CAROLINA

February 23, 2021

2021-2022 Budget Request

To: Mr. Richie Haynes, Lincolnton City Manager, and the Lincolnton City Council

The Lincoln County Historical Association is grateful for the funding allocation provided to the LCHA each year. We received \$7500 last year, and respectfully request an increase to \$10,000 for FY 20/21.

Most of our expenses represent operating costs such as rent at the Cultural Center, insurance for our collection, storage, and routine monthly expenses. We have no paid staff at this time, and with the current funding, hiring a part time curator/director remains on our wish list. Board members are keeping the offices and research rooms open on a limited schedule and by appointment.

Our board works very hard to be good stewards of taxpayer dollars, but along with other organizations, the Coronavirus halted our plans for programs and fundraisers in 2020. We're not optimistic that we'll be able to produce any large-gathering events in 2021.

Still, we are making progress.

Over the past year and a half, the entire composition of the LCHA board of directors has been updated and enlarged to bring new energy and focus to the organization. In essence, the organization is being re-built from the ground up, and we continue to pursue projects to promote Lincoln County history to a widening audience. Protecting and sharing our one-of-a-kind collection is a responsibility we are taking very seriously.

In January 2020, we launched a new full-color newsletter, The Historian, that we are mailing to all LCHA members, opinion leaders, donors, and local media. We intend to create a new interest in Lincoln County history, and get more citizens involved in preserving it.

Our Facebook page is becoming more and more popular, and we have added about 600 followers in the past year. We are posting photos several times a week.

We are stepping up and extending our membership drives, and our membership base is growing, with a surprising number of out of area members with Lincoln County roots.

Recently, we extended a complimentary membership to Lincoln County educators who are involved in social studies and history. Many joined.

Repairs to our damaged museum space is 95% complete. We have established an exhibits committee and are meeting with a consultant who will help us create fresh museum exhibits as well as our first themed exhibit in many years, a tribute to local designer and businesswoman Alda Crowe.

We continue to look for ways to dovetail our goals with the Downtown Development Association, Lincoln Tourism and Development, the City Steering Committee, Cultural Center, and Lincoln County Schools.

We installed security cameras in our museum space that allow us to monitor and record from our office, primarily to protect our very valuable Catawba Valley Pottery collection and allow us to keep the museum open when no staffing is available.

We paid the firm of Sherrill, Blake, and Harrison to review our financials for the past two years and make recommendations on best practices for a non-profit. We are updating our QuickBooks software to a long-overdue new edition.

At this time we are in the process of updating our collection database program, PastPerfect, to the latest web-based version that will allow us to conduct research remotely and manage our collections more efficiently.

We firmly believe in the LCHA and our responsibility to making sure that it remains vital and relevant. The City's confidence in our work is crucial to this goal. On behalf of the LCHA board of directors, we would appreciate your support, and look forward to hearing your ideas on ways we can work together.

Respectfully,

A handwritten signature in cursive script that reads "Carole Howell". The signature is written in dark ink and is positioned above the printed name.

Carole Howell, LCHA president

LCHA Challenges in 2021-2022:

With no paid staff, board members have stepped up to make sure that we respond to anyone who has a question or needs to review the files. This amounts to approximately 20 – 25 hours of volunteer time each week. Without a paid director, the board president represents the LCHA on the Historic Properties Commission, Lincoln Cultural Center, Downtown Development Association, and the Lincolnnton Steering Committee.

The coronavirus has been a burden for everyone, but we had hoped to monetize the Battle of Ramsour's Mill Weekend and the Mid-Year Pottery Market to make them reliable fundraisers. This will probably be on hold for 2021.

Due to the museum closure, many of our large pieces and all of our display cabinets are stored off-premises at a monthly cost of more than \$500. At this time, we must turn away anything that will take up too much space. We currently have many large pieces on loan to the East Lincoln Historical Society due to our own space constraints at the Cultural Center. One of our projects going forward will be trying to maximize our existing space by reorganizing and repacking.

Our website is weak, and our hope is to redesign and upgrade with more research links, blog posts, and online store capabilities.

Display upgrades. While we will be able to upfit and reuse many of our display podiums, many of the acrylic tops (vitrines) are scratched and cloudy and need to be replaced. This is an expense that is not included in our insurance payout for museum damage.

Special office supplies. Archival materials, especially original documents, require expensive acid-free folders and storage boxes. As we work toward a complete inventory and reorganization of our collections, we will need these and more shelving this year.

Maintenance at the Plonk Family Cemetery. While the Plonk family has been very generous toward the expenses necessary to keep the cemetery maintained during the summer, we have consistently been required to pay a difference in what we receive from the family and what we must spend. Our plan going forward is to create a contract with the Plonk family to guarantee cemetery maintenance.

Lincoln County Historical Association

This simple worksheet for 2021/2022 is based on the past year's expenses and estimated costs of adding paid human resources. It does not represent a board-approved budget, nor does it reflect any possible sponsorships or grants that we would apply directly to museum exhibits.

Expenses	
Executive Director (PT)	\$ 35,000.00
Office Manager (PT)	\$ 18,000.00
Payroll Taxes	\$ 12,190.00
Artifact Storage Supplies	\$ 1,200.00
Insurance	\$ 4,500.00
Membership dues	\$ 600.00
Office Supplies	\$ 500.00
Plank Cemetery Maintenance	\$ 1,500.00
Postage	\$ 700.00
Printing and copies	\$ 4,000.00
Rent	\$ 7,700.00
Security	\$ 410.00
Software (Microsoft, Past Perfect)	\$ 800.00
Special Events and Programs	\$ 3,500.00
Storage (Off-site)	\$ 7,000.00
Subscriptions (Constant Contact; Newspapers.com, Ancestry, Fold 3)	\$ 500.00
Taxes	\$ 120.00
Telephone	\$ 1,500.00
Website hosting	\$ 100.00
Total	\$ 99,820.00
Income	
Donations and Memberships	\$ 15,000.00
Museum/Book Sales	\$ 2,000.00
Total	\$ 17,000.00
Public Support	
Lincoln County	\$ 60,000.00 (if approved)
City of Lincoln	\$ 10,000.00 (if approved)
Total	\$ 70,000.00
Deficit	-\$12,820.00

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07/07/20

Accrual Basis

Lincoln County Historical Association

Profit & Loss

July 2019 through June 2020

	Jul '19 - Jun 20
Ordinary Income/Expense	
Income	
City Funding	8,000.00
County Funding	41,000.00
Direct Public Grants	
Mundy House Grant	11,221.80
Total Direct Public Grants	11,221.80
Mundy House	322.41
Other Types of Income	
Book Sales	2,541.36
Consignment Sales	22.00
Donation Brochure	1,200.00
Insurance Claim/Settlement	3,614.39
Miscellaneous Revenue	5.00
Plank Family Cemetery	1,550.00
Research	35.00
Royalty Books	76.35
Total Other Types of Income	9,044.10
Program Income	
Donations	6,903.25
Membership Dues	6,230.00
Total Program Income	13,133.25
Reimbursement	-625.60
Total Income	80,095.96
Cost of Goods Sold	
Cost of Goods Sold	-20.00
Total COGS	-20.00
Gross Profit	80,115.96
Expense	
Bank Expenses	
Credit Card Processing Fees	60.39
Total Bank Expenses	60.39
Collections Expenses	
Artifact storage	755.27
Collection Artifact	400.00
Total Collections Expenses	1,155.27
Contract Services	
Archaeology Analysis	6,500.00
Landscaping Crouse & Mill Bldg	480.00
Madison Iron Furnace	0.00
Mundy House	
Pest Service	400.00
Mundy House - Other	10,684.05
Total Mundy House	11,084.05
Museum Labor	250.00
Plank Cemetery	450.00
Total Contract Services	18,764.05
Facilities and Equipment	
LCC Rent	5,724.19
moving expense	3,660.00
Property Insurance	2,890.50
Property Taxes	335.06
Storage Rental	6,367.76
Total Facilities and Equipment	18,977.51
Operations	
Books, Subscriptions, Reference	4.39
Bulk Mailing	213.38
Constant Contact	448.00

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07/07/20

Accrual Basis

Lincoln County Historical Association

Profit & Loss

July 2019 through June 2020

	Jul '19 - Jun 20
Copy Machine	1,628.81
Office Supplies	188.06
Permit/Non-Profit	37.01
Postage, Mailing Service	598.50
Printing and Copying	2,945.22
Professional Services	595.00
Program/Meeting expense	95.18
Ramsour Mill	248.88
Software	106.99
Subscription Fees	179.88
Supplies	55.80
Telephone, Telecommunications	1,746.03
Website	1,327.57
Total Operations	10,416.50
Other Types of Expenses	
Insurance - Liability, D and O	1,028.83
Membership dues	598.00
Total Other Types of Expenses	1,626.83
Payroll Expenses	
Bonus	500.00
Payroll Taxes	4,689.11
Payroll Expenses - Other	10,808.64
Total Payroll Expenses	15,997.75
Reconciliation Discrepancies	0.00
Total Expense	66,998.30
Net Ordinary Income	13,117.66
Other Income/Expense	
Other Income	
Interest Income	3.74
Total Other Income	3.74
Other Expense	
Ask My Accountant	0.00
Total Other Expense	0.00
Net Other Income	3.74
Net Income	13,121.40



March 1, 2021

Richard Haynes
City Manager
City of Lincolnton
P.O Box 617
Lincolnton, NC 28093-0617

Mr. , Mayor Hatley and City Council,

The Arts Council of Lincoln County would like to thank you for your continuing support of the Arts. This year we would be requesting that \$8500.00 be allocated to the ACLC. Our Galleries hold a show each month but out of 12 months we only host three months for profit. So, we rely on our donors, fundraisers and funding to continue to serve Lincolnton and Lincoln County. Our patrons do shop, eat and visit the local merchants during our shows and gallery openings so we feel we are contributing to the hard dollars spent in Lincolnton.

Each year we host the Annual Amateur Photography Competition and Reception that is open to local amateur photographers which includes adults and youth. The cost of this is normally around \$800 which covers awards cash and ribbons \$500, judges fee \$100, reception for the photographers and their friends and family \$100 and musician fee \$100. We use our social media to reach diverse backgrounds.

We are proud to sponsor an annual Art Show and Reception for students of A Place to Grow. A Place to Grow is a local center that serves physically and mentally impaired children. The children work very hard and are so proud to see their work displayed.

The Senior Showcase is hosted by the ACLC & Lincoln County Senior Services. This is an art show and reception showcasing local senior art. Included with this we also host the senior follies show. The first-place winners in each category will represent Lincoln County at the NC State show in Raleigh. All of these events are hosted in our galleries to the citizens of Lincolnton and their families at zero cost to them.

The ACLC & LCS together host the Annual Robinson-Lineberger Literary Competition & Awards. This is open to adults and students. Categories include poetry and prose. Cost of this event is normally \$1200 which includes Cash Awards \$650, judges fees \$200, and the reception for participants and their friends and family \$350.

The Lincoln County School's Art Competition & Awards is hosted annually and is hosted by the ACLC & LCS. All of the schools in our county take part in this annual student art competition. This is also hosted with no fee to the schools and citizens of Lincolnton and Lincoln County. This competition alone is a cost of \$3500 to the ACLC.

We hold a Quilt Show each June and July which brings a wide range of both handmade quilts, acrylic paintings of barns with quilts and painted quilt squares. This exhibit in the galleries has become a favorite throughout the surrounding counties.



Methodist Agency for the Retarded (UMAR) will display their work in the gallery and we will host a community reception. UMAR artist are adults with mental disabilities.

We are always excited to host Summer Camps and see progressing young artists grow in their love of art. But we love to see that child that never had a chance to experience art come to camp and find their love of art. It's endearing to watch an artist be born during the summer. Our statement is "***We are the indoor park for kids that don't like parks and recreational sports***".

The Paul C. Rhyne Art Competition and Reception is another annual event which is a regional art competition, exhibit and reception. The cost of this competition is \$825 which included awards \$1500, judging fee \$125, reception for artists and their friends and family \$300, musician fee \$200.

Even in the pandemic we held Lincoln Idol and we had contestants from SC, TN and VA.

Art Crawl is an event both our downtown merchants and artists want to see come back it is normally hosted in the month of May and in the fall in September. This is an annual event in downtown Lincoln. We are again looking to place Artists inside of local business and restaurants and people can go into the business to buy from our artist. We also have the galleries open and we host about 5 to 6 artists in our building.

During the Holiday season we held Festival of Trees and it was another event people enjoyed.

It has been hard with COVID, we are like many other organizations. But we still need to be here for our community. Daily we get people in our galleries that state their doctors sent them over to tour and look around for mental acuity. We are so proud to still be able to be that sanctuary.

We look forward to continuing working together to make Lincoln more successful.

Thank you,

Deanna Williams-McGinnis
Executive Director
Arts Council of Lincoln County
artslincolnnc@gmail.com



End Littering. Recycle More. Do Beautiful Things.

Mr. Ritchie Haynes
Manager, City of Lincolnton
114 W Sycamore St
Lincolnton, NC 28092

Keep Lincoln County Beautiful

353 N Generals Blvd
Lincolnton, NC 28092
704.479.2058
klcbnc@gmail.com
klcbnc.org



@klcbnc



@klcbnc

Mr. Haynes,

January 2, 2021

Keep Lincoln County Beautiful (KLCB) is requesting \$2,000 from the 2021 City of Lincolnton budget to fund our operating expenses and project costs for the year.

Here is a brief summary of some of our biggest accomplishments in 2020:

- Planted 46 native trees and a landscaping bed at East Lincoln Middle School (cost \$6,200).
- Installed 3 drains, 2 drain pipes, and a paver patio to keep water from pooling at a door used by faculty and children at Rock Springs Elementary School (material cost \$1,200; the labor was donated by a local business).
- Volunteered 665 hours and picked up 1,268 bags of litter on 165 miles of county roads as of mid-December 2020, including 72 bags plus bulk (unbagged) items in 2-miles along NC-73. In addition, a KLCB volunteer cleaned the Rail Trail in Lincolnton almost daily.
- Volunteered 126 hours and removed 298 bags of litter, 17 tires, and numerous bulk items from along the railroad tracks and under overpasses in the City of Lincolnton.
- Completed 6 cleanups of Jack Dellinger Road/Airport Road and removed 9 bags of litter, 5 tires, and other debris.
- Led successful cleanups of Lake Norman and the South Fork River and removed a trailer load and a pickup truck load of trash from each.
- Cleaned up numerous medians several times including sweeping up the gravel, nails, cigarette butts, weeds, and litter. This is a time-consuming and labor-intensive effort. Also cleaned off more than 50 storm drains.
- Completed all requirements to remain an affiliate in good standing of Keep America Beautiful (KAB) which makes us eligible to compete for grants for projects.

Jeanette Johnson
Jeanette Johnson, KLCB Executive Director
704-479-2058

Patty Korn
Patty Korn, KLCB President
704-451-7313

Keep Lincoln County Beautiful (KLCB) - 2021 Budget
January 1, 2021 - December 31, 2021
 Current as of 12-12-20

KLCB Expenses	Cost
Keep America Beautiful (KAB) Annual Affiliate Fee \$345 in 2020	\$345
Marketing Expenses:	\$0
Website, Wix, \$34/month	\$408
Postage (Tree Adoption Certificates, Pocket Ashtrays)	\$75
Business Cards (500 cards)	\$75
Tent Fees at Events (Denver Days \$25, Apple Festival \$30, etc.)	\$85
Reusable Bags (380) - Very Popular at Apple Festival	\$700
Miscellaneous Costs	\$200
Litter Pickup Expenses:	\$0
Tools/Grabbers \$20/each at Lowes or ArcMate	\$240
EZ Reacher Replacement Cups/6 Pair Pack \$35 Amazon	\$210
Gloves: \$20/pair at Lowes	\$240
Parade Expenses (Denver, Lincolnnton, Cat Square) - Float, Entry Fees	\$250
Not Applicable Expenses	\$0
Office Space	\$0
Telecommunications (phone and Internet access)	\$0
Furniture (desk, chair, and file cabinet)	\$0
Office Equipment (computer, printer, projector)	\$0
Supplies (office)	\$0
Operating Expenses (copying, printing)	\$0
Executive Director (County Recycling Coordinator)	\$0
Travel Expenses (KAB National Conference, Executive Director)*	\$2,030
Project Expenses - Tree Planting, School Beautification Projects, etc.	\$5,500
Total	\$10,358

* Flight \$355, Hotel \$845 (5 nights), Taxi \$80, Per Diem (\$30/day),
 KAB Conference Costs \$600

ITEM 6G:

