

A G E N D A

LINCOLNTON CITY COUNCIL



June 24, 2021

7:00 p.m.

Council Chambers

City hall



**LINCOLNTON CITY COUNCIL
AGENDA
June 24, 2021
7:00 p.m.**

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

1, AGENDA APPROVAL

1a. Approval of REGULAR AGENDA

1b. Approval of CONSENT AGENDA

• Approval of Minutes for the June 3, 2021 meeting

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

2. PUBLIC HEARINGS

2a. CZ-5-2021 – Application from Piedmont Companies Inc., requesting a Conditional Rezoning from R-8 and R-O Districts to the Planned Residential District (PRD) for the purpose of building 20 Townhomes. The subject property is 1.5 acres in size and is made up of three parcels located on the north side of East Main Street approximately 150 feet east of the intersection of Huss Street and East Main Street (Parcel ID 22425, 22424, and 51760)

Laura Elam, Planning Director

(O-08-21)

2b. – Ordinance – Consideration of proposed amendment to the City Code of Ordinances – Title VII: Traffic Code – Chapter 74: Traffic Schedule 1: STOP INTERSECTIONS
(add stop Sign on the north side of Motz Ave, traveling west bound)

Nathan Eurey, Public Services Director

3. BUDGET AMENDMENTS / ORDINANCES

(BA-03-21)

3a. – Budget Amendment - 2020-2021 Year End budget adjustments and authorization to make amendments that may result from adjustments made by auditors to entries, with a report being made to Council at the next scheduled meeting

Pam McBryde, Finance Director

4. REGULAR AGENDA

4a. – Presentation/Adoption of the Comprehensive Recreation Master Plan for the City of Lincolnton

Nathan Eurey, Public Services Director
Jim Ford, McGill

4b. – Report on Completed Pay Study for the Lincolnton Police Department

Tanya Osborne, Human Resources Director

(APPT-04-21)

4c. – Appointment – Consideration of appointment to the Lincoln Economic Development Association for a three (3) year term beginning July 1, 2021.

Ed Hatley, Mayor

5. OTHER BUSINESS

5a. – Manager’s Report/Activity Update

Ritchie Haynes, City Manger

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning non-agenda items. You must sign in with the City Clerk to be eligible to speak

CLOSED SESSION

**To discuss Property Acquisition in accordance with
NCGS 143-318.11(a)(5)**

NEWS MEDIA

ADJOURNMENT

ITEM #

1

APPROVAL

OF

REGULAR AGENDA

ITEM #

2

APPROVAL
OF
CONSENT AGENDA

ITEM #

2a

Approval of Minutes for the
June 24th , 2021 Regular Meeting

The Mayor and City Council met in regular session on Thursday, June 3, 2021 at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton North Carolina.

Mayor Ed Hatley opened the meeting with a moment of silence then asked those in attendance to stand for the Pledge of Allegiance.

Mayor Hatley requested to add item 5D, Discussion regarding Code Enforcement, to the REGULAR AGENDA. Councilwoman Poinsette made a motion to approve the *REGULAR AGENDA* with the addition of Item 5D. Members voted 4-0 in favor of the motion.

Councilman Eaddy made a motion to approve the *CONSENT AGENDA* as follow:

- Approval of Minutes for the May 6, 2021 meeting
- Retirement Recognition for Ricky Frye effective July 1, 2021
(C-07-21)
- Contract between the City and Lincolnton Housing Authority for Community Policing

REGULAR AGENDA:

CZ-3-2021

APPLICATION FROM LINCOLN COUNTY REQUESTING A CONDITION DISTRICT REZONING FROM PLANNED BUSINESS (PB) DISTRICT TO THE GENERAL BUSINESS (CONDITIONAL DISTRICT) (GB-CD) FOR THE PURPOSE OF CONSTRUCTING AN EMERGENCY MEDICAL SERVICES OPERATIONS CENTER. THE SUBJECT PROPERTY IS LOCATED AT 151 SIGMON ROAD (Parcel ID 01285)

Laura Elam, Planning Director, reviewed the rezoning request. Mrs. Elam gave a detailed description of the site and area. She spoke to Staff Review Committee comments and Planning Board and Staff recommendations (the aforementioned information is attached and made an official part of these minutes). With no further discussion or questions from Council, Councilwoman White made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion

Councilman Jetton made a motion to APPROVE the request as recommended by Planning Board. Members voted 4-0 in favor of the motion.

CZ-4-2021

APPLICATION FROM CAROLINA DEVELOPMENT SERVICES LLC REQUESTING THE CONDITIONAL DISTRICT REZONING OF 63.9 ACRES OF LAND FROM THE RESIDENTIAL-15 (R-15) DISTRICT TO THE RESIDENTIAL-8 CONDITIONAL DISTRICT (R-8 CD) FOR THE PURPOSE OF CONSTRUCTING A SIGNLE FAMILY RESIDENTIAL DEVELOPMENT. THE SUBJECT PROPERTY IS LOCATED WITHIN THE HUNTINGTON HILLS SUBDIVISION OFF HUNTINGTON HILLS DRIVE, OLD FARM ROAD, AND HUNTER OAKS LAND (Parcel ID 71879)

Mayor Ed Hatley opened the public hearing, recognizing Laura Elam, Planning Director, to speak to the item. Mrs. Elam gave an overview of the request, explaining the application to rezone approximately 63.90 acres from the Resdential-15 (R-15) district to the Residential-8 (R-8) district. She gave a detailed description of the property site and area, noting the current zoning map, an aerial view, city limits/ETJ boundary map and a flood map. Mrs. Elam presented the proposed site plan, stating that the driver behind the request, per the applicant, is a reduction in the lot width which will allow a reduction in lot size. She highlighted Staff Review Committee comments *(a copy of which are attached and made a permanent part of these minutes)* and the Land Use Plan considerations.

In summary, Mrs. Elam reported the Planning Boards recommendation being:

Approval of the request for rezoning from R-15 to R-8 (CD) subject to the following:

- o The commitments made by the applicant during the Planning Board hearing regarding use of similar architectural materials and the rear year "buffer areas" being made conditions of approval and
- o The staff review committee comments being made conditions of approval

Approval of the statement of consistency for approval of the rezoning request, and

The rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner to abide by the conditions of approval.

Mr. Ian Anderson, a Landscape Architect and Land Planner with Merrick & Company, addressed Council on behalf of Carolina Development Services. Mr. Anderson gave a power point presentation, detailing the proposed project and confirmed that lot width is the reason for the rezoning request. Mr. Anderson noted that although R-8 zoning does allow two family homes, the company's intentions are to build single family detached homes. He also presented a comparison between the 1996 Plan and the Concept Plan, gave a detailed explanation of the Concept Plan and displayed a diagram of the proposed lot configuration. *(a copy of which are attached and made a permanent part of these minutes).*

There were a number of questions, comments and concerns shared by council members regarding the request for both Mr. Anderson and Planning Director Laura Elam. Multiple Huntington Hills homeowners were present to show their opposition to the requested rezoning. Mr. Michael Isaacs, Mr. Tom Flohr, Mr. Ben Laiweneek, and Mrs. Lisa Sellers, all voiced their concerns to Council members.

Councilwoman White made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion

Councilman Eaddy made a motion to DENY the request for a zoning change. (although not required, Councilwomen Christine Poinsette seconded the motion) Members voted 4-0 in favor of the motion.

Councilman Jetton made a motion to APPROVE the statement of consistency for denial of request. Members voted 4-0 in favor of the motion.

Consistency and Reasonableness Statement for denial is as follows:

The land use plan includes the property in the Traditional Single Family planning area consisting of single family uses on smaller to medium sized lots in older established portions of the community. The Land Use Plan also include the following recommendation:

- 1. Protect the integrity and viability of the City's established residential neighborhoods**
- 2. In established single family residential neighborhoods outside of "Old Lincolnton," continue to promote single family development that complements existing development patterns.**

Since the proposed development is not continuing the existing development pattern, it is not entirely consistent with the land use plan and denial of the proposed amendment is reasonable and in the public interest.

**CONSIDERATION OF A REQUEST FROM STAFF TO REVISE THE CITY'S
FAÇADE REHABILITATION GRANT PROGRAM**

Mrs. Laura Elam, Planning Director, presented a request to revise the City's Façade Rehabilitation Grant Program. Mrs. Elam explained staff's recent revisiting of the guidelines for the program. She also gave some brief history behind the program guidelines and the modifications that were made several years ago. As a result of the revisiting and recent conversation with the city manager, staff requested approval of the following changes:

1. Elimination of signs as an eligible expenditure *as staff does not view sign replacement as consistent with the intent of the program.*
2. Addition of a requirement for the applicant to submit two cost estimated for the work to be done. *Staff believes that having two cost estimates, rather than only one, will help to ensure that city funds are used wisely.*

(a copy of the aforementioned document is attached and made a permanent part of these minutes)

**Councilwoman Poinsette made a motion to approve the request.
Members voted 4-0 in favor of the request**

**DISCUSSION/UPDATE REGARDING THE FUTURE APARTMENTS ON PINE
STREET**

Mr. Craig Upshaw addressed Council requesting an amendment to the contract between the City and Piedmont Companies. Mr. Upshaw listed the changes are follows:

- **Change the number of residential multifamily units from eleven (11) to eight (8).**
- **Allow Piedmont Companies to construct the site work, such as driveways, water, sewer and building pads**

- Subdivide the property into eight lots for the townhomes and a common area lot
- Once all of these are completed, sell the completed pads to Madison Simmons Homes. Madison Simmons Homes will construct the same townhomes as are being built on the Aspen/Pine Street property on the Memorial Hall property.
- Madison Simmons Homes wishes to purchase the Memorial Hall lots in August.

Mr. Upshaw presented a site plan showing the proposed layout of the property *(a copy of the aforementioned document is attached and made a permanent part of these minutes)*. Some discussion was generated regarding this request. Councilman Eaddy expressed his concern with reducing the number of units as he feels this detracts from the original goal of getting people downtown. He also questioned the style of the units being different than presented in the original renderings. Mr. Upshaw addressed both concerns. He stated that the units will be brick and he offered to ask for a change in the color of brick in an attempt to match the Memorial Hall. He also explained why the change in design was necessary.

Councilman Eaddy made a motion to approve the request to amend as presented. Members voted 4-0 in favor of the motion.

O-07-21

PUBLIC HEARING TO RECEIVE COMMENT ON THE PROPOSED 2021-2022 FISCAL YEAR BUDGET FOR THE CITY OF LINCOLNTON - TOTAL PROPOSED BUDGET IS \$29,961,457

Mayor Ed Hatley opened the Public Hearing and recognized City Manager Ritchie Haynes to speak to the item. Mr. Haynes began, reminding council that three (3) separate actions will need to be taken. He informed that the proposed budget included no tax increase and no increase in utility rates, however the Group A (public safety) pay study is included. Total proposed budget of \$29,961,457 was presented for approval. Mr. Haynes pointed out two things that have been added that were not a part of the original budget presented to Council. A position previously eliminated in the Utility Billing department has been added back into the schedule of budgeted positions, and a change to the Budget Ordinance allowing funds to be moved between departments within a fund. *The aforementioned document is attached and made an official part of these minutes.*

Councilwoman Poinsette made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion.

Councilwoman White made a motion to adopt the Budget Ordinance as presented. Members voted 4-0 in favor of the motion

Councilwoman Poinsette made a motion to adopt the 2021-2022 Schedule of Fees. Members voted 4-0 in favor of the motion.

Councilman Jetton made a motion to adopt (R-08-21) the 2021-2022 Salary Schedule/Schedule of Budgeted Positions. Members voted 4-0 in favor of the motion.

REQUEST TO ADDRESS COUNCIL AND STAFF REGARDING THE BENEFITS OF ELECTRICITIES, NCMPS#1 AND ATTENDANCE AT THE UPCOMING 2021 ELECTRICITIES ANNUAL MEETING

Mr. Steve Peeler, Chairman of the Board of Directors for Electricities, was granted the opportunity to address council members about Electricities and all of the benefits of being a member. Mr. Peeler briefly shared some statistical information, as well as background regarding the organization. Some discussion was generated regarding potential incentives. Mr. Peeler expressed his desire for council members to participate in all of the various activities/events sponsored by Electricities and the NC Power Agency #1, and to strongly encouraged members to attend the Electricities Annual Conference taking place August 16th - 18th in Hilton Head, South Carolina.

CONSIDERATION/APPROVAL OF TWO (2) PROPOSED ART PROJECTS PER THE CITY'S NEW ART ORDINANCE

Laura Morris, Community Relations Director, addressed Council to request approval of two public art projects, per the new review and approval process recently put into place. Ms. Morris began by presenting the compass rose artwork. She explained that the compass will be painted on the traffic triangles on the east and west side of the court house.

Councilwoman Poinsette made a motion to approve the Compass Rose artwork. Members voted 4-0 in favor of the request.

Ms. Morris also presented the Rivoli mural artwork for approval. This mural, she reminded, will be painted on the Water Street side of the new City of Lincoln Welcome Center. Ms. Morris gave a brief history regarding the project, detailing the steps taken in the process. She reported that the Steering Committee unanimously agreed with the revised version of the artwork being presented.

Councilwoman White made a motion to approve the Rivoli artwork for the side of the Welcome Center. Members voted 4-0 in favor of the motion.

DISCUSSION REGARDING COUNCILS OPPOSITION TO SB 349/HB401
("INCREASE HOUSING OPPORTUNITIES")

Mayor Ed Hatley briefly spoke to this item in an effort to make sure members understood councils opposition. Although the item was approved under the Consent Agenda at the May City Council Meeting, members were given the opportunity to discuss the opposition in detail. Councilwoman Poinsette expressed desire that the record reflect discussion among members regarding this item. She voiced her concern with the bill, noting that if approved, this bill would eliminate single family housing in the state of North Carolina. It was confirmed that a copy of the approved resolution was sent to the appropriate individuals. Councilman Eaddy commented on his issue with the legislature continuously overreaching, trying to make local decisions.

CODE ENFORCEMENT DISCUSSION

The floor was opened for discussion regarding item #5d - Code Enforcement - which was added to the agenda at the beginning of the meeting. Mayor Ed Hatley recognized T.J. Wilson, City Attorney, and Ritchie Haynes, City Manager, who spoke to some of the concerns raised by council members regarding multiple code violations and abandoned structures within the city. Mr. Wilson explained the slow process with moving forward due to the backlog in superior court, as well as his limited accessibility to the court room in recent months. He updated council on the status of several identified properties that have been taken care of and assured that he will continue to work on the others. Lots Discussion was generated among members, with all voicing their desire for action to be taken to resolve the issue.

Mr. Haynes updated Council, informing them that most of the abandoned structures on the top 25 list that was compiled several years ago, have been addressed. He also stated that he has spoken with the County Manager in hopes of scheduling a meeting with county staff to discuss the issue and formulate a game plan to deal with this problem. Lots discussion was generated. Councilman Eaddy voiced his concern with the concept of waiting for a complaint before the steps of enforcement begin and his sense

of the lack of progress being made now that Centralina Council of Governments are no longer being used. He expressed his opinion that staff should be more aggressive when enforcing the ordinances and guidelines that are in place.

In summary, Mr. Haynes stated that the plan of action is that he and city staff meet with the county manager and county staff and discuss the county's willingness to assist with enforcement with the abandoned structures ordinance, after which, he will report back to Council regarding the outcome. Mr. Haynes stated his intentions as being to put a plan of action together, then re-evaluate in January.

MANAGER'S REPORT/ACTIVITY UPDATE

City Manager Ritchie Haynes briefly updated members of council on the status of various project and activities taking place, and presented the following executive summary report.

June 2021 Council Meeting							
Executive Summary							
April 2021 Year-To-Date							
General Fund		Budget 20-21	Actual 20-21	% of Budget	Budget 19-20	Actual 19-20	Difference
Fund 10	Revenues	10,911,910	10,344,292	95%	11,543,700	9,861,838	482,453
	Fund Balance	-	-	-	825,000	-	-
		10,911,910	10,344,292		12,368,700	9,861,838	482,453
	City Manager/Clerk	248,220	170,679		222,495	124,140	46,539
	Human Resources	317,020	246,742		262,720	182,202	64,540
	Finance	158,230	76,795		129,630	(20,656)	97,451
	General Expense	1,280,731	1,104,164		1,103,160	821,583	282,581
	General Debt Service	334,757	288,348		430,632	392,345	(103,997)
	Police	3,400,120	2,792,654		3,223,020	2,600,976	191,678
	Fire	2,234,100	2,527,981		2,364,700	1,936,264	591,718
	Public Works	45,660	40,339		43,010	(19,356)	59,695
	Street	829,825	654,121		1,329,225	675,818	(21,697)
	Equipment Services	211,770	192,357		122,970	84,674	107,683
	Solid Waste	692,375	549,308		908,855	784,931	(235,622)
	General Services	-	-		-	-	-
	Plannin/Zoning	497,239	285,539		557,420	257,701	27,838
	Bus & Comm. Dev	123,200	112,468		423,200	117,514	(5,045)
	Recreation	1,038,663	778,901		1,247,663	978,305	(199,404)
	Expenses	11,411,910	9,820,396	86%	12,368,700	8,916,439	903,957
	Difference		523,896			945,400	(421,503)
Water & Sewer Fund		Budget 20-21	Actual 20-21	% of Budget	Budget 19-20	Actual 19-20	Difference
Fund 61	Revenues	8,146,950	7,022,182	86%	7,146,949	6,545,925	476,256
	Fund Balance	-	-	-	3,725,010	-	-
		8,146,950	7,022,182		10,871,959	6,545,925	476,256
	Water Treatment	1,972,500	1,176,247		1,496,850	980,117	196,130
	Dist & Collection	2,032,900	1,655,576		3,652,160	2,843,288	(1,187,712)
	Wastewater	1,625,000	1,359,771		1,547,000	967,386	392,385
	W & S Intangibles	4,247,050	3,484,121		4,175,949	4,026,143	(542,022)
	Expenses	9,877,450	7,675,716	78%	10,871,959	8,816,935	(1,141,219)
	Difference		(653,534)			(2,271,010)	1,617,476
Electric Fund		Budget 20-21	Actual 20-21	% of Budget	Budget 19-20	Actual 19-20	Difference
Fund 63	Revenues	7,788,350	7,799,284	100%	7,937,102	6,529,434	1,269,849
	Fund Balance	-	-	-	2,330,000	-	-
		7,788,350	7,799,284		10,267,102	6,529,434	1,269,849
	Electric Dept.	8,696,830	6,511,562		10,267,102	6,622,162	(110,599)
	Expenses	8,696,830	6,511,562	75%	10,267,102	6,622,162	(110,599)
	Difference		1,287,721			(92,727)	1,380,449
Overtime	80+ hours		481,238			447,317	33,921

PUBLIC COMMENT

No one requested to speak during the Public Comment portion of the meeting.

NEWS MEDIA

There were no question from News Media

ADJOURNMENT:

Councilman Jetton made a motion to adjourn the meeting. Members voted 4-0 in favor of the motion.

DAPHNE INGRAM, CITY CLERK

ED HATLEY, MAYOR

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. A maximum of 74% of the site can be impervious surface based on a variance being issued by the Board of Adjustment (If the variance is not granted the maximum is 70%),. Detailed calculations must be given prior to development.
2. A sidewalk constructed to City of Lincolnton specifications must be constructed along the entire frontage along North Generals Blvd and Sigmon Road.(This is shown on the site plan)
3. Coordinate all utilities through the City of Lincolnton utilities department.
4. Coordinate electrical locations with the City of Lincolnton Electrical Department.
5. The City Fire Inspector will need to review and approve all plans prior to development.
6. NCDOT driveway permit required for both Sigmon Road and North Generals Blvd. North Generals Blvd. is a partial controlled access route. All necessary permits must be obtained prior to development. If access is not granted on North Generals Blvd. Site plan will need to be updated.
7. Erosion control plans must be submitted and approved by the North Carolina Department of Environmental Quality.
8. Building plans must be submitted and approved by Lincoln County Inspection prior to development.

LAND USE PLAN

The Land Use Plan shows the property in the Planned Business Planning area. The Land Use Plan notes Planned Business Planning Areas encompass most commercial areas along the City's major corridors. New developments are recommended to be compact in nature with buildings oriented towards abutting public roads and with pedestrian accessibility both leading to and within the site being of high importance. The proposed rezoning to the conditional General Business (GB-CD) District would comply with the land use plan in staff's opinion.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

- approval of the request for rezoning from PB to the General Business Conditional District (GB-CD) subject to the staff review committee comments being made conditions of approval,
- approval of the statement of consistency for approval of the rezoning request, and
- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner to abide by the conditions of approval.

MEMO TO: Mayor and City Council Members

FROM: Laura Elam

SUBJECT: CZ-4-2021 – Application from Carolina Development Services, LLC requesting the rezoning of approximately 63.9 acres from R-15 to R-8 (CD)

