

A G E N D A

LINCOLNTON CITY COUNCIL



August 5, 2021

7:00 p.m.

Council Chambers

City hall



**LINCOLNTON CITY COUNCIL
AGENDA
August 5, 2021
7:00 p.m.**

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

1, AGENDA APPROVAL

1a. Approval of REGULAR AGENDA

1b. Approval of CONSENT AGENDA

- **Approval of Minutes for the June 24, 2021 meeting**

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- **Proclamation – National Health Center Week - 2021**

2. PUBLIC HEARINGS

2a. ZMA-4-2021 – Application from Crayton Kale/Alotbetter, LLC requesting the rezoning of 1.36 acres of land from Neighborhood (NB) District to the Residential-25 (R-25) District. The subject property is located at 2409 E. NC 150 Highway (Parcel ID 25913).

Laura Elam, Planning Director

AGENDA

August 5, 2021

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2b. CZ-5-2021- Application from Piedmont Companies Inc., requesting a Conditional Rezoning from R-8 and R-O Districts to the Planned Residential District (PRD) for the purpose of building 20 Townhomes. The subject property is 1.5 acres in size and is made up of three parcels located on the north side of East Main Street approximately 150 feet east of the intersection of Huss Street and East Main Street (Parcel ID 22425, 22424, and 51760)

Laura Elam, Planning Director

2c. Targeted Incentive Grant Program - Application from Lincolnton Planning Department requesting amendment of the City of Lincolnton Targeted Incentive Grant Program (TIG) to change several elements of the program including the type of funding that may be provided, the maximum funding amount, the minimum match by the applicant and several other items

Laura Elam, Planning Director

3. REGULAR AGENDA

3a. Presentation – FM Global Fire Prevention Grant Award

Ryan Heavner, Fire Chief

3b. Request to Address Council Regarding Lincolnton Industrial Incentive Grant Policy Change

Cliff Brumfield, LEDA Director

(BA-04-21)

3c. - Budget Amendment - Amendment to the Annual Budget Ordinance for the fiscal year Ending June 30, 2022 (General Fund and Water & Sewer Fund)

Pam McBryde, Finance Director

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4. CONTRACTS

4a. C-08-21 - Cruisin' For A Cause Event

Laura Morris, Community Relations Director

4b. C-09-21 - Contract – Revised Code Enforcement Contract with Lincoln County

Ritchie Haynes, City Manager

5. OTHER BUSINESS

5a. Manager's Report/Activity Update

Ritchie Haynes, City Manager

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning non-agenda items. You must sign in with the City Clerk to be eligible to speak

CLOSED SESSION

**To discuss Property Acquisition in accordance with
NCGS 143-318.11(a)(5)**

NEWS MEDIA

ADJOURNMENT

ITEM #

1

AGENDA

APPROVAL

ITEM #

1a

APPROVAL
OF
REGULAR AGENDA

ITEM #

1b

APPROVAL

OF

CONSENT AGENDA

The Mayor and City Council met in regular session on Thursday, June 24, 2021 at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton North Carolina.

Mayor Ed Hatley opened the meeting with a moment of silence, after which all those in attendance were asked to stand for the Pledge of Allegiance.

Councilwoman Poinsette made a motion to approve the *REGULAR AGENDA* with the addition of Item 4D, Request regarding Veteran Banners, and Item 4E, Resolution to accept federal funds under the American Rescue Plan (*R-10-21*). Members voted 4-0 in favor of the motion.

Councilwoman White made a motion to approve the *CONSENT AGENDA* as follow:

- Approval of Minutes for the June 3, 2021 meeting

REGULAR AGENDA:

CZ-5-2021

Application from Piedmont Companies Inc., requesting a conditional rezoning from R-8 and R-O Districts to the Planned Residential District (PRD) for the purpose of building 20 Townhomes. The subject property is 1.5 acres in size and is made up of three parcels located on the north side of East Main Street approximately 150 feet east of the intersection of Huss Street and East Main Street (Parcel ID 22425, 22424 and 51760)

Laura Elam, Planning Director, reviewed the rezoning request. Mrs. Elam gave a detailed description of the site and area surrounding the site. She provided several different views of the site and gave an overview of the site plan referencing the land use plan and planning board and staffs recommendation. There was discussion among Council as several voiced their concern with the current site plan as presented and the potential negative impact it could have on traffic in that area. Mrs. Elam briefly explained the issue with creating additional access on Arney Street and other options that are being explored.

Mr. Craig Upshaw, commercial developer with Piedmont Companies, was in attendance. Mr. Upshaw spoke briefly regarding an option currently being pursued that would solve the one access issue. With no further discussion,

Councilman Jetton made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion

Councilwoman Poinsette made a motion to refer the matter back to staff for further review. Councilwoman Poinsette also clarified her desire for a detailed landscape plan to be included. Members voted 4-0 in favor of the motion.

(O-8-21)

Consideration of proposed amendment to the City Code of Ordinances- Title VII: Traffic Code-Chapter 74: Traffic Schedule 1: Stop Intersections

Nathan Eurey, Public Services Director, presented an ordinance amendment that recommends the installation of a stop sign and a crosswalk at the new Motz Ave Dog Park. Mr. Eurey explained the safety concern with pedestrians who are now utilizing parking opposite the park. The request consisted of a stop sign on the north side of Motz Ave. traveling west bound, as well as, a crosswalk connecting the parking area and the dog park.

Councilwoman White made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion

Councilman Jetton made a motion to approve the request. Members voted 4-0 in favor of the request

(BA-03-21)

Budget Amendment - 2020-2021 Year End budget adjustments and Authorization to make amendments that may result from adjustments

Pam McBryde, Finance Director, presented the final budget amendment for fiscal year 2020-2021. Mrs. McBryde confirmed that the fire department merger is complete. She spoke to several other funds and explained the reason for the request for authorization to make amendments if necessary.

Councilwoman Poinsette made a motion to approve the budget amendment and authorization to make amendments as presented. Members voted 4-0 in favor of the motion.

Presentation/Adoption of the Comprehensive Recreation Master Plan for the City of Lincolnton

Nathan Eurey, Public Services Director, introduced Mr. Jim Ford with McGill Associates, to present a proposed Parks and Recreation Master Plan for the City of Lincolnton. Mr. Ford, who has been the project manager working on this master plan, gave a thorough slide show presentation of the data collected during the study and the recommendations on moving forward based on that data. Some discussion was generated with Mr. Ford addressing several questions from Council Members and staff surrounding gym space, ample theaters, ball fields and utilizing a feasibility study.

Councilwoman Poinsette made a motion to adopt the Comprehensive Parks and Recreation Master Plan. Members voted 4-0 in favor of the motion.

City Manager Ritchie Haynes thanked Mr. Ford, McGill Associates, Nathan Eurey and his staff and all those involved in working on the study.

Report on Completed Pay Study for the Lincolnton Police Department

Tanya Osborne, Human Resources Director, provided Council with an update on the results of a second pay study, specific to sworn law enforcement officers, conducted to determine the current market salary range. Mrs. Osborne explained what the study indicated and asked Council to consider Approval of an additional grade for the three positions as shown in the table.

Position	Current Grade	Group A Pay Study Recommendation	Grade Difference	Updated Pay Study Grade	Updated Grade Difference
Master Police Officer	16	17	1	18	2
Investigator	16	17	1	18	2
Police Officer	15	16	1	17	2

If approved, the change would be incorporated with the already approved Group A pay study results in July 2021. The additional estimated cost is \$61,538. She requested that if Council was in favor of the grade changes, that an updated Salary Schedule-Position Classifications document also be approved. Finally she asked for direction as to how to proceed with future market analysis for the sworn law enforcement positions. The recommendation is to incorporate a market analysis into the next one-third study to determine if another adjustment may be needed in January 2022. At that time, consideration could be given to implementing a separate pay

schedule for sworn law enforcement. The sworn law enforcement positions would then be included in each year's pay study group to ensure Lincolnton is competitive in the market.

Councilman Eaddy made a motion to approve the additional grade adjustments for the three positions as presented. Members voted 4-0 in favor of the motion

Councilwoman Poinsette made a motion to approve an updated Salary Schedule-Position Classifications to reflect grade adjustments. Members voted 4-0 in favor of the motion.

Councilwoman White made a motion to approve annual review for police instead of every three years. Members voted 4-0 in favor of the motion.

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(APPT-04-21)

Consideration of Appointment to the Lincoln Economic Development Association for a three (3) year term beginning July 1, 2021

Mayor Ed Hatley began clarifying how this appointment is handled and why it is not included with the other board appointments. **Councilman Jetton nominated Dr. Jim Watson for the appointment. With no other nominations, members voted 4-0 in favor of the appointment.**

Hometown Hero's Banner Project

Mayor Ed Hatley introduced Mr. Dale Punch who requested to address Council and obtain permission to hang HomeTown Hero banners on the poles in the downtown area one time a year. City Manager Ritchie Haynes informed that in keeping in line with the City's public art ordinance, the request has already gone before the Steering Committee and received approval.

Mr. Punch briefly gave some background information regarding the idea and spoke to the impact he feels this will have on those that participate. He explained his desire to oversee the project and what those who would like to participate will need to do. Mr. Punch informed that Travis Dellinger has agreed to make the 24X48 banner at a cost of \$100.00 each. Banners will display the veteran's name, branch of service and war era. He is requesting that banners be displayed for a specified length of time leading up to Veterans Day. Mr. Punch explained that no tax dollars will be used as the banners will be paid for by the individuals wishing to honor the veteran.

He also said that banners will become the property of the City, who will be responsible for putting them up and taking them down.

Councilman Eaddy made a motion to approve the HomeTown Hero's Project as presented by Dale Punch. Members voted 4-0 in favor of the motion.

R-10-21
RESOLUTION TO ACCEPT FEDERAL FUNDS
UNDER THE AMERICAN RESCUE PLAN

City Manager Ritchie Haynes requested Council approve a resolution to accept federal funds under the American Rescue Plan. Although a Special Fund for the money was included in the 2021-2022 Operating Budget Ordinance that was adopted at the June 3rd meeting, Mr. Haynes explained approval of this resolution is advised for tracking Council action.

Councilman Jetton made a motion to approve the Resolution as presented. Members voted 4-0 in favor of the motion.

MANAGER'S REPORT/ACTIVITY UPDATE

City Manager Ritchie Haynes went over the financial report addressing the activity and current status of each fund. He also addressed the increase reflected in overtime which was attributed to training for new fireman and police officers. He mentioned that possibility of more overtime in the next report due to the burn conducted on McBee Street by the fire department.

Mr. Haynes reported on the success of the Juneteenth Celebration expressing his appreciation to Laura Morris, the Arts Council and all the volunteers that helped. He briefly mentioned the grand opening for both the Local Roots and Zhay's, the upcoming July 4th celebration, and the holiday closing for the city offices as there will be no solid waste pick-up on Monday, July 5th or recycling pick-up on the July 2nd. He also reminded council of the next Alive After Five on July 29th. Mr. Haynes mentioned the retirement of Rick Frye and the recent death of two retiree's, Larry Canipe and Ethel Garver. In closing Mr. Haynes informed council of a meeting scheduled with the staff of both the city and the county regarding code enforcement. The ability to generate a monthly report and the topic of dilapidated structures will be discussed. There was also some discussion of a possible ribbon cutting for the new dog park and a future Bark-In-The-Park event.

REGULAR MEETING - JUNE 24, 2021

Financial report below:

July 2021 Council Meeting							
Executive Summary							
May 2021 Year-To-Date							
				% of			
General Fund		Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	Difference
Fund 10	Revenues	10,911,910	11,093,300	102%	11,543,700	10,292,893	800,407
	Fund Balance	-	-	-	825,000	-	-
		10,911,910	11,093,300		12,368,700	10,292,893	800,407
	City Manager/Clerk	248,220	191,886		222,495	150,409	41,477
	Human Resources	317,020	271,970		262,720	204,702	67,267
	Finance	158,230	122,281		129,630	20,875	101,405
	General Expense	1,280,731	1,182,121		1,103,160	926,545	255,576
	General Debt Service	334,757	288,348		430,632	394,832	(106,484)
	Police	3,400,120	3,014,723		3,223,020	2,817,670	197,054
	Fire	2,234,100	2,649,171		2,364,700	2,082,398	566,773
	Public Works	45,660	53,936		43,010	(6,529)	60,465
	Street	829,825	709,213		1,329,225	738,746	(29,532)
	Equipment Services	211,770	216,544		122,970	95,915	120,629
	Solid Waste	692,375	582,415		908,855	823,946	(241,531)
	General Services	-	-		-	-	-
	Plannin/Zoning	497,239	312,658		557,420	293,415	19,243
	Bus & Comm. Dev	123,200	116,337		423,200	183,563	(67,226)
	Recreation	1,038,663	839,830		1,247,663	1,039,021	(199,192)
	Expenses	11,411,910	10,551,434	92%	12,368,700	9,765,509	785,925
	Difference		541,866			527,384	14,482
				% of			
Water & Sewer Fund		Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	Difference
Fund 61	Revenues	8,146,950	7,709,697	95%	7,146,949	7,198,041	511,656
	Fund Balance	-	-		3,725,010		
		8,146,950	7,709,697		10,871,959	7,198,041	511,656
	Water Treatment	1,972,500	1,347,523		1,496,850	1,041,365	306,158
	Dist & Collection	2,032,900	1,751,115		3,652,160	2,952,883	(1,201,768)
	Wastewater	1,625,000	1,466,203		1,547,000	1,068,145	398,057
	W & S Intangibles	4,247,050	3,920,227		4,175,949	4,097,407	(177,180)
	Expenses	9,877,450	8,485,067	86%	10,871,959	9,159,800	(674,733)
	Difference		(775,370)			(1,961,759)	1,186,389
				% of			
Electric Fund		Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	Difference
Fund 63	Revenues	7,788,350	8,388,765	108%	7,937,102	6,976,727	1,412,038
	Fund Balance	-	-		2,330,000	-	-
		7,788,350	8,388,765		10,267,102	6,976,727	1,412,038
	Electric Dept.	8,696,830	6,956,896		10,267,102	7,257,612	(300,716)
	Expenses	8,696,830	6,956,896	80%	10,267,102	7,257,612	(300,716)
	Difference		1,431,868			(280,885)	1,712,754
Overtime	80+ hours		515,078			469,678	45,399

PUBLIC COMMENT

No one requested to speak during the Public Comment portion of the meeting.

NEWS MEDIA

One question from Mr. Wayne Howard needing to verify statement made regarding citizen request for an ample theater. He also commented on the positive impact the downtown will experience if the County's proposed plans come to fruition.

CLOSED SESSION

Councilman Jetton made a motion to go into closed session to discuss property acquisition in accordance with NCGS 143-318.11(A)(5).

ADJOURNMENT:

Upon returning from closed session, Councilman Jetton made a motion to adjourn the meeting. Members voted 4-0 in favor of the motion.

DAPHNE INGRAM, CITY CLERK

ED HATLEY, MAYOR

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinette
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

(R-10-21)
RESOLUTION TO ACCEPT FEDERAL FUNDS
UNDER THE AMERICAN RESCUE PLAN

WHEREAS, the State of North Carolina will be allocated funding from the federal American Rescue Plan Act of 2021 (ARPA) for distribution to qualifying local governments; and

WHEREAS, the Lincolnton City Council must formally accept the grant funds; and

WHEREAS, revenue received under the ARPA funding will be maintained in a special revenue fund, as authorized by NCGS 159-26(b)(2), hereby established to recognize the ARPA grant proceeds and to authorize their expenditures; and

WHEREAS, the Lincolnton City Council has adopted the 2021-2022 Budget/Budget Ordinance that includes the required special revenue fund; and

WHEREAS, the City of Lincolnton will expend the ARPA monies consistent with federal requirements and in accordance with state law authority.

