A G E N D A

LINCOLNTON CITY COUNCIL

Lincolnton NC

Near the City. Near the Mountains. Near Perfect.

June 2, 2022

7:00 p.m.

Council Chambers

City hall

LINCOLNTON CITY COUNCIL
AGENDA
June 2, 2022
7:00 p.m.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

1. **AGENDA APPROVALS**

1a. Approval of REGULAR AGENDA

1b. Approval of CONSENT AGENDA
All items placed under Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- **Approval of Minutes for the May 5, 2022 Regular Meeting**

2. **PUBLIC HEARINGS**

2a CZ-4-2022 – Application from Piedmont Companies, Inc. requesting the conditional zoning of 4.783 acres of land from the Planned Business District (PB) to the Planned Residential Development District (PRD) for the purpose of constructing 52 townhomes. The subject properties are located on the west side of North Generals Blvd. directly across from the intersection of Timken Drive and North Generals Blvd. (Parcel ID 52992, 80962, 21104 and 21105).

Jean Derby, Interim Planning Director

(O-03-22)
2b. Public Hearing to receive comment on the proposed 2022-2023 fiscal year budget for the City of Lincolnton – total proposed budget is $29,509,587.00
Note: Action on this item, after closing the Public Hearing, includes adopting the Budget Ordinance and the 2022-2023 Schedule of Fees)

Ritchie Haynes, City Manager

3. REGULAR AGENDA

(P-09-22)
3a. Application from Lincolnton Planning Department to adopt the amended Land Use Plan to comply with recently adopted state enabling legislation (Chapter 160D)

Jean Derby, Interim Planning Director

3b. Consideration/Approval of Bids for Water Street Parking Lot Project

David Ramsey, Business Services Director

(O-04-22)
3c. Consideration/Approval of Request to add language to the City of Lincolnton Code of Ordinances to comply with requirements set forth by Senate Bill 300.
(Date of Introduction 3-18-22, budget work session)

4. REGULAR AGENDA

(R-07-22)
4a. City of Lincolnton 2022-2023 Salary Schedules / Schedule of Budgeted Positions

Tanya Osborne, Human Resources Director

(P-10-22)
4b. Approval to Discontinuation of the Longevity Pay Plan effective 7-01-2022

Tanya Osborne, Human Resources Director

(BA-04-22)
4c. Consideration/Approval of Budget Amendment:

Pamela McBryde, Finance Director

5. OTHER BUSINESS

5a. – Executive Summary / Overtime Report

Pamela McBryde, Finance Director

5b – Manager's Report / Update

Ritchie Haynes, City Manager

PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council concerning non-agenda items. You must sign in with the City Clerk to be eligible to speak

NEWS MEDIA

ADJOURNMENT

ITEM

1

AGENDA APPROVALS

ITEM

1a

APPROVAL

OF

REGULAR AGENDA

ITEM

1b

APPROVAL

OF

CONSENT AGENDA

Approval of Minutes

The Mayor and City Council met in regular session on Thursday, May 5, 2022 at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton North Carolina.

Mayor Ed Hatley opened the meeting with a moment of silence and led the Pledge of Allegiance. The following members were in attendance:

WHITE POINSETTE EADDY JETTON

Councilmember Poinsette made a motion to approve the Regular Agenda. Members voted 4-0 in favor of the motion.

Councilmember White made a motion to approve the *CONSENT AGENDA* items as follows:

- **Approval of Minutes from April 7, 2022 - Regular Meeting**
- **Retirement Regonition – Laura Elam**

Members voted 4-0 in favor of the motion

PUBLIC HEARING

CZ-3-2022

APPLICATION FROM ANDERSON PROPERTIES REQUESTING A CONDITIONAL ZONING OF 0.10 ACRES OF LAND FROM CENTRAL BUSINESS (CB) DISTRICT TO RESIDENTIAL-OFFICE CONDITIONAL (RO-CD) DISTRICT FOR THE PURPOSE OF RENOVATING THE EXISTING BUIDINGS FOR TWO (2) RESIDENTIAL UNITS. THE SUBJECT PROPERTY IS LOCATED AT 125 WEST WATER STREET (Parcel ID 00510)

Mayor Ed Hatley opened the public hearing. Interim Planning Director Jean Derby presented the request, reviewing the site and area description. Mrs. Derby provided both aerial and street views of the property, informing council that no changes will be made to the site and that, in staff's opinion, the rezoning of the property to the Residential Office District is consistent with the intent of the land use plan.

Mrs. Derby provided staff review committee comments as follows:

- Coordinate Water and Sewer with the City Utilities Department
- All Building and Fire Code Standards must be met

- Elevation Drawings showing any new windows/doors in the building. Windows and doors must be similar to CB Design Code Standards for downtown buildings.

She also reported Planning Board and staff recommendations as follows:

- Approval of the request subject to staff review committee comments being made conditions of approval
- Approval of the statement of consistency for approval of the rezoning request
- The rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner with the conditions of approval

The applicant was present and available to answer any questions.

Councilmember Jetton made a motion to close the public hearing. Members voted 4-0 in favor of the motion

Councilmember Eaddy made a motion to approve the request as recommended by the Planning Board. Members voted 4-0 in favor of the motion

ZMA-2-2022
APPLICATION FROM KOVAL BUILDERS REQUESTING THE REZONIBG OF 0.142 ACRES OF LAND FROM GENERAL BUSINESS (GB) DISTRICT TO RESIDENTIAL-10 (R-10) DISTRICT. THE SUBJECT PROPERTY IS LOCATED AT 729 EAST SYCAMORE STREET (Parcel ID 21978)

Interim Planning Director reviewed the request before council, going over the site and area description. She reported that in light of the fact that the Planned Business Planning area encourages a mixed use of residential and commercial developments, the rezoning request would be consistent with the Land Use Plan. Mrs. Derby informed that the Planning Board and staff view the request to rezone the property from GB to R-10 as appropriate for approval.