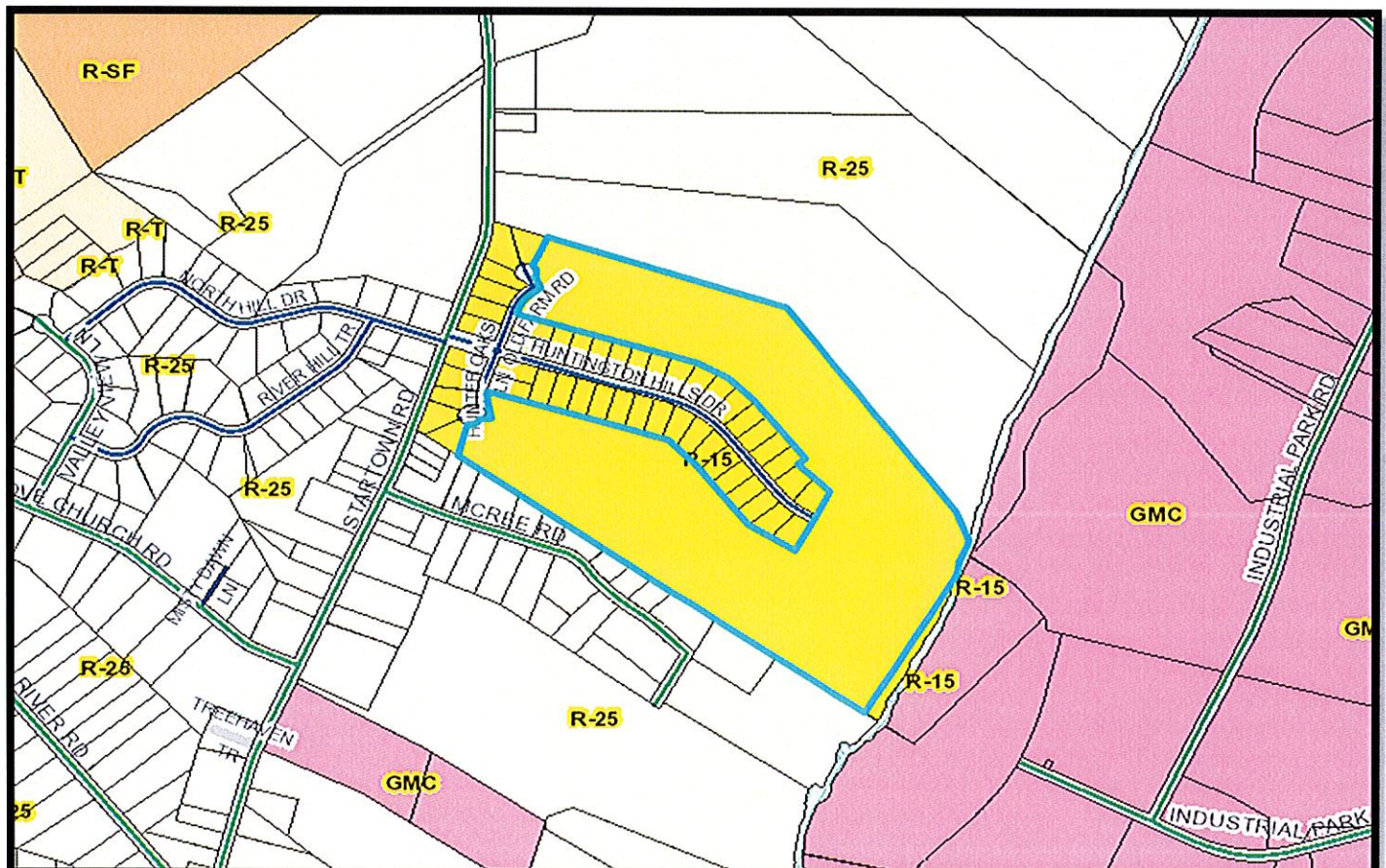
DATE: June 3, 2021

SITE AND AREA DESCRIPTION

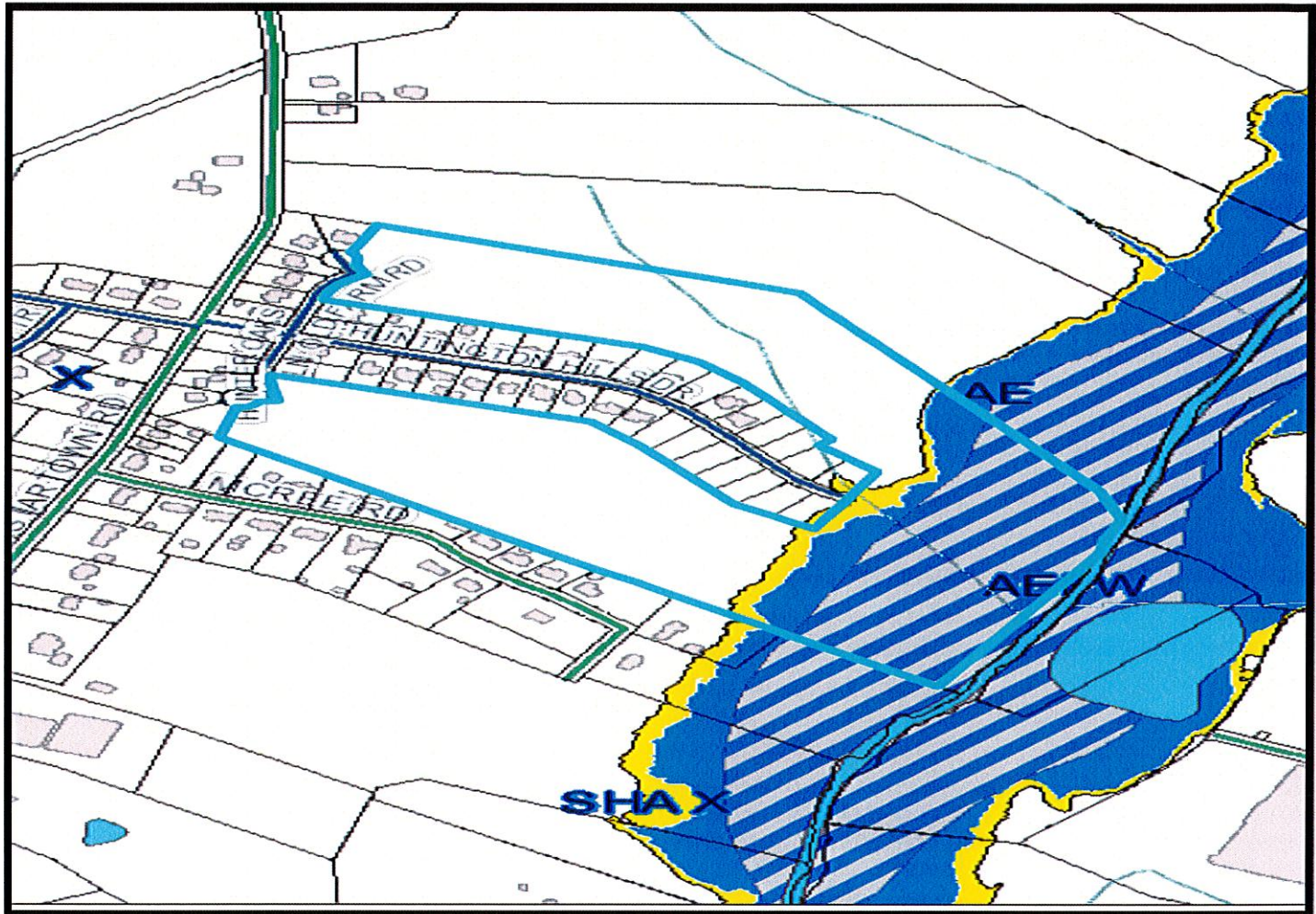
The applicant is requesting the rezoning of approximately 63.90 acres from the Residential-15 (R-15) district to the Residential-8 (R-8(CD) district. The subject property is located within the Huntington Hills Subdivision off Huntington Hills Drive, Old Farm Road, and Hunter Oaks Lane (Parcel ID 71879).

The subject property is vacant. Adjoining land uses in the area include a mixture of single family residential and vacant properties. Further to the east, properties are zoned GMC and include a mixture of industrial uses and vacant properties.

CURRENT ZONING MAP



FLOOD MAP



SITE PLAN

- The proposed development consists of 79 single family detached homes.
- Access is provided through extensions of Old Farm Road and Hunter Oaks Lane.
- The minimum lot width is 70 feet.
- The minimum lot size is 6,000 square feet.
- The average lot size is 14,000 square feet.
- The open space area includes 38.5 acres including wetlands and floodway.
- In some locations, the proposed layout creates new lots that are relatively consistent with existing developed lots. In other locations, the proposed new lots are roughly 2/3rds the width of existing lots.
- The applicant's site plan is below:

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. Major subdivision approval required.
2. The City Fire Marshal will need to review and approve all plans prior to issuance of building permits. The development will need to have a secondary access point or the new houses will need to include sprinkler systems.
3. Erosion control plans must be submitted to and approved by Lincoln County Soil and Erosion prior to development. Requirements include 25 year storm basins, 100 foot construction entrance, and double row silt fence with hog wire along waterways.
4. NCDOT driveway permit required. A right deceleration lane would be warranted.
5. The applicant will need to coordinate utilities with City Public Works Department.
6. The proposed new lot on Old Farm Road across from Autumn Wood Court is configured in such a way that the back of the house could be oriented to the front of the existing house on the abutting lot to the south. That proposed lot should be reconfigured to be generally consistent with the existing lots.
7. Any newly constructed house on the proposed lot located on the south side of Hunter Oaks Lane at Quail Field Place should be oriented to Quail Field Place rather than Hunter Oaks Lane so that its rear is not oriented to the front of any future home to be built on the abutting vacant lot to the west.
8. Any newly constructed house on the proposed lot located on the north side of Old Farm Road at Autumn Wood Court should be oriented to Autumn Wood Court rather than Old Farm Road so that its rear is not oriented to the front of the existing home on the abutting lot to the west.
9. The size, scale, architectural materials and architectural treatment of houses within the proposed development should be consistent with currently existing homes located in Huntington Hills.
10. Accessory buildings should not be located in front of the principal structure.

LAND USE PLAN

The Land Use Plan includes the property in the Traditional Single Family planning area consisting of single family uses on smaller to medium sized lots in older established portions of the community.

The Land Use Plan also includes the following recommendations:

- Protect the integrity and viability of the City's established residential neighborhoods.
- In established single family residential neighborhoods outside of "Old Lincolnton," continue to promote single family development that complements existing development patterns.

STAFF RECOMMENDATION

While the proposed lot layout creates several areas with new lots that are relatively consistent with existing developed lots, it also creates areas with new lots that are roughly 2/3rds the width of existing lots. In some instances, it appears that newly constructed houses could be oriented so that their back orients to the front of an existing home.

Therefore, staff is not able to confirm that the proposed development is consistent with the Land Use Plan's recommendations regarding

- 1) protection of the integrity and viability of established neighborhoods and
- 2) continuation of single family development that complements existing development patterns.

In the event Planning Board views the proposed development favorably and recommends its approval, staff suggests the staff review committee comments be made conditions of approval.

PLANNING BOARD PUBLIC HEARING DISCUSSION

Staff noted the following:

- The case was tabled at last month's meeting in order to allow the applicant additional time to submit a conditional rezoning site plan.
- The proposed site plan allows for 79 single family homes on individual lots.
- The plan includes approximately 38 acres of open space that is primarily wetlands and floodplain that can't be developed.

- The Land Use Plan notes the area in the Traditional Single Family Planning Area consisting of smaller to medium sized lots in older established portions of the community.
- The Land Use Plan also includes the following recommendations:
 - Protect the integrity and viability of the City's established residential neighborhoods and
 - In established single family residential neighborhoods outside of "Old Lincolnton", continue to promote single family development that complements existing development patterns.
- The proposed lot layout creates some areas with new lots that are relatively consistent with existing developed lots.
- However, staff is concerned about the areas where newly created lots are going to be abutting existing single family homes on lots that were developed under the R-25 development standards. The existing lots are 100 feet in width as compared to the proposed new lots that would be 70 foot in width.
- Staff recommends that some attention be given to those areas to make sure that the new development is what the people who bought these homes would have anticipated on adjoining properties.
- Without that being adequately addressed, staff views the proposed development as not being complementary to the existing neighborhood.

The applicant's representative noted the following:

- The proposed development would be limited to single family lots. There would be no multi family development.
- The reason for the rezoning request is to be able to reduce the lot width and go to a 70 foot wide product.
- The original 1996 site plan contained a total of 139 lots, 37 of which have now been developed.

- What the 1996 site plan did not reflect is the wetlands on the site. So that means that you have to scale it back because you can't build the roads and lots where the 1996 plan had them.
- Our proposed plan includes 79 lots. With the 37 existing developed lots, that is a total of 116 lots, 23 less than originally intended.
- The 1996 plan included a lot more lots in the area close to Clarks Creek than is possible due to wetlands and floodplain.
- We are looking for the 70 foot lot width associated with the R-8 district. We still want to provide the same lot depth. Since half the site is developed, we would be putting in 200 foot deep lots anyway.
- One thing we did hear from the community was the need for buffering where the backs of our lots meet the backs of existing lots and also including the corner side lots that staff mentioned. We agree with that. Where the minimum rear yard setback is 25 feet, we would provide a 50 foot rear yard setback.
- The applicant's representative presented an exhibit showing buffer areas in rear yards and stated the buffer areas are to make sure we can do our best to preserve existing vegetation and limit buildings from being located in those areas.
(See attached exhibit labeled "Concept Plan" The Concept Plan delineates in red the proposed "buffer areas" in rear yards.)
- In terms of average lot size, the 1996 plan contemplated 100 foot x 200 foot lots which are 20,000 square foot lots.
- The way our lot configuration works is we are averaging 14,000 square feet lots. The smallest lot is a little over 11,000 square feet which is essentially double the minimum allowed under R-8. We are not trying to shoehorn in small lots. We want to be compatible. We just want to adjust that lot width a bit.
- We think overall on lot size and looking at architectural character, that we can be compatible in that manner.
- The applicant's representative presented an exhibit showing the building envelope of a typical lot with a 70 foot lot width, an average 200 foot lot depth, 10 foot side yard setbacks, 30 foot front yard setback and 50 foot rear yard setback.
(See attached exhibit labeled "Lot Configuration").

- The environmental issues on the site include a main tributary and Clarks Creeks. It's the tributary drainageway that torpedoes the 1996 plan and that's what we're designing around. There is also the 100 year floodplain and the wetlands delineation area and its significant, particularly on the south side of Huntington Hills Road where it reaches back into the site.
- The applicant's representative referred to the concept plan exhibit showing rear yard "buffer areas" and stated that anywhere the back of one of our lots abuts the back of another lot we want to do this double setback. On the cul-de-sac lots, we recognize that it does get tricky. You can't really offset that because it starts to eat into the building pad. But we want to look at lot orientation on these corners. We have talked internally about some ways to turn those lots to try to address some of staff concerns about building orientation and which way they're facing.

A Board member asked how the buffer would work.

- The applicant's representative responded that the increased rear yard area is about tree preservation. It is trying to maintain existing vegetation that isn't in the immediate building envelope area. It gets down to grading and the road profile.

A Board member asked who owns the buffer area. If a tree falls, who is responsible?

- The applicant's representative responded that the buffer is actually contained within the new lots that we're proposing so it's a setback.

A Board member asked since the buffer is in the property owner's lot, if they wanted to get rid of the buffer, could they?

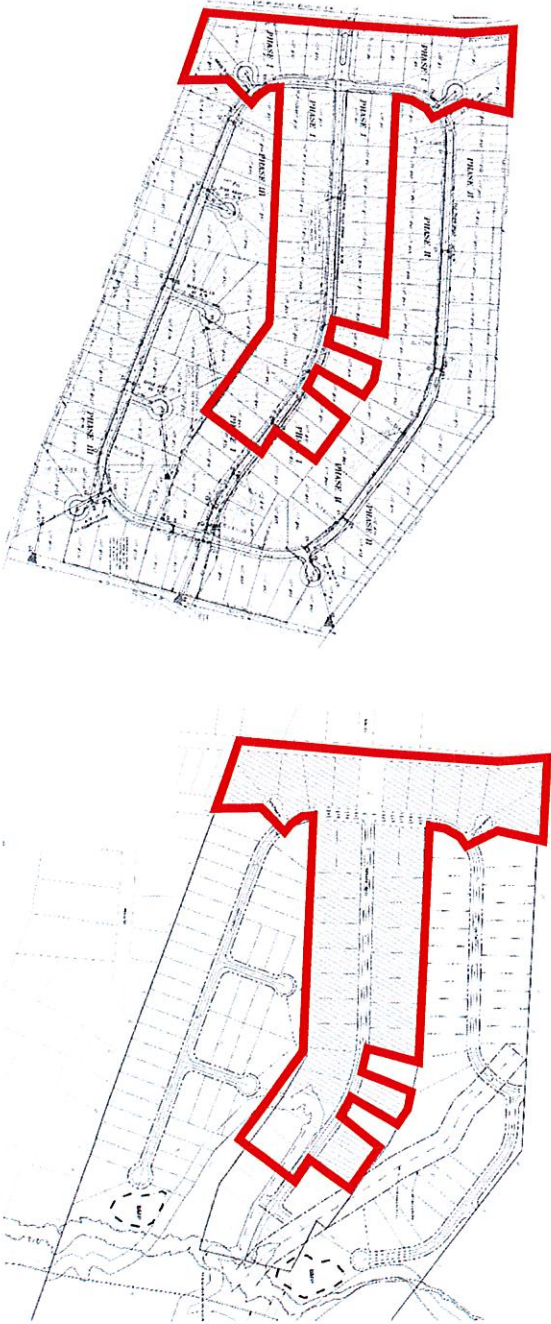
- The applicant's representative responded that technically, if the new owner wanted to take down every tree, they could. They could not build in that area, but it is their private property and they could landscape it as they see fit.
- The applicant's representative stated that they would put a requirement on the site plan that the buffer is not to be disturbed. If disturbed, then the owner would have to replant.
- The applicant's representative said they could stipulate a minimum caliper size that cannot be removed and if removed, then the owner would have to plant back equal caliper inches.

PLANNING BOARD RECOMMENDATION

The Planning Board recommends the following actions:

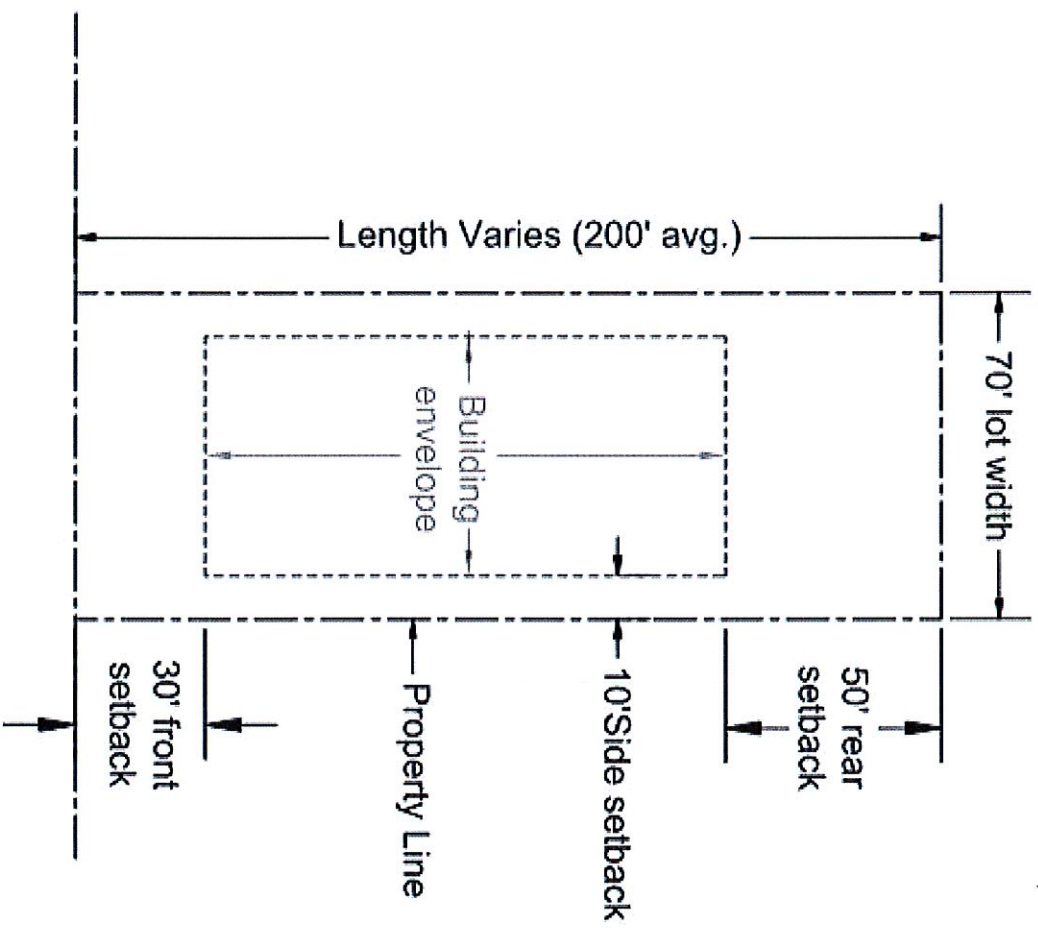
- approval of the request for rezoning from R-15 to R-8(CD) subject to the following:
 - the commitments made by the applicant during the Planning Board hearing regarding use of similar architectural materials and the rear yard “buffer areas” being made conditions of approval and
 - the staff review committee comments being made conditions of approval.
- approval of the statement of consistency for approval of the rezoning request, and
- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner to abide by the conditions of approval.

Plan Comparison



	1996 Plan	Concept Plan
Total number of homes	139 single-family detached	116 single-family detached (+/-79 proposed + 37 existing)
Min. lot width	100' (min. 90' for R-15 zoning)	70' (min. 70' for conditional zoning)
Avg. lot depth	200'	200'
Rear setbacks	25'	50' (min. 25' required)
Side setbacks	10'	10'
Avg. lot size	20,000 SF (min. 15,000 for R-15 zoning)	14,000 SF (min. 11,000 SF lot size provided)

Lot Configuration



MEMO TO: Mayor and City Council Members

FROM: Laura Elam

SUBJECT: Consideration of request from staff to revise Facade Rehabilitation Grant Program

DATE: June 3, 2021

BACKGROUND

The City's Façade Rehabilitation Grant Program is designed to provide an incentive to downtown property owners who improve the appearance of their property by retaining and preserving the historic character of the property. The guidelines for the program state it "encourages further private investment in existing infrastructure and promotes appropriate and attractive design projects that preserve the architectural character found only in older buildings."

The grant program provides up to 50% of the total cost of approved projects with a \$2500 maximum.

CURRENT FACADE REHABILITATION PROGRAM GUIDELINES

The current facade rehabilitation program guidelines include the following provisions:

- Signs are an eligible expenditure under the program.
- Applicants are required to submit a cost estimate of the proposed work to be done.

PROPOSED CHANGES

Staff recommends the following changes to the program:

1. Elimination of signs as an eligible expenditure.

Staff does not view sign replacement as consistent with the intent of the program.

2. A requirement for the applicant to submit two cost estimates for the work to be done.

Staff believes that having two cost estimates, rather than only one, will help to ensure that city funds are used wisely.

REQUESTED ACTION

Approval of the proposed attached changes to the City's Façade Rehabilitation Grant Program.



May 13, 2021

Mr. Ritchie Haynes
City Manager
City of Lincolnton, North Carolina

Mr. Haynes:

The Piedmont Companies would like to amend the contract between the City of Lincolnton and Piedmont Companies. The changes requested are:

- Change the number of residential multifamily units from eleven (11) to eight(8).
- Allow Piedmont Companies to construct the site work, such as driveways, water, sewer and building pads.
- Subdivide the property into eight lots for the townhomes and a common area lot.
- Once all of these are completed, sell the completed pads to Madison Simmons Homes. Madison Simmons Homes will construct the same townhomes as are being built on the Aspen/Pine Street property on the Memorial Hall property.
- Madison Simmons Homes wishes to purchase the Memorial Hall lots in August.

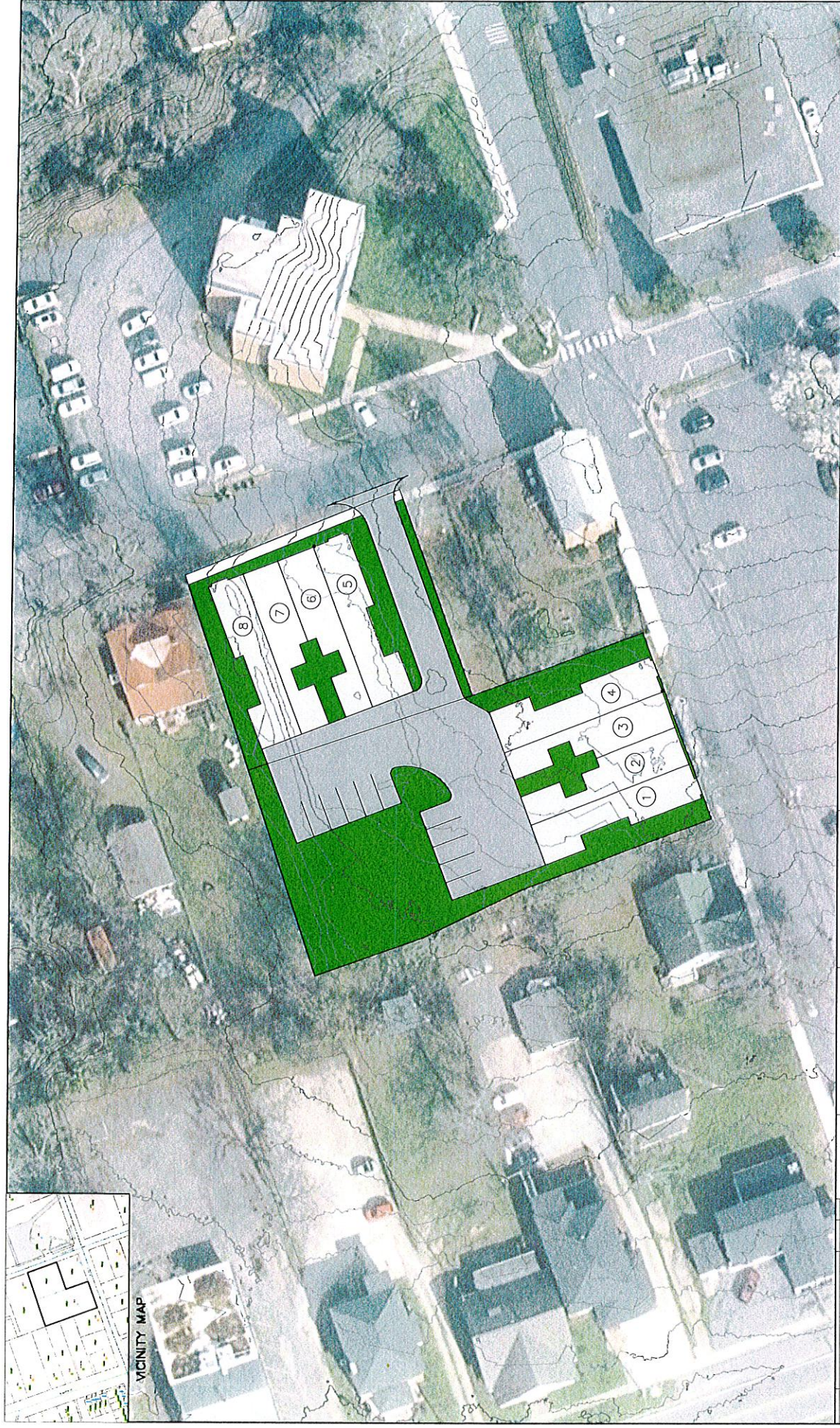
Attached to this letter is a site plan that shows the proposed layout of the property. Also attached are the June 2, 2016 contract between the City of Lincolnton and Piedmont Companies and the First Amendment to the contract executed on June 6, 2019.

