

A G E N D A

LINCOLNTON CITY COUNCIL



May 5, 2022

7:00 p.m.

Council Chambers

City hall



**LINCOLNTON CITY COUNCIL
AGENDA
May 5, 2022
7:00 p.m.**

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

1. AGENDA APPROVALS

1a. Approval of REGULAR AGENDA

1b. Approval of CONSENT AGENDA

All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- **Approval of Minutes for the April 7, 2022 meeting**
- **Retirement Recognition – Laura Elam – Effective May 1st, 2022**

2. PUBLIC HEARINGS

2a CZ-3-2022- Application from Anderson Properties requesting the conditional zoning of 0.10 acres of land from Central Business (CB) District to Residential-Office Conditional District (RO CD) for the purpose of renovating the existing building for two (2) residential units. The subject property is located at 125 West Water Street (Parcel ID 00510).

Jean Derby, Planning Assistant

2b ZMA-2-2022-Application from Koval Builders requesting the rezoning of 0.142 acres of land from General Business (GB) District to Residential-10 (R-10) District. The subject property is located at 729 East Sycamore Street (Parcel ID 21978).

Jean Derby, Planning Assistant

**114 WEST SYCAMORE STREET • P.O. BOX 617 • LINCOLNTON, NORTH CAROLINA 28093-0617
PHONE (704) 736-8980**

3. REGULAR AGENDA

3a. - Recognition of the 2021-2022 Lincolnton Student Advisory Council

Jill Eaddy, Advisor

(C-05-22 / C-06-22 / C-07-22)

3b. – Consideration to approve transition from the GSuite Flexible plan to the Enterprise Standard Plan, Contract for Tsunami Camera and Civic Clerk Agreement.

Chris Jones, IT Director

3c. - Consideration to approve bench sponsorship fee for Motz Ave. Dog Park

Nathan Eurey, Public Services Director

4 REGULAR AGENDA – continued

(C-08-22)

4a. – Presentation/Request for Approval of “Letter of Intent” for the Purchase of a New Way Automated Trash Truck

Nathan Eurey, Public Services Director

(R-06-22)

4b. - Premium Pay Resolution - Recognizing and Rewarding the City of Lincolnton Employees for Extraordinary Services Performed During the Covid-19 Pandemic

Tanya Osborne, Human Resource Director
Pamela McBryde, Finance Director

(P-05-22) (P-06-22) (P-07-22) (P-08-22)

4c. – Consideration of Approval of Various Required Policies Relating to Allocated Funds Received

Pamela McBryde, Finance Director

5. REGULAR AGENDA – continued

(O-02-22)

- 5a. – Consideration of Approval of Grant Project Ordinance for the City of Lincolnton American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds**

Pamela McBryde, Finance Director

(BA-03-22)

- 5b – Budget Amendment of General Fund and Boger City Fire District: FY 21-22 ARPA Reimbursement for Salaries (Elected Standard Allowance for Revenue Replacement) and Special Revenue Fund: Transfer remaining balance of ARPA Funds to a Liability Account per US Treasuries Directive**

Pamela McBryde, Finance Director

(C-09-22)

- 5c. – Consideration of awarding Chemical Bids for the Water and Wastewater Treatment Plant**

Robert Pearson, Utilities Director

6. OTHER BUSINESS

(C-10-22)

- 6a. Consideration of a three year Contract/Agreement between the City of Lincolnton and *i am GIS, LLC* , a service provider that provides digital inventories of assets and infrastructure, and maintenance and support of that service.**

Robert Pearson, Utilities Director

(C-11-22)

- 6b. - Consideration of Recycling Contract/Agreement Renewal between the City of Lincolnton and Republic**

Ritchie Haynes, City Manager

7. OTHER BUSINESS – continued

(C-12-22)

- 7a. - Consideration of Agreement between the City of Lincolnton and the Oasis Shriners for “Old Hulley” – American LaFrance Pumper.**

Ritchie Haynes, City Manager

- 7b - Official Presentation of the 2022-2023 Budget, Proposed Fee Schedule and Budget Message** *(Note: The public hearing will be held at our June 2nd meeting City Council members will consider the adoption of the proposed budget, which will include the adoption of the proposed fee schedule).*

Ritchie Haynes, City Manager

- 7c. – Code Enforcement Report / Manager Update**

Ritchie Haynes, City Manager

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning non-agenda items. You must sign in with the City Clerk to be eligible to speak

NEWS MEDIA

ADJOURNMENT

ITEM #

1

AGENDA

APPROVALS

ITEM #

1a

APPROVAL

OF

REGULAR AGENDA

ITEM #

1b

APPROVAL
OF
CONSENT AGENDA

Approval of Minutes from Previous Meeting

The Mayor and City Council met in regular session on Thursday, April 7, 2022 at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton North Carolina.

Mayor Ed Hatley opened the meeting with a moment of silence and led the Pledge of Allegiance. The following members were in attendance:

WHITE POINSETTE EADDY JETTON

Councilmember White made a motion to approve the Regular Agenda as amended. Members voted 4-0 in favor of the motion.

Councilmember Poinsette made a motion to approve the *CONSENT AGENDA* items as presented and amended:

- **Approval of Minutes from March 3rd Regular Meeting**
- **NCDOT Municipal Agreement-Inspection on Bridges on the Municipal Street System**

Members voted 4-0 in favor of the motion

PUBLIC HEARING

Request from Tim Carswell and Anthony Morrison for closure of the remaining portions of alley way

Mayor Ed Hatley opened the public hearing. Representatives for both Mr. Tim Carswell and Carol and Anthony Morrison addressed council members regarding the request, informing that the requested closure is an extension of the closure order adopted at the March 3rd council meeting. There was some reference to an existing sewer easement and the inclusion of this easement in the final order.

Councilmember Jetton made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion.

Councilmember Eaddy made a motion to approve the request including the sewer easement that was suggested. Members voted 4-0 in favor of the motion.

NOTE: CZ-2-2022 - At the request of the applicant, this item was deferred to a later meeting date.

REGULAR AGENDA

Request from Tommy Huskey for permission to use the City's logo to promote the Lincolnton ABC Stores through their website, letterhead and comment cards

Mr. Tommy Huskey, ABC Board Chairman, appeared before council member to officially request the use of the city logo. Councilmember Eaddy clarified that the tag line "Near the City. Near the Mountains. Near Perfect" be included, and that the logo would only be used for printed materials and the website.

Councilmember Eaddy made a motion to approve the city logo to be used by the city ABC board. Members voted 4-0 in favor of the motion.

(P-02-22)

City of Lincolnton Water Resources Department Fats, Oils and Grease Control Policy (FOG)

Mr. Daniel Perry, Pretreatment Coordinator, appeared before city council to request approval of a proposed Fats, Oils and Grease Control Policy. Mr. Perry explained this as something required by the State in an effort to take care of the natural resources. Mr. Perry informed that most of the requirements are currently in place.

Councilmember Poinsette made a motion to approve the policy concerning Fats, Oils and Grease Control. Members voted 4-0 in favor of the motion.

(O-01-22)

Ordinance to update the City of Lincolnton Code of Ordinances §52.190 Fats, Oil and Grease Control Policy

Mr. Daniel Perry, Pretreatment Coordinator, addressed councilmembers requesting approval of an ordinance to update the City's Code of Ordinances adding the Fats, Oil and Grease Control Policy (FOG). Proposed Ordinance as follows:

O-01-22

AN ORDINANCE TO UPDATE THE CITY OF LINCOLNTON CODE OF ORDINANCES §52.190 – FATS, OIL AND GREASE CONTROL POLICY

WHEREAS, in accordance with applicable provisions of 15A NCAC 2H .0900 and 40 CFR 403, as amended, the City Staff has updated the City of Lincolnton Code of

Ordinance Title V: Public Works – Chapter 52: Sewers; and,

WHEREAS, the City of Lincolnton Wastewater Collection System Permit Number WQCS00040 requires the permittee to develop and implement an educational and enforceable Fats, Oil and Grease Program as found in Section I. Performance Standards, Item 4; and,

WHEREAS, City Council now desires to proceed with the recommended updates for § 52.190: Fats, Oils and Grease Control Policy based upon the recommendation from City Staff to utilize for the protection and use of all sanitary sewer customers for the City of Lincolnton.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LINCOLNTON, NORTH CAROLINA:

Section 1. The updated sections of the City of Lincolnton Code of Ordinances § 52.190 – Fats, Oil and Grease Control Policy are hereby adopted as Exhibit A to this ordinance.

Section 2. This ordinance shall become effective upon its adoption and approval. This Ordinance was adopted and approved this _____ day of _____ 2022.

Councilmember Eaddy made a motion to approve the ordinance as presented. Members voted 4-0 in favor of the motion.

(P-03-22)

**Proposed Personnel Policy Revisions – Article VI. Leave of Absence,
Section 1 – Holidays and Floating Holiday)**

Human Resources Director Tayna Osborne presented the following revisions (in blue) to the personnel policy. Mrs. Osborne reminded council members that changes were initially presented at the March 18th planning retreat. Proposed policy is as follows:

Proposed Personnel Policy Revision

Article VI. Leaves of Absence

Section 1. Holidays and Floating Holiday

Revision Date: 04-07-2022

The City of Lincolnton grants paid time off to full time employees for certain holidays which occur within the year. Since a number of City departments operate 365 days a year, some employees will also be paid for time worked on holidays.

Purpose

The intent of this leave is to provide for paid absences from work so whenever possible employees may observe recognized holidays with their families, as well as, to maintain a competitive stance in the market for recruitment and retention of employees.

Recognized Holidays

The following days, and other days as the City Council may designate, are holidays with pay for employees of the City working the basic workweek. The schedule of actual dates observed for the holidays listed below will be published annually, and follows the State of North Carolina's holiday schedule.

Holiday	Number of Days
New Year's Day	1
Martin Luther King, Jr.'s Birthday	1
Good Friday	1
Memorial Day	1
Independence Day	1
Labor Day	1
Veterans Day	1
Thanksgiving	2
Christmas	3

At the beginning of each calendar year, the Human Resources Department will publish a list of the holidays with dates to be followed for the year.

When a designated holiday falls on Saturday, the preceding Friday will be observed and when the holiday falls on Sunday, the following Monday will be observed. All employees required to work on an observed holiday shall be paid at their regular rate of pay for actual hours worked on the holiday, if it is not feasible for the department head to grant compensatory time off during the pay period. This shall be in addition to the regular rate of pay to compensate the employee for the designated holiday.

Only regular full-time employees, who are in pay status on the scheduled work day before and the scheduled workday after the holiday shall be eligible for holiday pay.

For employees having a work week with greater or fewer hours than the basic work week, holiday leave shall be granted in the same proportion as their work week is to a forty (40) hour work week.

Employees wishing to schedule time off for religious observances, other than those observed by the City, may request to use vacation leave from their respective supervisor. The supervisor will attempt to arrange the work schedule so that an employee may be granted vacation leave for the religious observance. Vacation leave for religious observance may be denied only when granting leave would create an undue hardship for the City.

Floating Holiday

A Floating Holiday are hours which allow an employee to have some flexibility in their schedule for the events in their life which do not fall into the typical vacation or sick leave categories. These are hours the employee can decide when to take, and it is called a floating holiday because every year it "floats" or moves to the date when the employee uses them.

City of Lincolnton employees will be allowed one Floating Holiday per calendar year. The Floating Holiday must be scheduled and approved in advance by the employee's supervisor, and will be paid at regular rate. Floating Holiday hours will not count toward meeting an

overtime threshold in any circumstances. All other rules and conditions of Holiday Pay outlined in this policy apply to the Floating Holiday.

The Floating Holiday must be taken during the calendar year and is not compensable upon termination of employment, cannot be transferred, will not roll into sick leave accruals, and will not roll over into another calendar year.

Procedures

- 37.5-hour per work week employees will receive 7.5 hours of Holiday Pay.
The 7.5 hours are calculated as follows:
 $37.5 \text{ hours per week} / 40 \text{ hours per week for regular employee} = .937$
 $.937 \times 104 \text{ (13 holidays per year} \times 8 \text{ hours)} = 97.44$
 $97.44 \text{ hours} / 13 \text{ holidays} = 7.5 \text{ hours of holiday pay}$
- 40-hours per work week employees will receive 8.0 hours of holiday pay.
- 42-hour per week employees will be paid 8.40 hours of Holiday Pay for each Holiday.
The 8.4 hours are calculated as follows:
 $42 \text{ hours per week} / 40 \text{ hours per week for regular employee} = 1.05$
 $1.05 \times 104 \text{ (13 Holidays per year} \times 8 \text{ hours for a regular full-time employee)} = 109.2$
 $109.2 \text{ hours} / 13 \text{ Holidays} = 8.40 \text{ hours of Holiday pay}$
- 53 hour per week employees will be paid 10.60 hours of Holiday Pay for each Holiday.
The 10.60 hours are calculated as follows:
 $53 \text{ hour per week} / 40 \text{ hours per week for regular employee} = 1.325$
 $1.325 \times 104 \text{ (13 Holidays per year} \times 8 \text{ hours for a regular full-time employee)} = 137.8$
 $137.8 / 13 \text{ Holidays} = 10.60 \text{ hours of Holiday pay}$

SECTION 2. EFFECT OF HOLIDAYS ON OTHER TYPES OF LEAVE:

Regular holidays which occur during a vacation, sick or other leave period of any officer or employee of the City shall not be considered as vacation, sick or other leave.

Councilmember White made a motion to approve the revisions to the Personnel Policy as presented. Members voted 4-0 in favor of the motion.

(P-04-22)

Proposed Personnel Policy Revisions – Article VI. Leave of Absence, Section 3 – Vacation Leave

Human Resources Director, again, presented the following personnel policy with proposed revisions in blue.

Proposed Personnel Policy Revision:

Article VI Leaves of Absence

Section 3. Vacation Leave

Revision Date: 04-07-2022

Purpose:

The intent of vacation leave is to provide for paid periodic absences from work to enhance the health and well-being of City employees, as well as, to maintain a competitive stance in the market for recruitment and retention of employees

Vacation Leave-Manner of Accumulation

Employees working the basic workweek of 40 hours shall earn vacation leave as shown in Table 2 below. For employees having a work week with greater or fewer hours than the basic work week, vacation leave shall be granted in the same proportion as their work week is to a forty (40) hour work week.

Table 1 – 37.50 Hour per FLSA Work Week Employee (75 hours bi-weekly)

Years of Service	Hours Accrued Per Pay Period
0 thru 4 Years	2.89
5 thru 9 Years	3.47
10 thru 14 Years	4.33
15 thru 19 Years	5.20
20 + Years	6.35

Table 2 - 40 Hour per FLSA Work Week Employee (80 hours bi-weekly)

Years of Service	Hours Accrued Per Pay Period
0 thru 4 Years	3.08
5 thru 9 Years	3.70
10 thru 14 Years	4.62
15 thru 19 Years	5.54
20 + Years	6.77

Table 3 – 84 Hours per Bi-Weekly Work Period Employee

Years of Service	Hours Accrued Per Pay Period
0 thru 4 Years	3.24
5 thru 9 Years	3.88
10 thru 14 Years	4.85
15 thru 19 Years	5.82
20 + Years	7.11

Table 4 – 106 Hours per Bi-Weekly Work Period

Years of Service	Hours Accrued Per Pay Period
0 thru 4 Years	4.08
5 thru 9 Years	4.90
10 thru 14 Years	6.12
15 thru 19 Years	7.34
20 + Years	8.97

- A. An employee will begin earning vacation leave immediately upon employment, and vacation leave is accrued in each payroll period. ¹⁵

- B. Employees serving a probationary period shall be permitted to take accumulated vacation leave during the probationary period.
- C. Vacation leave will continue to accumulate while an employee is on an approved paid leave.
- D. An employee on vacation cannot work for the City, nor is an employee authorized to use vacation that is accrued by another employee.
- E. Employees wishing to schedule time off for religious observances, other than those observed by the City, may request vacation leave from their respective department head. The department head will attempt to arrange the work schedule so that an employee may be granted vacation leave for the religious observance. Vacation leave for religious observances may be denied only when granting leave would create an undue hardship for the City.
- F. Vacation leave records will be maintained in the Finance Department.

Vacation Leave - Maximum Accumulation

The maximum hours of vacation that can be carried from one year to the next is 240 hours. Any employee with more than 240 hours of accumulated leave during the last pay period of each calendar year shall have the excess accumulation removed so that only 240 hours are carried forward to the first pay period of the next calendar year. All excess vacation hours over 240 will be converted to the employee's sick leave account.

Employees retiring under the provisions of the North Carolina Local Governmental Employees' Retirement System shall have vacation hours in excess of 240 converted to their sick leave account with their final payout from the City.

Employees are cautioned not to retain excess accumulation of vacation leave until late in the calendar year. Due to the necessity to keep all City functions in operation, large numbers of employees cannot be granted vacation leave at any one time.

Vacation Leave - Manner of Taking Leave

Vacation leave may be taken as earned by a regular employee subject to the approval of the supervisor. Employees should request vacation leave two weeks in advance, and supervisors are responsible for ensuring approved vacation leave does not hinder the effectiveness of normal operations of the City.

If an employee uses Vacation Leave for an event that is covered under the Family and Medical Leave Act (FMLA), the time that is charged to Vacation Leave and the FMLA entitlement will run concurrently (See Article VI Section 13 FMLA).

An employee who leaves City employment before completing six (6) months of full time employment is not eligible to be paid accrued vacation. A regular employee will

forfeit accrued vacation pay if they fail to leave under other than satisfactory conditions. (See Article VII, Section 1A). If an employee separates from service, payment for accumulated vacation leave shall not exceed 240 hours.

For employees leaving the City's employment, other than retirement, the last day actually worked will be considered the last day of employment. An employee may not use Vacation Leave or Sick Leave time to extend duty status at the end of the individual's employment with the City.

The estate of an employee who dies while employed by the City shall be entitled to payment of all the accumulated vacation leave credited to the employee's account not to exceed 240 hours.

Vacation Leave - Previous Leave Credit

Vacation leave credit accumulated by each employee as of the adoption of these personnel administration policies shall be retained as of the effective date of these policies.

Councilmember Jetton made a motion to approve the policy revisions concerning leave of absence and vacation leave as presented. Members voted 4-0 in favor of the motion

(BA-02-22)

Budget Amendment to amend the Boger City Fire District funds, Water and Sewer Fund and the Special Revenue Fund

Finance Director Pamela McBryde presented the budget amended as follows:

BA-02-22

Section 3: To amend the Boger City Fire District Fund, the expenditures are to be changes as follows:

Boger Ciy Fire Tax	\$	240,500
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Section 4: To amend the Boger City Fire District Fund, the revenues are to be changed as follows:

Fund Balance Appropriated	\$	240,500
	\$	240,500

Boger City Fire District: Appropriate fund balance for payroll, grounds maintenance, equipment repairs and purchase of Fire Engine from Denver Volunteer FD.

Section 7: To amend the Water and Sewer Fund, the expenditures are to be changes as follows:

Distribution and Collection	\$	17	120,000
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	\$	120,000
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Section 8: To amend the Water and Sewer Fund, the revenues are to be changed as follows:

Connection Charges	\$	120,000
	\$	120,000

Water and Sewer Fund: Allocate additional revenues received for water and sewer connections.

Section 11: To amend the Special Revenue Fund, the expenditures are to be changed as follows:

SCIF Grants	\$	433,950
	\$	433,950

Section 12: To amend the Special Revenue Fund, the revenues are to be changed as follows:

SCIF Grants	\$	433,950
	\$	433,950

Special Revenue Fund: SCIF (State Capital and Infrastructure Fund Directed Grant) allocations received for the following projects: City of Lincolnton-Capital Improvements- \$100,000; City of Lincolnton-Playground-\$242,650; and City of Lincolnton-Rail Trail-\$91,300.

Section 16: Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 17: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT	\$	794,450
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Adopted this 7th day of April, 2022

Councilmember Poinsette made a motion to approve the Budget Amendment as presented. Members voted 4-0 in favor of the motion.

OTHER BUSINESS

**Proposed Deadline Extension for the RFP for the Sale and Adaptive Reuse
of the Second and Third Floors of the 119 East Court Square
(Welcome Center)**

Jean Derby, Planning Assistant, explained that no proposals were received for the 119 East Court Square property prior to the deadline of March 24th. Currently, two development teams are interested, with one of them asking that the deadline be extended to allow time for them to take the necessary steps to submit a proposal. Mrs. Derby gave a brief overview of the RFP. She informed that the new proposed deadline would be Monday, May 16th at 4:00 p.m. Request would be re-advertised through various mediums. There was some discussion regarding the request among members.

**Councilmember Eaddy made a motion to extend the RFP to May 16th.
Members voted 4-0 in favor of the motion.**

Manager's Report/Activity Update

Ritchie Haynes, City Manager, gave a brief report reminding council members of several dates for upcoming events. Mr. Haynes also spoke to the issues on Congress Street and where things stand. He informed members of some positive feedback he received from an individual wishing express thanks for some assistance she received from several city fire department employees, and also thank DDA and LTDA for the shade structure recently installed at First Federal Park. Mr. Haynes thanked council members for the successful budget retreat held on March 18th.

NEWS MEDIA:

No news media present

ADJOURNMENT:

Being no further business, Councilman Jetton made a motion to adjourn the meeting. Members voted 4-0 in favor of the motion

**DAPHNE INGRAM, CMC
CITY CLERK**

**ED HATLEY
MAYOR**

*City of Lincolnton
In Appreciation of*

Laura Elam

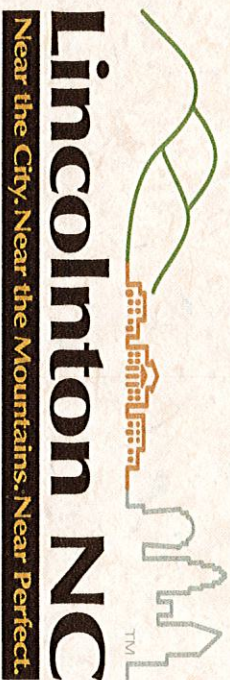
*Upon Her Retirement On
May 1, 2022*

*The City of Lincolnton recognizes the employees of the City are its
greatest strength, and honors their dedication and contributions to the
City and its citizens.*

*May you be proud of the work you have done, the person you are, and
the difference you have made.*

12 Years of Service

City Manager



Mayor

ITEM #

2

PUBLIC
HEARINGS

ITEM #

2a

MEMO TO: City Council Members

FROM: City of Lincoln Planning Department

SUBJECT: CZ-3-2022- Application from Anderson Properties requesting the conditional zoning of 0.10 acres of land from Central Business (CB) District to Residential-Office Conditional District (RO CD) for the purpose of renovating the existing building for two (2) residential units. The subject property is located at 125 West Water Street (Parcel ID 00510).

DATE: May 5, 2022

SITE AND AREA DESCRIPTION

Anderson Properties is requesting a conditional district rezoning of 0.1 acres from the Central Business (CB) District to the Residential Office(Conditional District) RO(CD) for the purpose of creating two residential units. The subject property is located at 125 West Water Street (Parcel ID 00510).

The subject property was formerly used as Lincoln Times and currently has an approximately 4200 square foot building on the property.

The adjacent properties are commercial. Zoning around the site is a mixture of Central Business (CB) District and Residential Office (RO) District.

CURRENT ZONING MAP



AERIAL VIEW



STREET VIEW





PROJECT DETAILS

- The applicant is requesting to use the property for two residential units
- No changes will be made to the site. It would be used as it currently exists.

LAND USE PLAN

The Land Use Plan shows the property in the Central Business Planning Area. The CB District allows for accessory apartments in commercial structures. The Land Use Plan encourages residential uses in the downtown area as well as adaptive re-use of existing buildings.

The rezoning of the property to the Residential Office (Conditional District) RO (CD) is consistent with the intent of the land use plan in staff's opinion.

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. Coordinate Water and Sewer with the City Utilities Department.
2. All Building and Fire Code Standards must be met.
3. Elevation Drawings showing any new windows/doors in the building. Windows and doors must be similar to CB Design Code Standards for downtown buildings.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff view the request as appropriate for approval subject to the Staff Review Committee comments being made conditions of approval and recommends the following actions:

- approval of the request for rezoning from CB to the Residential Office(Conditional District) RO(CD) subject to the staff review committee comments being made conditions of approval,
- approval of the statement of consistency for approval of the rezoning request, and
- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner with the conditions of approval.

**Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **APPROVAL** of Application**

Case No. CZ-3-2022

Applicant: Anderson Properties

Parcel ID#: 00510

Location: 125 West Water Street

Request: Rezone from CB to RO (CD) for the use of the property for two residential units.

Proposed Consistency and Reasonableness Statement:

The Lincolnton Land Use Plan designates this property as part of the Central Business Planning Area. The proposed rezoning request **is consistent** with the Lincolnton Land Use Plan. Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

**Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application**

Case No. CZ-3-2022

Applicant: Anderson Properties

Parcel ID#: 00510

Location: 125 West Water Street

Request: Rezone from CB to RO (CD) for the use of the property for two residential units.

Proposed Consistency and Reasonableness Statement:

The Lincolnton Land Use Plan designates this property as part of the Central Business Planning Area. The proposed rezoning request **is consistent** with the Lincolnton Land Use Plan. However, the proposed use is not viewed as desirable in the area and therefore, **denial of the proposed amendment is reasonable and in the public interest.**

MOTIONS FOR PUBLIC HEARING

For approval of request:

- Motion to approve as recommended by Planning Board.

For denial of request:

- Motion to deny request for rezoning.
- Motion to approve statement of consistency for denial of request.

ITEM #

2b

MEMO TO: City Council

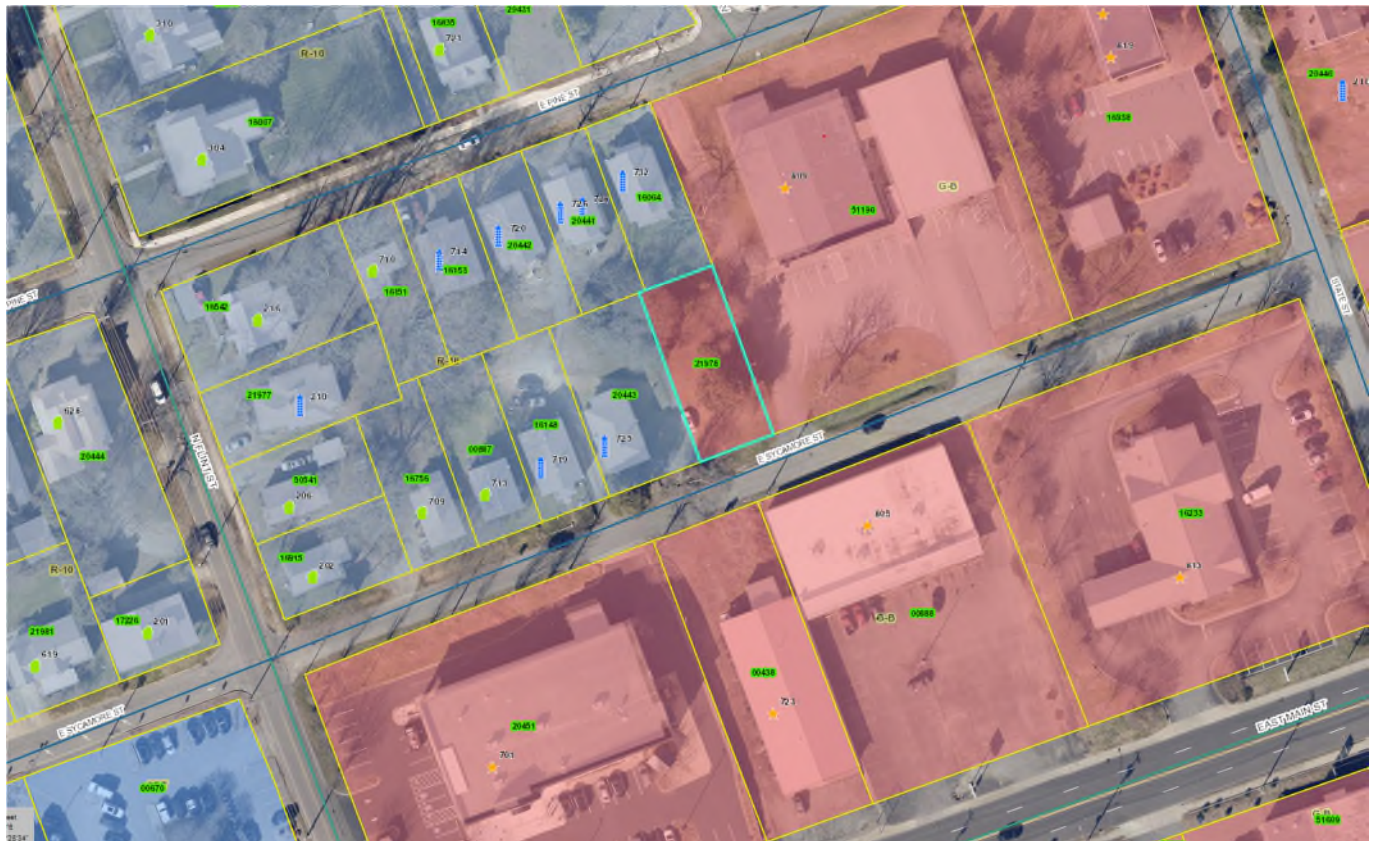
FROM: City of Lincolnton Planning Department

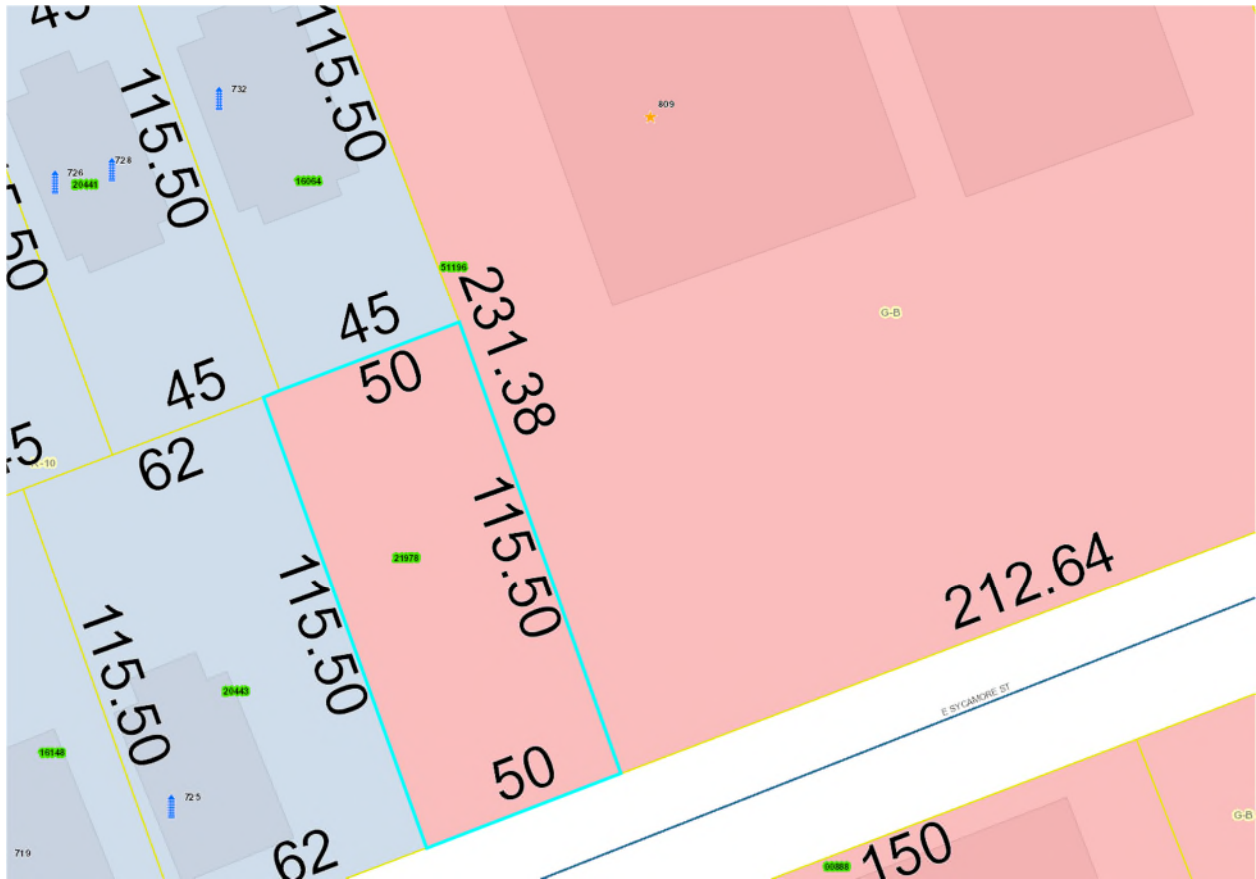
SUBJECT: ZMA-2-2022 – Application from Koval Builders

DATE: May 5, 2022

SITE AND AREA DESCRIPTION

The applicant is requesting the rezoning of 0.142 acres of land from General Business (GB) District to Residential-10 (R-10) District. The subject property is located at 729 East Sycamore Street (Parcel ID 21978).





The subject property is vacant land. Land uses in the area include a mixture of single family, Multi-Family, and commercial uses (Family Dollar, Habitat for Humanity, Lincoln Police Department). The property is surrounded by GB and Residential-10 zoning..

The change to R-10 zoning would allow for one single family dwelling to be constructed on the property.





LAND USE PLAN COMPLIANCE

The land use plan shows the property in the Planned Business Planning Area. The proposed rezoning request would be consistent with the Land Use Plan in that the Planned Business Planning area encourages a mixed use of residential and commercial developments.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff view the request as appropriate for approval subject to the Staff Review Committee comments being made conditions of approval and recommends the following actions:

1. Recommend approval of rezoning of the property from GB to R-10

Zoning Amendment

Staff's Proposed Statement of Consistency and Reasonableness for **APPROVAL of Application**

Case No. ZMA-2-2022

Applicant: Koval Builders

Parcel ID#: 21978

Location: 729 East Sycamore Street

Request: Rezone from GB to R-10

Proposed Consistency and Reasonableness Statement:

The Lincolnton Land Use Plan designates this property as part of the Planned Business Planning Area. The proposed rezoning request **is consistent** with the Lincolnton Land Use Plan in that the Planned Business Planning area encourages a mixed use of residential and commercial developments. Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

**Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for **DENIAL** of Application**

Case No. ZMA-2-2022

Applicant: Koval Builders

Parcel ID#: 21978

Location: 729 East Sycamore Street

Request: Rezone from GB to R-10

Proposed Consistency and Reasonableness Statement:

The Lincolnton Land Use Plan designates this property as part of the Planned Business Planning Area. The proposed rezoning request **is not consistent** with the Lincolnton Land Use Plan and **denial of the proposed amendment is reasonable and in the public interest.**

MOTIONS FOR PUBLIC HEARING

For approval of request:

- Motion to approve as recommended by Planning Board.

For denial of request:

- Motion to deny request for rezoning.
- Motion to approve statement of consistency for denial of request.

ITEM #

2c

ITEM #

3

REGULAR
AGENDA

ITEM #

3a

2021 - 2022
CITY OF LINCOLNTON
STUDENT ADVISORY COUNCIL
Jill Eaddy – Advisor – (704)735-3462 eaddy01@bellsouth.net
Daphne Ingram – (704)736-8980 d Ingram@lincolntonnc.org
Mayor Hatley – City Council

WEST LINCOLN HIGH SCHOOL

Allison Bailey – Senior
3396 Sorrells Baxter Road
Cherryville, NC 28021
allison.bailey@students.lincoln.k12.nc.us
704-477-3100 – cell

Charlie Wyant - Senior
2748 Wyant Road
Vale, NC 28168
charlie.wyant04@icloud.com
980-429-7267

Brad Jimenez – Senior
3629 Oakdale Drive
Crouse, NC 28033
brad.jimenez@students.lincoln.k12.nc.us
704-748-3778 – cell

Kellie Derby - Junior
4767 Reepsville Road
Vale, NC 28168
kellieqderby@gmail.com
980-241-2550

Andy Saine – Junior
4272 Highway 182
Crouse, NC 28033
andy.saine@students.lincoln.k12.nc.us
980-251-0964 – cell

Allyson Scronce – Senior
391 Dave Peterson Lane
Vale, NC 28168
chloe.scronce@students.lincoln.k12.nc.us
828-838-0248

Genevieve Shutt – Senior
1173 Cat Square Road
Vale, NC 28168
genevieve.shutt@students.lincoln.k12.nc.us
704-530-2980 – cell

NORTH LINCOLN HIGH SCHOOL

Madison File – Senior
7960 Buena Vista Drive
Denver, NC 28037
madison.file@students.lincoln.k12.nc.us
980-240-0808 – cell

Peyton Lee – Senior
13313 Centennial Commons Parkway
Huntersville, NC 28078
peyton.lee@students.lincoln.k12.nc.us
910-620-0353 – cell

Sydney Hudson – Senior
2070 Ivey Church Road
Maiden, NC 28650
sydney.hudson@students.lincoln.k12.nc.us
828-851-6862 – cell

Camden Caldwell – Junior
8030 McConnell Road
Denver, NC 28037
camden.caldwell@students.lincoln.k12.nc.us
980-279-0601 – cell

Carly Correll – Junior
6186 King Wilkinson Road
Denver, NC 28037
carly.correll@students.lincoln.k12.nc.us
704-351-5246 – cell

EAST LINCOLN HIGH SCHOOL

Isaac Armstrong - Junior
7261 Drury Lane
Denver, NC 28037
isaac.armstrong@students.lincoln.k12.nc.us
704-450-1051 - cell

Myasia Benson - Senior
2214 Pine Valley Drive
Denver, NC 28037
myasia.benson@students.lincoln.k12.nc.us
704-390-5919 - cell

Raven Ross – Senior
7058 Jerry Ross Lane
Iron Station, NC 28080
raven.ross@students.lincoln.k12.nc.us
704-483-6520

Lori Woodrum – Junior
7827 Hickory Creek Drive
Denver, NC 28037
lori.woodrum@students.lincoln.k12.nc.us
704-626-8866

Laura Zacharauskas – Junior
7188 Quail Hunt Drive
Stanley, NC 28164
laura.zacharauskas@students.lincoln.k12.nc.us
706-348-3144 -

LINCOLNTON HIGH SCHOOL

Andrew Secrest - Junior
1601 Salem Church Road
Lincolnton, NC 28092
stephen.secrest@students.lincoln.k12.nc.us.
980-925-1300 – Cell

Ashley Antonio-Larios – Senior
2053 Lithia Springs Road
Lincolnton, NC 28092
ashley.antoniolarios@students.lincoln.k12.nc.us
704-308-0117

Collin Clinch – Senior
302 Terrace Place
Lincolnton, NC 28092
collin.clinch@students.lincoln.k12.nc.us
914-469-3763

Jaclyn Harrison - Junior
113 Kennedy Drive
Lincolnton, NC 28092
Jaclyn.harrison@students.lincoln.k12.nc.us
704-914-7364 – Cell

Caroline Carpenter – Junior
1275 Carpenter Drive
Lincolnton, NC 28092
caroline.carpenter@students.lincoln.k12.nc.us
980-241-8659 – Cell

Lincoln Charter School

Mason Fitzpatrick - Senior
6256 Rustover Lane
Cherryville, NC 28021
mfitzpatrick@student.lincolncharter.org
704-685-0762

Sara Williams - Junior
108 Guernsey Court
Dallas, NC
Wsara0330@gmail.com ; swilliams2@student.lincolncharter.org
704-998-7013

ITEM #

3b



Chris Jones <cjones@lincolntonnc.org>

1 and 3 year discount plan for Enterprise Standard

1 message

Kelli Alley <kalley@google.com>
To: Chris Jones <cjones@lincolntonnc.org>

Fri, Mar 25, 2022 at 1:04 PM

Hello Chris,
It was nice talking to you today, as far as staying on your flex plan as g suite business until the end of your fiscal year, will not be a problem. I went ahead and updated your account on our end to reflect it staying as is until July 1, 2022. At that point I will reach out again to make sure we have decided on a plan and will then get the discounts approved. Below I have written up a 1 and 3 year committed plan for Enterprise Standard. Please let me know if you have any further questions.

- 1 year (2022-2023) PUPM- \$16.00 PPM- \$2,880 PPY- \$34,560 QTY 180
- 3 year (2022-2025) PUPM- \$14.00 PPM- \$2,520 PPY -\$30,240 QTY 180

Have a wonderful weekend,



Kelli Alley
kalley@google.com
628-400-7473
Workspace Renewals Sales
Google Workspace - Public Sector

Transition from GSuite to Workplace Pricing & Features

*Google will stay the same users will not be affected. It is just a transition in the offering of services.



Every plan includes



MOST POPULAR

Business Starter	Business Standard	Business Plus	Enterprise
\$6 USD /user/month Get started ✓ Custom and secure business email ✓ 100 participant video meetings ✓ 30 GB cloud storage per user ✓ Security and management controls ✓ Standard Support	\$12 USD /user/month Get started ✓ Custom and secure business email ✓ 150 participant video meetings + recording ✓ 2 TB cloud storage per user ✓ Security and management controls ✓ Standard Support (paid upgrade to Enhanced Support)	\$18 USD /user/month Get started ✓ Custom and secure business email + eDiscovery, retention ✓ 500 participant video meetings + recording, attendance tracking ✓ 5 TB cloud storage per user ✓ Enhanced security and management controls, including Vault and advanced endpoint management ✓ Standard Support (paid upgrade to Enhanced Support)	Contact sales for pricing Contact sales ✓ Custom and secure business email + eDiscovery, retention, S/MIME encryption ✓ 500 participant video meetings + recording, attendance tracking, noise cancellation, in-domain live streaming ✓ As much storage as you need* ✓ Advanced security, management, and compliance controls, including Vault, DLP, data regions, and enterprise endpoint management ✓ Enhanced Support (paid upgrade to Premium Support)

Business Starter, Business Standard, and Business Plus plans can be purchased for a maximum of 300 users. There is no minimum or maximum user limit for Enterprise plans. Google Workspace customers may have access to additional features for a limited promotional period.

*Google will provide an initial 5 TB of pooled storage for each user. Customers who want additional storage can request it as needed by contacting Google Support.

	Business Starter	MOST POPULAR Business Standard	Business Plus	Enterprise
	USD \$6 /user/month	USD \$12 /user/month	USD \$18 /user/month	Contact sales for pricing
	Get started	Get started	Get started	Contact sales

Current Plan:
GSuite Flexible

Productivity & Collaboration

[Expand all](#)

 Gmail Business email	✓	✓	✓	✓
☐ Custom email for your business	✓	✓	✓	✓
☐ Phishing and spam protection that blocks more than 99.9% of attacks	✓	✓	✓	✓
☐ Ad-free email experience	✓	✓	✓	✓
 Meet Video and voice conferencing	100 participants	150 participants	500 participants	500 participants
☐ Meeting length (maximum)	24 hours	24 hours	24 hours	24 hours
☐ US or international dial-in phone numbers	✓	✓	✓	✓
☐ Digital whiteboarding	✓	✓	✓	✓
☐ Noise cancellation	—	✓	✓	✓
☐ Meeting recordings saved to Google Drive	—	✓	✓	✓

[▼ See more features](#)

 Drive Secure cloud storage	30 GB per user	2 TB per user	5 TB per user	As much as you need
☐ Drive for desktop	✓	✓	✓	✓

Migration plan:
Enterprise Standard

With Enterprise Standard will keep:

Vault
Unlimited Storage

And will also add other security offerings that were not available in previous google offering.