NOW, THEREFORE, BE IT RESOLVED

- Section 1. The Lincolnton City Council hereby accepts federal ARPA funding to be distributed by the State of North Carolina
- Section 2. The Lincolnton City Council hereby has created a Special Revenue Fund For the purpose of tracking and reporting eligible expenditures and ARPA revenues.
- Section 3. The Lincolnton City Council affirms that the ARPA revenue will only be used for purposes prescribed in the ARPA guidance

Adopted this 24th day of June 2021

Ed Hatley, Mayor

ATTEST:

Daphne Ingram, City Clerk

MEMO TO: Mayor and City Council Members

FROM: Laura Elam

SUBJECT: CZ-5-2021 Request for rezoning of approximately 1.5 acres from R-8 and R-O to PRD from Piedmont Companies

DATE: June 24, 2021

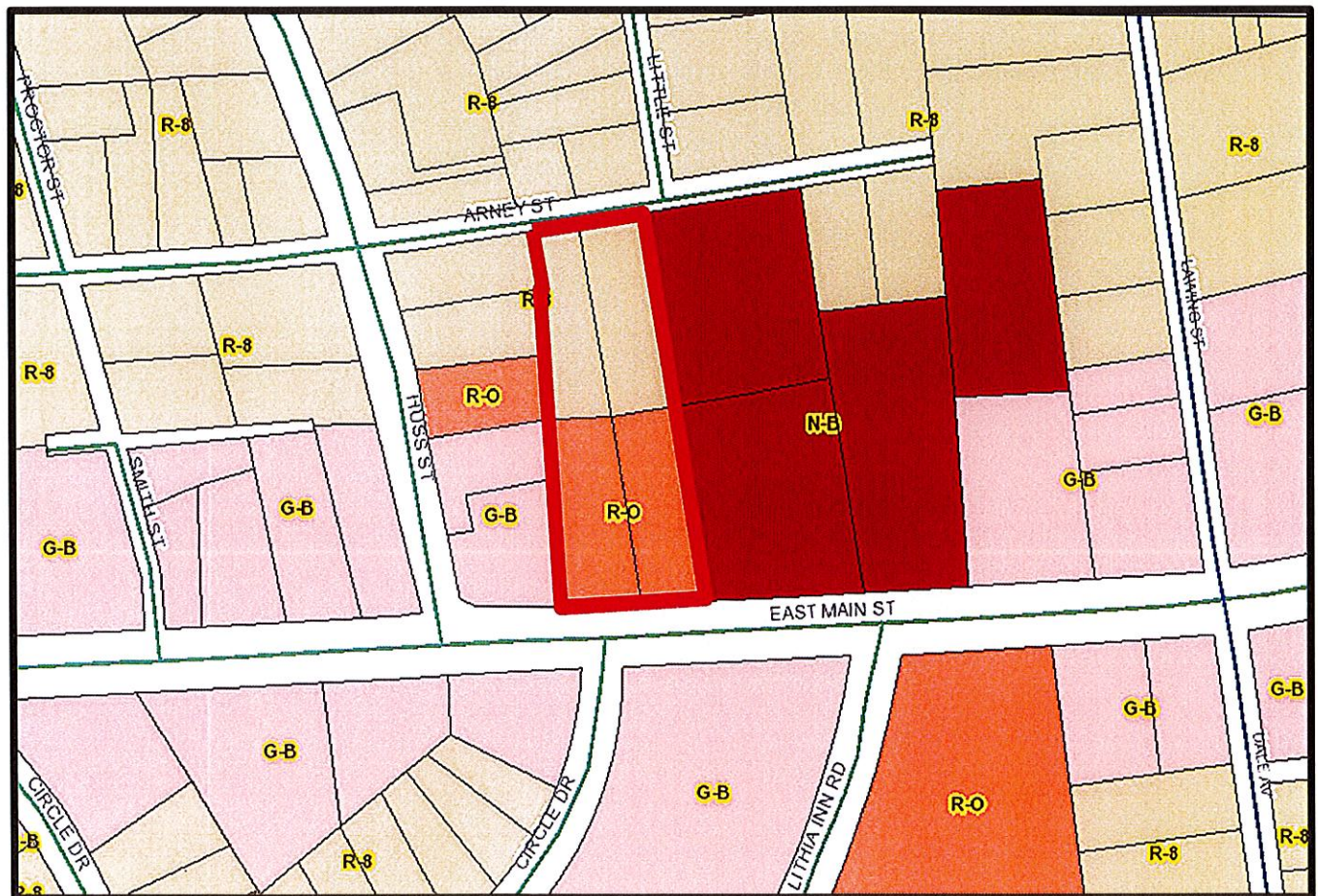
SITE AND AREA DESCRIPTION

The applicant is requesting a conditional rezoning from R-8 (Residential-8) and R-O (Residential Office) to Planned Residential Development (PRD) in order to allow a townhome development consisting of 20 units.

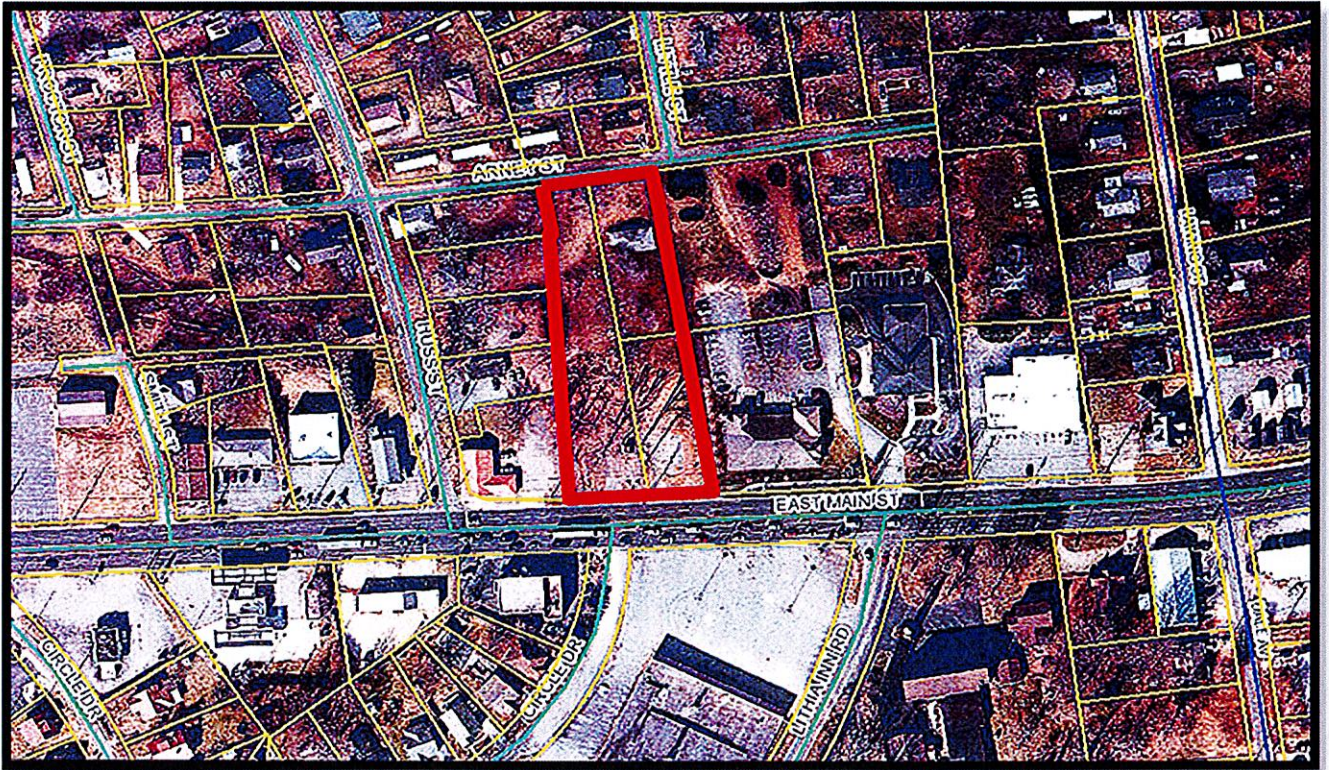
The subject property is 1.5 acres in size and is made up of three parcels located on the north side of East Main Street approximately 150 feet east of the intersection of Huss Street and East Main Street (Parcel ID 22425, 22424, and 51760).

Zoning around the site is a mixture of commercial and residential. The adjacent properties are primarily commercial with several single family dwellings in the vicinity.

CURRENT ZONING MAP



AERIAL VIEW

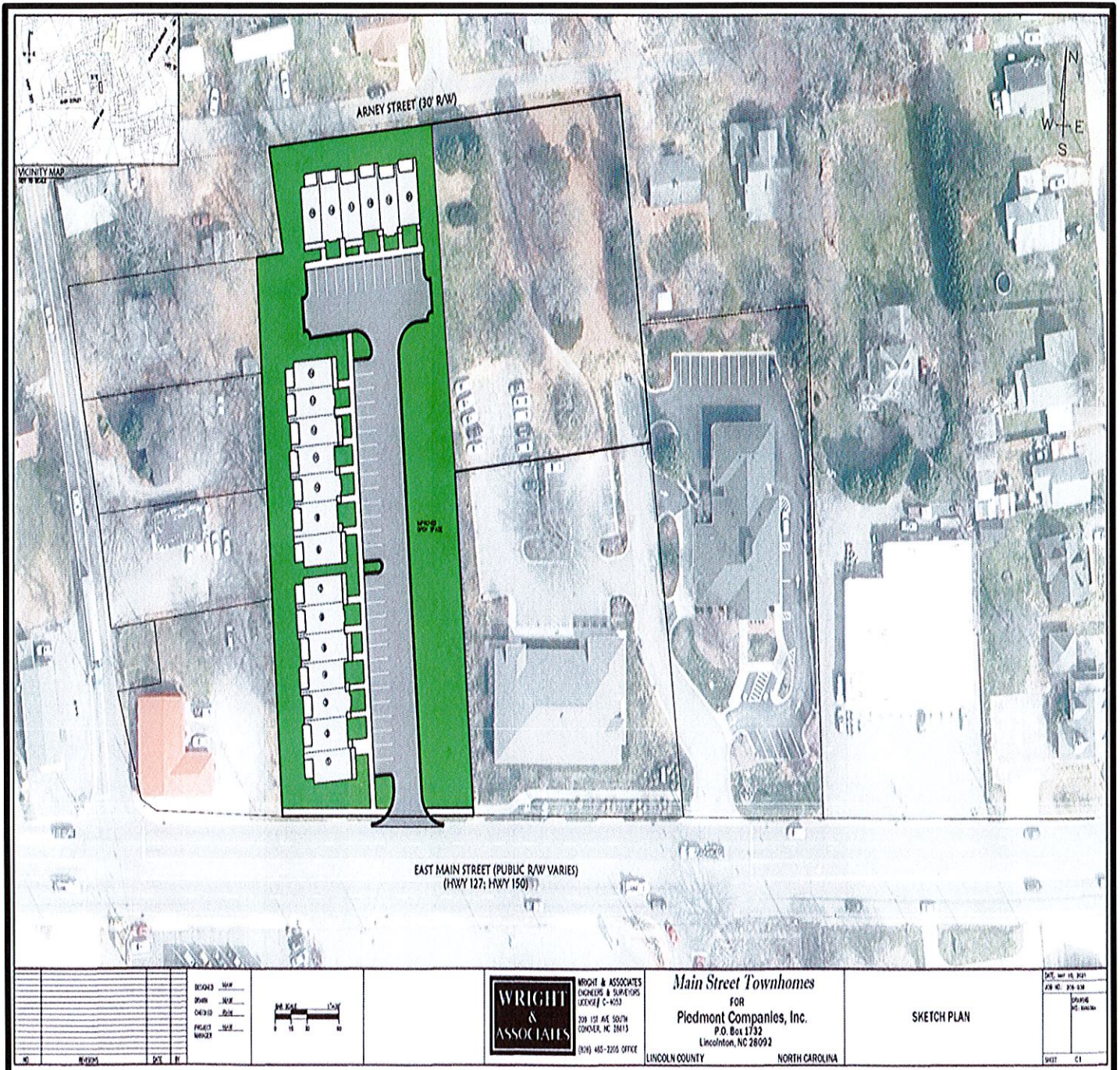


STREET VIEWS



PROJECT DETAILS

- The project is approximately 1.5 acres in size with 20 townhome units proposed.
- There will be one entrance into the site from East Main Street.
- There will be three buildings on the property with an area with improved open space for playgrounds, picnic area, sitting areas, etc.
- The applicant's site plan is below.



LAND USE PLAN

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

Staff views the request as consistent with the Land Use Plan. Additional well-designed residential development interspersed along East Main Street will create pockets of mixed use development break up long strips of commercial development and help to reduce automobile dependency.

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. Prior to final approval, an engineered plan meeting all requirements for planned residential development and UDO requirements must be submitted to and approved by staff.
2. A maximum of 70% of the site can be impervious surface due to water supply watershed restrictions. Detailed calculations must be given.
3. A sidewalk constructed to City of Lincolnton specifications must be constructed along the entire frontage along East Main Street.
4. The property owner will be responsible for all utility lines within the project boundaries and to the tap. Details on taps and meters must be coordinated with the utility department and shown on an approved utility plan.
5. The applicant will be responsible for making the utility tap.

6. City Fire Inspector will need to review and approve all plans prior to development. A new fire hydrant may be required within the site.
7. Driveways will need to be 26 foot in width and no parking is allowed within the driveways to meet fire code requirements.
8. There must be a minimum of 20 feet between buildings to meet fire code requirements.
9. Detailed landscaping, screening, and open space plan will need to be provided.
10. NCDOT driveway permit required to access East Main Street.
11. Erosion control plans must be submitted and approved by Lincoln County Soil and Erosion prior to development.
12. Building plans must be submitted and approved by Lincoln County Inspection prior to development. Firewalls will be required between each unit.

PLANNING BOARD AND STAFF RECOMMENDATION

Discussion at the Planning Board hearing focused primarily on potential traffic impact to East Main Street, specifically the potential for traffic disruption due to school bus pick up of students who may live on site. Staff noted that NCDOT has reviewed the proposed site plan and did not express any concerns or raise any issues.

A Planning Board member asked about the possibility of secondary vehicular access to Arney Street as a means of mitigating potential traffic impact to East Main Street. Staff noted that Public Works indicated that vehicular access to Arney Street would require improvement of Arney Street.

Another Board member noted that this type of development does not tend to attract families with children.

Staff noted that there would typically be a heavier traffic impact with commercial development than a residential use. Staff also noted that over time, additional residential development interspersed along East Main Street will create pockets of mixed use development. One of the advantages of mixed use development is that it tends to reduce automobile dependency because people are able to more easily walk to their destinations.

Ultimately, Planning Board voted 7 -1 to recommend approval. Therefore, Planning Board and Staff recommend the following actions:

- approval of the request for rezoning from R-O and R-8 to the Planned Residential Development (PRD) district subject to the staff review committee comments being made conditions of approval,

- approval of the statement of consistency for approval of the rezoning request, and
- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner with the conditions of approval.

ORDINANCE

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LINCOLNTON TO AMEND THE CODE OF ORDINANCES AS FOLLOWS:**

TITLE VII - TRAFFIC CODE - Chapter 74

ADD: Motz Ave. and Marcia H. Cloninger Rail Trail
(add stop sign on the north side of Motz Ave., traveling west bound)

**This ordinance shall become effective upon adoption. This the 24th
day of June 2021.**

DAPHNE INGRAM
CITY CLERK

ED HATLEY
MAYOR

CITY COUNCIL

Ed L. Hatley, Mayor
 Martin A. Eaddy, Mayor Pro-Tem
 Christine Poinsette
 Mary Frances White
 Roby D. Jetton

**CITY MANGER**

Richard Haynes
rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)

CITY ATTORNEY

Thomas J. Wilson, Jr.

BA-03-21

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2021.