Thank you for considering these changes.

Kindest regards,

A handwritten signature in blue ink that reads 'Craig L. Upshaw'.

Craig L. Upshaw
Commercial Developer



DATE: January 21, 2020 JOB NO.: 200-041 DRAWING NO.: 200-041-01		SHEET: 01	
FOR Memorial Hall Piedmont Companies, Inc. P.O. Box 2732 Lincoln, NC 28092		LINCOLN COUNTY NORTH CAROLINA	
WRIGHT & ASSOCIATES ARCHITECTS & LANDSCAPE ARCHITECTS LICENSE NO. 28013 200 W. 1ST ST. SUITE 200 CONOVER, NC 28613 (888) 465-2205 OFFICE			
DESIGNED: _____ DRAWN: _____ CHECKED: _____ PROJECT MANAGER: _____		DATE: _____	
REVISIONS:		DATE: _____	



CITY COUNCIL
 Ed L. Hatley, Mayor
 Martin A. Eaddy, Mayor Pro-Tem
 Mary Frances White
 Roby D. Jetton
 Christine Poinsette



CITY COUNCIL
 Richard Haynes
rhaynes@lincolntonnc.org
CITY CLERK
 Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
 Thomas J. Wilson, Jr.

BUDGET ORDINANCE

AN ORDINANCE ESTABLISHING REVENUES AND AUTHORIZING EXPENDITURES FOR
 FISCAL YEAR 2021-2022 FOR THE CITY OF LINCOLNTON

BE IT ORDAINED by the Mayor and City Council of the City of Lincolnton:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for this City:

City Manager/Clerk	\$ 173,960
Human Resources	334,015
Finance	135,270
General Expense	1,449,895
General Debt Service	293,924
Police	3,350,520
Fire	2,214,200
Public Works	44,580
Street	778,605
Equipment Services	223,290
Solid Waste	522,095
Planning/Zoning	330,440
Bus & Comm. Dev	123,200
Recreation	1,063,163
	<u>\$ 11,037,157</u>

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

AD VALOREM LEVY	\$ 5,090,000
PRIOR YEAR TAXES	80,000
NC VEHICLE TAX SYSTEM (NCVTS)	415,000
NCVTS-LICENSE FEE	150,000
DISCOUNT ON TAXES	(60,000)
INTEREST ON TAXES	25,000

LEASE/RENTAL VEHICLE TAX	20,000
LOCAL SALES & USE TAX	3,300,000
FEDERAL GRANTS-FEMA	62,000
PILOT-HOUSING AUTHORITY	22,470
CONTROLLED SUBSTANCE TAX	4,500
FIREFIGHTERS RELIEF FUND TAX	5,200
ALCOHOL/BEVERAGE TAX	44,000
FRANCHISE TAX	855,000
SOLID WASTE DISPOSAL TAX	6,000
PILOT-WATER & SEWER	389,222
PILOT-ELECTRIC	30,465
SRO REIMBURSEMENT	125,000
CEMETERY LOT SALES	20,000
OFFICERS FEES	3,000
PARKING VIOLATIONS	5,000
ZONING DEPARTMENT FEES	10,000
FIRE DEPARTMENT FEES	8,000
REC-ADMISSION & CONCESSION	40,000
REC-REGISTRATION & ENTRY FEES	65,000
REC-VENDING MACHINE INCOME	1,000
REC-RENTAL FEES	9,000
REC-EVENT FEE	3,000
REC-MISCELLANEOUS REVENUE	1,800
INTEREST-GENERAL FUND	30,000
SALE OF CAPITAL ASSETS- GF	10,000
MISCELLANEOUS REVENUE- GF	4,000
SALES OF PERSONAL ASSETS	2,500
ABC REVENUE	80,000
ABC LAW ENFORCEMENT	30,000
MISCELLANEOUS OTHER REVENUE	15,000
WEX-FUEL REBATES	3,000
JULY 4TH DONATIONS/OTHER	13,000
REIMB FROM POWELL BILL	120,000
APPROPRIATION FROM FUND BALANCE- GF	-
	<u>\$ 11,037,157</u>

SECTION 3.

The following amounts are hereby appropriated in the Boger City Fire District Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the chart of accounts heretofore established for this City:

BOGER CITY TAX DISTRICT	<u>\$ 985,000</u>
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SECTION 4.

It is estimated that the following revenues will be available in the Boger City Fire District Tax Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

FIRE DISTRICT TAX	\$ 981,000
INVESTMENT INCOME	1,000
SALESTAX/GRANTS	3,000
FUND BALANCE APPROPRIATED	-
	<u>\$ 985,000</u>

SECTION 5. The following amounts are hereby appropriated in the Powell Bill Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts heretofore approved for the City:

POWELL BILL COSTRUCTION/OTHER	<u>\$ 305,000</u>
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SECTION 6. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

POWELL BILL ALLOCATION	\$ 304,000
INVESTMENT INCOME	1,000
FUND BALANCE APPROPRIATED	-
	<u>\$ 305,000</u>

SECTION 7. The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore approved for the City:

WATER & SEWER FUND	<u>\$ 8,196,950</u>
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SECTION 8. It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

INVESTMENT INCOME	\$ 55,000
CONTRACTOR SALES TAX	\$ 4,000
CHARGES FOR SERVICE - WATER	3,610,000
CHARGES FOR SERVICE - SEWER	4,300,000
CONNECTION CHARGES	27,000
OTHER OPERATING REVENUES	200,950
OTHER FINANCING SOURCES	-
	<u>\$ 8,196,950</u>

SECTION 9. The following amounts are hereby appropriated in the Electric Fund for the operation of the electric utility for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore approved for the City:

ELECTRIC FUND	<u>\$ 7,797,350</u>
---------------	---------------------

SECTION 10. It is estimated that the following revenues will be available in the Electric Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

INVESTMENT INCOME	\$ 15,000
CONTRACTOR SALES TAX	\$ 2,000
ELECTRIC SALES	6,900,000
ELECTRIC MUNICIPAL OPERATIONS	550,000
OTHER OPERATING REVENUE	330,350
OTHER FINANCING SOURCES	-
	<u>\$ 7,797,350</u>

SECTION 11. The following amounts are hereby appropriated in the Special Revenue Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore approved for the City:

AMERICAN RESCUE PLAN ACT	<u>\$ 1,640,000</u>
--------------------------	---------------------

SECTION 12. It is estimated that the following revenues will be available in the Special Revenue Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

AMERICAN RESCUE PLAN ACT	\$ <u>1,640,000</u>
--------------------------	---------------------

SECTION 13. There is hereby levied a tax rate of fifty-six cents (\$.56) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as "Property Taxes" in the general fund in Section 1 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$ 988,359,527 and an estimated rate of collection of 98.37%.

There is hereby levied a municipal vehicle tax of \$20 per registered and tagged motorized vehicle resident in the city.

There is hereby levied a tax rate by the County of twelve and 1/2 cents (\$.1250) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as "Boger City Fire District Taxes" in Section 3 of this ordinance.

SECTION 14.	Electric Rates	No Increase.
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SECTION 15.	Water & Sewer Rates	No Increase.
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SECTION 16. Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

SECTION 17. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL GROSS BUDGET	\$ <u>29,961,457</u>
--------------------	----------------------

Adopted this 3rd day of June, 2021

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

City Council
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro Tem
Roby Jetton
Christine Poinsette
Mary Francis White



City Manager
Ritchie Haynes
RHaynes@LincolntonNC.org
CITY CLERK
Daphne Ingram
[dingram@LincolntonNC.org](mailto:d Ingram@LincolntonNC.org)
CITY ATTORNEY
Thomas J. Wilson, Jr.

MEMO

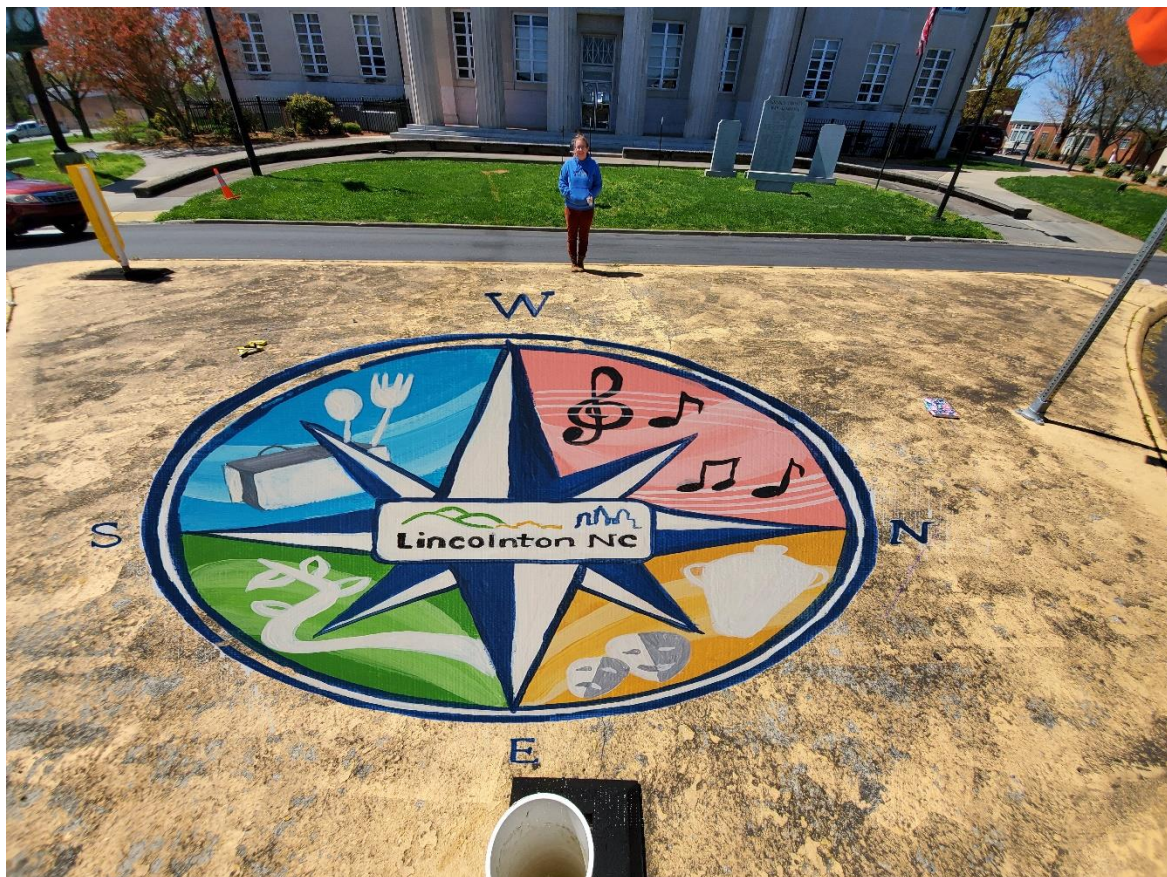
To: Ritchie Haynes
Fr: Laura Morris
Re: Public Art Requests
5/27/21

Ritchie,

We have completed the review and recommendation process with the City of Lincolnton Steering Committee for two projects proposed by the Lincolnton Tourism Development Authority:

1. Compass Rose artwork for the 2 traffic triangles located on the East & West sides of the Lincoln County Court House.
 - a. The Steering Committee unanimously approved the compass artwork presented by LTDA, which is attached for council review and final approval.
2. An art mural for the south/Water Street façade of the new Welcome Center.
 - a. The artwork reviewed by the Lincolnton Steering Committee is attached below.
 - b. The Steering Committee unanimously recommended the Rivoli Theatre artwork recommended by LTDA, which is #1, Rivoli with background.
 - c. There was lots of excited discussion about this new artwork including the input from Water Street merchants on their desire for a fun, whimsical, and colorful mural at the entrance to Water Street as we develop the vision for this community space.
 - d. The committee suggested reducing the number of people depicted in front the theatre and vintage vehicles, which LTDA agreed was a good idea.
 - e. Based on the feedback from LSC, we requested additional revisions to the Rivoli mural to eliminate the "family" of people in the center of the art. This artwork is also attached below.
 - f. There are two versions of the final mural artwork; one with the background and one without for council review and consideration.

Compass Rose Artwork



#1 – Rivoli with background



ITEM #

3

PUBLIC HEARINGS

ITEM #

3a

CZ-5-2021

MEMO TO: Mayor and City Council Members

FROM: Laura Elam

SUBJECT: CZ-5-2021 Request for rezoning of approximately 1.5 acres from R-8 and R-O to PRD from Piedmont Companies

DATE: June 24, 2021

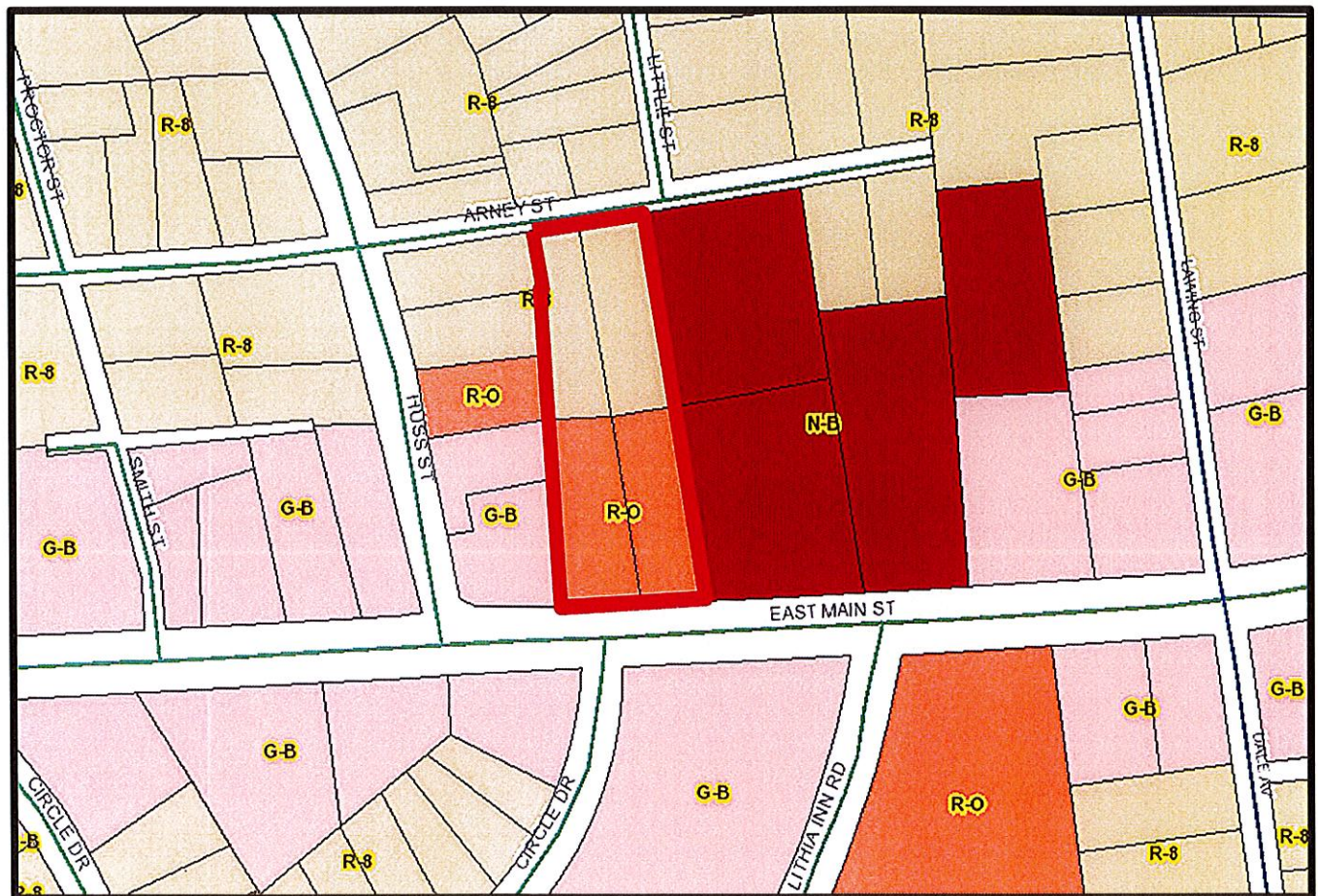
SITE AND AREA DESCRIPTION

The applicant is requesting a conditional rezoning from R-8 (Residential-8) and R-O (Residential Office) to Planned Residential Development (PRD) in order to allow a townhome development consisting of 20 units.

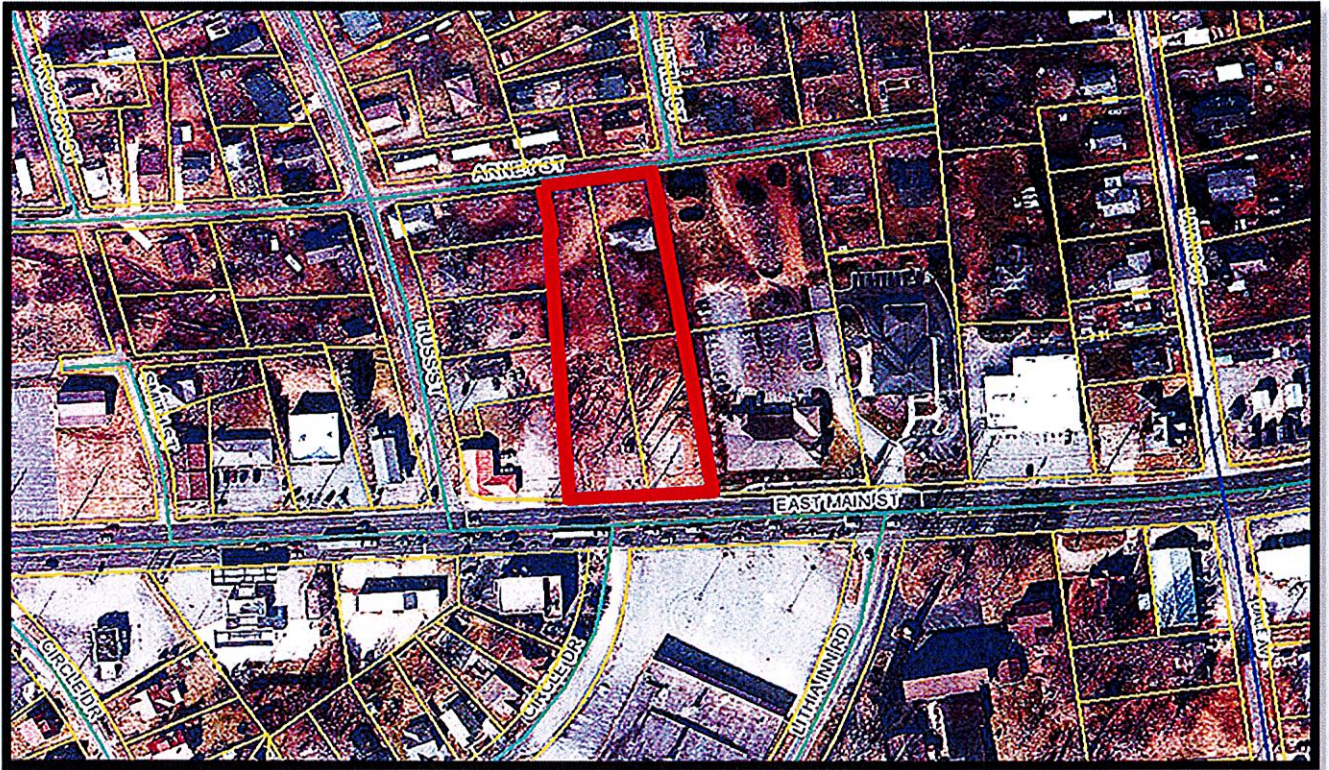
The subject property is 1.5 acres in size and is made up of three parcels located on the north side of East Main Street approximately 150 feet east of the intersection of Huss Street and East Main Street (Parcel ID 22425, 22424, and 51760).

Zoning around the site is a mixture of commercial and residential. The adjacent properties are primarily commercial with several single family dwellings in the vicinity.

CURRENT ZONING MAP

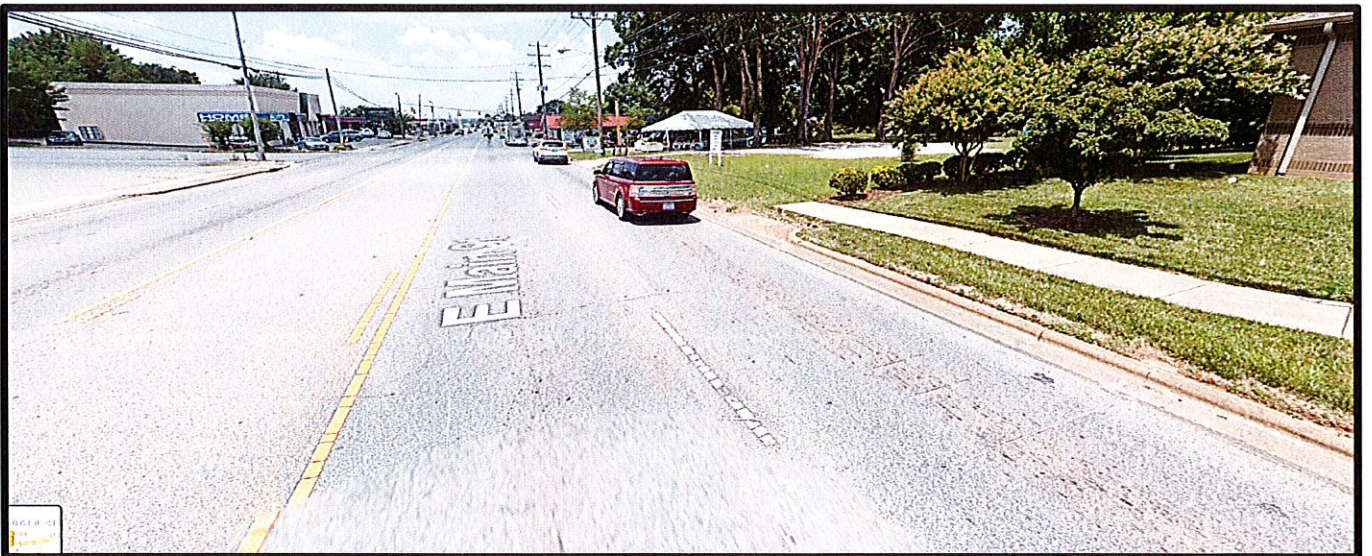


AERIAL VIEW



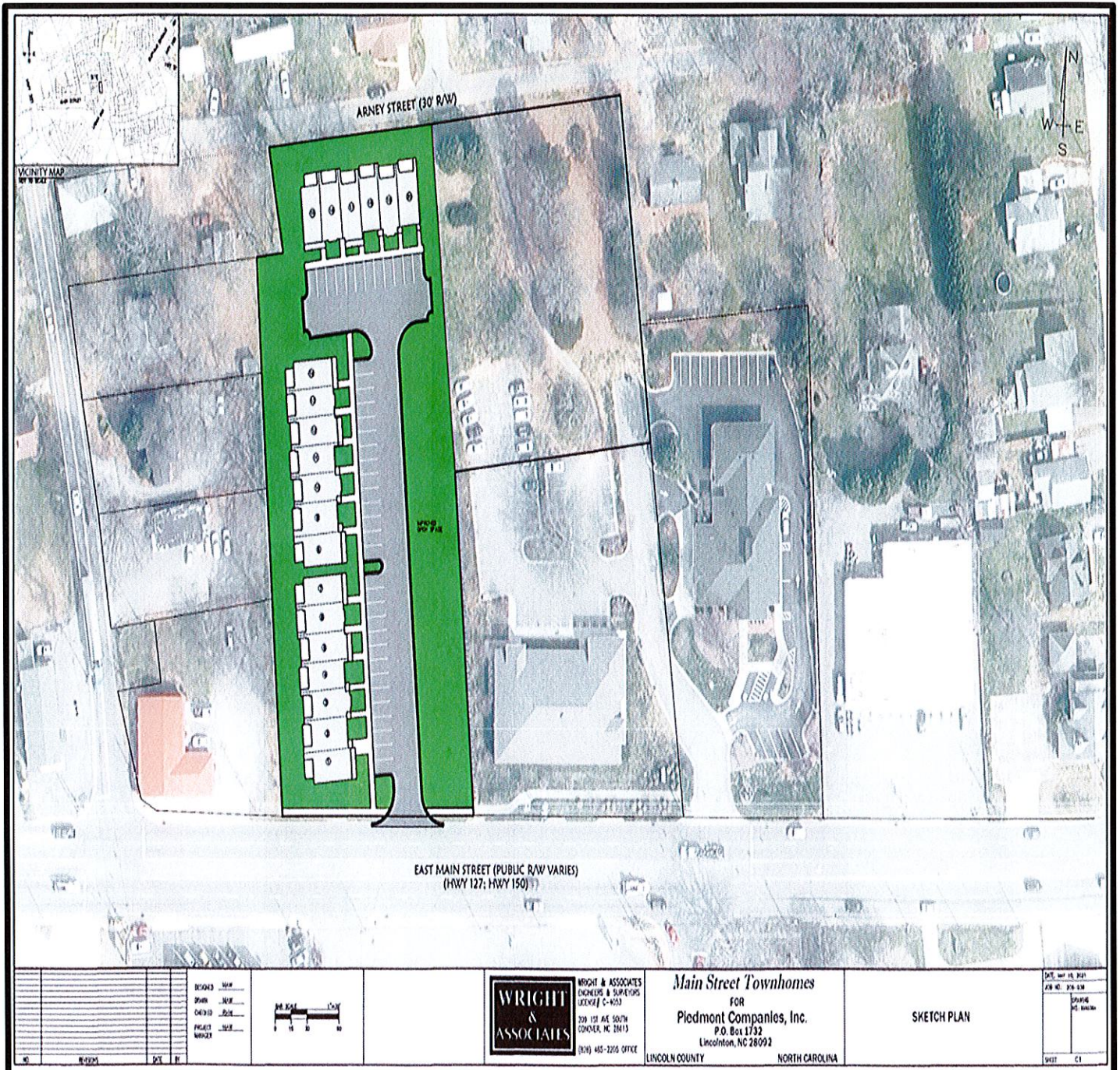
STREET VIEWS





PROJECT DETAILS

- The project is approximately 1.5 acres in size with 20 townhome units proposed.
- There will be one entrance into the site from East Main Street.
- There will be three buildings on the property with an area with improved open space for playgrounds, picnic area, sitting areas, etc.
- The applicant's site plan is below.