	MOST POPULAR			
	Business Starter USD \$6 /user/month Get started	Business Standard USD \$12 /user/month Get started	Business Plus USD \$18 /user/month Get started	Enterprise Contact sales for pricing Contact sales
 Chat Team messaging	✓	✓	✓	✓
☐ Turn history on or off by default	✓	✓	✓	✓
☐ Auto-accept invitations	✓	✓	✓	✓
See more features				
 Calendar Shared calendars	✓	✓	✓	✓
☐ Browse and reserve conference rooms	✓	✓	✓	✓
 Docs, Sheets, Slides Collaborative content creation	✓	✓	✓	✓
☐ Keep Shared Notes	✓	✓	✓	✓
☐ Sites website builder	✓	✓	✓	✓
☐ Forms survey builder	✓	✓	✓	✓
☐ Interoperability with Office files	✓	✓	✓	✓
☐ Easier analysis with Smart Fill, Smart Cleanup, and Answers	✓	✓	✓	✓
See more features				
 AppSheet Build apps without code	—	—	—	✓
 Cloud Search Smart search	—	1st party data	1st party data	1st & 3rd party data

MOST POPULAR			
Business Starter USD \$6 /user/month Get started	Business Standard USD \$12 /user/month Get started	Business Plus USD \$18 /user/month Get started	Enterprise Contact sales for pricing Contact sales

Security & Management

2-step verification	✓	✓	✓	✓
Group-based policy controls	✓	✓	✓	✓
Advanced Protection Program	✓	✓	✓	✓
Endpoint management	Fundamental	Fundamental	Advanced	Enterprise
Google Workspace Migrate tool	—	✓	✓	✓
Vault - Retain, archive, and search data	—	—	✓	✓
Secure LDAP	—	—	✓	✓
Data loss prevention (DLP)	—	—	—	✓
Cloud Identity Premium	—	—	—	✓
Context-aware access	—	—	—	✓
Security center	—	—	—	✓
S/MIME encryption	—	—	—	✓
Data regions	—	Fundamental	Fundamental	Enterprise
Access transparency	—	—	—	✓
Assured Controls (includes Access Management)	—	—	—	Available for an added cost; contact sales

Price is cheaper with committing to 3 years and a set number of seats.

We are currently on a flexible plan which does allow flexibility but at a cost.

In the future we would just build in the extra seats needed in the set number commit to the 3 years for.

TSUNAMI Surveillance System Implementation - Phase 2 City of Lincolnton, NC

Ocean 10 Security has successfully implemented the TSUNAMI surveillance system at two locations in Betty G. Ross park with the City of Lincolnton. To address other areas of need in the City, Ocean 10 proposes to install and maintain 19 TSUNAMIs, 1 License Plate Recognition camera, and 9 long-range Monsoon cameras.

Ocean 10 Security is a government-only security provider based in Asheville, NC. Every TSUNAMI is manufactured at our Headquarters in Asheville.

The TSUNAMI is utilized by municipalities, police departments, public housing authorities, U.S. military, and federal agencies in 12 states across the United States.

95% of Ocean 10's customers are on Subscription rather than purchasing the system outright. TSUNAMIs are consistently serviced, maintained, supplied with an internet connection managed by Ocean 10 during the subscription. The TSUNAMI is also continually upgraded - with complete hardware upgrades performed at the Year 3 mark - to ensure that customers have the latest technology on the market rather than obsolete cameras that are prone to malfunction.



Ocean 10 Security prides itself on rapid-deployment and significant public safety results. While high-profile crimes are consistently solved by the TSUNAMI - including a FBI Top-Ten Most Wanted case in 2019 - the ultimate goal of our company is deterring criminal activity. The sheer presence of the TSUNAMI has proven that to be true across the State of North Carolina and the United States.

TSUNAMI Project Pricing

TSU Price	\$6,500/year
Monsoon Pack Price	\$2,000/year
License Plate Recognition	\$3,000/year

Betty G. Ross Park

Item	Amount/Year on Subscription
TSUNAMI 01 (with 2 Monsoons)	7000
TSUNAMI 02	6500
SUBTOTAL	\$ 13,500.00

Rail Trail

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 03	6500	New Pole	Yes
Monsoon Pack (x2)	2000	Connects to TSU 03	
TSUNAMI 04 (2 monsoons)	7000	2 Monsoons	
Monsoon (x1)	0	Connects to TSU 04	
TSUNAMI 05	6500		
TSUNAMI 06	6500		
TSUNAMI 07	6000	No Monsoon	
TSUNAMI 08	6500		
TSUNAMI 09	6500		
Monsoon (x1)	0	Connects to TSU 09	
TSUNAMI 10	6500		
Monsoon Pack (x2)	2000	Connects to TSU 10	
TSUNAMI 11	6500		
Monsoon (x1)	0	Connects to TSU 11	
TSUNAMI 12	6500		
SUBTOTAL	\$ 69,000.00		

PUBLIC WORKS CENTER

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 13	6500		
SUBTOTAL	\$ 6,500.00		

WATER TREATMENT PLANT

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 14	6500		
TSUNAMI 15	6500	Adjacent to River	
SUBTOTAL	\$ 13,000.00		

DOWNTOWN

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 16	6500	West Main St & Court Square	
TSUNAMI 17	6500	East Main St & N Academy St	
TSUNAMI 18	6500	E Sycamore & No Oak	
SUBTOTAL	\$ 19,500.00		

WASTEWATER

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 19	6500		
SUBTOTAL	\$ 6,500.00		

HIGHLAND PARK

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 20	6500		
Monsoon Pack (X2)	2000	Potentially new pole	Potentially
SUBTOTAL	\$ 8,500.00		

HOLLYBROOK CEMETERY

Item	Amount/Year on Subscription	Notes	New Pole?
TSUNAMI 21	6500		
License Plate Recognition Camera	3000	Potential slight tree trimming of 1 tree (under canopy)	
SUBTOTAL	\$ 9,500.00		

TOTAL ANNUAL PRICE FOR ALL PHASE 2 LOCATIONS: \$

132,500.00

Ocean 10 Security LLC

TSUNAMI Equipment & Service Agreement

This Equipment Contract (the "Agreement") is made and entered on May 5, 2022 by and between:

Ocean 10 Security LLC

329 Gashes Creek Road, Asheville, NC 28803 ("Ocean 10")

and

City of Lincolnton, NC

P.O. Drawer 617 Lincolnton, NC 28092 ("Customer")

(collectively referred to as the "Parties"). The Parties agree as follows:

1. EQUIPMENT: Ocean 10 hereby provides to Customer the following equipment:

Nineteen (19) TSUNAMI 360° Surveillance Systems with unlimited and/or "uncapped" internet connectivity (see section 2) + Monsoon Pan, Tilt, Zoom camera.

OPTIONAL ADD ON

[☒] Three (3) Monsoon Pack – 2 long range Pan, Tilt, Zoom cameras (fully integrate with nearby TSUNAMI's internet connection).

[☒] Three (3) Single Monsoon – 1 long range Pan, Tilt, Zoom cameras (fully integrate with nearby TSUNAMI's internet connection).

[☒] One (1) License Plate Recognition Cameras (LPR). At least one TSUNAMI system is required for each LPR subscription.

(collectively referred to as the "Equipment").

Subscription includes Equipment, unlimited internet connectivity*, tech support, full warranty and maintenance plan, unlimited software downloads, and routine technology upgrades.

2. **UNLIMITED OR UNCAPPED INTERNET CONNECTIVITY:** Ocean 10 Security will ensure an internet connection which enables livestreaming without any data caps/limitations. Various options can be used (see below).
- a. **Hardline Internet Connection:** Connect each TSUNAMI to a hardline internet source for 24/7 livestreaming of video data. In situations where an Internet Service Provider hardline connection needs to be installed, Ocean 10 will install that source and absorb that cost. All antennas used to connect TSUNAMIs will be fully supported during the contract. Hardline data usage is subject to local ISPs' respective regulations.
 - b. **4G Data Plan:** Ocean 10 Security has access to FirstNet data plans that enable uncapped 4G data and no "throttling of speeds" (reduction of speeds after a certain data threshold is reached). While the data is uncapped, if a customer chooses to stream the TSUNAMIs to a TV monitor 24/7 a hardline internet connection should be used for that purpose (office internet or a new Internet Service Provider hardline connection).
 - c. **Existing Hardline Internet Connection:** When an existing internet source is available and has feasible speeds, Ocean 10 will connect the TSUNAMIs to that source. A 4G data plan is always included as a backup connection for diagnosing issues. Local access points are a further redundancy in the event that the internet connection goes out. All antennas used to connect TSUNAMIs will be fully supported during the contract.
3. **TECHNOLOGY UPGRADES:** At scheduled intervals during the course of the contract, Ocean 10 will replace components of the TSUNAMI that are deemed "out-of-date" or "obsolete". These components include but are not limited to; advanced software upgrades, every singular camera mounted on the TSUNAMI enclosure, internal primary storage server, and secondary storage. Software upgrades occur immediately as they become available.
4. **SUBSCRIPTION TERM:** The Subscription will start on June 15, 2022 (begin date) and will end on June 14, 2025 (3 years). Subscription term is MINIMUM 3 years with option to renew after initial term.
5. **SUBSCRIPTION PAYMENTS:** Customer agrees to pay Ocean 10 \$ 6,500 (plus tax, if applicable) for the TSUNAMI subscription per TSUNAMI per year. IF Monsoon Pack is selected, Customer agrees to pay an additional \$ 2,000 (plus tax, if applicable) per Monsoon Pack per year.

IF single Monsoon camera is selected, Customer agrees to pay an additional \$ 0
(plus tax, if applicable) per single Monsoon per year*(provided at no additional cost)

IF LPR add on is selected, Customer agrees to pay an additional \$ 3,000
(plus tax, if applicable) per LPR per year.

Total Annual Payments for:

19 TSUNAMIs

3 Monsoon Pack

3 Single Monsoon

1 LPR Systems

Are:

\$ 132,500 (plus tax, if applicable)

Total Value for Subscription Term:

\$ 397,500 (plus tax, if applicable)

Payment shall be paid to Ocean 10 at:

329 Gashes Creek Road, Asheville, NC 28803

or at any other address designated by Ocean 10. Payments may also be sent to Ocean 10's assigned distributor if applicable.

Invoice is sent after poles, electrical infrastructure, and Equipment have been delivered and installed. Payment is due 30 days from receipt of invoice. Power is the responsibility of the Customer and power company; payment must be made regardless of power status.

- 6. LATE CHARGES:** Full payment is due 30 days from receipt of invoice. All past due invoices will be subject to a finance charge of 1.50% per month, annual rate of 18.00%.

- 7. DELIVERY:** Ocean 10 shall be responsible for all expenses and costs at the beginning of the Subscription Term; shipping the Equipment to Customer's premises. Customer shall be responsible for all expenses and costs at the end of the Subscription Term; shipping the Equipment back to Ocean 10's premises.
- 8. INSTALLATION:** Physical installation of the Equipment will be completed in terms agreed upon by both Ocean 10 and Customer. Customer agrees to supply 110V electrical connectivity at their expense and any special mounting surfaces, devices, and all associated costs. Movement of Equipment is the responsibility of the Customer.
- 9. DEFAULTS:** If Customer fails to perform or fulfill any obligation under this Agreement, Customer shall be in default of this Agreement. Subject to any statute, ordinance or law to the contrary, Customer shall have seven (7) days from the date of notice of default by Ocean 10 to cure the default. In the event Customer does not cure a default, Ocean 10 may at Ocean 10's option (a) cure such default and the cost of such action may be added to Customer's financial obligations under this Agreement; or (b) declare Customer in default of the Agreement. If Customer shall become insolvent, cease to do business as a going concern or if a petition has been filed by or against Customer under the Bankruptcy Act or similar federal or state statute, Ocean 10 may immediately declare Customer in default of this Agreement. In the event of default, Ocean 10 may, as permitted by law, re-take possession of the Equipment. Ocean 10 may, at its option, hold Customer liable for any difference between the Rent that would have been payable under this Agreement during the balance of the unexpired term and any rent paid by any successive Customer if the Equipment is re-let minus the cost and expenses of such reletting. In the event Ocean 10 is unable to re-let the Equipment during any remaining term of this Agreement, after default by Customer, Ocean 10 may at its option hold Customer liable for the balance of the unpaid rent under this Agreement if this Agreement had continued in force.
- 10. POSSESSION AND SURRENDER OF EQUIPMENT:** Customer shall be entitled to possession of the Equipment upon delivery by Ocean 10. At the expiration of the Subscription Term, Customer will have the option to continue the Subscription with term and rate to be determined by Ocean 10 and Customer. If the Subscription is not continued, the Customer shall surrender the Equipment to Ocean 10 by delivering the Equipment to Ocean 10 in good condition and working order, ordinary wear and tear accepted.
- 11. USE OF EQUIPMENT:** Customer shall only use the Equipment in a careful and proper manner and will comply with all laws, rules, ordinances, statutes and orders

regarding the use, maintenance, and storage of the Equipment. Ocean 10 will be the sole determinate of maintenance and error troubleshooting, including but not limited to replacement of Equipment as determined necessary for its proper function.

- 12. SUPPORT:** Ocean 10 provides unlimited remote tech support to the Customer inclusive in the contract price. It is important to note that Ocean 10 does provide IT Support, but ONLY to issues that are directly related to/caused by the Equipment. Ocean 10 is not responsible for tech support pertaining to Customer's local internet, networking, power, or other technology related issues that may affect the Equipment's usability. Users must have administrator rights enabled on their computers to effectively utilize software.

Ocean 10 will train two "Superusers" to access TSUNAMI footage, retrieve footage, adjust management settings, etc. The Superusers are responsible for accessing and retrieving footage at their discretion. The Superusers are responsible for training all other users from that point forward. Ocean 10 is only responsible for providing tech support to the designated Superusers. Ocean 10 should only be contacted for technical malfunctions or troubleshooting.

- 13. MAINTENANCE:** Remote diagnostics on every TSUNAMI are performed daily. Ocean 10 may conduct unscheduled on-location inspections and maintenance following triggering events, such as extreme inclement weather, etc.

- 14. WARRANTY:** Ocean 10 is described as the Original Equipment Manufacturer (OEM) whereby Ocean 10 is responsible for the functionality of the Equipment during the Subscription Term; whereby functionality is described as manufacturing or program defects. In the event of a malfunction of the system, Ocean 10 Security (via remote access) and the Customer will work together to diagnose the issue and make corrective action by program or firmware corrective action. The Customer is responsible for taking any diagnostic action that is requested by Ocean 10 Security (such as verifying that power is going to the system by confirming that power indication lights on the modem are lit).

In the event of a diagnosed hardware malfunction determined to be a manufacturing error, the Customer will be responsible for retrieving the Equipment or parts from Equipment that need repair and shipping parts to:

329 Gashes Creek Road, Asheville, NC 28803

or other designated address given by Ocean 10. Ocean 10 will perform diagnostics and repairs in shop. Ocean 10 will ship repaired or new parts (depending on diagnostics) back to Customer. It is the responsibility of the Customer to reinstall

the repaired/new parts onto the Equipment. The Equipment is engineered for all major components to be “quick detach” and/or “hot swap” in the event of a necessary hardware replacement.

Ocean 10 will provide training to Customer for hardware replacement. It is the responsibility of the Customer to position the Equipment in a manner in which the Customer may easily access the system in the event of an issue. It is important that the Customer be aware that high elevation mounting may restrict or hinder their own access. It is noted that many issues are derived from a power loss to the Equipment via a breaker/GFI trip feeding power to the device and this issue shall be the sole responsibility of the Customer.

Ocean 10 will also assist in non-warranty malfunctions derived from issues such as vandalism and/or “acts of God” but the expense of replaced parts shall be the responsibility of the Customer. See sections 15 and 16 for more information.

15. DAMAGE AND LOSS: In the event that Equipment is lost, stolen, or damaged beyond repair due to an “act of God” or vandalism, outside of a warranty issue, Customer is responsible for the damage incurred to the equipment. For more information, refer to the additional documents “TSUNAMI Insurance Information” and “Replacement Tier Detail Sheet”, which have been provided with this contract.

16. INSURANCE: Customer shall be responsible for the Equipment with losses payable to Ocean 10 against fire, theft, collision, vandalism, and other such risks as are appropriate and specified by Ocean 10.

Ocean 10 Security holds insurance on every TSUNAMI device and Customer will be responsible for no more than \$ 2,500 per TSUNAMI unit in event of total loss. A new TSUNAMI unit would be delivered upon receipt of payment. For more information, refer to the additional documents “TSUNAMI Insurance Information” and “Replacement Tier Detail Sheet”, which have been provided with this contract.

17. ENCUMBRANCES, TAXES AND OTHER LAWS: Customer shall keep the Equipment free and clear of any liens or other encumbrances and shall not permit any act where Ocean 10’s title or rights may be negatively affected. Customer shall be responsible for complying with and conforming to all laws and regulations relating to the possession, use or maintenance of the Equipment. Furthermore, Customer shall promptly pay all taxes, fees, licenses and governmental charges, together with any penalties or interest thereon, relating to the possession, use or maintenance of the Equipment.

18. OCEAN 10 REPRESENTATIONS: Ocean 10 represents and warrants that he/she has the right to provide the Equipment as provided in this Agreement and that Customer

shall be entitled to quietly hold and possess the Equipment, and Ocean 10 will not interfere with that right as long as Customer pays the Rent in a timely manner and performs all other obligations under this Agreement.

- 19. ACCESSIBILITY:** During the Subscription term, Ocean 10 may require physical access to the Equipment to conduct maintenance, troubleshooting, repair, or upgrades, and will subsequently provide notice to the Customer of the need for access. Ocean 10 reserves the exclusive right to maintain the Equipment and may license outside contractors to also provide service to the Equipment. Ocean 10 may also permit the Customer to access the Equipment at Ocean 10's discretion for minor system needs.
- 20. SEVERABILITY:** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
- 21. ASSIGNMENT:** Neither this Agreement nor Customer's rights hereunder are assignable except with Ocean 10's prior, written consent.
- 22. BINDING EFFECT:** The covenants and conditions contained in the Agreement shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.
- 23. GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the state and county laws of the Customer's location.
- 24. JURISDICTION:** Should the need arise, a venue located in Customer's county shall be agreed upon by both parties
- 25. TERMINATION:** If at any point during the term of the Subscription, the Equipment is not functioning as described because of manufacturer defect and the problem continues to be unresolved, the Customer may terminate the contract with written notice to Ocean 10. Customer must have proof of communications requesting resolution to Equipment malfunction with a lack of response. Such notice must be written and mailed with a certified return receipt requested to be delivered to:

Ocean 10 Security LLC, 329 Gashes Creek Road, Asheville, NC 28803

Ocean 10 may change such address by providing notice to Customer at beginning of annual billing period. If Customer does NOT receive delivery receipt, Customer must contact Ocean 10 for updated address.

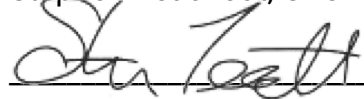
- 26. MANDATORY HUD TERMS:** Parties acknowledge and agree that Form HUD-5370-C General Conditions for Non-Construction Contracts Section I (and Section II if applicable), Form HUD-52158, and Section 3 documents contain the mandatory terms prescribed by the United States Department of Housing and Urban Development and that said terms are incorporated into this Agreement and may not be modified or amended. All limitations and provisions contained in TSUNAMI Equipment & Services contract that conflict with the terms set forth in Form HUD-5370-C General Conditions for Non-Construction Contracts Section I (and Section II) are void and unenforceable.
- 27. CUMULATIVE RIGHTS:** Ocean 10's and Customer's rights under this Agreement are cumulative and shall not be construed as exclusive of each other unless otherwise required by law.
- 28. WAIVER:** The failure of either party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement. The acceptance of Rent by Ocean 10 does not waive Ocean 10's right to enforce any provisions of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

OCEAN 10:

Ocean 10 Security LLC

Stephen Teachout, CEO



Signature

May 5, 2022

Date

CUSTOMER:

Company

Name (Print)

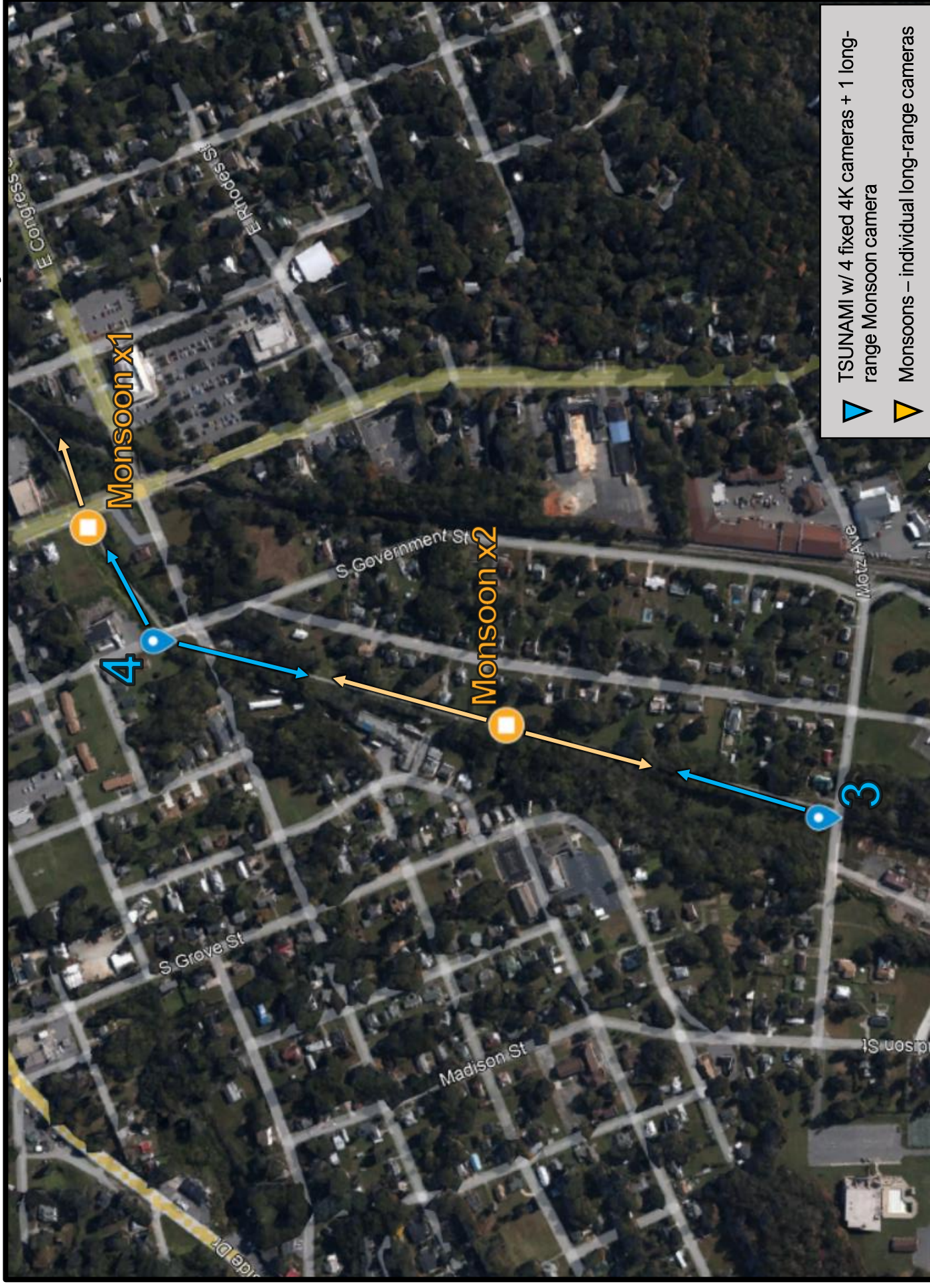
Position

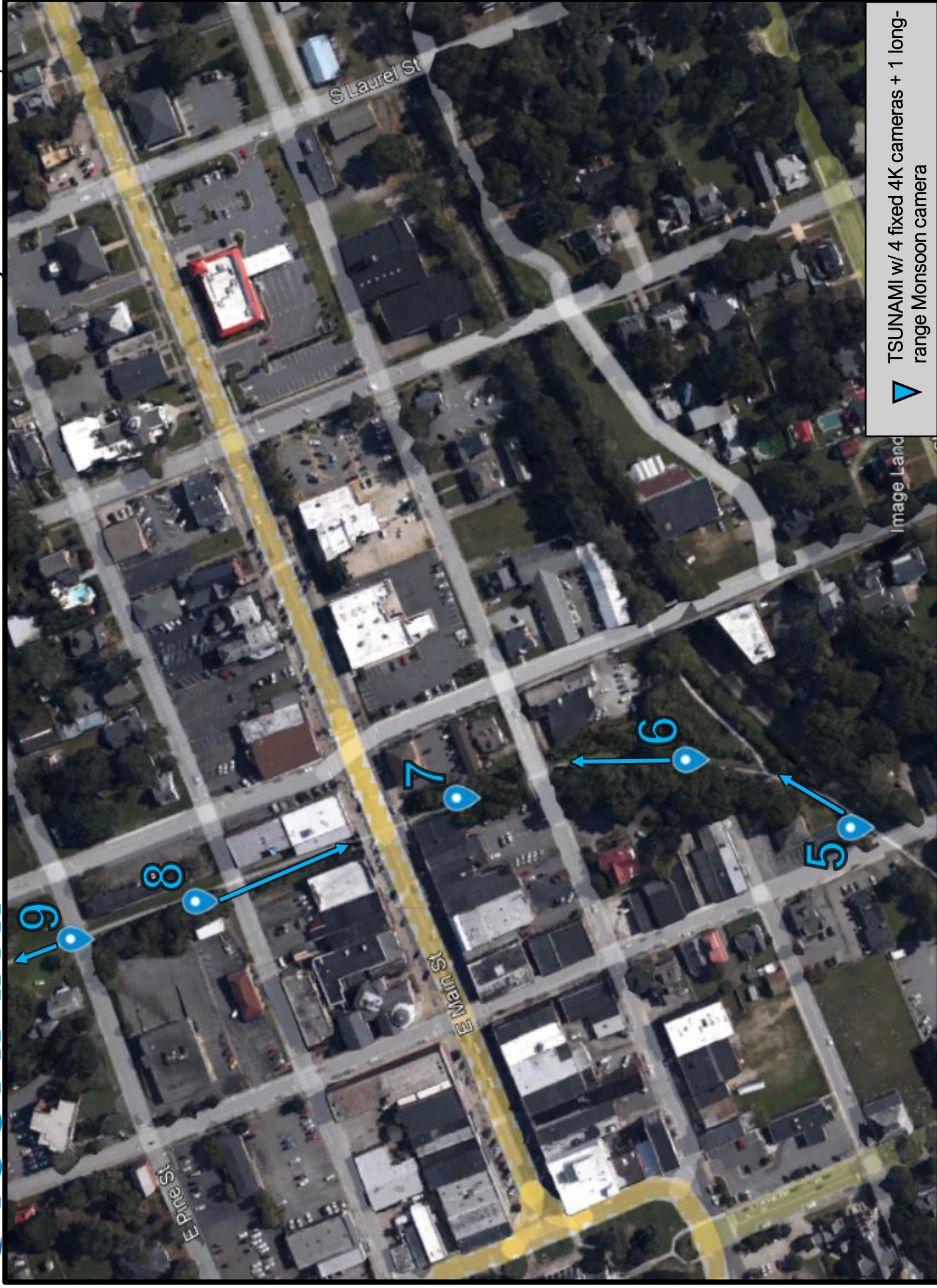
Signature

Date

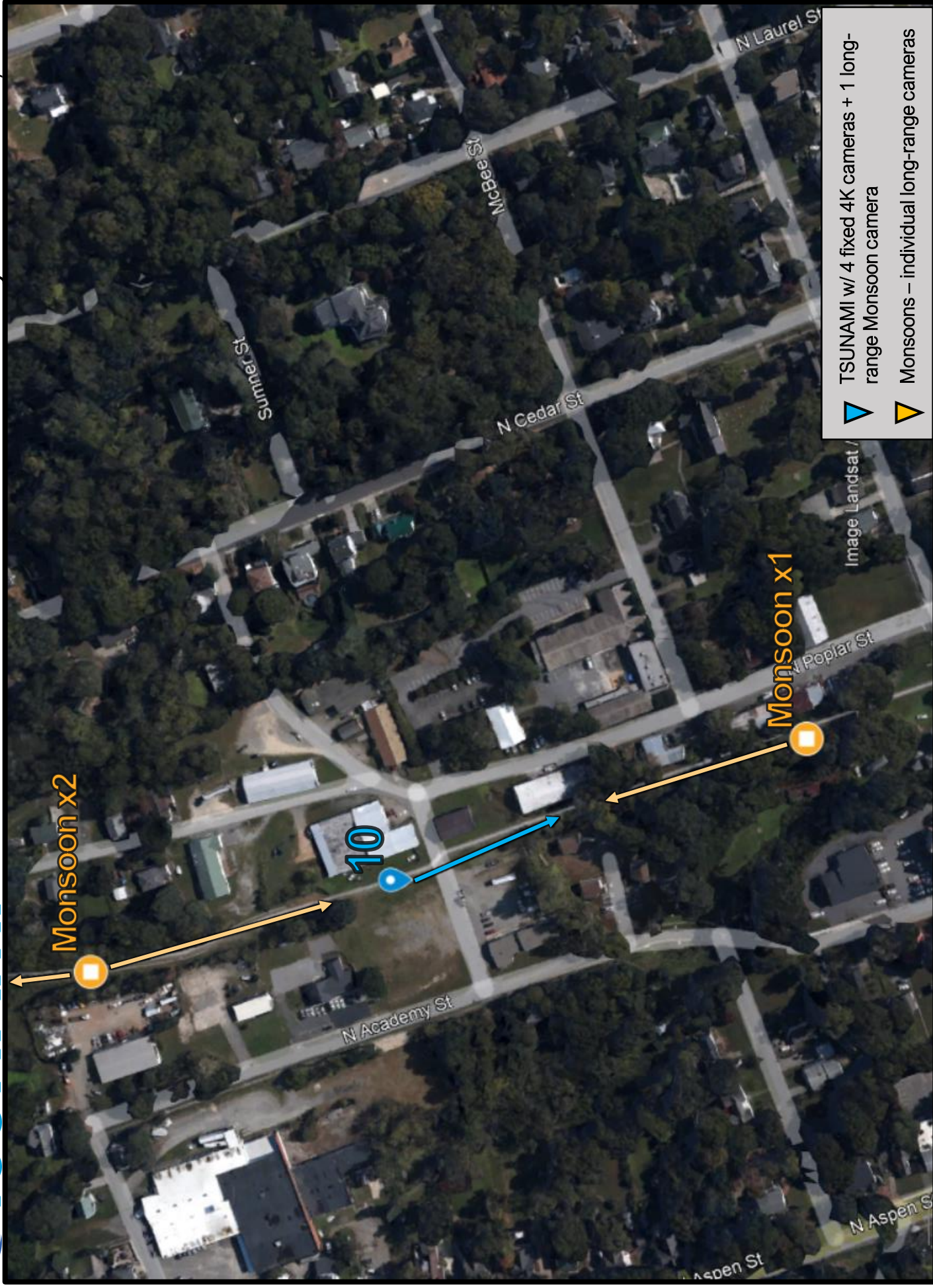
This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

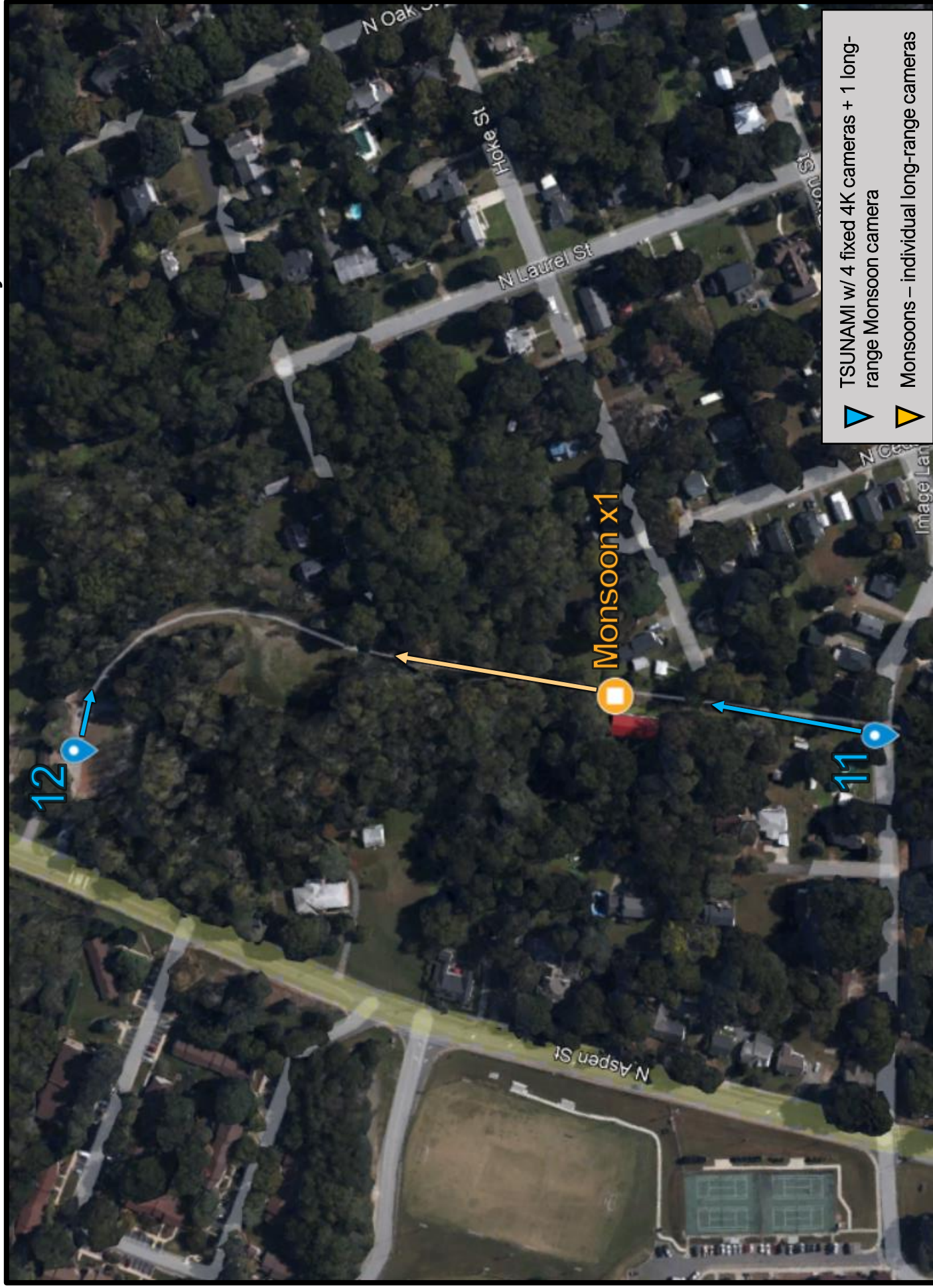
Rail Trail – Southern Portion City of Lincolnton, NC

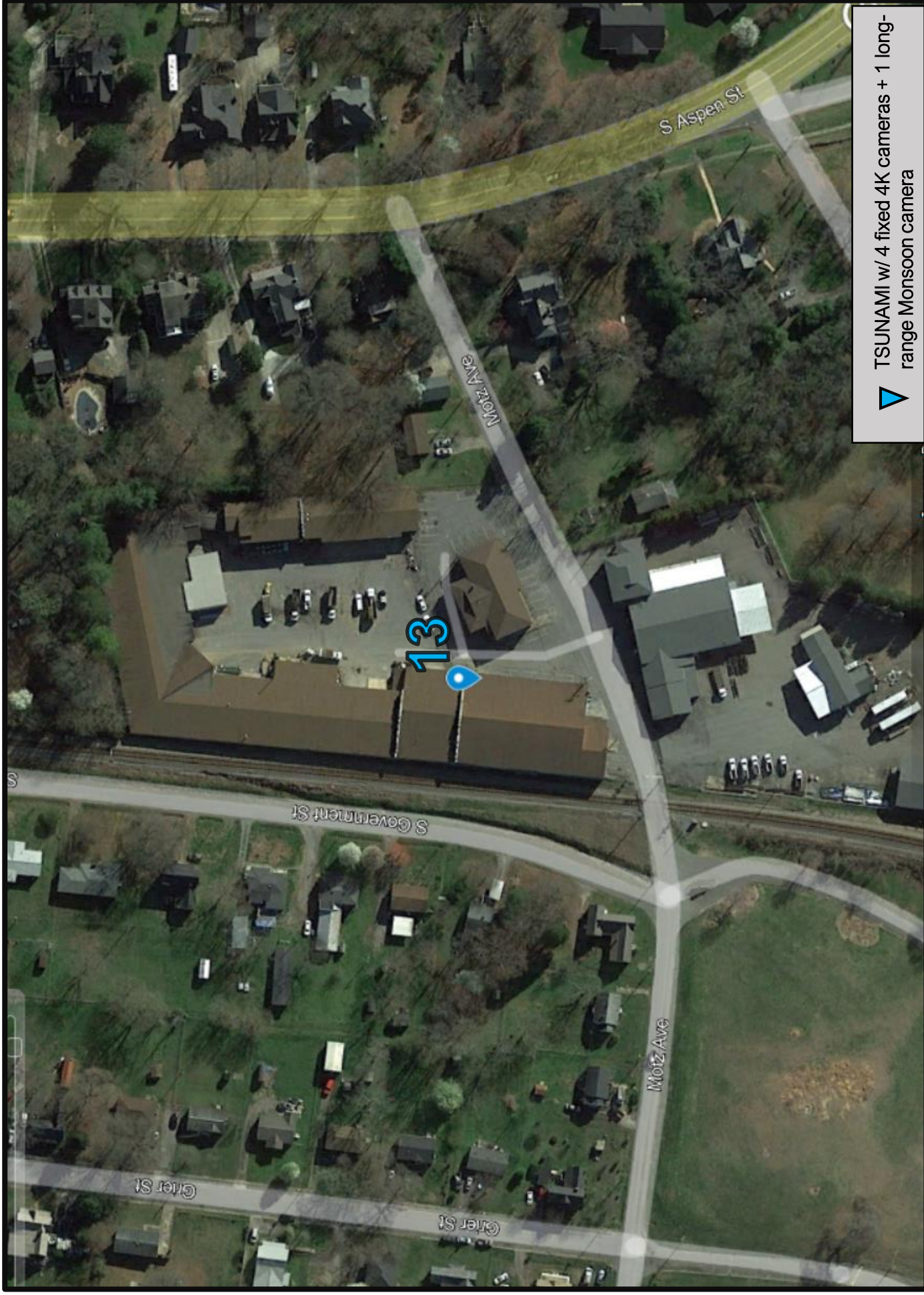




Rail Trail – Central (cont.) City of Lincoln, NC









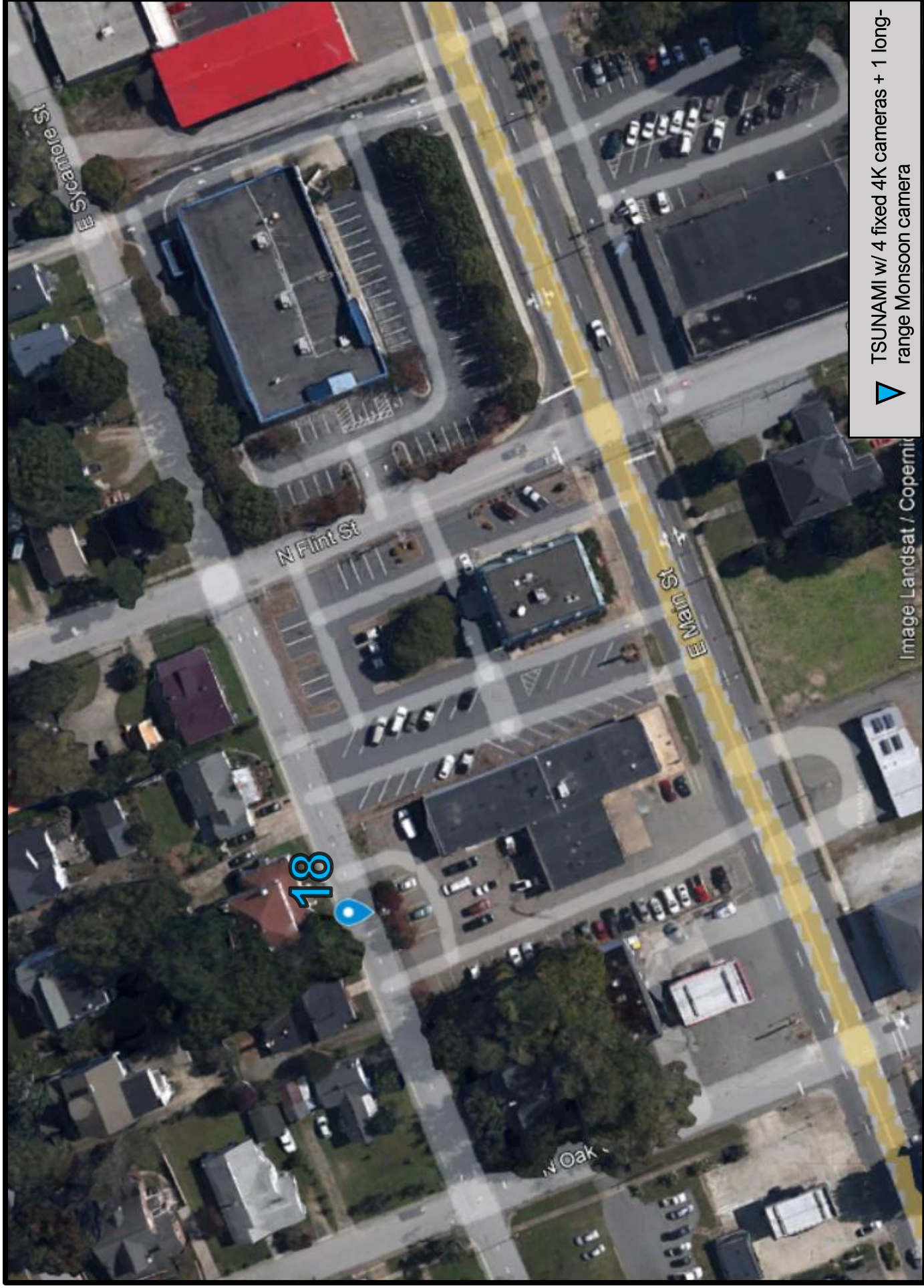
Water Treatment Plant City of Lincoln, NC



TSUNAMI w/ 4 fixed 4K cameras + 1 long-range Monsoon camera

Image Landsat / Copernicus





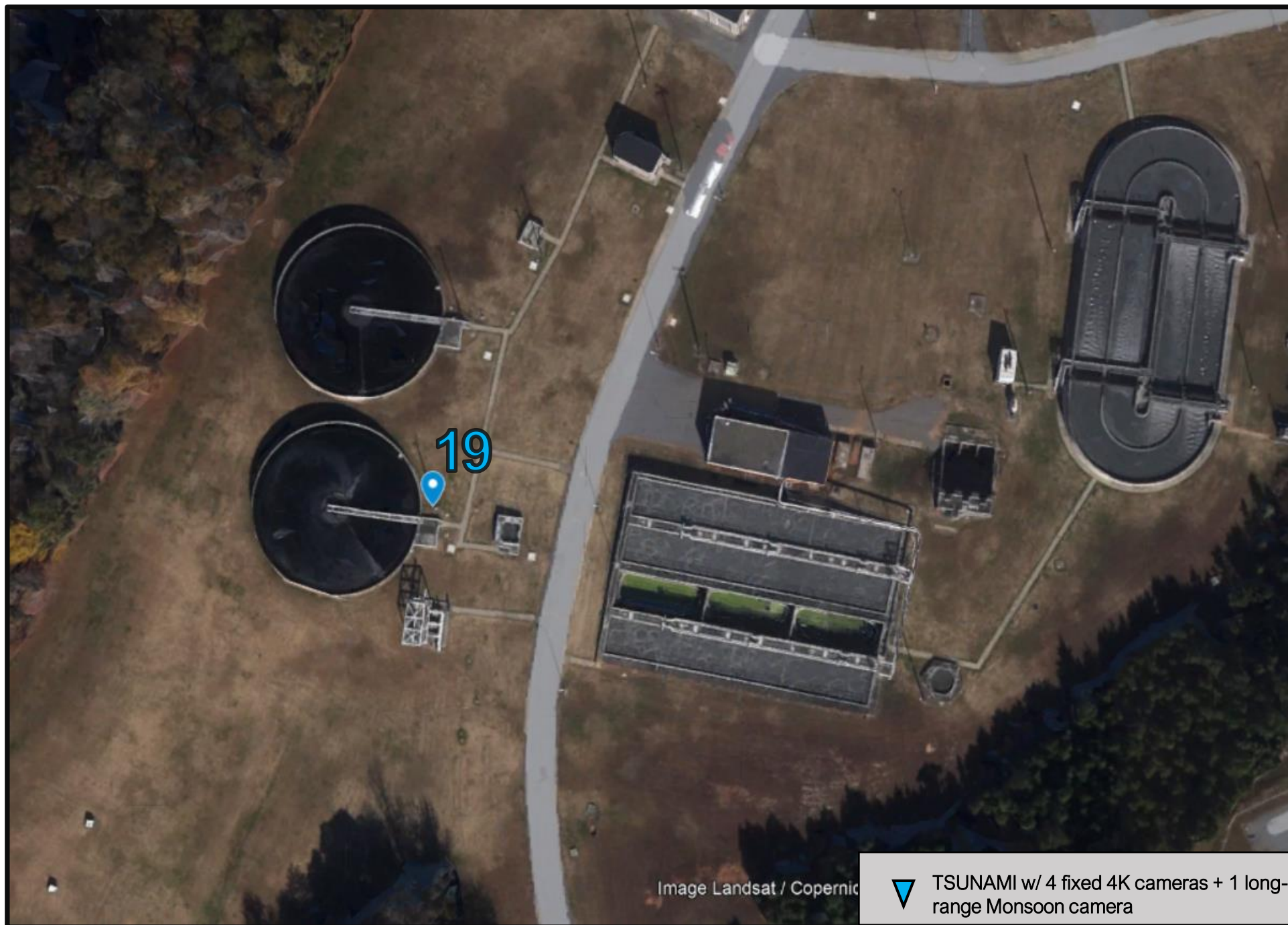


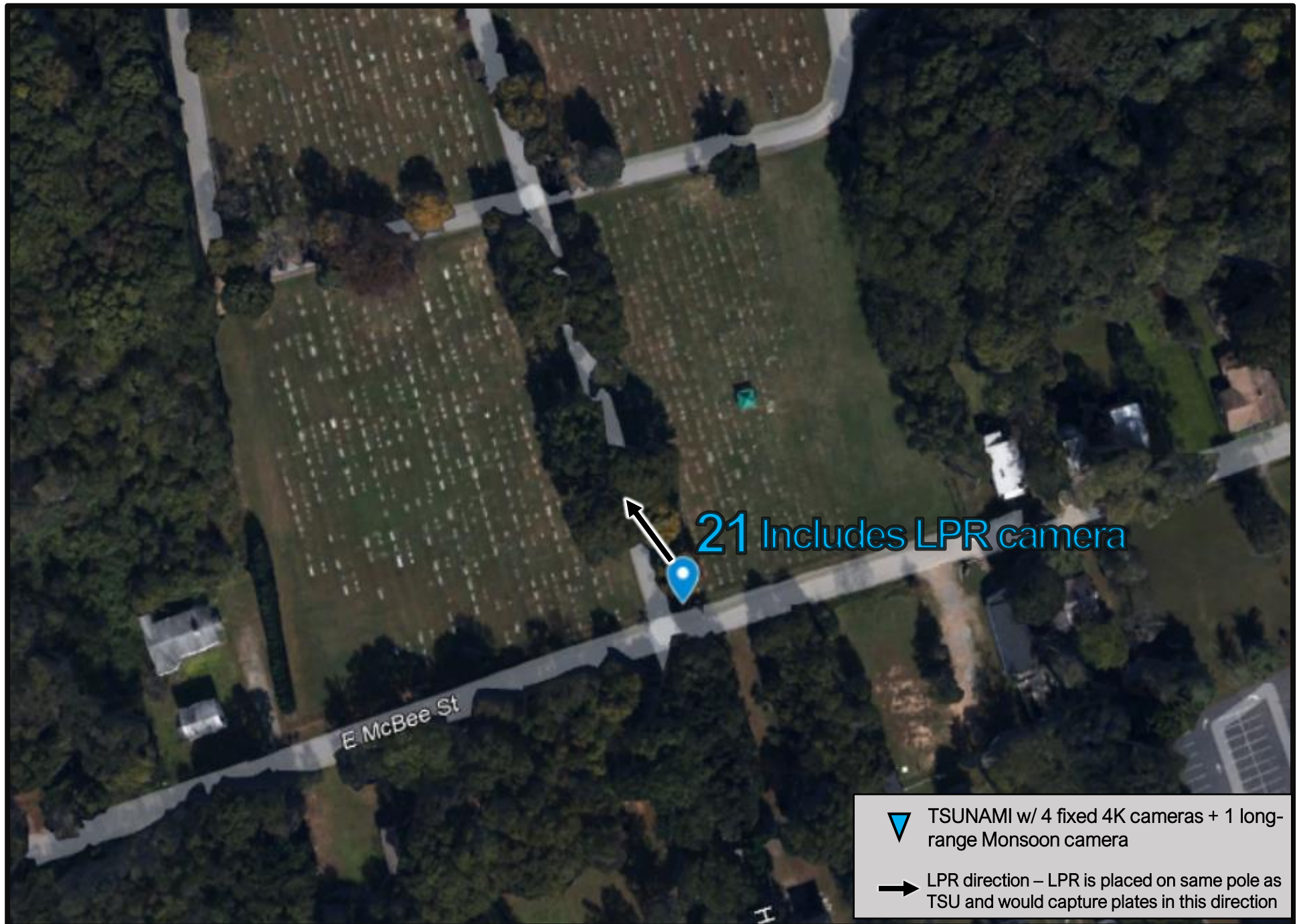
Image Landsat / Copernicus



TSUNAMI w/ 4 fixed 4K cameras + 1 long-range Monsoon camera



- ▼ TSUNAMI w/ 4 fixed 4K cameras + 1 long-range Monsoon camera
- ▼ Monsoons – individual long-range cameras





CIVICCLERK™

AGENDA MANAGEMENT SYSTEM

Lincolnton, North Carolina

MARCH 25, 2022



Chris McCann | Account Executive | chris.mccann@civicplus.com | 203.800.3772

CP CIVICPLUS™



Company Overview



At CivicPlus, we have one goal: to empower the public sector to accomplish impactful initiatives using innovative solutions that save them time while connecting them to the citizens they serve. We began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their citizens through their web environment. CivicPlus continues to implement new technologies and services to maintain the highest standards of excellence and efficiency for our customers, including solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, talent management, 311 and citizen relationship management, codification, and licensing and permits.