**LINE-ITEM
BUDGET**



Lincolnton, NC

PROPOSED BUDGET REVENUES

For Fiscal: 2021-2022 Period Ending: 07/31/2021

Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
Fund: 10 - General Fund				
10-3100-00000	AD VALOREM LEVY	5,040,000.00	5,090,000.00	5,090,000.00
10-3110-00000	PRIOR YEAR TAXES	80,000.00	80,000.00	80,000.00
10-3115-00000	NC VEHICLE TAX SYSTEM (NCVTS)	415,000.00	415,000.00	415,000.00
10-3116-00000	NCVTS-LICENSE FEE	150,000.00	150,000.00	150,000.00
10-3120-00000	DISCOUNT ON TAXES	-52,000.00	-60,000.00	-60,000.00
10-3130-00000	INTEREST ON TAXES	25,000.00	25,000.00	25,000.00
10-3200-00000	LEASE/RENTAL VEHICLE TAX	20,000.00	20,000.00	20,000.00
10-3230-00000	LOCAL SALES & USE TAX	2,885,000.00	3,300,000.00	3,300,000.00
10-3301-00200	FEDERAL GRANTS-FEMA	188,819.00	62,000.00	62,000.00
10-3311-00000	PILOT-HOUSING AUTHORITY	22,470.00	22,470.00	22,470.00
10-3317-00000	CONTROLLED SUBSTANCE TAX	4,500.00	4,500.00	4,500.00
10-3318-00000	FIREFIGHTERS RELIEF FUND TAX	5,200.00	5,200.00	5,200.00
10-3322-00000	ALCOHOL/BEVERAGE TAX	44,000.00	44,000.00	44,000.00
10-3324-00000	FRANCHISE TAX	855,000.00	855,000.00	855,000.00
10-3326-00000	SOLID WASTE DISPOSAL TAX	6,000.00	6,000.00	6,000.00
10-3331-00000	PILOT-WATER & SEWER	389,222.00	389,222.00	389,222.00
10-3332-00000	PILOT-ELECTRIC	30,465.00	30,465.00	30,465.00
10-3336-00000	SRO REIMBURSEMENT	125,000.00	125,000.00	125,000.00
10-3340-00000	CEMETERY LOT SALES	20,000.00	20,000.00	20,000.00
10-3342-00000	OFFICERS FEES	3,000.00	3,000.00	3,000.00
10-3346-00000	PARKING VIOLATIONS	5,000.00	5,000.00	5,000.00
10-3352-00000	ZONING DEPARTMENT FEES	10,000.00	10,000.00	10,000.00
10-3355-00000	ONLINE CONVENIENCE FEES	25,000.00	0.00	0.00
10-3434-00000	FIRE DEPARTMENT FEES	500.00	8,000.00	8,000.00
10-3600-00000	REC-ADMISSION & CONCESSION	40,000.00	40,000.00	40,000.00
10-3610-00000	REC-REGISTRATION & ENTRY FEES	65,000.00	65,000.00	65,000.00
10-3620-00000	REC-VENDING MACHINE INCOME	1,000.00	1,000.00	1,000.00
10-3625-00000	REC-RENTAL FEES	9,000.00	9,000.00	9,000.00
10-3628-00000	REC-EVENT FEE	3,000.00	3,000.00	3,000.00
10-3630-00000	REC-MISCELLANEOUS REVENUE	1,800.00	1,800.00	1,800.00
10-3830-00000	INTEREST-GENERAL FUND	30,000.00	30,000.00	30,000.00
10-3835-00000	SALE OF CAPITAL ASSETS- GF	10,000.00	10,000.00	10,000.00
10-3836-00000	MISCELLANEOUS REVENUE- GF	4,000.00	4,000.00	4,000.00
10-3836-00003	SALES OF PERSONAL ASSETS	2,500.00	2,500.00	2,500.00
10-3837-00000	ABC REVENUE	80,000.00	80,000.00	80,000.00
10-3838-00000	ABC LAW ENFORCEMENT	30,000.00	30,000.00	30,000.00
10-3840-00000	MISCELLANEOUS OTHER REVENUE	27,434.00	15,000.00	15,000.00
10-3843-00000	WEX-FUEL REBATES	3,000.00	3,000.00	3,000.00
10-3860-00000	JULY 4TH DONATIONS/OTHER	13,000.00	13,000.00	13,000.00
10-3910-00001	LOAN PROCEEDS	837,149.00	0.00	0.00
10-3982-00000	REIMB FROM POWELL BILL	120,000.00	120,000.00	120,000.00
10-3991-00000	APPROPRIATION FROM FUND BALANCE- GF	1,255,000.00	124,072.00	0.00
Total Fund: 10 - General Fund:		12,829,059.00	11,161,229.00	11,037,157.00
Fund: 20 - Boger City Fire District				
20-3113-00000	BOGER CITY FIRE TAX	968,000.00	981,000.00	981,000.00
20-3130-00000	INTEREST	1,000.00	1,000.00	1,000.00
20-3330-00000	GRANTS-OTHER	3,000.00	3,000.00	3,000.00
20-3991-00000	APPROPRIATION OF FUND BALANCE	0.00	18,160.00	0.00
Total Fund: 20 - Boger City Fire District:		972,000.00	1,003,160.00	985,000.00

PROPOSED BUDGET REVENUES

For Fiscal: 2021-2022 Period Ending: 07/31/2021

Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
Fund: 27 - Powell Bill Fund				
27-3316-00000	POWELL BILL ALLOCATION	304,000.00	304,000.00	304,000.00
27-3831-00000	INTEREST-POWELL BILL	1,000.00	1,000.00	1,000.00
27-3992-00000	APPROPRIATION FROM FUND BALANCE- PB	81,265.00	0.00	0.00
Total Fund: 27 - Powell Bill Fund:		386,265.00	305,000.00	305,000.00
Fund: 61 - Water and Sewer Fund				
61-3235-00000	CONTRACTORS SALES TAX	4,000.00	4,000.00	4,000.00
61-3700-00000	WATER UTILITY	3,400,000.00	3,500,000.00	3,500,000.00
61-3701-00000	WATER-LINCOLN COUNTY	110,000.00	110,000.00	110,000.00
61-3704-00000	WATER CONNECTION CHARGES	15,000.00	15,000.00	15,000.00
61-3710-00000	SEWER UTILITY	4,200,000.00	4,300,000.00	4,300,000.00
61-3714-00000	SEWER CONNECTION CHARGES	12,000.00	12,000.00	12,000.00
61-3715-00000	WASTEWATER ANALYSIS	5,000.00	5,000.00	5,000.00
61-3747-00000	UTILITY RECEIVABLES	11,000.00	11,000.00	11,000.00
61-3750-00000	DEFAULT FEES W&S	50,000.00	50,000.00	50,000.00
61-3752-00000	LATE FEE CHARGES W&S	90,000.00	90,000.00	90,000.00
61-3754-00000	RETURNED CHECK FEE WATER	450.00	450.00	450.00
61-3832-00000	INTEREST- WATER/SEWER	55,000.00	55,000.00	55,000.00
61-3834-00000	RENTAL FEES	34,000.00	34,000.00	34,000.00
61-3839-00000	MISCELLANEOUS REVENUE- W/S	5,000.00	5,000.00	5,000.00
61-3844-00000	SALE OF CAPITAL ASSETS- W/S	3,000.00	3,000.00	3,000.00
61-3844-00003	SALES OF PERSONAL ASSETS	2,500.00	2,500.00	2,500.00
61-3910-00001	LOAN PROCEEDS	150,000.00	0.00	0.00
61-3994-00000	APPROPRIATION FROM FUND BALANCE- W/S	1,530,500.00	182,183.00	0.00
Total Fund: 61 - Water and Sewer Fund:		9,677,450.00	8,379,133.00	8,196,950.00
Fund: 63 - Electric Fund				
63-3237-00000	ELECTRIC CONTRACTORS SALES TAX	0.00	2,000.00	2,000.00
63-3718-00000	ELECTRIC UTILITY-REPS	37,000.00	37,000.00	37,000.00
63-3719-00000	ELECTRIC UTILITY REPS-SPECIAL	600.00	600.00	600.00
63-3720-00000	ELECTRIC UTILITY	6,900,000.00	6,865,915.00	6,900,000.00
63-3721-00000	ELECTRIC UTILITY-SPECIAL RATE	22,000.00	22,000.00	22,000.00
63-3726-00000	ELECTRIC CURRENT/MUNICIP OPER	550,000.00	550,000.00	550,000.00
63-3728-00000	SECURITY LIGHT CHARGE	113,000.00	120,000.00	120,000.00
63-3751-00000	DEFAULT FEES ELECTRIC	40,000.00	40,000.00	40,000.00
63-3753-00000	LATE FEE CHARGES ELECTRIC	100,000.00	100,000.00	100,000.00
63-3755-00000	RETURNED CHECK FEE ELECTRIC	500.00	500.00	500.00
63-3833-00000	INTEREST- ELECTRIC	15,000.00	15,000.00	15,000.00
63-3841-00000	RENTAL FEES	250.00	250.00	250.00
63-3847-00000	MISCELLANEOUS REVENUE- ELECTRIC	10,000.00	10,000.00	10,000.00
63-3995-00000	APPROPRIATION FROM FUND BALANCE- ELECTR	808,480.00	5,640.00	0.00
Total Fund: 63 - Electric Fund:		8,596,830.00	7,768,905.00	7,797,350.00
Report Total:		32,461,604.00	28,617,427.00	28,321,457.00



Lincolnton, NC

PROPOSED BUDGET EXPENSES

For Fiscal: 2021-2022 Period Ending: 07/31/2021

Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
Fund: 10 - General Fund				
Department: 4110 - City Manager/Clerk				
ExpCategory: 100 - Salaries & Wages				
10-4110-12100	SALARIES	232,000.00	205,000.00	205,000.00
10-4110-12600	PART-TIME SALARIES	5,000.00	0.00	0.00
10-4110-13000	INSURANCE STIPEND	600.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		237,600.00	206,200.00	206,200.00
ExpCategory: 150 - Employee Benefits				
10-4110-18100	FICA	20,000.00	16,000.00	16,000.00
10-4110-18200	RETIREMENT	26,000.00	24,640.00	24,640.00
10-4110-18300	HEALTH INSURANCE	24,000.00	22,000.00	22,000.00
10-4110-18302	RETIREE HEALTH INSURANCE	15,000.00	16,000.00	16,000.00
10-4110-18400	LIFE INSURANCE	250.00	200.00	200.00
10-4110-18600	WORKERS COMP INS	700.00	700.00	700.00
10-4110-18700	DENTAL INSURANCE	3,300.00	2,300.00	2,300.00
Total ExpCategory: 150 - Employee Benefits:		89,250.00	81,840.00	81,840.00
ExpCategory: 200 - Supplies & Materials				
10-4110-26000	OFFICE	2,500.00	2,500.00	2,500.00
Total ExpCategory: 200 - Supplies & Materials:		2,500.00	2,500.00	2,500.00
ExpCategory: 300 - Current Obligations & Services				
10-4110-32500	POSTAGE	100.00	100.00	100.00
10-4110-34100	PRINTING	500.00	500.00	500.00
10-4110-39500	TRAINING/BUSINESS	5,000.00	7,500.00	7,500.00
Total ExpCategory: 300 - Current Obligations & Services:		5,600.00	8,100.00	8,100.00
ExpCategory: 400 - Fixed Charges & Services				
10-4110-43900	EQUIPMENT RENTAL/LEASE	6,000.00	6,000.00	6,000.00
10-4110-48000	CONTRA-ADMINISTRATION	-105,180.00	-136,430.00	-136,430.00
10-4110-49100	DUES/SUBSCRIPTIONS	1,500.00	1,500.00	1,500.00
10-4110-49900	MISCELLANEOUS	250.00	250.00	250.00
Total ExpCategory: 400 - Fixed Charges & Services:		-97,430.00	-128,680.00	-128,680.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4110-50000	CAPITAL EXPENSE	1,000.00	3,000.00	3,000.00
10-4110-59900	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	1,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		2,000.00	4,000.00	4,000.00
Total Department: 4110 - City Manager/Clerk:		239,520.00	173,960.00	173,960.00
Department: 4120 - Human Resources				
ExpCategory: 100 - Salaries & Wages				
10-4120-12100	SALARIES	269,000.00	240,000.00	240,000.00
10-4120-13000	INSURANCE STIPEND	2,800.00	3,000.00	3,000.00
Total ExpCategory: 100 - Salaries & Wages:		271,800.00	243,000.00	243,000.00
ExpCategory: 150 - Employee Benefits				
10-4120-18100	FICA	20,300.00	18,500.00	18,500.00
10-4120-18200	RETIREMENT	27,600.00	28,560.00	28,560.00
10-4120-18300	HEALTH INSURANCE	42,500.00	48,000.00	48,000.00
10-4120-18400	LIFE INSURANCE	300.00	325.00	325.00
10-4120-18600	WORKER'S COMP INS	1,200.00	1,200.00	1,200.00
10-4120-18700	DENTAL INSURANCE	2,600.00	2,600.00	2,600.00
Total ExpCategory: 150 - Employee Benefits:		94,500.00	99,185.00	99,185.00