LAND USE PLAN

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

Staff views the request as consistent with the Land Use Plan. Additional well-designed residential development interspersed along East Main Street will create pockets of mixed use development break up long strips of commercial development and help to reduce automobile dependency.

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. Prior to final approval, an engineered plan meeting all requirements for planned residential development and UDO requirements must be submitted to and approved by staff.
2. A maximum of 70% of the site can be impervious surface due to water supply watershed restrictions. Detailed calculations must be given.
3. A sidewalk constructed to City of Lincolnton specifications must be constructed along the entire frontage along East Main Street.
4. The property owner will be responsible for all utility lines within the project boundaries and to the tap. Details on taps and meters must be coordinated with the utility department and shown on an approved utility plan.
5. The applicant will be responsible for making the utility tap.

6. City Fire Inspector will need to review and approve all plans prior to development. A new fire hydrant may be required within the site.
7. Driveways will need to be 26 foot in width and no parking is allowed within the driveways to meet fire code requirements.
8. There must be a minimum of 20 feet between buildings to meet fire code requirements.
9. Detailed landscaping, screening, and open space plan will need to be provided.
10. NCDOT driveway permit required to access East Main Street.
11. Erosion control plans must be submitted and approved by Lincoln County Soil and Erosion prior to development.
12. Building plans must be submitted and approved by Lincoln County Inspection prior to development. Firewalls will be required between each unit.

PLANNING BOARD AND STAFF RECOMMENDATION

Discussion at the Planning Board hearing focused primarily on potential traffic impact to East Main Street, specifically the potential for traffic disruption due to school bus pick up of students who may live on site. Staff noted that NCDOT has reviewed the proposed site plan and did not express any concerns or raise any issues.

A Planning Board member asked about the possibility of secondary vehicular access to Arney Street as a means of mitigating potential traffic impact to East Main Street. Staff noted that Public Works indicated that vehicular access to Arney Street would require improvement of Arney Street.

Another Board member noted that this type of development does not tend to attract families with children.

Staff noted that there would typically be a heavier traffic impact with commercial development than a residential use. Staff also noted that over time, additional residential development interspersed along East Main Street will create pockets of mixed use development. One of the advantages of mixed use development is that it tends to reduce automobile dependency because people are able to more easily walk to their destinations.

Ultimately, Planning Board voted 7 -1 to recommend approval. Therefore, Planning Board and Staff recommend the following actions:

- approval of the request for rezoning from R-O and R-8 to the Planned Residential Development (PRD) district subject to the staff review committee comments being made conditions of approval,

- approval of the statement of consistency for approval of the rezoning request, and
- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner with the conditions of approval.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for APPROVAL of Application

Case No. CZ-5-2021

Applicant: Piedmont Companies

Parcel ID#: 22425, 22424, and 51760

Location: East Main Street

Request: Rezone from R-8 and R-O to PRD for the use of the property for 20 townhome units

Proposed Consistency and Reasonableness Statement:

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

Staff views the request as consistent with the Land Use Plan. Additional well-designed residential development interspersed along East Main Street will create pockets of mixed use development, break up long strips of commercial development and help to reduce automobile dependency.

Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for DENIAL of Application

Case No. CZ-5-2021

Applicant: Piedmont Companies

Parcel ID#: 22425, 22424, and 51760

Location: East Main Street

Request: Rezone from R-8 and R-O to PRD for the use of the property for 20 townhome units

Proposed Consistency and Reasonableness Statement:

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

The proposed rezoning request **is** viewed as **consistent** with the Lincolnton Land Use Plan. However, the proposed residential use is not viewed as desirable in this predominantly commercial area. It would be preferable to continue with commercial type uses in the area. Therefore, **denial of the proposed amendment is reasonable and in the public interest.**

MOTIONS FOR PUBLIC HEARING

For approval of request:

- Motion to approve as recommended by Planning Board.

For denial of request:

- Motion to deny request for rezoning.
- Motion to approve statement of consistency for denial of request.

ITEM #

3b

(BA-03-21)

Budget Amendment

CITY COUNCIL

Ed L. Hatley, Mayor
 Martin A. Eaddy, Mayor Pro-Tem
 Christine Poinsette
 Mary Frances White
 Roby D. Jetton

**CITY MANGER**

Richard Haynes
rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)

CITY ATTORNEY

Thomas J. Wilson, Jr.

BA-03-21

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2021.

Section 3: To amend the Boger City Fire District Fund, the expenditures are to be changes as follows:

Boger Ciy Fire Tax	\$	201,152
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Section 4: To amend the Boger City Fire District Fund, the revenues are to be changed as follows:

Fire District Tax	\$	-
Investment Income		-
Sales Tax/Grants		-
Fund Balance Appropriated		201,152
	\$	201,152

Section 5: To amend the Powell Bill Fund, the expenditures are to be changes as follows:

Powell Bill Construction/Other	\$	15,000
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Section 6: To amend the Powell Bill Fund, the revenues are to be changed as follows:

Powell Bill Allocation	\$	-
Grants		-
Investment Income		-
Fund Balance Appropriated		15,000
	\$	15,000

Section 14: Appropriations are authorized by departmental totals. The City Manager is authorized to reallocate departmental appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 15: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Section 16: 2020-2021 Year-end budget adjustments and authorization to make amendments that may result from adjustments made by auditors to entries, with a report being made to Council at the next scheduled meeting.

TOTAL AMENDMENT	\$	216,152
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Adopted this 24th day of June, 2021

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

ITEM #

3c

(O-08-21)

Amendment to Title VII:

Traffic Code – Chapter 74:

Traffic Schedule 1:

Stop Intersections

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

PUBLIC HEARING

Notice is hereby given that the Mayor and City Council will hold a Public Hearing on Thursday, June 24, 2021 at 7:00 p.m. in the Council Chambers of City Hall, located at 114 West Sycamore Street, Lincolnton, NC to consider amending the City's Code of Ordinances as follows:

**TITLE VII – Traffic Code – Chapter 74
Schedule 1: STOP INTERSECTIONS**

ADD: Motz Ave. and Marcia H. Cloninger Rail Trail
(add stop sign on the north side of Motz Ave., traveling west bound)

Staff will also be recommending the addition of a crosswalk to connect the parking area that is opposite the new Motz Ave. Dog Park at the old Public Works site

Parties of interest and citizens shall have the opportunity to be heard and may obtain further information of the hearing from the Office of the City Clerk, located at City Hall, 114 West Sycamore Street, Monday through Friday from 8:30 a.m. until 5:00 p.m.

**Advertise (2tl): Wednesday, June 9, 2021
 Monday, June 14, 2021**

ITEM #

4

REGULAR AGENDA

ITEM #

4a

Presentation of the
Comprehensive
Recreation Master Plan

City of Lincolnton

Parks & Recreation Master Plan



Agenda

- Plan Summary
- Community Input
 - Survey Results
 - Public Meetings
 - Focus Group Interviews
- Review of Proposed Recommendations
- Questions



Plan Summary

Joint planning effort with Lincoln County Parks & Recreation

Section 1 - Introduction

Section 2 - Population Trends and Projections

Section 3 – Existing Park Facilities

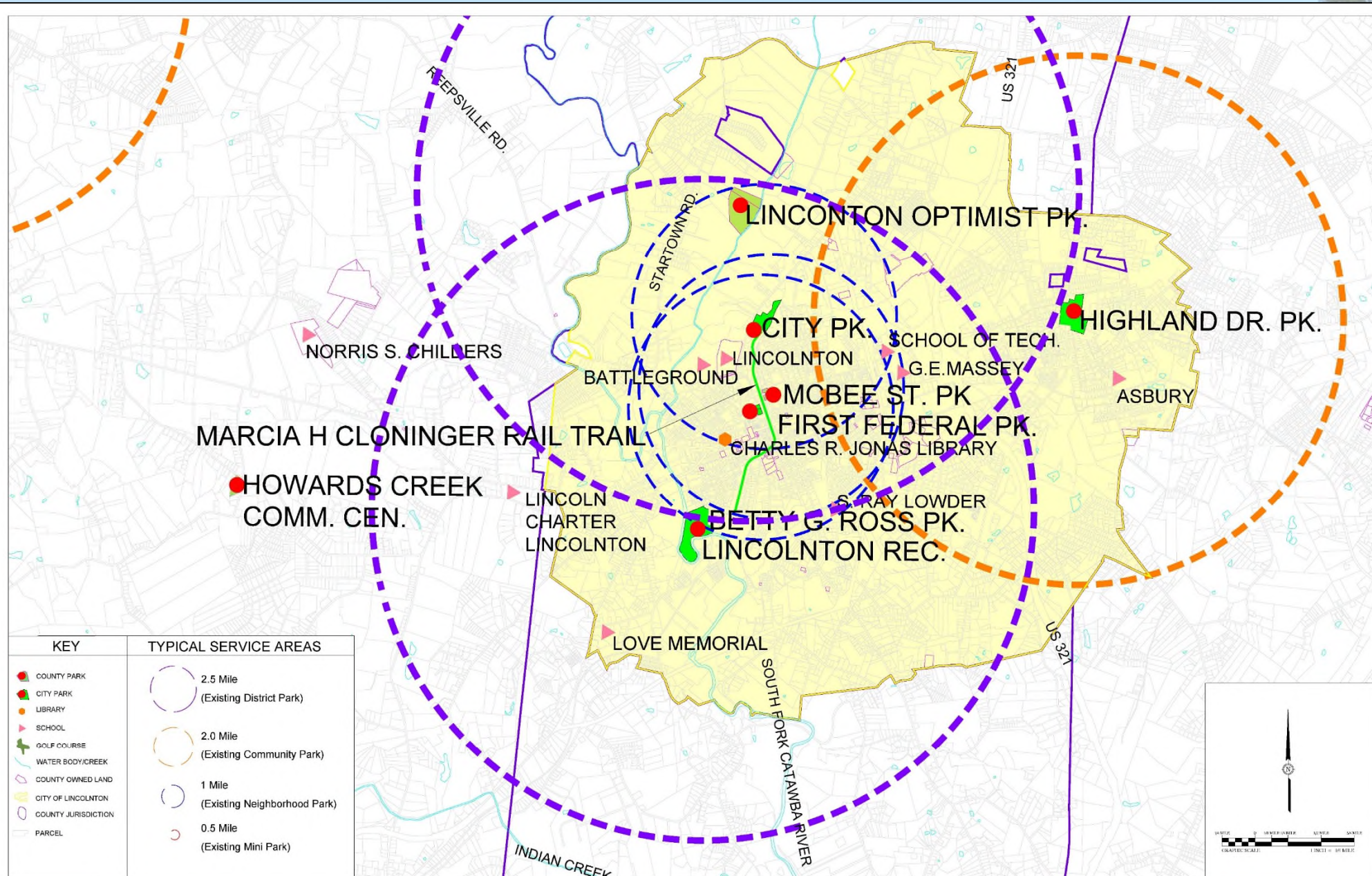
Section 4 – Recreation Needs Assessment

Section 5 – Goals & Recommendations

Section 6 – Funding and Action Implementation Plan

- **Demographics**
- **Needs Assessment**
- **Community Benchmarking**
- **Recommendations**
- **Opinions of Costs & Priorities**





**LINCOLN COUNTY & CITY OF LINCOLNTON COMPREHENSIVE
 PARKS & RECREATION MASTER PLAN
 CITY OF LINCOLNTON EXISTING SERVICE AREA**



Community Engagement

Project Marketing Cards & Meeting Comment Cards



**Lincoln County/City of
Lincolnton Comprehensive Parks and
Recreation Master Plan Community Survey**

① Concerning your residence are you a (check all that apply):

☐ Resident of the City of Lincolnton (Do not own property within City Limits)

☐ Resident of the City of Lincolnton (Own property within City limits)

☐ Resident of an unincorporated town within Lincoln County

If you selected resident of an unincorporated area within Lincoln County, please tell us where in the County you live.

② In what ZIP code is your home located? (enter 5-digit ZIP code; for example, 28037 or 28092)

③ Please provide your gender:

☐ Female

☐ Male

☐ Other:

Help Guide the Future of Lincoln County & the City of Lincolnton.
Have a voice & share your ideas!
Please visit the link below to take the
Parks & Recreation Master Plan Community Survey
<https://www.surveymonkey.com/r/comprecplansurvey>
Please feel free to use this link or the QR code below to participate in the
Lincoln County/City of Lincolnton community recreation survey. We look
forward to your input.





Community Meetings



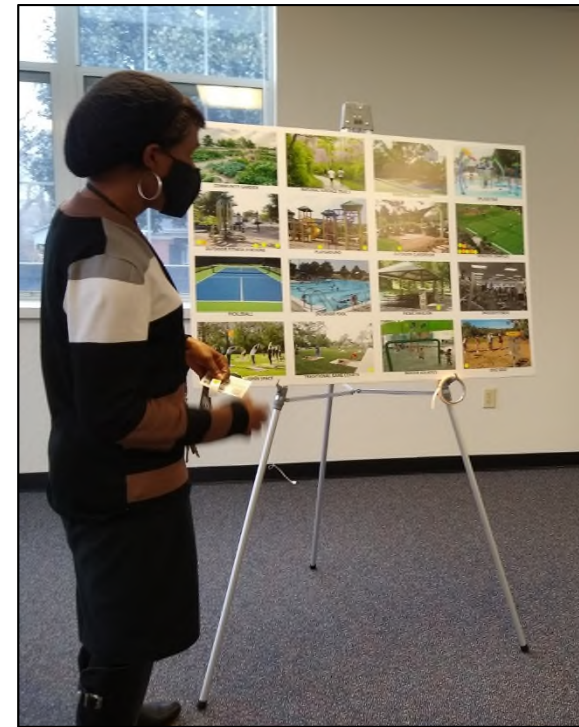
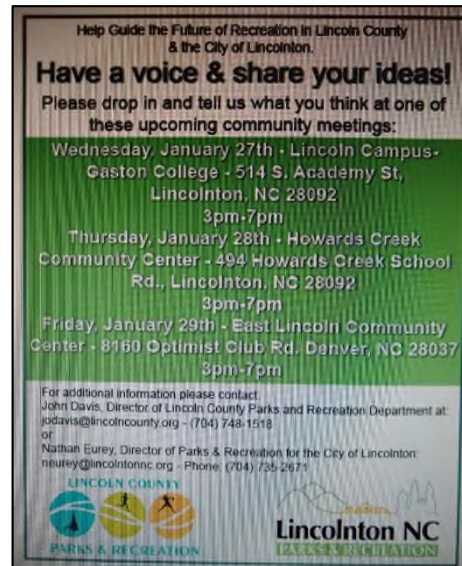
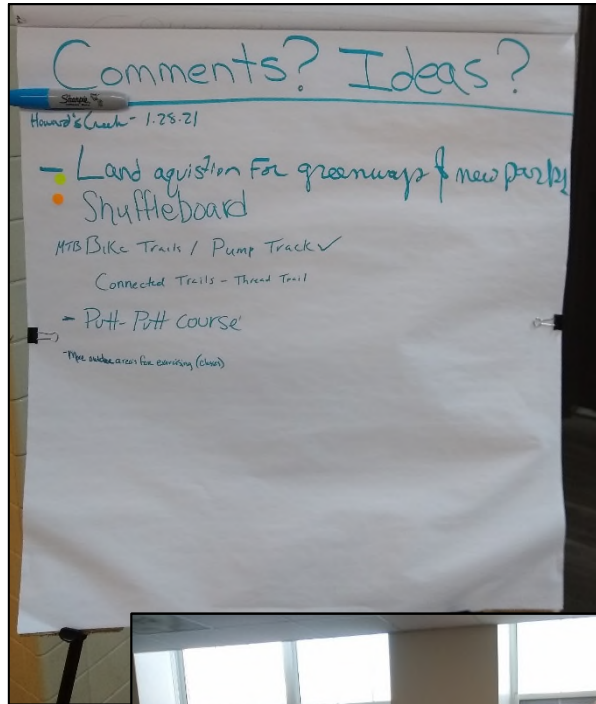
- 3 Drop-In Meetings – January 27th, 28th, & 29th
- 50 participants
- Followed State/Fed. social distancing guidelines
- Preference Survey/Mapping/Open Discussion



Community Meetings

General comments from Community Meetings:

- Need more trails,
- Pickleball courts,
- Larger public pool,
- More gym space,
- Community centers open after 5 o'clock,
- Need a large multi-activity complex



Preference Exercise

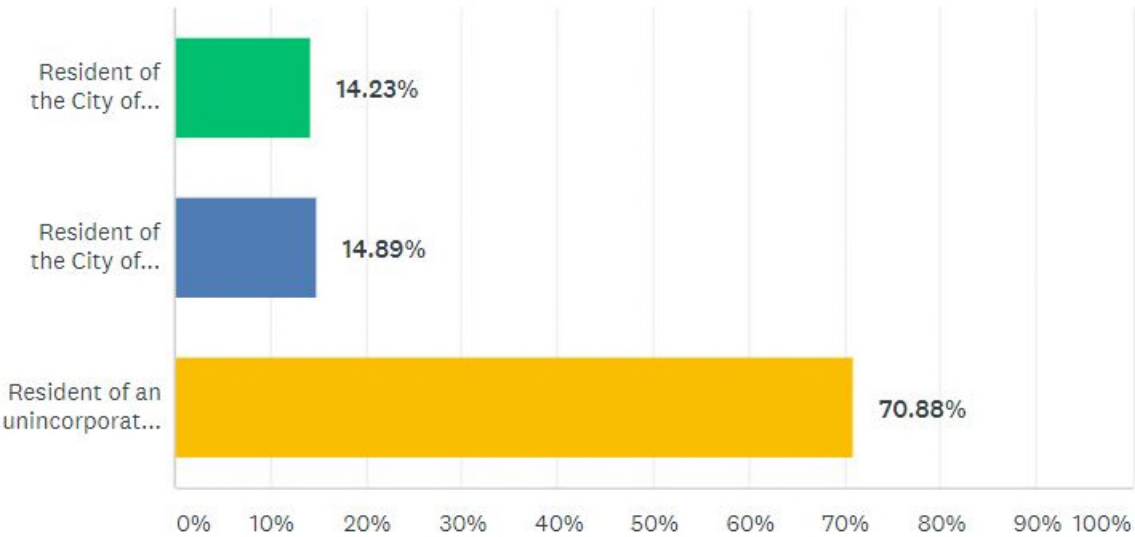
The **top 5** amenities were was: 1. Athletic Complex (56 votes), 2. Natural Surface Trails (26 votes), 3. Indoor Aquatics (24 votes) 4. Pickleball (20 votes), 5. Adventure Play Area (18 votes)



Survey – 1,420 Participants

Concerning your residence are you a (check all that apply):

Answered: 1,370 Skipped: 50



29% Lincolnton residents
71% Unincorporated
County Residents

ANSWER CHOICES	RESPONSES	
▼ Resident of the City of Lincolnton (Do not own property within City Limits)	14.23%	195
▼ Resident of the City of Lincolnton (Own property within City limits)	14.89%	204
▼ Resident of an unincorporated town within Lincoln County	70.88%	971
TOTAL	1,370	

Survey

In what ZIP code is your home located? (enter 5-digit ZIP code; for example, 28037 or 28092)

Answered: 1,415 Skipped: 5

RESPONSES (1,415) **WORD CLOUD** TAGS (0)

Cloud View

List View

Search responses



▼ 28037		44.66%	632
▼ 28092		32.23%	456
▼ 28168		6.29%	89
▼ 28164		5.02%	71
▼ 28080		4.95%	70
▼ 28650		1.77%	25
▼ 28021		1.20%	17
▼ 28033		1.13%	16
▼ 28937		0.42%	6
▼ 28093		0.21%	3

28037 – Denver 45%

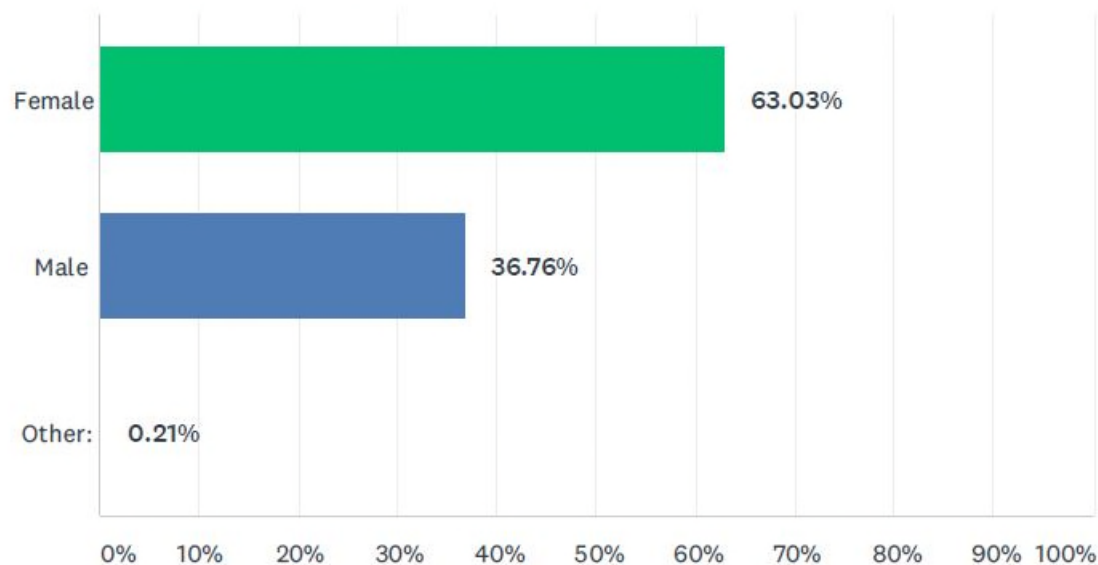
28092 (...93) – Lincolnton 32%

23% - Other zip codes in County

Survey

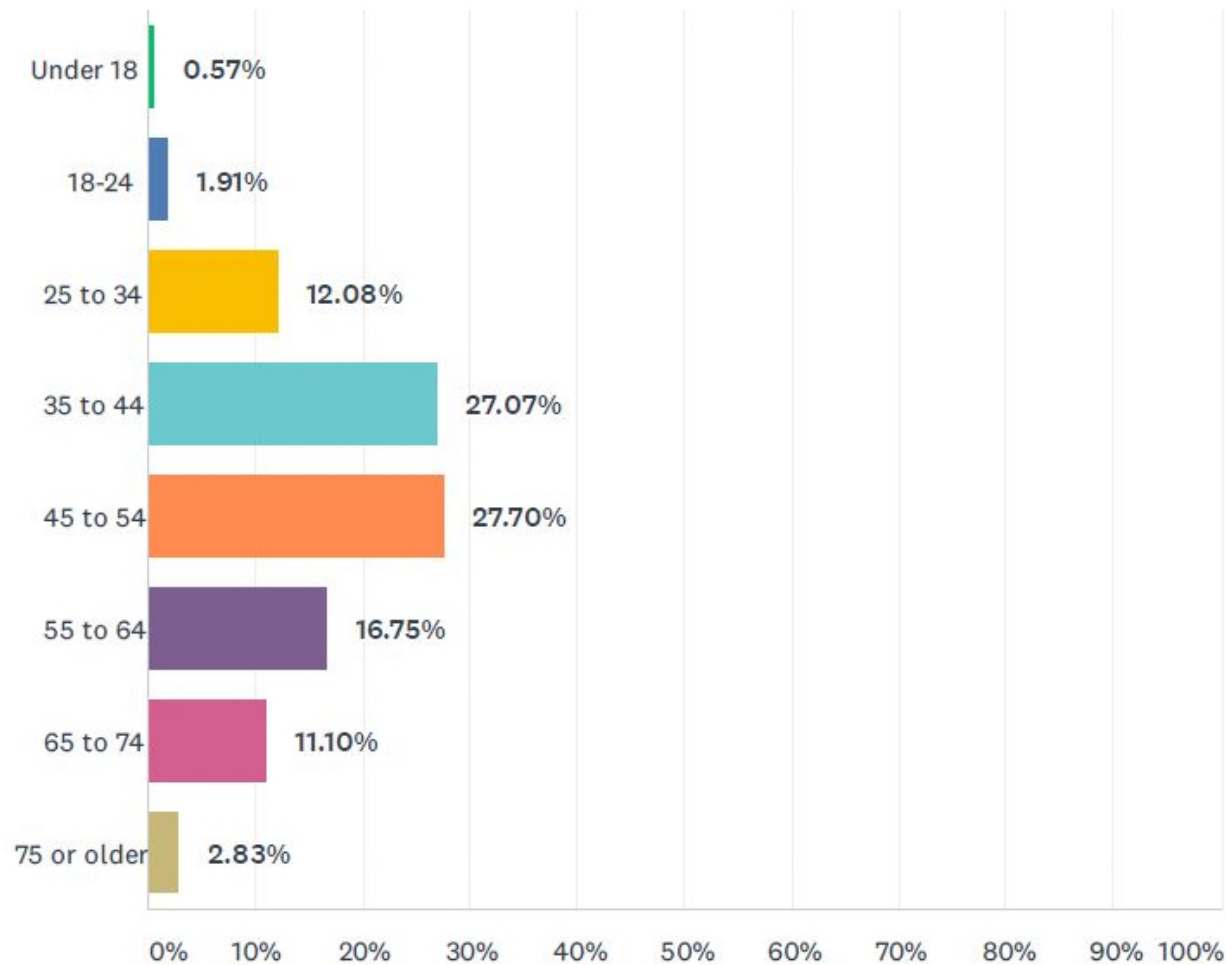
Q3 Please provide your gender:

Answered: 1,412 Skipped: 8



Q4 What is your age?