Section 3: To amend the Boger City Fire District Fund, the expenditures are to be changes as follows:

Boger Ciy Fire Tax	\$	201,152
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Section 4: To amend the Boger City Fire District Fund, the revenues are to be changed as follows:

Fire District Tax	\$	-
Investment Income		-
Sales Tax/Grants		-
Fund Balance Appropriated		201,152
	\$	201,152

Section 5: To amend the Powell Bill Fund, the expenditures are to be changes as follows:

Powell Bill Construction/Other	\$	15,000
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Section 6: To amend the Powell Bill Fund, the revenues are to be changed as follows:

Powell Bill Allocation	\$	-
Grants		-
Investment Income		-
Fund Balance Appropriated		15,000
	\$	15,000

Section 14: Appropriations are authorized by departmental totals. The City Manager is authorized to reallocate departmental appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 15: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Section 16: 2020-2021 Year-end budget adjustments and authorization to make amendments that may result from adjustments made by auditors to entries, with a report being made to Council at the next scheduled meeting.

TOTAL AMENDMENT	\$	216,152
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Adopted this 24th day of June, 2021

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Ritchie Haynes, City Manager

From: Tanya Osborne, Human Resources Director

Re: Police Department Pay Study and Recommendations

Date: June 16, 2021

As you are aware, the Pay Study for Group A which includes Public Safety positions was recently completed earlier this fiscal year and approved as part of the budget process for the fiscal year 21-22. Since that time, there have been several local governments who have made or plan to make increases to the pay grade ranges associated with sworn law enforcement positions. At your direction, a second study specific to sworn law enforcement officers was conducted to determine the current market salary range.

We received the results of the second study at the end of May, and you, Chief Jordan, and I conducted a zoom meeting with our consultant David Hill to review the results. Following is a summary of the items discussed.

1. The results indicate in addition to the Group A pay study already approved, the entry level positions should now be one additional grade level. The original pay study recommendation for the Police Officer was to move from grade 15 to 16. The updated recommendation is to move from grade 15 to 17 which would change the entry level salary of an officer from \$37,796. to \$41,670. This change would place Lincolnton's minimum salary just slightly above the updated average market minimum of \$41,200.

Two other positions, Master Police Officer and Investigator, would need to be adjusted one additional grade to maintain an appropriate range between the positions. The table below illustrates the recommended grade changes for the three sworn law enforcement positions.

Position	Current Grade	Group A Pay Study Recommendation	Grade Difference	Updated Pay Study Grade	Updated Grade Difference
Master Police Officer	16	17	1	18	2
Investigator	16	17	1	18	2
Police Officer	15	16	1	17	2

An overall change of two grades equates to approximately a 10% increase and the estimated cost to implement the additional grade recommended by the second study is \$61,538.

It is apparent the implementation of the above recommended grade changes will only be sufficient for short term. Discussion included pulling the salary ranges of the sworn law enforcement positions with the next one-third pay study which will begin in Aug/Sept 21. Some of the local government entities surveyed reported anticipated salary ranges for the budget year beginning 7-1-21, and there could be differences in what is actually approved by their councils. Dependent upon the results, Lincolnnton may need to consider implementing additional grade changes in January 2022.

2. It is recommended Lincolnnton begin completing a market analysis of sworn law enforcement positions on an annual basis and consider removing these classifications from the general pay plan and establish a stand-alone pay plan. This change would allow the positions to be adjusted or modified as market conditions indicate without impacting the general pay plan. An example is provided below.

Classification	Grade	Minimum	Midpoint	Maximum
Police Officer	100	\$41,500	\$51,875	\$62,250
Police Officer/SRO	110	\$41,500	\$51,875	\$62,250
MPO	120	\$43,575	\$54,468	\$65,362
Investigator	130	\$43,575	\$54,458	\$65,362
Sergeant	200	\$48,238	\$60,297	\$72,357
Captain	300	\$53,182	\$66,477	\$79,773
Major	400	\$61,565	\$76,956	\$92,347
Chief	500	\$78,574	\$98,217	\$117,861

Items for Council's consideration:

- A. The additional grade for the three positions as shown in the above table in item #1 requires Council approval. If approved, the change would be incorporated with the already approved Group A pay study results in July 2021. The additional estimated cost is \$61,538.
- B. If council is in favor of the grade changes, an updated Salary Schedule-Position Classifications document will need to be approved by Council. Attached is an updated schedule which reflects the changes.
- C. Direction is needed as to how to proceed with future market analysis for the sworn law enforcement positions. The recommendation is to incorporate a market analysis into the next one-third study in Aug/Sept 2021 to determine if another adjustment may be needed in January 2022. At that time, consideration could be given to implementing the separate pay schedule for sworn law enforcement. Going forward, the sworn law enforcement positions would be included in each year's pay study group to ensure Lincolnnton is competitive in the market.

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

Grade	Position Title	Minimum	Midpoint	Maximum	Schedule	FLSA
3	Not assigned	21,046	26,307	31,569		N
4	Not assigned	22,098	27,623	33,147		N
5	Not assigned	23,203	29,004	34,805		N
6	Not assigned	24,363	30,454	36,545		N
7	Not assigned	25,582	31,977	38,372		N
8	Building Services Attendant	26,861	33,576	40,291	C	N
8	General Maintenance Worker	26,861	33,576	40,291	B	N
8	Property Maintenance Technician	26,861	33,576	40,291	B	N
9	Not Assigned	28,204	35,255	42,305		N
10	Customer Service Representative	29,614	37,017	44,421	C	N
10	Equipment Operator I	29,614	37,017	44,421	B	N
10	Meter Specialist	29,614	37,017	44,421	B	N
10	Parking Enforcement Officer	29,614	37,017	44,421	A	N
11	Accounting Support Technician	31,095	38,868	46,642	C	N
11	Administrative Support Assistant	31,095	38,868	46,642	C	N
11	Administrative Support Assistant/Recpt	31,095	38,868	46,642	C	N
11	Distribution/Collection Maintenance Tech I	31,095	38,868	46,642	B	N
11	Lead Meter Specialist	31,095	38,868	46,642	B	N
11	Police Evidence Technician	31,095	38,868	46,642	C	N
11	WTP Operator C	31,095	38,868	46,642	B	N
11	WWTP Operator I	31,095	38,868	46,642	B	N
12	Accounting Tech-Accounts Payable	32,649	40,812	48,974	C	N
12	Distribution/Collection Maintenance Tech II	32,649	40,812	48,974	B	N
12	Equipment Operator II	32,649	40,812	48,974	B	N
12	Sr. Administrative Support Assistant	32,649	40,812	48,974	C	N
12	WTP Operator B	32,649	40,812	48,974	B	N
12	WWTP Operator II	32,649	40,812	48,974	B	N
13	Electric Line Technician (Class C)	34,282	42,852	51,423	B	N
13	Firefighter I	34,282	42,852	51,423	A	N
13	Fleet Maintenance Mechanic	34,282	42,852	51,423	A	N
13	WTP Laboratory Analyst	34,282	42,852	51,423	B	N
13	WTP Maintenance Mechanic	34,282	42,852	51,423	B	N
13	WWTP Maintenance Mechanic	34,282	42,852	51,423	B	N
14	Distribution/Collection Maint Tech III	35,996	44,995	53,994	B	N
14	Firefighter II	35,996	44,995	53,994	A	N
14	Fire Inspector I	35,996	44,995	53,994	A	N

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

14	Payroll Specialist	35,996	44,995	53,994	C	N
14	Street Maintenance Crew Leader	35,996	44,995	53,994	B	N
14	Utility Billing Customer Service Supervisor	35,996	44,995	53,994	C	N
14	WTP Operator A	35,996	44,995	53,994	B	N
14	WWTP Operator III	35,996	44,995	53,994	B	N
15	Distribution/Collection Crew Leader	37,796	47,244	56,693	B	N
15	Fire Engineer	37,796	47,244	56,693	A	N
15	Fire Inspector II	37,796	47,244	56,693	A	N
15	Lead WTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Lead WWTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Planning Assistant	37,796	47,244	56,693	C	N
15	WWTP Laboratory Analyst	37,796	47,244	56,693	B	N
16	Electric Line Technician (Class B)	39,685	49,607	59,528	B	N
16	Fire Inspector III	39,685	49,607	59,528	A	N
16	Recreation Program Coordinator	39,685	49,607	59,528	C	N
17	Accountant	41,670	52,087	62,504	C	N
17	Distribution/Collection Supv	41,670	52,087	62,504	B	N
17	Fire Lieutenant	41,670	52,087	62,504	A	N
17	General Services Supervisor	41,670	52,087	62,504	B	N
17	Police Officer	41,670	52,087	62,504	A	N
17	Police Officer-SRO	41,670	52,087	62,504	A	N
17	Public Works Supervisor	41,670	52,087	62,504	B	N
17	Sr. Recreation Program Coordinator	41,670	52,087	62,504	C	N
17	WTP Chief Operator	41,670	52,087	62,504	B	N
17	WWTP Pretreatment Coordinator	41,670	52,087	62,504	B	N
17	Zoning Administrator	41,670	52,087	62,504	C	N
18	Electric Line Technician (Class A)	43,753	54,691	65,630	B	N
18	Fleet Services Superintendent	43,753	54,691	65,630	B	N
18	HR Benefits Administrator	43,753	54,691	65,630	C	N
18	Master Police Officer	43,753	54,691	65,630	A	N
18	Police Investigator	43,753	54,691	65,630	A	N
19	Not Assigned	45,941	57,426	68,911		N
20	Asst to City Mgr Office/City Clerk	48,238	60,297	72,357	C	N
20	Building Inspections Consultant	48,238	60,297	72,357	C	N
20	Electric Distribution System Supv	48,238	60,297	72,357	B	N
20	Police Sergeant	48,238	60,297	72,357	A	N
21	Accounting Services Manager	50,650	63,312	75,975	C	N
21	Distribution/Collection System Supt	50,650	63,312	75,975	B	E

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

21	Parks & Recreation Superintendent	50,650	63,312	75,975	B	E
21	Public Works Superintendent	50,650	63,312	75,975	B	E
21	WTP Superintendent	50,650	63,312	75,975	B	E
21	WWTP Superintendent	50,650	63,312	75,975	B	E
22	Fire Captain	53,182	66,478	79,773	A	N
22	Police Captain	53,182	66,478	79,773	A	N
23	Fire Training Officer	55,841	69,802	83,762	A	E
24	Community Relations Director	58,633	73,292	87,950	C	E
24	Information Technology Manager	58,633	73,292	87,950	C	E
25	Assistant Fire Chief	61,565	76,956	92,347	A	E
25	Electric Distribution System Supt	61,565	76,956	92,347	B	E
25	Police Major	61,565	76,956	92,347	A	E
26	Business Services Director	64,643	80,804	96,965	C	E
27	Parks & Recreation Director	67,875	84,844	101,813	C	E
28	Human Resources Director	71,269	89,086	106,904	C	E
28	Planning & Comm Develop Director	71,269	89,086	106,904	C	E
29	Public Services Director	74,833	93,541	112,249	A	E
29	Public Utilities Director	74,833	93,541	112,249	B	E
30	Finance Director	78,574	98,218	117,861	C	E
30	Fire Chief	78,574	98,218	117,861	A	E
30	Police Chief	78,574	98,218	117,861	A	E
31	Not assigned	82,503	103,129	123,754		E
32	Not assigned	86,628	108,285	129,942		E
33	Not assigned	90,960	113,699	136,439		E
34	Assistant City Manager	95,508	119,384	143,261	C	E
35	Not assigned	100,283	125,354	150,424		E
36	Not assigned	105,297	131,621	157,946		E
37	City Manager	110,562	138,202	165,843	C	E
38	Not assigned	116,090	145,112	174,135		
39	Not assigned	121,894	152,368	182,842		
40	Not assigned	127,989	159,986	191,984		

Salary Schedule-Position Classification

City of Lincolnton

Effective July 1, 2021

41	Not assigned	134,389	167,985	201,584		
42	Not assigned	141,108	176,385	211,663		
	<u>Part-Time Classifications</u>	<u>Hourly</u>		<u>Hourly</u>		
	Lifeguards-Non Experienced	9.00		9.00	C	N
	Lifeguards-Experienced	10.50		10.50	C	N
	Scorekeepers/Concession Workers	8.75		8.75	C	N
	Recreation Worker	10.89		12.91	C	N

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinette
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
Thomas J. Wilson, Jr.

(R-10-21)
RESOLUTION TO ACCEPT FEDERAL FUNDS
UNDER THE AMERICAN RESCUE PLAN

WHEREAS, the State of North Carolina will be allocated funding from the federal American Rescue Plan Act of 2021 (ARPA) for distribution to qualifying local governments; and

WHEREAS, the Lincolnton City Council must formally accept the grant funds; and

WHEREAS, revenue received under the ARPA funding will be maintained in a special revenue fund, as authorized by NCGS 159-26(b)(2), hereby established to recognize the ARPA grant proceeds and to authorize their expenditures; and

WHEREAS, the Lincolnton City Council has adopted the 2021-2022 Budget/Budget Ordinance that includes the required special revenue fund; and

WHEREAS, the City of Lincolnton will expend the ARPA monies consistent with federal requirements and in accordance with state law authority.

NOW, THEREFORE, BE IT RESOLVED

- Section 1. The Lincolnton City Council hereby accepts federal ARPA funding to be distributed by the State of North Carolina
- Section 2. The Lincolnton City Council hereby has created a Special Revenue Fund For the purpose of tracking and reporting eligible expenditures and ARPA revenues.
- Section 3. The Lincolnton City Council affirms that the ARPA revenue will only be used for purposes prescribed in the ARPA guidance

Adopted this 24th day of June 2021

ATTEST:

Ed Hatley, Mayor

Daphne Ingram, City Clerk

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram
digram@lincolntonnc.org

CITY ATTORNEY

Thomas J. Wilson, Jr..

National Health Center Week

Whereas, as the country's largest primary care network, Community Health Centers are the health care home for 30 million Americans in over 14,000 communities across the nation, **and**;

Whereas, Community Health Centers serve as beacons of essential resources and support in testing and treatment in the face of the global coronavirus pandemic, and will continue to offer reliable, affordable, high-quality care against COVID-19 for America's most vulnerable and underserved communities. **and**;

Whereas, Community Health Centers are locally owned and operated small businesses that serve as critical economic engines, helping to power local economies by generating \$63.4 billion in economic activity in some of the country's most economically-deprived communities. **and**;

Whereas, The Community Health Center model continues to prove an effective means of overcoming barriers to healthcare access, including geography, income and insurance status - improving health care outcomes and reducing health care system costs. **and**;

Whereas, Community Health Centers are on the front lines of emerging health care crises, providing access to care for our nation's veterans, addressing the opioid epidemic, and responding to public health threats in the wake of natural disasters. **and**;

Whereas, National Health Center Week offers the opportunity to celebrate America's over 1,400 health center organizations with over 12,000 service delivery sites, their dedicated staff, board members, patients and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago.

NOW, THEREFORE, I, Mayor Ed Hatley and the Lincolnton City Council do hereby proclaim August 8-14, 2021 as National Health Center Week. I encourage all Americans to take part in this week by visiting their local Health Center and celebrating the important partnership between America's Community Health Centers and the communities they serve.