The applicant was present and available to answer any questions

Councilmember White made a motion to close the public hearing. Members voted 4-0 in favor of the motion.

Councilmember Poinsette made a motion to approve as recommended by the planning board. Members voted 4-0 in favor of the motion.

REGULAR AGENDA

RECOGNITION OF THE 2021-2022 LINCOLNTON STUDENT ADVISORY COUNCIL

Mrs. Jill Eaddy, Advisor for the Lincolnton Student Advisory Council, appeared before council to recognize this year's members. Mrs. Eaddy briefly spoke to the purpose and intent of the council. The current council members were recognized and those that were in attendance were presented a city lapel pin by Mayor Hatley. A representative from each committee briefly reported on their projects and their accomplishments for the year. Chair Genevieve Shutt, as well as several other members, were in attendance and thanked council and staff for the opportunity to serve and for all of the support they received throughout the year.

Mayor Hatley expressed thanks to all of the students involved for their hard work and dedication throughout the year.

(C-05-22)
GSUITE TRANSITION FROM FLEXIBLE PLAN TO ENTERPRISE STANDARD PLAN

Chris Jones, IT Director, addressed council to request permission to enter into a three year committed plan for the Enterprise Standard Plan with Google. Services will change from GSuite to Google Workspace.

Councilmember White made a motion to approve request as outlined. Members voted 4-0 in favor of the motion.

(C-06-22)
Contract for Tsunami Camera

Chris Jones, IT Director, presented a request to move forward with the Tsunami camera project. Mr. Jones explained that additional cameras will be installed throughout the city, which will include the rail trail, the downtown area, Hollybrook Cemetery and Highland Drive Park. It was noted that existing camera's will be removed and utilized in other areas. He also reminded councilmembers that because this is a subscription based agreement, cameras will be replaced every three years.

Councilmember Poinsette made a motion to approve the Tsunami Camera Agreement. Members voted 4-0 in favor of the motion.

(C-07-22)
CIVIC CLERK AGREEMENT

Chris Jones, IT Director, presented a proposal for CivicClerk, an agenda management system. Mr. Jones briefly explained that the software will streamline the agenda process, as well as, create searchable agendas, not only for staff but for the public.

Councilmember Jetton made a motion to approve the contract for the Civic Clerk agreement. Members voted 4-0 in favor of the motion.

CONSIDERATION/APPOVAL OF PROPOSED BENCH SPONSORSHIP PROGRAM FOR THE MOTZ AVENUE DOG PARK

Ritchie Haynes, City Manager, presented a request for permission to move forward with bench sponsorships for the Motz Avenue Dog Park. He informed that this fee is currently a part of the new 2022-2023 fee schedule, but council approval is needed in order to begin this program prior to the July 1st effective date.

Councilmember Eaddy made a motion to approve the bench sponsorship fee as presented. Members voted 4-0 in favor of the motion.

(C-08-22)
PRESENTATION/REQUEST FOR APPROVAL OF "LETTER OF INTENT" TO PURCHASE A NEW WAY AUTOMATED TRASH TRUCK

City Manager Ritchie Haynes addressed Council to request permission to submit a letter of intent to purchase a new automated trash truck. Mr. Hayne explained this being necessary in order to secure the purchase for next year's budget. He informed that even with the early commitment, the vehicle will more than likely not be available until sometime late fall of next year.

Councilmember Jetton made a motion to approve the purchase of the automated trash truck. Members voted 4-0 in favor of the motion

(R-06-22)
PREMIUM PAY RESOULTION RECOGNIZING/REWARDING EMPLOYEES FOR PROVIDING EXTRAORDINARY SERVICE DURING COVID-19 PANDEMIC

As a continuation of an item discussed at the annual budget retreat, Tanya Osborne, Human Resources Director, presented the following resolution:

R-06-22

Resolution Recognizing the City of Lincolnton Employees for Extraordinary Service

Premium Pay for Services Performed During the Covid-19 Pandemic

1. PURPOSE
On March 10, 2020, the Governor of North Carolina issued Executive Order 116 and declared a State of Emergency to coordinate response and protective actions to prevent the spread of Covid-19. Since that time, City of Lincolnton employees have remained on the job selflessly performing essential work and placing themselves on the front line of the Covid-19 pandemic.

Throughout the pandemic, City of Lincolnton employees have responded to calls for service to assist local citizens and visitors experiencing medical emergencies, utility emergencies, environmental and refuse needs, and other crisis situations. In addition, other groups of employees performed essential work processing the daily documentation necessary to support the infrastructure of the City, such as taking payments from citizens, processing daily receipts, processing payroll and vital COVID leave documentation, and other essential work requiring the regular physical handling of documentation handled by the public or coworkers.

For this valuable work, the City is responding by creating a one-time premium payment for eligible employees.

2. Eligibility
City of Lincolnton employees who meet the following criteria may be eligible for the premium pay.

a. Hired on or before December 31, 2021

b. Performed essential in-person work during the Covid-19 pandemic which involves:
   i. Regular in-person interactions with patients, the public, or co-workers of the individual that is performing the work; or
   ii. Regular physical handling of items that were handled by patients, the public, or co-workers of the individual that is performing the work;
   iii. Can be either non-exempt or exempt employee; and
   iv. Is classified as a full time or regular part time employee.

3. ORGANIZATIONAL RULES

- All premium payments made to employees will be run through the City's payroll system and treated as wages. Premium payments are subject to employment taxes, retirement, and other such applicable withholdings

4. Premium Payment

- Eligible employees that meet the criteria defined in Section 2, and are still employed by the City of Lincolnton as of the pay date will receive the onetime lump sum payment amount listed below, based on the amount of time the employee has been employed with the City.

  i. Employees hired on or before December 31, 2020 will receive:
     $2500.00 for full-time employees
     $1250 for regular part-time employees

  ii Employees hired after December 31, 2020 and on or before June 30, 2021 will receive:
     $1500.00 for full-time employees
     $750.00 for regular part-time employees

  iii Employees hired after June 30, 2021 and on or before December 31, 2021 will receive:
     $750.00 for full-time employees
     $375.00 for regular part-time employees

- Payment will be direct deposited in the account on record for each employee by the end of May 2022.