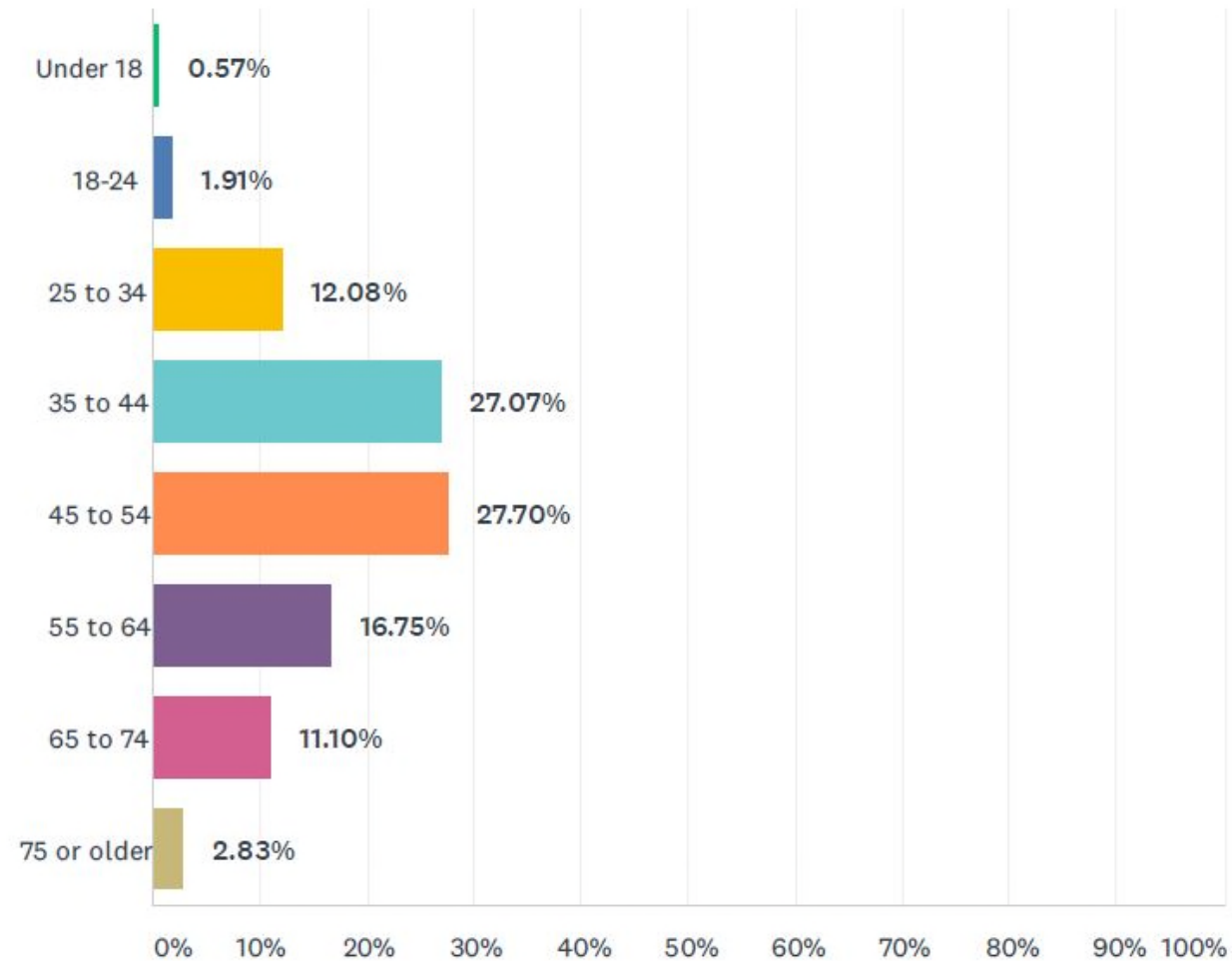
Answered: 1,415 Skipped: 5



Survey

Q4 What is your age?

Answered: 1,415 Skipped: 5



Survey

Q5 Select the number of persons in your household (including yourself) who are in the age brackets below:

Answered: 1,416 Skipped: 4

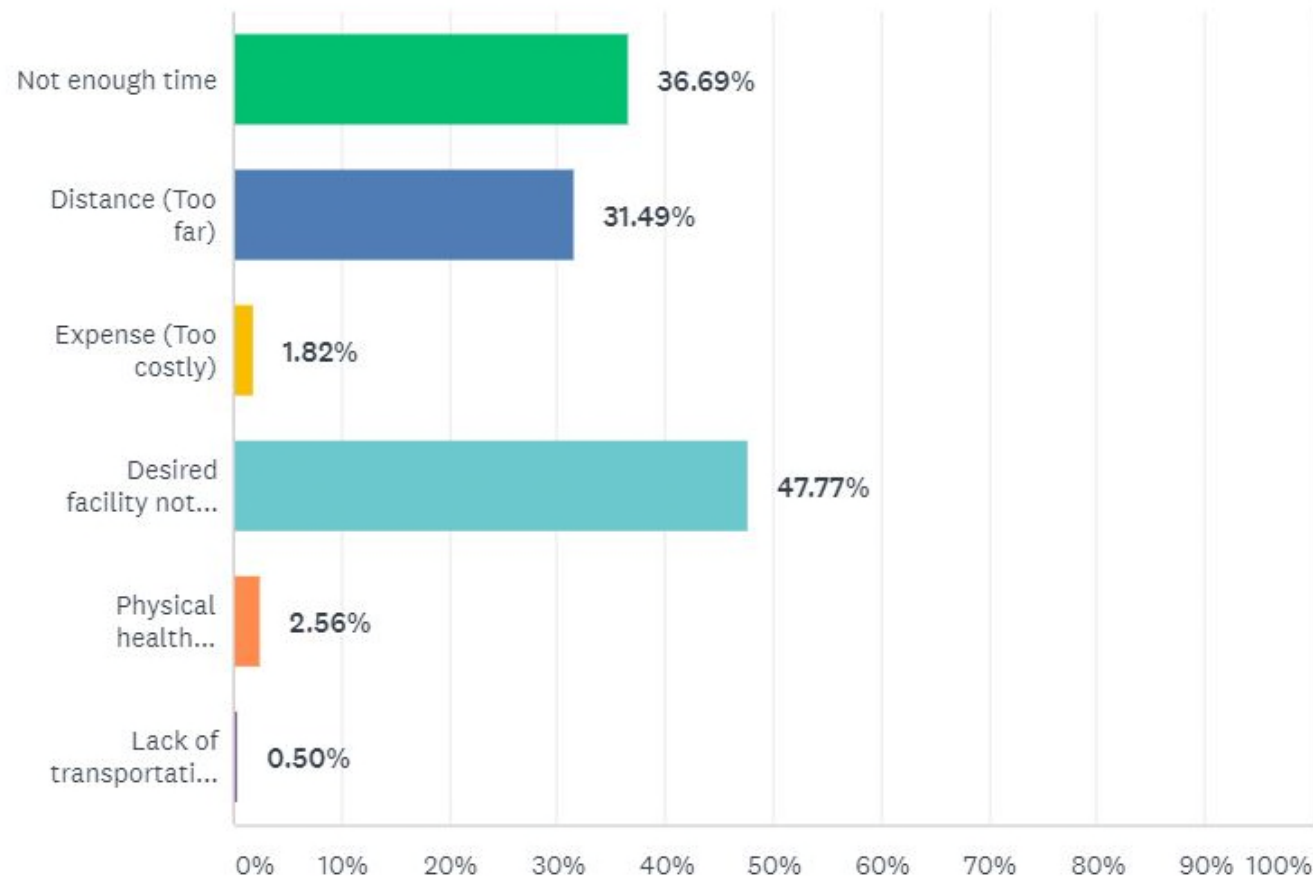
	1	2	3	4	5	6	TOTAL RESPONDENTS
5 years and younger	50.00% 160	32.19% 103	7.19% 23	6.88% 22	4.38% 14	0.94% 3	320
6-12 years old	62.45% 306	32.45% 159	4.69% 23	0.20% 1	0.20% 1	0.00% 0	490
13-17 years old	69.21% 254	26.98% 99	4.09% 15	0.54% 2	0.00% 0	0.00% 0	367
18-24 years old	66.27% 165	28.11% 70	4.82% 12	0.80% 2	0.40% 1	0.00% 0	249
25-34 years old	50.22% 116	47.62% 110	2.16% 5	0.00% 0	0.00% 0	0.00% 0	231
35-44 years old	44.03% 203	55.75% 257	0.00% 0	0.43% 2	0.00% 0	0.00% 0	461
45-54 years old	49.90% 245	50.51% 248	0.81% 4	0.00% 0	0.20% 1	0.00% 0	491
55 and over	34.65% 184	64.22% 341	1.13% 6	0.38% 2	0.00% 0	0.19% 1	531

**Survey represents 3,410
Individuals or 4% of
County**

Survey

What is the greatest barrier to your household's regular use of public parks and/or facilities

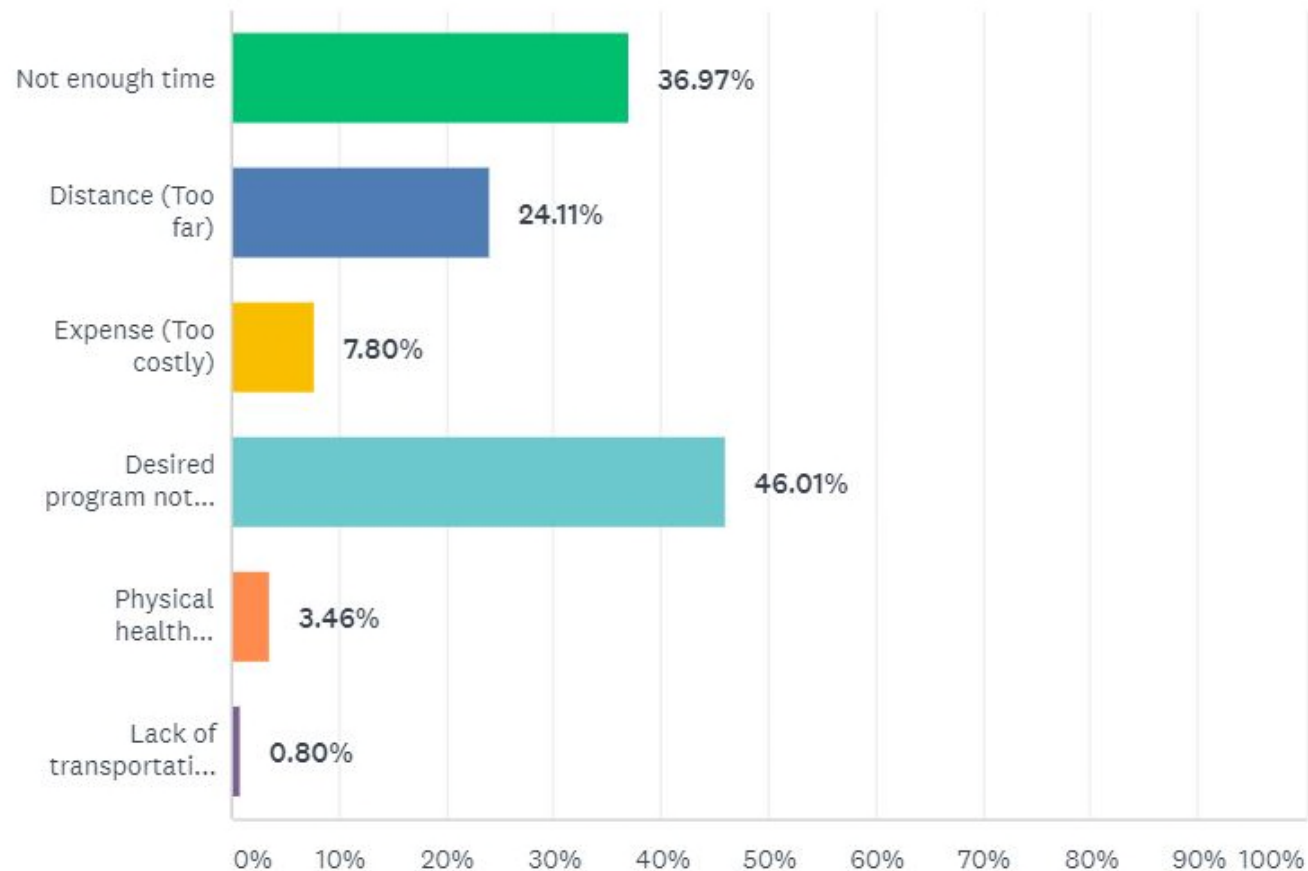
Answered: 1,210 Skipped: 210



Survey

What is the greatest barrier to your household's regular participation in recreational programs and activities?

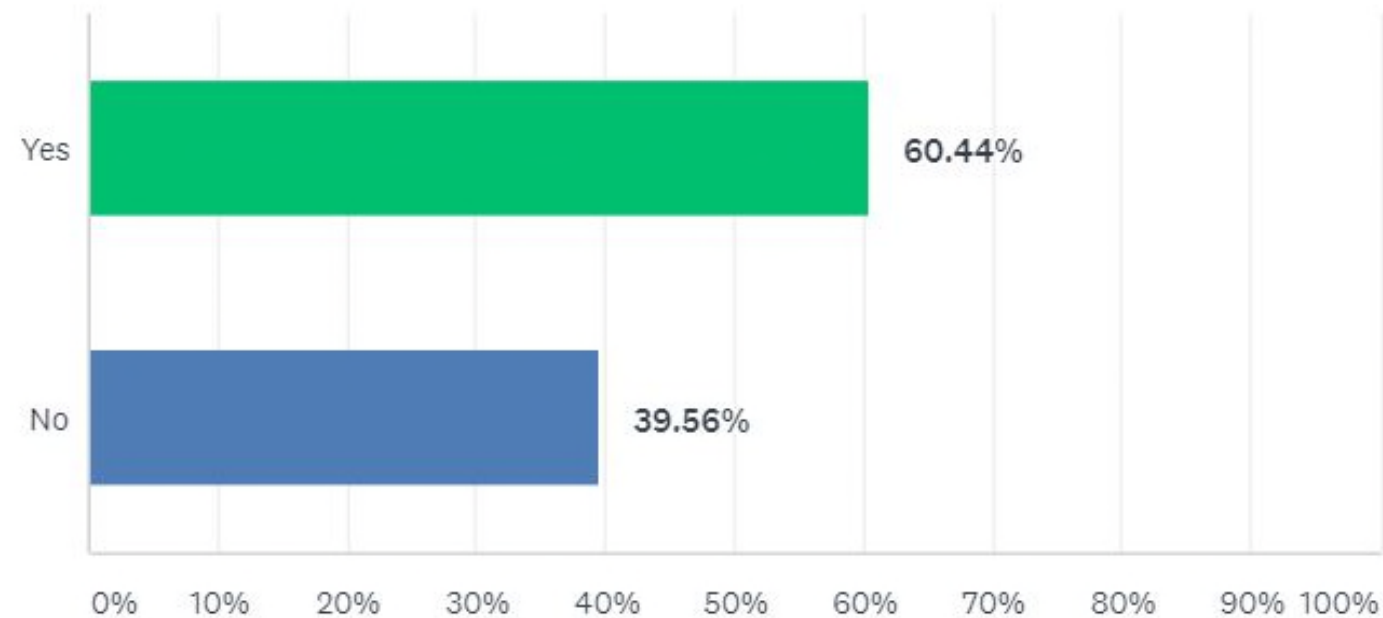
Answered: 1,128 Skipped: 292



Survey

Within the last year have you traveled out of Lincoln County to use a recreation facility or program?

Answered: 1,140 Skipped: 280



Survey

Check below how frequently you or others in your household have visited the following Lincoln County Facilities in the past year.

	NEVER	RARELY	OCCASIONALLY	REGULARLY	TOTAL	WEIGHTED AVERAGE
Rescue Squad Park	53.50% 727	15.16% 206	18.91% 257	12.44% 169	1,359	1.90
Beatty's Ford Park	34.28% 472	28.90% 398	28.40% 391	8.42% 116	1,377	2.11
Rock Springs Nature Preserve	59.33% 801	16.00% 216	17.19% 232	7.48% 101	1,350	1.73
East Lincoln Park and Community Center	61.40% 835	22.06% 300	12.65% 172	3.90% 53	1,360	1.59
West Lincoln Park	77.44% 1,033	10.12% 135	8.70% 116	3.75% 50	1,334	1.39
Lincolnton Optimist Park	72.71% 975	15.73% 211	9.47% 127	2.09% 28	1,341	1.41
McBee Street Park	88.24% 1,171	6.56% 87	3.99% 53	1.21% 16	1,327	1.18
Vale Recreation Park	90.10% 1,192	5.52% 73	3.63% 48	0.76% 10	1,323	1.15
Howards Creek Community Center	89.28% 1,191	7.50% 100	2.85% 38	0.37% 5	1,334	1.14
North Brook Community Center	92.41% 1,230	5.18% 69	2.25% 30	0.15% 2	1,331	1.10

Survey

Check below how frequently you or others in your household have visited the following City of Lincolnton facilities in the past year.

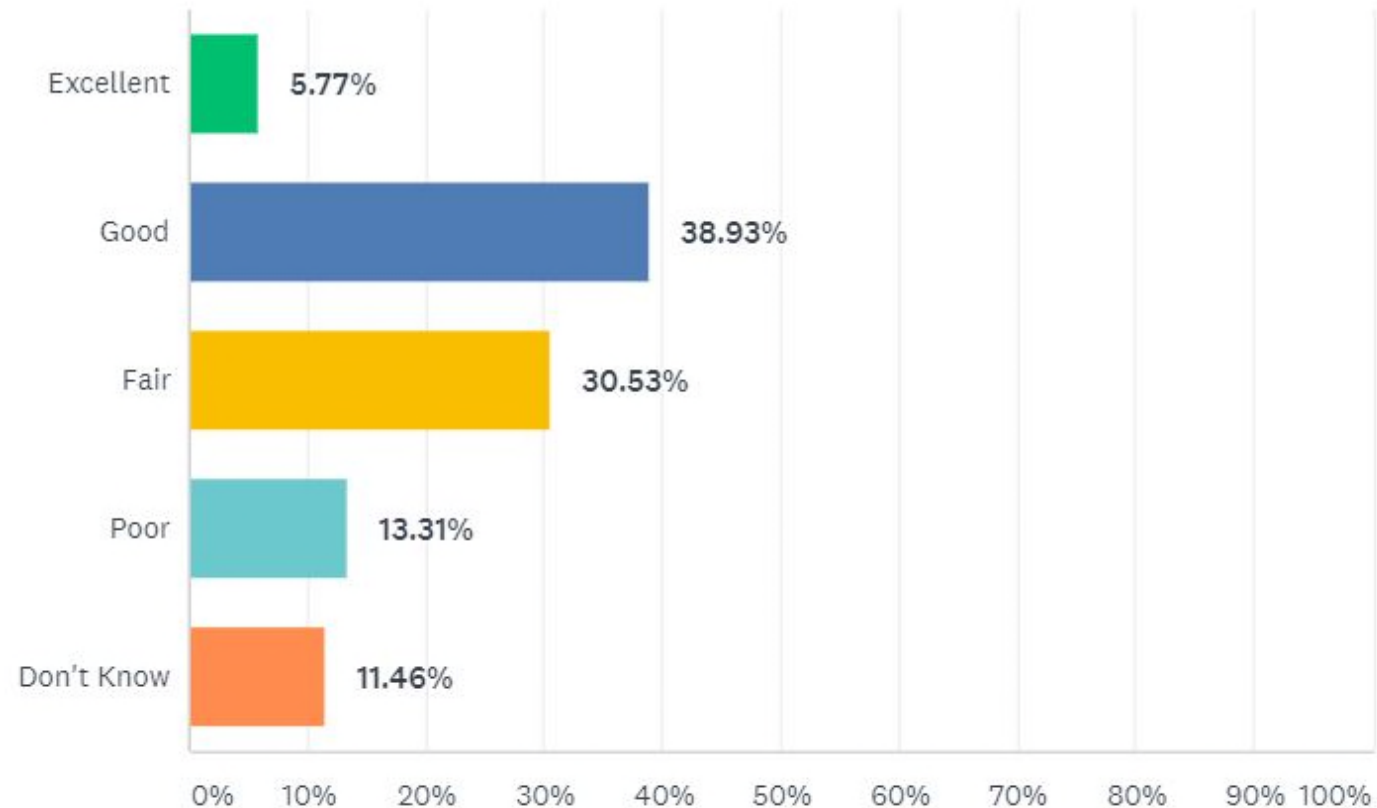
Answered: 1,407 Skipped: 13

	NEVER	RARELY	OCCASIONALLY	REGULARLY	TOTAL	WEIGHTED AVERAGE
▼ Marcia H. Cloninger Rail Trail	55.87% 776	10.80% 150	18.93% 263	14.40% 200	1,389	1.92
▼ Betty G. Ross Park	54.39% 755	18.73% 260	19.88% 276	6.99% 97	1,388	1.79
▼ First Federal Park	75.16% 1,032	9.98% 137	11.51% 158	3.35% 46	1,373	1.43
▼ City Park (City of Lincolnton - 1000 N Aspen St.)	73.66% 1,007	13.83% 189	9.29% 127	3.22% 44	1,367	1.42
▼ Highland Drive Park	72.02% 986	11.91% 163	12.86% 176	3.21% 44	1,369	1.47

Survey

Overall, how would you rate the existing Lincoln County recreation facilities?