Dated this 5th day of August, 2021

ED HATLEY
MAYOR

DAPHNE INGRAM
CTY CLERK

ITEM #

2

PUBLIC HEARINGS

ITEM #

2a

ZMA-4-2021

MEMO TO: Mayor and City Council Members

FROM: Laura Elam

SUBJECT: ZMA-4-2021 – Request from Clayton Kale/Alotbetter, LLC for rezoning of approximately 1.36 acres from NB to R-25

DATE: August 5, 2021

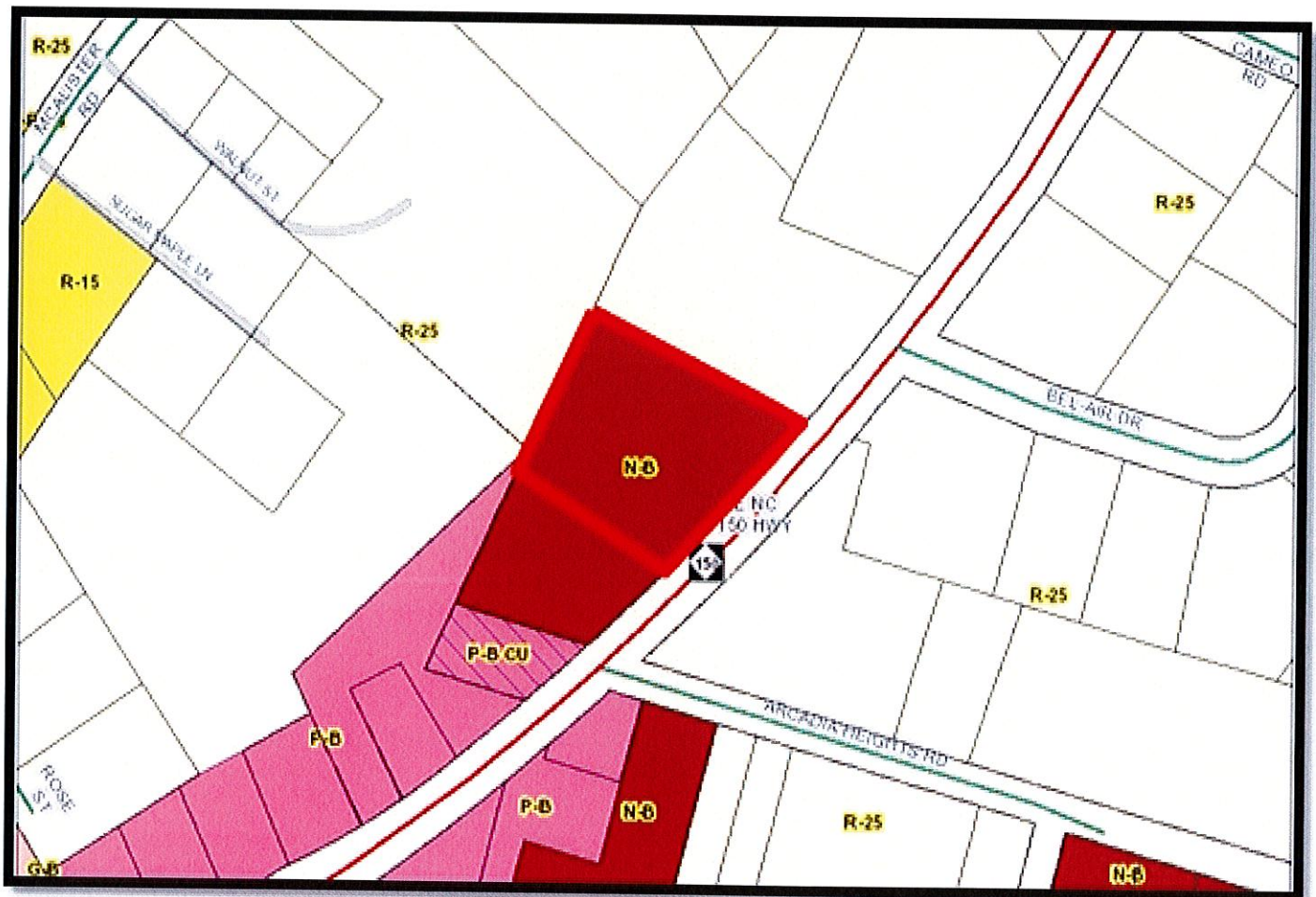
SITE AND AREA DESCRIPTION

The applicant is requesting the rezoning of 1.36 acres from Neighborhood Business (NB) District to the Residential-25 (R-25) District. The subject property is located at 2409 E. NC 150 Highway (Parcel ID 25913)

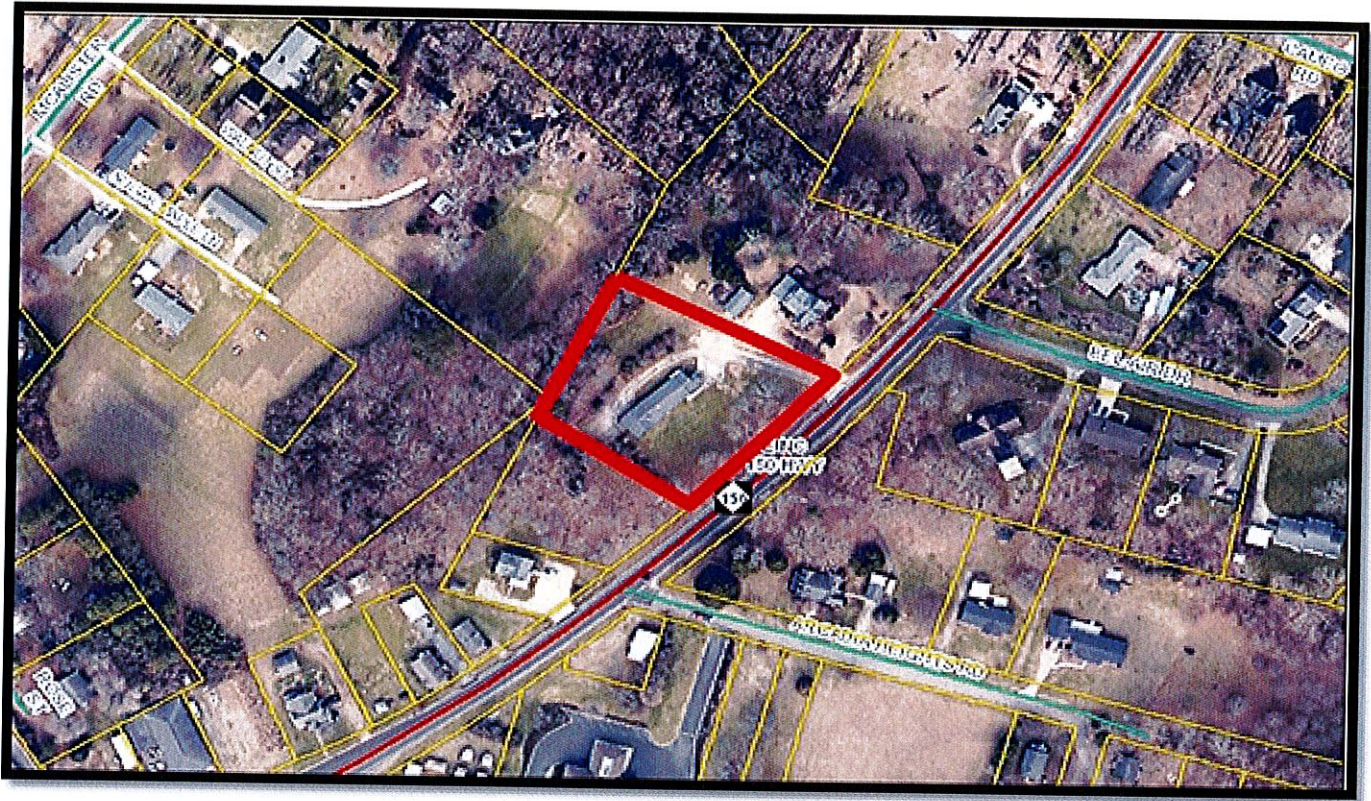
The subject property has a single family dwelling located on it that was converted to an office use. The applicant seeks to sell the property for use as a single family home again.

Land uses in the area include a mixture of single family and commercial uses. The property in the vicinity of the site is zoned NB, R-25, and PB Districts.

CURRENT ZONING MAP



AERIAL VIEW



STREET VIEWS



LAND USE PLAN

The Land Use Plan originally included this site in a Residential Suburban planning area. The site was rezoned to NB in 2008 and the land use plan was amended to reflect that rezoning.

The surrounding area is primarily zoned for residential development and the proposed rezoning is consistent with the originally adopted Land Use Plan.

The rezoning is consistent with the Land Use Plan in staff's opinion.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

1. Approval of rezoning of the property from NB to R-25
2. Approval of the statement of consistency for approval of the rezoning request, and
3. If the rezoning is approved, amend the land use plan to include the property in the Residential Suburban Planning Area.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for APPROVAL of Application

Case No. ZMA-4-2021

Applicant: Crayton Kale/Alotbetter, LLC

Parcel ID#: 25913

Location: 2409 E. NC 150 Highway

Request: Rezone from NB to R-25

Proposed Consistency and Reasonableness Statement:

The Lincolnton Land Use Plan designates this property as part of the Neighborhood Business Planning Area. The proposed rezoning request **is not consistent** with the Lincolnton Land Use Plan as amended in 2008 but is consistent with the originally adopted Land Use Plan. The area surrounding the property is primarily zoned for residential development and the owner is requesting to use it for residential purposes. Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

**Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application**

Case No. ZMA-4-2021

Applicant: Crayton Kale/Alotbetter, LLC

Parcel ID#: 25913

Location: 2409 E. NC 150 Highway

Request: Rezone from NB to R-25

Proposed Consistency and Reasonableness Statement:

The Lincolnton Land Use Plan designates this property as part of the Neighborhood Business Planning Area. The proposed rezoning request **is not consistent** with the Lincolnton Land Use Plan and **denial of the proposed amendment is reasonable and in the public interest.**

ITEM #

2b

CZ-5-2021



The original summary report is below:

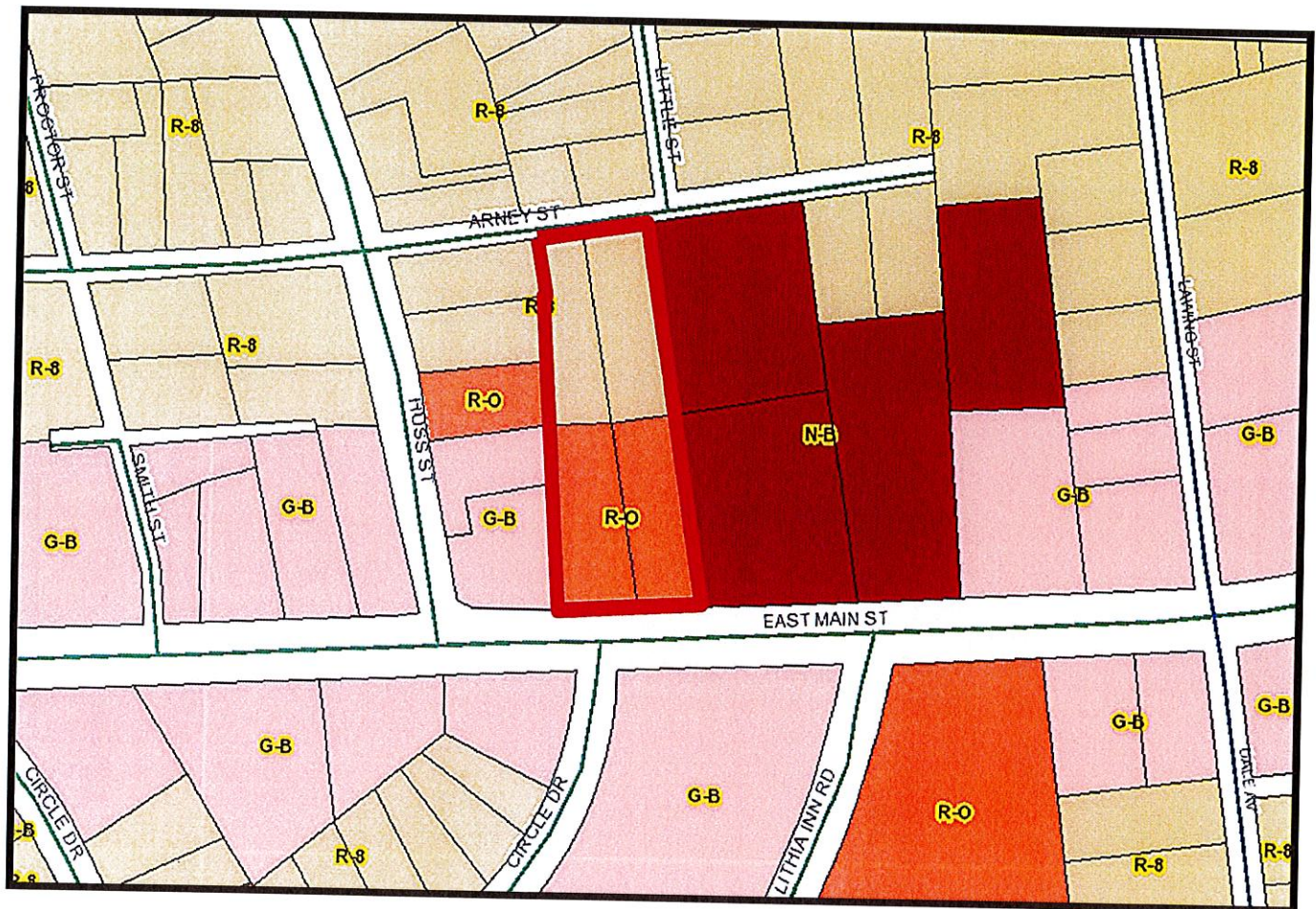
SITE AND AREA DESCRIPTION

The applicant is requesting a conditional rezoning from R-8 (Residential-8) and R-O (Residential Office) to Planned Residential Development (PRD) in order to allow a townhome development consisting of 20 units.

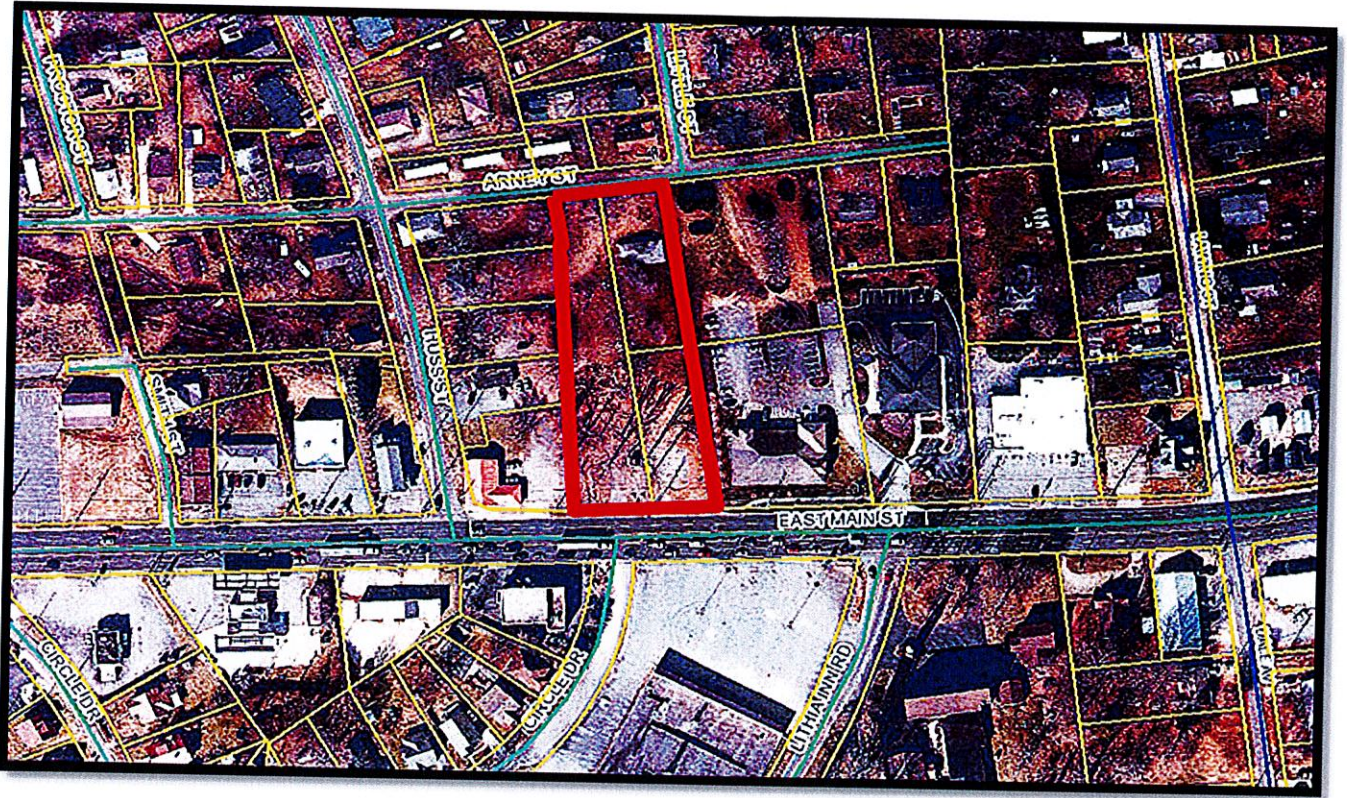
The subject property is 1.5 acres in size and is made up of three parcels located on the north side of East Main Street approximately 150 feet east of the intersection of Huss Street and East Main Street (Parcel ID 22425, 22424, and 51760).