PROPOSED BUDGET EXPENSES

For Fiscal: 2021-2022 Period Ending: 07/31/2021

Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
ExpCategory: 190 - Professional Services				
10-4120-19800	EAP PROGRAM	3,750.00	3,750.00	3,750.00
10-4120-19900	CONSULTING FEES/CONTRACTED SERVICES	1,500.00	1,500.00	1,500.00
Total ExpCategory: 190 - Professional Services:		5,250.00	5,250.00	5,250.00
ExpCategory: 200 - Supplies & Materials				
10-4120-26000	OFFICE	3,000.00	4,000.00	3,000.00
Total ExpCategory: 200 - Supplies & Materials:		3,000.00	4,000.00	3,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4120-32500	POSTAGE	100.00	100.00	100.00
10-4120-34100	PRINTING	400.00	400.00	400.00
10-4120-39500	TRAINING/BUSINESS	4,000.00	5,000.00	4,000.00
Total ExpCategory: 300 - Current Obligations & Services:		4,500.00	5,500.00	4,500.00
ExpCategory: 400 - Fixed Charges & Services				
10-4120-43900	EQUIPMENT RENTAL/LEASE	3,000.00	3,000.00	3,000.00
10-4120-44000	COMPUTER EXPENSE/MAINTENANCE	15,000.00	15,000.00	15,000.00
10-4120-48000	CONTRA-ADMINISTRATION	-48,210.00	-58,670.00	-58,670.00
10-4120-49100	DUES/SUBSCRIPTIONS	2,000.00	2,000.00	2,000.00
10-4120-49900	MISCELLANEOUS	250.00	250.00	250.00
Total ExpCategory: 400 - Fixed Charges & Services:		-27,960.00	-38,420.00	-38,420.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4120-59900	MISCELLANEOUS EQUIPMENT	0.00	1,000.00	1,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		0.00	1,000.00	1,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4120-67900	DRUG & ALCOHOL TESTING	7,000.00	8,800.00	7,000.00
10-4120-68400	EMPLOYEE RELATIONS	7,000.00	7,000.00	7,000.00
10-4120-68700	PUBLIC RELATIONS / WELLNESS	500.00	2,500.00	2,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		14,500.00	18,300.00	16,500.00
Total Department: 4120 - Human Resources:		365,590.00	337,815.00	334,015.00
Department: 4130 - Finance				
ExpCategory: 100 - Salaries & Wages				
10-4130-12100	SALARIES	314,000.00	325,000.00	325,000.00
10-4130-12600	PART-TIME SALARIES	45,000.00	45,000.00	45,000.00
10-4130-13000	INSURANCE STIPEND	3,900.00	4,200.00	4,200.00
Total ExpCategory: 100 - Salaries & Wages:		362,900.00	374,200.00	374,200.00
ExpCategory: 150 - Employee Benefits				
10-4130-18100	FICA	30,200.00	29,000.00	29,000.00
10-4130-18200	RETIREMENT	34,500.00	38,640.00	38,640.00
10-4130-18300	HEALTH INSURANCE	50,000.00	40,000.00	40,000.00
10-4130-18302	RETIREE HEALTH INSURANCE	28,000.00	30,000.00	30,000.00
10-4130-18400	LIFE INSURANCE	550.00	400.00	400.00
10-4130-18600	WORKER'S COMP INS	1,100.00	1,200.00	1,200.00
10-4130-18700	DENTAL INSURANCE	5,800.00	3,500.00	3,500.00
Total ExpCategory: 150 - Employee Benefits:		150,150.00	142,740.00	142,740.00
ExpCategory: 190 - Professional Services				
10-4130-19900	CONSULTING FEES/CONTRACTED SERVICES	5,000.00	20,000.00	20,000.00
Total ExpCategory: 190 - Professional Services:		5,000.00	20,000.00	20,000.00
ExpCategory: 200 - Supplies & Materials				
10-4130-20000	SUPPLIES	15,000.00	15,000.00	15,000.00
10-4130-26000	OFFICE	4,000.00	4,000.00	4,000.00
Total ExpCategory: 200 - Supplies & Materials:		19,000.00	19,000.00	19,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4130-32500	POSTAGE	200.00	200.00	200.00
10-4130-34100	PRINTING	250.00	250.00	250.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
10-4130-39500	TRAINING/BUSINESS	1,000.00	5,000.00	5,000.00
Total ExpCategory: 300 - Current Obligations & Services:		1,450.00	5,450.00	5,450.00
ExpCategory: 400 - Fixed Charges & Services				
10-4130-43900	EQUIPMENT RENTAL/LEASE	6,500.00	6,500.00	6,500.00
10-4130-44000	COMPUTER EXPENSE/MAINTENANCE	34,000.00	34,000.00	34,000.00
10-4130-45000	PROPERTY & CASUALTY INS	1,720.00	1,720.00	1,720.00
10-4130-48000	CONTRA-ADMINISTRATION	-363,080.00	-475,340.00	-475,340.00
10-4130-49900	MISCELLANEOUS	500.00	500.00	500.00
Total ExpCategory: 400 - Fixed Charges & Services:		-320,360.00	-432,620.00	-432,620.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4130-50000	CAPITAL EXPENSE	4,000.00	10,000.00	10,000.00
10-4130-59900	MISCELLANEOUS EQUIPMENT	1,500.00	1,500.00	1,500.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		5,500.00	11,500.00	11,500.00
Total Department: 4130 - Finance:		223,640.00	140,270.00	140,270.00
Department: 4280 - General Expense				
ExpCategory: 100 - Salaries & Wages				
10-4280-12700	MAYOR SALARY	8,100.00	8,250.00	8,250.00
10-4280-12800	ATTORNEY SALARY	16,100.00	16,100.00	16,100.00
10-4280-12900	COUNCIL SALARY	19,200.00	19,800.00	19,800.00
10-4280-13600	RETIRES ALLOWANCE	20,000.00	20,000.00	20,000.00
Total ExpCategory: 100 - Salaries & Wages:		63,400.00	64,150.00	64,150.00
ExpCategory: 150 - Employee Benefits				
10-4280-18100	FICA	2,200.00	2,200.00	2,200.00
10-4280-18500	UNEMPLOYMENT INSURANCE	10,000.00	10,000.00	10,000.00
10-4280-18600	WORKER'S COMP INS	100.00	100.00	100.00
10-4280-19300	HEALTH ADMIN COST	20,000.00	15,000.00	15,000.00
Total ExpCategory: 150 - Employee Benefits:		32,300.00	27,300.00	27,300.00
ExpCategory: 190 - Professional Services				
10-4280-19200	LEGAL	15,000.00	15,000.00	15,000.00
10-4280-19400	AUDITING	35,800.00	35,800.00	35,800.00
10-4280-19900	CONSULTING FEES/CONTRACTED SERVICES	53,000.00	53,000.00	53,000.00
Total ExpCategory: 190 - Professional Services:		103,800.00	103,800.00	103,800.00
ExpCategory: 300 - Current Obligations & Services				
10-4280-32100	TELEPHONE	176,900.00	176,900.00	176,900.00
10-4280-32500	POSTAGE	5,000.00	5,000.00	5,000.00
10-4280-33100	ELECTRICITY	24,500.00	24,500.00	24,500.00
10-4280-34900	CITY ORDINANCE CODE PROJECT	1,500.00	1,500.00	1,500.00
10-4280-35100	BUILDING MAINTENANCE	32,000.00	32,000.00	32,000.00
10-4280-37000	ADVERTISING	8,000.00	8,000.00	8,000.00
10-4280-39500	TRAINING/BUSINESS	4,000.00	4,000.00	4,000.00
10-4280-39800	ONLINE PAYMENTS	20,000.00	20,000.00	20,000.00
10-4280-39900	CREDIT CARD EXPENSE	1,500.00	1,500.00	1,500.00
Total ExpCategory: 300 - Current Obligations & Services:		273,400.00	273,400.00	273,400.00
ExpCategory: 400 - Fixed Charges & Services				
10-4280-45000	PROPERTY & CASUALTY INS	138,000.00	140,000.00	140,000.00
10-4280-48000	CONTRA-ADMINISTRATION	-168,560.00	-218,960.00	-218,960.00
10-4280-49000	LEAGUE OF MUNICIP DUES	11,000.00	11,000.00	11,000.00
10-4280-49100	DUES/SUBSCRIPTIONS	7,400.00	7,400.00	7,400.00
10-4280-49900	MISCELLANEOUS	10,000.00	10,000.00	10,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		-2,160.00	-50,560.00	-50,560.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4280-50000	CAPITAL EXPENSE	300,000.00	0.00	0.00
10-4280-59900	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	1,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		301,000.00	1,000.00	1,000.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4280-60600	JULY 4TH CELEB CKNG EXP	12,000.00	12,000.00	12,000.00
10-4280-61000	CONTRIB TO 4TH JULY EXPENSE	7,000.00	7,000.00	7,000.00
10-4280-61200	ARTS COUNCIL	6,000.00	8,500.00	6,000.00
10-4280-61400	CHAMBER OF COMMERCE	17,100.00	17,100.00	17,100.00
10-4280-61500	HISTORICAL ASSOCIATION	7,500.00	10,000.00	7,500.00
10-4280-61600	LEDA	65,000.00	66,807.00	66,807.00
10-4280-61700	OTHER REQUESTS	0.00	2,000.00	0.00
10-4280-61800	LINCOLN CULTURAL CENTER	40,000.00	40,000.00	40,000.00
10-4280-61900	DDA	42,000.00	42,000.00	42,000.00
10-4280-62100	HESED HOUSE OF HOPE	5,000.00	5,000.00	5,000.00
10-4280-62300	HUMANE SOCIETY	2,000.00	2,000.00	2,000.00
10-4280-63000	COMMUNITIES IN SCHOOLS	7,500.00	7,500.00	7,500.00
10-4280-63200	AMERICAN LEGION MEDAL HONOR	1,000.00	1,000.00	1,000.00
10-4280-64900	NCVTS (MV) FEES	22,000.00	22,000.00	22,000.00
10-4280-65000	TAX CONVERSION/COLLECTION	140,000.00	140,000.00	140,000.00
10-4280-68500	MANAGEMENT PLANNING	2,000.00	2,000.00	2,000.00
10-4280-68700	PUBLIC RELATIONS / WELLNESS	20,000.00	20,000.00	20,000.00
10-4280-69300	AIRPORT OPERATION FUND	16,000.00	16,000.00	16,000.00
10-4280-69400	CENTRAL COMMUNICATIONS	50,000.00	50,000.00	50,000.00
10-4280-69500	ANIMAL CONTROL	6,300.00	6,300.00	6,300.00
10-4280-69600	REVERSE 911 CHARGES	9,000.00	9,000.00	9,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		477,400.00	486,207.00	479,207.00
ExpCategory: 700 - Debt Service				
10-4280-73100	ENTERPRISE VEHICLES LEASE	260,000.00	320,000.00	215,000.00
Total ExpCategory: 700 - Debt Service:		260,000.00	320,000.00	215,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
10-4280-99100	CONTINGENCY	101,991.00	0.00	331,598.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		101,991.00	0.00	331,598.00
Total Department: 4280 - General Expense:		1,611,131.00	1,225,297.00	1,444,895.00
Department: 4285 - General Debt Service				
ExpCategory: 700 - Debt Service				
10-4285-73500	BANK LOAN PRINCIPAL	289,000.00	220,000.00	242,800.00
10-4285-74000	INTERFUND LOAN INT REPAY	18,333.00	16,500.00	16,500.00
10-4285-74500	BANK LOAN INTEREST	12,500.00	12,500.00	19,700.00
10-4285-75000	DEPOT PRINCIPAL	12,000.00	12,000.00	12,000.00
10-4285-75500	DEPOT INTEREST	2,924.00	2,924.00	2,924.00
Total ExpCategory: 700 - Debt Service:		334,757.00	263,924.00	293,924.00
Total Department: 4285 - General Debt Service:		334,757.00	263,924.00	293,924.00
Department: 4310 - Police				
ExpCategory: 100 - Salaries & Wages				
10-4310-12100	SALARIES	1,816,500.00	1,836,500.00	1,836,000.00
10-4310-12201	SERVICE REIMB-RESERVES	1,500.00	0.00	0.00
10-4310-12600	PART-TIME SALARIES	45,000.00	80,000.00	56,500.00
10-4310-13000	INSURANCE STIPEND	19,000.00	23,000.00	23,000.00
10-4310-13100	SPECIAL SEPARATION ALLOWANCE	89,000.00	83,000.00	83,000.00
10-4310-13300	RETIREMENT-401(K) OFFICERS	88,000.00	85,000.00	85,000.00
Total ExpCategory: 100 - Salaries & Wages:		2,059,000.00	2,107,500.00	2,083,500.00
ExpCategory: 150 - Employee Benefits				
10-4310-18000	RETIREMENT-OFFICERS	185,000.00	185,000.00	185,000.00
10-4310-18100	FICA	142,000.00	142,000.00	146,000.00
10-4310-18200	RETIREMENT-GENERAL	14,500.00	16,800.00	16,800.00
10-4310-18300	HEALTH INSURANCE	268,000.00	272,000.00	272,000.00
10-4310-18302	RETIREE HEALTH INSURANCE	192,450.00	200,000.00	200,000.00
10-4310-18400	LIFE INSURANCE	2,300.00	24,700.00	24,700.00

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10-4310-18600	WORKERS COMP INS	56,000.00	51,000.00	51,000.00
10-4310-18700	DENTAL INSURANCE	26,000.00	21,500.00	21,500.00
Total ExpCategory: 150 - Employee Benefits:		886,250.00	913,000.00	917,000.00
ExpCategory: 200 - Supplies & Materials				
10-4310-20000	SUPPLIES	7,500.00	7,500.00	7,500.00
10-4310-21200	UNIFORMS	48,000.00	43,000.00	43,000.00
10-4310-25100	GAS & OIL	40,000.00	50,000.00	50,000.00
10-4310-26000	OFFICE	2,000.00	2,000.00	2,000.00
Total ExpCategory: 200 - Supplies & Materials:		97,500.00	102,500.00	102,500.00
ExpCategory: 300 - Current Obligations & Services				
10-4310-33100	ELECTRICITY	11,520.00	11,520.00	11,520.00
10-4310-35100	BUILDING MAINTENANCE	10,000.00	20,000.00	15,000.00
10-4310-35200	EQUIPMENT REPAIRS	3,000.00	3,000.00	3,000.00
10-4310-39500	TRAINING/BUSINESS	25,000.00	25,000.00	25,000.00
10-4310-39501	K-9	0.00	6,000.00	6,000.00
Total ExpCategory: 300 - Current Obligations & Services:		49,520.00	65,520.00	60,520.00
ExpCategory: 400 - Fixed Charges & Services				
10-4310-41300	OFFICE RENT	12,000.00	0.00	0.00
10-4310-49100	DUES/SUBSCRIPTIONS	39,000.00	104,450.00	100,000.00
10-4310-49500	SAFETY	1,000.00	1,000.00	1,000.00
10-4310-49900	MISCELLANEOUS	9,000.00	9,000.00	9,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		61,000.00	114,450.00	110,000.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4310-50000	CAPITAL EXPENSE	103,000.00	87,000.00	36,000.00
10-4310-50500	POLICE BUILDING	139,000.00	0.00	0.00
10-4310-59900	MISCELLANEOUS EQUIPMENT	1,000.00	10,000.00	10,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		243,000.00	97,000.00	46,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4310-60000	GRANTS-CAPITAL EXPENSE	10,000.00	10,000.00	10,000.00
10-4310-62400	CRIME PREVENTION	7,000.00	7,000.00	7,000.00
10-4310-62500	DRUG ENFORCEMENT	15,000.00	9,000.00	9,000.00
10-4310-62700	CONTROLLED SUBSTANCE	5,000.00	5,000.00	5,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		37,000.00	31,000.00	31,000.00
Total Department: 4310 - Police:		3,433,270.00	3,430,970.00	3,350,520.00
Department: 4340 - Fire				
ExpCategory: 100 - Salaries & Wages				
10-4340-12100	SALARIES	1,428,000.00	1,280,000.00	1,280,000.00
10-4340-12600	PART-TIME SALARIES	60,000.00	76,000.00	55,000.00
10-4340-13000	INSURANCE STIPEND	15,000.00	16,500.00	16,500.00
10-4340-13500	LOCAL SUPPLEMENTAL RETIREMENT	10,000.00	10,000.00	10,000.00
10-4340-13700	FIREMENS PENSION FUND	3,500.00	3,500.00	3,500.00
10-4340-13800	FIREMENS RELIEF FUND	8,000.00	8,000.00	8,000.00
Total ExpCategory: 100 - Salaries & Wages:		1,524,500.00	1,394,000.00	1,373,000.00
ExpCategory: 150 - Employee Benefits				
10-4340-18100	FICA	111,000.00	102,000.00	102,000.00
10-4340-18200	RETIREMENT	150,000.00	145,600.00	145,600.00
10-4340-18300	HEALTH INSURANCE	206,000.00	215,000.00	215,000.00
10-4340-18302	RETIREE HEALTH INSURANCE	105,000.00	100,000.00	100,000.00
10-4340-18400	LIFE INSURANCE	1,700.00	3,000.00	3,000.00
10-4340-18600	WORKERS COMP INS	29,000.00	31,000.00	31,000.00
10-4340-18700	DENTAL INSURANCE	18,000.00	17,500.00	17,500.00
10-4340-18800	GAP INSURANCE	5,000.00	5,000.00	5,000.00
Total ExpCategory: 150 - Employee Benefits:		625,700.00	619,100.00	619,100.00
ExpCategory: 200 - Supplies & Materials				
10-4340-20000	SUPPLIES	9,500.00	9,500.00	9,500.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
10-4340-21200	UNIFORMS	40,000.00	40,000.00	40,000.00
10-4340-25100	GAS & OIL	23,000.00	23,000.00	23,000.00
10-4340-26000	OFFICE	3,500.00	3,500.00	3,500.00
Total ExpCategory: 200 - Supplies & Materials:		76,000.00	76,000.00	76,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4340-32200	UTILITIES-STATIONS	8,500.00	8,500.00	8,500.00
10-4340-32500	POSTAGE	350.00	350.00	350.00
10-4340-35100	BUILDING MAINTENANCE	18,000.00	25,000.00	18,000.00
10-4340-35200	EQUIPMENT REPAIRS	53,000.00	53,000.00	53,000.00
10-4340-39500	TRAINING/BUSINESS	12,750.00	12,750.00	12,750.00
Total ExpCategory: 300 - Current Obligations & Services:		92,600.00	99,600.00	92,600.00
ExpCategory: 400 - Fixed Charges & Services				
10-4340-49100	DUES/SUBSCRIPTIONS	6,500.00	9,000.00	6,500.00
10-4340-49500	SAFETY	15,000.00	15,000.00	15,000.00
10-4340-49900	MISCELLANEOUS	8,000.00	8,000.00	8,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		29,500.00	32,000.00	29,500.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4340-50000	CAPITAL EXPENSE	672,149.00	7,500.00	7,500.00
10-4340-59900	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	10,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		682,149.00	17,500.00	17,500.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4340-60100	GRANTS-EQUIPMENT-OTHER	0.00	5,000.00	5,000.00
10-4340-68600	FIRE SAFETY EDUCATION	1,500.00	1,500.00	1,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		1,500.00	6,500.00	6,500.00
Total Department: 4340 - Fire:		3,031,949.00	2,244,700.00	2,214,200.00
Department: 4510 - Public Works Administration				
ExpCategory: 100 - Salaries & Wages				
10-4510-12100	SALARIES	105,000.00	105,000.00	105,000.00
10-4510-12600	PART-TIME SALARIES	25,000.00	25,000.00	25,000.00
10-4510-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		131,200.00	131,200.00	131,200.00
ExpCategory: 150 - Employee Benefits				
10-4510-18100	FICA	10,500.00	8,200.00	8,200.00
10-4510-18200	RETIREMENT	11,000.00	12,320.00	12,320.00
10-4510-18300	HEALTH INSURANCE	15,600.00	17,000.00	17,000.00
10-4510-18400	LIFE INSURANCE	250.00	200.00	200.00
10-4510-18600	WORKERS COMP INS	2,500.00	2,500.00	2,500.00
10-4510-18700	DENTAL INSURANCE	2,100.00	1,600.00	1,600.00
Total ExpCategory: 150 - Employee Benefits:		41,950.00	41,820.00	41,820.00
ExpCategory: 200 - Supplies & Materials				
10-4510-20000	SUPPLIES	2,750.00	3,500.00	3,500.00
10-4510-25100	GAS & OIL	1,000.00	1,000.00	1,000.00
10-4510-26000	OFFICE	2,200.00	1,200.00	1,200.00
Total ExpCategory: 200 - Supplies & Materials:		5,950.00	5,700.00	5,700.00
ExpCategory: 300 - Current Obligations & Services				
10-4510-33100	ELECTRICITY	6,540.00	6,540.00	6,540.00
10-4510-35100	BUILDING MAINTENANCE	22,200.00	20,000.00	20,000.00
10-4510-35200	EQUIPMENT REPAIRS	150.00	0.00	0.00
10-4510-39500	TRAINING/BUSINESS	0.00	1,500.00	1,500.00
Total ExpCategory: 300 - Current Obligations & Services:		28,890.00	28,040.00	28,040.00
ExpCategory: 400 - Fixed Charges & Services				
10-4510-43900	EQUIPMENT RENTAL/LEASE	4,200.00	3,000.00	3,000.00
10-4510-48000	CONTRA-ADMINISTRATION	-131,040.00	-171,680.00	-171,680.00
10-4510-49100	DUES/SUBSCRIPTIONS	1,000.00	1,000.00	1,000.00