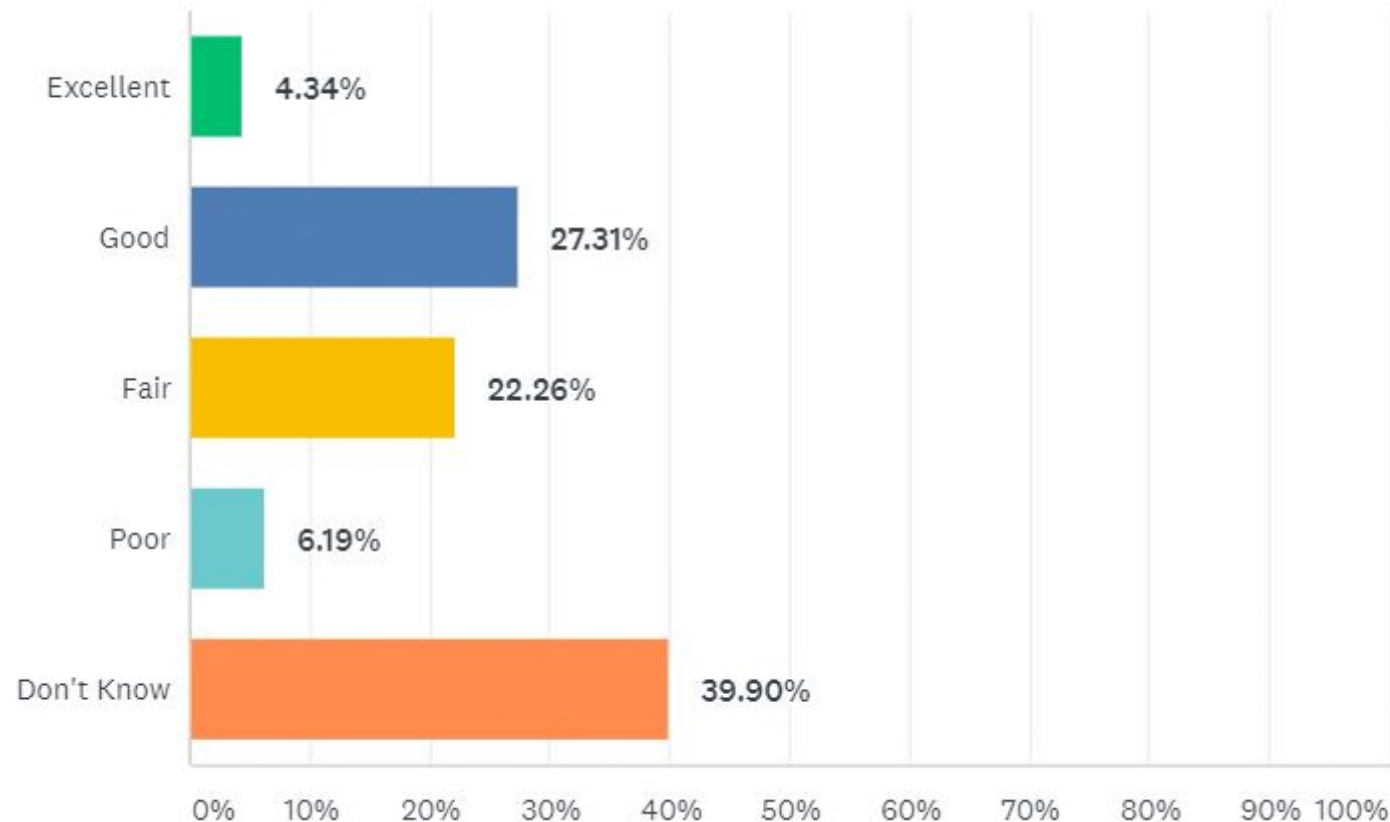
Answered: 1,405 Skipped: 15



Survey

Overall, how would you rate the existing City of Lincolnton recreation facilities?

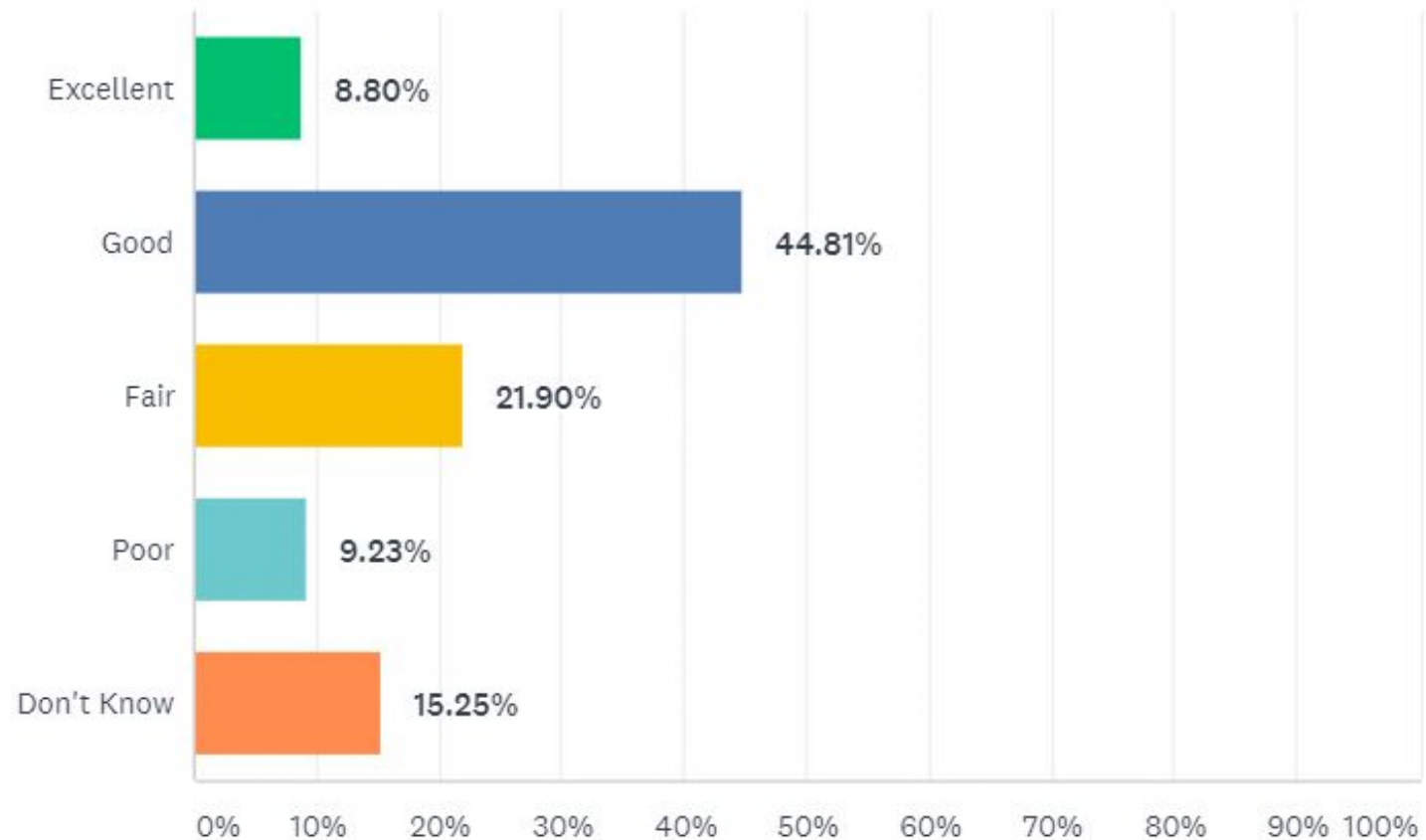
Answered: 1,406 Skipped: 14



Survey

Overall, how would you rate accessibility at existing Lincoln County recreation facilities?

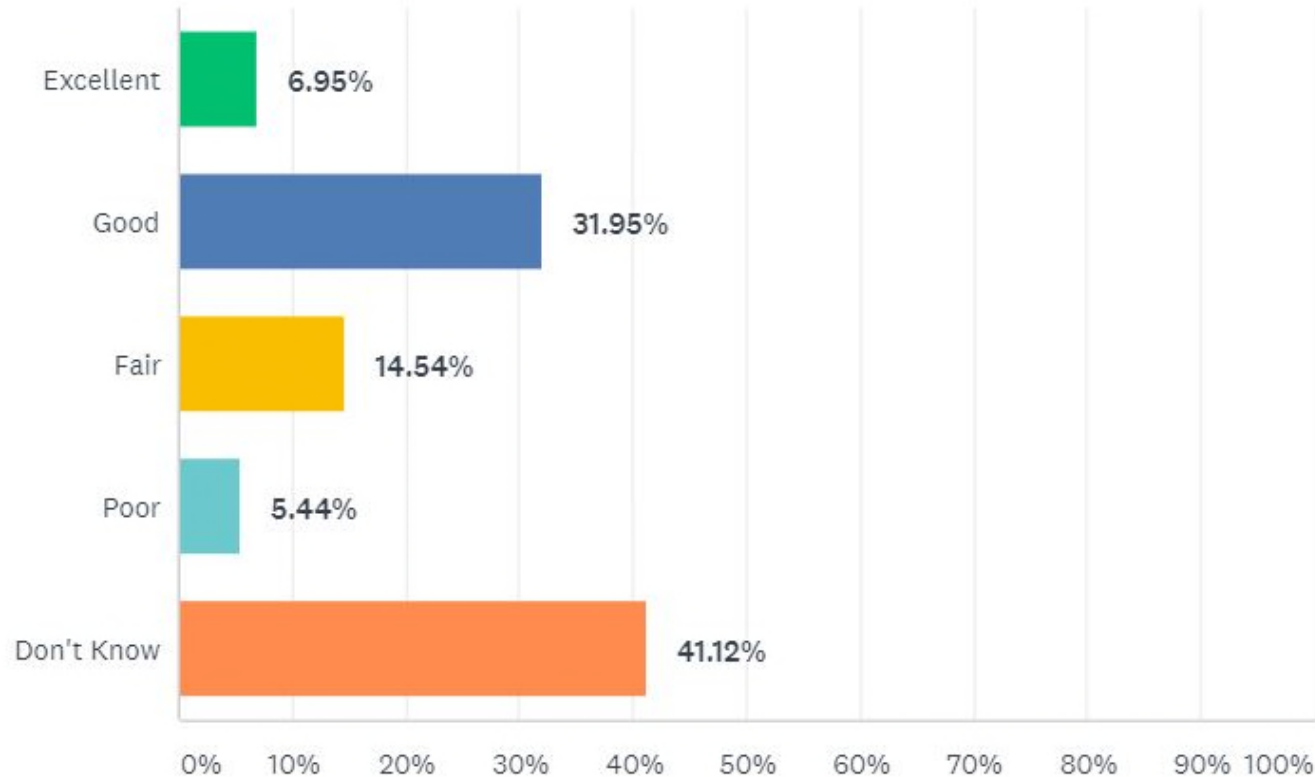
Answered: 1,397 Skipped: 23



Survey

Overall, how would you rate accessibility at existing City of Lincolnnton recreation facilities?

Answered: 1,396 Skipped: 24



Survey

In which of the following Lincoln County recreation programs and special events do you or others in your household participate on a regular basis?

Answered: 852 Skipped: 568

ANSWER CHOICES ▼	RESPONSES ▼
▼ Walking	75.82% 646
▼ July 4th Celebration (joint City/County event)	47.77% 407
▼ Exercise Classes	12.32% 105
▼ Summer Day Camp	6.92% 59
▼ Open Gym Pickleball	6.46% 55
▼ Open Gym Volleyball	5.16% 44
▼ Art Classes	3.29% 28
▼ Lincoln County Senior Games	3.05% 26
▼ Senior Exercise Classes	2.35% 20
▼ Bingo	2.23% 19
▼ Senior Socials	2.11% 18
▼ Senior Basketball	1.64% 14
▼ Line Dance Classes	1.53% 13
▼ Adult Quilting Class	0.94% 8
Total Respondents: 852	

Survey

In which of the following City of Lincoln recreation programs and special events do you or others in your household participate on a regular basis?

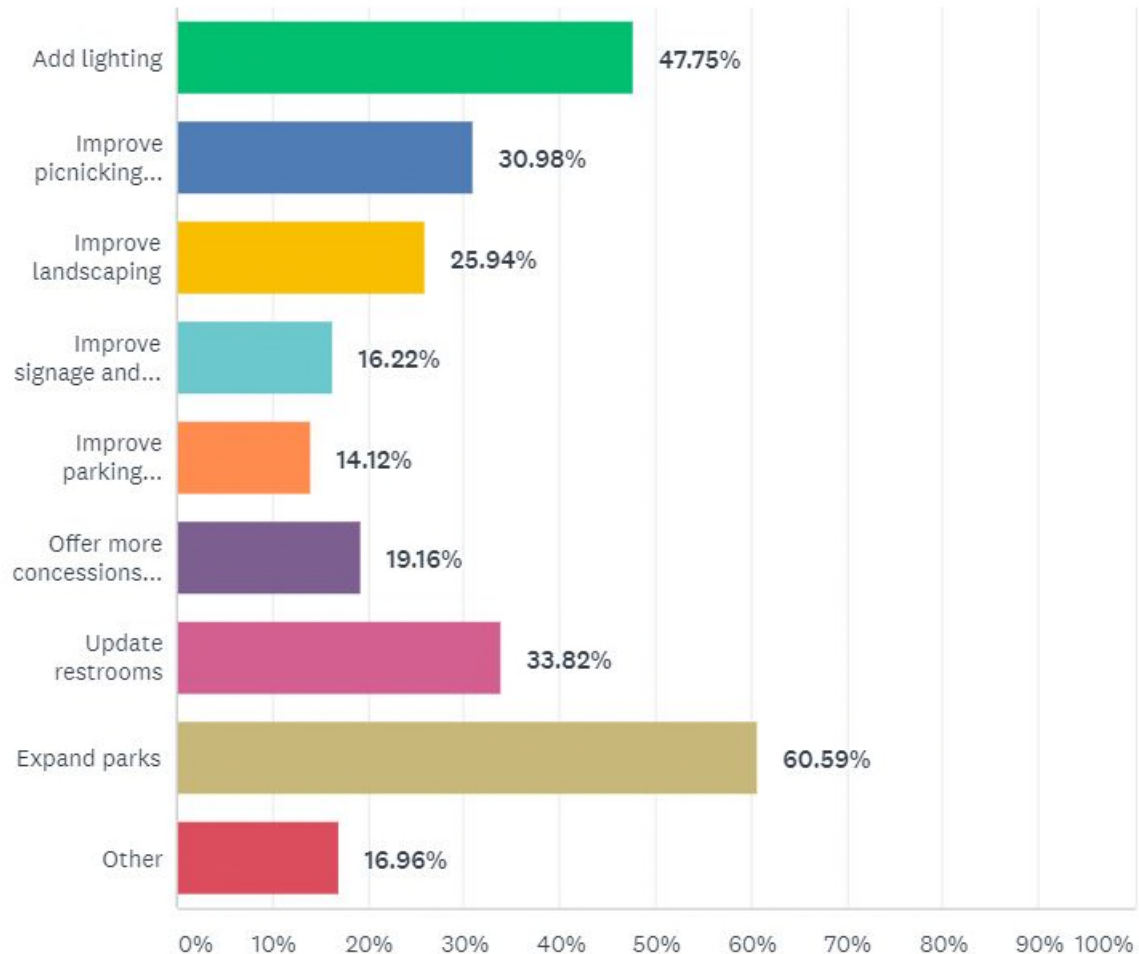
TOP 10 RESPONSES:

1. Forth of July Celebration (Joint City/County event)
2. Youth Soccer League
3. Halloween Trick-or-Treating event
4. Easter Egg Hunt
5. Movies in the Park
6. Youth Flag Football League
7. Swim Lessons
8. Youth Summer Sports Camps
9. Open Gym Basketball
10. Youth Volleyball League

Survey

Check below improvements that could be made to EXISTING Lincoln County Parks.

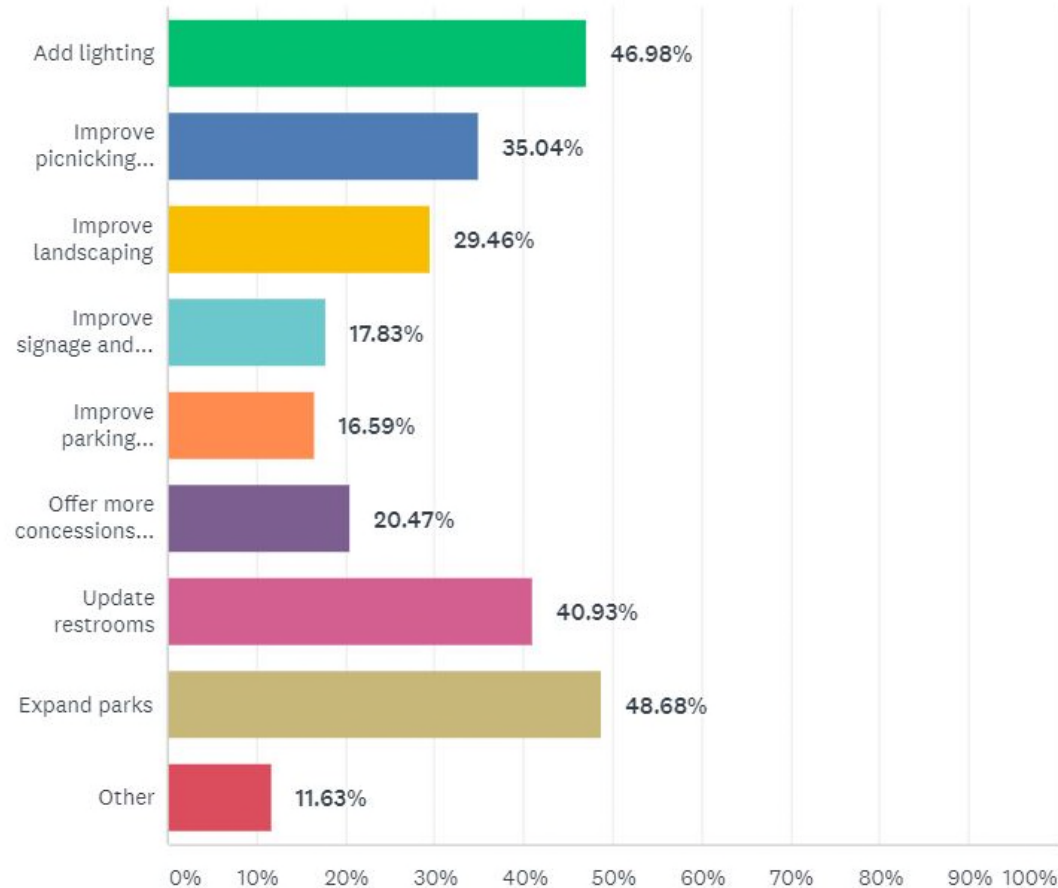
Answered: 1,091 Skipped: 329



Survey

Check below improvements that could be made to EXISTING City of Lincolnton Parks.

Answered: 645 Skipped: 775



1. Expansion
2. Lighting
3. Restrooms
4. Picnicking
5. Landscaping

Survey

Q20 Please specify which City of Lincolnton facilities you would like to see improvements for in the space provided.

Rescue East Lincoln Optimist Denver downtown Rescue Squad facilities na field lighting
Update G Ross Park city park need Lincolnton Walking trail None
Betty G Highland playground City Park Park needs
Betty Ross know Rail Trail added
Betty G Ross West Lincoln Park East Lincoln
Highland Drive McBee needs lighting fields
Betty Ross Park Cloninger Rail Trail N Betty
Highland Drive Park bathrooms trail expanded first federal center City
extend First Federal Park better

Survey

The following is a list of recreation **features**/amenities that could be offered at a public park or recreation facility. Select from “Least” to “Most” important. Please consider other members of your household.

TOP 10 RESPONSES:

1. Jogging/Walking Trails
2. Nature Based Recreation
3. Playground
4. Bike Trails
5. Water Access-Canon/Kayak Launch
6. Outdoor Swimming Pool
7. Aquatics Center
8. Multi-purpose Field
9. Splash Pad
10. Picnic Areas

Survey

The following is a list of recreation **programs**/activities that could be offered at a public park or recreation facility. Select from “Least” to “Most” important. Please consider other members of your household.

TOP 10 RESPONSES:

1. **Movies In The Park Event**
2. **Bark In The Park Event**
3. **Indoor Soccer League/Futsal League**
4. **Adult Softball League**
5. **Youth Lacrosse League**
6. **Adult Soccer League/Tournament**
7. **Adult Basketball Tournament**
8. **Disc Gol League**
9. **Disc Golf Tournament**
10. **Adult Kickball League**

Survey

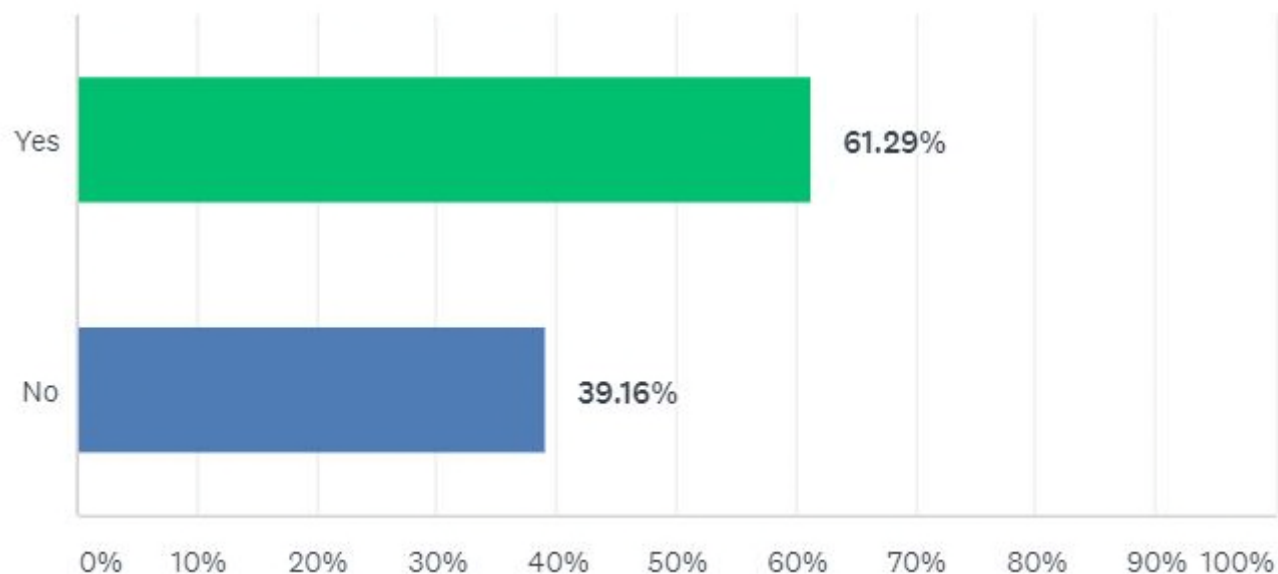
Q23 Please list below, any recreation programs or special events that you would like to see offered within the community:

rec Indoor swimming Dance Indoor pool dog park swim team Concerts programs offered use
None teens young see opportunities football day games practice pickle ball girls
seniors exercise baseball older trails gardening Yoga Youth Flag football
swimming indoor outdoor area summer county lot kids live basketball
times camps love see outdoor skate park parks children
soccer arts league center youth baseball softball
programs music events people Adult volleyball
Tennis Youth soccer tournaments youth sports classes
Pickleball sports lessons need offered activities disc golf fields soccer fields
club classes children s walking Softball Lincoln County groups Indoor training
facilities nice running teams East Lincoln N community aquatic etc kayaking
hiking host play Basketball League families swimming lessons lacrosse softball leagues
Movies Park exercise classes recreation biking

Survey

Do you use any school or private facilities (Lincolnton High School tennis courts, elementary school playgrounds, YMCAs, private fitness clubs, etc.) for recreation or leisure activities?