Zoning around the site is a mixture of commercial and residential. The adjacent properties are primarily commercial with several single family dwellings in the vicinity.

CURRENT ZONING MAP

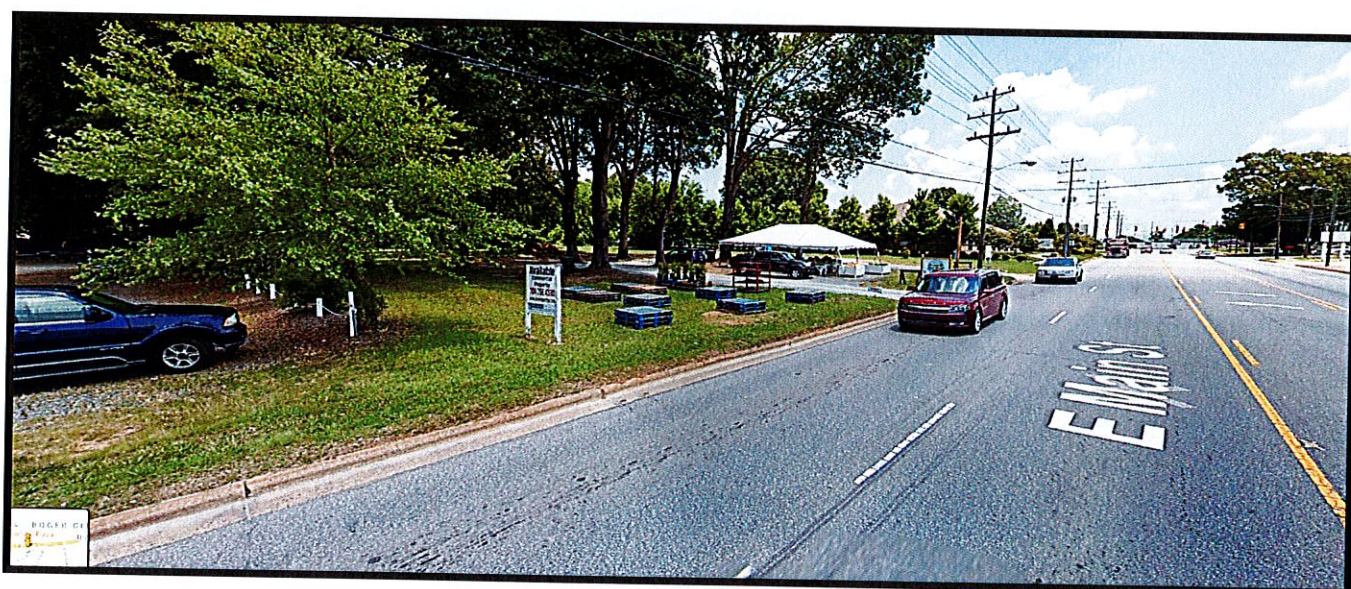


AERIAL VIEW



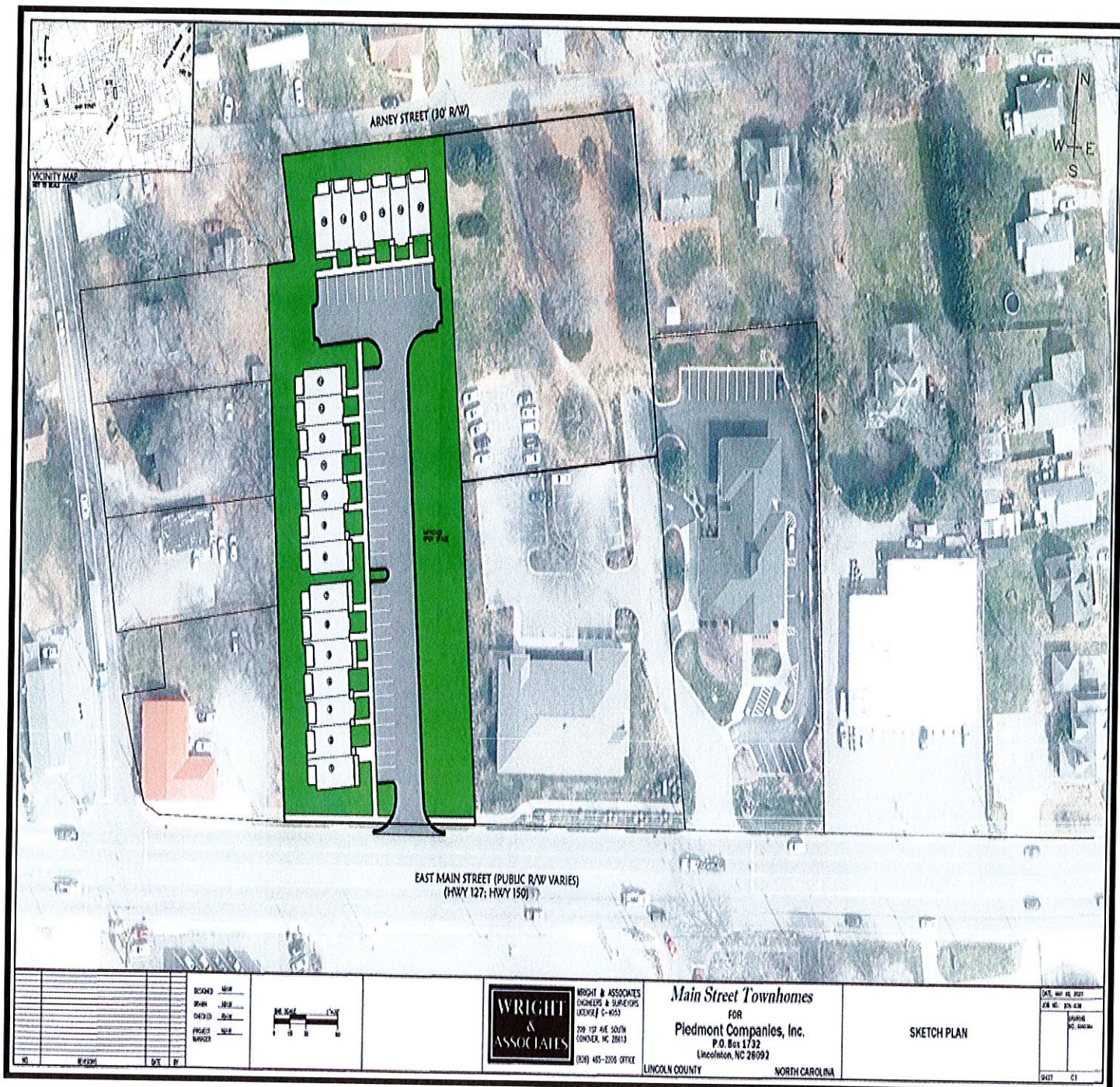
STREET VIEWS





PROJECT DETAILS

- The project is approximately 1.5 acres in size with 20 townhome units proposed.
- There will be one entrance into the site from East Main Street.
- There will be three buildings on the property with an area with improved open space for playgrounds, picnic area, sitting areas, etc.
- The applicant's site plan is below.



LAND USE PLAN

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

Staff views the request as consistent with the Land Use Plan. Additional well-designed residential development interspersed along East Main Street will create pockets of mixed use development break up long strips of commercial development and help to reduce automobile dependency.

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. Prior to final approval, an engineered plan meeting all requirements for planned residential development and UDO requirements must be submitted to and approved by staff.
2. A maximum of 70% of the site can be impervious surface due to water supply watershed restrictions. Detailed calculations must be given.
3. A sidewalk constructed to City of Lincolnton specifications must be constructed along the entire frontage along East Main Street.
4. The property owner will be responsible for all utility lines within the project boundaries and to the tap. Details on taps and meters must be coordinated with the utility department and shown on an approved utility plan.
5. The applicant will be responsible for making the utility tap.

6. City Fire Inspector will need to review and approve all plans prior to development. A new fire hydrant may be required within the site.
7. Driveways will need to be 26 foot in width and no parking is allowed within the driveways to meet fire code requirements.
8. There must be a minimum of 20 feet between buildings to meet fire code requirements.
9. Detailed landscaping, screening, and open space plan will need to be provided.
10. NCDOT driveway permit required to access East Main Street.
11. Erosion control plans must be submitted and approved by Lincoln County Soil and Erosion prior to development.
12. Building plans must be submitted and approved by Lincoln County Inspection prior to development. Firewalls will be required between each unit.

PLANNING BOARD AND STAFF RECOMMENDATION

Discussion at the Planning Board hearing focused primarily on potential traffic impact to East Main Street, specifically the potential for traffic disruption due to school bus pick up of students who may live on site. Staff noted that NCDOT has reviewed the proposed site plan and did not express any concerns or raise any issues.

A Planning Board member asked about the possibility of secondary vehicular access to Arney Street as a means of mitigating potential traffic impact to East Main Street. Staff noted that Public Works indicated that vehicular access to Arney Street would require improvement of Arney Street.

Another Board member noted that this type of development does not tend to attract families with children

Staff noted that there would typically be a heavier traffic impact with commercial development than a residential use. Staff also noted that over time, additional residential development interspersed along East Main Street will create pockets of mixed use development. One of the advantages of mixed use development is that it tends to reduce automobile dependency because people are able to more easily walk to their destinations.

Ultimately, Planning Board voted 7 -1 to recommend approval. Therefore, Planning Board and Staff recommend the following actions:

- approval of the request for rezoning from R-O and R-8 to the Planned Residential Development (PRD) district subject to the staff review committee comments being made conditions of approval,

- approval of the statement of consistency for approval of the rezoning request, and
- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner with the conditions of approval.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for APPROVAL of Application

Case No. CZ-5-2021

Applicant: Piedmont Companies

Parcel ID#: 22425, 22424, and 51760

Location: East Main Street

Request: Rezone from R-8 and R-O to PRD for the use of the property for 20 townhome units

Proposed Consistency and Reasonableness Statement:

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

Staff views the request as consistent with the Land Use Plan. Additional well-designed residential development interspersed along East Main Street will create pockets of mixed use development, break up long strips of commercial development and help to reduce automobile dependency.

Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for DENIAL of Application

Case No. CZ-5-2021

Applicant: Piedmont Companies

Parcel ID#: 22425, 22424, and 51760

Location: East Main Street

Request: Rezone from R-8 and R-O to PRD for the use of the property for 20 townhome units

Proposed Consistency and Reasonableness Statement:

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

- Developments in the corridor should have a neighborhood feel with buildings oriented toward the street rather than having deep setbacks. As these areas will be located along major thoroughfare corridors, integrating automobile and pedestrian access is of major importance.
- Promote mixed-use development in the City's centers and corridors.

The proposed rezoning request **is** viewed as **consistent** with the Lincolnton Land Use Plan. However, the proposed residential use is not viewed as desirable in this predominantly commercial area. It would be preferable to continue with commercial type uses in the area. Therefore, **denial of the proposed amendment is reasonable and in the public interest.**

MOTIONS FOR PUBLIC HEARING

For approval of request:

- Motion to approve as recommended by Planning Board.

For denial of request:

- Motion to deny request for rezoning.
- Motion to approve statement of consistency for denial of request.

ITEM #

2C

Targeted Incentive
Grant Program

MEMO TO: Mayor and City Council Members
FROM: Laura Elam, Planning Director
SUBJECT: Proposed Revisions to the Downtown Targeted Incentive Program
DATE: August 5, 2021

BACKGROUND

One of the City's downtown economic development incentives is the Targeted Incentive Program. The program is intended to encourage the creation of additional full service/ full menu restaurants by providing funds to assist with the cost of the extensive building renovations necessary to create a full service/full menu restaurant.

Because the City intends to finance the targeted incentive program through electrical fund revenues, staff recently sought legal advice to ensure that such use of the electrical fund is appropriate. The recommendation we received is to link the incentive program to requirements for energy efficiency measures.

The proposed revisions to the Targeted Incentive Program include the recommended energy efficiency provision along with the following additional changes:

1. The current program funding involves a loan that can be forgiven if a restaurant that meets the program requirements remains in place for a minimum of 5 years. The proposed program is a grant that would not have to be repaid unless a restaurant that meets program requirements does not remain in place for a minimum of 5 years.
2. The current program has a maximum funding amount of up to \$200,000 per eligible restaurant. The proposed program has a maximum funding amount of \$50,000 per eligible restaurant.
3. The current program has a dollar for dollar minimum match by the applicant in order to be eligible for funding. The proposed program requires a minimum investment by the applicant of \$150,000 in eligible expenditures in order to be qualify for funding.
4. The current program does not include a job creation requirement. The proposed program requires the restaurant to create and maintain a minimum of two full time equivalent jobs for at least five years.
5. The current program requires the restaurant to include a minimum of 50 seats. The proposed program eliminates that requirement.
6. The current program requires the building renovation to be performed by a general contractor and the required written itemized cost estimate to be prepared by a general contractor. The proposed program eliminates the requirement for the services of a general contractor.

7. The proposed program requires that all funding be paid back to the City in the event the applicant sells the building or the restaurant within five years of receipt of funds.

The below summarizes key changes to the Targeted Incentive Program:

	Current Program	Proposed Program
Funding Type	Forgivable loan	Grant
Maximum Award	\$200,000.00	\$50,000.00
Required Dollar Match	50 percent	No
Minimum Required Financial Investment by Applicant	No	\$150,000.00
Performance Period	Loan can be forgiven if restaurant meeting program requirements remains in place for at least 5 yrs.	Grant to be repaid to City on pro-rated basis if restaurant meeting program requirements does not remain in place for at least 5 yrs.
Job Creation Requirement	No	Minimum of 2 full time equivalent employees for at least 5 yrs.
Minimum Number of Seats	50	No
Energy Efficiency Measures Required	No	Yes
Requirement For General Contractor to Perform Building Renovations	Yes	No
Requirement For General Contractor to Prepare Written Cost Estimate	Yes	No
Requirement For Funding To Be Returned to City If Restaurant or Building Is Sold Within 5 Yrs	No	Yes

Action Requested

Staff recommends approval of the attached proposed revised Downtown Targeted Incentive Program.



Targeted Incentive Grant For Full Service/Full Menu Restaurants in Downtown Lincolnton

Purpose

The purpose of the City of Lincolnton Targeted Incentive Grant is to encourage the location or expansion of full service / full menu restaurants in downtown Lincolnton by assisting with the cost of start-up improvements or expansion projects. This program will result in more downtown full service/full menu restaurants and attract other businesses, enhancing the City's downtown revitalization efforts. The expanded tax base, increased payroll and additional employment opportunities promote overall economic development within the City.