- Employees on an approved leave of absence from the City on the pay date (such as Family Medical Leave), and who would otherwise be eligible for premium pay, are eligible for premium pay under this policy.

- The City Manager, in his sole discretion, will make the final decision with regard to whether an employee is eligible to receive premium pay under this policy. The City Manager's decision is final and is not eligible for review.

Councilmember Poinsette made a motion to approve request. Members voted 4-0 in favor of the motion

APPROVAL OF VARIOUS POLICIES AS REQUIRED

Pamela McBryde, Finance Director, addressed Council to request approval of the following required policies:

(P-05-22)

Nondiscrimination Policy Pursuant to the ARP/CSLFRF Award

WHEREAS, the City of Lincolnton has received an allocation of funds from the "Coronavirus State Fiscal Recovery Fund" or "Coronavirus Local Fiscal Recovery Fund" (together "CSLFRF funds"), established pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (the "ARP/CSLFRF award").

WHEREAS, CSLFRF funds are subject to the U.S. Department of Treasury ("Treasury") regulations, including the Final Rule, the Award Terms and Conditions, and the Title VII implementing regulations at 31 C.F.R. Part 22.

WHEREAS, pursuant to the ARP/CSLFRF Award Terms and Conditions, and as a condition of receiving CSLFRF funds, the City of Lincolnton agrees to follow all federal statutes and regulations prohibiting discrimination in its administration of CSLFRF under the terms and conditions of the ARP/CSLFRF award, including, without limitation, the following:

i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin within programs or activities receiving federal financial assistance;
ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving Federal financial assistance;
iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs,

activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

RESOLVED, That the governing board of the City of Lincolnton hereby adopts and enacts the following nondiscrimination policy, which shall apply to the operations of any program, activity, or facility that is supported in whole, or in part, by expenditures CSLFRF pursuant to the ARP/CSLFRF award.

Nondiscrimination Policy Statement

It is the policy of the City of Lincolnton to ensure that no person shall, on the ground of race, color, national origin (including limited English Proficiency), familial status, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity administered by the City of Lincolnton, including programs or activities that are funded in whole or part, with Coronavirus State and Local Fiscal Recovery Funds (”CSLFRF”), which the City of Lincolnton received from the U.S. Department of Treasury (“Treasury”) pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (herein the “ARP/CSLFRF award”).

I. Governing Statutory & Regulatory Authorities

As required by the CSLFRF Award Terms and Conditions , the City of Lincolnton shall ensure that each “activity,” “facility,” or “program”[1] that is funded in whole, or in part, with CSLFRF and administered under the ARP/CSLFRF award, will be facilitated, operated, or conducted in compliance with the following federal statutes and federal regulations prohibiting discrimination. These include, but are not limited to, the following:

i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination

[1] 22 C.F.R. § 22.3 defines “program” and “activity” as all operations of an entity, including local governments, that receive Federal financial assistance, and the departments, agencies, or special purpose districts of the local governments to which Federal financial assistance is distributed. “Federal financial assistance” includes, among other things, grants and loans of federal funds. “Facility” includes all or any part of structures, equipment, or other real or personal property or interests therein, and the provision of facilities includes the construction, expansion, renovation, remodeling, alteration, or acquisition of facilities.

on the basis of age within programs or activities receiving federal financial assistance; and

v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

II. <u>Discriminatory Practices Prohibited in the Administration of the ARP/CSLFRF Award</u>

To ensure compliance with Title VII of the Civil Rights Act of 1964, and Title 31 Code of Federal Regulations, Part 22, the Civil Rights Restoration Act of 1987, and other pertinent nondiscrimination authorities, the City of Lincolnton shall prohibit, at a minimum, the following practices in its administration of CSLFRF pursuant to the ARP/CSLFRF award:

1. Denying to a person any service, financial aid, or other program benefit without good cause;
2. Providing to a person any service, financial aid, or another benefit which is different in quantity or quality, or is provided in a different manner, from that provided to others under the program.
3. Subjecting a person to segregation or separate treatment in any matter related to the receipt of any service, financial aid, or other benefit under the program;
4. Restricting a person in the enjoyment of any advantages, privileges, or other benefits enjoyed by others receiving any service, financial aid, or other benefit under the program;
5. Treating a person differently from others in determining whether that person satisfies any admission, enrollment, quota, eligibility, membership, or other requirement or condition which persons must meet to be provided any service, financial aid, or other benefit provided under the program;
6. Implementing different standards, criteria, or other requirements for admission, enrollment, or participation in planning, advisory, contractual, or other integral activities to the program;
7. Adopting methods of administration which, directly or through contractual relationships, would defeat or substantially impair the accomplishment of effective nondiscrimination;
8. Selecting a site or location of facilities with the purpose or effect of excluding persons from, denying them the benefits of, subjecting them to discrimination, or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of Title VI or related acts and regulations;
9. Discriminating against any person, either directly or through a contractual agreement, in any employment resulting from the program, a primary objective of which is to provide employment;
10. Committing acts of intimidation or retaliation, including threatening, coercing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by any pertinent nondiscrimination law, or because an individual made a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing.

III. Reporting & Enforcement

1. The City of Lincolnton shall cooperate in any enforcement or compliance review activities by the Department of the Treasury. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The City of Lincolnton shall comply with information requests, on-site compliance reviews, and reporting requirements.

2. The City of Lincolnton shall maintain a complaint log and inform the Treasury of any complaints of discrimination on the grounds of race, color, or national origin (including limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, whether pending or completed, including the outcome. The City of Lincolnton shall inform the Treasury if it has received no complaints under Title VI.