PROPOSED BUDGET EXPENSES

For Fiscal: 2021-2022 Period Ending: 07/31/2021

Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
10-4510-49500	SAFETY	1,650.00	3,000.00	3,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		-124,190.00	-164,680.00	-164,680.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4510-59900	MISCELLANEOUS EQUIPMENT	2,500.00	2,500.00	2,500.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		2,500.00	2,500.00	2,500.00
Total Department: 4510 - Public Works Administration:		86,300.00	44,580.00	44,580.00
Department: 4520 - Street and Maintenance				
ExpCategory: 100 - Salaries & Wages				
10-4520-12100	SALARIES	408,100.00	425,000.00	425,000.00
10-4520-12600	PART-TIME SALARIES	10,000.00	20,000.00	20,000.00
10-4520-12601	PART TIME SEASONAL	5,000.00	5,000.00	5,000.00
10-4520-13000	INSURANCE STIPEND	6,000.00	6,000.00	6,000.00
Total ExpCategory: 100 - Salaries & Wages:		429,100.00	456,000.00	456,000.00
ExpCategory: 150 - Employee Benefits				
10-4520-18100	FICA	33,900.00	34,500.00	34,500.00
10-4520-18200	RETIREMENT	44,000.00	49,280.00	49,280.00
10-4520-18300	HEALTH INSURANCE	88,000.00	80,000.00	80,000.00
10-4520-18302	RETIREE HEALTH INSURANCE	40,000.00	80,000.00	80,000.00
10-4520-18400	LIFE INSURANCE	700.00	700.00	700.00
10-4520-18600	WORKER'S COMP INS	22,000.00	22,000.00	22,000.00
10-4520-18700	DENTAL INSURANCE	7,600.00	7,800.00	7,800.00
Total ExpCategory: 150 - Employee Benefits:		236,200.00	274,280.00	274,280.00
ExpCategory: 200 - Supplies & Materials				
10-4520-20000	SUPPLIES	17,000.00	15,000.00	15,000.00
10-4520-21200	UNIFORMS	8,000.00	6,000.00	7,000.00
10-4520-25100	GAS & OIL	18,000.00	18,000.00	18,000.00
Total ExpCategory: 200 - Supplies & Materials:		43,000.00	39,000.00	40,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4520-33100	ELECTRICITY	8,485.00	8,485.00	8,485.00
10-4520-35100	BUILDING MAINTENANCE	9,100.00	6,500.00	6,500.00
10-4520-35200	EQUIPMENT REPAIRS	4,000.00	4,000.00	4,000.00
Total ExpCategory: 300 - Current Obligations & Services:		21,585.00	18,985.00	18,985.00
ExpCategory: 400 - Fixed Charges & Services				
10-4520-43900	EQUIPMENT RENTAL/LEASE	500.00	500.00	500.00
10-4520-48000	CONTRA-ADMINISTRATION	-134,840.00	-176,660.00	-176,660.00
10-4520-49500	SAFETY	1,000.00	1,000.00	1,000.00
10-4520-49900	MISCELLANEOUS	4,500.00	6,000.00	6,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		-128,840.00	-169,160.00	-169,160.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4520-59100	RESURFACING & PATCHWORK	250,000.00	140,000.00	140,000.00
10-4520-59200	CULVERT & BRIDGE REPAIR	4,600.00	2,500.00	2,500.00
10-4520-59400	TRAFFIC MARKING & SIGNS	8,000.00	8,000.00	8,000.00
10-4520-59900	MISCELLANEOUS EQUIPMENT	8,000.00	8,000.00	8,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		270,600.00	158,500.00	158,500.00
Total Department: 4520 - Street and Maintenance:		871,645.00	777,605.00	778,605.00
Department: 4530 - Equipment Services				
ExpCategory: 100 - Salaries & Wages				
10-4530-12100	SALARIES	108,000.00	108,000.00	108,000.00
10-4530-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		109,200.00	109,200.00	109,200.00
ExpCategory: 150 - Employee Benefits				
10-4530-18100	FICA	8,000.00	8,100.00	8,100.00
10-4530-18200	RETIREMENT	10,100.00	12,320.00	12,320.00
10-4530-18300	HEALTH INSURANCE	19,000.00	17,500.00	17,500.00

PROPOSED BUDGET EXPENSES

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
10-4530-18302	RETIREE HEALTH INSURANCE	0.00	11,000.00	11,000.00
10-4530-18400	LIFE INSURANCE	250.00	200.00	200.00
10-4530-18600	WORKER'S COMP INS	3,000.00	2,800.00	2,800.00
10-4530-18700	DENTAL INSURANCE	1,500.00	1,400.00	1,400.00
Total ExpCategory: 150 - Employee Benefits:		41,850.00	53,320.00	53,320.00
ExpCategory: 200 - Supplies & Materials				
10-4530-20000	SUPPLIES	1,500.00	2,500.00	2,500.00
10-4530-21200	UNIFORMS	2,000.00	2,000.00	2,000.00
10-4530-25100	GAS&OIL	6,300.00	2,500.00	2,500.00
Total ExpCategory: 200 - Supplies & Materials:		9,800.00	7,000.00	7,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4530-33100	ELECTRICITY	4,350.00	4,350.00	4,350.00
10-4530-35100	BUILDING MAINTENANCE	3,000.00	2,500.00	2,500.00
10-4530-35200	EQUIPMENT REPAIRS	121,750.00	91,750.00	91,750.00
Total ExpCategory: 300 - Current Obligations & Services:		129,100.00	98,600.00	98,600.00
ExpCategory: 400 - Fixed Charges & Services				
10-4530-48000	CONTRA-ADMINISTRATION	-39,320.00	-49,580.00	-49,580.00
10-4530-49500	SAFETY	200.00	200.00	200.00
10-4530-49900	MISCELLANEOUS	1,800.00	1,800.00	1,800.00
Total ExpCategory: 400 - Fixed Charges & Services:		-37,320.00	-47,580.00	-47,580.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4530-59900	MISCELLANEOUS EQUIPMENT	2,750.00	2,750.00	2,750.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		2,750.00	2,750.00	2,750.00
Total Department: 4530 - Equipment Services:		255,380.00	223,290.00	223,290.00
Department: 4710 - Solid Waste				
ExpCategory: 100 - Salaries & Wages				
10-4710-12100	SALARIES	272,000.00	272,000.00	272,000.00
10-4710-13000	INSURANCE STIPEND	3,900.00	4,200.00	4,200.00
Total ExpCategory: 100 - Salaries & Wages:		275,900.00	276,200.00	276,200.00
ExpCategory: 150 - Employee Benefits				
10-4710-18100	FICA	20,000.00	21,000.00	21,000.00
10-4710-18200	RETIREMENT	27,000.00	31,920.00	31,920.00
10-4710-18300	HEALTH INSURANCE	68,000.00	68,000.00	68,000.00
10-4710-18302	RETIREE HEALTH INSURANCE	9,850.00	10,000.00	10,000.00
10-4710-18400	LIFE INSURANCE	150.00	0.00	0.00
10-4710-18600	WORKERS COMP INS	16,000.00	15,000.00	15,000.00
10-4710-18700	DENTAL INSURANCE	6,000.00	6,000.00	6,000.00
Total ExpCategory: 150 - Employee Benefits:		147,000.00	151,920.00	151,920.00
ExpCategory: 200 - Supplies & Materials				
10-4710-20000	SUPPLIES	4,000.00	4,000.00	4,000.00
10-4710-21200	UNIFORMS	5,000.00	5,000.00	4,000.00
10-4710-25100	GAS & OIL	42,000.00	42,000.00	42,000.00
Total ExpCategory: 200 - Supplies & Materials:		51,000.00	51,000.00	50,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4710-33100	ELECTRICITY	8,475.00	8,475.00	8,475.00
10-4710-35200	EQUIPMENT REPAIRS	5,000.00	5,000.00	5,000.00
10-4710-37000	ADVERTISING	1,500.00	1,500.00	500.00
10-4710-37100	TIPPING FEES	11,000.00	12,500.00	12,500.00
Total ExpCategory: 300 - Current Obligations & Services:		25,975.00	27,475.00	26,475.00
ExpCategory: 400 - Fixed Charges & Services				
10-4710-49500	SAFETY	500.00	500.00	500.00
10-4710-49900	MISCELLANEOUS	5,000.00	5,000.00	5,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		5,500.00	5,500.00	5,500.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
ExpCategory: 500 - Capital Outlay & Equipment				
10-4710-50000	CAPITAL EXPENSE	175,000.00	0.00	0.00
10-4710-59900	MISCELLANEOUS EQUIPMENT	12,000.00	12,000.00	12,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		187,000.00	12,000.00	12,000.00
Total Department: 4710 - Solid Waste:		692,375.00	524,095.00	522,095.00
Department: 4910 - Planning and Zoning				
ExpCategory: 100 - Salaries & Wages				
10-4910-12100	SALARIES	145,950.00	167,000.00	128,000.00
10-4910-12600	PART-TIME SALARIES	40,000.00	19,000.00	50,000.00
10-4910-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		187,150.00	187,200.00	179,200.00
ExpCategory: 150 - Employee Benefits				
10-4910-18100	FICA	14,300.00	14,300.00	14,000.00
10-4910-18200	RETIREMENT	17,000.00	19,040.00	15,120.00
10-4910-18300	HEALTH INSURANCE	22,000.00	22,000.00	18,500.00
10-4910-18302	RETIREE HEALTH INSURANCE	10,000.00	11,000.00	11,000.00
10-4910-18400	LIFE INSURANCE	250.00	200.00	200.00
10-4910-18600	WORKER'S COMP INS	2,000.00	2,000.00	2,000.00
10-4910-18700	DENTAL INSURANCE	1,800.00	1,800.00	1,500.00
Total ExpCategory: 150 - Employee Benefits:		67,350.00	70,340.00	62,320.00
ExpCategory: 190 - Professional Services				
10-4910-19200	LEGAL	10,000.00	10,000.00	10,000.00
10-4910-19900	CONSULTING FEES/CONTRACTED SERVICES	30,000.00	75,500.00	65,000.00
Total ExpCategory: 190 - Professional Services:		40,000.00	85,500.00	75,000.00
ExpCategory: 200 - Supplies & Materials				
10-4910-20000	SUPPLIES	1,500.00	1,500.00	1,500.00
10-4910-25100	GAS & OIL	300.00	300.00	300.00
10-4910-26000	OFFICE	3,000.00	3,000.00	3,000.00
Total ExpCategory: 200 - Supplies & Materials:		4,800.00	4,800.00	4,800.00
ExpCategory: 300 - Current Obligations & Services				
10-4910-32500	POSTAGE	500.00	500.00	500.00
10-4910-35200	EQUIPMENT REPAIRS	100.00	100.00	100.00
10-4910-35300	HAZARDOUS PROJECT TASKS	99,037.00	0.00	0.00
10-4910-35400	PETROLEUM PROJECT TASKS	89,782.00	0.00	0.00
10-4910-37000	ADVERTISING	600.00	600.00	600.00
10-4910-39500	TRAINING/BUSINESS	7,550.00	7,550.00	7,550.00
Total ExpCategory: 300 - Current Obligations & Services:		197,569.00	8,750.00	8,750.00
ExpCategory: 400 - Fixed Charges & Services				
10-4910-43900	EQUIPMENT RENTAL/LEASE	3,200.00	3,200.00	3,200.00
10-4910-48000	CONTRA-ADMINISTRATION	-9,680.00	-12,680.00	-12,680.00
10-4910-49100	DUES/SUBSCRIPTIONS	1,500.00	1,500.00	1,500.00
10-4910-49900	MISCELLANEOUS	350.00	350.00	350.00
Total ExpCategory: 400 - Fixed Charges & Services:		-4,630.00	-7,630.00	-7,630.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4910-59900	MISCELLANEOUS EQUIPMENT	2,500.00	2,500.00	2,500.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		2,500.00	2,500.00	2,500.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4910-68000	PLANNING BOARD CONTRACT	5,500.00	5,500.00	5,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		5,500.00	5,500.00	5,500.00
Total Department: 4910 - Planning and Zoning:		500,239.00	356,960.00	330,440.00
Department: 4930 - Business & Community Development				
ExpCategory: 150 - Employee Benefits				
10-4930-18900	TRAVEL ALLOWANCE	4,200.00	0.00	0.00
Total ExpCategory: 150 - Employee Benefits:		4,200.00	0.00	0.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
ExpCategory: 190 - Professional Services				
10-4930-19900	CONSULTING FEES/CONTRACTED SERVICES	2,500.00	0.00	0.00
	Total ExpCategory: 190 - Professional Services:	2,500.00	0.00	0.00
ExpCategory: 200 - Supplies & Materials				
10-4930-20000	SUPPLIES	500.00	500.00	500.00
10-4930-26000	OFFICE	0.00	500.00	500.00
	Total ExpCategory: 200 - Supplies & Materials:	500.00	1,000.00	1,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4930-32500	POSTAGE	0.00	200.00	200.00
10-4930-34100	PRINTING	0.00	500.00	500.00
10-4930-39500	TRAINING/BUSINESS	200.00	4,200.00	4,200.00
	Total ExpCategory: 300 - Current Obligations & Services:	200.00	4,900.00	4,900.00
ExpCategory: 400 - Fixed Charges & Services				
10-4930-43900	EQUIPMENT RENTAL/LEASE	600.00	600.00	600.00
10-4930-49100	DUES/SUBSCRIPTIONS	500.00	500.00	500.00
10-4930-49900	MISCELLANEOUS	450.00	450.00	450.00
	Total ExpCategory: 400 - Fixed Charges & Services:	1,550.00	1,550.00	1,550.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4930-59900	MISCELLANEOUS EQUIPMENT	0.00	750.00	750.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	0.00	750.00	750.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4930-68100	REVOLVING LOANS	20,500.00	0.00	0.00
10-4930-68200	CBD ENHANCEMENTS	90,000.00	90,000.00	90,000.00
10-4930-68300	PROMOTIONS/MARKETING	25,000.00	25,000.00	25,000.00
	Total ExpCategory: 600 - Contracts, Grants, Subsidies:	135,500.00	115,000.00	115,000.00
	Total Department: 4930 - Business & Community Development:	144,450.00	123,200.00	123,200.00
Department: 6100 - Recreation				
ExpCategory: 100 - Salaries & Wages				
10-6100-12100	SALARIES	372,000.00	388,000.00	388,000.00
10-6100-12600	PART-TIME SALARIES	75,000.00	125,000.00	125,000.00
10-6100-12601	PART TIME SEASONAL	40,000.00	55,000.00	55,000.00
10-6100-13000	INSURANCE STIPEND	4,500.00	4,800.00	4,800.00
	Total ExpCategory: 100 - Salaries & Wages:	491,500.00	572,800.00	572,800.00
ExpCategory: 150 - Employee Benefits				
10-6100-18100	FICA	43,000.00	42,000.00	42,000.00
10-6100-18200	RETIREMENT	41,000.00	44,800.00	44,800.00
10-6100-18300	HEALTH INSURANCE	57,000.00	51,600.00	51,600.00
10-6100-18302	RETIREE HEALTH INSURANCE	0.00	10,000.00	10,000.00
10-6100-18400	LIFE INSURANCE	650.00	600.00	600.00
10-6100-18600	WORKER'S COMP INS	10,000.00	9,000.00	9,000.00
10-6100-18700	DENTAL INSURANCE	6,000.00	4,200.00	4,200.00
	Total ExpCategory: 150 - Employee Benefits:	157,650.00	162,200.00	162,200.00
ExpCategory: 200 - Supplies & Materials				
10-6100-20000	SUPPLIES	18,000.00	18,000.00	18,000.00
10-6100-21200	UNIFORMS	5,000.00	5,000.00	5,000.00
10-6100-22000	VENDING & CONCESSIONS	14,000.00	14,000.00	14,000.00
10-6100-25100	GAS & OIL	7,500.00	8,500.00	7,500.00
10-6100-29500	SPORTS PROGRAMS	38,000.00	60,000.00	60,000.00
	Total ExpCategory: 200 - Supplies & Materials:	82,500.00	105,500.00	104,500.00
ExpCategory: 300 - Current Obligations & Services				
10-6100-33100	ELECTRICITY	48,663.00	48,663.00	48,663.00
10-6100-35100	BUILDING MAINTENANCE	33,000.00	48,000.00	48,000.00
10-6100-35200	EQUIPMENT REPAIRS	3,000.00	5,000.00	5,000.00
10-6100-35900	PARKS & TRAIL MAINTENANCE	30,000.00	30,000.00	30,000.00

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10-6100-35901	PARKS & TRAILS LANDSCAPING FUND	10,000.00	10,000.00	10,000.00
10-6100-39500	TRAINING/BUSINESS	4,000.00	6,000.00	4,000.00
Total ExpCategory: 300 - Current Obligations & Services:		128,663.00	147,663.00	145,663.00
ExpCategory: 400 - Fixed Charges & Services				
10-6100-43900	EQUIPMENT RENTAL/LEASE	1,500.00	1,500.00	1,500.00
10-6100-49100	DUE & SUBSCRIPTIONS	4,500.00	4,500.00	4,500.00
10-6100-49900	MISCELLANEOUS	14,000.00	14,000.00	14,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		20,000.00	20,000.00	20,000.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-6100-50000	CAPITAL EXPENSE	153,000.00	278,400.00	50,000.00
10-6100-59900	MISCELLANEOUS EQUIPMENT	5,500.00	8,000.00	8,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		158,500.00	286,400.00	58,000.00
Total Department: 6100 - Recreation:		1,038,813.00	1,294,563.00	1,063,163.00
Total Fund: 10 - General Fund:		12,829,059.00	11,161,229.00	11,037,157.00
Fund: 20 - Boger City Fire District				
Department: 4340 - Fire				
ExpCategory: 100 - Salaries & Wages				
20-4340-12100	SALARIES	472,000.00	474,000.00	474,000.00
20-4340-12600	PART-TIME SALARIES	30,000.00	30,000.00	30,000.00
20-4340-13000	INSURANCE STIPEND	7,200.00	7,200.00	7,200.00
20-4340-13500	LOCAL SUPPLEMENTAL RETIREMENT	2,000.00	2,000.00	2,000.00
20-4340-13700	FIREMENS PENSION FUND	3,000.00	3,000.00	3,000.00
20-4340-13800	FIREMENS RELIEF FUND	2,000.00	2,000.00	2,000.00
Total ExpCategory: 100 - Salaries & Wages:		516,200.00	518,200.00	518,200.00
ExpCategory: 150 - Employee Benefits				
20-4340-18100	FICA	40,000.00	40,000.00	40,000.00
20-4340-18200	RETIREMENT	43,000.00	48,160.00	48,160.00
20-4340-18300	HEALTH INSURANCE	64,000.00	84,000.00	84,000.00
20-4340-18400	LIFE INSURANCE	800.00	800.00	800.00
20-4340-18700	DENTAL INSURANCE	4,300.00	4,300.00	4,300.00
20-4340-18800	GAP INSURANCE	2,000.00	2,000.00	2,000.00
Total ExpCategory: 150 - Employee Benefits:		154,100.00	179,260.00	179,260.00
ExpCategory: 200 - Supplies & Materials				
20-4340-20000	SUPPLIES	4,000.00	2,000.00	2,000.00
20-4340-21200	UNIFORMS	12,500.00	3,500.00	3,500.00
20-4340-25100	GAS & OIL	15,000.00	15,000.00	12,000.00
20-4340-26000	OFFICE	1,000.00	1,000.00	1,000.00
Total ExpCategory: 200 - Supplies & Materials:		32,500.00	21,500.00	18,500.00
ExpCategory: 300 - Current Obligations & Services				
20-4340-32100	TELEPHONE	5,000.00	6,000.00	6,000.00
20-4340-32200	UTILITIES-STATIONS	15,000.00	15,000.00	15,000.00
20-4340-32500	POSTAGE	200.00	200.00	200.00
20-4340-35100	BUILDING MAINTENANCE	1,000.00	20,000.00	15,000.00
20-4340-35200	EQUIPMENT REPAIRS	26,000.00	20,000.00	17,000.00
20-4340-39500	TRAINING/BUSINESS	3,000.00	5,000.00	5,000.00
Total ExpCategory: 300 - Current Obligations & Services:		50,200.00	66,200.00	58,200.00
ExpCategory: 400 - Fixed Charges & Services				
20-4340-45000	PROPERTY & CASUALTY INS	7,000.00	15,000.00	15,000.00
20-4340-49100	DUES/SUBSCRIPTIONS	2,000.00	2,000.00	2,000.00
20-4340-49500	SAFETY	8,000.00	8,000.00	8,000.00
20-4340-49900	MISCELLANEOUS	2,000.00	2,000.00	2,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		19,000.00	27,000.00	27,000.00
ExpCategory: 500 - Capital Outlay & Equipment				
20-4340-50000	CAPITAL EXPENSE	193,000.00	134,000.00	134,000.00