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We consider it a privilege to partner with municipal leaders and provide them with solutions that will serve their needs today and well into the future.

CivicClerk, a CivicPlus company, delivers years of experience in agenda and meeting management software as a service technology that has been designed specifically to meet the needs of municipalities and their staff and officials.

Primary Office

302 S. 4th Street, Suite 500
Manhattan, KS 66502

Toll Free: 888.228.2233 | Fax: 785.587.8951

7,500 +

local government customers across
the United States and Canada

20 +

years of experience with a focus to
help local governments

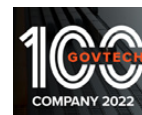
550 +

employees, many with experience
in local government

Recognition



11-time Inc.
5000 Honoree



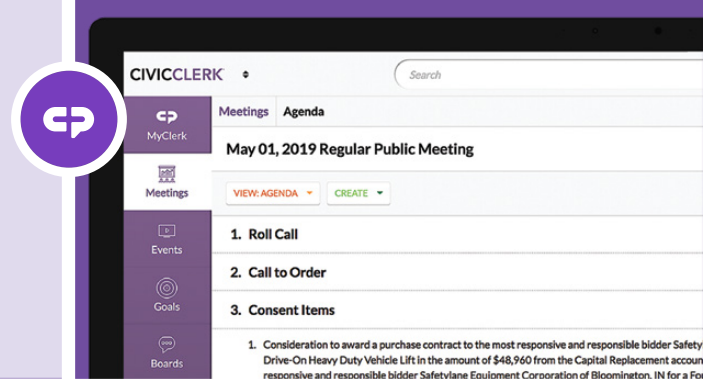
govtech.com/100

Technical Support



Recognized with
multiple, global
Stevie® Awards
for sales and
customer service
excellence

Why CivicClerk?



Clerks & Agenda Administrators

As the primary point of contact and documentation facilitator, clerks benefit from time-saving process automation without having to sacrifice control.

- Custom configurations based on business processes
- Total visibility into the agenda, meeting, and video content from one system
- Assign tasks to stakeholders
- Access to ongoing product education and industry-specific webinars, blog posts, and newsletters

Elected & Appointed Officials

Elected leaders benefit from a reliable and accessible interactive tool to prepare for and participate in public meetings.

- Secure, individual access to meeting materials with full-text search
- Pre- and during meeting annotation and note-taking functionality
- Device agnostic
- Electronic voting (additional fees apply)

Agenda Contributors

Item Submitters benefit from an easy-to-use interface that makes it faster to collaborate on agendas.

- Pre-formatted staff reports
- Versioning control
- A dashboard display for a quick review of outstanding task assignments
- In-application support

Managers & Administrators

As approvers, department managers and community administrators benefit from accessible collaboration tools and visibility into staff work.

- A user-friendly, intuitive system for all staff members
- Automated workflows
- Versioning control
- Customizable reporting

Information Technology Leaders

Internal IT stakeholders benefit from peace-of-mind and the near-elimination of system questions and complaints.

- Secure, cloud-based hosting
- Unlimited users and storage
- Automatic upgrades
- Built-in integrations with Dropbox, Microsoft's One Drive and Google Drive, and API availability
- 24/7/365 U.S.-based support

Citizens

Members of your community benefit from transparency and accessibility to public meeting content.

- PDF downloads of agendas, packets, minutes, notices, and other documents
- Dedicated citizen portal with email subscriptions and full-text search
- Side-by-side agenda and video display using CivicPlus Media (additional fees apply)
- Accessibility portal designed to WCAG 2.0 A and AA standards

AGENDA & MEETING MANAGEMENT

CivicClerk is a comprehensive, collaboration tool to help aggregate information, reports, approvals, and notes in a single, transparent, cloud-based repository. CivicClerk brings teams together, fosters dialogue, and expedites reviews and approvals, offering the critical functionality needed by every stakeholder at their crucial point in the review and approval process.



Meeting Preparation and Item Submission

- Create agenda items and draft staff reports
- Upload attachments
- Submit for approval



Review and Approval from Collaborators

- Receive, review, and revise agenda items
- Assign tasks with due dates
- Visually track item status



Agenda Generation and Publication

- Publish to web and send to board members and subscribed residents
- Easy last-minute additions and agenda revisions



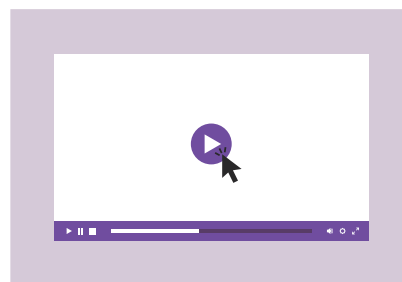
Meeting Participant Preparation

- Board members and citizens view agenda and meeting packet on any device
- Board members create annotations
- Available accessibility portal designed to meet WCAG 2.0 A and AA requirements



Meeting Day

- Add and call speakers and run speaker timer
- Capture motions, votes, comments, and discussion from the meeting
- Create video bookmarks using CivicPlus Media (additional fees apply)



Post-Meeting

- Make any necessary revisions to meeting actions and discussion recorded during the meeting
- Generate and distribute or publish draft and final meeting minutes
- Use preformatted text snippets to populate your minutes document



Features & Functionality



CivicClerk is the fastest, most intuitive way to streamline the entire agenda management process — from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with CivicClerk is easy with customized workflows, version tracking, and built-in communication tools.

Our innovators designed CivicClerk to offer configuration flexibility so that the system can be scaled from the most simple agenda process to the most complex. Built-in integrations and a suite of APIs make working with other internal applications easy. CivicClerk's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

Fully Integrated, Cloud-Based Software Suite

- User-friendly, modern interface
- Unlimited users
- Unlimited storage
- Highly configurable to your agenda and meeting management processes
- Adaptable permission settings
- Confidential attachments
- Field-level versioning
- Built-in integrations with Dropbox, Microsoft's One Drive and Google Drive and API availability
- Single sign-on through the CivicPlus Platform
- Secure Cloud-Based Hosting
- Automatic Updates
- Customer-Defined Roadmap
- Enhanced Analytics for Data Visibility

Part of the Integrated CivicPlus Platform

Our powerful CivicPlus Platform is the foundation on which all our CivicPlus solutions are built, allowing them to work seamlessly and securely, leveraging existing data, and reducing information silos so your administrative staff can collaborate efficiently. Administrators can take advantage of authentication using our identity provider integrations to provide a single sign-on experience for internal users. The entire system is cloud-based, eliminating the need for internal application management. CivicClerk is hosted in Microsoft's Azure cloud service, providing a stable multi-user environment while ensuring high availability and uptime.

Agenda Management

Flexible, Customized Templates

Standardized templates throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

Efficiently Manage Agenda Packets of Any Size

CivicClerk compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.

Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

Convenient, Anytime Agenda Modifications

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically rennumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

Agenda Timeline

JUL 2019

JUL
22

Christina Kim at 05:25PM



Sent to Folder City Council Meeting

SENT TO
GOOGLEDRIVE

JUL
21

Julie Wood at 05:00PM



Email Sent to MAYOR@CITY.GOV With
Agenda Attached: Final-AGENDA-7-27.docx

EMAIL SENT
WITH AGENDA
ATTACHED

TB

Todd Bradley at 4:45PM



City Council Agenda

PUBLISHED AGENDA
TO PUBLIC PORTAL

TB

Todd Bradley at 3:00PM



Council Packet

PUBLISHED AGENDA PACKET
TO BOARD PORTAL

Christina Kim at 11:30AM



City Council Special Meeting

UPDATED AGENDA
EVENT



Create Agenda Items in Seconds

CivicClerk's easy-to-use item entry allows staff members to enter agenda items, upload attachments, and send through the workflow with a few clicks. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for CivicClerk to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

Automate Your Approvals Process

The workflow engine in CivicClerk streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

Item Fields



INFORMATION

Item Title
Ordinance No. 1234: An Ordinance to Amend the Zoning Code

VERSION HISTORY 1

Short Name
Ord. 1234- Zoning Code Changes

Item ID
2019-608

Custom Tags to Group Like Agenda Items

CivicClerk allows administrators to set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

Agenda Management Features

- Custom-developed agenda and staff report templates
- Bulk and single item actions to easily copy, move, and initiate agenda items
- Pre-formatted text snippets to save time and provide consistency
- Flexible workflow and approvals engine with visual progress indicators
- Automated PDF file conversion
- In-app messaging
- Task assignment
- Full-text search functionality
- Tags to link together like agenda items for greater visibility and enhanced searching capability

Meeting Management

Automated Minutes Setup

CivicClerk's fully integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Live Meeting Manager module with a single click.

Keep Up with the Meeting Action

Meetings move fast. CivicClerk's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.

Speaker Manager

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

Easy, Intuitive Minutes-Taking

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

Minutes Module Features

- No prep work required – agenda content automatically pulls over into the Minutes module
- Single screen access to all meeting controls
- Record comments and discussion, roll call, motions and votes, speakers
- Bulk copy available to quickly apply motions and the associated votes to multiple agenda items
- Choice of pre-configured or custom-developed minutes templates
- Pre-formatted text snippets to save time formatting and entering data
- Integrated board portal with electronic voting (additional fees apply)
- In-chamber display pages show a welcome screen, current item name, current speaker with countdown timer, motion made on the item, vote count recorded for the item (additional fees apply)
- Integrated video bookmarking with CivicPlus Media live streaming and on-demand video service (additional fees apply)
- Multiple concurrent video streams with CivicPlus Media (additional fees apply)
- Integrated live and on-demand closed captioning services with optional CivicPlus Media (additional fees apply)

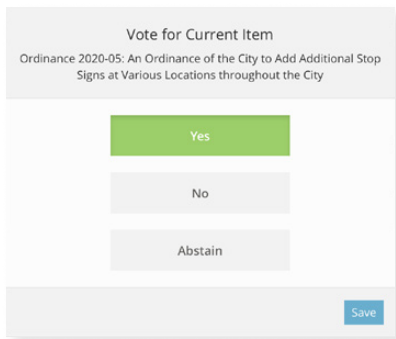
Board Portal

Flexible Access

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, OneDrive, Google Drive, or post to the Board Portal. CivicClerk is optimized for all devices, including desktops, laptops, tablets, and smartphones. No separate application required.

A Personal Meeting Repository

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

A screenshot of a web interface for voting on a current item. At the top, it says "Vote for Current Item" followed by the ordinance text: "Ordinance 2020-05: An Ordinance of the City to Add Additional Stop Signs at Various Locations throughout the City". Below this, there are three large buttons: "Yes" (green), "No" (grey), and "Abstain" (grey). At the bottom right, there is a blue "Save" button.

Interactive Meeting Tool

During live meetings, the Board Portal integrates with Live Meeting Manager to allow officials to refer to their review notes and annotations, capture notes within a dedicated field, receive visual cues as the agenda progresses from item to item, see speaker information instantly, and enter electronic votes (additional fees apply for electronic voting). Chair View can also be enabled to allow the meeting presider to call speakers and advance agenda items.

Find What You Need– Faster

CivicClerk automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate past items, attachments, minutes, and agendas by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.

Elected/Appointed Officials Board Portal Features

- Secure, individual access to meeting materials
- Annotation and note-taking ability that you can use in pre-meeting preparation as well as in-meeting note-taking
- Optimized for all devices, including desktops, laptops, tablets, and smartphones. No separate application required
- Live speaker name and countdown timer visible for each item
- Visual cues and one-touch access to the current discussion item
- Electronic voting from any device (additional fees apply)
- Chair View to allow the meeting chair to call speakers and advance agenda items
- Full-text search functionality provides visibility into past meeting content including notes made within the individual's private notes field
- Minutes summary view enables officials to see motions, votes, and any comment or discussion recorded in the meeting minutes for individual items

Citizen Portal

Content Accessibility

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

CivicClerk has a dedicated accessibility portal that gives members of the public complete access to your meeting content. Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for CivicPlus Media and closed captioning.

Content Transparency

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping citizens engaged and informed.



Citizen Portal Features

- Citizen portal iframe to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Side-by-side agenda and video display with CivicPlus Media (additional fees apply)
- Optional Motions and Vote minutes display updates the HTML agenda view to allow citizens to quickly see the final disposition of agenda items without having to read full minutes documents
- Accessibility portal designed to WCAG 2.0 A and AA standards

The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized citizen interactions. Local governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

CivicPlus Portal

CivicPlus Portal empowers citizens to be more engaged and informed about progress in your community. Portal streamlines the resident user experience as they interact with the CivicPlus products leveraged by you – driving revenue, trust, and satisfaction.

With a single username and password, they can watch a public meeting recording, submit a public works request, pay a utility bill, or register for an upcoming event. The result is more engaged and informed voters and fewer phone calls, walk-ins, or emails to your department asking how to find documents or submit records requests.

Citizen Benefits

- Anytime, anywhere access to digital citizen services
- A personalized dashboard that provides link cards to the services they use most frequently

Administrator Benefits

- A low-maintenance tool that increases accessibility, access, transparency, and trust with citizens
- Reduced phone calls, walk-ins, and emails from citizens searching for information
- Opportunities to increase revenue and foster civic participation

Integration Hub

Your time is too valuable to be spent downloading finalized meeting documents and data to share across varied communication channels. With the new CivicPlus Integration Hub, you can create custom integrations to connect CivicClerk with other products on the CivicPlus Platform to automate the delivery of that information just about anywhere.

With the easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus products or with third parties (for an additional fee) without the need for a developer. You can even easily create integrations using manual import, polling, and webhooks (for an additional cost).

The possibilities are endless with Integration Hub, but here are a few examples of integrations you can create with CivicClerk today:

- Automatically add agenda or minute files to the Document Center to be displayed on a CivicEngage® Central website after they are published in CivicClerk.
- Set-up a workflow to post in the CivicEngage Central News Flash once you've published your CivicClerk meeting documents.

Shorten your pre-meeting to-do list and send your meeting information instantly with a custom integration using the Integration Hub.



Project Timeline



Ten to Fourteen Weeks

While every CivicClerk implementation is unique, the following timeline can provide you information about the different implementation stages and what you can expect at each stage.

PROJECT START

1

PHASE 1

Project Kickoff

- Project Kickoff call to review the timeline and deliverables and provide access to project tracking software
- Your staff complete a questionnaire to capture information needed for CivicClerk configuration

PHASE 2

Consulting

- Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options

2

3

PHASE 3

Configuration

- Premium system configuration is completed and handed off for review, testing, and feedback
- Configuration adjustments made per submitted feedback

PHASE 4

Finalization

- Access is enabled for all users in preparation for training

4

5

PHASE 5

Training

- Live, virtual training sessions are conducted within configured site

GO LIVE

Premium Implementation Plan

Implementation & Support Experience Designed for You

CivicClerk has the experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for automating manual or inefficient agenda and meeting processes. It is designed for organizations with less than 50 internal users and a desire for a guided implementation experience. A dedicated and knowledgeable implementation consultant will manage your project from end-to-end—consulting and collaborating with your team, configuring the system to automate your process, and delivering live virtual training to your user groups. Key project staff will have online access to the timeline and all expected checkpoints and deliverables for a fully transparent implementation.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning CivicClerk Technical Support team.

Consulting

Up to 2 Hours of Virtual Consultation

During this consulting session, your CivicClerk implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your custom template designs and discuss the configurations that will be made to ensure your CivicClerk workflows match your current agenda and meeting processes.

Configuration

Our team will configure your system with Premium customization options to map existing processes to CivicClerk. Additional custom configurations can be made by Administrative users at any time using Help Center resources.

Design

We will design up to 5 custom templates to ensure consistency in system-generated meeting documents: Agendas, Item/Staff Report, Minutes, Agenda Script.

Training

Up to 4 hours of Virtual Training

Your CivicClerk implementation consultant will guide user groups through live, virtual training sessions using your custom configured CivicClerk site. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.



Ongoing Services

Award-Winning Support

Over the past three years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with one Gold Stevie® Award, two Silver Stevie® Awards, and four Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 100 Employees, and Most Valuable Response by a Customer Service Team (COVID-19).

The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

Around-the-Clock Service & Support

Technical & Ongoing Support

- Live support personnel based in the U.S.
- Weekday business hours: 8 a.m. – 6 p.m. (CST)
- Contact via phone, email, and live chat
- 4-hour response during business hours
- 24/7 emergency support for named points of contact
- Self-Service CivicPlus Help Center for tutorials and user guides
- Assigned Customer Success Manager to ensure your complete and ongoing satisfaction

Maintenance

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades, fixes, enhancements, and OS patches

Hosting & Security

- Fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model
- All processing and data storage is done within this environment using a mix of Azure Virtual Machines and Storage Accounts
- 24/7/365 system monitoring with guaranteed 99.9% uptime (excluding maintenance)
- Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions
- All data is written to a GRS account which creates copies of that data in data centers across multiple Azure regions - data is always accessible
- Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines



Project Cost

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing is valid for 60 days from March 25, 2022.

Development

- Agenda Management
 - Unlimited boards
 - Custom-developed templates (two Agenda Templates, one Staff Report Template, one Minutes Template, one Agenda Script Template)
 - System-generated staff reports
- Minutes Management
 - Record minutes including motions, votes, speakers, and discussion
- Analytics module access
 - Create and save custom individual views and organizational views
 - Export views as .XLS and .CSV files
- Unlimited users
- Unlimited storage
- Google Drive, OneDrive, and Dropbox integrations
- Public Portal and Accessibility Portal
- Board Portal

Implementation

- Typical project timeline – ten to fourteen weeks
- Two hours virtual consulting
- Four hours virtual training

Annual Recurring Services

- Hosting and security
- Software maintenance including service patches and system enhancements
- 24/7 Technical support and access to the CivicPlus community
- Dedicated Customer Success Manager

Year 1 (one-time + annual)

\$8,200

Year 2 (annual + 5% technology uplift)

\$4,578

CivicPlus Project Pricing & Invoicing

CivicPlus has endeavored to meet Lincolnnton's needs and expectations for your new CivicClerk System based on the information provided. The investment proposal included is subject to change should additional functionality, custom development, or project enhancements, outside of the included scope, be added before contract signing.

CivicPlus prices on a per-project, all-inclusive basis. This type of pricing structure eliminates surprise costs, the uncertainty of paying by the hour, and is overall more cost-effective for our customers. It provides you with a price based on the products and features listed in this proposal that only varies if additional functionality of work, outside of the original project scope, is requested. We understand local governments must look beyond just functionality and that multiple factors come into play when determining which vendor can meet not only your functional needs but also your budgetary requirements.

CivicPlus Offers:

Standard CivicClerk Invoicing

- Year 1 fees are due at contract signing
- The first-year Annual Services fee is included with your Year 1 cost
- Subsequent annual invoicing occurs on the anniversary of the contract signing date, and is subject to a five percent technology fee uplift each year starting Year 2 of your contract

Customized Billing/Invoicing

- We can discuss other billing options with you before contract signing and, if feasible, develop a plan that works for all parties
- Not available with all CivicPlus products – please contact your account executive for more details

We will work with you before contract signing to determine which of our billing processes will meet both your needs for budget planning and our accounting processes.

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with Lincolnnton.

Optional Enhancements

OPTIONS	ONE-TIME	ANNUAL
CivicPlus Media Video Streaming & On-Demand	\$1,050	\$6,300
Boards & Committees Module	N/A	\$3,780

CivicPlus Media: Live Streaming & On-Demand Video

Increase citizen engagement and participation by sharing high-definition live video feeds of your meetings directly from CivicClerk and CivicPlus Media. Stream up to 3 concurrent live proceedings and seamlessly integrate all video content directly into your meeting agendas. Videos feature clear bookmarking and navigation so viewers can quickly find discussions of interest. Viewers can watch videos from any device with no software or application downloads necessary. Integrated closed captioning services are available at an additional cost. Additional fees apply.

Boards & Committees Module

The CivicClerk Boards and Committees module tracks vacancies, applications, and appointments. Interactive dashboards give you quick access to actionable information. Easily manage rosters and generate communications using customized templates. Store system-generated communications and other necessary documentation at the board or individual member level. Track training and other internal requirements. Display board information through the Citizen Portal, including member rosters if desired, post vacancies, and accept online applications. Additional fees apply.



ITEM #

3c

City of Lincolnton
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Parks & Recreation
Phone (704) 735-2671
FAX (704) 736-1662
www.lincolntonnc.org

MEMORANDUM

To: Ritchie Haynes, City Manager
From: Nathan C. Eurey, Public Services Director
Subject: Consideration to approve bench sponsorship fee for Motz Ave. Dog Park
Date: 4/11/22

With the recently installed play features at the Motz Avenue dog park, we would like to begin focusing our attention on seeking bench sponsorships to provide benches for the park. We have had a few individuals approach us about making a donation for a park bench to be placed at the dog park.

The staff and I researched many different types of benches, and we have settled on a dog-themed bench that we feel would work well in the outdoor environment. In factoring the cost of the bench, shipping and handling, and taxes; we are proposing a bench sponsorship fee of \$1,000.00 to be added in the 2022-2023 schedule of fees.

I would like to ask the City Council to go ahead and approve this piece of the proposed fee schedule, so that it would allow us to begin seeking and accepting bench sponsorships from businesses and individuals wishing to make such a donation.

If you have any questions please contact me to discuss.

Thanks for your time!

Nathan Eurey

ITEM #

4

REGULAR AGENDA
- Continued

ITEM #

4a

City of Lincolnton
P. O. Box 617
128 Motz Avenue
Lincolnton, North Carolina
28093-0617



Public Works
Phone (704) 736-8940
FAX (704) 736-8959
www.lincolntonnc.org

MEMORANDUM

To: Ritchie Haynes, City Manager
From: Nathan C. Eurey, Public Services Director
Subject: Purchase of a New Way Automated Trash Truck
Date: 04/21/2022

Ritchie,

On Tuesday, April 12, I met with Bruce Sadler with Vanguard Truck Centers. Bruce works closely with Cameron Low with the Amick Equipment Company to provide, for purchase; truck chassis' and trash refuse bodies to towns and cities in the Southeast. Bruce stated that he has a 2021 Autocar chassis ready for purchase. The New Way 31-yard Sidewinder body from the Amick Equipment Company will be available sometime in July or August. The truck itself would be available for delivery sometime in the 3rd or 4th quarter of 2022. Given the current state of supply chain disruptions in the market with vehicles and products, it's my recommendation to seek Council's approval to issue a "Letter of Intent" to purchase the 2021 Autocar chassis side loading refuse truck in the amount of \$350,582.20. The letter will help secure the truck, and allow the City to purchase it after July 1, 2022. Attached is a proposed draft of the "Letter of Intent". Let me know if you have any questions.

Thanks,

Nathan

City of Lincolnton
P. O. Box 617
128 Motz Avenue
Lincolnton, North Carolina
28093-0617



Public Works
Phone (704) 736-8940
FAX (704) 736-8959
www.lincolntonnc.org

May 5, 2022

Bruce Sadler
Vanguard Truck Centers
3880 Jeff Adams Drive
Charlotte, NC 28206

Cameron Low
Amick Equipment Company
2040 S 3rd Street Ext.
Mebane, NC 28307

Bruce/Cameron,

This letter shall serve as notice by the City of Lincolnton, through the Public Works Department, that the City intends to purchase one (1) New Way 31-yard Sidewinder body on a 2021 Autocar chassis side loading trash truck in the amount of \$350,582.20 with an approximated delivery of said vehicle in the 3rd or 4th quarter of 2022.

The execution of this intent is dependent upon the Lincolnton City Council's approval of the expenditure of funds in the proposed 2022-2023 budget.

Sincerely,

Nathan Eurey
Public Services Director
City of Lincolnton
704-736-8940
neurey@lincolntonnc.org

cc: Ritchie Haynes, Lincolnton City Manager

ITEM #

4b

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Mayor and City Council Members

From: Tanya Osborne, Human Resources Director

Through: Ritchie Haynes, City Manager

Re: Proposed Resolution:
Recognizing City of Lincolnton Employees for Extraordinary Service-
Premium Pay for Services Performed During the Covid-19 Pandemic

Date: April 27, 2022

As part of the annual budget planning workshop in March, discussion was held regarding the desire of council to recognize the City's employees for their services performed during the Covid-19 pandemic. Based upon the feedback received at the budget workshop, a resolution was drafted to authorize a one-time payment to the City's employees for their extraordinary commitment to maintaining the City's services during the pandemic.

The attached resolution, which has been reviewed by the Finance Director and City Attorney, is presented for Council's consideration and approval.

attachment: Resolution-Recognizing City of Lincolnton Employees for Extraordinary Service

Resolution Recognizing the City of Lincolnton Employees for Extraordinary Service

Premium Pay for Services Performed During the Covid-19 Pandemic

1. PURPOSE

On March 10, 2020, the Governor of North Carolina issued Executive Order 116 and declared a State of Emergency to coordinate response and protective actions to prevent the spread of Covid-19. Since that time, City of Lincolnton employees have remained on the job selflessly performing essential work and placing themselves on the front line of the Covid-19 pandemic.

Throughout the pandemic, City of Lincolnton employees have responded to calls for service to assist local citizens and visitors experiencing medical emergencies, utility emergencies, environmental and refuse needs, and other crisis situations. In addition, other groups of employees performed essential work processing the daily documentation necessary to support the infrastructure of the City, such as taking payments from citizens, processing daily receipts, processing payroll and vital COVID leave documentation, and other essential work requiring the regular physical handling of documentation handled by the public or coworkers.

For this valuable work, the City is responding by creating a one-time premium payment for eligible employees.

2. Eligibility

City of Lincolnton employees who meet the following criteria may be eligible for the premium pay.

- a. Hired on or before December 31, 2021
- b. Performed essential in-person work during the Covid-19 pandemic which involves:
 - i. Regular in-person interactions with patients, the public, or co-workers of the individual that is performing the work; or
 - ii. Regular physical handling of items that were handled by patients, the public, or co-workers of the individual that is performing the work;
 - iii. Can be either non-exempt or exempt employee; and
 - iv. Is classified as a full time or regular part time employee.

3. ORGANIZATIONAL RULES

- All premium payments made to employees will be run through the City's payroll system and treated as wages. Premium payments are

subject to employment taxes, retirement, and other such applicable withholdings.

4. Premium Payment

- Eligible employees that meet the criteria defined in Section 2, and are still employed by the City of Lincolnnton will receive the one-time lump sum payment amount listed below, based on the amount of time the employee has been employed with the City.
 - i. Employees hired on or before December 31, 2020 will receive:
 - \$2500.00 for full-time employees
 - \$1250 for regular part-time employees
 - ii. Employees hired after December 31, 2020 and on or before June 30, 2021 will receive:
 - \$1500.00 for full-time employees
 - \$750.00 for regular part-time employees
 - iii. Employees hired after June 30, 2021 and on or before December 31, 2021 will receive:
 - \$750.00 for full-time employees
 - \$375.00 for regular part-time employees
- Payment will be direct deposited in the account on record for each employee by the end of May 2022.
- Employees on an approved leave of absence from the City on the pay date (such as Family Medical Leave), and who would otherwise be eligible for premium pay, are eligible for premium pay under this policy.
- The City Manager, in his sole discretion, will make the final decision with regard to whether an employee is eligible to receive premium pay under this policy. The City Manager's decision is final and is not eligible for review.

Adopted on the 5th day of May, 2022

ITEM #

4c

Nondiscrimination Policy Pursuant to the ARP/CSLFRF Award

WHEREAS, the City of Lincolnton has received an allocation of funds from the “Coronavirus State Fiscal Recovery Fund” or “Coronavirus Local Fiscal Recovery Fund” (together “CSLFRF funds”), established pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (the “ARP/CSLFRF award”).

WHEREAS, CSLFRF funds are subject to the U.S. Department of Treasury (“Treasury”) regulations, including the Final Rule, the Award Terms and Conditions, and the Title VII implementing regulations at 31 C.F.R. Part 22.

WHEREAS, pursuant to the ARP/CSLFRF Award Terms and Conditions, and as a condition of receiving CSLFRF funds, the City of Lincolnton agrees to follow all federal statutes and regulations prohibiting discrimination in its administration of CSLFRF under the terms and conditions of the ARP/CSLFRF award, including, without limitation, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury’s implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin within programs or activities receiving federal financial assistance;
- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving Federal financial assistance;
- iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury’s implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
- v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

RESOLVED, That the governing board of the City of Lincolnton hereby adopts and enacts the following nondiscrimination policy, which shall apply to the operations of any program, activity, or facility that is supported in whole, or in part, by expenditures CSLFRF pursuant to the ARP/CSLFRF award.

Nondiscrimination Policy Statement

It is the policy of the City of Lincoln to ensure that no person shall, on the ground of race, color, national origin (including limited English Proficiency), familial status, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity administered by the City of Lincoln, including programs or activities that are funded in whole or part, with Coronavirus State and Local Fiscal Recovery Funds ("CSLFRF"), which the City of Lincoln received from the U.S. Department of Treasury ("Treasury") pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (herein the "ARP/CSLFRF award").

I. Governing Statutory & Regulatory Authorities

As required by the CSLFRF Award Terms and Conditions, the City of Lincoln shall ensure that each "activity," "facility," or "program"¹ that is funded in whole, or in part, with CSLFRF and administered under the ARP/CSLFRF award, will be facilitated, operated, or conducted in compliance with the following federal statutes and federal regulations prohibiting discrimination. These include, but are not limited to, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
- iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age within programs or activities receiving federal financial assistance; and
- v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

¹ 22 C.F.R. § 22.3 defines "program" and "activity" as all operations of an entity, including local governments, that receive Federal financial assistance, and the departments, agencies, or special purpose districts of the local governments to which Federal financial assistance is distributed. "Federal financial assistance" includes, among other things, grants and loans of federal funds. "Facility" includes all or any part of structures, equipment, or other real or personal property or interests therein, and the provision of facilities includes the construction, expansion, renovation, remodeling, alteration, or acquisition of facilities.

II. Discriminatory Practices Prohibited in the Administration of the ARP/CSLFRF Award

To ensure compliance with Title VII of the Civil Rights Act of 1964, and Title 31 Code of Federal Regulations, Part 22, the Civil Rights Restoration Act of 1987, and other pertinent nondiscrimination authorities, the City of Lincoln shall prohibit, at a minimum, the following practices in its administration of CSLFRF pursuant to the ARP/CSLFRF award:

1. Denying to a person any service, financial aid, or other program benefit without good cause;
2. Providing to a person any service, financial aid, or another benefit which is different in quantity or quality, or is provided in a different manner, from that provided to others under the program.
3. Subjecting a person to segregation or separate treatment in any matter related to the receipt of any service, financial aid, or other benefit under the program;
4. Restricting a person in the enjoyment of any advantages, privileges, or other benefits enjoyed by others receiving any service, financial aid, or other benefit under the program;
5. Treating a person differently from others in determining whether that person satisfies any admission, enrollment, quota, eligibility, membership, or other requirement or condition which persons must meet to be provided any service, financial aid, or other benefit provided under the program;
6. Implementing different standards, criteria, or other requirements for admission, enrollment, or participation in planning, advisory, contractual, or other integral activities to the program;
7. Adopting methods of administration which, directly or through contractual relationships, would defeat or substantially impair the accomplishment of effective nondiscrimination;
8. Selecting a site or location of facilities with the purpose or effect of excluding persons from, denying them the benefits of, subjecting them to discrimination, or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of Title VI or related acts and regulations;
9. Discriminating against any person, either directly or through a contractual agreement, in any employment resulting from the program, a primary objective of which is to provide employment;
10. Committing acts of intimidation or retaliation, including threatening, coercing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by any pertinent nondiscrimination law, or because an individual made a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing.

III. Reporting & Enforcement

1. The City of Lincolnton shall cooperate in any enforcement or compliance review activities by the Department of the Treasury. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The City of Lincolnton shall comply with information requests, on-site compliance reviews, and reporting requirements.
2. The City of Lincolnton shall maintain a complaint log and inform the Treasury of any complaints of discrimination on the grounds of race, color, or national origin (including limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, whether pending or completed, including the outcome. The City of Lincolnton shall inform the Treasury if it has received no complaints under Title VI.
3. Any person who believes they have been aggrieved by a discriminatory practice under Title VI has a right to file a formal complaint with the Treasury. Any such complaint must be in writing and filed with the Treasury's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence.
4. Any person who believes that because of that person's race, color, national origin, limited English proficiency, familial status, sex, age, religion, or disability that he/she/they have been discriminated against or unfairly treated by the City of Lincolnton in violation of this policy should contact the following office within 180 days from the date of the alleged discriminatory occurrence:

Mrs. Tanya Osborne
Human Resources Director
tosborne@lincolntonnc.org
(704) 736-8980

Reference the City of Lincolnton's Personnel Policy; Section II-Recruitment and Employment for additional information.

POLICY FOR ALLOWABLE COSTS AND COST PRINCIPLES FOR EXPENDITURE OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS

WHEREAS the City of Lincolnton, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

WHEREAS the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

WHEREAS the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Sect. 200 (UG), as provided in the Assistance Listing; and

WHEREAS the Compliance and Reporting Guidance for the State and Local Fiscal Recovery Funds provides, in relevant part:

Allowable Costs/Cost Principles. As outlined in the Uniform Guidance at 2 CFR Part 200, Subpart E regarding Cost Principles, allowable costs are based on the premise that a recipient is responsible for the effective administration of Federal awards, application of sound management practices, and administration of Federal funds in a manner consistent with the program objectives and terms and conditions of the award. Recipients must implement robust internal controls and effective monitoring to ensure compliance with the Cost Principles, which are important for building trust and accountability.

ARP/CSLFRF Funds may be, but are not required to be, used along with other funding sources for a given project. Note that ARP/CSLFRF Funds may not be used for a non-

Federal cost share or match where prohibited by other Federal programs, e.g., funds may not be used for the State share for Medicaid.

Treasury's Interim Final Rule and guidance and the Uniform Guidance outline the types of costs that are allowable, including certain audit costs. For example, per 2 CFR 200.425, a reasonably proportionate share of the costs of audits required by the Single Audit Act Amendments of 1996 are allowable; however, costs for audits that were not performed in accordance with 2 CFR Part 200, Subpart F are not allowable. Please see 2 CFR Part 200, Subpart E regarding the Cost Principles for more information.

- a. Administrative costs: Recipients may use funds for administering the SLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements. Further, costs must be reasonable and allocable as outlined in 2 CFR 200.404 and 2 CFR 200.405. Pursuant to the ARP/CSLFRF Award Terms and Conditions, recipients are permitted to charge both direct and indirect costs to their SLFRF award as administrative costs. Direct costs are those that are identified specifically as costs of implementing the ARP/CSLFRF program objectives, such as contract support, materials, and supplies for a project. Indirect costs are general overhead costs of an organization where a portion of such costs are allocable to the ARP/CSLFRF award such as the cost of facilities or administrative functions like a director's office. Each category of cost should be treated consistently in like circumstances as direct or indirect, and recipients may not charge the same administrative costs to both direct and indirect cost categories, or to other programs. If a recipient has a current Negotiated Indirect Costs Rate Agreement (NICRA) established with a Federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then the recipient may use its current NICRA. Alternatively, if the recipient does not have a NICRA, the recipient may elect to use the de minimis rate of 10 percent of the modified total direct costs pursuant to 2 CFR 200.414(f).
- b. Salaries and Expenses: In general, certain employees' wages, salaries, and covered benefits are an eligible use of ARP/CSLFRF award funds; and

WHEREAS Subpart E of the Uniform Guidance dictates allowable costs and cost principles for expenditure of ARP/CSLFRF funds; and

WHEREAS Subpart E of the Uniform Guidance (specifically, 200.400) states that:

The application of these cost principles is based on the fundamental premises that:

- (a) The non-Federal entity is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.

- (b) The non-Federal entity assumes responsibility for administering Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award.
- (c) The non-Federal entity, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the Federal award.
- (d) The application of these cost principles should require no significant changes in the internal accounting policies and practices of the non-Federal entity. However, the accounting practices of the non-Federal entity must be consistent with these cost principles and support the accumulation of costs as required by the principles, and must provide for adequate documentation to support costs charged to the Federal award.
- (e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the non-Federal entity is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the non-Federal entity, the reasonableness and equity of such treatments should be fully considered.
- (f) For non-Federal entities that educate and engage students in research, the dual role of students as both trainees and employees (including pre- and post-doctoral staff) contributing to the completion of Federal awards for research must be recognized in the application of these principles.
- (g) The non-Federal entity may not earn or keep any profit resulting from Federal financial assistance, unless explicitly authorized by the terms and conditions of the Federal award;

BE IT RESOLVED that the governing board of the City of Lincolnnton hereby adopts and enacts the following US Cost Principles Policy for the expenditure of ARP/CSLFRF funds.

ALLOWABLE COSTS AND COSTS PRINCIPLES POLICY OVERVIEW

Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, commonly called Uniform Guidance (UG), specifically Subpart E, defines those items of cost that are allowable, and which are unallowable. The tests of allowability under these principles are: (a) the costs must be reasonable; (b) they must be allocable to eligible projects under the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); (c) they must be given consistent treatment through application of those generally accepted accounting principles appropriate to the circumstances; and (d) they must conform to any limitations or exclusions set forth in these principles or in the ARP/CSLFRF grant award as to types or amounts of cost items. Unallowable items fall into two categories: expenses which are by their nature unallowable (e.g., alcohol), and unallowable activities (e.g., fund raising).

The City of Lincolnnton shall adhere to all applicable cost principles governing the use of federal grants. This policy addresses the proper classification of both direct and indirect charges to

ARP/CSLFRF funded projects and enacts procedures to ensure that proposed and actual expenditures are consistent with the ARP/CSLFRF grant award terms and all applicable federal regulations in the Uniform Guidance.

Responsibility for following these guidelines lies with the City Council, City Manager, and Finance Director, who are charged with the administration and financial oversight of the ARP/CSLFRF. Further, all local government employees and officials who are involved in obligating, administering, expending, or monitoring ARP/CSLFRF grant funded projects should be well versed with the categories of costs that are generally allowable and unallowable. Questions on the allowability of costs should be directed to the City Manager and Finance Director. As questions on allowability of certain costs may require interpretation and judgment, local government personnel are encouraged to ask for assistance in making those determinations.