3. Any person who believes they have been aggrieved by a discriminatory practice under Title VI has a right to file a formal complaint with the Treasury. Any such complaint must be in writing and filed with the Treasury's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence.

4. Any person who believes that because of that person's race, color, national origin, limited English proficiency, familial status, sex, age, religion, or disability that he/she/they have been discriminated against or unfairly treated by the City of Lincolnton in violation of this policy should contact the following office within 180 days from the date of the alleged discriminatory occurrence:

Mrs. Tanya Osborne
Human Resources Director
tosborne@lincolntonnc.org
(704) 736-8980

Reference the City of Lincolnton's Personnel Policy; Section II-Recruitment and Employment for additional information.

Councilmember White made a motion to approve the Nondiscrimination Policy as required and presented. Members voted 4-0 in favor of the motion.

(P-06-22)

POLICY FOR ALLOWABLE COSTS AND COST PRINCIPLES FOR EXPENDITURE OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS

WHEREAS the City of Lincolnton, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and
WHEREAS the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;

2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;

3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;

4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

WHEREAS the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Sect. 200 (UG), as provided in the Assistance Listing; and
WHEREAS the Compliance and Reporting Guidance for the State and Local Fiscal Recovery Funds provides, in relevant part:

> **Allowable Costs/Cost Principles.** As outlined in the Uniform Guidance at 2 CFR Part 200, Subpart E regarding Cost Principles, allowable costs are based on the premise that a recipient is responsible for the effective administration of Federal awards, application of sound management practices, and administration of Federal funds in a manner consistent with the program objectives and terms and conditions of the award. Recipients must implement robust internal controls and effective monitoring to ensure compliance with the Cost Principles, which are important for building trust and accountability.
>
> ARP/CSLFRF Funds may be, but are not required to be, used along with other funding sources for a given project. Note that ARP/CSLFRF Funds may not be used for a non-

Federal cost share or match where prohibited by other Federal programs, e.g., funds may not be used for the State share for Medicaid.

Treasury's Interim Final Rule and guidance and the Uniform Guidance outline the types of costs that are allowable, including certain audit costs. For example, per 2 CFR 200.425, a reasonably proportionate share of the costs of audits required by the Single Audit Act Amendments of 1996 are allowable; however, costs for audits that were not performed in accordance with 2 CFR Part 200, Subpart F are not allowable. Please see 2 CFR Part 200, Subpart E regarding the Cost Principles for more information.

a. Administrative costs*:* Recipients may use funds for administering the SLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements. Further, costs must be reasonable and allocable as outlined in 2 CFR 200.404 and 2 CFR 200.405. Pursuant to the ARP/CSLFRF Award Terms and Conditions, recipients are permitted to charge both direct and indirect costs to their SLFRF award as administrative costs. Direct costs are those that are identified specifically as costs of implementing the ARP/CSLFRF program objectives, such as contract support, materials, and supplies for a project. Indirect costs are general overhead costs of an organization where a portion of such costs are allocable to the ARP/CSLFRF award such as the cost of facilities or administrative functions like a director's office. Each category of cost should be treated consistently in like circumstances as direct or indirect, and recipients may not charge the same administrative costs to both direct and indirect cost categories, or to other programs. If a recipient has a current Negotiated Indirect Costs Rate Agreement (NICRA) established with a Federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then the recipient may use its current NICRA. Alternatively, if the recipient does not have a NICRA, the recipient may elect to use the de minimis rate of 10 percent of the modified total direct costs pursuant to 2 CFR 200.414(f).

b. Salaries and Expenses*:* In general, certain employees' wages, salaries, and covered benefits are an eligible use of ARP/CSLFRF award funds; and

WHEREAS Subpart E of the Uniform Guidance dictates allowable costs and cost principles for expenditure of ARP/CSLFRF funds; and
WHEREAS Subpart E of the Uniform Guidance (specifically, 200.400) states that:

The application of these cost principles is based on the fundamental premises that:

(a) The non-Federal entity is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.

(b) The non-Federal entity assumes responsibility for administering Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award.

(c) The non-Federal entity, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the Federal award.

(d) The application of these cost principles should require no significant changes in the internal accounting policies and practices of the non-Federal entity. However, the accounting practices of the non-Federal entity must be consistent with these cost principles and support the accumulation of costs as required by the principles, and must provide for adequate documentation to support costs charged to the Federal award.

(e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the non-Federal entity is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the non-Federal entity, the reasonableness and equity of such treatments should be fully considered.

(f) For non-Federal entities that educate and engage students in research, the dual role of students as both trainees and employees (including pre- and post-doctoral staff) contributing to the completion of Federal awards for research must be recognized in the application of these principles.

(g) The non-Federal entity may not earn or keep any profit resulting from Federal financial assistance, unless explicitly authorized by the terms and conditions of the Federal award;

BE IT RESOLVED that the governing board of the City of Lincolnton hereby adopts and enacts the following US Cost Principles Policy for the expenditure of ARP/CSLFRF funds.

ALLOWABLE COSTS AND COSTS PRINCIPLES POLICY OVERVIEW

Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, commonly called Uniform Guidance (UG), specifically Subpart E, defines those items of cost that are allowable, and which are unallowable. The tests of allowability under these principles are: (a) the costs must be reasonable; (b) they must be allocable to eligible projects under the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); (c) they must be given consistent treatment through application of those generally accepted accounting principles appropriate to the circumstances; and (d) they must conform to any limitations or exclusions set forth in these principles or in the ARP/CSLFRF grant award as to types or amounts of cost items. Unallowable items fall into two categories: expenses which are by their nature unallowable (e.g., alcohol), and unallowable activities (e.g., fund raising).
The City of Lincolnton shall adhere to all applicable cost principles governing the use of federal grants. This policy addresses the proper classification of both direct and indirect charges to ARP/CSLFRF funded projects and enacts procedures to ensure that proposed and actual expenditures are consistent with the ARP/CSLFRF grant award terms and all applicable federal regulations in the Uniform Guidance.