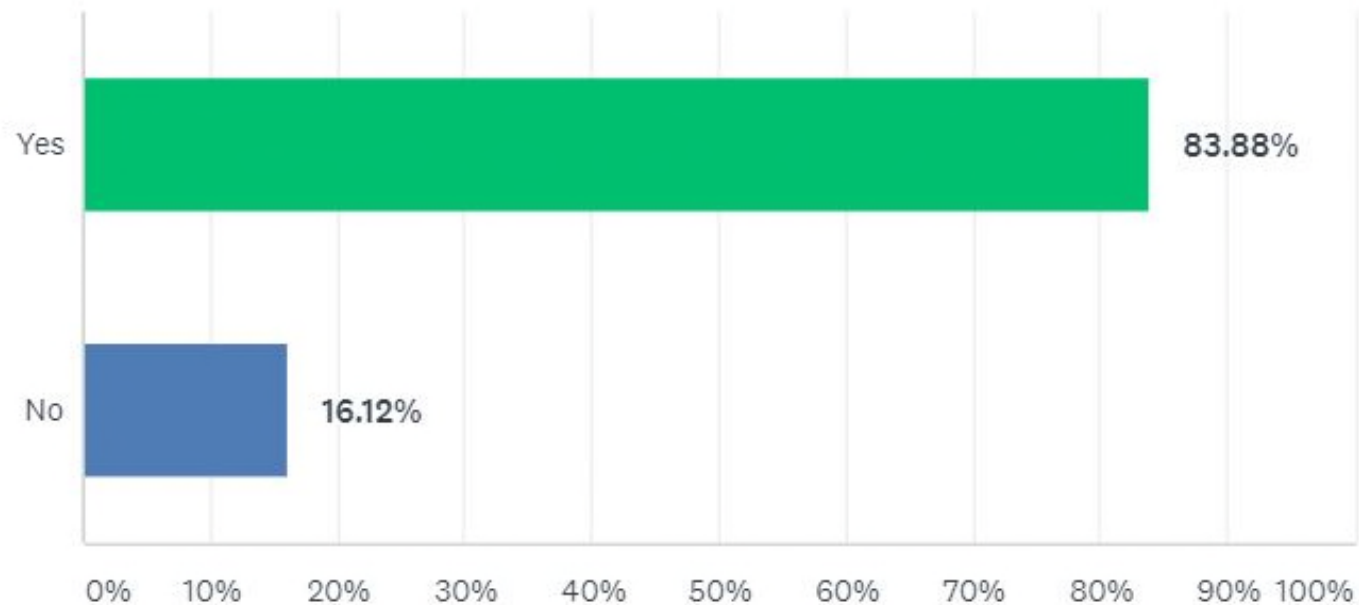
Answered: 1,351 Skipped: 69



Survey

Do you feel there is a need for additional recreational park space in Lincoln County?

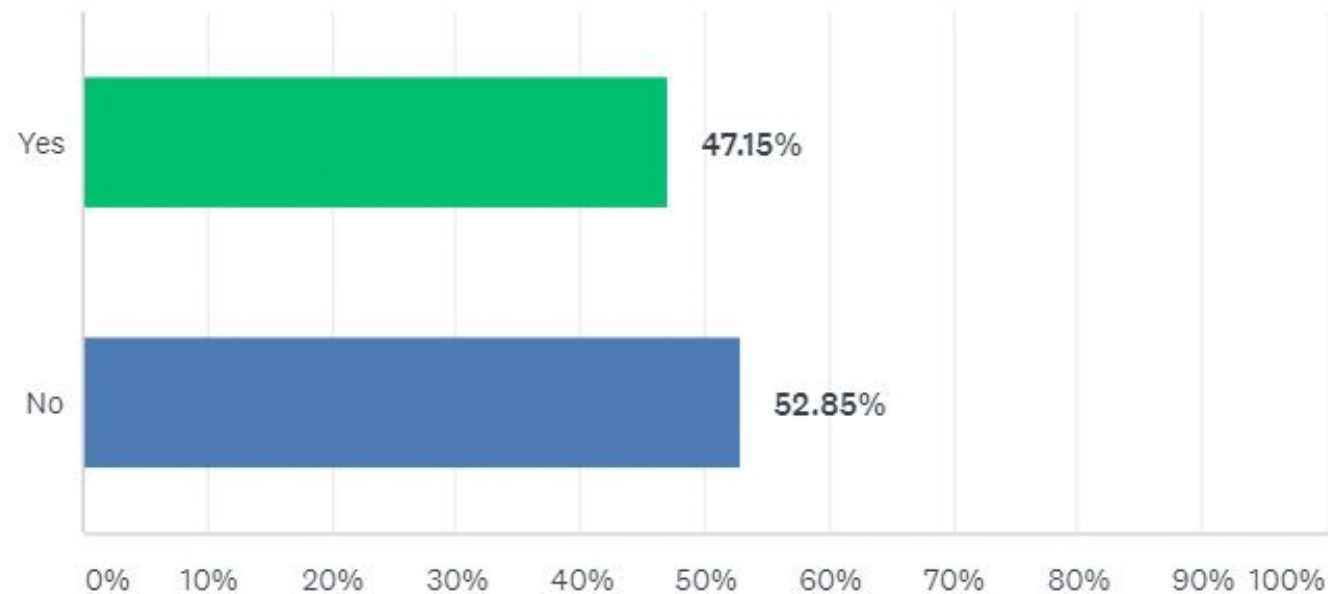
Answered: 1,346 Skipped: 74



Survey

Do you feel there is a need for additional recreational park space within the City of Lincolnton?

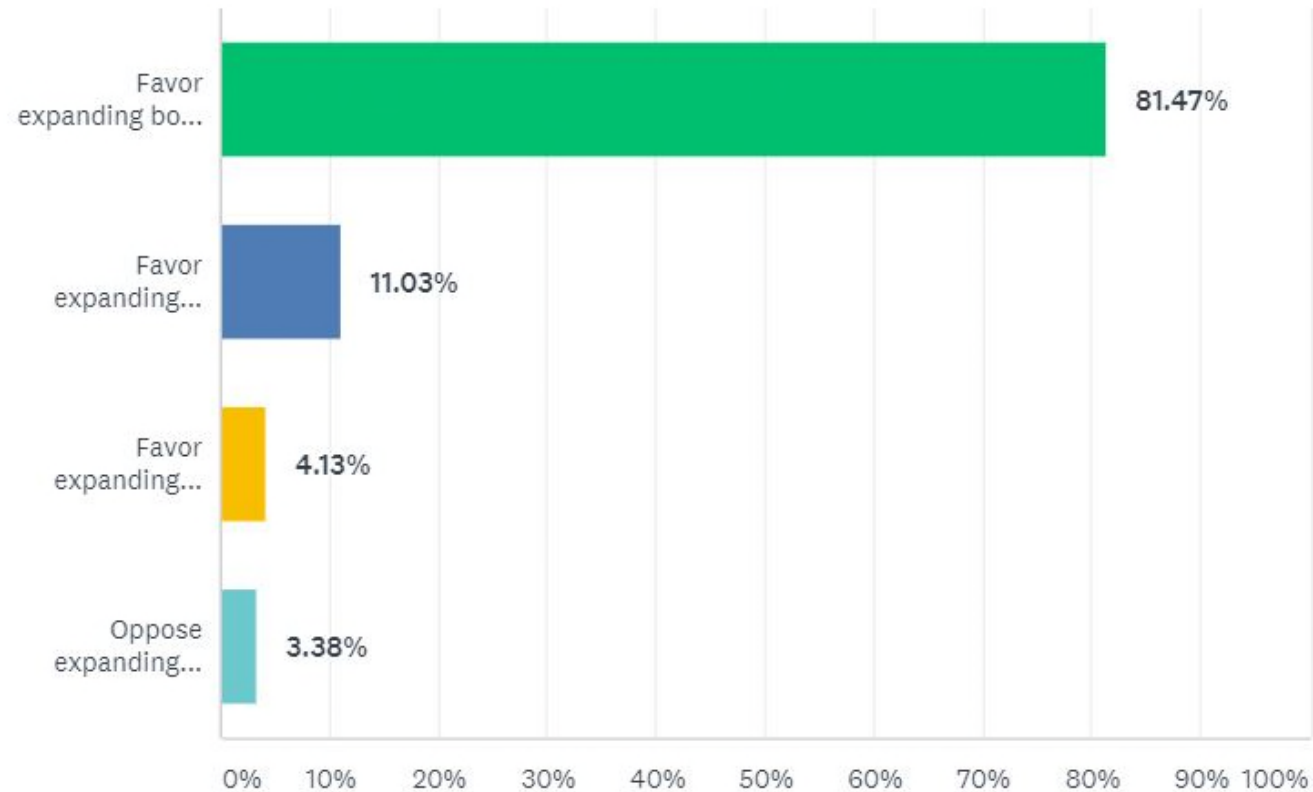
Answered: 1,228 Skipped: 192



Survey

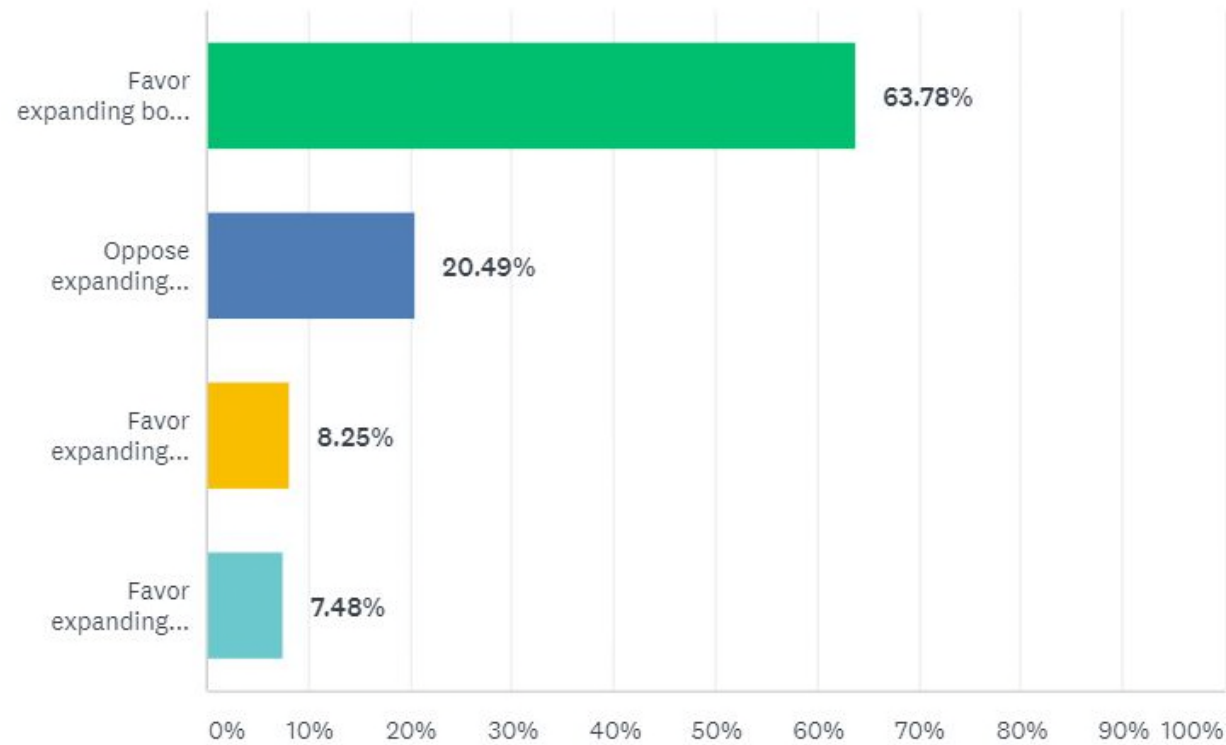
Would you favor or oppose expanding recreational opportunities (facilities and/or programming) in Lincoln County?

Answered: 1,333 Skipped: 87



Would you favor or oppose expanding recreational opportunities (facilities and/or programming) in the City of Lincolnton?

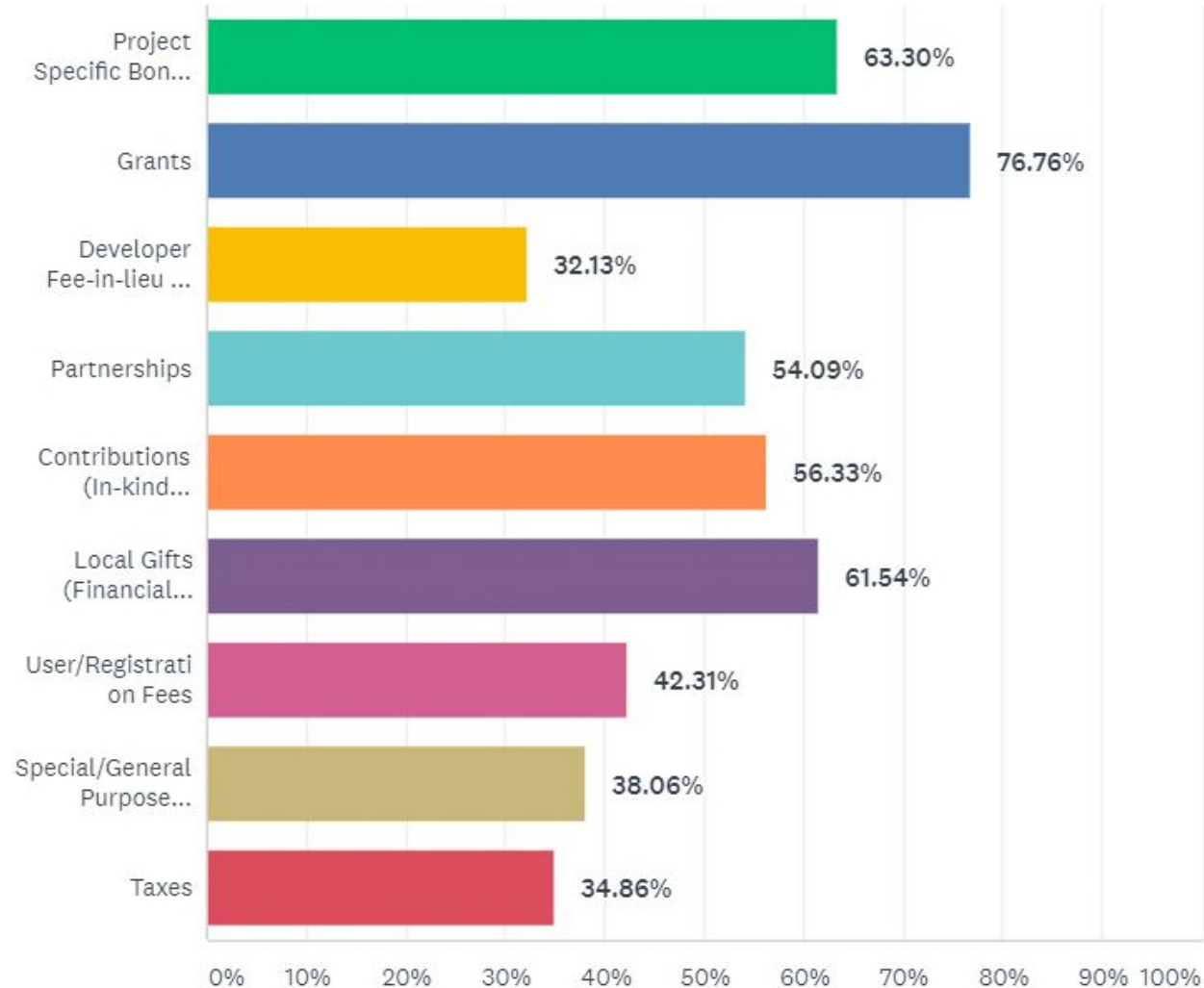
Answered: 1,176 Skipped: 244



ANSWER CHOICES	RESPONSES	
▼ Favor expanding both facilities & programming	63.78%	750
▼ Oppose expanding facilities & programming	20.49%	241
▼ Favor expanding programming only	8.25%	97
▼ Favor expanding facilities only	7.48%	88
TOTAL	1,176	

What, if any, sources of funding are you willing to support in order to make improvements, build new facilities, and create programs? Check all that apply.

Answered: 1,248 Skipped: 172



Survey

Q30 Additional Comments:

nice running open expansion etc pool outdoor pay really playground benefit
parks recreation East Lincoln West Lincoln build tennis take help think residents
opportunities family spaces youth activities recreation good enough
Denver travel place add taxes don t also coming offered tournaments
City Please trails times community money
Lincoln County much use give need revenue
parks walking county lot facilities support area
survey Lincolnton provide people public programs love see
see park rec go grow funding outside great now kids schools Thanks
play s bring improve baseball expand recreational will dog park year
surrounding counties City Lincolnton eastern Lincoln county one whole well local
sports fields existing new feel services made access

Focus Group Interviews

- **February 18th & 19th**
- **Virtual meetings with 9 separate groups and two individuals**

2.18.21

- Youth Athletics (9-10am)
- Local Partners/Programs (10:30 – 11:30am)
- Economic Development (1-2pm)
- Trails (3-4pm)
- Schools (4:40-5:30pm)
- Individual Interview (6-6:45pm)

2.19.21

- Senior/Adult and Accessibility (9-10am)
- Community At Large/High Schoolers (10:30 – 11:30am)
- Lincoln County Recreation Commission (1-2pm)
- Lincoln Recreation Board (3-4pm)
- Individual Interview (5-6pm)



Focus Group Interviews

Major Themes

- Need expansion of City Pool (Betty G. Ross)
- Consider costs of recreation expansion
- All City facilities need updates/maintenance
- Seek grant funding (PARTF, Clean Water Trust., ect.)
- Need more pickleball courts
- City Rail Trail needs more benches and shade
- Improve partnerships between City/County/Other rec. providers
- Better connectivity to city parks and downtown

County Recommendations

General Recommendations - Including but not limited to:

- **Accessibility/Connectivity**
- **Design**
- **Maintenance**
- **Policies**

Existing Facility Recommendations

- **Improvements/Maintenance**

Future Park Recommendations

- **Expansion of Service Area (1 new District Park, 2 new Community Parks, and 4 new Neighborhood Parks)**

County Recommendations

Facility Proposals & Recommendations – Guidelines based on established standards

- **Athletic Fields**
- **Picnicking**
- **Playgrounds**
- **Trails (walking/biking)**

Staffing Recommendations

- **Full-time positions and Part-time/seasonal positions**

County Recommendations

Priorities for Development

2021-2025

- *Identify land for acquisition needed to develop future County district (multi-sports) complex.*
- *Seek funding and begin design for new district park (multi-sports complex).*
- *Identify A.D.A. improvements for all existing facilities*
- *Partner with City of Lincolnton to provide aquatic (pool) needs of County/City residents*
- *Update playground equipment/accessible surfacing for all parks*
- *Seek funding opportunities for all existing park improvements*
- *Implement improvements for all existing parks as funding and budgets allow*

2026-2031

- *Continue implementation of identified existing park improvements*
- *Identify land for acquisition for four (4) future neighborhood parks and a community park*
- *Survey and involve local community stakeholders to weigh-in on what programming and amenities would be best for each future facility (reference this plan's survey findings as well)*
- *Seek funding and begin design/construction of neighborhood parks*
- *Identify potential water access locations for Canoe/Kayak launches in County (work with partners where possible)*

Future (Beyond 2031)

- *Construct new community park*

Facility Recommendations based on guidelines



Table 4.3: Existing City Owned Facilities and Projected Demand for Public Facilities

Facility	Recommended Standards	Existing Facilities	2020 Recommended per Population	2030 Recommended per Population
City of Lincolnton facilities			Population: 10,832	Projected Population: 11,313
Adult Baseball	1/4,000	2	3	3
Youth Baseball	1/4,000	2	3	3
Softball	1/5,000	4	2	2
Football	1/10,000	1	1	1
Soccer/Multipurpose Fields	1/5,000	5	2	2
Courts				
Basketball	1/5,000	2	2	2
Tennis	1/2,000	1	5	5
Volleyball	1/5,000	0	2	2
Pickleball	1/5,000	2	2	2
Horseshoes	1/2,000	0	5	5
Picnic Shelter	1/3,000	3	4	4
Playground	1/2,500	3	4	5
Amphitheater	1/20,000	0	0	0

Facility Recommendations based on guidelines



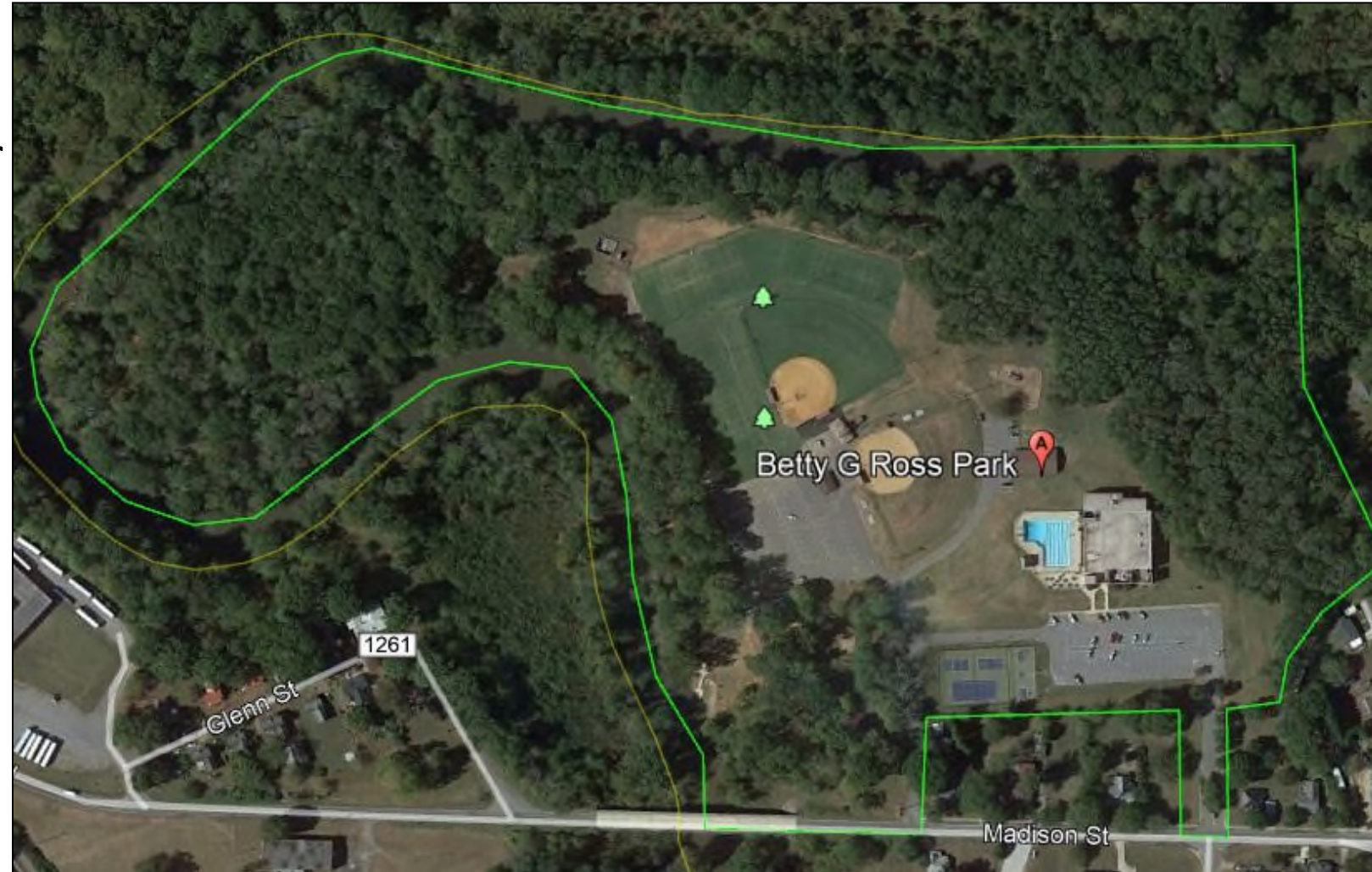
Other Activities				
Trails	0.25 mi./1,000	2 miles	3 miles	3 miles
Equestrian	0.5 mi./2,000	0	5 miles	6 miles
Camping	2.5 sites/1,000	NA	NA	NA
Archery Area	1/50,000	NA	NA	NA
Community Center	1/20,000	1	0	0
Swimming Pool	1/20,000	1	0	0
Disc Golf Course	1/25,000	1	0	0
Auditorium	1/20,000	NA	NA	NA
Canoeing/Boating/Water Access				
Streams/Lakes	0.2 mi./1,000	2	2 miles	2 miles



Existing Park Recommendations

Betty G. Ross Park - \$1.13 Million

- Path to South Fork River.
- Update Lentz Recreation Center
- Consider Pool Enclosure
- Two (2) new pickleball courts
- Replace existing playground
- Expand Parking
- Signage updates
- Erosion control at water access
- New accessible path
- Fitness Stations
- Covered Picnic Stations
- ADA canoe/kayak launch
- Land Acquisition



Existing Park Recommendations

First Federal Park – \$308,000

- Add overhead decorative lighting
- ADA ramp from existing sidewalk and greenway (E. Sycamore St.)
- Add shade sails at seating areas and splash pad
- Add activity node (game courts, seating, etc.) to grass area along the left side of rail trail (coming from the park) across Pine Street.