GENERAL COST ALLOWABILITY CRITERIA

All costs expended using ARP/CSLFRF funds must meet the following general criteria:

1. Be necessary and reasonable for the proper and efficient performance and administration of the grant program.

A cost must be *necessary* to achieve a project object. When determining whether a cost is necessary, consideration may be given to:

- Whether the cost is needed for the proper and efficient performance of the grant project.
- Whether the cost is identified in the approved project budget or application.
- Whether the cost aligns with identified needs based on results and findings from a needs assessment.
- Whether the cost addresses project goals and objectives and is based on program data.

A cost is *reasonable* if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, reasonable means that sound business practices were followed, and purchases were comparable to market prices. When determining reasonableness of a cost, consideration must be given to:

- Whether the cost is a type generally recognized as ordinary and necessary for the operation of the City of Lincoln or the proper and efficient performance of the federal award.
- The restraints or requirements imposed by factors, such as: sound business practices; arm's-length bargaining; federal, state, and other laws and regulations; and terms and conditions of the ARP/CSLFRF award.
- Market prices for comparable goods or services for the geographic area.

- Whether individuals concerned acted with prudence in the circumstances considering their responsibilities to the City of Lincolnton, its employees, the public at large, and the federal government.
- Whether the City of Lincolnton significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the ARP/CSLFRF award's cost.

2. **Be allocable to the ARP/CSLFRF federal award.** A cost is allocable to the ARP/CSLFRF award if the goods or services involved are chargeable or assignable to the ARP/CSLFRF award in accordance with the relative benefit received. This means that the ARP/CSLFRF grant program derived a benefit in proportion to the funds charged to the program. *For example, if 50 percent of a local government program officer's salary is paid with grant funds, then the local government must document that the program officer spent at least 50 percent of his/her time on the grant program.*

If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, then the costs may be allocated or transferred to benefitted projects on any reasonable documented basis. Where the purchase of equipment or other capital asset is specifically authorized by the ARP/CSLFRF, the costs are assignable to the Federal award regardless of the use that may be made of the equipment or other capital asset involved when no longer needed for the purpose for which it was originally required.

3. **Be authorized and not prohibited under state or local laws or regulations.**
4. **Conform to any limitations or exclusions set forth in the principles, federal laws, ARP/CSLFRF award terms, and other governing regulations as to types or amounts of cost items.**
5. **Be consistent with policies, regulations, and procedures that apply uniformly to both the ARP/CSLFRF federal award and other activities of the City of Lincolnton.**
6. **Be accorded consistent treatment.** A cost MAY NOT be assigned to a federal award as a direct cost and also be charged to a federal award as an indirect cost. And a cost must be treated consistently for both federal award and non-federal award expenditures.
7. **Be determined in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in the Uniform Grant Guidance.**
8. **Be net of all applicable credits.** The term "applicable credits" refers to those receipts or reduction of expenditures that operate to offset or reduce expense items allocable to the federal award. Typical examples of such transactions are purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to and received by the local government related to the federal award, they shall be credited to the ARP/CSLFRF

award, either as a cost reduction or a cash refund, as appropriate and consistent with the award terms.

9. Be adequately documented.

SELECTED ITEMS OF COST

The Uniform Grant Guidance examines the allowability of fifty-five (55) specific cost items (commonly referred to as Selected Items of Cost) at 2 CFR § 200.420-.475.

The Finance Department is responsible for determining cost allowability must be familiar with the Selected Items of Cost. The City of Lincolnnton must follow the applicable regulations when charging these specific expenditures to the ARP/CSLFRF grant. Finance Department personnel will check costs against the selected items of cost requirements to ensure the cost is allowable and that all process and documentation requirements are followed. In addition, State laws, City of Lincolnnton regulations, and program-specific rules may deem a cost as unallowable, and Finance Department personnel must follow those non-federal rules as well.

Exhibit A identifies and summarizes the Selected Items of Cost.

DIRECT AND INDIRECT COSTS

Allowable and allocable costs must be appropriately classified as direct or indirect charges. It is essential that each item of cost be treated consistently in like circumstances either as a direct or an indirect cost.

Direct costs are expenses that are specifically associated with a particular ARP/CSLFRF-eligible project and that can be directly assigned to such activities relatively easily with a high degree of accuracy. Common examples of direct costs include salary and fringe benefits of personnel directly involved in undertaking an eligible project, equipment and supplies for the project, subcontracted service provider, or other materials consumed or expended in the performance of a grant-eligible project.

Indirect costs are (1) costs incurred for a common or joint purpose benefitting more than one ARP/CSLFRF-eligible project, and (2) not readily assignable to the project specifically benefited, without effort disproportionate to the results achieved. They are expenses that benefit more than one project or even more than one federal grant. Common examples of indirect costs include utilities, local telephone charges, shared office supplies, administrative or secretarial salaries.

For indirect costs, the City of Lincolnnton may charge a 10 percent de minimis rate of modified total direct costs (MTDC). According to Uniform Grant Guidance Section 200.68 MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each sub-award (regardless of the period of performance the sub-awards are under the award). MTDC EXCLUDES equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each sub-award in excess of \$25,000.

SPECIAL PROVISIONS FOR STATE AND LOCAL GOVERNMENTS

There are some special provisions of the Uniform Guidance that apply only to states, local governments, and Indian Tribes.

§ 200.444 General costs of government.

(a) For states, local governments, and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.475). Unallowable costs include:

- (1) Salaries and expenses of the Office of the Governor of a state or the chief executive of a local government or the chief executive of an Indian tribe;
- (2) Salaries and other expenses of a state legislature, tribal council, or similar local governmental body, such as a county supervisor, city council, school board, etc., whether incurred for purposes of legislation or executive direction;
- (3) Costs of the judicial branch of a government;
- (4) Costs of prosecutorial activities unless treated as a direct cost to a specific program if authorized by statute or regulation (however, this does not preclude the allowability of other legal activities of the Attorney General as described in § 200.435); and
- (5) Costs of other general types of government services normally provided to the general public, such as fire and police, unless provided for as a direct cost under a program statute or regulation.

(b) For Indian tribes and Councils of Governments (COGs) (see definition for *Local government* in § 200.1 of this part), up to 50% of salaries and expenses directly attributable to managing and operating Federal programs by the chief executive and his or her staff can be included in the indirect cost calculation without documentation.

§ 200.416 COST ALLOCATION PLANS AND INDIRECT COST PROPOSALS.

(a) For states, local governments and Indian tribes, certain services, such as motor pools, computer centers, purchasing, accounting, etc., are provided to operating agencies on a centralized basis. Since Federal awards are performed within the individual operating agencies, there needs to be a process whereby these central service costs can be identified and assigned to benefited activities on a reasonable and consistent basis. The central service cost allocation plan provides that process.

(b) Individual operating agencies (governmental department or agency), normally charge Federal awards for indirect costs through an indirect cost rate. A separate indirect cost rate(s) proposal for each operating agency is usually necessary to claim indirect costs under Federal awards. Indirect costs include:

- (1) The indirect costs originating in each department or agency of the governmental unit carrying out Federal awards and

(2) The costs of central governmental services distributed through the central service cost allocation plan and not otherwise treated as direct costs.

(c) The requirements for development and submission of cost allocation plans (for central service costs and public assistance programs) and indirect cost rate proposals are contained in appendices V, VI and VII to this part.

§ 200.417 INTERAGENCY SERVICE.

The cost of services provided by one agency to another within the governmental unit may include allowable direct costs of the service plus a pro-rated share of indirect costs. A standard indirect cost allowance equal to ten percent of the direct salary and wage cost of providing the service (excluding overtime, shift premiums, and fringe benefits) may be used in lieu of determining the actual indirect costs of the service. These services do not include centralized services included in central service cost allocation plans as described in Appendix V to Part 200.

COST ALLOWABILITY REVIEW PROCESS

PREAPPROVAL COST ALLOWABILITY REVIEW

Before an ARP/CSLFRF-funded project is authorized, the Finance Department must review the proposed cost items within an estimated project budget to determine whether they are allowable and allocable and whether cost items will be charged as direct or indirect expenses. This review will occur concurrently with the review of project eligibility and *before* obligating or expending any ARP/CSLFRF funds.

- Local government personnel must submit proposed ARP/CSLFRF projects to the Finance Department for review. In addition to other required information, all proposed project submissions must delineate estimated costs by cost item.
- Along with a general review of project eligibility and conformance with other governing board management directives, the Finance Department must review estimated costs for specific allowable cost requirements, budget parameters, indirect rates, fringe benefit rates, and those activities/costs that require pre-approval by the US Treasury.
- If a proposed project includes a request for an unallowable cost, the Finance will return the proposal to the requesting party for review and, if practicable, resubmission with corrected cost items.
- Once a proposed project budget is pre-approved by the Finance Department, the local government personnel responsible for implementing the project must conform actual obligations and expenditures to the pre-approved project budget.

POST-EXPENDITURE COST ALLOWABILITY REVIEW

Once an expenditure is incurred related to an eligible project, and an invoice or other demand for payment is submitted to the local government, the Finance Department must perform a second review to ensure that actual expenditures comprise allowable costs.

- All invoices or other demands for payment must include a breakdown by cost item. The cost items should mirror those presented in the proposed budget for the project. If an invoice or other demand for payment does not include a breakdown by cost item, the Finance Department will return the invoice to the project manager and/or vendor, contractor, or sub-recipient for correction.
- The Finance Department must review the individual cost items listed on the invoice or other demand for payment to determine their allowability and allocability.
- If all cost items are deemed allowable and properly allocable, the Finance Department must proceed through the local government's normal disbursement process.
- If any cost item is deemed unallowable, the Finance Department will notify the project management and/or vendor, contractor, or sub-recipient that a portion of the invoice or other demand for payment will not be paid with ARP/CSLFRF funds. The Finance Director may in their discretion, and consistent with this policy, allow an invoice or other demand for payment to be resubmitted with a revised cost allocation. If the local government remains legally obligated by contract or otherwise to pay the disallowed cost item, it must identify other local government funds to cover the disbursement. The City of Lincoln's governing board must approve any allocation of other funds for this purpose.
- The Finance Department must retain appropriate documentation of budgeted cost items per project and actual obligations and expenditures of cost items per project.

COST TRANSFERS

Any costs charged to the ARP/CSLFRF federal award that do not meet the allowable cost criteria must be removed from the award account and charged to an account that does not require adherence to federal Uniform Grant Guidance or other applicable guidelines.

Failure to adequately follow this policy and related procedures could result in questioned costs, audit findings, potential repayment of disallowed costs and discontinuance of funding.

EXHIBIT A

Selected Items of Cost	Uniform Guidance General Reference	Allowability
Advertising and public relations costs	2 CFR § 200.421	Allowable with restrictions
Advisory councils	2 CFR § 200.422	Allowable with restrictions
Alcoholic beverages	2 CFR § 200.423	Unallowable
Alumni/ae activities	2 CFR § 200.424	Not specifically addressed
Audit services	2 CFR § 200.425	Allowable with restrictions
Bad debts	2 CFR § 200.426	Unallowable
Bonding costs	2 CFR § 200.427	Allowable with restrictions
Collection of improper payments	2 CFR § 200.428	Allowable
Commencement and convocation costs	2 CFR § 200.429	Not specifically addressed
Compensation – personal services	2 CFR § 200.430	Allowable with restrictions; Special conditions apply (e.g., § 200.430(i)(5))
Compensation – fringe benefits	2 CFR § 200.431	Allowable with restrictions
Conferences	2 CFR § 200.432	Allowable with restrictions
Contingency provisions	2 CFR § 200.433	Unallowable with exceptions
Contributions and donations	2 CFR § 200.434	Unallowable (made by non-federal entity); not reimbursable but value may be used as cost sharing or matching (made to non-federal entity)

Defense and prosecution of criminal and civil proceedings, claims, appeals and patent infringements	2 CFR § 200.435	Allowable with restrictions
Depreciation	2 CFR § 200.436	Allowable with qualifications
Employee health and welfare costs	2 CFR § 200.437	Allowable with restrictions
Entertainment costs	2 CFR § 200.438	Unallowable with exceptions
Equipment and other capital expenditures	2 CFR § 200.439	Allowability based on specific requirement
Exchange rates	2 CFR § 200.440	Allowable with restrictions
Fines, penalties, damages and other settlements	2 CFR § 200.441	Unallowable with exceptions
Fund raising and investment management costs	2 CFR § 200.442	Unallowable with exceptions
Gains and losses on disposition of depreciable assets	2 CFR § 200.443	Allowable with restrictions
General costs of government	2 CFR § 200.444	Unallowable with exceptions
Goods and services for personal use	2 CFR § 200.445	Unallowable (goods/services); allowable (housing) with restrictions
Idle facilities and idle capacity	2 CFR § 200.446	Idle facilities - unallowable with exceptions; Idle capacity - allowable with restrictions
Insurance and indemnification	2 CFR § 200.447	Allowable with restrictions
Intellectual property	2 CFR § 200.448	Allowable with restrictions
Interest	2 CFR § 200.449	Allowable with restrictions
Lobbying	2 CFR § 200.450	Unallowable

Losses on other awards or contracts	2 CFR § 200.451	Unallowable (however, they are required to be included in the indirect cost rate base for allocation of indirect costs)
Maintenance and repair costs	2 CFR § 200.452	Allowable with restrictions
Materials and supplies costs, including costs of computing devices	2 CFR § 200.453	Allowable with restrictions
Memberships, subscriptions, and professional activity costs	2 CFR § 200.454	Allowable with restrictions; unallowable for lobbying organizations
Organization costs	2 CFR § 200.455	Unallowable except federal prior approval
Participant support costs	2 CFR § 200.456	Allowable with prior approval of the federal awarding agency
Plant and security costs	2 CFR § 200.457	Allowable; capital expenditures are subject to § 200.439
Pre-award costs	2 CFR § 200.458	Allowable if consistent with other allowabilities and with prior approval of the federal awarding agency
Professional services costs	2 CFR § 200.459	Allowable with restrictions
Proposal costs	2 CFR § 200.460	Allowable with restrictions
Publication and printing costs	2 CFR § 200.461	Allowable with restrictions
Rearrangement and reconversion costs	2 CFR § 200.462	Allowable (ordinary and normal)
Recruiting costs	2 CFR § 200.463	Allowable with restrictions
Relocation costs of employees	2 CFR § 200.464	Allowable with restrictions
Rental costs of real property and equipment	2 CFR § 200.465	Allowable with restrictions
Scholarships and student aid costs	2 CFR § 200.466	Not specifically addressed

Selling and marketing costs	2 CFR § 200.467	Unallowable with exceptions
Specialized service facilities	2 CFR § 200.468	Allowable with restrictions
Student activity costs	2 CFR § 200.469	Unallowable unless specifically provided for in the federal award
Taxes (including Value Added Tax)	2 CFR § 200.470	Allowable with restrictions
Termination costs	2 CFR § 200.471	Allowable with restrictions
Training and education costs	2 CFR § 200.472	Allowable for employee development
Transportation costs	2 CFR § 200.473	Allowable with restrictions
Travel costs	2 CFR § 200.474	Allowable with restrictions
Trustees	2 CFR § 200.475	Not specifically addressed

**ELIGIBLE PROJECT POLICY FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT OF 2021
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY THE CITY OF LINCOLNTON**

WHEREAS the City of Lincoln, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

WHEREAS US Treasury is responsible for implementing ARP/CSLFRF and has enacted a Final Rule outlining eligible projects; and

WHEREAS the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to households, small businesses, non-profits, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

WHEREAS the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Part 200 (UG), as provided in the Assistance Listing and

WHEREAS US Treasury has issued a Compliance and Reporting Guidance v.2.1 (November 15, 2021) dictating implementation of the ARP/CSLFRF award terms and compliance requirements; and

WHEREAS the Compliance and Reporting Guidance states on page 6 that

Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the SLFRF award constitute eligible uses of funds, and document determinations.

BE IT RESOLVED that the City of Lincoln hereby adopts and enacts the following Eligibility Determination Policy for ARP/CSLFRF funds.

Eligibility Determination Policy for American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds

This policy defines the permissible and prohibited uses of the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF) funds. It also outlines the procedures for determining how the City of Lincoln will spend its ARP/CSLFRF funds.

I. PERMISSIBLE USES OF ARP/CSLFRF FUNDING

US Treasury issued its Final Rule regarding use of ARPA funds on January 6, 2022. (The Final Rule is effective as of April 1, 2022. Until that date, a local government may proceed under the regulation promulgated by US Department of the Treasury in its Interim Final Rule or the Final Rule.) The Final Rule (and the Interim Final Rule) identify permissible uses of ARP/CSLFRF funds and certain limitations and process requirements. Local governments must allocate ARP/CSLFRF funds no later than December 31, 2024 and disburse all funding no later than December 31, 2026. Failure of an entity to expend all funds by December 31, 2026 will result in forfeiture of ARPA funds.

ARP/CSLFRF funds may be used for projects within the following categories of expenditures:

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, non-profits, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

II. PROHIBITED USES OF ARPA FUNDING

The ARP/CSLFRF and US Treasury's Final Rule prohibit certain uses of ARP/CSLFRF funds. Specifically, ARP/CSLFRF funds may not be used for projects within the following categories of expenditures:

1. To make a deposit into a pension fund that constitutes an extraordinary payment of an accrued, unfunded liability (Note that routine contributions as part of a payroll obligation for an eligible project are allowed.);

2. To borrow money or make debt service payments;
3. To replenish rainy day funds or fund other financial reserves;
4. To satisfy an obligation arising from a settlement agreement, judgment, consent decree, or judicially confirmed debt restricting in a judicial, administrative, or regulatory proceeding (There is an exception to this prohibition if the settlement or judgment requires the City of Lincoln to provide services to respond to the COVID-19 public health emergency or its negative economic impacts or to provide government services, then the costs of those otherwise ARP/CSLFRF-eligible projects are allowed.);
5. For a project that includes a term or condition that undermines efforts to stop the spread of COVID-19 or discourages compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19;
6. In violation of the conflict-of-interest requirements imposed by the award terms and 2 CFR 200.318(c).
7. For any expenditure that would violate other applicable federal, state, and local laws and regulations.

The City of Lincoln, and any of its contractors or subrecipients, may not expend any ARP/CSLFRF funds for these purposes.

III. PROCEDURES FOR PROJECT APPROVAL

The following are procedures for ARP/CSLFRF project approvals. All City of Lincoln employees and officials must comply with these requirements.

1. Requests for ARP/CSLFRF funding, must be made in writing and include all the following: (Reference Project Eligibility and Determination Form).
 - a. Brief description of the project
 - b. Identification of ARP/CSLFRF Expenditure Category (EC) (A list of ECs in in the Appendix to the US Treasury Compliance and Reporting Guidance.)
 - c. Required justifications for applicable projects, according to the requirements in the Final Rule. Employees or any applicant seeking ARPA funding should review the Final Rule and Final Rule Overview prior to submitting a proposal.
 - d. Proposed budget, broken down by cost item, in accordance with the City of Lincoln's Allowable Cost Policy.
 - e. A project implementation plan and estimated implementation timeline (All ARP/CSLFRF funds must be fully obligated by December 31, 2024, and fully expended by December 31, 2026.)
2. Requests for funding must be submitted to the City Manager for approval. All requests will be reviewed by the Finance Director for ARP/CSLFRF compliance and for allowable costs and other financial review.
3. No ARP/CSLFRF may be obligated or expended before final written approval by the City Council.
4. If a proposal does not meet the required criteria, it will be returned to the requesting party for revision and resubmittal.

5. Following approval, employees responsible for implementing the project must conform actual obligations and expenditures to the pre-approved project budget. Changes in project budgets must be approved by Finance Director and may require a budget amendment before proceeding. Any delay in the projected project completion date shall be communicated to the City Manager and Finance Director immediately.
6. The Finance Director must collect and document required information for each EC, for purposes of completing the required Project and Expenditure reports.
7. The Finance Director must maintain written project requests and approvals, all supporting documentation, and financial information at least until December 31, 2031.

DRAFT

**Record Retention Policy: Documents Created or Maintained Pursuant to the
ARP/CSLFRF Award**

Retention of Records: The Coronavirus Local Fiscal Recovery Funds (“CSLFRF”) Award Terms and Conditions and the Compliance and Reporting Guidance set forth the U.S. Department of Treasury’s (“Treasury”) record retention requirements for the ARP/CSLFRF award.

It is the policy of the City of Lincolnton to follow Treasury’s record retention requirements as it expends CSLFRF pursuant to the APR/CSLFRF award. Accordingly, the City of Lincolnton agrees to the following:

- Retain all financial and programmatic records related to the use and expenditure of CSLFRF pursuant to the ARP/CSLFRF award for a period of five (5) years after all CLFRF funds have been expended or returned to Treasury, whichever is later.
- Retain records for real property and equipment acquired with CSLFRF for five years after final disposition.
- Ensure that the financial and programmatic records retained sufficiently evidence compliance with section 603(c) of the Social Security Act “ARPA,” Treasury’s regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- Allow the Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, the right of timely and unrestricted access to any records for the purpose of audits or other investigations.
- If any litigation, claim, or audit is started before the expiration of the 5-year period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved.

Covered Records: For purposes of this policy, records are information, regardless of physical form or characteristics, that are created, received, or retained that evidence the City of Lincolnton’s expenditure of CSLFRF funds on eligible projects, programs, or activities pursuant to the ARP/CSLFRF award.

Records that shall be retained pursuant to this policy include, but are not limited to, the following:

- Financial statements and accounting records evidencing expenditures of CSLFRF for eligible projects, programs, or activities.

- Documentation of rational to support a particular expenditure of CSLFRF (e.g., expenditure constitutes a general government service);
- Documentation of administrative costs charged to the ARP/CSLFRF award;
- Procurement documents evidencing the significant history of a procurement, including, at a minimum, the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for contract cost or price;
- Subaward agreements and documentation of subrecipient monitoring;
- Documentation evidencing compliance with the Uniform Guidance property management standards set forth in 2 C.F.R. §§ 200.310-316 and 200.329;
- Personnel and payroll records for full-time and part-time employees compensated with CSLFRF, including time and effort reports; and
- Indirect cost rate proposals

Storage: The City of Lincolnton's records must be stored in a safe, secure, and accessible manner. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats.

Departmental Responsibilities: Any department or unit of the City of Lincolnton, and its employees, who are responsible for creating or maintaining the covered documents in this policy shall comply with the terms of this policy. Failure to do so may subject the City of Lincolnton to civil and/or criminal liability. Any employee who fails to comply with the record retention requirements set forth herein may be subject to disciplinary sanctions, including suspension or termination.

The Finance Director is responsible for identifying the documents that the City of Lincolnton must or should retain and arrange for the proper storage and retrieval of records. The Finance Director shall also ensure that all personnel subject to the terms of this policy are aware of the record retention requirements set forth herein.

Reporting Policy Violations: The City of Lincolnton is committed to enforcing this policy as it applies to all forms of records. Any employee that suspects the terms of this policy have been violated shall report the incident immediately to that employee's supervisor. If an employee is not comfortable bringing the matter up with the supervisor, the employee may bring the matter to the attention of the City Manager. The City of Lincolnton prohibits, any form of discipline, reprisal, intimidation, or retaliation for reporting incidents of inappropriate conduct of any kind, pursuing any record destruction claim, or cooperating in related investigations.

Questions About the Policy: Any questions about this policy should be referred to the Finance Director, who is in charge of administering, enforcing, and updating this policy.

ITEM #

5

REGULAR AGENDA
- Continued

ITEM #

5a

**Grant Project Ordinance for the City of Lincolnton American Rescue Plan Act of 2021:
Coronavirus State and Local Fiscal Recovery Funds**

BE IT ORDAINED by the City Council of the City of Lincolnton, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The City of Lincolnton has received the first tranche in the amount of \$1,784,706 of CSLFRF funds. The total allocation is \$3,569,412 with the remainder to be distributed to the City of Lincolnton within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The City of Lincolnton has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Voluntary Incentive Vaccination Program for period of March 3, 2021 through October 29, 2021; Paid November 29, 2021	6.1	Incentive Pay	\$44,000
			Benefits	\$ 3,366

002	Law Enforcement Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	\$1,425,333
003	Fire Department Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	\$1,625,494
004	Street Department Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	\$277,001
005	Solid Waste Department Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	\$194,218
	Total			\$3,569,412

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds: \$3,569,412

General Fund Transfer: \$0

Total: **\$3,569,412**

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the City of Lincolnton's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to City Council.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the City of Lincolnton, whichever occurs sooner.

ITEM #

5b

CITY COUNCIL

Ed L. Hatley, Mayor
 Martin A. Eaddy, Mayor Pro-Tem
 Christine Poinsette
 Mary Frances White
 Roby D. Jetton

**CITY MANGER**

Richard Haynes
rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram
dingram@lincolntonnc.org

CITY ATTORNEY

Thomas J. Wilson, Jr.

BA-03-22

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2022.

Section 1: To amend the General Fund, the expenditures are to be changes as follows:

General Expense	\$	632,072
	\$	632,072

Section 2: To amend the General Fund, the revenues are to be changed as follows:

Reimb from - ARP/CSLFRF	\$	632,072
	\$	632,072

General Fund: FY2122 ARPA Reimbursement for Salaries paid in the Police, Fire, Street and Solid Waste Departments. Elected Standard Allowance for Revenue Replacement.

Section 3: To amend the Boger City Fire District Fund, the expenditures are to be changes as follows:

Boger Ciy Fire Tax	\$	105,267
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Section 4: To amend the Boger City Fire District Fund, the revenues are to be changed as follows:

Reimb from - ARP/CSLFRF	\$	105,267
	\$	105,267

Boger City Fire District: FY2122 ARPA Reimbursement for Salaries paid at the Boger City Fire Department. Elected Standard Allowance for Revenue Replacement.

Section 11: To amend the Special Revenue Fund, the expenditures are to be changed as follows:

American Rescue Plan Act	\$	(1,000,000)
	\$	(1,000,000)

Section 12: To amend the Special Revenue Fund, the revenues are to be changed as follows:

American Rescue Plan Act	\$	(1,000,000)
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\$	(1,000,000)
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Special Revenue Fund: Transfer the remaining balance of the ARPA funds received in FY2122 to a Liability Account per US Treasuries Directive. Federal ARPA funds are not recognized as revenue until expended.

Section 16: Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 17: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT	\$	(262,661)
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Adopted this 5th day of May, 2022

Attest:

_____ Daphne Ingram City Clerk	_____ Edward L Hatley Mayor
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ITEM #

5c



Memo

To: Ritchie Haynes, City Manager
From: Robert Pearson, Water Resources Director
CC: Daphne Ingram, City Clerk
Donald Burkey, Supt. WWTP
Date: 04/ /22
Re: Recommendations for Chemical Company Contracts

The 07/01/2022 – 06/30/2023 chemical bid opening was held on Tuesday, April 12, 2022, 11:00 a.m. at the Water Treatment Plant. Of the companies responding to our request, here are my recommendations:

Water Treatment Chemicals

Liquid Alum 8.23% - Chemtrade @ \$1.2374 per liquid gallon

Caustic Soda 50% - JCI Jones Chemical @ \$2.90 per liquid gallon

Chlorine - JCI Jones Chemical @ \$1,470.00 per cylinder

Hydrofluosilicic Acid 23% - Univar USA INC @ \$2.35 per liquid gallon

Liquid Sodium Bisulfite (55 gal. drums) – Water Guard INC @ \$165.00 per drum

Activated Carbon – NO BIDS

Wastewater Treatment Chemicals

Liquid Sodium Hypochlorite 10% - Univar USA INC @ \$1.175 per liquid gallon

Liquid Sodium Bisulfite 38% - JCI Jones Chemical @ \$1.84 per liquid gallon

We recommend that you and City Council approve these companies to do business with the water treatment plant and the wastewater treatment plant for the fiscal year July 1, 2022 – June 30, 2023. I also ask the City Clerk to please place my recommendations on the May agenda for approval.

Attached is a list of all bids received.

Bid Opening: Tuesday April 12, 2022 11:00 am

CITY OF LINCOLN

CHEMICAL BIDS

07/01/2022 - 06/30/2023

[illegible]

ITEM #

6

OTHER BUSINESS

ITEM #

6a



CUSTOMER AGREEMENT

Customer: City of Lincolnton, NC

Renewal Term: Service to begin on: **04/22/2022** (the “Effective Date”), and shall end on: **04/30/2025**, unless extended or terminated as provided in this Agreement.

Implementation Fee: \$ 22,000
Annual Software Fee: \$ 13,000
Total Year One Fee: **\$ 35,000**

Annual Fee Year 2: \$ 13,000 due 03/31/2023, invoiced 30-45 days prior
Annual Fee Year 3: \$ 13,000 due 03/31/2024, invoiced 30-45 days prior

Payment Schedule: By signing this Agreement; Customer agrees to the following terms/conditions:
Failure to pay Net 30 invoice(s) by due date shall result in a 10% late fee and the halting of services.

BEFORE SIGNING THIS AGREEMENT READ ALL TERMS ON ALL PAGES/SIDES

This Agreement and the accompanying written, signed documents contain the entire agreement of the parties. Customer agrees that this Agreement includes all terms on all pages/sides hereto. Customer has read, understands, and voluntarily agrees to all terms stated herein. This Agreement supersedes all prior agreements or understandings between Customer and Provider. By executing below, Customer agrees to be bound by all the terms and conditions of this Agreement, and any addendums hereto, as of the Effective Date noted above. This Agreement is not valid unless signed and accepted by Provider below.

“Customer”

City of Lincolnton, NC

By: _____

Printed: **Richard Haynes**

Title: **City Manager**

“Provider”

iamGIS, LLC

By: _____

Printed: **Tony Shriner**

Title: **President & CEO**

THIS CUSTOMER AGREEMENT ("Agreement") is entered into as of the Effective Date, by and between Customer and iamGIS, LLC ("Provider"). In consideration of the mutual covenants and agreements set forth herein, the parties agree as follows:

1. **Service.** Provider is a geographic information system (GIS) service provider that provides digital inventories of assets and infrastructure, and maintenance and support thereof (the "Service"). The Service also includes: (a) importing and review of existing Customer shape files; (b) training and off-site support; (c) unlimited access to all tutorial and training videos; (d) creation of custom attributable fields and layer templates; (e) initial setup of display settings, advance settings, and Authorized User credentials. Provider shall have sole discretion as to the form, content, design, presentation, and user interaction with regard to the Service.

2. **Term and Termination.** The Initial Term is for three (3) years and may be renewed for additional yearly intervals (each, a "Renewal Term"), at the option of Customer, upon thirty (30) days' prior written notice provided to Provider. After the Initial Term, either party may terminate this Agreement, with or without cause, upon thirty (30) days' prior written notice to the other party. If this Agreement is terminated at any time, no refund shall be provided. The Annual Software Fee for any renewal term beyond the Initial Term shall be due within thirty (30) days after the start of each Renewal Term. The Initial Term and Renewal Term may collectively be referred to herein as the "Term."

3. **Software Support.** During the Term, Customer may contact Provider via (a) web chat accessed on the Website; or (b) email at support@iamgis.net for any support questions related to the Software, Website, or Service. Customer accepts Provider's hours of operation are Monday through Friday from 8:00 A.M. to 4:00 P.M. Eastern Standard Time and, therefore, is not guaranteed to receive support or communication outside those hours of operation.

4. **Website and Intellectual Property.** Provider shall retain all right, title, and interest in and to: (a) that certain collection of computer coding, as modified, updated, and improved from time to time, which comprises and facilitates the Service (the "Software"); (b) Provider's website located at iamgis.net which hosts the Software and provides a platform for Customer to receive, access, and view the Service (the "Website"); and (c) Provider's trade secrets, trademarks, service marks, trade names, and other intellectual property (collectively, the "Intellectual Property") worldwide, subject to the Limited License, as defined herein and granted hereunder. Provider hereby grants to Customer a non-exclusive, limited license for the use of its Intellectual Property only as expressly provided in this Agreement (the "Limited License"). All such use under the Limited License shall be subject to and in accordance with Provider's reasonable policies regarding the Service and Intellectual Property usage as established from time to time. Upon the termination of this Agreement, Customer shall immediately cease using the Intellectual Property, and Provider shall cease the display of Customer Data on the Website, unless otherwise agreed by the parties in writing.

5. **Customer Data.** Customer shall provide to Provider all necessary data for input or transfer onto the Website via the Software, which shall detail Customer's assets and infrastructure to be displayed in connection with the Service (collectively, the "Customer Data"). Customer represents and warrants to Provider that: (a) Customer has all right, title, and interest in and to any Customer Data provided to Provider; (b) the Customer Data is accurate; and (c) Customer is not violating the intellectual property rights, title, and/or interests of any third parties by providing the Customer Data to Provider. Customer agrees that Provider shall not be liable, and Customer shall hold Provider harmless for, any errors or inaccuracies in the Customer Data in connection with the Service.

6. **Customer Account.** Customer shall have its own, private account on the Website (the "Customer Account"), which will display the Customer Data as part of the Service. The Customer Account may be accessed pursuant to the Limited License, and only by the individual(s) designated by Customer as an "Authorized User." Customer shall not permit any other person or entity to access the Customer Account, other than an Authorized User. Each Authorized User shall have his/her own, unique login credentials for the Customer Account.

7. **Fees.** In consideration of the Service, Customer agrees to pay the Up-front Fee and three (3) Annual Software Fees (collectively, the "Total Account Fee") pursuant to Payment Schedules detailed on page one (1) of this Agreement. Each Renewal Term fee payment shall be made within thirty (30) days after the start of each renewal term. Failure to make any payment on time shall result in a ten percent (10%) late payment fee and the halting of services until required payment is made.

8. **Website Terms of Service.** In addition to the rights and obligations provided to Customer under this Agreement, Customer agrees to be bound by the Terms of Service, Community Guidelines, and Privacy Policy, if any, as amended from time to time (collectively, the "Terms of Service"), listed on the Provider Website.

9. **Confidentiality.** For the purposes of this Agreement, the term "Confidential Information" shall mean information received from the disclosing party or any of its affiliates or representatives about the disclosing party's (or its suppliers') business or activity, which shall include all information, whether written or oral, tangible or intangible, of a confidential or proprietary nature, of or concerning the other party and its business and operations, including, without limitation, all pricing and other financial data and projections, business plans, and strategies, Intellectual Property, patent and trademark technology and applications, computer software and marketing, and sales information, but shall not include any information which (i) was known by the receiving party prior to disclosure by or on behalf of the other party, (ii) becomes available to the receiving party from a source other than the other party, which source is not bound by duty of confidentiality, (iii) becomes generally available or known in the industry; or (iv) the Customer is required to disclose pursuant to law. Each party agrees (a) that it will not disclose to any third party or use any Confidential Information disclosed to it by the other except as expressly permitted in this Agreement, and (b) that it will take all reasonable measures to maintain the confidentiality of the Confidential Information of the other party in its possession or control, which will in no event be less than the measures it uses to maintain the confidentiality of its own information of similar importance. The terms and conditions of this Agreement shall be deemed to be Confidential Information of each party and shall not be disclosed without the written consent of the other party.

10. **Events of Default.** Each of the following shall be considered an "Event of Default" under this Agreement: (a) failure or refusal of Customer to pay any portion of the Total Account Fee (or any successive Renewal Term Fee) when due; (b) failure or refusal of Customer to pay the Asset Digitization Fee (if applicable) when due; (c) failure of Customer to abide by the Terms of Service; and (d) a material breach of Customer's representations, warranties, and/or obligations under this Agreement. Upon the occurrence of an Event of Default, Provider may, without notice: (i) immediately cease providing the Service, (ii) shut off Customer's and all Authorized Users' access to the Customer Account and the Website; and/or (iii) immediately terminate this Agreement.

11. **Indemnification of Provider.** Customer hereby agrees to indemnify, defend, and hold harmless Provider, its affiliates, members, officers, directors, employees, consultants, successors, and agents (collectively, the "Provider Released Parties") from any and all claims, cross-actions, third-party actions, and causes of action of every kind that have been or may be asserted in the future against the Provider Released Parties arising from or related to: (a) unauthorized use or access of the Customer Account; (b) Customer's material breach of this Agreement; (c) any claim that the Customer Data infringes or violates the intellectual property rights, title, and/or interests of any third parties; or (d) any claim for personal injury, property damage, negligence, product liability, breach of warranty, breach of duty, statutory violation, or other claim made with respect to the Customer Data. Without limiting the foregoing, this indemnity and hold harmless provision is specifically intended to include all forms and types of damages, losses, costs, liabilities, taxes, and expenses that may be sought against the Provider Released Parties and the costs of litigation, including, without limitation, reasonable attorneys' fees. Provider shall promptly notify Customer of any claim or demand, specifying the nature of such claim or demand and the amount demanded. Customer shall not settle any claim or demand without the prior written consent of Provider. If it so chooses, Provider shall have the right to control the handling and resolution of any claim or demand which is subject to this indemnity and hold harmless provision, including the right to engage counsel of its choice to handle any negotiations or litigation. Customer agrees to cooperate and participate in the resolution of any claim or demand. The failure of the Provider to give reasonably prompt notice of any claim shall not release, waive, or otherwise affect Customer's obligations with respect thereto. Additionally, Customer hereby understands and agrees Provider Released Parties are not responsible for damages by a third party or subcontracted entity that is not directly and specifically related to Provider's GIS Services as described in the opening "Service" paragraph of this Agreement. Customer hereby agrees to indemnify and hold harmless Provider Released Parties for any claim arising from action or inaction by a third party or subcontracted entity related to personal injury, property damage, negligence, product liability, breach of warranty, breach of duty, statutory violation, or other claim that is not directly and specifically related to Provider's GIS Services as described in the "Service" paragraph of this Agreement.

12. **Authority.** Customer represents and warrants that Customer has full approval and authority to enter into this Agreement, and the individuals executing this Agreement on behalf of Customer have been duly authorized.

13. **Amendment and Waiver.** No modification, variation, or amendment of this Agreement shall be effective unless agreed to in writing by both parties. A failure of either party to enforce at any time any of the provisions of this Agreement, or to require at any time performance of any of the provisions hereof, shall in no way affect the full right to require such performance at any time thereafter. No waiver shall be deemed a waiver of any other breach of the same or any other terms or conditions hereof.

14. **Assignment.** Customer may not assign this Agreement without the prior written consent of Provider.

15. **Attorneys' Fees.** In the event any legal action is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover all costs and expenses including, without limitation, reasonable attorneys' fees.

16. **Notice.** All notices required to be given under this Agreement shall be deemed delivered: (a) immediately upon hand-delivery; or (b) three (3) business days after sending the notice via U.S. Certified Mail, return receipt requested, addressed to the receiving party at the address provided by the receiving party from time to time; or (c) via email.

17. **Miscellaneous.** Nothing in this Agreement shall be deemed or construed by the parties or any other entity to create an employer-employee relationship, agency, partnership, or joint venture between the parties. This Agreement shall be subject to and governed by the laws of the State of Indiana, without consideration of any conflicts of laws principles. The parties agree that the proper venue and jurisdiction for any dispute under this Agreement shall be the state and/or federal courts located in Marion County, Indiana. If any of the provisions of this Agreement are for any reason held by any court or tribunal of competent jurisdiction to be invalid, illegal, or unenforceable, the remaining provisions herein shall remain in full force and effect. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute a single Agreement.

ITEM #

6b

AMENDMENT TO RECYCLING PROCESSING AGREEMENT

This Amendment (the "Amendment") to the Agreement for is entered into as of the 7th day of March 2022 (the "Effective Date"), by and between **Republic Services of North Carolina, LLC dba GDS - Hickory ("Company")**, and **City of Lincolnton, North Carolina (the "Supplier")** (collectively referred to herein as the "Parties" and individually as a "Party").

WHEREAS, the Parties entered into the Recycling Processing Agreement (hereinafter "Agreement") for certain waste removal services dated March 7, 2019.

AND WHEREAS, the Parties desire to amend certain terms of the Agreement which shall take effect from March 7, 2022.

NOW, THEREFORE, in consideration of the above premises and of the mutual covenants herein contained and other consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned Parties agree as follows:

1. Except as specifically provided in this Amendment, each and every provision of the Agreement and previously executed amendments, if any, between the Parties remain, and is, in all respects, in full force and effect.
2. **Section 9, Term:** This Section of the Agreement shall be revised as follows:

This Agreement shall be extended for an additional three (3) years from the Effective Date and expires on March 6, 2025. After the initial term, this Agreement shall renew for successive three (3) year period (the 'Renewal Term') upon mutual agreement unless either party provides written notice of non-renewal at least sixty (60) days prior to the expiration of the then current Term, or unless otherwise terminated in accordance with the terms of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have signed these presents for the purposes herein contained the day and year stated below:

COMPANY:

**Republic Services of North Carolina, LLC dba
GDS - Hickory**

By: _____

Name: _____

Title: _____

THE SUPPLIER:

City of Lincolnton, North Carolina

By: _____

Name: _____

Title: _____

ITEM #

6c

ITEM #

7

OTHER BUSINESS -
CONTINUED

ITEM #

7a

NORTH CAROLINA

AGREEMENT

LINCOLN COUNTY

THIS AGREEMENT, by and between the City of Lincolnton, a municipal corporation organized under the laws of the State of North Carolina, and the Oasis Shriners/Oasis Wagoneers.

WHEREAS, Oases is the owner of a 1925 Fire Truck, "Hully", and

WHEREAS, "Hully" was formerly a Fire Engine for the City of Lincolnton and the City desires to have Hully stored and used by the City of Lincolnton Fire Department for historical and educational purposes.

WHEREAS, Oasis has agreed to allow "Hully" to be stored and used by the City of Lincolnton under the following terms and conditions:

- (1) Ownership of "Hully" shall remain with the Oasis Wagoneers,
- (2) The City of Lincolnton shall have the full use, care and control of "Hully" while in the City's possession,
- (3) The City agrees no modifications will be made to "Hully" without the express written consent of Oasis Wagoneers. The City shall be responsible for the maintenance and repair of "Hully" while in possession of the City,
- (4) The Oasis Wagoneers signs/logos shall remain on "Hully". The City shall be allowed to cover the Oasis signs/logos with magnetic signs or other methods which doesn't interfere with the Wagoneer logo,
- (5) The City shall provide a current certificate of insurance to Oasis naming Oasis Wagoneers as loss payee for any damages to "Hully" while in the possession of the City. This requirement shall remain for so long as the City has possession of "Hully", and
- (6) The City shall make "Hully" available for use by Oasis Wagoneers upon a five (5) day notice to the City Manager of the City of Lincolnton.

This the _____ day of May, 2022

Ed Hatley, Mayor

Potentate of Oasis Shriners

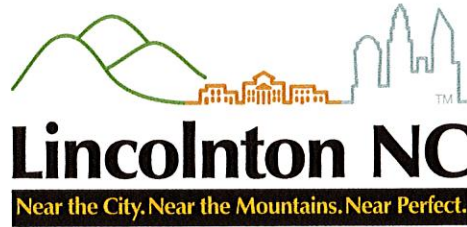
Attest: _____
Daphne A. Ingram, City Clerk

Captain of Oasis Wagoneers

ITEM #

7b

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby Jetton



CITY MANAGER
Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and Council

FROM: Ritchie Haynes, City Manager 

SUBJECT: Proposed FY 2022-2023 Budget

DATE: April 29, 2022

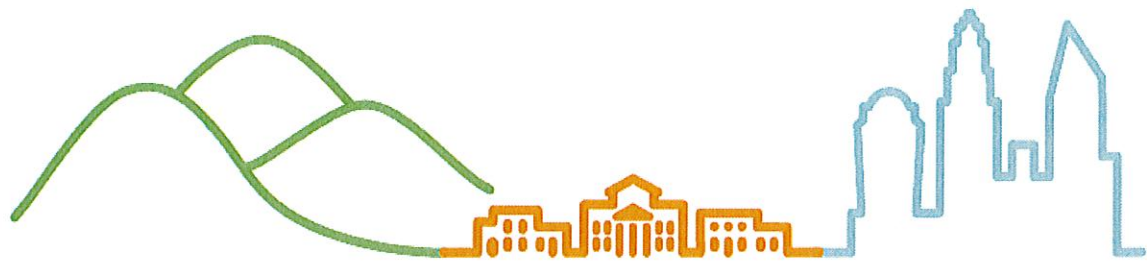
Attached you will find the proposed budget for FY 2022-2023. I will be presenting the budget message at the May city council meeting. This will serve as the official budget presentation as required by the state statute.

A public hearing will be held at the June council meeting to receive feedback from the general public regarding the proposed budget. If needed, we can have additional budget work sessions. It must be noted that we are required to have an adopted budget by July 1, 2022.