Expansion of City's Electrical Customer Base With High Electricity Usage Restaurants

Restaurants consume three times more energy per square foot than other commercial enterprises according to the US Energy Information Administration. The creation of additional, high usage electric customers will increase the City's overall electricity load which, in turn, stabilizes electric rates for the City's customer base. Over time, in conjunction with other measures, the creation of additional, high-usage electric customers can possibly reduce the City's electric rates. The program's stabilization and potential reduction of electric rates allows the City to fund the program through utilization of a portion of the revenue from electric sales.

Renovations to Incorporate Energy Efficiency or Weatherization Measures

Because the City is using revenue from its electric sales to fund the program, building renovations that are partially funded through the program must include measures to increase the building's energy efficiency and/or weatherization.

Eligible Applicants

Eligible applicants are limited to owners of properties who make significant investments in building renovations that result in locating or expanding a full

service/ full menu restaurant within the downtown Lincolnton program area as outlined on the attached map.

Eligible Expenditures

Eligible expenditures are limited to building renovations to or fixtures affixed to real property necessary to locate or expand a full service/full menu restaurant and that also incorporate measures to increase the building's energy efficiency and/or weatherization.

Additional Program Terms

The following terms also apply to the program:

1. Grants are provided to assist with building renovations necessary to create new or expanded full service/full menu restaurants subject to all program guidelines.
2. Funds are limited to a maximum of \$50,000 per qualifying restaurant. However, the City may not award the total amount requested.
3. Applicant must invest a minimum of \$150,000 in eligible expenditures as defined by this program to qualify for funding.
4. Only one targeted incentive grant for full service/full menu restaurants will be provided per restaurant.
5. Eligible expenditures are limited to building renovations to or fixtures affixed to real property necessary to locate or expand a full service/full menu restaurant that incorporate measures to increase the building's energy efficiency and/or weatherization. Funds are for fixed items only and not for inventory or removable furnishings.
6. The new or expanded restaurant must create and maintain at least two full-time equivalent employees for at least five years. This may include the operator of the restaurant.
7. The program depends on the availability of funds and may be discontinued at any time at the discretion of the City.
8. Rehabilitation and expansion projects must adhere to applicable City and State ordinances and code requirements, such as state building codes, city zoning regulations, etc.

9. Since each application will be different and reviewed on a case-by-case basis, the applicant may be required to submit additional information.
10. Applications are subject to approval by City Council.
11. The application must be approved prior to opening or expansion of the restaurant.

Full Service /Full Menu Restaurants Only

Eligible applicants are limited to owners of properties that will be the location of a new or expanding full service/ full menu restaurant within the downtown Lincoln program area as outlined on the attached map. The restaurant operator may be either the property owner or a leaseholder.

A full service /full menu restaurant is defined by this program as a restaurant that:

- Includes a full commercial kitchen*,
- Features a menu with a broad range of food and beverage options,
- Is open for business to the general public during regular hours at least 40 hours per week on average, and
- Employs a minimum of two full-time equivalent employees (including the operator).

*A full commercial kitchen is defined by this program as one that includes a commercial range and/or oven with an appropriate exhaust hood or other form of appropriate exhaust system and appropriately sized grease interceptor.

Changes to Approved Project

Proposed changes to the scope of work on an approved project must be conveyed in writing and are subject to approval.

Any changes to the building facade partially funded through this program must meet the attached Secretary of the Interior's "Standards for Rehabilitation" program standards.

Funding

1. Funding is limited to a maximum of \$50,000 per qualifying restaurant and requires the applicant to invest a minimum of \$150,000 in eligible expenditures as defined by this program to qualify for funding.

2. The program depends on the availability of funds and may be discontinued at any time at the discretion of the City.
3. Funding is based on the entire scope of work. All invoices submitted for the project including those submitted for reimbursement by the city and those submitted as documentation of the required minimum investment by the applicant must be eligible expenditures under the program. Other work can be performed as part of the overall renovation or expansion project but will not be considered part of the funded project as defined under this program.

Eligible Restaurants

1. New full service/full menu restaurants in downtown Lincolnton
2. Existing restaurants in downtown Lincolnton that expand in one or more of the following ways:
 - Renovation of an existing restaurant's kitchen that is not a full commercial kitchen into a full commercial kitchen in order to offer a full menu
 - Renovation or expansion of an existing full service/full menu restaurant's physical space in order to expand the restaurant's capacity
(Examples: expanding into a larger area or creating rooftop dining space for restaurant guests)

Eligible Expenditures

Eligible expenditures are renovations to or fixtures affixed to real property that result in new or expanded full service/full menu restaurants and also incorporate measures to increase the building's energy efficiency and/or weatherization.

Ineligible Expenditures

1. Inventory, removable furnishings, non-fixed items
2. Interior décor items including, but not limited to, wallpaper and paint
3. Replacement of carpet / refinishing of floors, walls or ceilings
4. Painting or re-painting
5. Signage

Ineligible properties

1. Tax delinquent property

2. Property not in good standing with City of Lincoln Utility Billing.
3. Property with outstanding liens

Job Creation Requirement

The new or expanded restaurant must create and maintain at least two full-time equivalent employees for at least five years. This may include the operator of the restaurant.

Five Year Performance Agreement Required

1. Applicants approved for funding by City Council must enter into a five-year performance agreement with the City.
2. The performance agreement will require the following:
 - A restaurant that meets the criteria of this program must remain at the location and remain in compliance with all other requirements of the program for at least five years.
 - If a restaurant that meets the criteria of this program does not remain at the location or fails to remain in compliance with all other requirements of the program for at least five years, the applicant will be required to pay the grant funds back to the City on a pro-rated basis for each month or portion of each month in which the program requirements are not met. Repayment of the pro-rated share of the funds is to be made to the City within 120 days of notice by the City.
 - If the applicant sells the building or the restaurant within five years of disbursement of grant funds by the City, the grant funding amount in its entirety must be paid back to the City.
 - The performance agreement will be secured by a lien on the property.

Disbursement of Funds By City For New Full Service/Full Menu Restaurant

1. The grant funds are used to reimburse the applicant for payment of eligible invoices up to the approved grant amount.
2. After completion of the portion of the renovation project that results in the installation of a full commercial kitchen, as defined under this program, the applicant may request reimbursement of invoices for eligible expenditures up to

the full approved grant amount. Grant funds are not disbursed to the applicant prior to completion of the full commercial kitchen.

3. After staff verification of installation of the full commercial kitchen and the required minimum investment by the applicant, the City will disburse the full approved grant funding amount to the applicant.

Disbursement of Funds By City For Expansion of Existing Full Service/Full Menu Restaurant

1. The grant funds are used to reimburse the applicant for payment of eligible invoices up to the approved grant amount.
2. After completion of the renovation project that results in the expansion, the applicant may request reimbursement of invoices for the full approved grant amount. Grant funds are not disbursed to the applicant prior to completion of the renovation project.
3. After staff verification of project completion and the required minimum investment by the applicant, the City will disburse the full approved grant funding amount to the applicant.

**City of Lincolnton Targeted Incentive Grant for
Full Service / Full Menu Restaurants Application**

Name of Applicant(s): _____

Restaurant Address: _____

Telephone: _____

E-mail Address: _____

Estimated Total Costs of Improvements: _____

Amount of Funds Requested (Maximum \$50,000): _____

Attachments Required (incomplete applications will be returned to applicant)

1. A written summary of the proposed improvements to the building and proposed time frame for such work.
2. Proposed floor plan drawn to scale sufficient to accurately describe the proposed work.
3. A written summary of the proposed restaurant or proposed expansion, general description of menu, hours of operation, number of seats, etc.
4. Current photograph(s) of the interior of the building where the restaurant will be located clearly showing the existing conditions of the proposed area of improvement.
5. Two itemized cost estimates of all materials, supplies and labor costs of the project.
6. A letter outlining how the proposed renovations will increase the building's energy efficiency and/or weatherization.
7. Certificate of liability insurance.

APPLICANT CERTIFICATION*

The undersigned hereby certifies that the information contained in this application is true and correct to the best of his/her knowledge and belief. I have read and fully understand the requirements of the City of Lincolnton Targeted Incentive Grant and agree to comply with all its requirements in full.

Signature

Date

Signature

Date

***Application must be signed by all property owners.**

Program Standards
The Secretary of the Interior's Standards for Rehabilitation

The Secretary of the Interior's Standards for Rehabilitation are ten basic principles created to help preserve the distinctive character of a historic building and its site, while allowing for reasonable change to meet new needs. **All facade changes must meet these standards.** An illustrated guide is available for use from the City Planning Department to help property owners meet the standards.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

I have read and understand these requirements*

Signature of Property Owner

Date

Signature of Property Owner

Date

*Must be signed by all property owners.

ITEM #

3

REGULAR AGENDA

ITEM #

3a

Presentation of
Grant Award



June 11, 2021

Training Officer Reynolds
Lincolnton Fire Department
PO Box 617
Lincolnton, North Carolina 28093
United States

Dear Training Officer Reynolds:

Congratulations. Your grant application for an FM Global fire prevention grant stood out among the hundreds we received, and we will be funding \$3389 to purchase two laptop computers with accessories. We hope the additional funding will help to strengthen your efforts to ultimately, and more effectively prevent fire—the leading cause of property destruction worldwide.

Award checks and plaques will be mailed in July to your attention at the address above. Please feel free to use the attached news release that we've prepared for you to promote news media interest.

During the past 40 years, FM Global has awarded millions of dollars in funding to fire departments and related agencies worldwide. With a shared philosophy that the majority of property loss is preventable—not inevitable—we can make a difference in preventing the frequency and severity of fire...together.

Once again, congratulations on your recent fire prevention grant awarded by FM Global, one of the world's largest commercial property insurers.

If you have any questions regarding your award, please feel welcome to e-mail me.

Best wishes for continued success in your fire prevention endeavors.

Michael Spaziani
Assistant Vice President, Manager - Fire Service Programs

*CC: Keith Burton - Atlanta Operations
21-035 - Lincolnton Fire Department*

FM GLOBAL FOUNDATION
JOHNSTON RI 02919

PAYMENT INFORMATION

DATE: June 9, 2021
CHECK NUMBER: 22920983
AMOUNT PAID: \$3,389.00
ACCOUNT NUMBER: XXXXXX8352
TRACE NUMBER: 00000000037191750
VENDOR ID: 1
VENDOR NAME: LINCOLNTON FIRE DEPARTMENT



0000000001-37 CPL0 UX 15921-106 UB - A0150166

LINCOLNTON FIRE DEPARTMENT
FIRE CREW INC
PO BOX 617
LINCOLNTON NC 28093



Date	Invoice Number	Description	Gross Amount	Discount	Net Amount
6/9/2021	Fire Grant Check	Payment	\$3,389.00	\$0.00	\$3,389.00
		Totals	\$3,389.00	\$0.00	\$3,389.00

PLEASE DETACH BEFORE DEPOSITING CHECK

FM GLOBAL FOUNDATION
JOHNSTON RI 02919

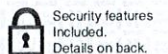
CHECK
NUMBER: 22920983

June 9, 2021

1-2
210

PAY TO THE ORDER OF: LINCOLNTON FIRE DEPARTMENT
FIRE CREW INC
PO BOX 617
LINCOLNTON NC 28093

AMOUNT
\$3,389.00



Three Thousand Three Hundred Eighty-Nine And 00/100 Dollars

Fire Grant Check

JPMorgan Chase Bank NA, New York NY

Denise A. Hebert

Authorized Signatures

22920983 0210000210

628718352

ITEM #

3b

Lincolnton Industrial
Incentive Grant Policy

City of Lincolnton
INDUSTRIAL DEVELOPMENT INCENTIVE GRANT PROGRAM
FOR NEW AND EXISTING INDUSTRIES

I. OVERVIEW

The City of Lincolnton has adopted the following Industrial Development Incentive Grant Program for purposes of recruitment of industry and increasing economic growth. The objectives of the grant program are to expand the tax base, to provide quality jobs for Lincolnton's residents, to promote economic development, and to secure the economic well-being of all citizens. The importance of sustaining and assisting with the growth of existing industries is well-documented. The diversification that comes with the addition of new industries to a county is needed to provide a broader economic base. The following paragraphs formalize the Incentive Grant Program.

II. PROGRAM PARAMETERS

The Industrial Development Incentive Grant involves a contractual agreement between the City of Lincolnton and new or existing industries for a financial incentive grant based upon the actual value of qualifying new capital investment (as determined below) made by such new or expanding industries within the corporate boundaries of the City of Lincolnton. Incentive grants made under this program will be identified by the particular project for which they are made and will be secured by a contract between the grant recipient and the City of Lincolnton. Such contract must identify the start date and completion date of the proposed project, which project shall not exceed two years in duration. The time period for a contract shall not be required to coincide with the City's fiscal year. Should conditions change such that the amount of the qualifying new capital investment is greater or less than the contracted amount, the financial incentive grants to be made hereunder will be adjusted accordingly on a pro-rata basis. Changes or additions to a project after a contract's completion date will require a separate contract.

The maximum amount of the financial incentive grant will be determined in accordance with the provisions set out in Section IV and will be specified in the contract. The grant may be adjusted based on the confirmed actual investment.

For purposes of the incentive grant, the new capital investment will be assessed by the Lincoln County Tax Department on January 1, following the first full year of completion. The financial incentive grant will be paid in five equal annual installments **for investments up to \$9,999,999 and 7 equal installments for qualifying investments of \$10,000,000 or more.** The first of the annual installments will be paid 30 days after their tax payment for the then-current year has been received by Lincoln County; and after the company notifies Lincoln Economic Development Association their taxes have been paid, provided, however, that any annual grant installment may be delayed or withheld if the grant recipient is delinquent in the payment to the City of Lincolnton of any taxes, utility bills, or other fees owed the City.

The value of the qualifying new capital investment will be determined by the appraisers of the Lincoln County Tax Department on the basis of enhancements to the City of Lincolnton's tax base. The Tax Department appraisers will consider only new investment in land, buildings, machinery, equipment, and personal property, subject to the following guidelines:

(a) For new construction or expansion of existing construction, the amount that qualifies for consideration in calculating incentive grants will reflect only the amount by which the new

construction or expansion enhances the value of the property beyond its value prior to the project, except in regard to Shell Buildings outlined in section (d).

(b) The value of new investment in machinery, equipment, or other personal property eligible for consideration in calculating incentive grants will be limited to 70 percent of the amount of new investment in such property.

(c) For expansions of existing industries, the value of any machinery or equipment being phased out, replaced, or retrofitted as part of the project will be deducted from the value of replacement equipment in determining the amount that qualifies for consideration in calculating incentive grants.

(d) For Shell Buildings, the value of the property will qualify for consideration in calculating grants for the first buyer or tenant leasing for more than one year. Shell Buildings must be registered and approved by the Lincoln Economic Development Association to qualify for incentives.

If a grant recipient shall close, terminate, or reduce its operation by fifty percent (50%) or more during the five-year period of the grant, all further grant payments will cease, and the Industrial Development Incentive Grant for the recipient will be null and void.

Each project will be considered in accordance with the aforesaid guidelines. The Lincoln City Council will review these guidelines annually and make any necessary or appropriate changes. The grant program may be changed or rescinded at any time but with the understanding that contracts outstanding at the time of such termination or change will be honored in accordance with the terms of such contracts.

III. PROJECT QUALIFICATIONS

To be considered eligible for an Industrial Development Incentive Grant, a project must meet certain basic criteria. These criteria are to be used as guidelines in project evaluations. Additional criteria may be applied to specific projects based upon the terms of the contract between the grant recipient and the City of Lincoln.

Factors to be considered shall include but not be limited to the following:

--the size of the project based upon investment in site development, plant facilities, and infrastructure;

--the number and type of jobs created and the anticipated hourly wages to be paid;

--potential for future expansion and increased employment;

--site specific initiatives that may be pursued to stimulate other development in areas that The City of Lincoln may deem of significant benefit to the community.

IV. APPLICATION OF THE GRANT PROGRAM

1. Level I Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$1,000,000 to \$4,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor

of 0.003887

2. Level II Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$5,000,000 to \$19,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.004485.