Responsibility for following these guidelines lies with the City Council, City Manager, and Finance Director, who are charged with the administration and financial oversight of the ARP/CSLFRF. Further, all local government employees and officials who are involved in obligating, administering, expending, or monitoring ARP/CSLFRF grant funded projects should be well versed with the categories of costs that are generally allowable and unallowable. Questions on the allowability of costs should be directed to the City Manager and Finance Director. As questions on allowability of certain costs may require interpretation and judgment, local government personnel are encouraged to ask for assistance in making those determinations.

GENERAL COST ALLOWABILITY CRITERIA

All costs expended using ARP/CSLFRF funds must meet the following general criteria:

1. **Be necessary and reasonable for the proper and efficient performance and administration of the grant program.**

   A cost must be *necessary* to achieve a project object. When determining whether a cost is necessary, consideration may be given to:

   - Whether the cost is needed for the proper and efficient performance of the grant project.
   - Whether the cost is identified in the approved project budget or application.
   - Whether the cost aligns with identified needs based on results and findings from a needs assessment.
   - Whether the cost addresses project goals and objectives and is based on program data.

   A cost is *reasonable* if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, reasonable means that sound business practices were followed, and purchases were comparable to market prices. When determining reasonableness of a cost, consideration must be given to:

   - Whether the cost is a type generally recognized as ordinary and necessary for the operation of the City of Lincolnton or the proper and efficient performance of the federal award.
   - The restraints or requirements imposed by factors, such as: sound business practices; arm's-length bargaining; federal, state, and other laws and regulations; and terms and conditions of the ARP/CSLFRF award.
   - Market prices for comparable goods or services for the geographic area.
   - Whether individuals concerned acted with prudence in the circumstances considering their responsibilities to the City of Lincolnton, its employees, the public at large, and the federal government.
   - Whether the City of Lincolnton significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the ARP/CSLFRF award's cost.

2. **Be allocable to the ARP/CSLFRF federal award.** A cost is allocable to the ARP/CSLFRF award if the goods or services involved are chargeable or assignable to the ARP/CSLFRF award in accordance with the relative benefit received. This means that the ARP/CSLFRF grant program derived a benefit in proportion to the funds charged to the program. *For example, if 50 percent of a local government program officer's salary is paid with grant funds, then the local government must document that the program officer spent at least 50 percent of his/her time on the grant program.*

   If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, then the costs may be allocated or transferred to benefitted projects on any reasonable documented basis. Where the purchase of equipment or other capital asset is specifically authorized by the ARP/CSLFRF, the costs are assignable to the Federal award regardless of the use that may be made of the equipment or other capital asset involved when no longer needed for the purpose for which it was originally required.
3. **Be authorized and not prohibited under state or local laws or regulations.**

4. **Conform to any limitations or exclusions set forth in the principles, federal laws, ARP/CSLFRF award terms, and other governing regulations as to types or amounts of cost items.**

5. **Be consistent with policies, regulations, and procedures that apply uniformly to both the ARP/CSLFRF federal award and other activities of the City of Lincolnton.**

6. **Be accorded consistent treatment.** A cost MAY NOT be assigned to a federal award as a direct cost and also be charged to a federal award as an indirect cost. And a cost must be treated consistently for both federal award and non-federal award expenditures.

7. **Be determined in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in the Uniform Grant Guidance.**

8. **Be net of all applicable credits.** The term "applicable credits" refers to those receipts or reduction of expenditures that operate to offset or reduce expense items allocable to the federal award. Typical examples of such transactions are purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to and received by the local government related to the federal award, they shall be credited to the ARP/CSLFRF award, either as a cost reduction or a cash refund, as appropriate and consistent with the award terms.

9. **Be adequately documented.**

SELECTED ITEMS OF COST

The Uniform Grant Guidance examines the allowability of fifty-five (55) specific cost items (commonly referred to as Selected Items of Cost) at 2 CFR § 200.420-.475.

The Finance Department is responsible for determining cost allowability must be familiar with the Selected Items of Cost. The City of Lincolnton must follow the applicable regulations when charging these specific expenditures to the ARP/CSLFRF grant. Finance Department personnel will check costs against the selected items of cost requirements to ensure the cost is allowable and that all process and documentation requirements are followed. In addition, State laws, City of Lincolnton regulations, and program-specific rules may deem a cost as unallowable, and Finance Department personnel must follow those non-federal rules as well.
Exhibit A identifies and summarizes the Selected Items of Cost.

DIRECT AND INDIRECT COSTS

Allowable and allocable costs must be appropriately classified as direct or indirect charges. It is essential that each item of cost be treated consistently in like circumstances either as a direct or an indirect cost.

Direct costs are expenses that are specifically associated with a particular ARP/CSLFRF-eligible project and that can be directly assigned to such activities relatively easily with a high degree of accuracy. Common examples of direct costs include salary and fringe benefits of personnel directly involved in undertaking an eligible project, equipment and supplies for the project, subcontracted service provider, or other materials consumed or expended in the performance of a grant-eligible project.

Indirect costs are (1) costs incurred for a common or joint purpose benefitting more than one ARP/CSLFRF-eligible project, and (2) not readily assignable to the project specifically benefited, without effort disproportionate to the results achieved. They are expenses that benefit more than one project or even more than one federal grant. Common examples of indirect costs include utilities, local telephone charges, shared office supplies, administrative or secretarial salaries.

For indirect costs, the City of Lincolnton may charge a 10 percent de minimis rate of modified total direct costs (MTDC). According to Uniform Grant Guidance Section 200.68 MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $25,000 of each sub-award (regardless of the period of performance the sub-awards are under the award). MTDC EXCLUDES equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each sub-award in excess of $25,000.

SPECIAL PROVISIONS FOR STATE AND LOCAL GOVERNMENTS

There are some special provisions of the Uniform Guidance that apply only to states, local governments, and Indian Tribes.