I would like to take this opportunity to thank City Council and our Directors for all the hard work that they have put into this process. Also, this year's budget retreat was extremely helpful in giving staff direction for the proposed budget.

As you will see in my budget message, I am recommending no change in the property tax rate, as well as no change in the water, sewer or electric rates. This year's budget is slightly lower than last year's, primarily due to capital improvements. Also, the proposed budget includes the pay study for Group B and the Lincolnton Police Department.

Please let me know if you have any questions or concerns.



Lincolnton NC

Near the City. Near the Mountains. Near Perfect.

*The
Municipal
Capital and Operating
Budget
Fiscal Year*

2022-23

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CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Roby D. Jetton
Christine Poinsette



CITY MANAGER
Richard C. Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
Thomas J. Wilson, Jr..

May 5, 2022

The Honorable Ed L. Hatley, Mayor
Members of the City Council
Lincolnton, North Carolina

Mayor Hatley and Members of the City Council:

Pursuant to Section 159-11 of the North Carolina General Statutes, attached is the proposed operating budget for the fiscal year 2022-23. The budget includes six major funds and totals \$29,509,587.00. I am proud to say that all funds are balanced without the use of fund balance or increases in taxes or fees. I want to thank the Mayor and Council, all the management team, and staff members who worked so hard to put this budget together. With the direction given to us by City Council at our March Budget Retreat, we were able to create a budget that meets our day-to-day needs but also includes funding for much-needed capital projects. Also, once again this year, we utilized our Strategic Plan goals to drive the budget process and future projects.

A public hearing will be scheduled as required by NC General Statute 159-12 for the June City Council meeting. At this time, comments and questions can be received from the general public regarding the proposed budget. City Council may have as many budget work sessions as they choose leading up to the adoption deadline of June 30, 2022.

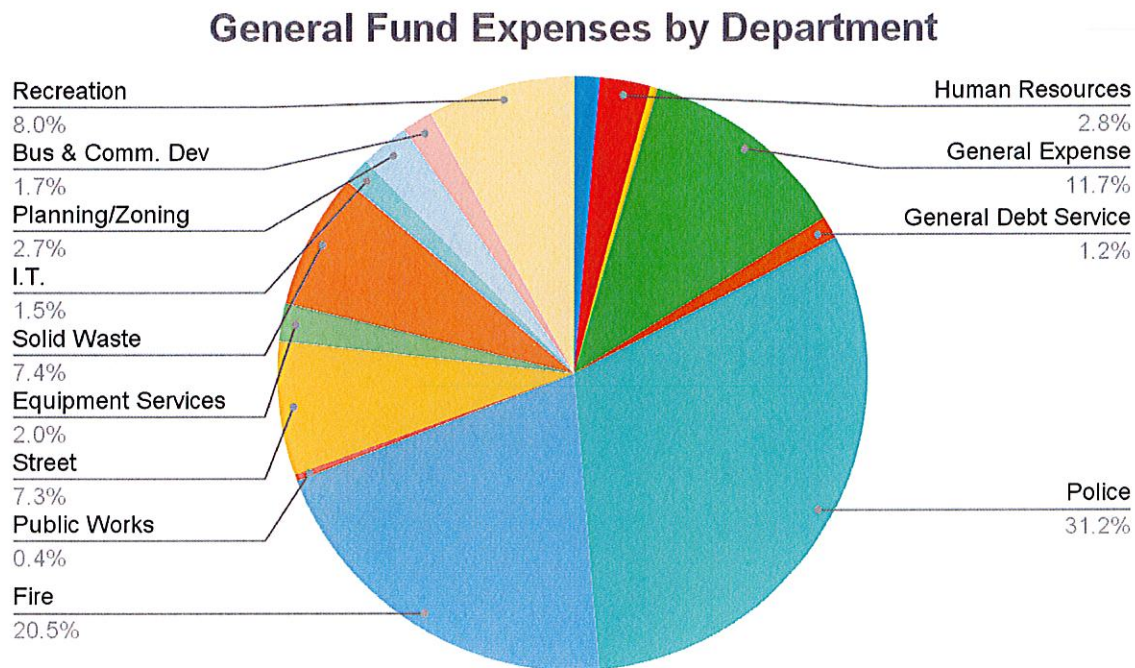
GENERAL FUND

The proposed General Fund budget is \$12,259,687. This budget is balanced with a property tax rate of \$0.56 per \$100 of assessed property value. The General Fund contains the majority of city services, including public safety, solid waste, street, finance, planning and zoning, recreation, business and community development, human resources, and the city manager's office.

Revenues continue to remain strong in the General Fund. Lincoln County Tax Department is projecting an increase in property tax valuations of approximately 4%. Also, our Local Sales

Tax has continued to increase each year and is projected to be at \$4,000,000. We are also projecting increases in the NC Vehicle Tax and the local license fee. Most of the other revenues are projected to be at least within last year's levels. It should be noted that we have continued to be conservative when predicting the revenues for the next fiscal year. This will hopefully protect us if we see the economy start to decline.

Some additional costs in this year's General Fund budget are the pay and class study and capital. The pay and class study included police and public works and added an additional \$221,696 to the budget. Also, we have included several capital projects in the General Fund budget. Some of those are computers and equipment for police cars, building upgrades for the fire department, a new tractor for the street department, a new automated garbage truck for solid waste, and a new mower for the cemetery. Additionally, all Gas & Oil line items have been increased in our service departments to accommodate the increase in fuel costs throughout the country. The following chart shows a breakdown of the General Fund expenses by department:



Department heads were asked to identify needs within their respective areas. These items were presented in the budget discussions with Council. In addition to reviewing these requests, we have used a zero-based budget approach to reduce operational budget line items by \$260,184. Contributing factors to this reduction included the elimination of debt service for a fire truck and two automated garbage trucks, as well as staff reduction in the finance department.

OCCUPANCY TAX FUND

The Occupancy Tax Fund is no longer included in the City's operating budget and is reported as a component for reporting purposes only. The six-member board that was created by City Council has full authority to appropriate the funds as they see fit. All the requirements of the initial enabling legislation are still in effect for the Tourism Authority to comply with.

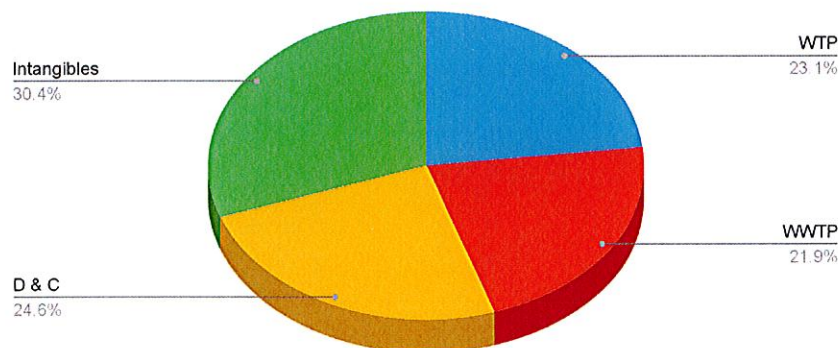
POWELL BILL FUND

The proposed Powell Bill Fund budget is \$326,000. These funds will be used to continue our traditional street and sidewalk repairs. The remaining fund balance will be approximately \$278,000. Powell Bill proceeds continue to be a critical source of state revenue in assisting municipalities to meet their street-related needs.

WATER AND SEWER FUND

The proposed Water and Sewer Fund budget is \$8,108,950, which is slightly lower than last year's budget. This fund is made up of four departments: Water Treatment Plant, Distribution and Collection, Wastewater Treatment Plant, and Water & Sewer Intangibles. As the same as the General Fund, the Water and Sewer Fund was impacted by this year's pay and class study by an additional \$150,274. Also, we have allocated over \$590,000 of capital to be spent in the Water and Sewer Fund. The chart below shows the breakdown of the Water and Sewer Fund expenditures by department:

W&S Fund Expenditures by Department



Budget Message - FY 2022-23

The water and sewer rates will remain the same for FY 2022-23. We are in the last year of our payment toward the sewer bond debt, and this should create a surplus in next year's budget that would allow us to replace aging water and sewer lines, upgrade our plants, and make much-needed repairs at the Public Service Center.

The City is working consistently with Lincoln County, LEDA, and the Chamber of Commerce to identify potential business customers. There is a requirement to be able to cover operating costs from generated revenues for the Water and Sewer Fund. While there is a healthy fund balance of approximately \$5.5 million, this can only be used for capital expenditures. In the future, we will need to either add water and sewer customers or adjust our rates to keep up with inflationary expenses.

ELECTRIC FUND

The proposed Electric Fund budget is \$7,778,950. The fund balance as of the end of FY2020-21 is \$3.4 million, which is more than double what it was the year before. An increase in fund balance is a necessity if we are going to improve our system in years to come. As in years past, we will not have an increase in rates. The management team at Electricities has done an excellent job managing the restructuring of debt, the reallocation of working capital, and giving the members of the North Carolina Municipal Power Agency #1 (NCMPA#1) options on stabilizing rates in the future. I feel confident that our rate structure will continue to be in a competitive position for years to come.

Similar to the General Fund and Water and Sewer Fund, the Electric Fund was part of the most recent pay study. The impact on the budget accounted for \$34,745. Additionally, \$165,000 was allocated for capital purchases during the FY 2022-23. Some of these capital expenditures will include purchasing new transformers, traffic lights, and industrial meters. Also, we have added money to assist with the final upgrades to the substation on S. Flint Street. In the future, we will need to explore the addition of another substation closer to the north side of our system. This should be identified when developing our 10-year CIP for the Electric Department.

BOGER CITY FIRE DISTRICT FUND

The Boger City Volunteer Fire Department merged its operations with the Lincolnton Fire Department in FY 2020-21. Under the new arrangement, Lincoln County contracts with the City to provide fire protection services for the Boger City Fire District in return the City receives the fire tax revenue for the district. We have projected revenues to be \$1,036,000 for the FY 2022-23.

SUMMARY

As in years past, the budget process uses the City's Strategic Plan as a tool for planning present and future needs. The following four goals were used to identify the needs for this year's budget:

- Infrastructure
- Employee Benefits
- Downtown Development
- Recreation

We have continued to explore every possible opportunity to cut costs and be more efficient in everything we do. I am so proud of our staff and management team for all they do to provide a high level of service with an emphasis on the customer. We have continued to receive a tremendous amount of positive feedback from our citizens regarding our employees and their work. Once again, I would like to thank all of them for their hard work and dedication to the City of Lincolnton.

Also, I would like to thank City Council for their support during this budget process. It is refreshing to see members of the Council and staff having round table discussions about the future of our city. I feel this open dialogue is what has allowed us to find so many different solutions to the day-to-day issues we encounter as a community. Not only do we find many answers to our problems through this process, but we also continue to find ways to save the taxpayers money. I feel very confident that we will continue to improve the quality of life for our citizens while assuring financial stability for the future.

In conclusion, I am recommending a \$29,509,587 operating budget for FY 2022-23 for the City of Lincolnton. I feel the proposed budget meets our departmental needs for this year and lays the groundwork for the future. Also, it includes the funding for Phase II of the pay study recommended by our consultants. Once again, this budget is being proposed without any tax or utility rate increases. As in last year's budget proposal, we are not recommending appropriations from our fund balances. If all holds true, this should assure us that those balances will continue to grow for either future capital projects or emergencies. Lastly, it is my professional opinion that the City of Lincolnton is in the best financial position it has been in since I started working here in 1994, and with the right planning and decision making, we can continue to see the City prosper for generations to come.

As always, I am available to answer any questions that you may have.

Respectfully submitted,



Richard C. Haynes
City Manager

THE ORGANIZATION

EDWARD L. HATLEY, JR., MAYOR
MARY FRANCES WHITE, CITY COUNCIL, WARD ONE
CHRISTINE POINSETTE, CITY COUNCIL, WARD TWO
MARTIN A. EADDY, CITY COUNCIL, WARD THREE
ROBY D. JETTON, CITY COUNCIL, WARD FOUR

APPOINTED OFFICIALS

CITY MANAGER, RITCHIE HAYNES
CITY ATTORNEY, THOMAS J. WILSON, JR.

STAFF

DAPHNE INGRAM, ASSISTANT TO CITY MANAGER/
CITY CLERK
PAMELA MCBRYDE, FINANCE DIRECTOR
TANYA OSBORNE, HUMAN RESOURCES DIRECTOR
VACANT, PLANNING & ZONING DIRECTOR
RODNEY JORDAN, CHIEF OF POLICE
CHARLES R. HEAVNER, FIRE CHIEF
ROBERT PEARSON, UTILITIES DIRECTOR
NATHAN EUREY, PUBLIC SERVICES DIRECTOR
LAURA MORRIS, COMMUNITY RELATIONS DIRECTOR
DAVID RAMSEY, BUSINESS SERVICES DIRECTOR
CHRIS JONES, TECHNOLOGY & INNOVATION DIRECTOR

MAYOR

The Mayor is the chief elected official of the City of Lincolnton. The Mayor is elected, at large, for a four year term. The Mayor is the presiding officer of the Lincolnton City Council. The Mayor votes to break a tie vote and does not have veto power. The Mayor appoints members to various municipal boards and commissions, issues special proclamations, meets with citizen groups, and represents the City at various local, state, and national meetings. The Mayor serves as the City's Chief Ambassador, meeting with visiting dignitaries and business representatives. The Mayor plays an important role in the development of Lincolnton's municipal policy.

CITY COUNCIL

The Lincolnton City Council is the Legislative Body of the City of Lincolnton. The City Council is comprised of four members. Members of City Council are elected at large but must file for election by ward. Two members of City Council stand election every two years and are elected to four year terms.

The City Council appoints the City Manager and the City Attorney; is responsible for passing all ordinances and resolutions; approves the annual operating and capital budgets; sets the ad valorem tax rate; sets utility rates; makes appointments to various boards, commissions, and agencies of the city; and adopts long range plans and policies.

CITY MANAGER

The City Manager, the Chief Administrative Officer of the City of Lincolnton, is appointed by the City Council and serves at its pleasure. The City of Lincolnton adopted the Council-Manager form of government in 1982.

The City Manager provides management control and coordinates all activities of city government. He is the administrative head of the City and sees that the laws of the city and state are faithfully executed. He attends all meetings of the City Council, recommends for adoption such measures as he shall deem pertinent, and makes reports from time to time concerning the affairs of the City. He is responsible for the preparation of the annual budget and represents the City on various boards, commissions, and committees on city, state, and national levels.

CITY ATTORNEY

The Lincolnton City Attorney, the chief legal authority of the City, is appointed by the City Council and serves at its pleasure.

The City Attorney represents the Mayor and City Council, the City Manager and various department supervisors of city government. He attends all City Council meetings and has the responsibility to advise the City Council on all legal, procedural, and conduct of meetings. He represents the City in all legal matters, personnel hearings, zoning administration, and any civil or criminal court procedure.

CITY COUNCIL
 Ed L. Hatley, Mayor
 Martin A. Eaddy, Mayor Pro-Tem
 Mary Frances White
 Roby D. Jetton
 Christine Poinsette



CITY COUNCIL
 Richard Haynes
rhaynes@lincolntonnc.org
CITY CLERK
 Daphne Ingram
d Ingram@lincolntonnc.org
CITY ATTORNEY
 Thomas J. Wilson, Jr.

BUDGET ORDINANCE

AN ORDINANCE ESTABLISHING REVENUES AND AUTHORIZING EXPENDITURES FOR
 FISCAL YEAR 2022-2023 FOR THE CITY OF LINCOLNTON

BE IT ORDAINED by the Mayor and City Council of the City of Lincolnton:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 in accordance with the chart of accounts heretofore established for this City:

City Manager/Clerk	\$ 172,430
Human Resources	338,000
Finance	47,430
General Expense	1,433,202
General Debt Service	151,000
Police	3,820,170
Fire	2,510,380
Public Works	44,590
Street	893,750
Equipment Services	251,220
Solid Waste	906,125
IT General Services	178,125
Planning/Zoning	326,990
Bus & Comm. Dev	206,415
Recreation	979,860
	<u>\$ 12,259,687</u>

SECTION 2.

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

AD VALOREM LEVY	\$ 5,225,000
PRIOR YEAR TAXES	75,000
NC VEHICLE TAX SYSTEM (NCVTS)	480,000
NCVTS-LICENSE FEE	175,000
DISCOUNT ON TAXES	(65,000)
INTEREST ON TAXES	25,000
LEASE/RENTAL VEHICLE TAX	22,000
LOCAL SALES & USE TAX	4,000,000
PILOT-HOUSING AUTHORITY	35,000
CONTROLLED SUBSTANCE TAX	4,500
FIREFIGHTERS RELIEF FUND TAX	5,200
ALCOHOL/BEVERAGE TAX	44,000
FRANCHISE TAX	800,000
SOLID WASTE DISPOSAL TAX	6,000
PILOT-WATER & SEWER	389,222
PILOT-ELECTRIC	30,465
LEASE REVENUE-RESTAURANT	24,000
SRO REIMBURSEMENT	145,000
CEMETERY LOT SALES	25,000
OFFICERS FEES	3,000
PARKING VIOLATIONS	5,000
ZONING DEPARTMENT FEES	10,000
FIRE DEPARTMENT FEES	12,000
REC-ADMISSION & CONCESSION	35,000
REC-REGISTRATION & ENTRY FEES	65,000
REC-VENDING MACHINE INCOME	3,000
REC-RENTAL FEES	7,000
BC&D-EVENT FEE	2,000
REC-MISCELLANEOUS REVENUE	1,800
INTEREST-GENERAL FUND	30,000
SALE OF CAPITAL ASSETS- GF	10,000
MISCELLANEOUS REVENUE- GF	15,000
SALES OF PERSONAL ASSETS	2,500
ABC REVENUE	90,000
ABC LAW ENFORCEMENT	20,000
MISCELLANEOUS OTHER REVENUE	15,000
WEX-FUEL REBATES	3,000
JULY 4TH DONATIONS/OTHER	14,000
VETERANS BANNER PROJECT	1,000
LOAN PROCEEDS	350,000
REIMB FROM POWELL BILL	120,000
APPROPRIATION FROM FUND BALANCE- GF	-
	<u>\$ 12,259,687</u>

SECTION 3. The following amounts are hereby appropriated in the Boger City Fire District Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 in accordance with the chart of accounts heretofore established for this City:

BOGER CITY TAX DISTRICT	<u>\$ 1,036,000</u>
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SECTION 4. It is estimated that the following revenues will be available in the Boger City Fire District Tax Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

FIRE DISTRICT TAX	\$ 1,010,000
INVESTMENT INCOME	1,000
GRANTS-OTHER	5,000
SALE OF CAPITAL ASSETS	20,000
FUND BALANCE APPROPRIATED	-
	<u>\$ 1,036,000</u>

SECTION 5. The following amounts are hereby appropriated in the Powell Bill Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023 in accordance with the chart of accounts heretofore approved for the City:

POWELL BILL COSTRUCTION/OTHER	<u>\$ 326,000</u>
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SECTION 6. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

POWELL BILL ALLOCATION	\$ 325,000
INVESTMENT INCOME	1,000
FUND BALANCE APPROPRIATED	-
	<u>\$ 326,000</u>

SECTION 7. The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the City:

WATER & SEWER FUND	<u>\$ 8,108,950</u>
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SECTION 8. It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

INVESTMENT INCOME	\$ 30,000
CONTRACTOR SALES TAX	\$ 2,000
CHARGES FOR SERVICE - WATER	3,510,000
CHARGES FOR SERVICE - SEWER	4,200,000
CONNECTION CHARGES	32,000
OTHER OPERATING REVENUES	194,950
OTHER FINANCING SOURCES	140,000
	<u>\$ 8,108,950</u>

SECTION 9. The following amounts are hereby appropriated in the Electric Fund for the operation of the electric utility for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the City:

ELECTRIC FUND	<u>\$ 7,778,950</u>
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SECTION 10. It is estimated that the following revenues will be available in the Electric Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

INVESTMENT INCOME	\$ 15,000
CONTRACTOR SALES TAX	\$ 2,000
ELECTRIC SALES	6,979,600
ELECTRIC MUNICIPAL OPERATIONS	550,000
OTHER OPERATING REVENUE	184,950
OTHER FINANCING SOURCES	47,400
	<u>\$ 7,778,950</u>

SECTION 13. There is hereby levied a tax rate of fifty-six cents (\$.56) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2022 for the purpose of raising the revenue listed as "Property Taxes" in the general fund in Section 1 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$ 1,046,100,000 and an estimated rate of collection of 99.00%.

There is hereby levied a municipal vehicle tax of \$20 per registered and tagged motorized vehicle resident in the city.

There is hereby levied a tax rate by the County of twelve and 1/2 cents (\$.1250) per one hundred (\$100) valuation of property as listed for taxes as of January 1, 2022 for the purpose of raising the revenue listed as "Boger City Fire District Taxes" in Section 3 of this ordinance.

SECTION 14. Electric Rates No Increase.

SECTION 15. Water & Sewer Rates No Increase.

SECTION 16. Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

SECTION 17. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL GROSS BUDGET	\$ 29,509,587
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Adopted this 2nd day of June, 2022

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

2022-23 CMO Recommendations/Highlights

General Fund \$

- No tax rate increase
- New Revenue- Property Tax- \$5,225,000
- New Revenue – Sales Tax- \$4,000,000
- Implement Salary Study – Police - \$127,077
- Implement Salary Study – Public Works - \$94,619
- Allot \$41,000 to Police Department for Capital
- Allot \$44,000 to Fire Department for Capital
- Providing year six funding for DDA administrative position- \$42,000
- Rail Trail Landscaping Fund- \$10,000
- Allot \$50,000 to Street Department for Capital
- Allot \$15,000 to Parks & Recreation for Capital
- Allot \$350,000 to Solid Waste for Capital
- Increase in Gas & Oil for all service related departments
- Fund Balance Available \$4.2M = 29% (*per FY2021 financial statements*)

Water and Sewer Fund \$

- No rate increase
- Implement Salary Study – \$150,274
- Increase in Gas & Oil for all departments
- Allot \$150,000 to Water Treatment Plant for Capital
- Allot \$150,000 to Waste Water Treatment Plant for Capital
- Allot \$290,000 to Distribution and Collection for Capital
- Fund Balance Available \$5.5M = 75% (*per FY2021 financial statements*)

Electric Fund \$

- No rate increase
- Implement Salary Study - \$34,745
- Increase in Gas & Oil
- Allot \$165,000 to Electric Department for Capital
- Fund Balance Available \$3.4M = 47% (*per FY2021 financial statements*)

Powell Bill Fund \$

- Paving of City Streets- \$155,800
- Maintenance of City Streets- \$120,000
- Fund Balance Available \$277,841 = 93% (*per FY2021 financial statements*)

Boger City Fire District Fund \$

- No tax rate increase



Lincolnton, NC

Proposed Budget Revenues

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
Fund: 10 - General Fund				
10-3100-00000	AD VALOREM LEVY	5,090,000.00	5,225,000.00	5,225,000.00
10-3110-00000	PRIOR YEAR TAXES	80,000.00	75,000.00	75,000.00
10-3115-00000	NC VEHICLE TAX SYSTEM (NCVTS)	415,000.00	480,000.00	480,000.00
10-3116-00000	NCVTS-LICENSE FEE	150,000.00	175,000.00	175,000.00
10-3120-00000	DISCOUNT ON TAXES	-60,000.00	-65,000.00	-65,000.00
10-3130-00000	INTEREST ON TAXES	25,000.00	25,000.00	25,000.00
10-3200-00000	LEASE/RENTAL VEHICLE TAX	20,000.00	22,000.00	22,000.00
10-3230-00000	LOCAL SALES & USE TAX	3,300,000.00	4,000,000.00	4,000,000.00
10-3301-00200	FEDERAL GRANTS-FEMA	62,000.00	0.00	0.00
10-3301-00201	FEDERAL GRANTS-BROWNFIELD	61,293.49	0.00	0.00
10-3311-00000	PILOT-HOUSING AUTHORITY	22,470.00	35,000.00	35,000.00
10-3317-00000	CONTROLLED SUBSTANCE TAX	4,500.00	4,500.00	4,500.00
10-3318-00000	FIREFIGHTERS RELIEF FUND TAX	5,200.00	5,200.00	5,200.00
10-3322-00000	ALCOHOL/BEVERAGE TAX	44,000.00	44,000.00	44,000.00
10-3324-00000	FRANCHISE TAX	855,000.00	800,000.00	800,000.00
10-3326-00000	SOLID WASTE DISPOSAL TAX	6,000.00	6,000.00	6,000.00
10-3330-00000	GRANTS-OTHER	98,389.00	0.00	0.00
10-3331-00000	PILOT-WATER & SEWER	389,222.00	389,222.00	389,222.00
10-3332-00000	PILOT-ELECTRIC	30,465.00	30,465.00	30,465.00
10-3334-00000	LEASE REVENUE-RESTAURANT	0.00	24,000.00	24,000.00
10-3336-00000	SRO REIMBURSEMENT	147,257.00	145,000.00	145,000.00
10-3340-00000	CEMETERY LOT SALES	20,000.00	25,000.00	25,000.00
10-3342-00000	OFFICERS FEES	3,000.00	3,000.00	3,000.00
10-3346-00000	PARKING VIOLATIONS	5,000.00	5,000.00	5,000.00
10-3347-00000	POLICE DEPT-MISC. REVENUE	1,009.02	0.00	0.00
10-3352-00000	ZONING DEPARTMENT FEES	10,000.00	10,000.00	10,000.00
10-3434-00000	FIRE DEPARTMENT FEES	8,000.00	12,000.00	12,000.00
10-3600-00000	REC-ADMISSION & CONCESSION	40,000.00	35,000.00	35,000.00
10-3610-00000	REC-REGISTRATION & ENTRY FEES	65,000.00	65,000.00	65,000.00
10-3620-00000	REC-VENDING MACHINE INCOME	1,000.00	3,000.00	3,000.00
10-3625-00000	REC-RENTAL FEES	9,000.00	7,000.00	7,000.00
10-3628-00000	BC&D-EVENT FEE	3,000.00	2,000.00	2,000.00
10-3630-00000	REC-MISCELLANEOUS REVENUE	1,800.00	1,800.00	1,800.00
10-3830-00000	INTEREST-GENERAL FUND	30,000.00	30,000.00	30,000.00
10-3835-00000	SALE OF CAPITAL ASSETS- GF	10,000.00	10,000.00	10,000.00
10-3836-00000	MISCELLANEOUS REVENUE- GF	36,265.00	15,000.00	15,000.00
10-3836-00003	SALE OF PERSONAL ASSETS	2,500.00	2,500.00	2,500.00
10-3837-00000	ABC REVENUE	80,000.00	90,000.00	90,000.00
10-3838-00000	ABC LAW ENFORCEMENT	30,000.00	20,000.00	20,000.00
10-3840-00000	MISCELLANEOUS OTHER REVENUE	15,000.00	15,000.00	15,000.00
10-3843-00000	WEX-FUEL REBATES	3,000.00	3,000.00	3,000.00
10-3860-00000	JULY 4TH DONATIONS/OTHER	13,000.00	14,000.00	14,000.00
10-3863-00000	VETERANS BANNER PROJECT	0.00	1,000.00	1,000.00
10-3880-00000	FEDERAL EQUITABLE DEPOSITS	2,820.06	0.00	0.00
10-3910-00001	LOAN PROCEEDS	0.00	350,000.00	350,000.00
10-3982-00000	REIMB FROM POWELL BILL	120,000.00	120,000.00	120,000.00
10-3991-00000	APPROPRIATION FROM FUND BALANCE- GF	0.00	996,000.00	0.00
Total Fund: 10 - General Fund:		11,255,190.57	13,255,687.00	12,259,687.00
Fund: 20 - Boger City Fire District				
20-3113-00000	BOGER CITY FIRE TAX	981,000.00	1,010,000.00	1,010,000.00

Proposed Budget Revenues

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
20-3130-00000	INTEREST	1,000.00	1,000.00	1,000.00
20-3330-00000	GRANTS-OTHER	22,920.00	5,000.00	5,000.00
20-3835-00000	SALE OF CAPITAL ASSETS	0.00	20,000.00	20,000.00
20-3991-00000	APPROPRIATION OF FUND BALANCE	240,500.00	0.00	0.00
Total Fund: 20 - Boger City Fire District:		1,245,420.00	1,036,000.00	1,036,000.00
Fund: 27 - Powell Bill Fund				
27-3316-00000	POWELL BILL ALLOCATION	347,276.13	325,000.00	325,000.00
27-3831-00000	INTEREST-POWELL BILL	1,000.00	1,000.00	1,000.00
Total Fund: 27 - Powell Bill Fund:		348,276.13	326,000.00	326,000.00
Fund: 61 - Water and Sewer Fund				
61-3235-00000	CONTRACTORS SALES TAX REFUND	4,000.00	2,000.00	2,000.00
61-3700-00000	WATER UTILITY	3,500,000.00	3,400,000.00	3,400,000.00
61-3701-00000	WATER-LINCOLN COUNTY	110,000.00	110,000.00	110,000.00
61-3704-00000	WATER CONNECTION CHARGES	115,000.00	20,000.00	20,000.00
61-3710-00000	SEWER UTILITY	4,300,000.00	4,200,000.00	4,200,000.00
61-3714-00000	SEWER CONNECTION CHARGES	32,000.00	12,000.00	12,000.00
61-3715-00000	WASTEWATER ANALYSIS	5,000.00	4,000.00	4,000.00
61-3747-00000	UTILITY RECEIVABLES	11,000.00	15,000.00	15,000.00
61-3750-00000	DEFAULT FEES W&S	50,000.00	30,000.00	30,000.00
61-3752-00000	LATE FEE CHARGES W&S	90,000.00	90,000.00	90,000.00
61-3754-00000	RETURNED CHECK FEE WATER	450.00	450.00	450.00
61-3832-00000	INTEREST- WATER/SEWER	55,000.00	30,000.00	30,000.00
61-3834-00000	RENTAL FEES	34,000.00	45,000.00	45,000.00
61-3839-00000	MISCELLANEOUS REVENUE- W/S	5,000.00	5,000.00	5,000.00
61-3844-00000	SALE OF CAPITAL ASSETS- W/S	3,000.00	3,000.00	3,000.00
61-3844-00003	SALE OF PERSONAL ASSETS	2,500.00	2,500.00	2,500.00
61-3910-00001	LOAN PROCEEDS	0.00	140,000.00	140,000.00
61-3994-00000	APPROPRIATION FROM FUND BALANCE- W/S	279,000.00	855,000.00	0.00
Total Fund: 61 - Water and Sewer Fund:		8,595,950.00	8,963,950.00	8,108,950.00
Fund: 63 - Electric Fund				
63-3237-00000	ELECTRIC CONTRACTORS SALES TAX	2,000.00	2,000.00	2,000.00
63-3718-00000	ELECTRIC UTILITY-REPS	37,000.00	37,000.00	37,000.00
63-3719-00000	ELECTRIC UTILITY REPS-SPECIAL	600.00	600.00	600.00
63-3720-00000	ELECTRIC UTILITY	6,900,000.00	6,800,000.00	6,800,000.00
63-3721-00000	ELECTRIC UTILITY-SPECIAL RATE	22,000.00	22,000.00	22,000.00
63-3726-00000	ELECTRIC CURRENT/MUNICIP OPER	550,000.00	550,000.00	550,000.00
63-3728-00000	SECURITY LIGHT CHARGE	120,000.00	120,000.00	120,000.00
63-3747-00000	UTILITY RECEIVABLES	0.00	15,000.00	15,000.00
63-3751-00000	DEFAULT FEES ELECTRIC	40,000.00	50,000.00	50,000.00
63-3753-00000	LATE FEE CHARGES ELECTRIC	100,000.00	100,000.00	100,000.00
63-3755-00000	RETURNED CHECK FEE ELECTRIC	500.00	500.00	500.00
63-3833-00000	INTEREST- ELECTRIC	15,000.00	15,000.00	15,000.00
63-3841-00000	RENTAL FEES	250.00	250.00	250.00
63-3847-00000	MISCELLANEOUS REVENUE- ELECTRIC	10,000.00	10,000.00	10,000.00
63-3911-00000	LOAN PROCEEDS	0.00	47,400.00	47,400.00
63-3912-00000	PROCEEDS LOAN INTEREST	0.00	9,200.00	9,200.00
63-3995-00000	APPROPRIATION FROM FUND BALANCE- ELECTRIC	0.00	35,000.00	0.00
Total Fund: 63 - Electric Fund:		7,797,350.00	7,813,950.00	7,778,950.00
Report Total:		29,242,186.70	31,395,587.00	29,509,587.00



Lincolnton, NC

Proposed Budget Expenses

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
Fund: 10 - General Fund				
Department: 4110 - City Manager/Clerk				
ExpCategory: 100 - Salaries & Wages				
10-4110-12100	SALARIES	197,016.84	200,000.00	200,000.00
10-4110-12300	OVERTIME	560.16	2,500.00	2,500.00
10-4110-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		198,777.00	203,700.00	203,700.00
ExpCategory: 150 - Employee Benefits				
10-4110-18100	FICA	15,521.84	15,500.00	15,500.00
10-4110-18200	RETIREMENT	24,621.71	24,600.00	24,600.00
10-4110-18300	HEALTH INSURANCE	18,133.42	17,000.00	17,000.00
10-4110-18302	RETIREE HEALTH INSURANCE	17,108.36	16,000.00	16,000.00
10-4110-18400	LIFE INSURANCE	250.00	250.00	250.00
10-4110-18600	WORKER'S COMP INS	700.00	800.00	800.00
10-4110-18700	DENTAL INSURANCE	2,000.00	2,000.00	2,000.00
10-4110-18900	TRAVEL ALLOWANCE	6,199.92	7,200.00	7,200.00
Total ExpCategory: 150 - Employee Benefits:		84,535.25	83,350.00	83,350.00
ExpCategory: 200 - Supplies & Materials				
10-4110-26000	OFFICE	3,500.00	2,500.00	2,500.00
Total ExpCategory: 200 - Supplies & Materials:		3,500.00	2,500.00	2,500.00
ExpCategory: 300 - Current Obligations & Services				
10-4110-32500	POSTAGE	0.00	100.00	100.00
10-4110-34100	PRINTING	500.00	500.00	500.00
10-4110-39500	TRAINING/TRAVEL	7,803.88	7,500.00	7,500.00
Total ExpCategory: 300 - Current Obligations & Services:		8,303.88	8,100.00	8,100.00
ExpCategory: 400 - Fixed Charges & Services				
10-4110-43900	EQUIPMENT RENTAL/LEASE	9,389.08	9,500.00	9,500.00
10-4110-48000	CONTRA-ADMINISTRATION	-136,430.00	-140,470.00	-140,470.00
10-4110-49100	DUES/SUBSCRIPTIONS/USER FEES	2,034.79	2,500.00	2,500.00
10-4110-49300	LICENSE & TITLE FEES	100.00	0.00	0.00
10-4110-49900	MISCELLANEOUS	250.00	250.00	250.00
Total ExpCategory: 400 - Fixed Charges & Services:		-124,656.13	-128,220.00	-128,220.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4110-59900	MISCELLANEOUS EQUIPMENT	500.00	3,000.00	3,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		500.00	3,000.00	3,000.00
Total Department: 4110 - City Manager/Clerk:		170,960.00	172,430.00	172,430.00
Department: 4120 - Human Resources				
ExpCategory: 100 - Salaries & Wages				
10-4120-12100	SALARIES	239,865.86	237,000.00	237,000.00
10-4120-12300	OVERTIME	84.14	3,000.00	3,000.00
10-4120-13000	INSURANCE STIPEND	3,000.00	3,000.00	3,000.00
Total ExpCategory: 100 - Salaries & Wages:		242,950.00	243,000.00	243,000.00
ExpCategory: 150 - Employee Benefits				
10-4120-18100	FICA	17,500.00	18,500.00	18,500.00
10-4120-18200	RETIREMENT	27,511.82	29,500.00	29,500.00
10-4120-18300	HEALTH INSURANCE	48,000.00	45,000.00	45,000.00
10-4120-18400	LIFE INSURANCE	375.00	400.00	400.00
10-4120-18600	WORKER'S COMP INS	1,200.00	1,400.00	1,400.00
10-4120-18700	DENTAL INSURANCE	2,600.00	2,400.00	2,400.00

Proposed Budget Expenses

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
10-4120-18900	TRAVEL ALLOWANCE	30.00	100.00	100.00
Total ExpCategory: 150 - Employee Benefits:		97,216.82	97,300.00	97,300.00
ExpCategory: 190 - Professional Services				
10-4120-19800	EAP PROGRAM	3,950.00	4,000.00	4,000.00
10-4120-19900	CONSULTING FEES/CONTRACTED SERVICES	1,500.00	1,500.00	1,500.00
Total ExpCategory: 190 - Professional Services:		5,450.00	5,500.00	5,500.00
ExpCategory: 200 - Supplies & Materials				
10-4120-26000	OFFICE	3,000.00	3,000.00	3,000.00
Total ExpCategory: 200 - Supplies & Materials:		3,000.00	3,000.00	3,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4120-32500	POSTAGE	100.00	100.00	100.00
10-4120-34100	PRINTING	400.00	400.00	400.00
10-4120-39500	TRAINING/TRAVEL	4,000.00	7,600.00	4,000.00
Total ExpCategory: 300 - Current Obligations & Services:		4,500.00	8,100.00	4,500.00
ExpCategory: 400 - Fixed Charges & Services				
10-4120-43900	EQUIPMENT RENTAL/LEASE	3,000.00	3,000.00	3,000.00
10-4120-44000	COMPUTER EXPENSE/MAINTENANCE	17,718.18	16,000.00	17,500.00
10-4120-48000	CONTRA-ADMINISTRATION	-58,670.00	-59,250.00	-59,250.00
10-4120-49100	DUES/SUBSCRIPTIONS/USER FEES	2,000.00	2,000.00	2,000.00
10-4120-49900	MISCELLANEOUS	250.00	250.00	250.00
Total ExpCategory: 400 - Fixed Charges & Services:		-35,701.82	-38,000.00	-36,500.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4120-59900	MISCELLANEOUS EQUIPMENT	0.00	1,000.00	1,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		0.00	1,000.00	1,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4120-67900	DRUG & ALCOHOL TESTING/MEDICAL	6,985.00	6,000.00	6,000.00
10-4120-67901	HEP B TESTING	1,000.00	2,200.00	2,200.00
10-4120-67902	BACKGROUND/CREDIT REPORT FEES	15.00	2,500.00	2,500.00
10-4120-68400	EMPLOYEE RELATIONS	6,000.00	7,000.00	7,000.00
10-4120-68700	PUBLIC RELATIONS / WELLNESS	1,600.00	2,500.00	2,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		15,600.00	20,200.00	20,200.00
Total Department: 4120 - Human Resources:		333,015.00	340,100.00	338,000.00
Department: 4130 - Finance				
ExpCategory: 100 - Salaries & Wages				
10-4130-12100	SALARIES	321,636.13	278,000.00	278,000.00
10-4130-12300	OVERTIME	86.85	5,000.00	5,000.00
10-4130-13000	INSURANCE STIPEND	4,200.00	3,000.00	3,000.00
Total ExpCategory: 100 - Salaries & Wages:		325,922.98	286,000.00	286,000.00
ExpCategory: 150 - Employee Benefits				
10-4130-18100	FICA	24,306.79	22,000.00	22,000.00
10-4130-18200	RETIREMENT	36,937.56	34,500.00	34,500.00
10-4130-18300	HEALTH INSURANCE	37,400.00	42,000.00	42,000.00
10-4130-18302	RETIREE HEALTH INSURANCE	47,436.91	50,000.00	50,000.00
10-4130-18400	LIFE INSURANCE	500.00	400.00	400.00
10-4130-18600	WORKER'S COMP INS	1,200.00	1,400.00	1,400.00
10-4130-18700	DENTAL INSURANCE	3,500.00	2,800.00	2,800.00
Total ExpCategory: 150 - Employee Benefits:		151,281.26	153,100.00	153,100.00
ExpCategory: 190 - Professional Services				
10-4130-19900	CONSULTING FEES/CONTRACTED SERVICES	4,000.00	15,000.00	15,000.00
Total ExpCategory: 190 - Professional Services:		4,000.00	15,000.00	15,000.00
ExpCategory: 200 - Supplies & Materials				
10-4130-20000	SUPPLIES	13,960.40	15,000.00	15,000.00
10-4130-26000	OFFICE	3,440.68	4,000.00	4,000.00
Total ExpCategory: 200 - Supplies & Materials:		17,401.08	19,000.00	19,000.00

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ExpCategory: 300 - Current Obligations & Services				
10-4130-32500	POSTAGE	200.00	200.00	200.00
10-4130-34100	PRINTING	250.00	250.00	250.00
10-4130-39500	TRAINING/TRAVEL	4,330.00	5,000.00	5,000.00
Total ExpCategory: 300 - Current Obligations & Services:		4,780.00	5,450.00	5,450.00
ExpCategory: 400 - Fixed Charges & Services				
10-4130-43900	EQUIPMENT RENTAL/LEASE	4,150.00	6,500.00	6,500.00
10-4130-44000	COMPUTER EXPENSE/MAINTENANCE	23,140.00	34,000.00	34,000.00
10-4130-45000	PROPERTY & CASUALTY INS	1,720.00	1,720.00	1,720.00
10-4130-48000	CONTRA-ADMINISTRATION	-475,340.00	-475,340.00	-475,340.00
10-4130-49100	DUES/SUBSCRIPTIONS/USER FEES	282.01	0.00	0.00
10-4130-49900	MISCELLANEOUS	500.00	500.00	500.00
Total ExpCategory: 400 - Fixed Charges & Services:		-445,547.99	-432,620.00	-432,620.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4130-59900	MISCELLANEOUS EQUIPMENT	11,260.00	1,500.00	1,500.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		11,260.00	1,500.00	1,500.00
Total Department: 4130 - Finance:		69,097.33	47,430.00	47,430.00
Department: 4280 - General Expense				
ExpCategory: 100 - Salaries & Wages				
10-4280-12700	MAYOR SALARY	8,250.00	8,250.00	8,250.00
10-4280-12800	ATTORNEY SALARY	0.00	16,100.00	16,100.00
10-4280-12900	COUNCIL SALARY	19,800.00	19,800.00	19,800.00
10-4280-13600	RETIREEES ALLOWANCE	20,000.00	20,000.00	20,000.00
Total ExpCategory: 100 - Salaries & Wages:		48,050.00	64,150.00	64,150.00
ExpCategory: 150 - Employee Benefits				
10-4280-18100	FICA	2,160.00	2,200.00	2,200.00
10-4280-18500	UNEMPLOYMENT INSURANCE	8,000.00	10,000.00	10,000.00
10-4280-18600	WORKER'S COMP INS	100.00	150.00	150.00
10-4280-19300	HEALTH ADMIN COST	25,282.61	15,000.00	15,000.00
Total ExpCategory: 150 - Employee Benefits:		35,542.61	27,350.00	27,350.00
ExpCategory: 190 - Professional Services				
10-4280-19200	LEGAL	30,931.19	15,000.00	15,000.00
10-4280-19400	AUDITING	35,800.00	35,800.00	35,800.00
10-4280-19900	CONSULTING FEES/CONTRACTED SERVICES	120,270.00	85,000.00	85,000.00
10-4280-19901	MANAGEMENT FEES-LEASE PROPERTY	1,200.00	1,200.00	1,200.00
Total ExpCategory: 190 - Professional Services:		188,201.19	137,000.00	137,000.00
ExpCategory: 200 - Supplies & Materials				
10-4280-20000	SUPPLIES	315.90	0.00	0.00
10-4280-20001	CUSTODIAL SUPPLIES	5,500.00	0.00	0.00
Total ExpCategory: 200 - Supplies & Materials:		5,815.90	0.00	0.00
ExpCategory: 300 - Current Obligations & Services				
10-4280-32100	TELEPHONE	219,523.24	200,000.00	200,000.00
10-4280-32101	TELECOMMUNICATIONS SERVICES	2,777.53	0.00	0.00
10-4280-32300	SECURITY SERVICES	1,037.30	0.00	0.00
10-4280-32500	POSTAGE	5,000.00	5,000.00	5,000.00
10-4280-33100	ELECTRICITY	20,000.00	24,500.00	24,500.00
10-4280-34900	CITY ORDINANCE CODE PROJECT	5,568.75	1,500.00	1,500.00
10-4280-35100	BUILDING MAINTENANCE	29,705.51	25,000.00	25,000.00
10-4280-35101	GROUPS MAINTENANCE	4,262.50	500.00	500.00
10-4280-35102	BUILDING MAINTENANCE-LEASE PROPERTY	500.00	500.00	500.00
10-4280-37000	ADVERTISING	8,000.00	8,000.00	8,000.00
10-4280-37101	COUNTY SOLID WASTE FEES	460.00	500.00	500.00
10-4280-39500	TRAINING/TRAVEL	1,000.00	3,500.00	3,500.00
10-4280-39800	ONLINE PAYMENTS FEE	5,625.83	20,000.00	20,000.00