3. Level III Grant -- for qualifying new capital investment by new or expanding industries in an amount of \$20,000,000 to \$24,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.005083.

4. Level IV Grant --for qualifying new capital investment by new or expanding industries in an amount of \$25,000,000 or more and will be performance based.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.005681.

V. PUBLIC HEARING

Upon receipt of a grant application, and prior to approval of such application, the City of Lincolnton shall hold a public hearing after due advertisement in accordance with the provisions of N. C. G. S. 158-7.1.

Approved and adopted at the regular monthly meeting of the Lincolnton City Council on the 6th day of September, 2001, and amended by the Council February 7th, 2008,, and most recently amended by the Board on _____.

ATTEST:

DRAFT

**City of Lincolnton
INDUSTRIAL DEVELOPMENT INCENTIVE GRANT PROGRAM
FOR NEW AND EXISTING INDUSTRIES**

I. OVERVIEW

The City of Lincolnton has adopted the following Industrial Development Incentive Grant Program for purposes of recruitment of industry and increasing economic growth. The objectives of the grant program are to expand the tax base, to provide quality jobs for Lincolnton's residents, to promote economic development, and to secure the economic well-being of all citizens. The importance of sustaining and assisting with the growth of existing industries is well-documented. The diversification that comes with the addition of new industries to a county is needed to provide a broader economic base. The following paragraphs formalize the Incentive Grant Program.

II. PROGRAM PARAMETERS

The Industrial Development Incentive Grant involves a contractual agreement between the City of Lincolnton and new or existing industries for a financial incentive grant based upon the actual value of qualifying new capital investment (as determined below) made by such new or expanding industries within the corporate boundaries of the City of Lincolnton. Incentive grants made under this program will be identified by the particular project for which they are made and will be secured by a contract between the grant recipient and the City of Lincolnton. Such contract must identify the start date and completion date of the proposed project, which project shall not exceed two years in duration. The time period for a contract shall not be required to coincide with the City's fiscal year. Should conditions change such that the amount of the qualifying new capital investment is greater or less than the contracted amount, the financial incentive grants to be made hereunder will be adjusted accordingly on a pro-rata basis. Changes or additions to a project after a contract's completion date will require a separate contract.

The maximum amount of the financial incentive grant will be determined in accordance with the provisions set out in Section IV and will be specified in the contract. The grant may be adjusted based on the confirmed actual investment.

For purposes of the incentive grant, the new capital investment will be assessed by the Lincoln County Tax Department on January 1, following the first full year of completion. The financial incentive grant will be paid in three equal annual installments for qualifying investments of \$750,000 up to \$999,999 and 5 equal annual installments for qualifying investments of \$1,000,000 up to \$9,999,999 unless said investment results in the creation of 75 or more jobs; if said investment creates 75 or more jobs it will be paid in 7 equal annual installments. Financial incentive grants for qualifying investments of \$10,000,000 to \$19,999,999 will be paid in 7 equal annual installments. Financial incentive grants for qualifying investments of \$20,000,000 or more will be paid in 8 equal installments. The first of the annual installments will be paid 30 days after their tax payment for the then-current year has been received by the Lincoln County Tax Office; and after the company notifies Lincoln Economic Development Association their taxes have been paid, provided, however, that any annual grant installment may be delayed or withheld if the grant recipient is delinquent in the payment to the City of Lincolnton or Lincoln County of any taxes, utility bills, or other fees owed the City.

The value of the qualifying new capital investment will be determined by the appraisers of the Lincoln County Tax Department based on enhancements to the City of Lincolnton's tax base. The Tax Department appraisers will consider only new investment in land, buildings,

machinery, equipment, and personal property, subject to the following guidelines:

(a) For new construction or expansion of existing construction, the amount that qualifies for consideration in calculating incentive grants will reflect only the amount by which the new construction or expansion enhances the value of the property beyond its value prior to the project, except regarding Shell Buildings outlined in section (d).

(b) The value of new investment in machinery, equipment, or other personal property eligible for consideration in calculating incentive grants will be limited to 70 percent of the amount of new investment in such property.

(c) For expansions of existing industries, the value of any machinery or equipment being phased out, replaced, or retrofitted as part of the project will be deducted from the value of replacement equipment in determining the amount that qualifies for consideration in calculating incentive grants.

(d) For Shell Buildings, the value of the property will qualify for consideration in calculating grants for the first buyer or tenant leasing for more than one year. Shell Buildings must be registered and approved by the Lincoln Economic Development Association to qualify for incentives.

If a grant recipient shall close, terminate, or reduce its operation by fifty percent (50%) or more during the five-year period of the grant, all further grant payments will cease, and the Industrial Development Incentive Grant for the recipient will be null and void.

Each project will be considered in accordance with the aforesaid guidelines. The Lincoln City Council will review these guidelines annually and make any necessary or appropriate changes. The grant program may be changed or rescinded at any time but with the understanding that contracts outstanding at the time of such termination or change will be honored in accordance with the terms of such contracts.

III. PROJECT QUALIFICATIONS

To be considered eligible for an Industrial Development Incentive Grant, a project must meet certain basic criteria. These criteria are to be used as guidelines in project evaluations. Additional criteria may be applied to specific projects based upon the terms of the contract between the grant recipient and the City of Lincoln.

Factors to be considered shall include but not be limited to the following:

--the size of the project based upon investment in site development, plant facilities, and infrastructure;

--the number and type of jobs created and the anticipated hourly wages to be paid;

--potential for future expansion and increased employment;

--site specific initiatives that may be pursued to stimulate other development in areas that The City of Lincoln may deem of significant benefit to the community.

IV. APPLICATION OF THE GRANT PROGRAM

1. Level I Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$750,000 to \$999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.003640., which equates to a 65% reduction in taxes. *Multiplier factor to be adjusted accordingly with changes in adopted tax rate, reduction percentage remains constant.

2. Level II Grant -- for qualifying new capital investment by new or expanding industries in an amount from \$1,000,000 to \$9,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.004200, which equates to a 75% reduction in taxes.

3. Level III Grant -- for qualifying new capital investment by new or expanding industries in an amount of \$10,000,000 to \$19,999,999.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.0047600, which equates to an 85% reduction in taxes.

4. Level IV Grant --for qualifying new capital investment by new or expanding industries in an amount of \$20,000,000 or more.

The annual grant to be paid will be computed by multiplying the dollar amount of the investment (as determined by the appraisers of the Lincoln County Tax Department) by a factor of 0.0053200, which equates to a 95% reduction in taxes.

*For all levels multiplying factor to be adjusted accordingly with changes in adopted tax rate, reduction percentage remains constant.

Additional incentives such as the Green Initiatives will be offered to qualifying companies through Lincoln County, for industries the grant will begin after payment of the Industrial Development Incentive Grant Program.

V. PUBLIC HEARING

Upon receipt of a grant application, and prior to approval of such application, the City of Lincolnton shall hold a public hearing after due advertisement in accordance with the provisions of N. C. G. S. 158-7.1.

Approved and adopted at the regular monthly meeting of the Lincolnton City Council on the 6th day of September, 2001, and amended by the Council February 7th, 2008, and most recently amended by the Board on _____.

ATTEST:

3c

BUDGET
AMENDMENT
(BA-04-21)

CITY COUNCIL

Ed L. Hatley, Mayor
 Martin A. Eaddy, Mayor Pro-Tem
 Christine Poinsette
 Mary Frances White
 Roby D. Jetton

**CITY MANGER**

Richard Haynes
rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram
dingram@lincolntonnc.org

CITY ATTORNEY

Thomas J. Wilson, Jr.

BA-04-21

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2022.

Section 1: To amend the General Fund, the expenditures are to be changes as follows:

General Expense

Fire	\$	3,389
	\$	3,389

Section 2: To amend the General Fund, the revenues are to be changed as follows:

Grants - Other	\$	3,389
	\$	3,389

General Fund: Training Officer Rusty Reynolds with the Fire Department applied for the FM Global fire prevention grant. This is a "non-matching" grant that is to fund the purchase of two laptop computers.

Section 7: To amend the Water and Sewer Fund, the expenditures are to be changes as follows:

Water Treatment Plant	\$	279,000
	\$	279,000

Section 8: To amend the Water and Sewer Fund, the revenues are to be changed as follows:

Fund Balance Appropriated	\$	279,000
	\$	279,000

Water and Sewer Fund: Appropriating funds for the FY2021 capital projects that did not get started due to Covid-19. Funding is from fund balance. Projects are WTP VFD, WTP Breakers MCC1 and WTP Generator Batteries.

Section 14: Appropriations are authorized by departmental totals. The City Manager is authorized to reallocate departmental appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 15: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT \$ 282,389

Adopted this 5th day of August, 2021

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

ITEM #

4

CONTRACTS

ITEM #

4a

C-08-21

City Council
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro Tem
Roby Jetton
Christine Poinette
Mary Francis White



City Manager
Ritchie Haynes
RHaynes@LincolntonNC.org
CITY CLERK
Daphne Ingram
[dingram@LincolntonNC.org](mailto:d Ingram@LincolntonNC.org)
CITY ATTORNEY
Thomas J. Wilson, Jr.

To: City Council
Fr: Laura Morris
Dt: 7/29/21
Re: Crusin for a Cause

The Cruisin for a Cause event has requested approval to sell and serve beer at its annual event in 2021. This year's event is scheduled for Saturday, September 18 from 5:00pm until 10:00pm.

The group represents four community non-profits: the Lincoln County Coalition Against Child Abuse & the Child Advocacy Center, the Hesed House of Hope, the Lincoln County Coalition Against Domestic Violence, and Relay for Life. Bricktree Brewing is the title sponsor of this year's event and will contribute \$1 of every beer sold on that day to Cruisin for a Cause. This will increase the group's fundraising efforts and add to spectator enjoyment of the event.

Beer will be sold at a beer tent located on N Academy Street and may be carried by spectators through the event area. Event volunteers will check ID's and issue wrist bands for anyone wishing to purchase alcohol. Bricktree Brewing will staff and sell the beer. All ABC permits will be in place before any sales are allowed. No outside alcohol will be allowed into the event area and no alcohol will be allowed to be taken outside of the event area.

Chief Jordan and Chief Heavner have both approved of this request and staff has prepared the special event permit and city alcohol contract for your approval.

Cruisin for A Cause 2021

(C-08-21)

CONTRACT

**STATE OF NORTH CAROLINA
COUNTY OF LINCOLN**

THIS CONTRACT AND AGREEMENT made and entered into on this the 6th day of May 2021, by and between **CRUISIN FOR A CAUSE, INC.**, a corporation existing and doing business under the laws of the State of North Carolina, party of the first part, (hereinafter referred to as CFAC), and the **CITY OF LINCOLNTON**, a municipal corporation created and existing under the laws of the State of North Carolina, party of the second part, (hereinafter referred to as CITY);

W I T N E S S E T H:

The parties to this Contract hereby recite and declare that:

- a. Section 131.01 of the Code of Ordinances of the City of Lincolnton was so amended by the Lincolnton City Council at its regular meeting on April 4th, 2002 to allow the City to authorize and regulate the possession and consumption of malt beverages and unfortified wine on the public streets, alleys, and parking lots which have been temporarily closed to regular traffic for special events.
- b. The CFAC is the sponsor, promoter, and operator of the event known as “Cruisin for a Cause”, which will be staged in downtown Lincolnton on Saturday, September 18, 2021.
- c. At the request of CFAC, the City Council agreed, subject to the provisions and conditions hereinafter set forth, to allow the CFAC to administer the sale and sampling of malt beverages, unfortified wine and distilled spirits to the public within the designated event area between Court Square and Laurel Street at designated location(s) and to supervise and monitor the consumption of said alcoholic beverages at and during the 2021 “Cruisin for a Cause” event in downtown Lincolnton.

NOW, THEREFORE, in consideration of the reasons and facts recited above, the mutual promises and covenants of the parties as herein set out and for other good and valuable consideration, the receipt of which is hereby respectively acknowledged by the parties, the parties agree as follows:

I.

That in accordance with and subject to the terms and conditions herein set forth, CFAC is authorized to administer the sale and sampling of malt beverages, unfortified wine and distilled spirits to the public at its “Cruisin for a Cause” event, scheduled to be held on Saturday, September 18, 2021.

II.

That all alcoholic beverages sold and served at the event will be sold and consumed within the confines of the designated event area outlined by the attached map utilizing a beer tent for sales, the location of which must be approved by the City. CFAC agrees to obtain, pay for, and comply with all governmental permits and licenses necessary for the sale and consumption of the alcoholic beverages.

CFAC agrees to provide at its expense capable and competent personnel to administer and monitor the sale, sampling, and consumption of alcoholic beverages for the duration of the event. CFAC agrees that its personnel will exercise all due care and circumspection to refuse service or sale of alcoholic beverages to any minor or to any person who may appear to be under the influence of alcohol or any controlled substance.

That CFAC will not sell or allow the consumption of any alcoholic beverage before 5:00 p.m. or after 10:00 p.m. on the day of the event. No alcoholic beverages may be taken out of the designated event area and no outside alcohol may be brought into the designated event area.

III.

That CFAC hereby agrees to indemnify and hold the City and its employees harmless from any claims, causes of action, loss or injury resulting from the sale and sampling of alcoholic beverages and subsequent consumption thereof by the public at the "Cruisin for a Cause" event. That CFAC agrees to defend the City against any such claims of loss or injury filed against the City.

IV.

That CFAC will obtain and pay for liability insurance coverage (in an amount satisfactory to the City) for itself and the City as a result of the sale of alcoholic beverages on the streets of the City during the "Cruisin for a Cause" event. That CFAC will promptly provide a copy of said insurance policy (ies) to the City. All policies will designate the City as a named insured.

V.

That the City reserves the exclusive right to modify, cancel, and rescind this Contract at any time hereafter if, in its sole discretion, the sale and consumption of alcoholic beverages at any "Cruisin for a Cause" event has resulted in problems that are detrimental to the health, welfare, or well-being of the City or its citizens.

VI.

That it is further understood and agreed by both parties that no promises or agreements not herein expressed have been made to or by either party hereto, and that this Contract contains the entire agreement between the parties hereto, and that the terms and conditions of the Contract are contractual and not a mere recital.

VII.

That this Contract may be amended only by written instrument signed and executed by the parties hereto.

IN WITNESS WHEREOF, the party of the first part has caused this instrument to be signed in its corporate name by its duly-authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, and the party of the second part has caused this instrument to be signed by its Mayor and attested by its Clerk, the day and year first above written.

CRUISIN FOR A CAUSE, INC.