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20-4340-59900	MISCELLANEOUS EQUIPMENT	5,000.00	10,000.00	8,000.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	198,000.00	144,000.00	142,000.00
	ExpCategory: 600 - Contracts, Grants, Subsidies			
20-4340-68600	FIRE SAFETY EDUCATION	2,000.00	5,000.00	5,000.00
	Total ExpCategory: 600 - Contracts, Grants, Subsidies:	2,000.00	5,000.00	5,000.00
	ExpCategory: 900 - Inventory/Interfund Transfer			
20-4340-99100	CONTINGENCY	0.00	42,000.00	36,840.00
	Total ExpCategory: 900 - Inventory/Interfund Transfer:	0.00	42,000.00	36,840.00
	Total Department: 4340 - Fire:	972,000.00	1,003,160.00	985,000.00
	Total Fund: 20 - Boger City Fire District:	972,000.00	1,003,160.00	985,000.00
Fund: 27 - Powell Bill Fund				
Department: 4550 - Powell Bill				
	ExpCategory: 500 - Capital Outlay & Equipment			
27-4550-50000	CAPITAL EXPENSE	47,765.00	0.00	0.00
27-4550-58900	CULVERT REPAIRS	78,500.00	5,000.00	5,000.00
27-4550-59000	POWELL BILL-STREETS	140,000.00	140,000.00	140,000.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	266,265.00	145,000.00	145,000.00
	ExpCategory: 700 - Debt Service			
27-4550-73500	BANK LOAN PRINCIPAL	0.00	33,666.00	33,666.00
27-4550-74500	BANK LOAN INTEREST	0.00	5,422.00	5,422.00
	Total ExpCategory: 700 - Debt Service:	0.00	39,088.00	39,088.00
	ExpCategory: 900 - Inventory/Interfund Transfer			
27-4550-98000	REIMBURSE-GENERAL FUND	120,000.00	120,912.00	120,912.00
	Total ExpCategory: 900 - Inventory/Interfund Transfer:	120,000.00	120,912.00	120,912.00
	Total Department: 4550 - Powell Bill:	386,265.00	305,000.00	305,000.00
	Total Fund: 27 - Powell Bill Fund:	386,265.00	305,000.00	305,000.00
Fund: 61 - Water and Sewer Fund				
Department: 7100 - Water Treatment				
	ExpCategory: 100 - Salaries & Wages			
61-7100-12100	SALARIES	472,000.00	485,000.00	485,000.00
61-7100-12600	PART-TIME SALARIES	26,000.00	36,000.00	36,000.00
61-7100-13000	INSURANCE STIPEND	6,000.00	6,600.00	6,600.00
	Total ExpCategory: 100 - Salaries & Wages:	504,000.00	527,600.00	527,600.00
	ExpCategory: 150 - Employee Benefits			
61-7100-18100	FICA	39,000.00	41,000.00	41,000.00
61-7100-18200	RETIREMENT	50,750.00	57,120.00	57,120.00
61-7100-18300	HEALTH INSURANCE	76,000.00	80,000.00	80,000.00
61-7100-18301	OPEB RETIREE HEALTH	30,000.00	30,000.00	30,000.00
61-7100-18302	RETIREE HEALTH INSURANCE	78,000.00	68,000.00	68,000.00
61-7100-18400	LIFE INSURANCE	600.00	700.00	700.00
61-7100-18600	WORKERS COMP INS	8,000.00	8,000.00	8,000.00
61-7100-18700	DENTAL INSURANCE	5,700.00	5,600.00	5,600.00
	Total ExpCategory: 150 - Employee Benefits:	288,050.00	290,420.00	290,420.00
	ExpCategory: 190 - Professional Services			
61-7100-19900	CONSULTING FEES/CONTRACTED SERVICES	1,000.00	1,000.00	1,000.00
	Total ExpCategory: 190 - Professional Services:	1,000.00	1,000.00	1,000.00
	ExpCategory: 200 - Supplies & Materials			
61-7100-20000	SUPPLIES	25,000.00	25,000.00	25,000.00
61-7100-20300	CHEMICALS	110,000.00	110,000.00	110,000.00
61-7100-21200	UNIFORMS	6,800.00	6,800.00	6,800.00
61-7100-25100	GAS & OIL	2,500.00	2,500.00	2,500.00
61-7100-26000	OFFICE	2,100.00	2,100.00	2,100.00
	Total ExpCategory: 200 - Supplies & Materials:	146,400.00	146,400.00	146,400.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
ExpCategory: 300 - Current Obligations & Services				
61-7100-32100	TELEPHONE	17,200.00	17,200.00	17,200.00
61-7100-32500	POSTAGE	2,000.00	2,000.00	2,000.00
61-7100-33100	ELECTRICITY	249,000.00	249,000.00	249,000.00
61-7100-33200	GENERATOR FUEL	14,400.00	14,400.00	14,400.00
61-7100-33900	PUMPS/TANKS/LIFT STATIONS ELECTRICITY	17,600.00	17,600.00	17,600.00
61-7100-35100	BUILDING MAINTENANCE	20,000.00	25,000.00	25,000.00
61-7100-35200	EQUIPMENT REPAIRS	47,300.00	47,300.00	47,300.00
61-7100-39500	TRAINING/BUSINESS	4,000.00	4,000.00	4,000.00
61-7100-39600	CHEMICAL ANALYSIS	11,000.00	16,000.00	16,000.00
Total ExpCategory: 300 - Current Obligations & Services:		382,500.00	392,500.00	392,500.00
ExpCategory: 400 - Fixed Charges & Services				
61-7100-43900	EQUIPMENT RENTAL/LEASE	2,500.00	2,500.00	2,500.00
61-7100-49100	DUES/SUBSCRIPTIONS	5,400.00	5,400.00	5,400.00
61-7100-49500	SAFETY	2,200.00	2,200.00	2,200.00
61-7100-49900	MISCELLANEOUS	2,350.00	2,350.00	2,350.00
Total ExpCategory: 400 - Fixed Charges & Services:		12,450.00	12,450.00	12,450.00
ExpCategory: 500 - Capital Outlay & Equipment				
61-7100-50000	CAPITAL EXPENSE	412,500.00	130,000.00	130,000.00
61-7100-59900	MISCELLANEOUS EQUIPMENT	15,000.00	15,000.00	15,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		427,500.00	145,000.00	145,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
61-7100-62900	WATER SERVICE CONTRACT	171,100.00	128,100.00	128,100.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		171,100.00	128,100.00	128,100.00
ExpCategory: 700 - Debt Service				
61-7100-73100	ENTERPRISE VEHICLES LEASE	12,700.00	15,000.00	15,000.00
Total ExpCategory: 700 - Debt Service:		12,700.00	15,000.00	15,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7100-99100	CONTINGENCY	0.00	75,000.00	68,880.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		0.00	75,000.00	68,880.00
Total Department: 7100 - Water Treatment:		1,945,700.00	1,733,470.00	1,727,350.00
Department: 7110 - Distribution & Collection				
ExpCategory: 100 - Salaries & Wages				
61-7110-12100	SALARIES	586,000.00	540,000.00	540,000.00
61-7110-13000	INSURANCE STIPEND	6,600.00	7,200.00	7,200.00
Total ExpCategory: 100 - Salaries & Wages:		592,600.00	547,200.00	547,200.00
ExpCategory: 150 - Employee Benefits				
61-7110-18100	FICA	44,000.00	42,000.00	42,000.00
61-7110-18200	RETIREMENT	60,000.00	62,720.00	62,720.00
61-7110-18300	HEALTH INSURANCE	98,000.00	102,000.00	102,000.00
61-7110-18301	OPEB RETIREE HEALTH	35,000.00	35,000.00	35,000.00
61-7110-18302	RETIREE HEALTH INSURANCE	26,000.00	28,000.00	28,000.00
61-7110-18400	LIFE INSURANCE	700.00	800.00	800.00
61-7110-18600	WORKERS COMP INS	12,000.00	12,000.00	12,000.00
61-7110-18700	DENTAL INSURANCE	7,200.00	8,000.00	8,000.00
Total ExpCategory: 150 - Employee Benefits:		282,900.00	290,520.00	290,520.00
ExpCategory: 190 - Professional Services				
61-7110-19900	CONSULTING FEES/CONTRACTED SERVICES	4,000.00	14,000.00	13,000.00
Total ExpCategory: 190 - Professional Services:		4,000.00	14,000.00	13,000.00
ExpCategory: 200 - Supplies & Materials				
61-7110-20000	SUPPLIES	210,000.00	235,000.00	235,000.00
61-7110-21200	UNIFORMS	8,000.00	8,000.00	8,000.00
61-7110-25100	GAS & OIL	20,000.00	20,000.00	20,000.00
Total ExpCategory: 200 - Supplies & Materials:		238,000.00	263,000.00	263,000.00

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Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
ExpCategory: 300 - Current Obligations & Services				
61-7110-32100	TELEPHONE	21,000.00	21,000.00	23,000.00
61-7110-32500	POSTAGE	25,500.00	25,500.00	25,500.00
61-7110-33100	ELECTRICITY	17,000.00	17,000.00	17,000.00
61-7110-33900	PUMPS/TANKS/LIFT STATIONS ELECTRICITY	19,500.00	18,000.00	18,000.00
61-7110-35100	BUILDING MAINTENANCE	1,000.00	1,000.00	1,000.00
61-7110-35200	EQUIPMENT REPAIRS	74,500.00	71,500.00	71,500.00
61-7110-39000	METER TESTING	1,000.00	1,000.00	1,000.00
61-7110-39500	TRAINING/BUSINESS	6,000.00	6,000.00	6,000.00
Total ExpCategory: 300 - Current Obligations & Services:		165,500.00	161,000.00	163,000.00
ExpCategory: 400 - Fixed Charges & Services				
61-7110-49100	DUES/SUBSCRIPTIONS	5,000.00	5,000.00	5,000.00
61-7110-49500	SAFETY	1,100.00	1,100.00	1,100.00
61-7110-49900	MISCELLANEOUS	5,500.00	5,500.00	5,500.00
Total ExpCategory: 400 - Fixed Charges & Services:		11,600.00	11,600.00	11,600.00
ExpCategory: 500 - Capital Outlay & Equipment				
61-7110-50000	CAPITAL EXPENSE	601,000.00	606,000.00	535,000.00
61-7110-59600	SYSTEM MAINTENANCE	90,000.00	90,000.00	110,000.00
61-7110-59900	MISCELLANEOUS EQUIPMENT	18,000.00	18,000.00	18,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		709,000.00	714,000.00	663,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
61-7110-62900	WATER SERVICE CONTRACT	1,500.00	1,500.00	1,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		1,500.00	1,500.00	1,500.00
ExpCategory: 700 - Debt Service				
61-7110-73100	ENTERPRISE VEHICLES LEASE	27,800.00	41,000.00	41,000.00
Total ExpCategory: 700 - Debt Service:		27,800.00	41,000.00	41,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7110-99100	CONTINGENCY	0.00	69,200.00	62,480.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		0.00	69,200.00	62,480.00
Total Department: 7110 - Distribution & Collection:		2,032,900.00	2,113,020.00	2,056,300.00
Department: 7120 - Wastewater Treatment				
ExpCategory: 100 - Salaries & Wages				
61-7120-12100	SALARIES	505,000.00	485,000.00	485,000.00
61-7120-13000	INSURANCE STIPEND	5,000.00	5,400.00	5,400.00
Total ExpCategory: 100 - Salaries & Wages:		510,000.00	490,400.00	490,400.00
ExpCategory: 150 - Employee Benefits				
61-7120-18100	FICA	38,000.00	36,000.00	36,000.00
61-7120-18200	RETIREMENT	52,000.00	52,640.00	52,640.00
61-7120-18300	HEALTH INSURANCE	60,000.00	68,000.00	68,000.00
61-7120-18301	OPEB RETIREE HEALTH	25,000.00	25,000.00	25,000.00
61-7120-18302	RETIREE HEALTH INSURANCE	42,000.00	49,000.00	49,000.00
61-7120-18400	LIFE INSURANCE	550.00	600.00	600.00
61-7120-18600	WORKERS COMP INS	12,000.00	12,000.00	12,000.00
61-7120-18700	DENTAL INSURANCE	5,500.00	6,100.00	6,100.00
Total ExpCategory: 150 - Employee Benefits:		235,050.00	249,340.00	249,340.00
ExpCategory: 190 - Professional Services				
61-7120-19900	CONSULTING FEES/CONTRACTED SERVICES	500.00	500.00	500.00
Total ExpCategory: 190 - Professional Services:		500.00	500.00	500.00
ExpCategory: 200 - Supplies & Materials				
61-7120-20000	SUPPLIES	17,500.00	17,500.00	17,500.00
61-7120-20300	CHEMICALS	50,000.00	50,000.00	50,000.00
61-7120-21200	UNIFORMS	7,000.00	7,000.00	7,000.00
61-7120-25100	GAS & OIL	6,000.00	3,000.00	3,000.00
61-7120-26000	OFFICE	1,500.00	1,500.00	1,500.00

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61-7120-29800	HEAT EXCHANGER FUEL OIL	500.00	500.00	500.00
	Total ExpCategory: 200 - Supplies & Materials:	82,500.00	79,500.00	79,500.00
	ExpCategory: 300 - Current Obligations & Services			
61-7120-32100	TELEPHONE	17,300.00	17,300.00	17,300.00
61-7120-33100	ELECTRICITY	278,000.00	278,000.00	278,000.00
61-7120-33200	GENERATOR FUEL	1,500.00	1,500.00	1,500.00
61-7120-35100	BUILDING MAINTENANCE	20,000.00	20,000.00	20,000.00
61-7120-35200	EQUIPMENT REPAIRS	116,000.00	68,000.00	68,000.00
61-7120-39500	TRAINING/BUSINESS	4,000.00	4,000.00	4,000.00
61-7120-39600	CHEMICAL ANALYSIS	14,800.00	20,800.00	20,800.00
61-7120-39700	SLUDGE REMOVAL	210,000.00	210,000.00	210,000.00
	Total ExpCategory: 300 - Current Obligations & Services:	661,600.00	619,600.00	619,600.00
	ExpCategory: 400 - Fixed Charges & Services			
61-7120-43900	EQUIPMENT RENTAL/LEASE	1,000.00	1,000.00	1,000.00
61-7120-49100	DUES/SUBSCRIPTIONS	7,000.00	7,000.00	7,000.00
61-7120-49900	MISCELLANEOUS	4,000.00	3,000.00	4,000.00
	Total ExpCategory: 400 - Fixed Charges & Services:	12,000.00	11,000.00	12,000.00
	ExpCategory: 500 - Capital Outlay & Equipment			
61-7120-50000	CAPITAL EXPENSE	95,000.00	480,000.00	364,500.00
61-7120-59900	MISCELLANEOUS EQUIPMENT	8,000.00	8,000.00	8,000.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	103,000.00	488,000.00	372,500.00
	ExpCategory: 600 - Contracts, Grants, Subsidies			
61-7120-62900	WATER SERVICE CONTRACT	21,000.00	18,000.00	18,000.00
	Total ExpCategory: 600 - Contracts, Grants, Subsidies:	21,000.00	18,000.00	18,000.00
	ExpCategory: 700 - Debt Service			
61-7120-73100	ENTERPRISE VEHICLES LEASE	21,500.00	22,000.00	22,000.00
	Total ExpCategory: 700 - Debt Service:	21,500.00	22,000.00	22,000.00
	ExpCategory: 900 - Inventory/Interfund Transfer			
61-7120-99100	CONTINGENCY	-3,000.00	73,000.00	67,757.00
	Total ExpCategory: 900 - Inventory/Interfund Transfer:	-3,000.00	73,000.00	67,757.00
	Total Department: 7120 - Wastewater Treatment:	1,644,150.00	2,051,340.00	1,931,597.00
	Department: 7130 - Water/Sewer Intangibles			
	ExpCategory: 150 - Employee Benefits			
61-7130-19300	HEALTH ADMIN COST	5,000.00	10,000.00	10,000.00
	Total ExpCategory: 150 - Employee Benefits:	5,000.00	10,000.00	10,000.00
	ExpCategory: 300 - Current Obligations & Services			
61-7130-39800	ONLINE PAYMENTS FEE	23,750.00	86,300.00	86,300.00
61-7130-39900	CREDIT CARD EXPENSE	52,200.00	7,000.00	7,000.00
	Total ExpCategory: 300 - Current Obligations & Services:	75,950.00	93,300.00	93,300.00
	ExpCategory: 400 - Fixed Charges & Services			
61-7130-45000	PROPERTY & CASUALTY INS	60,000.00	70,000.00	70,000.00
61-7130-49200	BAD DEBT EXPENSE	35,000.00	95,000.00	95,000.00
61-7130-49800	ENTERPRISE ADMINISTRATION	600,000.00	700,000.00	700,000.00
61-7130-49900	MISCELLANEOUS	400.00	0.00	400.00
	Total ExpCategory: 400 - Fixed Charges & Services:	695,400.00	865,000.00	865,400.00
	ExpCategory: 700 - Debt Service			
61-7130-71000	REVENUE BOND PRINCIPAL	1,647,000.00	0.00	0.00
61-7130-71200	2003 LOAN PRINCIPAL-SEWER	743,000.00	672,000.00	672,000.00
61-7130-71400	SMART METER LOAN	331,779.00	341,871.00	341,871.00
61-7130-72000	REVENUE BOND INTEREST	27,176.00	0.00	0.00
61-7130-72200	2003 LOAN INTEREST-SEWER	65,342.00	27,160.00	27,160.00
61-7130-72300	LOAN PAYMENT EQUIPMENT	30,311.00	25,000.00	25,000.00
61-7130-72400	SMART METER INTEREST	42,020.00	55,250.00	55,250.00