Existing Park Recommendations

City Park – \$261,500

- Develop Master Plan
- North Aspen Street Crosswalk
- Add park Welcome Sign
- Feasibility Study (Rail Trail to Ramsour's Mill)
- Update existing restrooms/concession stand
- Consider development of skate park
- Consider development of a bike pump track
- Add Par Course (Fitness Stations)
- Add picnic stations
- Stream bank stabilization



Existing Park Recommendations

Highland Drive Park – \$1.12 Million

- Update Playground and surfacing
- Add covered picnic stations
- Consider development of splashpad
- Update existing picnic structure/restrooms building
- Connect existing walking path to playground
- Expand parking
- Grading and drainage improvements
- Add fitness stations
- Improve storm drainage of existing two ball fields.
- Redesign ball field area for multi-use
- Consider converting main (larger) soccer field to artificial turf
- Upgrade field lighting
- Conduct field lighting public awareness campaign



Existing Park Recommendations

Marcia H. Cloninger Rail Trail – \$1.1 Million

- Assess and repair erosion issues
- Investigate opportunities for adding parklets
- Update trail signage
- Consider allowing skateboarding and rollerblading on the trail
- Extend trail based on existing Lincolnton Urban Area CTP.

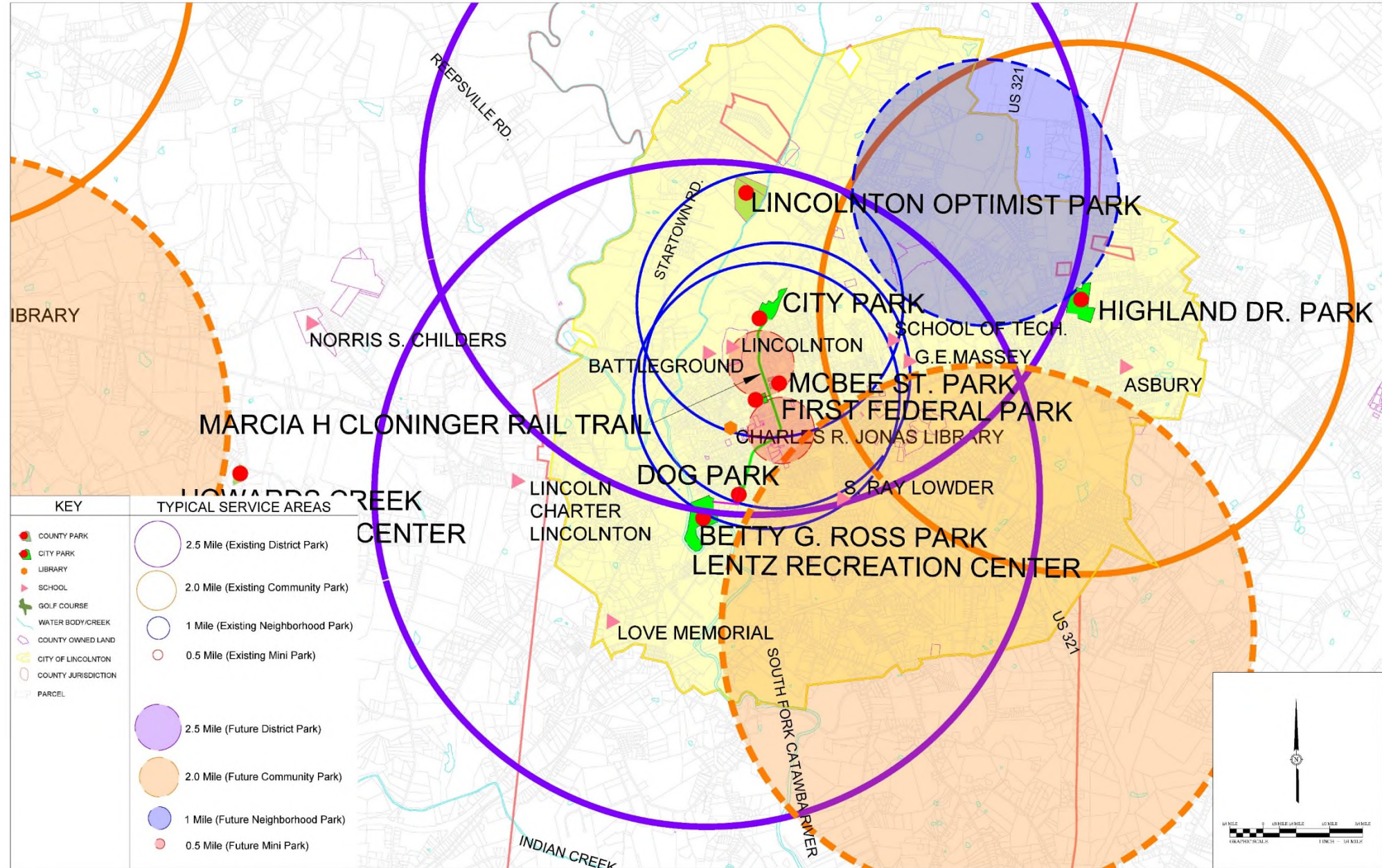


New (Future) Facilities

1 New
Community
Park

1 New
Neighborhood
Park

2 New Mini
Parks



LINCOLN COUNTY & CITY OF LINCOLNTON COMPREHENSIVE
PARKS & RECREATION MASTER PLAN
CITY OF LINCOLNTON PROPOSED SERVICE AREA



Total Estimated 10 yr. Facility Costs

Betty G. Ross Park.....	\$1,125,000
First Federal Park.....	\$308,000
City Park.....	\$261,500
Highland Drive Park.....	\$1,120,000
Marcia H. Cloninger Rail Trail.....	\$1,082,000
Future Community Park.....	\$4,000,000
Future Neighborhood Park.....	\$2,000,000
Future Mini Parks.....	\$1,600,000
Total Opinion of Probable Costs:	\$11,496,500

Staffing

City of Lincolnnton Existing Staffing Levels:

Full-time Positions

- o Parks and Recreation Director (1)
- o Parks and Recreation Superintendent (1)
- o Recreation Program Coordinators (2)
- o General Services Supervisor (1)
- o Property Maintenance Worker (1)

Part-time/Seasonal Positions

- o Lifeguards/Instructors (15)
- o Property Maintenance Workers (8)
- o Recreation Workers (3)
- o Concession
Workers/Scorekeepers/Referees/Coaches/Volunteers
(10)

Proposed Additional Staffing Positions

Full-time Positions

- Maintenance Technician (2)
- Recreation Program Coordinators (2)

Part-time/Seasonal Positions

- As needed to properly staff programming events
- Seasonal Maintenance Staff (as needed for new/future facility expansion)

Recommendations Summary

General Recommendations - Including but not limited to:

- **Accessibility/Connectivity**
- **Design**
- **Maintenance**
- **Policies**

Existing Facility Recommendations

- **Improvements/Maintenance**

Future Park Recommendations

- **Expansion of Service Area (1 new Community park, 1 new Neighborhood park, 2 new mini parks near Downtown)**

Recommendations Summary

Facility Proposals & Recommendations – Guidelines based on established standards

- **Athletic Fields**
- **Picnicking**
- **Playgrounds**
- **Trails (walking/biking)**

Staffing Recommendations

- **Full-time positions and Part-time/seasonal positions**

Suggested Priorities

Priorities for Development

2021-2025

- *Continue to make accessibility and safety improvements at all City owned facilities*
- *Identify land for acquisition for new neighborhood park and future mini parks*
- *Survey and involve local community stakeholders to weigh-in on what programming and amenities would be best for each future facility (reference this plan's survey findings as well)*
- *Partner with Lincoln County to provide aquatic (pool) needs of County/City residents*
- *Update playground equipment/accessible surfacing for all parks*
- *Seek funding opportunities for all existing park improvements*
- *Implement improvements for all existing parks as funding and budgets allow*

2026-2031

- *Continue implementation of identified existing park improvements*
- *Construct trail from southern end of Marcia H. Cloninger trail to Betty G. Ross Park and continue southward per Lincolnton Urban Area CTP*
- *Work with area senior communities to improve transit options to City parks*

Questions?

ITEM #

4b

Report on Pay
Study for
Lincolnton Police
Department

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Ritchie Haynes, City Manager

From: Tanya Osborne, Human Resources Director

Re: Police Department Pay Study and Recommendations

Date: June 16, 2021

As you are aware, the Pay Study for Group A which includes Public Safety positions was recently completed earlier this fiscal year and approved as part of the budget process for the fiscal year 21-22. Since that time, there have been several local governments who have made or plan to make increases to the pay grade ranges associated with sworn law enforcement positions. At your direction, a second study specific to sworn law enforcement officers was conducted to determine the current market salary range.

We received the results of the second study at the end of May, and you, Chief Jordan, and I conducted a zoom meeting with our consultant David Hill to review the results. Following is a summary of the items discussed.

1. The results indicate in addition to the Group A pay study already approved, the entry level positions should now be one additional grade level. The original pay study recommendation for the Police Officer was to move from grade 15 to 16. The updated recommendation is to move from grade 15 to 17 which would change the entry level salary of an officer from \$37,796. to \$41,670. This change would place Lincolnton's minimum salary just slightly above the updated average market minimum of \$41,200.

Two other positions, Master Police Officer and Investigator, would need to be adjusted one additional grade to maintain an appropriate range between the positions. The table below illustrates the recommended grade changes for the three sworn law enforcement positions.

Position	Current Grade	Group A Pay Study Recommendation	Grade Difference	Updated Pay Study Grade	Updated Grade Difference
Master Police Officer	16	17	1	18	2
Investigator	16	17	1	18	2
Police Officer	15	16	1	17	2

An overall change of two grades equates to approximately a 10% increase and the estimated cost to implement the additional grade recommended by the second study is \$61,538.

It is apparent the implementation of the above recommended grade changes will only be sufficient for short term. Discussion included pulling the salary ranges of the sworn law enforcement positions with the next one-third pay study which will begin in Aug/Sept 21. Some of the local government entities surveyed reported anticipated salary ranges for the budget year beginning 7-1-21, and there could be differences in what is actually approved by their councils. Dependent upon the results, Lincolnnton may need to consider implementing additional grade changes in January 2022.

2. It is recommended Lincolnnton begin completing a market analysis of sworn law enforcement positions on an annual basis and consider removing these classifications from the general pay plan and establish a stand-alone pay plan. This change would allow the positions to be adjusted or modified as market conditions indicate without impacting the general pay plan. An example is provided below.

Classification	Grade	Minimum	Midpoint	Maximum
Police Officer	100	\$41,500	\$51,875	\$62,250
Police Officer/SRO	110	\$41,500	\$51,875	\$62,250
MPO	120	\$43,575	\$54,468	\$65,362
Investigator	130	\$43,575	\$54,458	\$65,362
Sergeant	200	\$48,238	\$60,297	\$72,357
Captain	300	\$53,182	\$66,477	\$79,773
Major	400	\$61,565	\$76,956	\$92,347
Chief	500	\$78,574	\$98,217	\$117,861

Items for Council's consideration:

- A. The additional grade for the three positions as shown in the above table in item #1 requires Council approval. If approved, the change would be incorporated with the already approved Group A pay study results in July 2021. The additional estimated cost is \$61,538.
- B. If council is in favor of the grade changes, an updated Salary Schedule-Position Classifications document will need to be approved by Council. Attached is an updated schedule which reflects the changes.
- C. Direction is needed as to how to proceed with future market analysis for the sworn law enforcement positions. The recommendation is to incorporate a market analysis into the next one-third study in Aug/Sept 2021 to determine if another adjustment may be needed in January 2022. At that time, consideration could be given to implementing the separate pay schedule for sworn law enforcement. Going forward, the sworn law enforcement positions would be included in each year's pay study group to ensure Lincolnnton is competitive in the market.

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

Grade	Position Title	Minimum	Midpoint	Maximum	Schedule	FLSA
3	Not assigned	21,046	26,307	31,569		N
4	Not assigned	22,098	27,623	33,147		N
5	Not assigned	23,203	29,004	34,805		N
6	Not assigned	24,363	30,454	36,545		N
7	Not assigned	25,582	31,977	38,372		N
8	Building Services Attendant	26,861	33,576	40,291	C	N
8	General Maintenance Worker	26,861	33,576	40,291	B	N
8	Property Maintenance Technician	26,861	33,576	40,291	B	N
9	Not Assigned	28,204	35,255	42,305		N
10	Customer Service Representative	29,614	37,017	44,421	C	N
10	Equipment Operator I	29,614	37,017	44,421	B	N
10	Meter Specialist	29,614	37,017	44,421	B	N
10	Parking Enforcement Officer	29,614	37,017	44,421	A	N
11	Accounting Support Technician	31,095	38,868	46,642	C	N
11	Administrative Support Assistant	31,095	38,868	46,642	C	N
11	Administrative Support Assistant/Recpt	31,095	38,868	46,642	C	N
11	Distribution/Collection Maintenance Tech I	31,095	38,868	46,642	B	N
11	Lead Meter Specialist	31,095	38,868	46,642	B	N
11	Police Evidence Technician	31,095	38,868	46,642	C	N
11	WTP Operator C	31,095	38,868	46,642	B	N
11	WWTP Operator I	31,095	38,868	46,642	B	N
12	Accounting Tech-Accounts Payable	32,649	40,812	48,974	C	N
12	Distribution/Collection Maintenance Tech II	32,649	40,812	48,974	B	N
12	Equipment Operator II	32,649	40,812	48,974	B	N
12	Sr. Administrative Support Assistant	32,649	40,812	48,974	C	N
12	WTP Operator B	32,649	40,812	48,974	B	N
12	WWTP Operator II	32,649	40,812	48,974	B	N
13	Electric Line Technician (Class C)	34,282	42,852	51,423	B	N
13	Firefighter I	34,282	42,852	51,423	A	N
13	Fleet Maintenance Mechanic	34,282	42,852	51,423	A	N
13	WTP Laboratory Analyst	34,282	42,852	51,423	B	N
13	WTP Maintenance Mechanic	34,282	42,852	51,423	B	N
13	WWTP Maintenance Mechanic	34,282	42,852	51,423	B	N
14	Distribution/Collection Maint Tech III	35,996	44,995	53,994	B	N
14	Firefighter II	35,996	44,995	53,994	A	N
14	Fire Inspector I	35,996	44,995	53,994	A	N

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

14	Payroll Specialist	35,996	44,995	53,994	C	N
14	Street Maintenance Crew Leader	35,996	44,995	53,994	B	N
14	Utility Billing Customer Service Supervisor	35,996	44,995	53,994	C	N
14	WTP Operator A	35,996	44,995	53,994	B	N
14	WWTP Operator III	35,996	44,995	53,994	B	N
15	Distribution/Collection Crew Leader	37,796	47,244	56,693	B	N
15	Fire Engineer	37,796	47,244	56,693	A	N
15	Fire Inspector II	37,796	47,244	56,693	A	N
15	Lead WTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Lead WWTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Planning Assistant	37,796	47,244	56,693	C	N
15	WWTP Laboratory Analyst	37,796	47,244	56,693	B	N
16	Electric Line Technician (Class B)	39,685	49,607	59,528	B	N
16	Fire Inspector III	39,685	49,607	59,528	A	N
16	Recreation Program Coordinator	39,685	49,607	59,528	C	N
17	Accountant	41,670	52,087	62,504	C	N
17	Distribution/Collection Supv	41,670	52,087	62,504	B	N
17	Fire Lieutenant	41,670	52,087	62,504	A	N
17	General Services Supervisor	41,670	52,087	62,504	B	N
17	Police Officer	41,670	52,087	62,504	A	N
17	Police Officer-SRO	41,670	52,087	62,504	A	N
17	Public Works Supervisor	41,670	52,087	62,504	B	N
17	Sr. Recreation Program Coordinator	41,670	52,087	62,504	C	N
17	WTP Chief Operator	41,670	52,087	62,504	B	N
17	WWTP Pretreatment Coordinator	41,670	52,087	62,504	B	N
17	Zoning Administrator	41,670	52,087	62,504	C	N
18	Electric Line Technician (Class A)	43,753	54,691	65,630	B	N
18	Fleet Services Superintendent	43,753	54,691	65,630	B	N
18	HR Benefits Administrator	43,753	54,691	65,630	C	N
18	Master Police Officer	43,753	54,691	65,630	A	N
18	Police Investigator	43,753	54,691	65,630	A	N
19	Not Assigned	45,941	57,426	68,911		N
20	Asst to City Mgr Office/City Clerk	48,238	60,297	72,357	C	N
20	Building Inspections Consultant	48,238	60,297	72,357	C	N
20	Electric Distribution System Supv	48,238	60,297	72,357	B	N
20	Police Sergeant	48,238	60,297	72,357	A	N
21	Accounting Services Manager	50,650	63,312	75,975	C	N
21	Distribution/Collection System Supt	50,650	63,312	75,975	B	E

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

21	Parks & Recreation Superintendent	50,650	63,312	75,975	B	E
21	Public Works Superintendent	50,650	63,312	75,975	B	E
21	WTP Superintendent	50,650	63,312	75,975	B	E
21	WWTP Superintendent	50,650	63,312	75,975	B	E
22	Fire Captain	53,182	66,478	79,773	A	N
22	Police Captain	53,182	66,478	79,773	A	N
23	Fire Training Officer	55,841	69,802	83,762	A	E
24	Community Relations Director	58,633	73,292	87,950	C	E
24	Information Technology Manager	58,633	73,292	87,950	C	E
25	Assistant Fire Chief	61,565	76,956	92,347	A	E
25	Electric Distribution System Supt	61,565	76,956	92,347	B	E
25	Police Major	61,565	76,956	92,347	A	E
26	Business Services Director	64,643	80,804	96,965	C	E
27	Parks & Recreation Director	67,875	84,844	101,813	C	E
28	Human Resources Director	71,269	89,086	106,904	C	E
28	Planning & Comm Develop Director	71,269	89,086	106,904	C	E
29	Public Services Director	74,833	93,541	112,249	A	E
29	Public Utilities Director	74,833	93,541	112,249	B	E
30	Finance Director	78,574	98,218	117,861	C	E
30	Fire Chief	78,574	98,218	117,861	A	E
30	Police Chief	78,574	98,218	117,861	A	E
31	Not assigned	82,503	103,129	123,754		E
32	Not assigned	86,628	108,285	129,942		E
33	Not assigned	90,960	113,699	136,439		E
34	Assistant City Manager	95,508	119,384	143,261	C	E
35	Not assigned	100,283	125,354	150,424		E
36	Not assigned	105,297	131,621	157,946		E
37	City Manager	110,562	138,202	165,843	C	E
38	Not assigned	116,090	145,112	174,135		
39	Not assigned	121,894	152,368	182,842		
40	Not assigned	127,989	159,986	191,984		

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

41	Not assigned	134,389	167,985	201,584		
42	Not assigned	141,108	176,385	211,663		
	<u>Part-Time Classifications</u>	<u>Hourly</u>		<u>Hourly</u>		
	Lifeguards-Non Experienced	9.00		9.00	C	N
	Lifeguards-Experienced	10.50		10.50	C	N
	Scorekeepers/Concession Workers	8.75		8.75	C	N
	Recreation Worker	10.89		12.91	C	N

4c

(APPT-04-21)

Appointment to the
Lincoln Economic
Development Association



RECEIVED
JUN 08 2021
CITY OF LINCOLN, NC

Application for Boards/Commissions/Committees
Lincolnton City Council

Please complete each section

Full Name Jim R. Watson Date of Birth 5-12-54
Home Address 206 Hollow Road LINCOLNTON NC 28092
Home Phone 704-735-7477
Current Employer UNC-Charlotte
Job Title Clinical Professor Years in current position 13 yrs
Business Phone 980-241-2574 (cell) Fax N/A
E-Mail Address jimrwatson@charter.net
Duties Teach MSA and Doctoral students courses that prepare them to be building level and district administrators
Other employment history Superintendent Lincoln County Schools 2001-2007

It is the City Council's goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and Council Ward residency.

Council Ward No. 2
Male ☒ Female ☐
White ☒ Black ☐ Native American ☐ Asian ☐ Other ☐

Board/Commission/Committee Applying For (list only one per form)

LINCOLN ECONOMIC DEVELOPMENT ASSOCIATION (LEDA)

Generally, the Council desires to broaden participation on Boards /Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 1 Board/Commission/Committee. Therefore, please list any other Board/Commission/Committee on which you currently serve:

NONE

Why are you interested in serving on this Board/Commission/Committee? I have served on this Board both as an ex-officio member and a regular member.

I chaired the Board for three years. I have been off the Board for three years. I strongly believe in its mission of expanding the tax base and creating jobs. I would enjoy providing my knowledge and skills to this effort.

ITEM #

5

OTHER BUSINESS

ITEM #

5a

MANAGER'S
REPORT/ACTIVITY
UPDATE

July 2021 Council Meeting
Executive Summary
May 2021 Year-To-Date

General Fund		% of					
Fund 10		Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	Difference
Revenues		10,911,910	11,093,300	102%	11,543,700	10,292,893	800,407
Fund Balance		-	-	-	825,000	-	-
		10,911,910	11,093,300		12,368,700	10,292,893	800,407
City Manager/Clerk		248,220	191,886		222,495	150,409	41,477
Human Resources		317,020	271,970		262,720	204,702	67,267
Finance		158,230	122,281		129,630	20,875	101,405
General Expense		1,280,731	1,182,121		1,103,160	926,545	255,576
General Debt Service		334,757	288,348		430,632	394,832	(106,484)
Police		3,400,120	3,014,723		3,223,020	2,817,670	197,054
Fire		2,234,100	2,649,171		2,364,700	2,082,398	566,773
Public Works		45,660	53,936		43,010	(6,529)	60,465
Street		829,825	709,213		1,329,225	738,746	(29,532)
Equipment Services		211,770	216,544		122,970	95,915	120,629
Solid Waste		692,375	582,415		908,855	823,946	(241,531)
General Services		-	-		-	-	-
Plannin/Zoning		497,239	312,658		557,420	293,415	19,243
Bus & Comm. Dev		123,200	116,337		423,200	183,563	(67,226)
Recreation		1,038,663	839,830		1,247,663	1,039,021	(199,192)
Expenses		11,411,910	10,551,434	92%	12,368,700	9,765,509	785,925
Difference			541,866			527,384	14,482

% of					
Water & Sewer Fund					
Fund 61	Revenues	Budget 20-21	Actual 20-21	Budget	Actual 19-20
	Fund Balance	8,146,950	7,709,697	95%	7,198,041
		-	-		
		8,146,950	7,709,697		7,198,041
					511,656
	Water Treatment	1,972,500	1,347,523		1,041,365
	Dist & Collection	2,032,900	1,751,115		2,952,883
	Wastewater	1,625,000	1,466,203		1,068,145
	W & S Intangibles	4,247,050	3,920,227		4,097,407
	Expenses	9,877,450	8,485,067	86%	9,159,800
	Difference		(775,370)		(1,961,759)
					1,186,389

% of					
Electric Fund					
Fund 63	Revenues	Budget 20-21	Actual 20-21	Budget	Actual 19-20
	Fund Balance	7,788,350	8,388,765	108%	6,976,727
		-	-		-
		7,788,350	8,388,765		6,976,727
					1,412,038
	Electric Dept.	8,696,830	6,956,896		7,257,612
	Expenses	8,696,830	6,956,896	80%	7,257,612
	Difference		1,431,868		(280,885)
					1,712,754

Overtime 80+ hours

515,078

469,678

45,399