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10-4280-39900	CREDIT CARD EXPENSE	2,233.50	1,500.00	1,500.00
Total ExpCategory: 300 - Current Obligations & Services:		305,694.16	290,500.00	290,500.00
ExpCategory: 400 - Fixed Charges & Services				
10-4280-44000	COMPUTER EXPENSE/MAINTENANCE	22,299.16	19,600.00	19,600.00
10-4280-45000	PROPERTY & CASUALTY INS	150,973.16	150,000.00	150,000.00
10-4280-45001	CLAIMS-PROPERTY & CASUALTY	1,710.18	0.00	0.00
10-4280-48000	CONTRA-ADMINISTRATION	-218,960.00	-237,700.00	-237,700.00
10-4280-49000	LEAGUE OF MUNICIPAL DUES	11,021.52	12,000.00	12,000.00
10-4280-49100	DUES/SUBSCRIPTIONS/USER FEES	14,678.48	13,000.00	13,000.00
10-4280-49900	MISCELLANEOUS	4,264.67	10,000.00	10,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		-14,012.83	-33,100.00	-33,100.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4280-50000	CAPITAL EXPENSE	32,265.00	0.00	0.00
10-4280-59900	MISCELLANEOUS EQUIPMENT	2,049.00	1,000.00	1,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		34,314.00	1,000.00	1,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4280-60600	JULY 4TH CELEB CKNG EXP	12,000.00	12,000.00	12,000.00
10-4280-60900	FEDERAL EQUITABLE CKNG EXP	3,799.98	0.00	0.00
10-4280-61000	CONTRIB TO 4TH JULY EXPENSE	7,000.00	7,500.00	7,500.00
10-4280-61200	ARTS COUNCIL	6,000.00	6,000.00	6,000.00
10-4280-61400	CHAMBER OF COMMERCE	17,100.00	17,100.00	17,100.00
10-4280-61500	HISTORICAL ASSOCIATION	27,500.00	7,500.00	7,500.00
10-4280-61600	LEDA	67,000.00	68,400.00	68,400.00
10-4280-61700	OTHER REQUESTS	1,000.00	1,000.00	1,000.00
10-4280-61800	LINCOLN CULTURAL CENTER	40,000.00	40,000.00	40,000.00
10-4280-61900	DDA	42,000.00	42,000.00	42,000.00
10-4280-62100	HESED HOUSE OF HOPE	5,000.00	5,000.00	5,000.00
10-4280-62200	ELECTIONS	0.00	5,000.00	5,000.00
10-4280-62300	HUMANE SOCIETY	2,000.00	2,000.00	2,000.00
10-4280-63000	COMMUNITIES IN SCHOOLS	5,000.00	0.00	0.00
10-4280-63200	AMERICAN LEGION MEDAL HONOR	0.00	1,000.00	1,000.00
10-4280-64900	NCVTS (MV) FEES	20,000.00	22,000.00	22,000.00
10-4280-65000	TAX CONVERSION/COLLECTION	150,000.00	145,000.00	145,000.00
10-4280-68500	MANAGEMENT PLANNING	2,000.00	2,000.00	2,000.00
10-4280-68700	PUBLIC RELATIONS / WELLNESS	13,134.64	20,000.00	20,000.00
10-4280-69300	AIRPORT OPERATION FUND	16,000.00	16,000.00	16,000.00
10-4280-69400	CENTRAL COMMUNICATIONS	50,000.00	50,000.00	50,000.00
10-4280-69500	ANIMAL CONTROL	6,300.00	6,300.00	6,300.00
10-4280-69600	REVERSE 911 CHARGES	8,000.00	9,000.00	9,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		500,834.62	484,800.00	484,800.00
ExpCategory: 700 - Debt Service				
10-4280-73100	ENTERPRISE VEHICLES LEASE	246,915.90	350,000.00	350,000.00
Total ExpCategory: 700 - Debt Service:		246,915.90	350,000.00	350,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
10-4280-99100	CONTINGENCY	112,889.84	111,502.00	111,502.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		112,889.84	111,502.00	111,502.00
Total Department: 4280 - General Expense:		1,464,245.39	1,433,202.00	1,433,202.00
Department: 4285 - General Debt Service				
ExpCategory: 700 - Debt Service				
10-4285-73000	INTERFUND LOAN PRIN REPAY	0.00	47,500.00	47,500.00
10-4285-73500	BANK LOAN PRINCIPAL	242,800.00	67,500.00	67,500.00
10-4285-74000	INTERFUND LOAN INT REPAY	16,500.00	9,300.00	9,300.00
10-4285-74500	BANK LOAN INTEREST	19,700.00	11,700.00	11,700.00
10-4285-75000	DEPOT PRINCIPAL	12,777.87	13,200.00	13,200.00

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10-4285-75500	DEPOT INTEREST	2,146.13	1,800.00	1,800.00
Total ExpCategory: 700 - Debt Service:		293,924.00	151,000.00	151,000.00
Total Department: 4285 - General Debt Service:		293,924.00	151,000.00	151,000.00
Department: 4310 - Police				
ExpCategory: 100 - Salaries & Wages				
10-4310-12100	SALARIES	1,775,673.98	2,077,000.00	2,015,000.00
10-4310-12300	OVERTIME	58,205.82	75,000.00	75,000.00
10-4310-12600	PART-TIME SALARIES	52,540.60	60,000.00	60,000.00
10-4310-13000	INSURANCE STIPEND	23,000.00	23,000.00	23,000.00
10-4310-13100	SPECIAL SEPARATION ALLOWANCE	83,000.00	107,000.00	107,000.00
10-4310-13300	RETIREMENT-401(K) OFFICERS	81,000.00	107,600.00	104,500.00
Total ExpCategory: 100 - Salaries & Wages:		2,073,420.40	2,449,600.00	2,384,500.00
ExpCategory: 150 - Employee Benefits				
10-4310-18000	RETIREMENT-OFFICERS	185,000.00	259,000.00	250,000.00
10-4310-18100	FICA	145,049.74	170,000.00	164,500.00
10-4310-18200	RETIREMENT-GENERAL	16,800.00	13,500.00	13,500.00
10-4310-18300	HEALTH INSURANCE	272,000.00	311,000.00	303,000.00
10-4310-18302	RETIREE HEALTH INSURANCE	240,045.60	220,000.00	220,000.00
10-4310-18400	LIFE INSURANCE	7,500.00	24,700.00	24,700.00
10-4310-18600	WORKER'S COMP INS	51,000.00	59,000.00	59,000.00
10-4310-18700	DENTAL INSURANCE	19,893.60	18,500.00	18,500.00
Total ExpCategory: 150 - Employee Benefits:		937,288.94	1,075,700.00	1,053,200.00
ExpCategory: 190 - Professional Services				
10-4310-19900	CONSULTING FEES/CONTRACTED SERVICES	455.00	0.00	0.00
Total ExpCategory: 190 - Professional Services:		455.00	0.00	0.00
ExpCategory: 200 - Supplies & Materials				
10-4310-20000	SUPPLIES	7,350.00	7,500.00	7,500.00
10-4310-20001	CUSTODIAL SUPPLIES	2,722.29	0.00	0.00
10-4310-21200	UNIFORMS	42,980.00	43,000.00	43,000.00
10-4310-25100	GAS & OIL	62,806.40	70,000.00	65,000.00
10-4310-26000	OFFICE	1,900.00	2,000.00	2,000.00
Total ExpCategory: 200 - Supplies & Materials:		117,758.69	122,500.00	117,500.00
ExpCategory: 300 - Current Obligations & Services				
10-4310-32100	TELEPHONE	625.92	0.00	0.00
10-4310-32101	TELECOMMUNICATIONS SERVICES	99.99	0.00	0.00
10-4310-32300	SECURITY SERVICES	423.13	0.00	0.00
10-4310-32500	POSTAGE	310.00	300.00	300.00
10-4310-33100	ELECTRICITY	11,520.00	11,520.00	11,520.00
10-4310-33101	FIRING RANGE ELECTRICITY	850.00	1,000.00	1,000.00
10-4310-33200	GENERATOR FUEL	150.00	500.00	500.00
10-4310-33400	NATURAL GAS	2,906.13	1,800.00	1,800.00
10-4310-35100	BUILDING MAINTENANCE	6,700.00	25,000.00	13,000.00
10-4310-35101	GROUNDS MAINTENANCE	1,800.00	0.00	2,000.00
10-4310-35200	EQUIPMENT REPAIRS	3,387.52	4,000.00	4,000.00
10-4310-37101	COUNTY SOLID WASTE FEES	345.00	350.00	350.00
10-4310-37200	PARKING FEES/SUPPLIES	2,884.02	3,000.00	3,000.00
10-4310-39500	TRAINING/TRAVEL	24,000.00	27,000.00	25,000.00
10-4310-39501	K-9	6,000.00	6,000.00	6,000.00
Total ExpCategory: 300 - Current Obligations & Services:		62,001.71	80,470.00	68,470.00
ExpCategory: 400 - Fixed Charges & Services				
10-4310-43900	EQUIPMENT RENTAL/LEASE	5,335.24	7,000.00	7,000.00
10-4310-44000	COMPUTER EXPENSE/MAINTENANCE	1,905.16	2,000.00	2,000.00
10-4310-49100	DUES/SUBSCRIPTIONS/USER FEES	90,400.00	103,000.00	103,000.00
10-4310-49500	SAFETY	1,000.00	1,000.00	1,000.00

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10-4310-49900	MISCELLANEOUS	4,497.12	3,000.00	3,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		103,137.52	116,000.00	116,000.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4310-50000	CAPITAL EXPENSE	36,493.92	161,000.00	41,000.00
10-4310-59900	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	10,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		46,493.92	171,000.00	51,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4310-60000	GRANTS-CAPITAL EXPENSE	0.00	10,000.00	10,000.00
10-4310-62400	CRIME PREVENTION	6,314.84	7,000.00	7,000.00
10-4310-62500	DRUG ENFORCEMENT	8,700.00	5,000.00	5,000.00
10-4310-62700	CONTROLLED SUBSTANCE	3,290.00	5,000.00	5,000.00
10-4310-67900	DRUG & ALCOHOL TESTING/MEDICAL	1,154.00	0.00	0.00
10-4310-67902	BACKGROUND/CREDIT REPORT FEES	426.00	0.00	0.00
10-4310-67903	PSYCHOLOGICAL EVALUATIONS	1,335.00	0.00	0.00
10-4310-68300	PROMOTIONS/MARKETING	2,010.00	2,500.00	2,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		23,229.84	29,500.00	29,500.00
Total Department: 4310 - Police:		3,363,786.02	4,044,770.00	3,820,170.00
Department: 4340 - Fire				
ExpCategory: 100 - Salaries & Wages				
10-4340-12100	SALARIES	1,061,522.37	1,390,500.00	1,390,500.00
10-4340-12300	OVERTIME	218,477.63	55,000.00	55,000.00
10-4340-12600	PART-TIME SALARIES	55,000.00	55,000.00	55,000.00
10-4340-13000	INSURANCE STIPEND	16,500.00	17,400.00	17,400.00
10-4340-13500	LOCAL SUPPLEMENTAL RETIREMENT	10,000.00	11,200.00	11,200.00
10-4340-13700	FIREMENS PENSION FUND	3,500.00	4,000.00	4,000.00
10-4340-13800	FIREMENS RELIEF FUND	8,000.00	9,000.00	9,000.00
Total ExpCategory: 100 - Salaries & Wages:		1,373,000.00	1,542,100.00	1,542,100.00
ExpCategory: 150 - Employee Benefits				
10-4340-18100	FICA	99,983.12	107,000.00	107,000.00
10-4340-18200	RETIREMENT	143,600.00	169,000.00	169,000.00
10-4340-18300	HEALTH INSURANCE	212,500.00	260,000.00	260,000.00
10-4340-18302	RETIREE HEALTH INSURANCE	97,000.00	100,000.00	100,000.00
10-4340-18400	LIFE INSURANCE	3,000.00	2,300.00	2,300.00
10-4340-18600	WORKER'S COMP INS	30,500.00	43,000.00	43,000.00
10-4340-18700	DENTAL INSURANCE	16,849.10	17,100.00	17,100.00
10-4340-18800	GAP INSURANCE	5,000.00	5,000.00	5,000.00
Total ExpCategory: 150 - Employee Benefits:		608,432.22	703,400.00	703,400.00
ExpCategory: 200 - Supplies & Materials				
10-4340-20000	SUPPLIES	6,000.00	10,500.00	10,000.00
10-4340-20001	CUSTODIAL SUPPLIES	950.30	1,000.00	1,000.00
10-4340-21200	UNIFORMS	15,901.16	22,000.00	22,000.00
10-4340-21300	PERSONAL PROTECTIVE EQUIP (PPE)	9,570.37	12,000.00	12,000.00
10-4340-25100	GAS & OIL	35,975.84	40,000.00	40,000.00
10-4340-26000	OFFICE	1,000.00	2,500.00	2,500.00
Total ExpCategory: 200 - Supplies & Materials:		69,397.67	88,000.00	87,500.00
ExpCategory: 300 - Current Obligations & Services				
10-4340-32101	TELECOMMUNICATIONS SERVICES	2,700.00	1,500.00	1,500.00
10-4340-32200	UTILITIES-STATIONS	8,500.00	3,500.00	3,500.00
10-4340-32500	POSTAGE	350.00	350.00	350.00
10-4340-33400	NATURAL GAS	1,975.34	1,000.00	1,000.00
10-4340-35100	BUILDING MAINTENANCE	24,640.39	15,000.00	15,000.00
10-4340-35200	EQUIPMENT REPAIRS	64,409.15	63,000.00	55,000.00
10-4340-37101	COUNTY SOLID WASTE FEES	230.00	230.00	230.00
10-4340-39500	TRAINING/TRAVEL	12,050.00	14,750.00	13,000.00
Total ExpCategory: 300 - Current Obligations & Services:		114,854.88	99,330.00	89,580.00

Proposed Budget Expenses

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
ExpCategory: 400 - Fixed Charges & Services				
10-4340-43900	EQUIPMENT RENTAL/LEASE	1,629.18	1,800.00	1,800.00
10-4340-44000	COMPUTER EXPENSE/MAINTENANCE	3,389.00	4,000.00	4,000.00
10-4340-49100	DUES/SUBSCRIPTIONS/USER FEES	5,956.00	6,500.00	6,500.00
10-4340-49300	LICENSE & TITLE FEES	44.00	0.00	0.00
10-4340-49500	SAFETY	11,798.06	12,000.00	12,000.00
10-4340-49900	MISCELLANEOUS	2,776.99	8,000.00	8,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		25,593.23	32,300.00	32,300.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4340-50000	CAPITAL EXPENSE	6,406.01	116,250.00	44,000.00
10-4340-59900	MISCELLANEOUS EQUIPMENT	12,904.99	14,000.00	10,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		19,311.00	130,250.00	54,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4340-60100	GRANTS-EQUIPMENT-OTHER	5,000.00	0.00	0.00
10-4340-68600	FIRE SAFETY EDUCATION	1,000.00	1,500.00	1,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		6,000.00	1,500.00	1,500.00
Total Department: 4340 - Fire:		2,216,589.00	2,596,880.00	2,510,380.00
Department: 4510 - Public Works Administration				
ExpCategory: 100 - Salaries & Wages				
10-4510-12100	SALARIES	104,348.27	106,000.00	106,000.00
10-4510-12300	OVERTIME	151.73	1,000.00	1,000.00
10-4510-12600	PART-TIME SALARIES	25,000.00	25,000.00	25,000.00
10-4510-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		130,700.00	133,200.00	133,200.00
ExpCategory: 150 - Employee Benefits				
10-4510-18100	FICA	7,700.00	10,500.00	10,500.00
10-4510-18200	RETIREMENT	9,320.00	13,000.00	13,000.00
10-4510-18300	HEALTH INSURANCE	16,862.33	17,000.00	17,000.00
10-4510-18400	LIFE INSURANCE	300.00	150.00	150.00
10-4510-18600	WORKER'S COMP INS	2,500.00	2,900.00	2,900.00
10-4510-18700	DENTAL INSURANCE	1,600.00	1,350.00	1,350.00
Total ExpCategory: 150 - Employee Benefits:		38,282.33	44,900.00	44,900.00
ExpCategory: 200 - Supplies & Materials				
10-4510-20000	SUPPLIES	3,470.00	2,000.00	2,000.00
10-4510-21200	UNIFORMS	400.00	400.00	400.00
10-4510-25100	GAS & OIL	1,000.00	1,250.00	1,250.00
10-4510-26000	OFFICE	1,100.00	1,000.00	1,000.00
Total ExpCategory: 200 - Supplies & Materials:		5,970.00	4,650.00	4,650.00
ExpCategory: 300 - Current Obligations & Services				
10-4510-32101	TELECOMMUNICATIONS SERVICES	1,200.00	0.00	0.00
10-4510-33100	ELECTRICITY	6,500.00	6,500.00	6,500.00
10-4510-33400	NATURAL GAS	13,527.58	11,000.00	11,000.00
10-4510-35100	BUILDING MAINTENANCE	6,712.42	9,000.00	9,000.00
10-4510-37101	COUNTY SOLID WASTE FEES	30.00	50.00	50.00
10-4510-39500	TRAINING/TRAVEL	1,500.00	2,000.00	2,000.00
Total ExpCategory: 300 - Current Obligations & Services:		29,470.00	28,550.00	28,550.00
ExpCategory: 400 - Fixed Charges & Services				
10-4510-43900	EQUIPMENT RENTAL/LEASE	3,000.00	2,500.00	2,500.00
10-4510-44000	COMPUTER EXPENSE/MAINTENANCE	2,000.00	2,000.00	2,000.00
10-4510-48000	CONTRA-ADMINISTRATION	-171,680.00	-173,910.00	-173,910.00
10-4510-49100	DUES/SUBSCRIPTIONS/USER FEES	1,000.00	1,200.00	1,200.00
10-4510-49500	SAFETY	2,500.00	1,000.00	1,000.00
10-4510-49900	MISCELLANEOUS	337.67	0.00	0.00
Total ExpCategory: 400 - Fixed Charges & Services:		-162,842.33	-167,210.00	-167,210.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
ExpCategory: 500 - Capital Outlay & Equipment				
10-4510-59900	MISCELLANEOUS EQUIPMENT	2,500.00	500.00	500.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	2,500.00	500.00	500.00
	Total Department: 4510 - Public Works Administration:	44,080.00	44,590.00	44,590.00
Department: 4520 - Street and Maintenance				
ExpCategory: 100 - Salaries & Wages				
10-4520-12100	SALARIES	378,402.58	432,000.00	432,000.00
10-4520-12300	OVERTIME	20,318.37	27,000.00	27,000.00
10-4520-12600	PART-TIME SALARIES	12,334.07	15,000.00	15,000.00
10-4520-12601	PART TIME SEASONAL	0.00	5,000.00	5,000.00
10-4520-13000	INSURANCE STIPEND	6,000.00	6,600.00	6,600.00
	Total ExpCategory: 100 - Salaries & Wages:	417,055.02	485,600.00	485,600.00
ExpCategory: 150 - Employee Benefits				
10-4520-18100	FICA	34,214.10	38,000.00	38,000.00
10-4520-18200	RETIREMENT	47,280.00	57,000.00	57,000.00
10-4520-18300	HEALTH INSURANCE	77,500.00	86,000.00	86,000.00
10-4520-18302	RETIREE HEALTH INSURANCE	98,883.36	80,000.00	80,000.00
10-4520-18400	LIFE INSURANCE	1,000.00	800.00	800.00
10-4520-18600	WORKER'S COMP INS	21,913.66	25,300.00	25,300.00
10-4520-18700	DENTAL INSURANCE	6,300.00	6,600.00	6,600.00
	Total ExpCategory: 150 - Employee Benefits:	287,091.12	293,700.00	293,700.00
ExpCategory: 200 - Supplies & Materials				
10-4520-20000	SUPPLIES	18,277.66	18,000.00	17,000.00
10-4520-21200	UNIFORMS	5,207.12	6,500.00	6,500.00
10-4520-21300	PERSONAL PROTECTIVE EQUIP (PPE)	718.98	500.00	500.00
10-4520-25100	GAS & OIL	24,890.73	25,000.00	24,000.00
	Total ExpCategory: 200 - Supplies & Materials:	49,094.49	50,000.00	48,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4520-33100	ELECTRICITY	8,000.00	8,000.00	8,000.00
10-4520-33400	NATURAL GAS	10,217.95	6,500.00	6,500.00
10-4520-35100	BUILDING MAINTENANCE	3,795.91	2,500.00	2,500.00
10-4520-35200	EQUIPMENT REPAIRS	3,343.75	3,500.00	3,500.00
10-4520-37101	COUNTY SOLID WASTE FEES	30.00	50.00	50.00
	Total ExpCategory: 300 - Current Obligations & Services:	25,387.61	20,550.00	20,550.00
ExpCategory: 400 - Fixed Charges & Services				
10-4520-43900	EQUIPMENT RENTAL/LEASE	500.00	500.00	500.00
10-4520-48000	CONTRA-ADMINISTRATION	-176,660.00	-190,850.00	-190,850.00
10-4520-49100	DUES/SUBSCRIPTIONS/USER FEES	574.88	750.00	750.00
10-4520-49300	LICENSE & TITLE FEES	237.00	500.00	500.00
10-4520-49500	SAFETY	500.00	1,000.00	1,000.00
10-4520-49900	MISCELLANEOUS	5,685.53	5,000.00	5,000.00
	Total ExpCategory: 400 - Fixed Charges & Services:	-169,162.59	-183,100.00	-183,100.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4520-50000	CAPITAL EXPENSE	0.00	280,000.00	50,000.00
10-4520-59100	RESURFACING & PATCHWORK	146,969.82	200,000.00	160,000.00
10-4520-59200	CULVERT & BRIDGE REPAIR	6,039.06	6,000.00	5,000.00
10-4520-59400	TRAFFIC MARKING & SIGNS	8,000.00	8,000.00	8,000.00
10-4520-59900	MISCELLANEOUS EQUIPMENT	7,630.47	6,000.00	6,000.00
	Total ExpCategory: 500 - Capital Outlay & Equipment:	168,639.35	500,000.00	229,000.00
	Total Department: 4520 - Street and Maintenance:	778,105.00	1,166,750.00	893,750.00
Department: 4530 - Equipment Services				
ExpCategory: 100 - Salaries & Wages				
10-4530-12100	SALARIES	97,093.95	108,000.00	108,000.00
10-4530-12300	OVERTIME	2,111.26	5,000.00	5,000.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
10-4530-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		100,405.21	114,200.00	114,200.00
ExpCategory: 150 - Employee Benefits				
10-4530-18100	FICA	7,350.00	8,700.00	8,700.00
10-4530-18200	RETIREMENT	10,793.33	13,700.00	13,700.00
10-4530-18300	HEALTH INSURANCE	15,897.70	17,500.00	17,500.00
10-4530-18302	RETIREE HEALTH INSURANCE	14,768.70	14,000.00	14,000.00
10-4530-18400	LIFE INSURANCE	250.00	150.00	150.00
10-4530-18600	WORKER'S COMP INS	2,800.00	3,300.00	3,300.00
10-4530-18700	DENTAL INSURANCE	1,400.00	750.00	750.00
Total ExpCategory: 150 - Employee Benefits:		53,259.73	58,100.00	58,100.00
ExpCategory: 190 - Professional Services				
10-4530-19900	CONSULTING FEES/CONTRACTED SERVICES	320.00	0.00	0.00
Total ExpCategory: 190 - Professional Services:		320.00	0.00	0.00
ExpCategory: 200 - Supplies & Materials				
10-4530-20000	SUPPLIES	1,363.20	2,000.00	2,000.00
10-4530-21200	UNIFORMS	1,250.00	1,500.00	1,500.00
10-4530-21300	PERSONAL PROTECTIVE EQUIP (PPE)	104.20	200.00	200.00
10-4530-25100	GAS & OIL	7,584.14	4,500.00	3,000.00
Total ExpCategory: 200 - Supplies & Materials:		10,301.54	8,200.00	6,700.00
ExpCategory: 300 - Current Obligations & Services				
10-4530-33100	ELECTRICITY	4,350.00	4,350.00	4,350.00
10-4530-33400	NATURAL GAS	4,682.53	3,000.00	3,000.00
10-4530-35100	BUILDING MAINTENANCE	1,000.00	1,000.00	1,000.00
10-4530-35200	EQUIPMENT REPAIRS	94,060.73	150,000.00	115,000.00
Total ExpCategory: 300 - Current Obligations & Services:		104,093.26	158,350.00	123,350.00
ExpCategory: 400 - Fixed Charges & Services				
10-4530-43900	EQUIPMENT RENTAL/LEASE	350.00	350.00	350.00
10-4530-45000	PROPERTY & CASUALTY INS	311.87	0.00	0.00
10-4530-48000	CONTRA-ADMINISTRATION	-49,580.00	-54,980.00	-54,980.00
10-4530-49100	DUES/SUBSCRIPTIONS/USER FEES	78.39	0.00	0.00
10-4530-49500	SAFETY	200.00	200.00	200.00
10-4530-49900	MISCELLANEOUS	1,800.00	2,500.00	1,800.00
Total ExpCategory: 400 - Fixed Charges & Services:		-46,839.74	-51,930.00	-52,630.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4530-59900	MISCELLANEOUS EQUIPMENT	1,250.00	1,500.00	1,500.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		1,250.00	1,500.00	1,500.00
Total Department: 4530 - Equipment Services:		222,790.00	288,420.00	251,220.00
Department: 4710 - Solid Waste				
ExpCategory: 100 - Salaries & Wages				
10-4710-12100	SALARIES	264,594.58	280,000.00	280,000.00
10-4710-12300	OVERTIME	7,305.42	12,000.00	12,000.00
10-4710-13000	INSURANCE STIPEND	4,200.00	4,200.00	4,200.00
Total ExpCategory: 100 - Salaries & Wages:		276,100.00	296,200.00	296,200.00
ExpCategory: 150 - Employee Benefits				
10-4710-18100	FICA	20,830.00	22,400.00	22,400.00
10-4710-18200	RETIREMENT	31,920.00	35,400.00	35,400.00
10-4710-18300	HEALTH INSURANCE	68,000.00	68,000.00	68,000.00
10-4710-18302	RETIREE HEALTH INSURANCE	10,000.00	10,000.00	10,000.00
10-4710-18400	LIFE INSURANCE	600.00	600.00	600.00
10-4710-18600	WORKER'S COMP INS	15,000.00	17,300.00	17,300.00
10-4710-18700	DENTAL INSURANCE	6,000.00	4,500.00	4,500.00
Total ExpCategory: 150 - Employee Benefits:		152,350.00	158,200.00	158,200.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
ExpCategory: 200 - Supplies & Materials				
10-4710-20000	SUPPLIES	3,409.96	4,000.00	4,000.00
10-4710-21200	UNIFORMS	4,000.00	4,000.00	4,000.00
10-4710-21300	PERSONAL PROTECTIVE EQUIP (PPE)	355.60	500.00	500.00
10-4710-25100	GAS & OIL	43,127.63	44,000.00	45,000.00
Total ExpCategory: 200 - Supplies & Materials:		50,893.19	52,500.00	53,500.00
ExpCategory: 300 - Current Obligations & Services				
10-4710-33100	ELECTRICITY	8,475.00	8,475.00	8,475.00
10-4710-35200	EQUIPMENT REPAIRS	2,500.00	1,000.00	1,000.00
10-4710-37000	ADVERTISING	527.50	600.00	500.00
10-4710-37100	TIPPING FEES	12,500.00	15,000.00	15,000.00
Total ExpCategory: 300 - Current Obligations & Services:		24,002.50	25,075.00	24,975.00
ExpCategory: 400 - Fixed Charges & Services				
10-4710-44000	COMPUTER EXPENSE/MAINTENANCE	6.93	0.00	0.00
10-4710-49100	DUES/SUBSCRIPTIONS/USER FEES	418.10	500.00	500.00
10-4710-49300	LICENSE & TITLE FEES	110.00	250.00	250.00
10-4710-49500	SAFETY	535.15	500.00	500.00
10-4710-49900	MISCELLANEOUS	2,044.28	4,000.00	4,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		3,114.46	5,250.00	5,250.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4710-50000	CAPITAL EXPENSE	0.00	344,000.00	350,000.00
10-4710-59900	MISCELLANEOUS EQUIPMENT	15,134.85	14,000.00	18,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		15,134.85	358,000.00	368,000.00
Total Department: 4710 - Solid Waste:		521,595.00	895,225.00	906,125.00
Department: 4740 - General IT Services				
ExpCategory: 100 - Salaries & Wages				
10-4740-12100	SALARIES	14,907.72	33,600.00	33,600.00
10-4740-12600	PART-TIME SALARIES	33,369.30	0.00	0.00
10-4740-13000	INSURANCE STIPEND	153.00	600.00	600.00
Total ExpCategory: 100 - Salaries & Wages:		48,430.02	34,200.00	34,200.00
ExpCategory: 150 - Employee Benefits				
10-4740-18100	FICA	3,693.21	2,600.00	2,600.00
10-4740-18200	RETIREMENT	1,702.44	1,800.00	1,800.00
10-4740-18300	HEALTH INSURANCE	2,500.00	2,700.00	2,700.00
10-4740-18400	LIFE INSURANCE	22.80	100.00	100.00
10-4740-18600	WORKERS COMP INS	0.00	575.00	575.00
10-4740-18700	DENTAL INSURANCE	91.80	400.00	400.00
Total ExpCategory: 150 - Employee Benefits:		8,010.25	8,175.00	8,175.00
ExpCategory: 190 - Professional Services				
10-4740-19900	CONSULTING FEES/CONTRACTED SERVICES	1,500.00	0.00	0.00
Total ExpCategory: 190 - Professional Services:		1,500.00	0.00	0.00
ExpCategory: 200 - Supplies & Materials				
10-4740-20000	SUPPLIES	257.90	1,000.00	1,000.00
10-4740-21200	UNIFORMS	623.45	0.00	0.00
10-4740-25100	GAS & OIL	200.00	1,250.00	1,250.00
Total ExpCategory: 200 - Supplies & Materials:		1,081.35	2,250.00	2,250.00
ExpCategory: 300 - Current Obligations & Services				
10-4740-32100	TELEPHONE	1,688.75	3,000.00	3,000.00
10-4740-32101	TELECOMMUNICATIONS SERVICES	26,734.67	28,000.00	28,000.00
10-4740-35200	EQUIPMENT REPAIRS	83.19	200.00	200.00
Total ExpCategory: 300 - Current Obligations & Services:		28,506.61	31,200.00	31,200.00
ExpCategory: 400 - Fixed Charges & Services				
10-4740-44000	COMPUTER EXPENSE/MAINTENANCE	15,264.60	20,800.00	20,800.00
10-4740-44570	TECHNOLOGY SERVICES	1,000.00	140,000.00	80,000.00

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10-4740-49100	DUES/SUBSCRIPTIONS/USER FEES	5,614.51	0.00	0.00
10-4740-49900	MISCELLANEOUS	0.00	500.00	500.00
Total ExpCategory: 400 - Fixed Charges & Services:		21,879.11	161,300.00	101,300.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4740-59900	MISCELLANEOUS EQUIPMENT	0.00	1,000.00	1,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		0.00	1,000.00	1,000.00
Total Department: 4740 - General IT Services:		109,407.34	238,125.00	178,125.00
Department: 4910 - Planning and Zoning				
ExpCategory: 100 - Salaries & Wages				
10-4910-12100	SALARIES	123,800.00	126,000.00	126,000.00
10-4910-12600	PART-TIME SALARIES	50,000.00	50,000.00	50,000.00
10-4910-13000	INSURANCE STIPEND	1,200.00	1,200.00	1,200.00
Total ExpCategory: 100 - Salaries & Wages:		175,000.00	177,200.00	177,200.00
ExpCategory: 150 - Employee Benefits				
10-4910-18100	FICA	13,820.00	13,500.00	13,500.00
10-4910-18200	RETIREMENT	14,120.00	15,300.00	15,300.00
10-4910-18300	HEALTH INSURANCE	18,331.06	19,000.00	19,000.00
10-4910-18302	RETIREE HEALTH INSURANCE	14,177.50	13,000.00	13,000.00
10-4910-18400	LIFE INSURANCE	250.00	200.00	200.00
10-4910-18600	WORKER'S COMP INS	2,000.00	2,300.00	2,300.00
10-4910-18700	DENTAL INSURANCE	1,500.00	1,400.00	1,400.00
10-4910-18900	TRAVEL ALLOWANCE	4,400.00	4,200.00	4,200.00
Total ExpCategory: 150 - Employee Benefits:		68,598.56	68,900.00	68,900.00
ExpCategory: 190 - Professional Services				
10-4910-19200	LEGAL	10,000.00	10,000.00	10,000.00
10-4910-19900	CONSULTING FEES/CONTRACTED SERVICES	62,990.17	60,000.00	60,000.00
Total ExpCategory: 190 - Professional Services:		72,990.17	70,000.00	70,000.00
ExpCategory: 200 - Supplies & Materials				
10-4910-20000	SUPPLIES	1,250.00	1,500.00	1,500.00
10-4910-25100	GAS & OIL	481.27	200.00	200.00
10-4910-26000	OFFICE	3,000.00	3,000.00	3,000.00
Total ExpCategory: 200 - Supplies & Materials:		4,731.27	4,700.00	4,700.00
ExpCategory: 300 - Current Obligations & Services				
10-4910-32500	POSTAGE	500.00	500.00	500.00
10-4910-35200	EQUIPMENT REPAIRS	100.00	100.00	100.00
10-4910-35300	HAZARDOUS PROJECT TASKS	31,211.67	0.00	0.00
10-4910-35400	PETROLEUM PROJECT TASKS	30,081.82	0.00	0.00
10-4910-37000	ADVERTISING	600.00	600.00	600.00
10-4910-39500	TRAINING/TRAVEL	5,550.00	4,000.00	4,000.00
Total ExpCategory: 300 - Current Obligations & Services:		68,043.49	5,200.00	5,200.00
ExpCategory: 400 - Fixed Charges & Services				
10-4910-43900	EQUIPMENT RENTAL/LEASE	3,200.00	3,000.00	3,000.00
10-4910-44000	COMPUTER EXPENSE/MAINTENANCE	2,000.00	2,000.00	2,000.00
10-4910-48000	CONTRA-ADMINISTRATION	-12,680.00	-12,860.00	-12,860.00
10-4910-49100	DUES/SUBSCRIPTIONS/USER FEES	1,500.00	1,500.00	1,500.00
10-4910-49900	MISCELLANEOUS	350.00	350.00	350.00
Total ExpCategory: 400 - Fixed Charges & Services:		-5,630.00	-6,010.00	-6,010.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4910-59900	MISCELLANEOUS EQUIPMENT	500.00	1,500.00	1,500.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		500.00	1,500.00	1,500.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4910-68000	PLANNING BOARD CONTRACT	5,500.00	5,500.00	5,500.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		5,500.00	5,500.00	5,500.00
Total Department: 4910 - Planning and Zoning:		389,733.49	326,990.00	326,990.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
Department: 4930 - Business & Community Development				
ExpCategory: 100 - Salaries & Wages				
10-4930-12100	SALARIES	66,764.56	68,300.00	68,300.00
10-4930-13000	INSURANCE STIPEND	600.00	600.00	600.00
Total ExpCategory: 100 - Salaries & Wages:		67,364.56	68,900.00	68,900.00
ExpCategory: 150 - Employee Benefits				
10-4930-18100	FICA	5,109.70	5,500.00	5,500.00
10-4930-18200	RETIREMENT	7,624.53	8,300.00	8,300.00
10-4930-18300	HEALTH INSURANCE	7,018.92	7,800.00	7,800.00
10-4930-18400	LIFE INSURANCE	182.88	100.00	100.00
10-4930-18600	WORKER'S COMP INS	0.00	1,200.00	1,200.00
10-4930-18700	DENTAL INSURANCE	360.00	400.00	400.00
10-4930-18900	TRAVEL ALLOWANCE	4,361.54	4,200.00	4,200.00
Total ExpCategory: 150 - Employee Benefits:		24,657.57	27,500.00	27,500.00
ExpCategory: 190 - Professional Services				
10-4930-19900	CONSULTING FEES/CONTRACTED SERVICES	2,678.00	2,700.00	2,700.00
Total ExpCategory: 190 - Professional Services:		2,678.00	2,700.00	2,700.00
ExpCategory: 200 - Supplies & Materials				
10-4930-20000	SUPPLIES	1,000.00	500.00	500.00
10-4930-26000	OFFICE	500.00	500.00	500.00
Total ExpCategory: 200 - Supplies & Materials:		1,500.00	1,000.00	1,000.00
ExpCategory: 300 - Current Obligations & Services				
10-4930-32300	SECURITY SERVICES	440.00	700.00	700.00
10-4930-32500	POSTAGE	200.00	200.00	200.00
10-4930-34100	PRINTING	500.00	500.00	500.00
10-4930-37101	COUNTY SOLID WASTE FEES	115.00	115.00	115.00
10-4930-39500	TRAINING/TRAVEL	1,781.96	1,500.00	1,500.00
Total ExpCategory: 300 - Current Obligations & Services:		3,036.96	3,015.00	3,015.00
ExpCategory: 400 - Fixed Charges & Services				
10-4930-43900	EQUIPMENT RENTAL/LEASE	600.00	600.00	600.00
10-4930-49100	DUES/SUBSCRIPTIONS/USER FEES	500.00	500.00	500.00
10-4930-49300	LICENSE & TITLE FEES	1,144.50	1,000.00	1,000.00
10-4930-49900	MISCELLANEOUS	450.00	450.00	450.00
Total ExpCategory: 400 - Fixed Charges & Services:		2,694.50	2,550.00	2,550.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-4930-50000	CAPITAL EXPENSE	6,187.00	30,000.00	0.00
10-4930-59900	MISCELLANEOUS EQUIPMENT	750.00	750.00	750.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		6,937.00	30,750.00	750.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
10-4930-68200	CENTRAL BUSINESS DEV. ENHANCEMENTS	51,963.00	50,000.00	50,000.00
10-4930-68300	PROMOTIONS/MARKETING	24,529.00	25,000.00	25,000.00
10-4930-69100	INCENTIVE GRANTS EXPENSE	24,000.00	25,000.00	25,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		100,492.00	100,000.00	100,000.00
Total Department: 4930 - Business & Community Development:		209,360.59	236,415.00	206,415.00
Department: 6100 - Recreation				
ExpCategory: 100 - Salaries & Wages				
10-6100-12100	SALARIES	310,567.46	326,000.00	326,000.00
10-6100-12300	OVERTIME	8,227.41	10,000.00	10,000.00
10-6100-12600	PART-TIME SALARIES	122,437.24	125,000.00	125,000.00
10-6100-12601	PART TIME SEASONAL	54,923.80	60,000.00	60,000.00
10-6100-13000	INSURANCE STIPEND	4,200.00	3,600.00	3,600.00
Total ExpCategory: 100 - Salaries & Wages:		500,355.91	524,600.00	524,600.00
ExpCategory: 150 - Employee Benefits				
10-6100-18100	FICA	36,890.30	40,000.00	40,000.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
10-6100-18200	RETIREMENT	37,175.47	40,000.00	40,000.00
10-6100-18300	HEALTH INSURANCE	44,581.08	50,000.00	50,000.00
10-6100-18302	RETIREE HEALTH INSURANCE	10,000.00	10,000.00	10,000.00
10-6100-18400	LIFE INSURANCE	493.32	600.00	600.00
10-6100-18600	WORKER'S COMP INS	9,000.00	10,500.00	10,500.00
10-6100-18700	DENTAL INSURANCE	3,840.00	3,200.00	3,200.00
Total ExpCategory: 150 - Employee Benefits:		141,980.17	154,300.00	154,300.00
ExpCategory: 190 - Professional Services				
10-6100-19900	CONSULTING FEES/CONTRACTED SERVICES	4,160.00	0.00	0.00
Total ExpCategory: 190 - Professional Services:		4,160.00	0.00	0.00
ExpCategory: 200 - Supplies & Materials				
10-6100-20000	SUPPLIES	18,119.31	20,000.00	20,000.00
10-6100-21200	UNIFORMS	4,200.00	5,000.00	5,000.00
10-6100-22000	VENDING & CONCESSIONS	14,000.00	15,000.00	14,000.00
10-6100-25100	GAS & OIL	9,940.57	10,000.00	10,000.00
10-6100-29500	SPORTS PROGRAMS	62,041.85	65,000.00	65,000.00
Total ExpCategory: 200 - Supplies & Materials:		108,301.73	115,000.00	114,000.00
ExpCategory: 300 - Current Obligations & Services				
10-6100-32300	SECURITY SERVICES	2,100.00	2,000.00	2,000.00
10-6100-33100	ELECTRICITY	46,663.00	48,000.00	48,000.00
10-6100-33800	STREET LIGHTING	10,000.00	10,000.00	10,000.00
10-6100-35100	BUILDING MAINTENANCE	32,978.18	45,000.00	45,000.00
10-6100-35200	EQUIPMENT REPAIRS	5,000.00	5,000.00	5,000.00
10-6100-35900	PARKS & TRAIL MAINTENANCE	30,000.00	31,000.00	30,000.00
10-6100-35901	PARKS & TRAILS LANDSCAPING FUND	10,000.00	10,000.00	10,000.00
10-6100-37000	ADVERTISING	80.00	0.00	0.00
10-6100-37101	COUNTY SOLID WASTE FEES	460.00	460.00	460.00
10-6100-39500	TRAINING/TRAVEL	4,000.00	4,000.00	4,000.00
Total ExpCategory: 300 - Current Obligations & Services:		141,281.18	155,460.00	154,460.00
ExpCategory: 400 - Fixed Charges & Services				
10-6100-43900	EQUIPMENT RENTAL/LEASE	17,111.53	3,000.00	3,000.00
10-6100-45000	PROPERTY & CASUALTY INS	1,638.00	0.00	0.00
10-6100-49100	DUES/SUBSCRIPTIONS/USER FEES	5,136.31	5,500.00	5,500.00
10-6100-49900	MISCELLANEOUS	11,132.58	3,000.00	3,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		35,018.42	11,500.00	11,500.00
ExpCategory: 500 - Capital Outlay & Equipment				
10-6100-50000	CAPITAL EXPENSE	130,555.00	307,500.00	15,000.00
10-6100-59900	MISCELLANEOUS EQUIPMENT	6,850.00	5,000.00	6,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		137,405.00	312,500.00	21,000.00
Total Department: 6100 - Recreation:		1,068,502.41	1,273,360.00	979,860.00
Total Fund: 10 - General Fund:		11,255,190.57	13,255,687.00	12,259,687.00
Fund: 20 - Boger City Fire District				
Department: 4340 - Fire				
ExpCategory: 100 - Salaries & Wages				
20-4340-12100	SALARIES	507,892.76	540,000.00	540,000.00
20-4340-12300	OVERTIME	116,066.52	30,000.00	30,000.00
20-4340-12600	PART-TIME SALARIES	30,000.00	0.00	0.00
20-4340-13000	INSURANCE STIPEND	7,200.00	7,800.00	7,800.00
20-4340-13500	LOCAL SUPPLEMENTAL RETIREMENT	2,000.00	2,000.00	2,000.00
20-4340-13700	FIREMENS PENSION FUND	3,000.00	3,000.00	3,000.00
20-4340-13800	FIREMENS RELIEF FUND	2,000.00	2,000.00	2,000.00
Total ExpCategory: 100 - Salaries & Wages:		668,159.28	584,800.00	584,800.00
ExpCategory: 150 - Employee Benefits				
20-4340-18100	FICA	45,000.00	44,000.00	44,000.00
20-4340-18200	RETIREMENT	61,606.69	69,000.00	69,000.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
20-4340-18300	HEALTH INSURANCE	73,904.37	94,000.00	94,000.00
20-4340-18400	LIFE INSURANCE	800.00	800.00	800.00
20-4340-18700	DENTAL INSURANCE	4,300.00	4,700.00	4,700.00
20-4340-18800	GAP INSURANCE	2,000.00	0.00	0.00
Total ExpCategory: 150 - Employee Benefits:		187,611.06	212,500.00	212,500.00
ExpCategory: 190 - Professional Services				
20-4340-19900	CONSULTING FEES/CONTRACTED SERVICES	7,397.00	0.00	0.00
Total ExpCategory: 190 - Professional Services:		7,397.00	0.00	0.00
ExpCategory: 200 - Supplies & Materials				
20-4340-20000	SUPPLIES	3,803.32	3,000.00	3,000.00
20-4340-20001	CUSTODIAL SUPPLIES	1,000.00	1,000.00	1,000.00
20-4340-21200	UNIFORMS	12,757.03	12,000.00	12,000.00
20-4340-21300	PERSONAL PROTECTIVE EQUIP (PPE)	9,348.29	0.00	0.00
20-4340-25100	GAS & OIL	8,569.12	12,000.00	12,000.00
20-4340-26000	OFFICE	0.00	1,000.00	1,000.00
Total ExpCategory: 200 - Supplies & Materials:		35,477.76	29,000.00	29,000.00
ExpCategory: 300 - Current Obligations & Services				
20-4340-32100	TELEPHONE	1,500.00	1,500.00	1,500.00
20-4340-32101	TELECOMMUNICATIONS SERVICES	3,330.00	3,800.00	3,800.00
20-4340-32200	UTILITIES-STATIONS	12,840.00	14,000.00	14,000.00
20-4340-32300	SECURITY SERVICES	612.50	600.00	600.00
20-4340-32500	POSTAGE	0.00	200.00	200.00
20-4340-33400	NATURAL GAS	5,224.09	3,500.00	3,500.00
20-4340-35100	BUILDING MAINTENANCE	5,239.31	10,000.00	10,000.00
20-4340-35101	GROUNDS MAINTENANCE	30,718.26	0.00	0.00
20-4340-35200	EQUIPMENT REPAIRS	83,462.85	18,000.00	18,000.00
20-4340-37101	COUNTY SOLID WASTE FEES	115.00	115.00	115.00
20-4340-39500	TRAINING/TRAVEL	6,043.68	5,000.00	5,000.00
Total ExpCategory: 300 - Current Obligations & Services:		149,085.69	56,715.00	56,715.00
ExpCategory: 400 - Fixed Charges & Services				
20-4340-44570	TECHNOLOGY SERVICES	1,000.00	1,000.00	1,000.00
20-4340-45000	PROPERTY & CASUALTY INS	14,644.75	15,000.00	15,000.00
20-4340-49100	DUES/SUBSCRIPTIONS/USER FEES	1,869.25	2,000.00	2,000.00
20-4340-49500	SAFETY	5,664.00	7,500.00	7,500.00
20-4340-49900	MISCELLANEOUS	535.50	1,000.00	1,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		23,713.50	26,500.00	26,500.00
ExpCategory: 500 - Capital Outlay & Equipment				
20-4340-50000	CAPITAL EXPENSE	61,814.00	0.00	0.00
20-4340-59900	MISCELLANEOUS EQUIPMENT	8,588.66	5,000.00	5,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		70,402.66	5,000.00	5,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
20-4340-68600	FIRE SAFETY EDUCATION	897.42	0.00	0.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		897.42	0.00	0.00
ExpCategory: 700 - Debt Service				
20-4340-73500	BANK LOAN PRINCIPAL	88,430.34	88,500.00	88,500.00
20-4340-74500	BANK LOAN INTEREST	14,245.29	14,300.00	14,300.00
Total ExpCategory: 700 - Debt Service:		102,675.63	102,800.00	102,800.00
ExpCategory: 900 - Inventory/Interfund Transfer				
20-4340-99100	CONTINGENCY	0.00	18,685.00	18,685.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		0.00	18,685.00	18,685.00
Total Department: 4340 - Fire:		1,245,420.00	1,036,000.00	1,036,000.00
Total Fund: 20 - Boger City Fire District:		1,245,420.00	1,036,000.00	1,036,000.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
Fund: 27 - Powell Bill Fund				
Department: 4550 - Powell Bill				
ExpCategory: 500 - Capital Outlay & Equipment				
27-4550-58900	CULVERT REPAIRS	5,000.00	10,000.00	10,000.00
27-4550-59000	POWELL BILL-STREETS	182,781.21	155,800.00	155,800.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		187,781.21	165,800.00	165,800.00
ExpCategory: 700 - Debt Service				
27-4550-73500	BANK LOAN PRINCIPAL	34,136.09	34,600.00	34,600.00
27-4550-74500	BANK LOAN INTEREST	5,446.83	5,600.00	5,600.00
Total ExpCategory: 700 - Debt Service:		39,582.92	40,200.00	40,200.00
ExpCategory: 900 - Inventory/Interfund Transfer				
27-4550-98000	REIMBURSE-GENERAL FUND	120,912.00	120,000.00	120,000.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		120,912.00	120,000.00	120,000.00
Total Department: 4550 - Powell Bill:		348,276.13	326,000.00	326,000.00
Total Fund: 27 - Powell Bill Fund:		348,276.13	326,000.00	326,000.00
Fund: 61 - Water and Sewer Fund				
Department: 7100 - Water Treatment				
ExpCategory: 100 - Salaries & Wages				
61-7100-12100	SALARIES	432,887.00	500,000.00	500,000.00
61-7100-12300	OVERTIME	37,113.00	64,000.00	64,000.00
61-7100-12600	PART-TIME SALARIES	22,111.55	10,000.00	10,000.00
61-7100-13000	INSURANCE STIPEND	6,600.00	6,000.00	6,000.00
Total ExpCategory: 100 - Salaries & Wages:		498,711.55	580,000.00	580,000.00
ExpCategory: 150 - Employee Benefits				
61-7100-18100	FICA	38,514.04	44,523.00	44,523.00
61-7100-18200	RETIREMENT	52,120.00	69,000.00	69,000.00
61-7100-18300	HEALTH INSURANCE	80,000.00	95,000.00	95,000.00
61-7100-18301	OPEB RETIREE HEALTH	30,000.00	30,000.00	30,000.00
61-7100-18302	RETIREE HEALTH INSURANCE	108,482.30	98,000.00	98,000.00
61-7100-18400	LIFE INSURANCE	700.00	750.00	750.00
61-7100-18600	WORKER'S COMP INS	8,000.00	8,000.00	8,000.00
61-7100-18700	DENTAL INSURANCE	5,600.00	6,200.00	6,200.00
Total ExpCategory: 150 - Employee Benefits:		323,416.34	351,473.00	351,473.00
ExpCategory: 190 - Professional Services				
61-7100-19900	CONSULTING FEES/CONTRACTED SERVICES	1,000.00	1,000.00	1,000.00
Total ExpCategory: 190 - Professional Services:		1,000.00	1,000.00	1,000.00
ExpCategory: 200 - Supplies & Materials				
61-7100-20000	SUPPLIES	15,580.95	20,000.00	20,000.00
61-7100-20300	CHEMICALS	131,289.52	140,000.00	140,000.00
61-7100-21200	UNIFORMS	6,730.00	6,500.00	6,500.00
61-7100-25100	GAS & OIL	2,500.00	3,600.00	3,600.00
61-7100-26000	OFFICE	2,100.00	2,000.00	2,000.00
Total ExpCategory: 200 - Supplies & Materials:		158,200.47	172,100.00	172,100.00
ExpCategory: 300 - Current Obligations & Services				
61-7100-32100	TELEPHONE	17,200.00	17,200.00	17,200.00
61-7100-32101	TELECOMMUNICATIONS SERVICES	1,620.00	1,500.00	1,500.00
61-7100-32500	POSTAGE	2,000.00	1,500.00	1,500.00
61-7100-33100	ELECTRICITY	229,000.00	229,000.00	229,000.00
61-7100-33200	GENERATOR FUEL	14,400.00	14,000.00	14,000.00
61-7100-33900	PUMPS/TANKS/LIFT STATIONS ELECTRICITY	17,600.00	16,000.00	16,000.00
61-7100-35100	BUILDING MAINTENANCE	10,623.25	25,000.00	25,000.00
61-7100-35200	EQUIPMENT REPAIRS	54,804.29	50,000.00	50,000.00
61-7100-37101	COUNTY SOLID WASTE FEES	115.00	115.00	115.00
61-7100-39500	TRAINING/TRAVEL	3,000.00	4,000.00	4,000.00