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61-7130-75001	REVENUE BOND HANDLING	2,500.00	2,500.00	2,500.00
Total ExpCategory: 700 - Debt Service:		2,889,128.00	1,123,781.00	1,123,781.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7130-98500	PILOT EXPENSE	389,222.00	389,222.00	389,222.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		389,222.00	389,222.00	389,222.00
Total Department: 7130 - Water/Sewer Intangibles:		4,054,700.00	2,481,303.00	2,481,703.00
Total Fund: 61 - Water and Sewer Fund:		9,677,450.00	8,379,133.00	8,196,950.00
Fund: 63 - Electric Fund				
Department: 7200 - Electric				
ExpCategory: 100 - Salaries & Wages				
63-7200-12100	SALARIES	500,000.00	545,000.00	545,000.00
63-7200-12600	PART-TIME SALARIES	12,400.00	12,400.00	12,400.00
63-7200-13000	INSURANCE STIPEND	5,000.00	6,000.00	6,000.00
Total ExpCategory: 100 - Salaries & Wages:		517,400.00	563,400.00	563,400.00
ExpCategory: 150 - Employee Benefits				
63-7200-18100	FICA	39,000.00	43,000.00	43,000.00
63-7200-18200	RETIREMENT	51,000.00	52,640.00	52,640.00
63-7200-18300	HEALTH INSURANCE	70,000.00	70,000.00	70,000.00
63-7200-18301	OPEB RETIREE HEALTH	6,000.00	6,000.00	6,000.00
63-7200-18302	RETIREE HEALTH INSURANCE	29,000.00	29,000.00	29,000.00
63-7200-18400	LIFE INSURANCE	600.00	700.00	700.00
63-7200-18600	WORKERS COMP INS	8,000.00	8,000.00	8,000.00
63-7200-18700	DENTAL INSURANCE	5,400.00	6,500.00	6,500.00
63-7200-18900	TRAVEL ALLOWANCE	4,000.00	0.00	0.00
63-7200-19300	HEALTH ADMIN COST	500.00	500.00	500.00
Total ExpCategory: 150 - Employee Benefits:		213,500.00	216,340.00	216,340.00
ExpCategory: 190 - Professional Services				
63-7200-19200	LEGAL	1,000.00	1,000.00	1,000.00
63-7200-19900	CONSULTING FEES/CONTRACTED SERVICES	30,000.00	30,000.00	30,000.00
Total ExpCategory: 190 - Professional Services:		31,000.00	31,000.00	31,000.00
ExpCategory: 200 - Supplies & Materials				
63-7200-20000	SUPPLIES	75,000.00	175,000.00	175,000.00
63-7200-21200	UNIFORMS	9,000.00	9,000.00	10,000.00
63-7200-25100	GAS & OIL	11,000.00	11,000.00	11,000.00
Total ExpCategory: 200 - Supplies & Materials:		95,000.00	195,000.00	196,000.00
ExpCategory: 300 - Current Obligations & Services				
63-7200-32100	TELEPHONE	15,500.00	15,500.00	15,500.00
63-7200-33000	POWER SECURE EXPENSES	114,500.00	64,500.00	64,500.00
63-7200-33100	ELECTRICITY	4,077,800.00	4,728,000.00	4,728,000.00
63-7200-33300	ELECTRICITY-REPS CHARGES	38,000.00	38,000.00	38,000.00
63-7200-33700	SALES TAX DISTRIBUTION	25,000.00	0.00	0.00
63-7200-33800	STREET LIGHTING	85,000.00	85,000.00	85,000.00
63-7200-35100	BUILDING MAINTENANCE	60,000.00	60,000.00	90,000.00
63-7200-35200	EQUIPMENT REPAIRS	55,000.00	20,000.00	20,000.00
63-7200-39000	METER TESTING	10,000.00	10,000.00	10,000.00
63-7200-39500	TRAINING/BUSINESS	3,000.00	5,000.00	5,000.00
63-7200-39800	ONLINE PAYMENTS FEE	6,000.00	0.00	0.00
63-7200-39900	CREDIT CARD EXPENSE	39,000.00	9,000.00	9,000.00
Total ExpCategory: 300 - Current Obligations & Services:		4,528,800.00	5,035,000.00	5,065,000.00
ExpCategory: 400 - Fixed Charges & Services				
63-7200-43900	EQUIPMENT RENTAL/LEASE	2,000.00	2,000.00	8,000.00
63-7200-45000	PROPERTY & CASUALTY INS	30,900.00	30,900.00	30,900.00
63-7200-48900	ELECTRICITIES DUES	7,300.00	7,300.00	7,300.00
63-7200-49200	BAD DEBT EXPENSE	55,000.00	55,000.00	55,000.00
63-7200-49700	DIRECT SERVICE ALLOCATIONS	1,500.00	1,500.00	1,500.00

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For Fiscal: 2021-2022 Period Ending: 07/31/2021

Account Number	Account Name	2020-2021 Approved	2021-2022 Dept Req	2021-2022 Mgr Rec
63-7200-49800	ENTERPRISE ADMINISTRATION	400,000.00	600,000.00	600,000.00
63-7200-49900	MISCELLANEOUS	10,000.00	10,000.00	10,000.00
	Total ExpCategory: 400 - Fixed Charges & Services:	506,700.00	706,700.00	712,700.00
	ExpCategory: 500 - Capital Outlay & Equipment			
63-7200-50000	CAPITAL EXPENSE	1,264,200.00	553,000.00	430,000.00
63-7200-50500	POLICE/PROJECT BDLGS	1,044,280.00	0.00	0.00
63-7200-59600	SYSTEM MAINTENANCE	300,000.00	300,000.00	420,000.00
63-7200-59900	MISCELLANEOUS EQUIPMENT	10,000.00	13,000.00	13,000.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	2,618,480.00	866,000.00	863,000.00
	ExpCategory: 600 - Contracts, Grants, Subsidies			
63-7200-64000	CONTRIB RESERV RATE STABLIZ	25,000.00	25,000.00	25,000.00
	Total ExpCategory: 600 - Contracts, Grants, Subsidies:	25,000.00	25,000.00	25,000.00
	ExpCategory: 900 - Inventory/Interfund Transfer			
63-7200-98500	PILOT EXPENSE	30,465.00	30,465.00	30,465.00
63-7200-99100	CONTINGENCY	30,485.00	100,000.00	94,445.00
	Total ExpCategory: 900 - Inventory/Interfund Transfer:	60,950.00	130,465.00	124,910.00
	Total Department: 7200 - Electric:	8,596,830.00	7,768,905.00	7,797,350.00
	Total Fund: 63 - Electric Fund:	8,596,830.00	7,768,905.00	7,797,350.00
	Report Total:	32,461,604.00	28,617,427.00	28,321,457.00

2021-22 - CAPITAL OUTLAY - GENERAL FUND

(1)	<u>CITY MANAGER / CLERK</u>	
	OFFICE EQUIPMENT	\$3,000.00
(2)	<u>HUMAN RESOURCES</u>	
	NONE	\$0.00
(3)	<u>FINANCE</u>	
	CHECK SORTER EQUIPMENT	\$10,000.00
(4)	<u>GENERAL EXPENSE</u>	
	NONE	\$0.00
(5)	<u>POLICE</u>	
	INKLESS FINGERPRINT SYSTEM	\$14,000.00
	IN CAR COMPUTERS	\$22,000.00
	10 NEW VEHICLES (ENTERPRISE)	\$0.00
(6)	<u>FIRE</u>	
	ENGINE 2 EQUIPMENT	\$7,500.00
(7)	<u>PUBLIC WORKS</u>	
	NONE	\$0.00
(8)	<u>STREET</u>	
	NONE	\$0.00
(9)	<u>EQUIPMENT SERVICES</u>	
	NONE	\$0.00
(10)	<u>SOLID WASTE</u>	
	NONE	\$0.00
(11)	<u>GENERAL SERVICES</u>	
	NONE	\$0.00
(12)	<u>PLANNING</u>	
	NONE	\$0.00
(13)	<u>BUSINESS & COMMUNITY DEVELOPMENT</u>	
	NONE	\$0.00
(14)	<u>PARKS & RECREATION</u>	
	RAIL TRAIL CAMERAS	\$15,000.00
	HOLLYBROOK PAVING	\$21,000.00
	ENTRY GATES - BETTY ROSS & HIGHLAND DR	\$14,000.00
	GENERAL FUND CAPITAL	\$106,500.00

2021-22 - CAPITAL OUTLAY - POWELL BILL		
(1)	<u>POWELL BILL</u>	
	PAVING STREETS	\$140,000.00
	DEBT PAYMENT	<u>\$39,000.00</u>
	POWELL BILL FUND TOTAL	\$179,000.00
2021-22 - CAPITAL OUTLAY - WATER & SEWER		
(1)	<u>WATER TREATMENT PLANT</u>	
	PLC	\$30,000.00
	VALVE REPLACEMENT	\$60,000.00
	FLOC DRIVES - (2)	\$25,000.00
	CLARI TRAC REPAIRS - (2)	\$15,000.00
(2)	<u>DISTRIBUTION & COLLECTION</u>	
	CLARKS CREEK REBUILD UPGRADE	\$200,000.00
	LIFT STATION GENERATOR-COUNTRY CLUB	\$75,000.00
	LIFT STATION GENERATOR-27 WEST	\$50,000.00
	POPLAR STREET SEWER LINE	\$60,000.00
	HOYLE STREET GRAVITY LINE	\$75,000.00
	SOUTHFORK CROSSING	\$75,000.00
(3)	<u>WASTEWATER TREATMENT PLANT</u>	
	REBUILT #3 PUMP HEAD	\$25,000.00
	DAF PARTS	\$64,500.00
	AERATION BASIN DIFFUSER HEAD	\$100,000.00
	ROAD REPAIR	\$45,000.00
	GARAGE ROOF	\$30,000.00
	#3 DIGESTER LID	\$100,000.00
	WATER & SEWER FUND TOTAL	\$1,029,500.00
2021-22 - CAPITAL OUTLAY - ELECTRIC		
(1)	<u>ELECTRIC FUND</u>	
	YARD MACHINE	\$150,000.00
	LINE REEL	\$20,000.00
	GASTON STREET IMPROVEMENTS	\$100,000.00
	TRAFFIC CONTROLLER	\$60,000.00
	SMART PHONES - (3)	\$3,000.00
	WASH PIT	\$100,000.00
	ELECTRIC FUND TOTAL	\$433,000.00

ITEM 7:

COUNCIL
FEEDBACK
&
DISCUSSION

ITEM 7A:

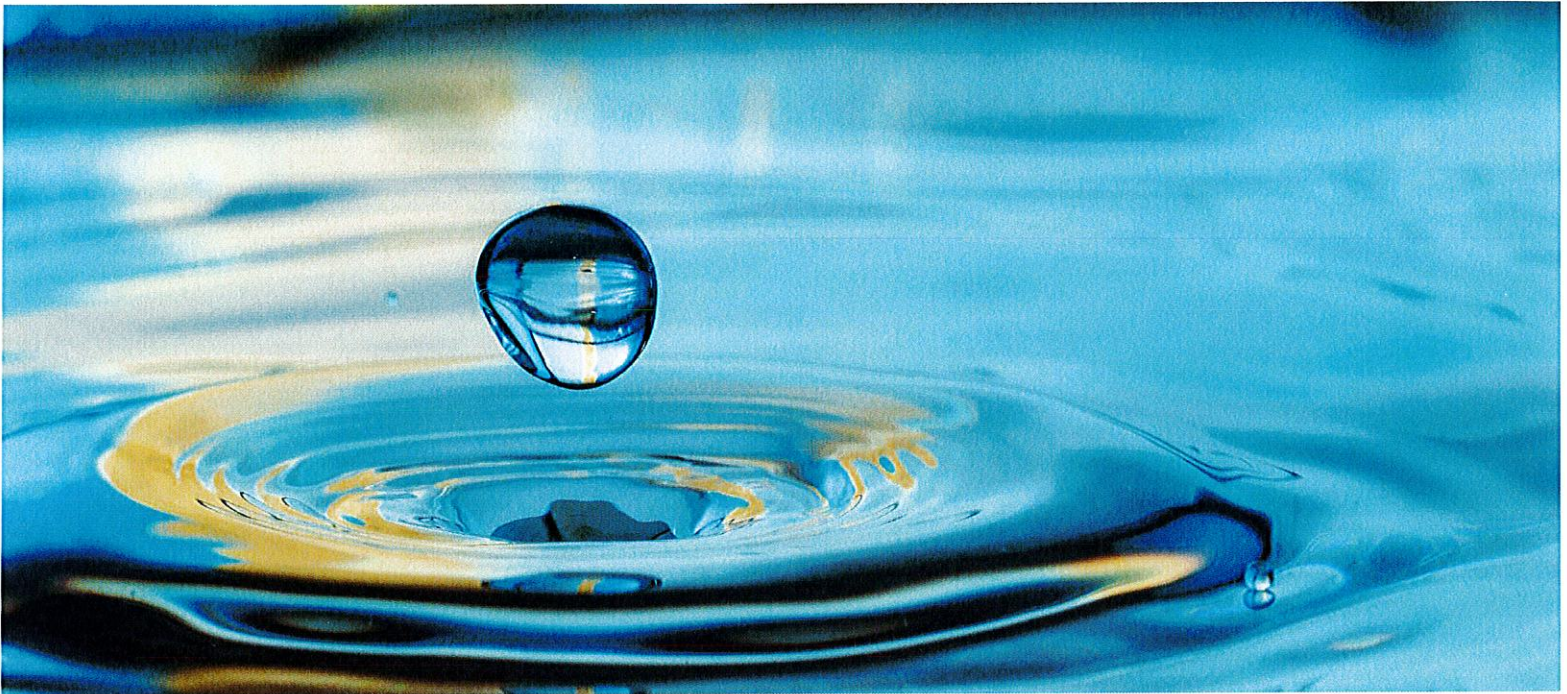
INCENTIVE GRANTS

ITEM 7B:

CDBG-ED



The energy behind public power



ECONOMIC IMPACT ANALYSIS

Project Resort Lincolnton

Lincolnton, Lincoln County, NC

Introduction

This report estimates the potential economic impact of a new textile manufacturing company in Lincolnton, Lincoln County, NC. The project includes upfit to an existing manufacturing building. Employment associated with the project is 153 new employees in textile manufacturing and construction costs for building upfit are estimated to be \$4,900,000. The company plans to invest \$2,745,000 in tangible personal property (machinery and equipment). Total investment is \$7,645,000.

The analysis was performed using IMPLAN software for economic impact modeling. IMPLAN develops local level input-output models to estimate the economic impact of companies moving into an area, business closures, and ongoing economic activities. This model is widely used by local, state, and federal government agencies as well as private industry and universities. The following table summarizes data and assumptions used in developing the economic impact model for this project. The zip codes 28092 and 28033 were used as a surrogate for Lincolnton, since IMPLAN does not model city limits.

Project Resort Overview

Proposed Project Location Lincolnton, Lincoln County, NC	
IMPLAN Sectors	IMPLAN Sector 128- Apparel accessories and other apparel manufacturing IMPLAN Sector 51 - Construction of new manufacturing structures
Employment Estimates	153 new jobs
Investment in Construction	\$4,900,000

The following analysis considers the economic impacts of upfitting existing manufacturing space for a new location of a textile manufacturing company in Lincolnton, Lincoln County, NC. The construction up-fit value is modeled separately from the manufacturing operations. Once construction up-fit is complete, the economic impacts of these activities will cease. New textile manufacturing operations will continue to provide economic impacts as long as the facility is in operation. For simplicity of this analysis, all of the construction was modeled in the same year.