§ 200.444 General costs of government.

(a) For states, local governments, and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.475). Unallowable costs include:

(1) Salaries and expenses of the Office of the Governor of a state or the chief executive of a local government or the chief executive of an Indian tribe;

(2) Salaries and other expenses of a state legislature, tribal council, or similar local governmental body, such as a county supervisor, city council, school board, etc., whether incurred for purposes of legislation or executive direction;

(3) Costs of the judicial branch of a government;

(4) Costs of prosecutorial activities unless treated as a direct cost to a specific program if authorized by statute or regulation (however, this does not preclude the allowability of other legal activities of the Attorney General as described in § 200.435); and

(5) Costs of other general types of government services normally provided to the general public, such as fire and police, unless provided for as a direct cost under a program statute or regulation.

(b) For Indian tribes and Councils of Governments (COGs) (see definition for *Local government* in § 200.1 of this part), up to 50% of salaries and expenses directly attributable to managing and operating Federal programs by the chief executive and his or her staff can be included in the indirect cost calculation without documentation.

§ 200.416 Cost allocation plans and indirect cost proposals.

(a) For states, local governments and Indian tribes, certain services, such as motor pools, computer centers, purchasing, accounting, etc., are provided to operating agencies on a centralized basis. Since Federal awards are performed within the individual operating agencies, there needs to be a process whereby these central service costs can be identified and assigned to benefited activities on a reasonable and consistent basis. The central service cost allocation plan provides that process.

(b) Individual operating agencies (governmental department or agency), normally charge Federal awards for indirect costs through an indirect cost rate. A separate indirect cost rate(s) proposal for each operating agency is usually necessary to claim indirect costs under Federal awards. Indirect costs include:

(1) The indirect costs originating in each department or agency of the governmental unit carrying out Federal awards and

(2) The costs of central governmental services distributed through the central service cost allocation plan and not otherwise treated as direct costs.

(c) The requirements for development and submission of cost allocation plans (for central service costs and public assistance programs) and indirect cost rate proposals are contained in appendices V, VI and VII to this part.

§ 200.417 Interagency service.

The cost of services provided by one agency to another within the governmental unit may include allowable direct costs of the service plus a pro-rated share of indirect costs. A standard indirect cost allowance equal to ten percent of the direct salary and wage cost of providing the service (excluding overtime, shift premiums, and fringe benefits) may be used in lieu of determining the actual indirect costs of the service. These services do not include centralized services included in central service cost allocation plans as described in Appendix V to Part 200.

COST ALLOWABILITY REVIEW PROCESS

PREAPPROVAL COST ALLOWABILITY REVIEW

Before an ARP/CSLFRF-funded project is authorized, the Finance Department must review the proposed cost items within an estimated project budget to determine whether they are allowable and allocable and whether cost items will be charged as direct or indirect expenses. This review will occur concurrently with the review of project eligibility and *before* obligating or expending any ARP/CSLFRF funds.

- Local government personnel must submit proposed ARP/CSLFRF projects to the Finance Department for review. In addition to other required information, all proposed project submissions must delineate estimated costs by cost item.

- Along with a general review of project eligibility and conformance with other governing board management directives, the Finance Department must review estimated costs for specific allowable cost requirements, budget parameters, indirect rates, fringe benefit rates, and those activities/costs that require pre-approval by the US Treasury.

- If a proposed project includes a request for an unallowable cost, the Finance will return the proposal to the requesting party for review and, if practicable, resubmission with corrected cost items.

- Once a proposed project budget is pre-approved by the Finance Department, the local government personnel responsible for implementing the project must conform actual obligations and expenditures to the pre-approved project budget.

POST-EXPENDITURE COST ALLOWABILITY REVIEW

Once an expenditure is incurred related to an eligible project, and an invoice or other demand for payment is submitted to the local government, the Finance Department must perform a second review to ensure that actual expenditures comprise allowable costs.

- All invoices or other demands for payment must include a breakdown by cost item. The cost items should mirror those presented in the proposed budget for the project. If an invoice or other demand for payment does not include a breakdown by cost item, the Finance Department will return the invoice to the project manager and/or vendor, contractor, or sub-recipient for correction.

- The Finance Department must review the individual cost items listed on the invoice or other demand for payment to determine their allowability and allocability.

- If all cost items are deemed allowable and properly allocable, the Finance Department must proceed through the local government's normal disbursement process.

- If any cost item is deemed unallowable, the Finance Department will notify the project management and/or vendor, contractor, or sub-recipient that a portion of the invoice or other demand for payment will not be paid with ARP/CSLFRF funds. The Finance Director may in their discretion, and consistent with this policy, allow an invoice or other demand for payment to be resubmitted with a revised cost allocation. If the local government remains legally obligated by contract or otherwise to pay the disallowed cost item, it must identify other local government funds to cover the disbursement. The City of Lincolnton's governing board must approve any allocation of other funds for this purpose.

- The Finance Department must retain appropriate documentation of budgeted cost items per project and actual obligations and expenditures of cost items per project.

COST TRANSFERS

Any costs charged to the ARP/CSLFRF federal award that do not meet the allowable cost criteria must be removed from the award account and charged to an account that does not require adherence to federal Uniform Grant Guidance or other applicable guidelines.

Failure to adequately follow this policy and related procedures could result in questioned costs, audit findings, potential repayment of disallowed costs and discontinuance of funding.