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61-7100-39600	CHEMICAL ANALYSIS	15,000.00	15,000.00	15,000.00
Total ExpCategory: 300 - Current Obligations & Services:		365,362.54	373,315.00	373,315.00
ExpCategory: 400 - Fixed Charges & Services				
61-7100-43900	EQUIPMENT RENTAL/LEASE	3,000.00	2,500.00	2,500.00
61-7100-44000	COMPUTER EXPENSE/MAINTENANCE	1,546.80	0.00	0.00
61-7100-44570	TECHNOLOGY SERVICES	2,000.00	2,000.00	2,000.00
61-7100-49100	DUES/SUBSCRIPTIONS/USER FEES	5,400.00	5,400.00	5,400.00
61-7100-49500	SAFETY	2,200.00	2,200.00	2,200.00
61-7100-49900	MISCELLANEOUS	4,760.40	2,350.00	2,350.00
Total ExpCategory: 400 - Fixed Charges & Services:		18,907.20	14,450.00	14,450.00
ExpCategory: 500 - Capital Outlay & Equipment				
61-7100-50000	CAPITAL EXPENSE	409,000.00	390,000.00	150,000.00
61-7100-59900	MISCELLANEOUS EQUIPMENT	11,800.00	15,000.00	15,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		420,800.00	405,000.00	165,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
61-7100-62900	WATER SERVICE CONTRACT	172,300.00	150,000.00	150,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		172,300.00	150,000.00	150,000.00
ExpCategory: 700 - Debt Service				
61-7100-73100	ENTERPRISE VEHICLES LEASE	15,000.00	15,000.00	15,000.00
Total ExpCategory: 700 - Debt Service:		15,000.00	15,000.00	15,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7100-99100	CONTINGENCY	32,651.90	51,655.00	51,655.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		32,651.90	51,655.00	51,655.00
Total Department: 7100 - Water Treatment:		2,006,350.00	2,113,993.00	1,873,993.00
Department: 7110 - Distribution & Collection				
ExpCategory: 100 - Salaries & Wages				
61-7110-12100	SALARIES	511,190.69	630,000.00	630,000.00
61-7110-12300	OVERTIME	28,809.31	45,000.00	45,000.00
61-7110-13000	INSURANCE STIPEND	7,200.00	7,800.00	7,800.00
Total ExpCategory: 100 - Salaries & Wages:		547,200.00	682,800.00	682,800.00
ExpCategory: 150 - Employee Benefits				
61-7110-18100	FICA	39,000.00	52,100.00	52,100.00
61-7110-18200	RETIREMENT	60,229.11	82,500.00	82,500.00
61-7110-18300	HEALTH INSURANCE	100,000.00	120,000.00	120,000.00
61-7110-18301	OPEB RETIREE HEALTH	35,000.00	35,000.00	35,000.00
61-7110-18302	RETIREE HEALTH INSURANCE	36,448.50	32,000.00	32,000.00
61-7110-18400	LIFE INSURANCE	900.00	950.00	950.00
61-7110-18600	WORKER'S COMP INS	12,000.00	15,000.00	15,000.00
61-7110-18700	DENTAL INSURANCE	8,000.00	7,200.00	7,200.00
61-7110-18900	TRAVEL ALLOWANCE	2,500.00	2,500.00	2,500.00
Total ExpCategory: 150 - Employee Benefits:		294,077.61	347,250.00	347,250.00
ExpCategory: 190 - Professional Services				
61-7110-19900	CONSULTING FEES/CONTRACTED SERVICES	13,000.00	10,000.00	10,000.00
Total ExpCategory: 190 - Professional Services:		13,000.00	10,000.00	10,000.00
ExpCategory: 200 - Supplies & Materials				
61-7110-20000	SUPPLIES	246,823.02	235,000.00	235,000.00
61-7110-21200	UNIFORMS	8,000.00	8,000.00	8,000.00
61-7110-25100	GAS & OIL	23,776.98	27,000.00	27,000.00
Total ExpCategory: 200 - Supplies & Materials:		278,600.00	270,000.00	270,000.00
ExpCategory: 300 - Current Obligations & Services				
61-7110-32100	TELEPHONE	24,600.00	25,000.00	25,000.00
61-7110-32500	POSTAGE	22,500.00	25,500.00	25,500.00
61-7110-33100	ELECTRICITY	17,000.00	17,000.00	17,000.00
61-7110-33900	PUMPS/TANKS/LIFT STATIONS ELECTRICITY	20,774.90	19,000.00	19,000.00

Proposed Budget Expenses

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
61-7110-35100	BUILDING MAINTENANCE	1,129.41	1,000.00	1,000.00
61-7110-35200	EQUIPMENT REPAIRS	57,944.10	60,000.00	60,000.00
61-7110-37101	COUNTY SOLID WASTE FEES	145.00	145.00	145.00
61-7110-39000	METER TESTING	1,000.00	1,000.00	1,000.00
61-7110-39500	TRAINING/TRAVEL	6,000.00	5,500.00	5,500.00
Total ExpCategory: 300 - Current Obligations & Services:		151,093.41	154,145.00	154,145.00
ExpCategory: 400 - Fixed Charges & Services				
61-7110-43900	EQUIPMENT RENTAL/LEASE	1,488.58	0.00	0.00
61-7110-44000	COMPUTER EXPENSE/MAINTENANCE	11,666.67	0.00	0.00
61-7110-44570	TECHNOLOGY SERVICES	2,000.00	2,000.00	2,000.00
61-7110-49100	DUES/SUBSCRIPTIONS/USER FEES	5,335.21	5,000.00	5,000.00
61-7110-49500	SAFETY	1,100.00	1,000.00	1,000.00
61-7110-49900	MISCELLANEOUS	7,899.74	6,000.00	6,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		29,490.20	14,000.00	14,000.00
ExpCategory: 500 - Capital Outlay & Equipment				
61-7110-50000	CAPITAL EXPENSE	535,000.00	585,000.00	290,000.00
61-7110-59600	SYSTEM MAINTENANCE	140,907.09	110,000.00	110,000.00
61-7110-59900	MISCELLANEOUS EQUIPMENT	13,920.91	15,000.00	15,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		689,828.00	710,000.00	415,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
61-7110-62900	WATER SERVICE CONTRACT	1,500.00	1,000.00	1,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		1,500.00	1,000.00	1,000.00
ExpCategory: 700 - Debt Service				
61-7110-73100	ENTERPRISE VEHICLES LEASE	40,000.00	50,000.00	50,000.00
Total ExpCategory: 700 - Debt Service:		40,000.00	50,000.00	50,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7110-99100	CONTINGENCY	128,431.69	50,000.00	50,000.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		128,431.69	50,000.00	50,000.00
Total Department: 7110 - Distribution & Collection:		2,173,220.91	2,289,195.00	1,994,195.00
Department: 7120 - Wastewater Treatment				
ExpCategory: 100 - Salaries & Wages				
61-7120-12100	SALARIES	432,136.07	450,000.00	450,000.00
61-7120-12300	OVERTIME	42,503.29	60,000.00	60,000.00
61-7120-13000	INSURANCE STIPEND	5,400.00	5,400.00	5,400.00
Total ExpCategory: 100 - Salaries & Wages:		480,039.36	515,400.00	515,400.00
ExpCategory: 150 - Employee Benefits				
61-7120-18100	FICA	30,500.00	39,100.00	39,100.00
61-7120-18200	RETIREMENT	47,794.38	62,000.00	62,000.00
61-7120-18300	HEALTH INSURANCE	65,447.24	76,100.00	76,100.00
61-7120-18301	OPEB RETIREE HEALTH	25,000.00	25,000.00	25,000.00
61-7120-18302	RETIREE HEALTH INSURANCE	61,220.12	49,000.00	49,000.00
61-7120-18400	LIFE INSURANCE	700.00	650.00	650.00
61-7120-18600	WORKER'S COMP INS	12,000.00	12,000.00	12,000.00
61-7120-18700	DENTAL INSURANCE	6,100.00	4,700.00	4,700.00
Total ExpCategory: 150 - Employee Benefits:		248,761.74	268,550.00	268,550.00
ExpCategory: 190 - Professional Services				
61-7120-19900	CONSULTING FEES/CONTRACTED SERVICES	0.00	500.00	500.00
Total ExpCategory: 190 - Professional Services:		0.00	500.00	500.00
ExpCategory: 200 - Supplies & Materials				
61-7120-20000	SUPPLIES	20,028.53	17,500.00	17,500.00
61-7120-20300	CHEMICALS	58,770.23	65,000.00	65,000.00
61-7120-21200	UNIFORMS	5,500.00	6,000.00	6,000.00
61-7120-25100	GAS & OIL	4,698.66	4,500.00	4,500.00
61-7120-26000	OFFICE	1,500.00	1,000.00	1,000.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
61-7120-29800	HEAT EXCHANGER FUEL OIL	500.00	500.00	500.00
Total ExpCategory: 200 - Supplies & Materials:		90,997.42	94,500.00	94,500.00
ExpCategory: 300 - Current Obligations & Services				
61-7120-32100	TELEPHONE	17,300.00	17,300.00	17,300.00
61-7120-33100	ELECTRICITY	278,000.00	278,000.00	278,000.00
61-7120-33200	GENERATOR FUEL	1,500.00	1,500.00	1,500.00
61-7120-33400	NATURAL GAS	1,211.04	1,000.00	1,000.00
61-7120-35100	BUILDING MAINTENANCE	11,400.00	20,000.00	20,000.00
61-7120-35200	EQUIPMENT REPAIRS	85,679.89	70,000.00	70,000.00
61-7120-37101	COUNTY SOLID WASTE FEES	115.00	115.00	115.00
61-7120-39500	TRAINING/TRAVEL	1,500.00	3,000.00	3,000.00
61-7120-39600	CHEMICAL ANALYSIS	26,328.00	21,000.00	21,000.00
61-7120-39700	SLUDGE REMOVAL	207,200.00	210,000.00	210,000.00
Total ExpCategory: 300 - Current Obligations & Services:		630,233.93	621,915.00	621,915.00
ExpCategory: 400 - Fixed Charges & Services				
61-7120-43900	EQUIPMENT RENTAL/LEASE	1,400.00	1,500.00	1,500.00
61-7120-44570	TECHNOLOGY SERVICES	2,000.00	2,000.00	2,000.00
61-7120-49100	DUES/SUBSCRIPTIONS/USER FEES	7,683.57	10,000.00	10,000.00
61-7120-49900	MISCELLANEOUS	3,100.00	3,500.00	3,500.00
Total ExpCategory: 400 - Fixed Charges & Services:		14,183.57	17,000.00	17,000.00
ExpCategory: 500 - Capital Outlay & Equipment				
61-7120-50000	CAPITAL EXPENSE	364,500.00	470,000.00	150,000.00
61-7120-59900	MISCELLANEOUS EQUIPMENT	8,000.00	8,000.00	8,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		372,500.00	478,000.00	158,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
61-7120-62900	WATER SERVICE CONTRACT	26,309.99	20,000.00	20,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		26,309.99	20,000.00	20,000.00
ExpCategory: 700 - Debt Service				
61-7120-73100	ENTERPRISE VEHICLES LEASE	20,000.00	22,000.00	22,000.00
Total ExpCategory: 700 - Debt Service:		20,000.00	22,000.00	22,000.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7120-99100	CONTINGENCY	51,650.08	55,000.00	55,000.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		51,650.08	55,000.00	55,000.00
Total Department: 7120 - Wastewater Treatment:		1,934,676.09	2,092,865.00	1,772,865.00
Department: 7130 - Water/Sewer Intangibles				
ExpCategory: 150 - Employee Benefits				
61-7130-19300	HEALTH ADMIN COST	10,000.00	7,500.00	7,500.00
Total ExpCategory: 150 - Employee Benefits:		10,000.00	7,500.00	7,500.00
ExpCategory: 300 - Current Obligations & Services				
61-7130-39800	ONLINE PAYMENTS FEE	40,788.12	15,000.00	15,000.00
61-7130-39801	E-CHECK PAYMENT FEES	725.00	725.00	725.00
61-7130-39900	CREDIT CARD EXPENSE	50,337.71	55,000.00	55,000.00
Total ExpCategory: 300 - Current Obligations & Services:		91,850.83	70,725.00	70,725.00
ExpCategory: 400 - Fixed Charges & Services				
61-7130-45000	PROPERTY & CASUALTY INS	70,799.17	71,000.00	71,000.00
61-7130-45001	CLAIMS-PROPERTY & CASUALTY	650.00	0.00	0.00
61-7130-46000	DEPRECIATION EXPENSE	1,038,871.00	0.00	0.00
61-7130-49200	BAD DEBT EXPENSE	95,000.00	70,000.00	70,000.00
61-7130-49800	ENTERPRISE ADMINISTRATION	700,000.00	724,000.00	724,000.00
61-7130-49900	MISCELLANEOUS	400.00	400.00	400.00
Total ExpCategory: 400 - Fixed Charges & Services:		1,905,720.17	865,400.00	865,400.00
ExpCategory: 700 - Debt Service				
61-7130-71200	2003 LOAN PRINCIPAL-SEWER	0.00	672,000.00	672,000.00
61-7130-71400	SMART METER LOAN	0.00	342,000.00	342,000.00

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
61-7130-72200	2003 LOAN INTEREST-SEWER	27,160.00	20,500.00	20,500.00
61-7130-72300	LOAN PAYMENT EQUIPMENT	0.00	19,100.00	19,100.00
61-7130-72400	SMART METER INTEREST	55,250.00	55,250.00	55,250.00
61-7130-73500	BANK LOAN PRINCIPAL	0.00	19,100.00	19,100.00
61-7130-74500	BANK LOAN INTEREST	0.00	4,600.00	4,600.00
61-7130-75001	REVENUE BOND HANDLING	2,500.00	2,500.00	2,500.00
Total ExpCategory: 700 - Debt Service:		84,910.00	1,135,050.00	1,135,050.00
ExpCategory: 900 - Inventory/Interfund Transfer				
61-7130-98500	PILOT EXPENSE	389,222.00	389,222.00	389,222.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		389,222.00	389,222.00	389,222.00
Total Department: 7130 - Water/Sewer Intangibles:		2,481,703.00	2,467,897.00	2,467,897.00
Total Fund: 61 - Water and Sewer Fund:		8,595,950.00	8,963,950.00	8,108,950.00
Fund: 63 - Electric Fund				
Department: 7200 - Electric				
ExpCategory: 100 - Salaries & Wages				
63-7200-12100	SALARIES	530,373.04	558,000.00	558,000.00
63-7200-12300	OVERTIME	13,589.30	17,500.00	17,500.00
63-7200-12600	PART-TIME SALARIES	12,400.00	10,000.00	10,000.00
63-7200-13000	INSURANCE STIPEND	6,000.00	4,800.00	4,800.00
Total ExpCategory: 100 - Salaries & Wages:		562,362.34	590,300.00	590,300.00
ExpCategory: 150 - Employee Benefits				
63-7200-18100	FICA	43,000.00	46,000.00	46,000.00
63-7200-18200	RETIREMENT	52,640.00	72,000.00	72,000.00
63-7200-18300	HEALTH INSURANCE	70,000.00	75,000.00	75,000.00
63-7200-18301	OPEB RETIREE HEALTH	6,000.00	6,000.00	6,000.00
63-7200-18302	RETIREE HEALTH INSURANCE	30,037.66	29,000.00	29,000.00
63-7200-18400	LIFE INSURANCE	700.00	700.00	700.00
63-7200-18600	WORKER'S COMP INS	8,000.00	12,900.00	12,900.00
63-7200-18700	DENTAL INSURANCE	6,500.00	5,000.00	5,000.00
63-7200-18900	TRAVEL ALLOWANCE	2,492.31	2,500.00	2,500.00
63-7200-19300	HEALTH ADMIN COST	5,172.42	1,000.00	1,000.00
Total ExpCategory: 150 - Employee Benefits:		224,542.39	250,100.00	250,100.00
ExpCategory: 190 - Professional Services				
63-7200-19200	LEGAL	1,000.00	1,000.00	1,000.00
63-7200-19900	CONSULTING FEES/CONTRACTED SERVICES	26,700.35	20,000.00	20,000.00
Total ExpCategory: 190 - Professional Services:		27,700.35	21,000.00	21,000.00
ExpCategory: 200 - Supplies & Materials				
63-7200-20000	SUPPLIES	131,763.66	100,000.00	100,000.00
63-7200-21200	UNIFORMS	13,468.43	9,000.00	9,000.00
63-7200-21300	PERSONAL PROTECTIVE EQUIP (PPE)	291.11	0.00	0.00
63-7200-25100	GAS & OIL	11,000.00	11,000.00	11,000.00
Total ExpCategory: 200 - Supplies & Materials:		156,523.20	120,000.00	120,000.00
ExpCategory: 300 - Current Obligations & Services				
63-7200-32100	TELEPHONE	16,250.42	17,000.00	17,000.00
63-7200-32500	POSTAGE	8,811.40	10,000.00	10,000.00
63-7200-33000	POWER SECURE EXPENSES	64,500.00	75,000.00	75,000.00
63-7200-33100	ELECTRICITY	4,707,000.00	4,800,000.00	4,800,000.00
63-7200-33300	ELECTRICITY-REPS CHARGES	38,000.00	38,000.00	38,000.00
63-7200-33400	NATURAL GAS	4,869.65	4,500.00	4,500.00
63-7200-33700	SALES TAX DISTRIBUTION	20,294.81	12,500.00	12,500.00
63-7200-33800	STREET LIGHTING	80,000.00	85,000.00	85,000.00
63-7200-35100	BUILDING MAINTENANCE	48,631.81	100,000.00	100,000.00
63-7200-35200	EQUIPMENT REPAIRS	77,161.08	25,000.00	25,000.00
63-7200-37101	COUNTY SOLID WASTE FEES	28.75	29.00	29.00
63-7200-39000	METER TESTING	10,000.00	5,000.00	5,000.00

Proposed Budget Expenses

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Account Number	Account Name	2021-2022 Approved	2022-2023 Dept Req	2022-2023 Mgr Rec
63-7200-39500	TRAINING/TRAVEL	2,500.00	10,000.00	10,000.00
63-7200-39801	E-CHECK PAYMENT FEES	725.00	1,000.00	1,000.00
63-7200-39900	CREDIT CARD EXPENSE	46,557.88	36,000.00	36,000.00
Total ExpCategory: 300 - Current Obligations & Services:		5,125,330.80	5,219,029.00	5,219,029.00
ExpCategory: 400 - Fixed Charges & Services				
63-7200-43900	EQUIPMENT RENTAL/LEASE	0.00	8,000.00	8,000.00
63-7200-44000	COMPUTER EXPENSE/MAINTENANCE	11,666.67	0.00	0.00
63-7200-44570	TECHNOLOGY SERVICES	6,000.00	6,000.00	6,000.00
63-7200-45000	PROPERTY & CASUALTY INS	31,410.14	35,000.00	35,000.00
63-7200-48900	ELECTRICITIES DUES	7,300.00	11,000.00	11,000.00
63-7200-49100	DUES/SUBSCRIPTIONS/USER FEES	209.06	500.00	500.00
63-7200-49200	BAD DEBT EXPENSE	56,903.96	60,000.00	60,000.00
63-7200-49300	LICENSE & TITLE FEES	215.00	500.00	500.00
63-7200-49700	DIRECT SERVICE ALLOCATIONS	1,500.00	1,500.00	1,500.00
63-7200-49800	ENTERPRISE ADMINISTRATION	600,000.00	622,000.00	622,000.00
63-7200-49900	MISCELLANEOUS	17,254.89	10,000.00	10,000.00
Total ExpCategory: 400 - Fixed Charges & Services:		732,459.72	754,500.00	754,500.00
ExpCategory: 500 - Capital Outlay & Equipment				
63-7200-50000	CAPITAL EXPENSE	430,000.00	200,000.00	165,000.00
63-7200-59600	SYSTEM MAINTENANCE	365,038.70	415,000.00	415,000.00
63-7200-59900	MISCELLANEOUS EQUIPMENT	12,622.39	13,000.00	13,000.00
Total ExpCategory: 500 - Capital Outlay & Equipment:		807,661.09	628,000.00	593,000.00
ExpCategory: 600 - Contracts, Grants, Subsidies				
63-7200-64000	CONTRIB RESERV RATE STABLIZ	5,000.00	25,000.00	25,000.00
63-7200-69100	INCENTIVE GRANTS EXPENSE	50,000.00	100,000.00	100,000.00
Total ExpCategory: 600 - Contracts, Grants, Subsidies:		55,000.00	125,000.00	125,000.00
ExpCategory: 700 - Debt Service				
63-7200-73100	ENTERPRISE VEHICLES LEASE	860.11	0.00	0.00
Total ExpCategory: 700 - Debt Service:		860.11	0.00	0.00
ExpCategory: 900 - Inventory/Interfund Transfer				
63-7200-98500	PILOT EXPENSE	30,465.00	30,465.00	30,465.00
63-7200-99100	CONTINGENCY	74,445.00	75,556.00	75,556.00
Total ExpCategory: 900 - Inventory/Interfund Transfer:		104,910.00	106,021.00	106,021.00
Total Department: 7200 - Electric:		7,797,350.00	7,813,950.00	7,778,950.00
Total Fund: 63 - Electric Fund:		7,797,350.00	7,813,950.00	7,778,950.00
Report Total:		29,242,186.70	31,395,587.00	29,509,587.00

2022-23 - CAPITAL OUTLAY - GENERAL FUND

(1)	<u>CITY MANAGER / CLERK</u>		
	NONE		\$0
(2)	<u>HUMAN RESOURCES</u>		
	NONE		\$0
(3)	<u>FINANCE</u>		
	NONE		\$0
(4)	<u>GENERAL EXPENSE</u>		
	NONE		\$0
(5)	<u>POLICE</u>		
	In-car Equipment	\$24,000	
	Speed Measuring Devices	\$12,000	
	Firing Range Berm	\$5,000	
(6)	<u>FIRE</u>		
	Washer/Extractor for PPE	\$13,000	
	Upgrades to building	\$21,000	
	Equipment upgrades	\$10,000	
(7)	<u>PUBLIC WORKS</u>		
	NONE		\$0
(8)	<u>STREET</u>		
	Tractor	\$50,000	
(9)	<u>EQUIPMENT SERVICES</u>		
	NONE		\$0
(10)	<u>SOLID WASTE</u>		
	Automated Garbage Truck	\$350,000	
(11)	<u>GENERAL SERVICES</u>		
	NONE		\$0
(12)	<u>PLANNING</u>		
	NONE		\$0
(13)	<u>BUSINESS & COMMUNITY DEVELOPMENT</u>		
	NONE		\$0
(14)	<u>PARKS & RECREATION</u>		
	Mower		\$15,000
	GENERAL FUND CAPITAL		\$500,000

2021-22 - CAPITAL OUTLAY - POWELL BILL		
(1)	<u>POWELL BILL</u>	
	Paving streets	\$155,800
	Debt payment	\$40,200
	POWELL BILL FUND TOTAL	<u>\$196,000</u>
2021-22 - CAPITAL OUTLAY - WATER & SEWER		
(1)	<u>WATER TREATMENT PLANT</u>	
	Switchgear control replacement	\$150,000
(2)	<u>DISTRIBUTION & COLLECTION</u>	
	Replace N. Laurel manhole	\$30,000
	Wet Well Wizards	\$20,000
	Portable generator	\$60,000
	Backhoe	\$145,000
	IamGIS	\$35,000
(3)	<u>WASTEWATER TREATMENT PLANT</u>	
	Rebuild #2 Clarifier	<u>\$150,000</u>
	WATER & SEWER FUND TOTAL	\$590,000
2021-22 - CAPITAL OUTLAY - ELECTRIC		
(1)	<u>ELECTRIC FUND</u>	
	Transformers	\$25,000
	Traffic lights	\$20,000
	Industrial meters	\$20,000
	Substation	<u>\$100,000</u>
	ELECTRIC FUND TOTAL	\$165,000

GLOSSARY OF TERMS

**** ABC Law Enforcement:** By contract with the ABC Board, the Lincolnton Police Department enforces the ABC Statutes in the corporate limits for a fee.

**** ABC Revenue:** A portion of the profits from the operation of the Lincolnton Alcohol Beverage Control System.

**** Ad Valorem Levy:** Revenue accounts showing taxes paid on real property and personal property, to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

**** Alcohol/Beverage Tax:** A per-capita share of the taxes collected by the State of North Carolina on the sale of beer and wine.

**** Appropriation Fund Balance:** The amount of fund balance appropriated as a revenue for a given fiscal year to offset operating expenses that exceed current revenue.

**** Bond:** A written promise to pay a specified sum of money (principal) at a specific future date, along with periodic interest payments paid at a specified percentage of the principal.

**** Budget Message:** The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, and the views and recommendations of the City Manager.

**** Capital Expense:** Expenditures available for the acquisition of capital assets, including the cost of land, buildings, permanent improvements, machinery, large tools and equipment.

**** Cemetery Lot Sales:** Fees collected through the sale of cemetery lots at Hollybrook Cemetery.

**** Connection Charges:** To record the charges for connecting to the city water or sewer systems.

GLOSSARY OF TERMS

**** Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**** Contra-Administration:** A contra expense account for recording reimbursement payments from one fund to another that are based on the actual cost of providing a specific fund various services.

**** Credit Card Expense:** Merchant fees associated with the acceptance of customer's credit cards.

**** Debt Service:** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**** Depreciation:** The process of estimating and recording the lost usefulness, expired useful life, or diminution of service from a capital asset that cannot or will not be restored by repair and must be replaced. The cost of the capital asset's lost usefulness is the depreciation or the cost to the reserve to replace the item at the end of its useful life.

**** Discount on Taxes:** A contra revenue account for recording the discounts earned by tax payers who pay prior to September of each year.

**** Electric Current/Municipal Operations:** To record the cost of electric energy used by municipal operations.

**** Electric Utility:** To record revenue on the retail sale of electric energy.

**** Enterprise Administration:** Funds paid to reimburse another fund based on the actual cost of providing services.

**** Enterprise Fund:** A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. It is financed primarily from charges to users for services provided. Included in this category are the water and sewer and electric funds.

GLOSSARY OF TERMS

**** FICA:** The Social Security and Medicare tax governed by Social Security Administration which is paid by the City based on a percentage of employees' wages.

**** Fire Department Fees:** Revenue derived by fee schedule for burning permits, construction, service and inspections, etc.

**** Franchise Tax:** State shared revenues. Collected by the North Carolina Department of Revenue and returned to municipal governments as authorized by the General Assembly.

**** General Fund:** Is a type of governmental fund used to account for operations of the City, which are not accounted for in the enterprise fund. The primary sources of revenue for this fund are property taxes and state-shared revenues.

**** Health Admin Cost:** Third party administration fees and city's portion of the self-insured deductible amount.

**** Interest-Investment:** To record revenues collected on the investment of idle funds.

**** Interest on Taxes:** To record the penalties on taxes collected after January 1 of each year.

**** Local Sales & Use Tax:** A tax levied on the taxable sales of all final goods. The State of North Carolina levies a sales tax and allows counties to levy an additional sales tax amount. Lincoln County levies a sales tax and distributes the proceeds on a per capita basis with jurisdictions within the County.

**** Miscellaneous:** Authorized to pay expenses not otherwise defined.

**** Miscellaneous Revenue:** To record all unusual cash collected for accidents, petty cash receipts for copies and other incidental charges, etc.

GLOSSARY OF TERMS

**** Occupancy Tax Fund:** This fund is to account for occupancy tax revenue to be used for tourism related purposes.

**** Officers Fees:** Revenues returned to the city for police services by the courts.

**** Online Convenience Fees/Payments:** Costs associated with the online utility bill program.

**** OPEB:** The acronym used for Other Post Employment Benefits.

**** Payment in Lieu of Taxes (PILOTs):** Money transferred from an enterprise fund or an outside non-profit agency into the General Fund. The principle underlying such transfers is that the City would have received the equivalent amount in taxes had the service been provided by a private firm.

**** Powell Bill Street Allocation:** Funding from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**** Prior Year Taxes:** Collection of delinquent taxes and to record discoveries.

**** Property and Casualty Insurance:** Premiums paid by the City for property, auto, general liability and other insurance coverages.

**** Rate Stabilization:** A contribution from the electric fund used to reserve funds being accumulated to stabilize electric rates.

**** REC Fees:** Parks and Recreation revenues derived by fee schedule for admissions, concessions, entry and rental fees.

**** Rental Fees:** To record the fees paid by local cable and telephone companies for the use of the city electric utility poles and water tower.

**** REPS:** The acronym used for Renewable Energy Portfolio Standards.

GLOSSARY OF TERMS

**** Retirement:** The City's contribution to N.C. Local Governmental Employees' Retirement System that is based on a percentage of Employees' wages.

**** Retirement: 401(k) Officers –** mandated contribution for certified police officers to a 401(k) plan.

**** Reverse 911 Charges:** Annual cost to operate emergency notification system.

**** Salary:** Salary line item includes the actual salary/wage of each employee plus overtime anticipated, market adjustment, longevity pay and end of the year bonus.

**** Sale of Property/Capital Assets:** To record the revenue derived from the sale of surplus property.

**** Sale of Recyclables:** A portion of the funds collected from the sale of materials collected through the City's contractual recycling program.

**** Sewer Utility:** To record the user fees for the sale of sewer services.

**** Special Revenue Fund:** A fund used to account for the revenues from specific sources that are to be used for legally specified expenditures.

**** SRO Reimbursement:** The acronym used for School Resource Officer.

**** Telephone:** Department monthly billing for re-occurring telephone charges, including long distance, ethernet charges, credit card, cellular phone, and pro-rated lease or lease/purchase fees.

**** Training and Business Expense:** Department expense for training, travel, mileage, and other business expenses authorized by the Personnel Policy.

**** Utility Receivables:** Revenues collected on bad debt from outside sources.

GLOSSARY OF TERMS

**** Water Utility:** To record the user fees for the sale of water.

**** Workers Compensation Insurance:** Premiums paid by the city to have workers compensation coverage for the employees.

**** Zoning Department Fees:** Revenue derived by fee schedule for zoning permits, conditional use permits, etc.



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

ADMINISTRATIVE FEES		
Per copy fee	\$.10 per page	
FINANCE DEPARTMENT		
Hollybrook Cemetery Lot Sales	Resident	Non-Resident
Per Burial Space	\$600.00	\$1,200.00
Second Right Interment	\$300.00	\$600.00
Hollybrook Cemetery Columbarium Niche Sales		
Per Columbarium Niche	\$800.00	\$1,400.00
Second Right Interment		
Per Columbarium Niche	\$400.00	\$400.00
Engraving (Columbarium only)	\$125.00	\$125.00
Columbarium Niche Opening After Initial Inurnment	\$200.00	\$200.00
Per Burial Space (Re-Opening)	\$600.00	\$1,500.00
Transfer Fees - Reference City Ordinance 91.25 Transfer of Lots		
Employees and retirees who do not reside in the city limits qualify for city resident rate for immediate family household members only. Active employees must be full time and shall have worked two years in order to qualify for the discount.		
8:30 am until 3:00 pm. In the event of an interment on weekends or Holidays, the provider funeral home shall pay a service fee to the City to cover personnel costs.	\$150.00	\$150.00
Risk Management - Damage to City property and equipment is invoiced based on the current FEMA rates schedule.		
FEES ASSOCIATED WITH UTILITY SERVICE		
Utility Deposits	Inside City	Outside City
Temporary Hydrant Meter Deposit - Large	\$1,500.00	\$1,700.00
Temporary Hydrant Meter Deposit - Small	\$300.00	\$500.00
Residential Water and/or Sewer Deposit	\$50.00	\$100.00
Residential Electric Deposit	\$250.00 Flat Rate	
Note: Residential owners of real property providing proof of ownership will be exempt from utility deposits; renters having 24 months of good payment history with City of Lincolnton will also be exempt.		
Business Water and/or Sewer Deposit	\$50.00	\$100.00
	Or two (2) times the monthly average bill for the location, whichever is greater.	
Business Electric Deposit	\$250.00	
Note: Business owners of real property providing proof of ownership will be exempt from utility deposits.	Or two (2) times the monthly average bill for the location, whichever is greater.	



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Returned Check Charge	\$35.00
Processing Fee Per Account	\$25.00
Note: In addition to the returned check fee, a processing fee will be accessed to the accounts paid with that payment.	
Default and/or Reconnect Fee	\$50.00
After Hours Default and/or Reconnect Fee (if utility services are restored on weekends, holidays or after 4:30 pm on normal weekdays of the Utility Billing Office.)	\$75.00
Late Fee (For payment after due date, but before disconnection)	\$25.00 or 5% of the total bill, whichever is greater.
Same Day Service Connection	\$50.00
Meter Tampering-Civil Citation	
Broken Lock-Civil Citation	
First Offense	\$100.00
Second Offense	\$200.00
Third and Subsequent Offenses	\$500.00 plus estimated water or electric usage
Meter Test Charge (no charge if meter is defective)	\$150.00/Residential meter \$250.00/Demand meter
Temporary Electric Construction Service Charge	\$50.00
In and out' Electric Service Charger	Cost will be determined
Electric Meter Fee-Residential *** (to be discussed)	\$225.00
Electric Meter Fee-Commercial	\$450.00
If meters are present, whether or not they are turned on or off, minimum charges apply. If customer prefers not to pay minimum charges, the meter will be removed and a \$50.00/per meter reinstallation fee will apply when reinstalled.	\$50.00 / meter

ELECTRIC RATES

(All electric rates are subject to sales tax.)

Residential	
Facilities Charge:	\$13.16
Energy Charge:	
First 350 kwh @	.1093 per/kwh
Next 950 kwh @	.1179 per/kwh
All Over 1300 kwh @	.1232 per/kwh
Small General Service	
(Less than 100 KW demand)	
Facilities Charge:	\$27.16
Demand Charge:	
First 30 kw of billing demand	N/C
All Over 30 kw of billind demand	\$7.44 per kw
Energy Charge:	
First 3000 kwh @	.1537 per/kwh
All Over 3000 kwh @	.0829 per/kwh



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Medium General Service (100-199 KW demand)		
Facilities Charge:		\$39.78
Demand Charge:	All kw of billing demand	\$8.50 per kw
Energy Charge:	All kwh	.00729 per/kwh
Large General Service (200+ KW Demand)		
Facilities Charge:		\$52.41
Demand Charge:	All kw of billing demand	\$11.35 per kw
Energy Charge:	All kwh	.0628 per/kwh
New Large Load Commercial (Must equal or exceed 500 kw but be less than 3000 kw during at least nine months of a twelve-month period.) (Applies only to new customers after January 7, 2010)		
Basic Facilities Charge:		\$348.19
Demand Charge:	Summer (Jun-Sept)	\$23.00 per kw
	Winter (Oct - May)	\$ 4.18 per kw
Energy Charge:	First Energy Block	0.0529 per kwh
	Additional Energy Block	0.0529 per kwh
OP - 10 - 1 Commercial (Must equal or exceed 100 kw but be less than 500 kw during at least nine months of a twelve month period.) (Applies only to new customers after June 2, 2011)		
Basic Facilities Charge:		\$184.23
Demand Charge:		\$18.43 per kw
Monthly Billing Demand:	On - Peak Summer (Jun-Sept)	\$3.68 per kw
	On - Peak Winter (Oct-May)	\$1.23 per kw
	Excess Demand (All Months)	
Energy Charge:	Summer (Jun-Sept)	
	On - Peak	0.0515 per kwh
	Off - Peak	0.0491 per kwh
	Winter (Oct-May)	
	On - Peak	0.0491 per kwh
	Off - Peak	0.0429 per kwh



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

RENEWABLE ENERGY PORTFOLIO STANDARDS (REPS) CHARGES

Monthly electric charges for each meter computed under the City's applicable electric rate schedule will be increased by an amount determined by the table below:

<u>Customer Account Type</u>	<u>Renewable Resources</u>	<u>DSM/Energy Efficiency</u>	<u>Total REPS Charge</u>
Residential Account	\$0.81	\$0.00	\$0.81
Commercial Account	\$4.41	\$0.00	\$4.41
Industrial Account	\$45.45	\$0.00	\$45.45

Exceptions

Industrial and Commercial Customers Opt-out

All industrial customers, regardless of size, and large commercial customers with usage greater than one million kwh's per year can elect not to participate in City's demand-side management and energy efficiency measures in favor of its own implemented demand-side management and energy efficiency measures by giving appropriate written notice to the City. In the event such customers "opt-out", they are not subject to the DSM/Energy Efficiency portion of the charge above. All customers are subject to the Renewable Resources portion of the charges above.