Summary of Proposed Impacts of Project Resort in Lincolnton, Lincoln County, NC

- ◎ This report analyzes the potential impacts of a new textile manufacturing company locating in Lincolnton, Lincoln County, North Carolina.
- ◎ The company estimates that the facility will require an investment of \$4,900,000 in building upfit construction costs and \$2,745,000 in equipment.
- ◎ The new economic activity will create 153 new direct jobs.
- ◎ The 153 direct jobs at the facility will create an additional 14 jobs in Lincolnton and 39 jobs in Lincoln County.
- ◎ The operations of the facility will create a total of \$6.9 million in new labor income in Lincolnton and increase total output by \$37.7 million. The county's economic output will be increased by \$41 million, with an additional \$7.9 million in labor income.
- ◎ During building upfit construction, there will be a total of 50 jobs in the economy of Lincolnton associated with the facility and 55 jobs in Lincoln County. The construction phase will directly employ 47 workers there.
- ◎ The total economic impact for Project Resort for Lincolnton, including the one-time construction impacts and one year of operations is 217 jobs and an increase in output of \$42.7 million. In Lincoln County, the total impact is 247 jobs and \$47 million in output.
- ◎ Based on \$7,645,000 million in new tax base, this expanded facility will result in an additional \$42,812 in annual tax revenues for Lincolnton and \$72,163 in Lincoln County.

Estimated Operations Impact – Textile Manufacturing Company

Operations Employment Impact

In Lincolnton, approximately 167 jobs will result from operations at the facility, with 153 jobs directly needed for these operations. There will be an additional 12 jobs in the supply chain of the firm, and another 2 jobs will be stimulated by the expenditures of employees in the supply chain firms. In Lincoln County, 191 jobs will result from the new textile manufacturing operations. The jobs associated with this project are permanent and continuous jobs, therefore these impacts will continue on an annual basis.

Operations Financial Impact

Facility operations will create a total of \$6.9 million in additional labor income in Lincolnton and increase output by \$37.7 million annually. In the county, output will increase by \$41.1 million and there will be a total of \$7.9 million in labor income associated with this project.

Operations Economic Impact: Lincolnton, NC

Impact Type	Employment	Labor Income (\$)	Output (\$)
Direct Effect	153	\$6,282,027	\$35,583,131
Indirect Effect	12	\$555,439	\$1,807,614
Induced Effect	2	\$68,211	\$260,653
Total Effect	167	\$6,905,677	\$37,651,397

Operations Economic Impact: Lincoln County, NC

Impact Type	Employment	Labor Income (\$)	Output (\$)
Direct Effect	153	\$6,282,027	\$35,583,131
Indirect Effect	26	\$1,177,112	\$3,844,279
Induced Effect	13	\$422,195	\$1,668,427
Total Effect	191	\$7,881,335	\$41,095,837

Estimated Construction Impact – Textile Manufacturing Company

Construction Employment Impact

Construction impacts will support a total of 50 jobs in Lincolnton, with 47 jobs directly needed for facility construction. In the county, the project will result in 55 jobs associated with building upfit construction. It is important to recognize the jobs associated with construction are not permanent and continuous jobs; rather, when the construction project is completed the employment demands created by the construction activities will cease.

Construction Financial Impact

Construction activities are estimated to increase output by \$5.1 million in Lincolnton and result in an additional \$2million in labor income. In the county, output will increase by \$5.9 million and there will be an additional \$2.3million in labor income circulating.

Economic Impacts from Construction: Lincolnton, NC

Impact Type	Employment	Labor Income (\$)	Output (\$)
Direct Effect	47	\$1,973,728	\$4,700,000
Indirect Effect	2	\$71,512	\$248,166
Induced Effect	1	\$33,311	\$127,499
Total Effect	50	\$2,078,550	\$5,075,665

Economic Impacts from Construction: Lincoln County, NC

Impact Type	Employment	Labor Income (\$)	Output (\$)
Direct Effect	47	\$1,973,728	\$4,700,000
Indirect Effect	4	\$193,990	\$659,785
Induced Effect	4	\$130,349	\$515,447
Total Effect	55	\$2,298,067	\$5,875,232

Total Economic Impact

To derive total economic impact, we added building upfit construction and one year of facility operations impacts. The total impact of the proposed new textile manufacturing company and its construction activity in Lincolnton is 217 jobs and \$43 million in output. In the county, the employment impact is 247 jobs and \$47 million in output.

Total Economic Impact: Lincolnton, NC

Impact Type	Employment	Labor Income (\$)	Output (\$)
Direct Effect	200	\$ 8,255,755	\$ 40,283,131
Indirect Effect	14	\$ 626,951	\$ 2,055,779
Induced Effect	3	\$ 101,522	\$ 388,152
Total Effect	217	\$ 8,984,227	\$ 42,727,061

Total Economic Impact: Lincoln County, NC

Impact Type	Employment	Labor Income (\$)	Output (\$)
Direct Effect	200	\$ 8,255,755	\$ 40,283,131
Indirect Effect	30	\$ 1,371,102	\$ 4,504,064
Induced Effect	17	\$ 552,545	\$ 2,183,875
Total Effect	247	\$ 10,179,401	\$ 46,971,069

Local Tax Revenue

Based on \$7,645,000 in new tax base (\$4,900,000 in real property and \$2,745,000 in tangible personal property), this new textile manufacturing facility will result in an additional \$42,812 in annual tax revenues for Lincolnton and \$72,163 for Lincoln County.

Summary of Local Tax Revenues

Taxing District	2020 Tax Rate	Value	Annual Tax Revenue
Lincolnton	\$0.56 per 100	\$7,645,000	\$42,812
Lincoln County	\$0.599 per \$100	\$7,645,000	\$72,163
Total			\$114,975

IMPLAN

This project consists of two analysis components: 1) impacts associated with constructing the facilities and 2) impacts associated with operations at the facilities: All impacts are presented as statewide impacts with monetary figures presented in 2020 dollars.

Key Economic Impact Definitions

Source: www.implan.com

- ⊙ Direct Impacts: The known or predicted change in the economy that is being studied.
- ⊙ Indirect Impact: Secondary impact caused to industries in the supply chain of the direct impact.
- ⊙ Induced Impact: Direct and indirect employment (and increases in labor income) creates additional household spending on goods and services.
- ⊙ Employment: The number of full-time and part-time jobs; measured by place of employment. Employees, sole proprietors, and active partners are included, but unpaid family workers and volunteers are not.
- ⊙ Job-Years: IMPLAN measures employment impacts in job-years with each unit of employment equivalent to one job for one year. This is important when IMPLAN is used to measure construction or other non-permanent operations. For example, IMPLAN does not distinguish between ten units of employment (workers) employed over five years, and fifty workers employed in one year. Therefore, one construction worker may account for multiple units of employment if that person is employed over multiple years. Unlike construction impacts, operation employment and economic activity are illustrated as yearly impact estimates. That is, the impacts shown can be expected to occur in every year.
- ⊙ Output: The amount of production, including all intermediate goods purchased, as well as value added (compensation and profit). Output is equal to sales in service industries; to sales plus the change in inventory for manufacturing; and to gross margin for retail and wholesaler trade.
- ⊙ Labor Income: Labor Income is the sum of Employee Compensation (wages and benefits) and Proprietor Income..
- ⊙ This analysis was produced using IMPLAN and model year 2020.

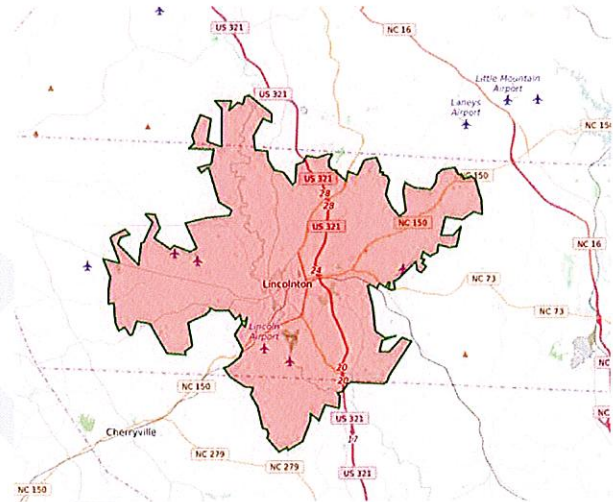
Disclaimer: Economic modeling provides general impact estimates for economic development projects. However, future results will be affected by political, social, and economic conditions. Economic modeling is most informative when used in conjunction with other forms of analysis, such as cost-benefit analysis and fiscal impact analysis, to estimate the overall impact of a project. The completion of this analysis by ElectriCities is neither an endorsement for nor against this project. Additionally, the analysis is based on information provided by the company. If that information were to change for any reason, it would change the results of the analysis.

Geographic Definitions

Due to limitations of the IMPLAN software and municipal boundaries, the City of Lincolnton was modeled based on zip codes 28092 and 28033.

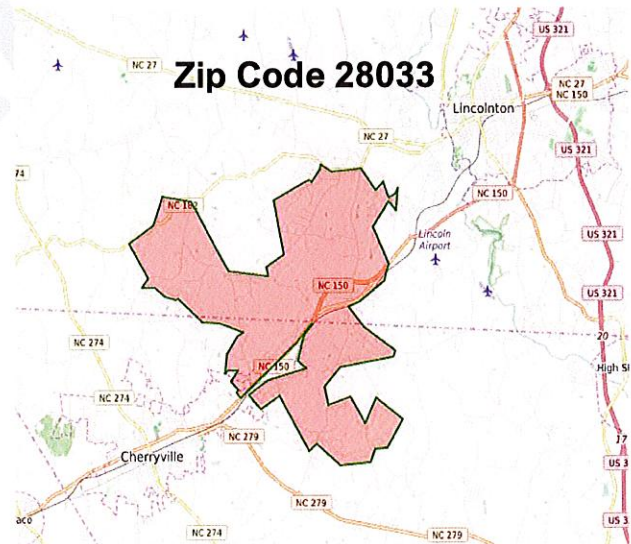
Zip Code 28092- Lincolnton, NC

Official Zip Code Name	<u>Lincolnton</u>
Primary County:	<u>Lincoln</u>
Secondary County:	<u>Gaston</u>
Area Code	<u>704 / 980</u>
Current Population:	38570
Unemployment Rate:	<u>5.3%</u>
Median Household Income	\$45994
Average Adjusted Gross Income	\$50830
Average Commute Time	26.1 Minutes
Area	116 Sqm.



Zip Code 28033- Crouse

Official Zip Code Name	<u>Crouse</u>
Primary County:	<u>Lincoln</u>
Secondary County:	<u>Gaston</u>
Area Code	<u>704 / 980</u>
Current Population:	2749
Unemployment Rate:	<u>5.3%</u>
Median Household	\$48254
Average Adjusted Gross	\$47220
Average Commute Time	29.8 Minutes
Area	15 Sqm.



City of Lincolnton
INDUSTRIAL DEVELOPMENT INCENTIVE GRANT PROGRAM
FOR NEW AND EXISTING INDUSTRIES

I. OVERVIEW

The City of Lincolnton has adopted the following Industrial Development Incentive Grant Program for purposes of recruitment of industry and increasing economic growth. The objectives of the grant program are to expand the tax base, to provide quality jobs for Lincolnton's residents, to promote economic development, and to secure the economic well-being of all citizens. The importance of sustaining and assisting with the growth of existing industries is well-documented. The diversification that comes with the addition of new industries to a county is needed to provide a broader economic base. The following paragraphs formalize the Incentive Grant Program.

II. PROGRAM PARAMETERS

The Industrial Development Incentive Grant involves a contractual agreement between the City of Lincolnton and new or existing industries for a financial incentive grant based upon the actual value of qualifying new capital investment (as determined below) made by such new or expanding industries within the corporate boundaries of the City of Lincolnton. Incentive grants made under this program will be identified by the particular project for which they are made and will be secured by a contract between the grant recipient and the City of Lincolnton. Such contract must identify the start date and completion date of the proposed project, which project shall not exceed two years in duration. The time period for a contract shall not be required to coincide with the City's fiscal year. Should conditions change such that the amount of the qualifying new capital investment is greater or less than the contracted amount, the financial incentive grants to be made hereunder will be adjusted accordingly on a pro-rata basis. Changes or additions to a project after a contract's completion date will require a separate contract.

The maximum amount of the financial incentive grant will be determined in accordance with the provisions set out in Section IV and will be specified in the contract. The grant may be adjusted based on the confirmed actual investment.

For purposes of the incentive grant, the new capital investment will be assessed by the Lincoln County Tax Department on January 1, following the first full year of completion. The financial incentive grant will be paid in five equal annual installments **for investments up to \$9,999,999 and 7 equal installments for qualifying investments of \$10,000,000 or more.** The first of the annual installments will be paid 30 days after their tax payment for the then-current year has been received by Lincoln County; and after the company notifies Lincoln Economic Development Association their taxes have been paid, provided, however, that any annual grant installment may be delayed or withheld if the grant recipient is delinquent in the payment to the City of Lincolnton of any taxes, utility bills, or other fees owed the City.

The value of the qualifying new capital investment will be determined by the appraisers of the Lincoln County Tax Department on the basis of enhancements to the City of Lincolnton's tax base. The Tax Department appraisers will consider only new investment in land, buildings, machinery, equipment, and personal property, subject to the following guidelines:

(a) For new construction or expansion of existing construction, the amount that qualifies for consideration in calculating incentive grants will reflect only the amount by which the new

construction or expansion enhances the value of the property beyond its value prior to the project, except in regard to Shell Buildings outlined in section (d).

(b) The value of new investment in machinery, equipment, or other personal property eligible for consideration in calculating incentive grants will be limited to 70 percent of the amount of new investment in such property.

(c) For expansions of existing industries, the value of any machinery or equipment being phased out, replaced, or retrofitted as part of the project will be deducted from the value of replacement equipment in determining the amount that qualifies for consideration in calculating incentive grants.

(d) For Shell Buildings, the value of the property will qualify for consideration in calculating grants for the first buyer or tenant leasing for more than one year. Shell Buildings must be registered and approved by the Lincoln Economic Development Association to qualify for incentives.

If a grant recipient shall close, terminate, or reduce its operation by fifty percent (50%) or more during the five-year period of the grant, all further grant payments will cease, and the Industrial Development Incentive Grant for the recipient will be null and void.

Each project will be considered in accordance with the aforesaid guidelines. The Lincoln City Council will review these guidelines annually and make any necessary or appropriate changes. The grant program may be changed or rescinded at any time but with the understanding that contracts outstanding at the time of such termination or change will be honored in accordance with the terms of such contracts.

III. PROJECT QUALIFICATIONS

To be considered eligible for an Industrial Development Incentive Grant, a project must meet certain basic criteria. These criteria are to be used as guidelines in project evaluations. Additional criteria may be applied to specific projects based upon the terms of the contract between the grant recipient and the City of Lincoln.

Factors to be considered shall include but not be limited to the following:

--the size of the project based upon investment in site development, plant facilities, and infrastructure;

--the number and type of jobs created and the anticipated hourly wages to be paid;

--potential for future expansion and increased employment;

--site specific initiatives that may be pursued to stimulate other development in areas that The City of Lincoln may deem of significant benefit to the community.

IV. APPLICATION OF THE GRANT PROGRAM

1. Level I Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$1,000,000 to \$4,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00364.

2. Level II Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$5,000,000 to \$19,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00420.

3. Level III Grant -- for qualifying new capital investment by new or expanding industries in an amount of \$20,000,000 to \$24,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00476.

4. Level IV Grant -- for qualifying new capital investment by new or expanding industries in an amount of \$25,000,000 or more and will be performance based.

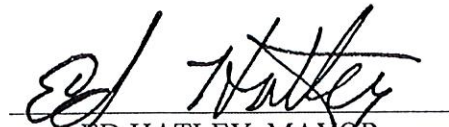
The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.00532.

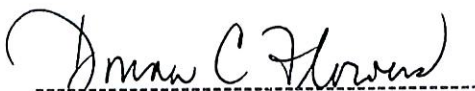
V. PUBLIC HEARING

Upon receipt of a grant application, and prior to approval of such application, the City of Lincolnton shall hold a public hearing after due advertisement in accordance with the provisions of N. C. G. S. 158-7.1.

Amended and adopted at the regular monthly meeting of the Lincolnton City Council on the 7th day of January 2016.