By: _____
John Rantanen, President

Attest:

Susan Gauthier

CITY OF LINCOLNTON

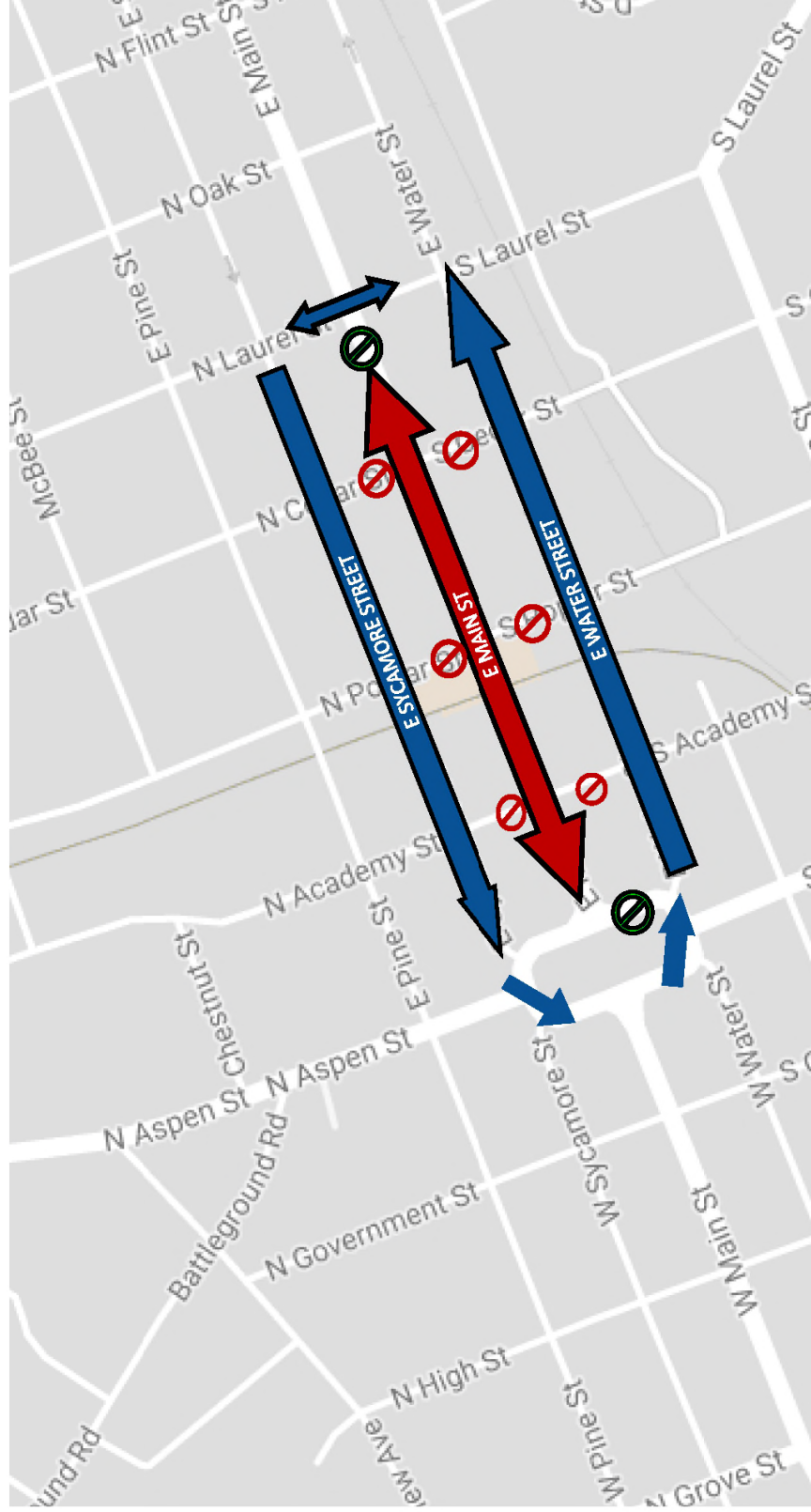
By: _____
Ed Hatley, Mayor

Attest:

Daphne Ingram, City Clerk **(Municipal Seal)**

Saturday, 9/18/21, 5p-10p

Saturday, 9/18/21, 5p-10p



Set-up Start: 4:00pm

Break-down Finish: 11:00pm



ITEM #

4b

C-09-21

INTERLOCAL COOPERATION AGREEMENT

between

LINCOLN COUNTY

and

THE CITY OF LINCOLNTON

This contract is made and entered into this _____ day of _____, 2021 (hereinafter referred to as the "Agreement"), between **LINCOLN COUNTY**, a body corporate and politic authorized by the laws of the State of North Carolina, having a mailing address of 353 N. Generals Boulevard, Lincolnton, NC 28092, hereinafter referred to as the "County" and the **CITY OF LINCOLNTON**, a North Carolina municipal corporation having a mailing address of 114 W. Sycamore Street, Lincolnton, NC 28092, hereinafter referred to as the "City";

W I T N E S S E T H

WHEREAS, the governing bodies of the County and City have found and determined that it is in the public benefit and interest to enter into an agreement for the following:

a. The City desires to contract with the County, and the County desires to contract with the City, for the County to provide assistance and aid through the County's Planning and Inspections Department to the City for the purpose of facilitating code enforcement services ("Code Enforcement") within the city limits and the extraterritorial jurisdiction ("ETJ") of the City of Lincolnton; and

WHEREAS, the Interlocal Cooperation Act, as codified in N.C.G.S. § 160A-460 through § 160A-466, allows and provides for units of local government to enter into agreements in order to execute any undertaking providing for the contractual exercise by one unit of any power, function, public enterprise, right, privilege, or immunity of local government; and

WHEREAS, the County and City, as governments, are authorized to enter into intergovernmental services agreements; and

WHEREAS, the County is authorized to make and execute contracts with municipalities in the same county where the City of Lincolnton is located; and

WHEREAS, the governing bodies of the County and City have ratified this agreement by resolutions being recorded in their respective minutes.

NOW THEREFORE, in consideration of the mutual conditions, covenants, and performances called for herein, the parties hereto agree to the following:

I. Terms of Code Enforcement Services from County to City

(A) Services Provided. The County shall provide to the City, on an as-needed and as-available basis, County personnel who shall provide code enforcement services for the

City to include, but not be limited to, the following, as directed by the County Manger and/or City Manager or their respectively designated personnel:

1. Act as the Code Enforcement Officer for the City;
2. Investigate complaints of violations of the Unified Development Ordinance, Nuisance, Flood, Abandoned Structure Ordinance, and Abandoned Vehicle Ordinances;
3. Subsequent to investigation, determine if violation(s) exist;
4. If violation is determined to exist, take photographs of violation(s);
5. Post and mail notice of violation(s), notice of hearings (as needed), and deadline for compliance;
6. Schedule, coordinate, and attend violation hearings;
7. Advise property owner of appropriate action(s) necessary to bring property into compliance and deadline for compliance;
8. Within one (1) week of deadline for compliance, perform follow-up investigation to determine compliance and notify concerned parties of action(s) taken; and
9. Notify the City of any cases in which there is continued non-compliance after the deadline given to the property owner by the Code Enforcement Officer for which compliance has expired.
10. Monitor cases that are likely to become repeat violations and reopen cases as necessary.

(B) Salary and Benefits. The County shall be responsible for the payment of salary and benefits to employee(s) responsible for the Code Enforcement. However, the City shall maintain workers' compensation insurance covering such employees during the performance of their duties for the City pursuant to this Agreement.

(C) Term of Agreement. This Agreement shall be for a term of one (1) year ending on June 30, 2022, and shall automatically renew on an annual basis thereafter unless one party provides written notice of termination at least thirty (30) days before the renewal of the Agreement.

(D) Cap on Hours Provided. Notwithstanding the foregoing, however, the County shall only be required to provide no more than six hundred and twenty-four (624) man-hours of labor for Code Enforcement within the city limits and ETJ of the City of Lincolnton, each fiscal year.

(E) Legal Services. Any legal services that shall be required for the enforcement of any code violations within the city limits or ETJ of the City of Lincolnton, including lien placement, injunctions, small claims matters, etc, shall be performed by the City Attorney and City employees. County employees will only be involved in legal matters regarding these code violations as witnesses, if necessary. The City shall be responsible for all legal fees that are incurred regarding code violations within the city limits or ETJ of the City of Lincolnton.

(F) Building Inspections. This Agreement shall not include the enforcement of any building inspections for properties located within the city limits or ETJ of the City of

Lincolnton. This matter is managed under a separate agreement between the City and the County and is not subject to the terms contained herein.

(G) Minimum Housing Ordinances. This Agreement shall not include the enforcement of any minimum housing ordinances for properties located within the city limits or ETJ of the City of Lincolnton. This matter shall continue to be the sole responsibility of the City. The Inspections Division will continue to provide on-site inspection assistance at the request of the City but shall not manage any administrative function related to the enforcement of the aforementioned ordinance. Requests for on-site assistance shall be made at least 2 business days in advance.

(H) Commercial Maintenance Code. This Agreement shall not include the enforcement of any commercial maintenance codes for properties located within the city limits or ETJ of the City of Lincolnton. This matter shall continue to be the sole responsibility of the City. The Inspections Division will continue to provide on-site inspection assistance at the request of the City but shall not manage any administrative function related to the enforcement of the aforementioned ordinance. Requests for on-site assistance shall be made at least 2 business days in advance.

(I) Real Property. No ownership of real property shall be involved in the undertaking of this Agreement.

II. **Additional Terms.** The following terms apply to this Agreement in its entirety, including Section I.

(A) Termination. This Agreement shall automatically renew on July 1, 2022, for one-year extensions unless notification is provided in writing by either party, in writing, prior to the anniversary of the renewal.

(B) Breach of Agreement. If either party fails to perform the duties and obligations under this Agreement, the non-breaching party shall have the right to terminate this Agreement in writing with thirty (30) days' notice.

(C) Notice. All notices given pursuant to the terms of this Agreement shall be in writing and delivered in person or transmitted by certified mail, return receipt requested, postage prepared, to the following entities:

City: Lincolnton City Manager
 114 W. Sycamore St.
 Lincolnton, North Carolina 28092

With Copy to: Thomas J. Wilson, Jr.
 PO Box 737
 Lincolnton, NC 28093

County: Lincoln County Manager
 353 N Generals Boulevard
 Lincolnton, North Carolina 28092

With Copy to: Wesley L. Deaton
The Deaton Law Firm, PLLC
PO Box 2459
Denver, NC 28037

(D) Payment for services. The City shall annually pay the County the amount of Twenty-Nine Thousand and no/100 (\$29,000.00) Dollars, beginning July 1, 2021 and continuing on the first of July each year thereafter, including any possible extensions, until the expiration or termination of this Agreement.

(E) Miscellaneous Provisions.

1. This Agreement embodies the entire agreement between the parties in connection with this transaction, and there are no oral or parol agreements, representations or inducements existing between the parties relating to this transaction, which are not expressly set forth herein and covered hereby. This Agreement may not be modified, released or waived except by a written agreement signed by all of the parties hereto.

2. Nothing contained herein shall be construed to place the parties in the relationship of partners or joint venturers, and neither party shall have the power to obligate or bind the other party in any manner whatsoever.

3. No written waiver by any party at any time of any breach of any other provision of this Agreement shall be deemed a waiver of a breach of any provision herein or a consent to any subsequent breach of the same or any other provisions. If any action by any party shall require the consent or approval of another party, such consent or approval of such action on any occasion shall not be deemed a consent to or approval of such action on any subsequent occasion or a consent to or approval of any other action on the same or any subsequent occasion.

4. The various rights, powers and remedies herein contained and reserved to either the County or the City shall not be considered as exclusive of any other right, power or remedy, but the same shall be construed as cumulative and shall be in addition to every other right, power or remedy now or hereafter existing at law, in equity or by statute. No delay or omission of a party to exercise any right, power or remedy arising from any omission, neglect or default of the other party shall impair any such right, power or remedy or shall be construed as a waiver of any such default or an acquiescence therein.

5. In the event either of the parties receives notice of or undertakes the defense or the prosecution of any actions, claims, suits, administrative or arbitration proceedings or investigations in connection with this Agreement, the party receiving such notice or undertaking such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings.

6. The captions, section numbers and article numbers appearing in this Agreement are inserted only as a matter of convenience and do not define, limit, construe or describe the scope of such paragraphs or articles of this Agreement nor in any way affect this Agreement.

7. This Agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina.

8. Time shall be of the essence of this Agreement and each and every term and condition thereof.

9. Words of any gender used in this Agreement shall be held to include any other gender, and words in the singular number shall be held to include the plural, when the sense requires.

10. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such fully-executed counterpart.

11. Both the County and the City acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining and that it has been drafted by respective counsel for both the County and the City. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

12. If any provision under this Agreement or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this Agreement or its application that can be given effect without the invalid provision or application.

13. In the event of a dispute arising from this Agreement, the parties agree to take the following actions as conditions precedent to any party hereto filing an action arising from the Agreement:

i. The Lincolnton City Manager and the Lincoln County Manager shall meet in an attempt to informally mediate the dispute; and

ii. If said Managers are unable to successfully mediate said dispute, the Lincolnton Mayor and Lincolnton City Manager shall attempt to mediate the dispute with the Lincoln County Manager and the Chairman of the Lincoln County Board of Commissioners.

If the parties, after taking the steps provided hereinabove, are unable to successfully mediate their dispute, then either party may file an action in the Lincoln County Superior Court for a determination of the parties' respective rights and liabilities therein.

In witness, whereof, the parties have executed this Agreement by day and year above first written.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

CITY OF LINCOLNTON,
A North Carolina Municipal Corporation

By: _____
Ed Hatley, Mayor

ATTEST:

Daphne Ingram, City Clerk

This document has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Pamela McBryde, Finance Director
City of Lincolnton

Approved as to form on behalf of the City of Lincolnton.

Thomas J. Wilson, Jr.
Attorney for the City of Lincolnton

STATE OF NORTH CAROLINA
COUNTY OF LINCOLN

I, _____, a Notary Public of said County and State, certify that Daphne Ingram personally came before me this day and acknowledged that she is City Clerk of the City of Lincolnton, a North Carolina Municipal Corporation, and that by authority duly given and as the act of the City Council of the City of Lincolnton, the foregoing instrument was signed in its name and by its City Manager, sealed with its corporate seal and attested by her as its City Clerk.

Witness my hand and seal this _____ day of _____, 2021.

Notary Public

(SEAL)

My Commission Expires: _____

LINCOLN COUNTY,

A North Carolina Body Corporate and Politic

By: _____
Carrol D. Mitchem
Chairman of the Board of Commissioners

ATTEST:

Amy Atkins, County Clerk

This document has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Deanna Rios, Finance Director
Lincoln County, North Carolina

Approved as to form on behalf of Lincoln County

Wesley L. Deaton
Attorney for Lincoln County

STATE OF NORTH CAROLINA

COUNTY OF LINCOLN

I, _____ a Notary Public of said county and state, certify that Amy Atkins personally came before me this day and acknowledged that she is the County Clerk of Lincoln County, North Carolina, a body corporate and politic in nature, and that by authority duly given and as the act of the Board of Commissioners of Lincoln County, North Carolina, the foregoing instrument was signed in its name and by its Chairman of the Board, sealed with its corporate seal and attested by her as its County Clerk.

Witness my hand and seal this _____ day of _____, 2021.

Notary Public

(SEAL)

My Commission Expires: _____

ITEM #

5

OTHER BUSINESS

ITEM #

5a

MANAGER'S
REPORT/ACTIVITY
UPDATE

Executive Summary

June 2021 Year-To-Date

General Fund		% of					Difference
Fund 10		Budget 20-21	Actual 20-21	Budget	Budget 19-20	Actual 19-20	
Revenues		10,911,910	12,383,650	113%	11,543,700	11,210,882	1,172,767
Fund Balance		-	-	-	825,000	-	-
		10,911,910	12,383,650		12,368,700	11,210,882	1,172,767
City Manager/Clerk		248,220	222,207		222,495	183,560	38,648
Human Resources		317,020	303,426		262,720	240,553	62,872
Finance		158,230	186,314		129,630	76,940	109,374
General Expense		1,280,731	1,288,428		1,103,160	1,012,689	275,739
General Debt Service		334,757	289,592		430,632	394,832	(105,241)
Police		3,400,120	3,307,829		3,223,020	3,154,330	153,499
Fire		2,234,100	2,924,181		2,364,700	2,297,877	626,304
Public Works		45,660	72,944		43,010	17,949	54,995
Street		829,825	727,902		1,329,225	822,848	(94,946)
Equipment Services		211,770	239,935		122,970	117,079	122,856
Solid Waste		692,375	641,937		908,855	886,254	(244,317)
General Services		-	-		-	-	-
Plannin/Zoning		497,239	367,207		557,420	334,279	32,929
Bus & Comm. Dev		123,200	115,343		423,200	284,055	(168,712)
Recreation		1,038,663	974,988		1,247,663	1,158,942	(183,954)
Expenses		11,411,910	11,662,233	102%	12,368,700	10,982,186	680,046
Difference			721,417			228,696	492,721