RENEWABLE ENERGY GENERATION

Renewable Energy Generation (REG) - wind, biomass or solar photovoltaic credits into a single set of on and off-peak rates.

<u>Variable (1 year)</u>	<u>Credit (\$/kwh)</u>
ALL REG	
On - Peak	0.0287
Off - Peak	0.0105

YARD LIGHT RATE TABLE

<u>Description</u>	<u>Minimum</u>	<u>Tax</u>
Yard Light 7500 100W or 40W LED	\$14.00	7%
Yard Light 50000 HPS (400W) - Flood Light	\$25.00	7%
Road/Entrance Light 72 W LED	\$30.00	7%
Road/Entrance Light 160W LED	\$36.00	7%
Installation of Yard Light and Pole	TBD	7%
Yard Light / MVL / Security Light connect/disconnect fee	\$50.00	7%



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

WATER RATES		
	Inside City Limits	Outside City Limits
Residential		
Minimum Bill - 2,000 gallons	\$16.55	\$33.10
All Over 2,000 gallons	\$4.48/1,000	\$8.96/1,000
Commercial & Industrial		
Minimum Bill - 2,000 gallons	\$16.55	\$33.10
Next 4,998,000 gallons	\$4.54/1,000	\$9.20/1,000
All Over 5,000,000 gallons	\$2.81/1,000	\$4.60/1,000
Industrial (Textile Based)		
Minimum Bill - 2,000 gallons	\$10.99	\$21.98
Next 4,998,000 gallons	\$3.03/1,000	\$6.12/1,000
All Over 5,000,000 gallons	\$1.52/1,000	\$3.06/1,000

SEWER RATES		
	Inside City Limits	Outside City Limits
Residential		
Minimum Bill - 2,000 gallons	\$24.77	\$49.54
Next 4,998,000 gallons	\$7.40/1,000	\$16.04/1,000
All Over 5,000,000 gallons	\$5.02/1,000	\$8.00/1,000
Industrial (Textile Based)		
Minimum Bill - 2,000 gallons	\$16.47	\$32.94
Next 4,998,000 gallons	\$4.92/1,000	\$10.65/1,000
All Over 5,000,000 gallons	\$2.46/1,000	\$5.33/1,000

WATER AND SEWER CONNECTION FEES		
Water Connection Fees	Inside City	Outside City
3/4" Water Connection	\$900.00	\$1,800.00
1" or Larger Water Connection	\$1,200.00	\$2,400.00
(plus availability fee, if applicable, of \$8.33 per lineal foot of road frontage. If more than one road frontage, we use the longest frontage for calculation purposes - measure from property line to property line)		
Meter Fee - 3/4 inch line	\$335.00	\$335.00
Meter Fee - 1 inch line	\$475.00	\$475.00
Meter Fee - 1.5 inch line	\$1,100.00	\$1,100.00
Meter Fee - 2 inch line	\$1,300.00	\$1,300.00
Meter Fee - 3 inch line	\$2,500.00	\$2,500.00
Meter Fee - 4 inch line	\$3,600.00	\$3,600.00
Meter Fee - larger than 4 inch line (pricing based on actual size)	TBD	TBD
Irrigation Meter Connection Fee	\$600.00	\$1,200.00



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

For all water connections where the contractor/developer/owner installs all City specified infrastructure, and donates these facilities to the City for ownership, operation, and maintenance, 50% of the applicable connection fee will apply. All connections larger than one inch are the responsibility of the contractor/developer/owner, per city specifications.

Sewer Connection Fees	Inside City	Outside City
Standard 4" Sewer Connection (any sewer connection exceeding 4" requires payment of an availability fee)	\$800.00	\$1,600.00
Larger than standard 4" sewer connection will be connection fee plus availability fee, if applicable, of \$10.67 per lineal foot of road frontage. If more than one road frontage, we use the longest frontage for calculation (measure from property line to property line.)	\$1,000.00	\$2,000.00
Force Main Sewer Application Fee (Applicant must follow requirements in Permission to Construct Application Form and Permission to Connect/Operate Form prior to approval to connect to sewer system.)	\$1,200.00 (non-refundable)	\$2,400.00 (non-refundable)

Note:

All connections to the city sewer system are the responsibility of the contractor/developer/owner, per city specifications. For all sewer connections where the contractor/developer/owner extends facilities and installs all city specified infrastructure, and donates these facilities to the city for ownership, operation, and maintenance, 50% of the applicable connection fee will apply. The City will provide the tapping saddle and will inspect the line before covering.

SEWER USE ORDINANCE FEES
Penalties between \$10,000 and \$25,000 per day per violation may be assessed against a violator: For any class of violation, only if a civil penalty has been imposed against the violator within the five years preceding the violation, or In the case of failure to file, submit, or make available, as the case may be, any documents, data, or reports required by this ordinance, or the orders, rules, regulations and permits issued hereunder, only if the POTW Director determines that the violation was intentional and a civil penalty has been imposed against the violator within the five years preceding the violation.
Civil Penalties: Any user who is found to have failed to comply with any provision of this ordinance, or the orders, rules, regulations and permits issued hereunder, may be fined up to twenty-five thousand dollars (\$25,000) per day per violation.

Wastewater Treatment Industrial Waste Surcharges	
BODS->350 mg/liter	\$0.23 mg/liter
TSS->350 mg/liter	\$0.73 mg/liter
NH3 (Ammonia)->20 mg/liter	\$1.50 mg/liter



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Bulk Water Sales	
All prepayments are non-refundable and will be honored for 30 days, or the number of loads per-purchased, whichever comes first. The delivery point will be the City of Lincolnton Water Treatment Plant at 1338 Reepsville Road, Lincolnton, NC 28092; phone (704) 736-8970. The Water Treatment Plant will be open for sales Monday-Friday 8:30 am to 3:00 pm.	
0-4,000 gallons	\$20.00 Minimum (per trip)
4,001 & up	\$5.00/1,000
Unapproved bulk water use	
First Offense	\$250.00
Second Offense	\$300.00 and report as theft to Police Department

Electric Utility Rebates	
High Efficiency Electric Heat Pump Rebate (larger than 14 seer)	\$400.00 (Until further notice)
High Efficiency Electric Water Heater Rebate	\$150.00 (Until further notice)
Commercial Lighting Rebate	\$0.35 per watt saved (Maximum rebate \$25,000 per customer until further notice)
Renewable Energy Generation Credits	
(Monthly credits are paid according to the type of renewable generation.)	
Wind and Biomass Energy Credit	Details & Rates available upon request
Solar Photovoltaic Energy Credit	

ONLINE CONVENIENCE FEE	
Online Debit/Credit Card Convenience Fee	Posted Online * fee subject to change

MOTOR VEHICLE FEE	
Fee for each vehicle registered in City for property tax	\$20.00 ea.

PUBLIC WORKS	
95 Gallon Roll Out***	\$70.00 each

(* City of Lincolnton Residents Only)**



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

FIRE DEPARTMENT	
(New fees adopted by City Fire Department will become effective July 1, 2019)	
ABC Permit (change of use, renter or business requiring ABC permit fire inspection)	\$100.00
Amusement Buildings	\$100.00
Aviation Facilities	\$100.00
Carnivals and Fairs	\$100.00
Burning Permits	
Residential and Farms	\$5.00
Burning for fire department training	N/A
Bon Fire	\$25.00
Commercial (must meet all State, NCBCFPC and this ordinance guidelines)	
Clearing of lots to build houses (per lot fee)	\$25.00
Clearing of lots to build commercial and industry (per site fee)	\$300.00
Carnivals, Circus & Fairs (Permit and Site Inspection)	\$100.00
Covered Mall Buildings	\$150.00
Combustible dust producing operations	\$100.00
Display of Gasoline-powered equipment in covered malls	\$50.00
Exhibit and Trade Shows	\$50.00
Explosives & Blasting Permits	
48 hours	\$100.00
90 days	\$250.00
Year-round storage and manufacturing permits	\$500.00
Fireworks for public display, outdoors (Permit & Site Inspection)	\$250.00
Fireworks for public display, indoors (Permit & Site Inspection)	\$500.00
Fireworks: Pyrotechnic Special Effects Materials (Permit & Site Inspection)	\$100.00
Fireworks Display (Fireworks on display for sale)	
7 Day Permit (Permit & Site Inspection)	\$150.00
14 Day Permit (Permit & Site Inspection)	\$250.00
30 Day Permit (Permit & Site Inspection)	\$450.00
Flammable and Combustible Permits	
Fumigation and thermal insecticidal fogging	\$100.00
Hazardous Materials (Permit & Site Inspection)	\$150.00
HPM Facilities (Permit & Site Inspection)	\$150.00
High-piled or High-rack storage (Permit & Site Inspection)	\$150.00
Liquid or gas fueled vehicles or equipment in assembly buildings	\$100.00
Open flames and candles (churches are exempt)	\$50.00
Organic Coatings (Permit & Site Inspection)	\$100.00
Places of Assembly (churches are exempt)	\$100.00
Pyrotechnic Special Effects Material and Shows	\$100.00
Pyroxylin Plastic (Permit & Site Inspection)	\$100.00
Special Assemblies such as Gun Shows, Craft Shows, etc.	\$50.00
Spraying or Dipping Operations	\$100.00
Storage of scrap tires and tire by-products	\$100.00



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Tire Rebuilding Plants	\$100.00
Waste Handling (wrecking yards, junk yards, waste handling facilities)	\$100.00

*** Tents and Canopies	
Tents for public usage exceeding 400 sq. feet	\$50.00
Use of air structures	\$50.00
Temporary kiosks or display for merchandising	\$50.00
Fire Flow Test	\$25.00
Hydrant Installations (private contractors only)	\$50.00
Wasted Trip Fee for Permit Inspections (not having everything ready)	\$75.00
After Hours Inspection Fee	
1st hour	\$100.00
Each 1/2 hour after 1st hour	\$50.00
Any person or contractor beginning work on any project requiring a permit prior to obtaining that permit will be subject to a Civil Citation and Double Permit Fee.	

SERVICE AND INSPECTION FEE SCHEDULE

Boarding Houses	\$25.00
Day Care Centers	\$25.00
Dormitories	\$50.00
Family Care Homes	\$25.00
Foster Homes	\$25.00
Fraternities and Sororities	\$50.00
Institutional (Health Care Facilities)	
Group Homes (5 or less)	\$25.00
Group Homes (6 or more)	\$50.00
Hospitals	\$50.00
Nursing Homes	\$50.00
Rest Homes	\$50.00

SERVICE AND PERMIT FEE SCHEDULE FOR CONSTRUCTION PERMITS

A permit is required to install, repair damage to, abandon, remove, place temporarily Out of service, close, or substantially modify a system.	
Automatic Fire-Extinguishing Systems	\$100.00
Battery Systems (Install Stationary Storage Battery Systems Liquid Cap. > 50 Gal.)	\$100.00
Compressed Gases (When Gases in Use or Storage Exceed Amounts Listed in Table 105.6.8)	\$100.00
Cryogenic Fluids	\$100.00
Fire Alarm and Detection Systems and Related Equipment	\$100.00
Fire Pumps and Related Equipment	\$100.00
Standpipe Systems	\$100.00

CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Flammable and Combustible Liquids (to install, construct, and/or alter)	\$100.00
Hazardous Materials (Install, Repair, Abandon, Remove, Place Temp. out of service, Close/Modify)	
Industrial Ovens	\$100.00
LP Gas Systems (If required by NC Dept. of Agriculture & Consumer Services)	\$100.00
Storage Tanks used for Flammable/Combustible Liquids or Hazardouse Materials (Aboveground and Underground)	
REMOVAL (per tank)	\$50.00
NEW INSTALLATIONS (per tank)	\$50.00
Inspection of the retrofitting of storage tanks and pipes containing or used for flammable or combustible liquids or hazardous materials	\$50.00
***Tents, Membrane Structures, Canopies, Kiosks, and Inflatable Structures	
Tents and Membran Structures exceeding 400 sq. ft.	
Canopy Structures exceeding 700 sq. ft. (open sides)	
Clusters of Small Canopy Tents-exceeding 700 sq. ft. without any separation	
** Any Person or Contractor Beginning Work On Any Project Requiring a Permit Prior to Obtaining That Permit Will Be Subject To a Civil Citation <u>and</u> Double Permit Fees.	
Preliminary Plans Review	
Up to 5,000 sq. ft.	\$25.00
5,001 to 10,000 sq. ft.	\$50.00
10,001 to 25,000 sq. ft.	\$125.00
25,001 to 100,000 sq. ft.	\$250.00
Over 100,000 sq. ft.	\$500.00
Additional Departmental Fees (Plan Review Cost is based on Sq. Footage Plus Permits)	
Amusement Structure Inspection and Permit (Haunted Houses & Trails Included)	\$75.00
Commercial Fire Alarm System Inspection (Performance Testing)	\$75.00
Environmental Survey Fee (checking for previous sites of possible contamination)	\$75.00
Fire Pump System Inspection, Performance Testing	\$75.00
Fuel Pump Dispenser Inspection & Permit (including nozzle replacement)	\$75.00
Kitchen Hood System Inspection - Including Performance Test	\$75.00
Hydrant Test Other Than a Flow Test	\$50.00
Hydrant Flow Test (Per Hydrant)	\$50.00
Occupancy Load Permit Evaluation and Placard (Lost Placard)	\$50.00
Other Fire Protection System Inspection and Performance Testing	\$100.00
Spray Booth System Inspection Including Performance Testing	\$100.00
Special Inspection	\$100.00
Sprinkler System Inspection Including Performance Testing	\$100.00
Standpipe System Inspection Including Performance Testing	\$100.00
Wasted Trip Fee for Permit, Inspections, or Requested Inspections	\$100.00

Fees for State Mandated Periodic Fire Inspections (Ordinary Risk Occupancies) 36 months Small Assembly-Group A / Business-Group B / Mercantile-Group M / Storage-Group S / Utility-Group U	Amount Per Building
Less than 501 sq. feet	\$25.00



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

501 to 2,500 sq. feet	\$50.00
2,501 to 10,000 sq. feet	\$75.00
10,001 to 20,000 sq. feet	\$100.00
20,001 to 40,000 sq. feet	\$125.00
40,001 to 80,000 sq. feet	\$150.00
80,001 to 120,000 sq. feet	\$175.00
120,001 to 150,000 sq. feet	\$200.00
150,001 to 200,000 sq. feet	\$225.00
200,001 sq. feet and >	\$250.00
During 1st Re-Inspection - No Re-Inspection Fee if All Violations Corrected	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee.	Per Building \$25.00
During 2nd Re-Inspection - No Re-Inspection Fee if All Violations Corrected	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee + Re-Inspection Fee.	Per Building \$25.00
Fees for State Mandated Periodic Fire Inspections (Moderate Risk Occupancies) 24 months Educational-Group E Private Schooles / Factory/Industrial-Group F / Educational-Group E Public Schools (see footnote 9 & 15)	Amount Per Building
Less than 501 sq. feet	\$25.00
501 to 2,500 sq. feet	\$50.00
2,501 to 10,000 sq. feet	\$75.00
10,001 to 20,000 sq. feet	\$100.00
20,001 to 40,000 sq. feet	\$125.00
40,001 to 80,000 sq. feet	\$150.00
80,001 to 120,000 sq. feet	\$175.00
120,001 to 150,000 sq. feet	\$200.00
150,001 to 200,000 sq. feet	\$225.00
200,001 sq. feet and > (plus)	\$250.00
During 1st Re-Inspection - No Re-inspection fee if all violations are corrected or cleared from first inspection	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee.	Per Building \$25.00
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee + Re-Inspection Fee.	Per Building \$25.00
Fees for State Mandated Periodic Fire Inspections (High Risk Occupancies) Inspected every 12 months	
	Per Building



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Educational/Day Care-Group E Institutional - Group I, R-4, and R-3 Group Homes	Amount
Licensed for 0 to 25	\$25.00
Licensed for 26 to 50	\$50.00
Licensed for 51 to 75	\$75.00
Licensed for 76 to 100	\$100.00
Licensed for 101 to 125	\$125.00
Licensed for 126 to 150	\$150.00
Licensed for 151 to 175	\$175.00
Licensed for 176 to 200	\$200.00
Licensed for 201 to 225	\$225.00
Licensed for 226 Plus	\$250.00
During 1st Re-Inspection - No Re-Inspection Fee if All Violations Corrected	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee.	Per Building \$25.00
During 2nd Re-Inspection - No Re-Inspection Fee if All Violations Corrected	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee + Re-Inspection	Per Building \$25.00
Hospitals - (Per Building)	Amount
1st Inspection	\$125.00
2nd Inspection	\$150.00
3rd Inspection	\$300.00
Fees for State Mandated Periodic Fire Inspections (High Risk Occupancies) Inspected every 12 months	Per Building
Residential - Group R-1 (# sleeping rooms) / R-2 (inspect common area use only) Number of Sleeping Rooms	Amount
Rooms 1 to 30	\$25.00
Rooms 31 to 50	\$50.00
Rooms 51 to 75	\$75.00
Rooms 76 to 99	\$100.00
Rooms 100 to 125	\$125.00
Rooms 126 to 175	\$150.00
Rooms 176 to 199	\$175.00
Rooms 200 to 250	\$200.00
251 + Rooms	\$250.00
During 1st Re-Inspection - No Re-Inspection Fee if All Violations Corrected	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee.	Per Building \$25.00
During 2nd Re-Inspection - No Re-Inspection Fee if All Violations Corrected	
If During Re-Inspections Violations Have Not Been Corrected or Cleared an Additional Fee Will be Assessed for Each Re-Inspection in Addition to the Original Fee + Re-Inspection	Per Building \$25.00
High Rise- (inspect common use and service areas only)	Amount
1st Inspection	\$125.00
2nd Inspection (If all Violations are Corrected or Cleared no Charge) If Not--	\$150.00



CITY OF LINCOLNTON

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3rd Inspection (If all Violations are Corrected or Cleared no Charge) If Not--	\$300.00
Civil Citations and Fines - Any Violation Incurred More Than a Year After Issuance of the Initial Citation Shall be Treated as a First Offense for Purpose of Establishing and Imposing Penalties.	
<i>Violations as Listed in the City of Lincolnton FPAPD and NC SBCFPC</i>	Amount
All Open Burning Violations Listed in the COL FPAPD and NC SBCFPC May Receive a Warning or a Civil Citation	
1st Offense	\$50.00
2nd Offense	\$100.00
3rd Offense	\$200.00
All Fire Lane, Hydrant, Haz-Mat Signs, and False Alarm Violations May be Issued a Warning or Civil Citation.	
1st Offense	\$50.00
2nd Offense	\$100.00
3rd Offense	\$200.00
All Violations of NC SBCFPC and/or COL FPAPD Not Listed in This Section May be Subject to a Warning or Civil Citation	
1st Offense	\$50.00
2nd Offense	\$100.00
3rd Offense	\$200.00
All Violations of the Occupancy Limit Established Pursuant to the NC SBCFPC May be Issued a Warning or Civil Citation	
1st Offense	\$150.00
2nd Offense	\$250.00
3rd Offense and Each Offense After	\$500.00
All Violations of the Locked or Blocked Exits to the NC SBCFPC <u>Shall</u> be Issued a Warning or Civil Citation	
1st Offense	\$150.00
2nd Offense	\$250.00
3rd Offense and Each Offense After	\$500.00
Life Safety Equipment Installed Without Permit	\$250.00
Life Safety Equipment Installed Without Plans	\$250.00
<i>Occupying a Structure Without a Certificate of Occupancy (Each Day)</i>	\$250.00



CITY OF LINCOLNTON

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Occupancy Notes:	
1) The Building and/or Structure Shall Not be Occupied Prior to the Fire Code Official Issuing a Permit and Conducting Associated Inspections Indicating the Applicable Provisions of This Code Have Been Met. This Includes a Change of Occupancy.	
2) All Issued Permits Shall be Kept on the Premises Designated Therein at All Times and Shall be Readily Available for Inspection.	
3) All Occupancy Placards Shall be Posted in Plain Sight Visible to Public.	
4) Permits may be Revoked for Reasons as Listed in the NC SBCFPC and COL FPAPPO.	

Special Notes:

COL FPAPPO - City of Lincolnton Fire Prevention and Protection Ordinance
 NC SBCFPC - North Carolina State Building Code and Fire Prevention Code

* A delinquency charge shall be imposed at a rate determined by the City of Lincolnton Schedule of Fees.

*** The following are exempt from operational fees but the agency must still get the needed operational permits: Churches, Schools, County Operations and Buildings, City Operations and Buildings, Emergency Service Organizations (Fire, Rescue, EMS), City-County-State and Federal Law Enforcement Agencies, Count-City-State and Federal Jails/Detention Centers/Correction Facilities AND Licensed 501c3 agencies.

***NO ONE IS EXEMPT FROM ANY CONSTRUCTION PERMIT FEES OR SPECIAL USE PERMITS ***
 EXCEPT AS LISTED IN THE NCBCFP CODE BOOK. The Lincolnton City Council is the only entity who can reduce or exempt rates for construction permits.

*** All Operational Permits are to be valid until next inspection cycle as stated in the NC Fire Prevention Code newest version.

At the time of the next inspection all operational permits for that occupancy will be renewed if they meet the requirements.

Special Notes

* System installation prior to plan to review or permit issuance will result in fees doubled.

* System considered life safety that are installed without a permit will result in a citation/fine being issued for \$250.00.

* All permits listed are mandatory and are required to be issued under the most current edition of the International Fire Prevention Code, NC Amendments.



CITY OF LINCOLNTON SCHEDULE OF FEES 2022-23

Footnotes:

1. For Multi-occupancy buildings, other than residential or institutional, fees are per occupancy.
2. For multiple buildings owned by the same owner(s) the fees are per building as defined by the NC State Building Code.
3. Subsequent re-inspections beyond the second re-inspection with violations not cleared will result in doubled fees with each necessary re-inspection of continuing violations, with no fee cap.
4. High-rise buildings shall be assessed a fee for the common use areas per section C5.
5. Inspections will match the State mandated minimum inspection frequency. The Fire Chief can authorize a specific occupancy classification to be inspected more frequently, but not less frequently.
6. At the time of the periodic inspection for the occupancy or premise operation, if an operational permit is required, that permit fee is included with the periodic inspection fee for that permit type.
7. Lincoln County Schools are inspected every six months, as required by state statute; however, these fees are billed on an annual basis.
8. Premises, complexes, and/or uses that are not covered by the above fee schedule will be charged according to the hourly rate fee schedule for the specialist rank.
9. Large assembly occupancies used primarily for worship and that are not used for exhibition or display purposes are inspected on a 36 month schedule regardless of occupant load, in accordance with the North Carolina State Fire Code.
10. Parking garages, greenhouses, sheds, stables, tanks, and towers will be charged according to the hourly rate fee schedule for the specialist rank.
11. Accessory buildings, such as clubhouses, maintenance sheds, etc., are inspected independently based on their occupancy type.

Charges for standby personnel and/or equipment shall be charged per section F and G. Permits that are fee exempt or pay a reduced rate are also exempt or pay a reduced fee for these services.



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

PARKS AND RECREATION DEPARTMENT		
FACILITY RENTAL (Lights are not included with Daily, Monthly or Seasonal fees.)	RESIDENT	NON-RESIDENT
Park Shelter Rental:		
Mon. - Sat. (8:00 a.m. - 7:00 p.m.)	\$50.00	\$75.00
Sunday (3:00 p.m. - 7:00 p.m.)	\$40.00	\$60.00
Staff Fee (per employee) (per hr)	\$25.00	\$25.00
Lentz Center Gym		
I.D.	Free	\$5.00
I.D. Replacement Fee	\$5.00	\$5.00
I.D. Non-Replacement Discount: Military	Free	Free
I.D. Non-Replacement Discount: Seniors (55 years old & over)	Free	Free
Open-Gym Admission Fee, Daily (18 and over)	Free	\$2.00
Season Pass - Open Gym Hrs.	N/A	\$100.00
Season Pass - Open Gym Hrs. & Pool	\$35.00	\$150.00
4 Hour Rental	\$100.00	\$150.00
8 Hour Rental	\$200.00	\$300.00
Each Additional Hour	\$25.00	\$38.00
Practice Fee	\$15.00	\$23.00
Staff Fee (per employee) (per hr)	\$25.00	\$25.00
Lentz Center Pool		
2 Hours (1-50 people)	\$125.00	\$175.00
2 Hours (51 - 100 people)	\$150.00	\$200.00
2 Hours (101 - 200 people)	\$225.00	\$350.00
Each Additional Hour	\$50.00	\$75.00
Group Rental (10a-12p) 1-50(6*)	\$75.00	\$75.00
Group Rental (10a-12p) 51-100(6*)	\$125.00	\$125.00
Lentz Center Racquetball Courts		
I.D.	Free	\$5.00
1 Hour (per person)	\$1.00	\$2.00
Softball/Baseball/Soccer Fields		
Night Time Only (Lights) (per hour)	\$20.00	\$20.00
Concession Stand Fee	\$25.00	\$40.00
Staff Fee (per employee) (per hr)	\$25.00	\$25.00
Practice Fee (1.5 hrs)*	\$20.00	\$30.00
Season Fee*	\$500.00	\$750.00
Monthly Fee**	\$50.00	\$75.00
Tournament Fee:		
Per Day (1 Park)	\$200.00	\$200.00
2 Day (1 Park)	\$400.00	\$400.00
Deposit	\$25.00	\$25.00

* At least (1) member on the team must be a resident to receive the "Resident" rate. "Season Fee" will include 2 practices per week. The Director has the authority to add (1-2) additional days if the season does not last more than 6 months.

** Monthly Fee will include (1) 1.5 hrs practice per week.



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

SPORTS PROGRAMS	RESIDENT	NON-RESIDENT
Youth		
Flag Football	\$40.00	\$55.00
Soccer	\$40.00	\$55.00
Volleyball	\$40.00	\$55.00
Dodgeball (Per Team Fee)	\$100.00	\$100.00
Late Registration Fee	\$10.00	\$10.00
Youth Sports Camp - Swim Team Camp	\$60.00	\$60.00
Coaching Incentive (5*)	\$10.00 (Credit)	\$10.00 (Credit)
Senior		
Walking Program	Free	Free
Sponsorship of Leagues (3*)		
Youth Soccer	\$250.00***	\$250.00***
Flag Football (Referee Shirts)	\$250.00	\$250.00
Basketball	\$250.00***	\$250.00***
Volleyball	\$250.00***	\$250.00***
Adult Sports League	\$250.00***	\$250.00***
Easter Egg Hunt (1*)	\$250.00*	\$250.00*
Film/Movie Fee (2*)	\$500.00**	\$500.00**
Banner Program:		
1 Year	\$250.00	\$250.00
5 Years	\$1,000.00	\$1,000.00
Park Bench Sponsorship:	\$1,000.00	\$1,000.00
5K/Relay Races (self-contained races in the park) (4*)		
For-profit organizations	\$200.00	\$200.00
Non-profit organizations ****	\$25.00	\$25.00
Schools	Exempt	Exempt

- 1.) * Will also consider an equal amount of donations for prizes.
- 2.) ** Any filming that disrupts day-to-day operations of the park.
- 3.) *** Sponsorship of one age or group division.
- 4.) **** Must provide non-profit documentation to get price rate.
- 5.) ***** Head coaches will receive a once-per-season \$10.00 off their child's registration fee.
- 6.) *****The group rental rate fee applies only to day cares or summer camps that chooses to have the pool solely for their use, or are restricted to swimming with other camps or day care groups.

Credit applies to one child's registration only. Coaches that coach more than one team will only be allowed one \$10.00 credit. Coaches with no child, or do not have a child or children playing in the league, may designate their credit to a child's registration of their choosing.



CITY OF LINCOLNTON

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2022-23

POOL PROGRAMS	RESIDENT	NON-RESIDENT
Lentz Center Pool		
Daily Admission	\$2.00	\$3.00
3 & Under	Free	Free
Group Fee, per person*	\$1.50	\$1.50
Season Swim Pass		
Family of 4	\$100.00	\$150.00
Each Additional Member	\$25.00	\$35.00
Individual	\$35.00	\$50.00
Lifeguard Training	\$160.00	\$160.00
Lifeguard Training Recertification	\$40.00	\$40.00
Jr. Lifeguarding	\$35.00	\$35.00
Water Aerobics		
Entire Program	\$20.00	\$30.00
Per Session	\$3.00	\$40.00
Group Swim Lessons		
Infant & Toddler	\$20.00	\$20.00
Preschool	\$25.00	\$25.00
Levels 1-6/Adult	\$30.00	\$30.00
Private Swim Lessons (per 1/2 hr)	\$15.00	\$15.00

- * All Security Fees will be determined by the Lincolnton Police Department
- "Resident" is considered any person(s) living inside the City Limits of Lincolnton, N.C. or owns property. Also, any City of Lincolnton staff (including immediate family) or official will receive the "Resident" rate.
- * All Facility Rental Fees for non-profit organizations will be staff fee only if the Facility is being used Monday-Friday. This only applies to uses/users that do not include fees and/or charges.
- * Schools are allowed to take admission for ball games. All organizations must prove non-profit status..

**FOR QUESTIONS CONCERNING RECREATIONAL FEES PLEASE CALL THE LINCOLNTON
RECREATION DEPARTMENT (704) 735-2671.**



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

OFFENSES & MISCELLANEOUS PROVISIONS		
Civil Citations	First Citation	\$100.00
	Second Citation	\$250.00
	Third and Subsequent Citation	\$500.00
Firearms within city park or building	Class 3 Misdemeanor	Maximum fine of \$200.00 or imprisonment not to exceed 20 days.
Helmets for minors	Class 3 Misdemeanor or infraction defined in article 1 section 14-4 of the General Statutes	A first violation of this section shall be dismissed if the person charged with the violation submits proof that the operator or passenger has acquired a protective helmet meeting the standards for use.
False Alarm Fees	Third through fifth	\$50.00 per occurrence
	Sixth through eighth	\$100.00 per occurrence
	Ninth through eleventh	\$200.00 per occurrence
	Twelfth or more	\$300.00 per occurrence
Unregistered Alarm	Subsequent determination after one-time warning for failure to register alarm	\$50.00 per occurrence
Parking Violations	Initial violation After the third unpaid violation, or a minimum \$75.00 of past due fees will cause a Barnacle Device to be placed on windshield.	\$25.00 (plus an additional \$5.00 every fifteen (15) days not paid. Barnacle Removal Fee - \$50.00 plus any unpaid violations.
Cruising	1st violation to be paid within ten (10) days	\$25.00 (plus an additional twenty-five (\$25.00) delinquency charge upon non-payment)
	2nd citation within a seven (7) day period	Police Officer shall issue to the violator a traffic summons in lieu of a civil citation
Sidewalk Café Permit	Annually	\$35.00
Golf Cart Registration Fee	Annually	\$20.00

Violation of this section shall be punishable by a fine of fifty dollars (\$50.00)



CITY OF LINCOLNTON SCHEDULE OF FEES 2022-23

SPECIAL EVENTS

The City of Lincolnton supports outdoor venues for special events, including festivals, shows, performances and programs. The City will provide baseline support services for pre-approved existing events up to the projected cost according to the schedule below. The event organizers are responsible for support services that exceed the baseline city costs. All other events are subject to approval based on availability of city support services and associated costs according to the fee schedule.

1. Pre-Approved existing special events:
 - a. The city issues permits and is a co-sponsor for pre-approved community events:
 - i. Approved events must have broad community benefit for both residents and merchants, helping to create a vibrant community, adding to the quality of life and contributing to regional state tourism & reputation.
 - ii. Not all events will be approved; new events may be proposed without any guarantee of approval.
 - iii. Event application is required for each event request.
 - iv. City services are provided as an **"in-kind"** donation to support approved community events. In-kind services include street closures & barricades, use of sidewalks, food trucks on public property, sanitation & garbage roll-outs, public safety services from LPD/LFD and clean-up with organizer volunteer assistance.
 - b. Signature Community Events - Pre-Approved to receive in-kind support services, hours listed are for PUBLIC OPERATING hours not including 1 hour set-up & 1 hour tear-down.
 - c. City Celebrations - MLK parade, July 4th parade, July 4th fireworks, Veteran's parade, Christmas parade, Apple Drop
 - i. City absorbs all costs, may seek sponsorships to offset expenses.
2. All other events subject to permit approval and charges per city Special Event Policy.
 - a. Events or activities organized by private or non-profit group(s) that include use of sidewalks (for activity/vendors/performers), food trucks on streets or public property, street closures or barricades, sanitation or garbage rollouts, or public safety services from LPD/LFD require permit approval.
 - b. Event organizers are responsible for clean-up with organizer volunteer assistance.
 - c. This does not include individual merchant or business activity in front of an individual retail store or business location that does not impede sidewalk use.



CITY OF LINCOLNTON SCHEDULE OF FEES 2022-23

3. Runs & races:
 - a. Must use approved race routes; no major street/road closures allowed; rail-trail use encouraged.
 - b. Organizers must use volunteers to ensure route safety; city will provide cones & supplies but will not staff streets & intersections.
 - c. No police escort unless organizer hires & pays off-duty law enforcement directly.
 - d. No EMS/EMT or other on-site support services provided unless organizer hires/pays for services directly.
4. City inspection fees for special event tents, cooking locations, etc. are waived for approved and permitted special events.
5. Fees charged for permitted events that are not city sponsored "Signature Events":
 - a. Public Safety - 1.5 police officers and 1.5 firefighters per every 1,000 people - prevailing off-duty rates
 - b. Solid Waste - Deliver/Pickup a maximum of 10 rollouts delivered to one location - \$50; multiple locations, \$75
 - c. Solid Waste - Deliver/Pickup 10-20 rollouts delivered to one location - \$75; multiple locations; \$100
 - d. Street Closings - Deliver/Pickup of cones/barricades - one location - \$50; multiple locations \$75
 - e. Cleanup Fee* - May be contracted in advance and will be applicable if the event organizer does not adequately clean up areas used - \$100 per hour/actual time
 - f. Electric Services are generally not available and will be priced based on location, load, and availability - \$50-\$250.

* Pre-event Deposit may be required based on event fees/costs estimates. Unused amounts will be refunded to the event planner.

*Event organizers are responsible for the cleanup of areas used by the event. Failure to do so will result in a cleanup fee per the schedule of fees.



CITY OF LINCOLNTON

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2022-23

Special Events Funded by City	
Event	Month
Alive After Five	May, June, July, & August
Food, Wine, & Brew Fest	April/May
Juneteenth Festival	June
Cruisin' For A Cause	September
Antique and Vintage Market Day	October
Apple Festival	October
MLK Celebration	January
July 4th Parade	July
July 4th Fireworks	July
Veterans Day Parade	November
Christmas Parade	November
Apple Drop	December

Baseline Public Operational Hours-Signature Events	
Alive After Five (6p-10p)	4 Hour Event
Food, Wine, & Brew Fest (11a-5p)	6 Hour Event
Juneteenth Festival (10a-4p)	6 Hour Event
Antique & Vintage Market Day (10a-4p)	6 Hour Event
Cruisin' For A Cause	6 Hour Event
Apple Festival (9a-4p)	7 Hour Event
Setup	1 Hour
Tear down	1 Hour
Additional Costs-Not included as part of "in-kind" services	
Per Operational Hour	Per Fee Schedule
Per Set-up/Tear-down Hour	\$150/hour



CITY OF LINCOLNTON

SCHEDULE OF FEES

2022-23

Special Events Fees

Note: All venues subject to availability

Events Requiring Main Street Closure- Non-Alcohol	Fee
-First 4 hours Minimum Charge	\$3,000
-Each Additional Operational Hour	\$225/hr
-Each Additional Setup/Tear down Hour	\$150/hr
Events Requiring Main Street Closure-Alcohol Served	Fee
-First 4 hours Minimum Charge	\$4,000
-Each Additional Operation Hour	\$300/hr
-Each Additional Setup/Tear down Hour	\$150/hr

Includes closing of Main Street (100-300 blocks), use of public restrooms.

Events at Betty Ross Park- Non-Alcohol	Fee
-First 4 hours Minimum Charge	\$1,000
-Each Additional Operational Hour	\$150/hr
-Each Additional Setup/Tear down Hour	\$150/hr
Events at Betty Ross Park- Alcohol Served	Fee
-First 4 hours Minimum Charge	\$1,500
-Each Additional Operation Hour	\$225/hr
-Each Additional Setup/Tear down Hour	\$150/hr

Includes use of upper parking lot, park shelter & shelter restrooms, outdoor basketball, and tennis courts.

Events at First Federal Park- Non-Alcohol	Fee
-First 4 hours Minimum Charge	\$750
-Each Additional Operational Hour	\$75/hr
-Each Additional Setup/Tear down Hour	\$75/hr
Events at First Federal Park- Alcohol Served	Fee
-First 4 hours Minimum Charge	\$1,000
-Each Additional Operation Hour	\$150/hr
-Each Additional Setup/Tear down Hour	\$150/hr

Includes closure of E Sycamore (100 and 200 blocks) and N Poplar (Main to Pine), use of restrooms and grassy area.



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Events at Highland Drive Park- Non-Alcohol	Fee
-First 4 hours Minimum Charge	\$750
-Each Additional Operation Hour	\$75/hr
-Each Additional Setup/Tear down Hour	\$75/hr
Events at Highland Drive Park- Alcohol Served	
-First 4 hours Minimum Charge	\$1,000
-Each Additional Operation Hour	\$150/hr
-Each Additional Setup/Tear down Hour	\$150/hr
Includes use of parking lot, park shelter and restrooms.	

Events at City Park- Non-Alcohol	Fee
-First 4 hours Minimum Charge	\$750
-Each Additional Operation Hour	\$75/hr
-Each Additional Setup/Tear down Hour	\$75/hr
Events at City Park- Alcohol Served	
-First 4 hours Minimum Charge	\$1,000
-Each Additional Operation Hour	\$150/hr
-Each Additional Setup/Tear down Hour	\$150/hr
Includes use of parking lot, park shelter and restrooms.	

Vendor Fees for Events Produced by City of Lincolnton	Based on Event/Booth Size
-Food Vendors	\$50-250
-Artist/General Vendor	\$25-100
-Winery/Brewery	\$50-300



CITY OF LINCOLNTON

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2022-23

PLANNING AND ZONING ADMINISTRATION	
Abandoned Structures Ordinance	Actual contracted cost to City plus 25% administrative fee
Commercial Maintenance Ordinance	Actual contracted cost to City plus 25% administrative fee
Minimum Housing Ordinance	Actual contracted cost to City plus 25% administrative fee
Nuisance Ordinance	Actual contracted cost to City plus 25% administrative fee
Rezoning Application	\$200.00
Conditional Rezoning Application	\$250.00
Site Plan Review	\$100.00
Board of Adjustment Applications	
Conditional Use Permit (CUP) Application	\$100.00
Variance Application	\$200.00
Interpretation Application	\$200.00
Special Exception Application	\$200.00
Zoning Text Amendment Application	\$200.00
Zoning Permit	
Single and Two-Family Residential	\$50.00
Residential Accessory Use	\$30.00
Multifamily Residential and Non-Residential	\$100.00
Change in Use (Non-residential)	\$40.00
Permit Fee for Application for Backyard Hens	\$50.00
Mowing, Contractor Debris and Abatement Fees	Actual contracted cost to City plus 25% administrative fee
Sign Permits	\$40.00
Copy of Land Use Plan, Greenway Master Plan & Others	\$25.00
Copy of Zoning Ordinance (UDO)	\$30.00*
Copy of Zoning Map	\$5.00**
Subdivision Filing Fees	
Minor Subdivision Plat	\$100.00
Major Subdivision Preliminary Plat	\$150.00+
(Per Lot)	\$5.00
Major Subdivision Final Plat	\$100.00
Applications for Relief	\$200.00
GIS MAPS (8 1/2 x 11)	\$2.00

* \$.25 per page-less than full copy

** Full or partial copy

Fees could be waived if application complies with NC General Statute 1-110, Suit as a pauper; counsel.

ITEM #

7c

CASE_NO	CASETYPE	CASESUBTYPE	CASE_NAME	SITE_ADDR	STARTED	STATUS	Inspections
LCE21-00009	LINCOLN TON CODE ENFORCEMENT	ZONING	Illegal Junkyard	202 INDUSTRIAL PARK RD	03/23/2021	OPEN	25
LCE21-00095	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Solid Waste/overgrown	109 KENNEDY DR	06/24/2021	OPEN	22
LCE21-00096	LINCOLN TON CODE ENFORCEMENT	MINIMUM HOUSING	Minimum Housing	1122 E LINCOLN ST	06/24/2021	OPEN	2
LCE21-00099	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Junk Vehicles & Rubbish around the home.	1622 LABORATORY RD	07/20/2021	OPEN	21
LCE21-00118	LINCOLN TON CODE ENFORCEMENT	SOLID WASTE	Solid Waste/overgrown	1492 RHODES RHYNE RD	08/04/2021	OPEN	20
LCE21-00150	LINCOLN TON CODE ENFORCEMENT	MINIMUM HOUSING	Electrical Issues, Roof Issues, Heating & Air	113 JULIA DR	09/15/2021	OPEN	1
LCE21-00165	LINCOLN TON CODE ENFORCEMENT	ABANDONED STRUCTURE		1015 E PINE ST	09/17/2021	OPEN	1
LCE21-00168	LINCOLN TON CODE ENFORCEMENT	ABANDONED STRUCTURE		812 S ASPEN ST	09/17/2021	OPEN	1
LCE21-00169	LINCOLN TON CODE ENFORCEMENT	ABANDONED STRUCTURE		618 E MCBEE ST	09/17/2021	OPEN	2
LCE21-00170	LINCOLN TON CODE ENFORCEMENT	ABANDONED STRUCTURE		130 DR MARTIN LUTHER KING JR DR	09/17/2021	OPEN	2
LCE21-00172	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Solid Waste, Junk material, RV being used as residence.	1211 N ASPEN ST	09/20/2021	OPEN	17
LCE21-00191	LINCOLN TON CODE ENFORCEMENT	ZONING	Accessory structure without permit	907 TERRA COTTA DR	11/19/2021	OPEN	2
LCE21-00193	LINCOLN TON CODE ENFORCEMENT	MINIMUM HOUSING	Minimum Housing / Abandoned structure.	128 E CARTER ST	12/02/2021	OPEN	2
LCE22-00003	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Trash & Junk material	811 E GASTON ST	01/03/2022	OPEN	10
LCE22-00004	LINCOLN TON CODE ENFORCEMENT	ZONING	Operating business in residential area & junk material	1113 E PINE ST	01/06/2022	OPEN	5
LCE22-00006	LINCOLN TON CODE ENFORCEMENT	ABANDONED STRUCTURE	Abandoned Structure	817 E SUMNER ST	01/07/2022	OPEN	2
LCE22-00010	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Tree limbs in the street.	321 E RHODES ST	02/10/2022	OPEN	5
LCE22-00011	LINCOLN TON CODE ENFORCEMENT	ABANDONED STRUCTURE	Home was involved in a fire. Home is abandoned.	709 E CATAWBA ST	02/10/2022	OPEN	2
LCE22-00017	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Solid Waste in front yard	513 S FLINT ST	03/23/2022	OPEN	4
LCE22-00019	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Solid Waste	909 E PINE ST	04/18/2022	OPEN	2
LCE22-00020	LINCOLN TON CODE ENFORCEMENT	NUISANCE	Solid Waste	2531 N ASPEN ST	04/25/2022	OPEN	1
LCE22-00021	LINCOLN TON CODE ENFORCEMENT	JUNK VEHICLES	Junk vehicles parked in yard for several months		04/26/2022	OPEN	1