EXHIBIT A

Selected Items of Cost	Uniform Guidance General Reference	Allowability
Advertising and public relations costs	2 CFR § 200.421	Allowable with restrictions

Advisory councils	2 CFR § 200.422	Allowable with restrictions
Alcoholic beverages	2 CFR § 200.423	Unallowable
Alumni/ae activities	2 CFR § 200.424	Not specifically addressed
Audit services	2 CFR § 200.425	Allowable with restrictions
Bad debts	2 CFR § 200.426	Unallowable
Bonding costs	2 CFR § 200.427	Allowable with restrictions
Collection of improper payments	2 CFR § 200.428	Allowable
Commencement and convocation costs	2 CFR § 200.429	Not specifically addressed
Compensation – personal services	2 CFR § 200.430	Allowable with restrictions; Special conditions apply (e.g., § 200.430(i)(5))
Compensation – fringe benefits	2 CFR § 200.431	Allowable with restrictions
Conferences	2 CFR § 200.432	Allowable with restrictions
Contingency provisions	2 CFR § 200.433	Unallowable with exceptions
Contributions and donations	2 CFR § 200.434	Unallowable (made by non-federal entity); not reimbursable but value may be used as cost sharing or matching (made to non-federal entity)
Defense and prosecution of criminal and civil proceedings, claims, appeals and patent infringements	2 CFR § 200.435	Allowable with restrictions

Depreciation	2 CFR § 200.436	Allowable with qualifications
Employee health and welfare costs	2 CFR § 200.437	Allowable with restrictions
Entertainment costs	2 CFR § 200.438	Unallowable with exceptions
Equipment and other capital expenditures	2 CFR § 200.439	Allowability based on specific requirement
Exchange rates	2 CFR § 200.440	Allowable with restrictions
Fines, penalties, damages and other settlements	2 CFR § 200.441	Unallowable with exceptions
Fund raising and investment management costs	2 CFR § 200.442	Unallowable with exceptions
Gains and losses on disposition of depreciable assets	2 CFR § 200.443	Allowable with restrictions
General costs of government	2 CFR § 200.444	Unallowable with exceptions
Goods and services for personal use	2 CFR § 200.445	Unallowable (goods/services); allowable (housing) with restrictions
Idle facilities and idle capacity	2 CFR § 200.446	Idle facilities - unallowable with exceptions; Idle capacity - allowable with restrictions
Insurance and indemnification	2 CFR § 200.447	Allowable with restrictions
Intellectual property	2 CFR § 200.448	Allowable with restrictions
Interest	2 CFR § 200.449	Allowable with restrictions
Lobbying	2 CFR § 200.450	Unallowable
Losses on other awards or	2 CFR §	Unallowable (however, they are

contracts	200.451	required to be included in the indirect cost rate base for allocation of indirect costs)
Maintenance and repair costs	2 CFR § 200.452	Allowable with restrictions
Materials and supplies costs, including costs of computing devices	2 CFR § 200.453	Allowable with restrictions
Memberships, subscriptions, and professional activity costs	2 CFR § 200.454	Allowable with restrictions; unallowable for lobbying organizations
Organization costs	2 CFR § 200.455	Unallowable except federal prior approval
Participant support costs	2 CFR § 200.456	Allowable with prior approval of the federal awarding agency
Plant and security costs	2 CFR § 200.457	Allowable; capital expenditures are subject to § 200.439
Pre-award costs	2 CFR § 200.458	Allowable if consistent with other allowabilities and with prior approval of the federal awarding agency
Professional services costs	2 CFR § 200.459	Allowable with restrictions
Proposal costs	2 CFR § 200.460	Allowable with restrictions
Publication and printing costs	2 CFR § 200.461	Allowable with restrictions
Rearrangement and reconversion costs	2 CFR § 200.462	Allowable (ordinary and normal)
Recruiting costs	2 CFR § 200.463	Allowable with restrictions
Relocation costs of employees	2 CFR § 200.464	Allowable with restrictions
Rental costs of real property and	2 CFR §	Allowable with restrictions

equipment	200.465	
Scholarships and student aid costs	2 CFR § 200.466	Not specifically addressed
Selling and marketing costs	2 CFR § 200.467	Unallowable with exceptions
Specialized service facilities	2 CFR § 200.468	Allowable with restrictions
Student activity costs	2 CFR § 200.469	Unallowable unless specifically provided for in the federal award
Taxes (including Value Added Tax)	2 CFR § 200.470	Allowable with restrictions
Termination costs	2 CFR § 200.471	Allowable with restrictions
Training and education costs	2 CFR § 200.472	Allowable for employee development
Transportation costs	2 CFR § 200.473	Allowable with restrictions
Travel costs	2 CFR § 200.474	Allowable with restrictions
Trustees	2 CFR § 200.475	Not specifically addressed

Councilmember Eaddy made a motion to approve the Allowable Cost Policy as required and presented. Members voted 4-0 in favor of the motion.

(P-07-22)
APPROVAL OF ELIGIBLE PROJECT POLICY AS REQUIRED PER GUIDELINES

ELIGIBLE PROJECT POLICY FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT OF 2021 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY THE CITY OF LINCOLNTON

WHEREAS the City of Lincolnton, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and
WHEREAS US Treasury is responsible for implementing ARP/CSLFRF and has enacted a Final Rule outlining eligible projects; and
WHEREAS the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to households, small businesses, non-profits, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

WHEREAS the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Part 200 (UG), as provided in the Assistance Listing and
WHEREAS US Treasury has issued a Compliance and Reporting Guidance v.2.1 (November 15, 2021) dictating implementation of the ARP/CSLFRF award terms and compliance requirements; and
WHEREAS the Compliance and Reporting Guidance states on page 6 that

> Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the SLFRF award constitute eligible uses of funds, and document determinations.

BE IT RESOLVED that the City of Lincolnton hereby adopts and enacts the following Eligibility Determination Policy for ARP/CSLFRF funds.

Eligibility Determination Policy for American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds

This policy defines the permissible and prohibited uses of the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF) funds. It also outlines the procedures for determining how the City of Lincolnton will spend its ARP/CSLFRF funds.