ATTEST:


ED HATLEY, MAYOR


DONNA C. FLOWERS, MMC
CITY CLERK

ITEM 7C:

STREETS
&
SIDEWALKS

<u>Street Names</u>	<u>Hard Surfaced Miles</u>	<u>Grade</u>
McBee Street (Flint - Hollybrook)	0.26	D/F
Old Salem Road	0.1	D/F
A Street	0.19	D
Abernethy Street	0.14	D
Montgomery Street	0.17	D
Academy Street-South	0.31	D
Congress Street - East	0.36	D
Rhodes Street	0.44	D
Water Street - East	0.49	D
Oak Street - South	0.04	D
Bonview Ave. (Grove - Aspen)	0.28	D
Battleground Road	0.38	D
Legionnaire Road	0.12	D
Gamble Drive	0.47	D
Garland Lane	0.2	D
Reid Street	0.14	D
	4.09	

2019 Paving Study

<u>Street Names</u>	<u>Hard Surfaced Miles</u>	<u>Unsurfaced Miles</u>	<u>Grade</u>
Balsam Drive	0.1		D/F
McBee Street (Flint - Hollybrook)	0.26		D/F
Old Salem Road	0.1		D/F
A Street	0.19		D
Abernethy Street	0.14		D
Academy Street-South	0.31		D
Arney Street	0.56		D
Auton Street	0.05		D
Babs Court	0.05		D
Battleground Road	0.38		D
Bonview Ave. (Grove - Aspen)	0.28		D
Broome Street	0.12		D
Childs Street	0.25		D
Church Street - East	0.43		D
Church Street - West	0.27		D
Congress Street - East	0.36		D
Congress Street - West	0.46		D
Forney Avenue	0.28		D
Gamble Drive	0.47		D
Garland Lane	0.2		D
Georgetown Rd. (West)	0.22		D
Government St. (Main-Grier)	0.24		D
Hubbard Street	0.33		D
Legionnaire Road	0.12		D
Lynch Street	0.13		D
Monroe Street	0.26		D
Montgomery Street	0.17	0.1	D
Oak Street - South	0.04		D
Reid Street	0.14		D
Rhodes Street	0.44		D
Rhyne Street	0.19		D
Third Street	0.34		D
Water Street - East	0.49		D
Water Street - West	0.43		D
Willow Street	0.07		D
Anastasia Lane	0.12		C/D

2019 Paving Study

Barkley Drive	0.3	C/D
Bost Street	0.54	C/D
Boulder Drive	0.14	C/D
Cameron Road	0.23	C/D
Carolina Circle	0.07	C/D
Cedar Street - South	0.54	C/D
Charles Voix Street	0.08	C/D
Circle Drive	0.24	C/D
Cityview Avenue	0.08	C/D
Crescent Drive	0.07	C/D
Danbrook Circle	0.31	C/D
Dean Lane	0.25	C/D
Deaton Avenue	0.16	C/D
Dixon Street	0.57	C/D
Dogwood Drive	0.24	C/D
Doris Court	0.11	C/D
East Park Drive	0.32	C/D
Edward Street	0.38	C/D
Elizabeth Avenue	0.28	C/D
Fairfield Court	0.06	C/D
Flint Street - North	1.08	C/D
Flint Street - South	0.43	C/D
Gaston Street	0.37	C/D
Grovedale Street	0.08	C/D
Hartman Street	0.1	C/D
Heavner Road	0.81	C/D
Herndon Chapel Church Lane	0.05	C/D
Highland Drive	0.74	C/D
Ivan Lane	0.04	C/D
Jacob Trail	0.2	C/D
Jeb Seagle Drive	0.8	C/D
Keever Street	0.12	C/D
Kennedy Drive	0.46	C/D
Laurel Street - South	0.15	C/D
Lauren Lane	0.12	C/D
Lithia Inn Road	1.35	C/D
Louise Avenue	0.39	C/D
Magnolia Street	0.26	C/D

2019 Paving Study

Main Street Extension - West	0.38	C/D
Mallory Tai Drive	0.13	C/D
Massapoag Road	0.85	C/D
Mauney Drive	0.3	C/D
McGinnis Drive	0.14	C/D
Mockingbird Circle	0.05	C/D
Mockingbird Lane	0.26	C/D
Motz Avenue	0.43	C/D
Newcastle Street	0.34	C/D
Oak Street - North	0.63	C/D
Olivia Lane	0.2	C/D
Pine Street - East	0.98	C/D
Policarp Street	0.31	C/D
Poplar Street - South	0.54	C/D
Quail Trail	0.21	C/D
Railroad Street	0.27	C/D
Redleaf Trail	0.08	C/D
River Street	0.08	C/D
Robin Road	0.3	C/D
Rockcreek Drive	0.4	C/D
Ross Street	0.17	C/D
Shady Lane	0.23	C/D
Sigmon Street	0.2	C/D
Spring Meadows Drive	0.12	C/D
Springside Drive	0.08	C/D
State Street	0.32	C/D
Tait Street	0.4	C/D
Valerie Drive	0.65	C/D
Victor Street	0.27	C/D
Water Street Extension - East	0.05	C/D
Weddington Drive	0.38	C/D
Wellons Street	0.09	C/D
Wendover Drive	0.19	C/D
West Water Street Extension	0.17	C/D
Alexander Street	0.32	C
Allendale Lane	0.15	C
Autumn Wood Court	0.02	C
Benfield Street	0.08	C

2019 Paving Study

Brady Branch Road	0.15	C
Brookside Drive	0.07	C
Carla Court	0.08	C
Carpenter Street	0.11	C
Carrie Street	0.09	C
Carter Street	0.29	C
Cedar Street - North	0.51	C
Chapman Street	0.08	C
Cherry Street	0.09	C
Chestnut Street	0.09	C
City Street	0.14	C
Clark Drive	0.3	C
Cline Street	0.06	C
Cobb Street	0.07	C
Crestview Drive	0.25	C
Crossover Drive	0.21	C
Dale Street	0.41	C
Dave Warlick Drive	0.33	C
Davis Street	0.14	C
Dennis Reinhardt Lane	0.13	C
Drum Street	0.16	C
Eastview Drive	0.16	C
Eastwood Drive	0.22	C
Edgewood Drive	0.06	C
General Hoke Drive	0.51	C
Georgetown Rd.(East)	0.34	C
Government Street - North	0.26	C
Greenwood Road	0.24	C
Grove Street Extension - South	0.1	C
Heather Drive	0.15	C
High Street - North	0.25	C
High Street - South	0.17	C
Hillcrest Drive	0.13	C
Hoke Street	0.51	C
Hollybrook Avenue	0.27	C
Hoyle Street	0.28	C
Hunter Oak Lane	0.08	C
Huntington Hills Drive	0.41	C

2019 Paving Study

Jennings Street	0.28		C
Johnson Blake Drive	0.13		C
Labans Lane	0.64		C
Lake Sylvia Road	0.33		C
Laurel Street - North	0.76		C
Lawing Street	0.27		C
Lee Avenue	0.24		C
Linwood Drive	0.45		C
Lithia Springs Road	0.25		C
Little Street	0.29		C
Martin Luther King, Jr. Drive	0.11		C
McBee Street (Poplar-Flint)	0.37		C
McKeller Street	0.06		C
Moline Street	0.09		C
Moore Street	0.05		C
Norman Fair Drive	0.13		C
Old Farm Road	0.1		C
Openview Drive	0.33		C
Periwinkle Street	0.39		C
Pine Street - West	0.63		C
Poplar Street - North	0.38		C
Proctor Street	0.12		C
Putnam Street	0.07		C
Quail Field Place	0.02		C
Roberta Avenue	0.12		C
Saddletree Drive	0.38		C
Shell Avenue	0.19		C
Springs Road	0.13		C
Sumner Street	0.47		C
Sycamore Street - East	0.6		C
Sycamore Street - West	0.41		C
Terrace Place	0.4		C
Turner Street	0.76		C
Valley Avenue	0.2		C
Victor Woods Lane	0.09		C
West Avenue	0.11		C
West Park Drive	0.14		C
Westview Street	0.18		C

2019 Paving Study

Williams Street	0.16		C
Willow Drive	0.17		C
Woodvale Circle	0.35		C
Academy Street-North	0.48		B/C
Boggs Street	0.25		B/C
Liberty Street	0.14		B/C
Sherrill Avenue	0.38		B
Fairway Lane	0.25		B
Green Street	0.44		B
Jerry Crump Road	1.07		B
Julia Drive	0.93		B
Catawba Street	0.52	0.07	A/B
Lincoln Street	0.57		A/B
Second Street	0.38		A/B
Bonview Ave. (Grove - W. Main)	0.33		A
Buff Street	0.14		A
D Street	0.1		A
Detter Drive	0.08		A
Government Street (Grier - Motz)	0.36		A
Grier Street	0.37		A
Hollow Road	0.18		A
Jonas Drive	0.38		A
Linden Street	0.16		A
Madison Street	0.24		A
McBee Street (Hollybrook - MLK)	0.12		A
Melinda Lane	0.08		A
Oak Lane	0.15		A
Paul Lawing Jr. Drive	0.21		A
Rhyneland Road	0.33		A
Sunset Drive	0.08		A
Timberlane Drive	0.4		A
No Name Street		0.05	
<u>Total:</u>	<u>60.65</u>	<u>0.22</u>	

STREET	SECTION	LENGTH & WIDTH	ADA	REPAIR	GRADE
E. Main	Williams-Lawing (North)	0.06			D/F
N. Poplar	Pine-McBee	0.07			D/F
Water	C.S.-Academy (South)	0.06			D/F
Congress	Grove-Government	0.16			D
Linwood	Battleground-Grove	0.27			D
Madison	Grove-End	0.17			D
N. Aspen	C.S.-City Park (East)	0.57			D
N. Aspen	Battleground-C.S. (West)	0.10			D
N. Cedar	Sycamore-Dixon (West)	0.44			D
N. Government	Pine-Bonview	0.08			D
N. Oak	Pine-Alexander	0.24			D
S. Aspen	Brady Branch-Rhodes (East)	0.45			D
S. Grove	Main-2nd	0.27			D
S. Grove	2nd-Madison	0.23			D
Battleground	Bonview-Linwood	0.22			C/D
Church	Aspen-Government	0.06			C/D
Court Square	W. Main-E. Main (South)	0.11			C/D
Deaton	All	0.15			C/D
E. Main	Flint-Oak (North)	0.04			C/D
E. Main	Oak-Laurel (North)	0.04			C/D
E. Main	Laurel-C.S. (South)	0.33			C/D
E. Park	All	0.21			C/D
Edwards	Gaston-Catawba	0.13			C/D
Kennedy	All	0.44			C/D
Lincoln	Linden-Edwards	0.02			C/D
Mauney	All	0.35			C/D
McBee	Sherrill-Flint	0.09			C/D
McBee	Poplar-Cedar	0.08			C/D
N. Academy	Cherry-Chestnut	0.18			C/D
N. Academy	Pine-Sycamore (West)	0.04			C/D
N. Cedar	Dixon-Hoke (East)	0.07			C/D
N. Flint	Sycamore-Summer	0.22			C/D
N. Government	Main-Pine (East)	0.08			C/D

N. Government		Main-Pine (West)					0.08	C/D
N. Oak		Main-Pine					0.08	C/D
N. Oak		Hoke-End					0.11	C/D
N. Poplar		Sycamore-Pine (East)					0.05	C/D
Pine		Flint-Oak					0.06	C/D
Pine		Laurel-Cedar					0.07	C/D
Pine		Hollybrook-Sherrill					0.05	C/D
Rock Creek		All					0.30	C/D
S. Academy		Water-Congress (West)					0.14	C/D
S. Academy		Congress-Rhodes					0.11	C/D
S. Aspen		Congress-Church (East)					0.03	C/D
S. Aspen		C.S.-Congress (West)					0.12	C/D
S. Aspen		Congress-Laboratory (West)					0.54	C/D
S. Cedar		Main-Congress (West)					0.19	C/D
S. Government		Water-Church					0.04	C/D
S. High		High-Charlesvoix					0.02	C/D
S. Poplar		Rhodes-Congress					0.19	C/D
Sherrill		Pine-McBee					0.07	C/D
W. Main		Government-High (North)					0.07	C/D
W. Main		Government-High (South)					0.07	C/D
W. Main		High-Grove					0.08	C/D
W. Water		C.S.-High					0.15	C/D
Catawba		Edwards-Cline (North)					0.04	c
Catawba		Edwards-Cline (South)					0.03	c
Church		Aspen-Academy					0.07	c
Church		Government-High (South)					0.05	c
Cline		Catawba-Gaston					0.05	c
Congress		Aspen-Cedar					0.26	c
Court Square		W. Main-E. Main (North)					0.11	c
E. Main		Laurel-C.S. (North)					0.33	c
E. Main		Flint-Laurel (South)					0.08	c
E. Main		Generals-Flint (South)					0.46	c
E. Main		Lithia Inn-HWY150 (South)					0.58	c
E. Main		Huss-Green (North)					0.06	c

Water		Academy-Poplar (South)		0.08					C
Water		Academy-Poplar (North)		0.03					C
Water		Poplar-Cedar (South)		0.08					C
Congress		Government-Aspen		0.06					B/C
E. Main		Generals-Flint (North)		0.46					B/C
E. Main		Generals-N.321 (South)		0.51					B/C
E. Main		N.321-Lithia Inn (South)		0.73					B/C
E. Main		Green-Hubbard (North)		0.08					B/C
Madison		2nd-3rd		0.01					B/C
N. Cedar		Main-Sycamore (East)		0.05					B/C
S. Aspen		Rhodes-Congress (East)		0.13					B/C
S. Laurel		Generals Blvd.-Main		0.46					B/C
Sycamore		Poplar-C.S. (North)		0.14					B/C
Dixon		Aspen-School		0.01					B
Lithia Inn		Old Tram-Country Club		0.10					B
Motz		Rail Trail-Grove		0.14					B
N. Academy		Pine-Sycamore (East)		0.04					B
Old Tram		Lithia Inn-End		0.12					B
S. Cedar		Main-Water (East)		0.05					B
E. Main		Roper-Generals (North)		0.10					A/B
Green		Main-Arney		0.04					A/B
N. Aspen		Northgate (East)		0.06					A/B
N. Aspen		Generals-Cochrane (West)		0.04					A/B
Newbold		Main-Timken		0.14					A/B
Roper		Main-End		0.13					A/B
Salem		East		0.07					A/B
Timken		All		0.04					A/B
Arney		Green-Flint		0.04					A
Barkley		End-Ridge		0.01					A
Boggs		Salem-End		0.11					A
Church		Government-High (North)		0.01					A
E. Main		Lawing-Huss (North)		0.06					A
Georgetown		Generals Blvd.-Johnson Blake		0.02					A
N. Generals		Main-Barkley		0.11					A

N. Poplar		Sycamore-Pine (West)	0.05			A
Pine		Poplar-Rail Trail	0.01			A
Pine		Rail Trail-Academy	0.06			A
Pine		Academy-Aspen (North)	0.06			A
Pine		Academy-Aspen (South)	0.02			A
Pine		Aspen-Governemnt	0.02			A
S. Generals		Main-Water	0.05			A
Salem		West	0.21			A
			19.57			

ITEM 7D:

ABC STORE

CITY OF LINCOLNTON ABC BOARD



GENERAL MANAGER
John Schrum
abcstore@lincolntonabc.com

CHAIR
Tommy Huskey
citizensprinkler@bellsouth.net

March 4, 2021

To: Lincolnton City Council
Re: ABC Distributions to the City

The ABC Board would ask the Council to allow us to contribute to the City a minimum of \$110,000.00 annually for their operating budget. This will allow the Board to set aside funds for the purpose of capital improvements and to increase our working capital.

Sincerely,

Tommy Huskey

Thomas (Tommy) Huskey Jr.
Chair of Lincolnton ABC Board

ABC BOARD
LAW ENFORCEMENT & ALCOHOL EDUCATION
COMPUTATION

ABC BOARD		Lincolnton			
QUARTER/YEAR ENDED		Full Year 2020-2021			
	Q1 Actual	Q2 Actual	Q3 Estimated	Q4 Estimated	FY 2020-2021 Estimated
1. GROSS RECEIPTS	\$ 855,988	\$ 1,035,258	\$ 862,362	\$ 870,842	\$ 3,624,450
2. SUBTRACT APPLICABLE ITEMS BELOW:					
a. REHABILITATION TAX (\$0.05 & \$0.01)	\$ 2,737	\$ 3,290	\$ 2,802	\$ 2,811	\$ 11,640
b. ADDITIONAL (\$0.05 & \$0.01)	\$ 2,737	\$ 3,290	\$ 2,802	\$ 2,811	\$ 11,640
c. TOTAL MIXED BEVERAGE TAX (\$20/4 LTRS)	\$ 4,681	\$ 4,200	\$ 4,043	\$ 4,009	\$ 16,933
d. SURCHARGE COLLECTED	\$ 5,756	\$ 6,811	\$ 5,815	\$ 5,893	\$ 24,275
SUBTOTAL	\$ 15,910	\$ 17,592	\$ 15,463	\$ 15,524	\$ 64,488
3. NET RECEIPTS (line 1 less 2a - 2d)	\$ 840,078	\$ 1,017,666	\$ 846,900	\$ 855,318	\$ 3,559,962
4. NET RECEIPTS DIVIDED 133.5%	\$ 629,272	\$ 762,297	\$ 634,382	\$ 640,688	\$ 2,666,638
5. COMPUTE THE 3 1/2% MANDATORY DISTRIBUTION	\$ 22,025	\$ 26,680	\$ 22,203	\$ 22,424	\$ 93,332
6. ADD .01/.05 BOTTLE CHARGE TO GET TOTAL MANDATORY DISTRIBUTION	\$ 24,761	\$ 29,971	\$ 25,006	\$ 25,235	\$ 104,973
7. NET PROFIT BEFORE DISTRIBUTIONS (FROM AUDIT)	\$ 63,934	\$ 118,942	\$ 5,183	\$ 26,141	\$ 214,200
8. SUBTOTAL (line 7 minus line 6)	\$ 39,173	\$ 88,971	\$ (19,822)	\$ 905	\$ 109,227
9. LAW ENFORCEMENT CONTRIBUTION (5% MINIMUM REQUIREMENT)	\$ 10,000	\$ 10,000		\$	\$ 20,000
10. ALCOHOL EDUCATION CONTRIBUTION (7% MINIMUM REQUIREMENT)	\$ 2,742	\$ 6,228	\$ (1,388)	\$ 63	\$ 7,646
Remmaining Undistributed Profits	\$ 26,431	\$ 72,743	\$ (18,435)	\$ 842	\$ 81,581
Minimum Distribution (Excluding Law Enforcement and Alcohol Education)					
Lincolnton City	\$ 21,047	\$ 25,475	\$ 21,255	\$ 21,450	\$ 89,227
Lincoln County	\$ 3,714	\$ 4,496	\$ 3,751	\$ 3,785	\$ 15,746
Total	\$ 24,761	\$ 29,971	\$ 25,006	\$ 25,235	\$ 104,973

ITEM 8:

ADJOURN

Notes

Notes