I. PERMISSIBLE USES OF ARP/CSLFRF FUNDING

US Treasury issued its Final Rule regarding use of ARPA funds on January 6, 2022. (The Final Rule is effective as of April 1, 2022. Until that date, a local government may proceed under the regulation promulgated by US Department of the Treasury in its Interim Final Rule or the Final

Rule.) The Final Rule (and the Interim Final Rule) identify permissible uses of ARP/CSLFRF funds and certain limitations and process requirements. Local governments must allocate ARP/CSLFRF funds no later than December 31, 2024 and disburse all funding no later than December 31, 2026. Failure of an entity to expend all funds by December 31, 2026 will result in forfeiture of ARPA funds.
ARP/CSLFRF funds may be used for projects within the following categories of expenditures:

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, non-profits, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

II. PROHIBITED USES OF ARPA FUNDING

The ARP/CSLFRF and US Treasury's Final Rule prohibit certain uses of ARP/CSLFRF funds. Specifically, ARP/CSLFRF funds may not be used for projects within the following categories of expenditures:

1. To make a deposit into a pension fund that constitutes an extraordinary payment of an accrued, unfunded liability (Note that routine contributions as part of a payroll obligation for an eligible project are allowed.);
2. To borrow money or make debt service payments;
3. To replenish rainy day funds or fund other financial reserves;
4. To satisfy an obligation arising from a settlement agreement, judgment, consent decree, or judicially confirmed debt restricting in a judicial, administrative, or regulatory proceeding (There is an exception to this prohibition if the settlement or judgment requires the City of Lincolnton to provide services to respond to the COVID-19 public health emergency or its negative economic impacts or to provide government services, then the costs of those otherwise ARP/CSLFRF-eligible projects are allowed.);
5. For a project that includes a term or condition that undermines efforts to stop the spread of COVID-19 or discourages compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19;
6. In violation of the conflict-of-interest requirements imposed by the award terms and 2 CFR 200.318(c).

7. For any expenditure that would violate other applicable federal, state, and local laws and regulations.

The City of Lincolnton, and any of its contractors or subrecipients, may not expend any ARP/CSLFRF funds for these purposes.

III. PROCEDURES FOR PROJECT APPROVAL

The following are procedures for ARP/CSLFRF project approvals. All City of Lincolnton employees and officials must comply with these requirements.

1. Requests for ARP/CSLFRF funding, must be made in writing and include all the following: (Reference Project Eligibility and Determination Form).
    a. Brief description of the project
    b. Identification of ARP/CSLFRF Expenditure Category (EC) (A list of ECs in in the Appendix to the US Treasury Compliance and Reporting Guidance.)
    c. Required justifications for applicable projects, according to the requirements in the Final Rule. Employees or any applicant seeking ARPA funding should review the Final Rule and Final Rule Overview prior to submitting a proposal.
    d. Proposed budget, broken down by cost item, in accordance with the City of Lincolnton's Allowable Cost Policy.
    e. A project implementation plan and estimated implementation timeline (All ARP/CSLFRF funds must be fully obligated by December 31, 2024, and fully expended by December 31, 2026.)
2. Requests for funding must be submitted to the City Manager for approval. All requests will be reviewed by the Finance Director for ARP/CSLFRF compliance and for allowable costs and other financial review.
3. No ARP/CSLFRF may be obligated or expended before final written approval by the City Council.
4. If a proposal does not meet the required criteria, it will be returned to the requesting party for revision and resubmittal.
5. Following approval, employees responsible for implementing the project must conform actual obligations and expenditures to the pre-approved project budget. Changes in project budgets must be approved by Finance Director and may require a budget amendment before proceeding. Any delay in the projected project completion date shall be communicated to the City Manager and Finance Director immediately.
6. The Finance Director must collect and document required information for each EC, for purposes of completing the required Project and Expenditure reports.
7. The Finance Director must maintain written project requests and approvals, all supporting documentation, and financial information at least until December 31, 2031.

Councilmember Jetton made a motion to approve the Eligible Project Policy as required and presented. Members voted 4-0 in favor of the motion.

(P-08-22)

Record Retention Policy: Documents Created or Maintained Pursuant to the ARP/CSLFRF Award

Retention of Records: The Coronavirus Local Fiscal Recovery Funds ("CSLFRF") Award Terms and Conditions and the Compliance and Reporting Guidance set forth the U.S. Department of Treasury's ("Treasury") record retention requirements for the ARP/CSLFRF award.

It is the policy of the City of Lincolnton to follow Treasury's record retention requirements as it expends CSLFRF pursuant to the APR/CSLFRF award. Accordingly, the City of Lincolnton agrees to the following:

- Retain all financial and programmatic records related to the use and expenditure of CSLFRF pursuant to the ARP/CSLFRF award for a period of five (5) years after all CLFRF funds have been expended or returned to Treasury, whichever is later.

- Retain records for real property and equipment acquired with CSLFRF for five years after final disposition.

- Ensure that the financial and programmatic records retained sufficiently evidence compliance with section 603(c) of the Social Security Act "ARPA," Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

- Allow the Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, the right of timely and unrestricted access to any records for the purpose of audits or other investigations.

- If any litigation, claim, or audit is started before the expiration of the 5-year period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved.

Covered Records: For purposes of this policy, records are information, regardless of physical form or characteristics, that are created, received, or retained that evidence the City of Lincolnton's expenditure of CSLFRF funds on eligible projects, programs, or activities pursuant to the ARP/CSLFRF award.

Records that shall be retained pursuant to this policy include, but are not limited to, the following:

- Financial statements and accounting records evidencing expenditures of CSLFRF for eligible projects, programs, or activities.
- Documentation of rational to support a particular expenditure of CSLFRF (e.g., expenditure constitutes a general government service);
- Documentation of administrative costs charged to the ARP/CSLFRF award;

- Procurement documents evidencing the significant history of a procurement, including, at a minimum, the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for contract cost or price;
- Subaward agreements and documentation of subrecipient monitoring;
- Documentation evidencing compliance with the Uniform Guidance property management standards set forth in 2 C.F.R. §§ 200.310-316 and 200.329;
- Personnel and payroll records for full-time and part-time employees compensated with CSLFRF, including time and effort reports; and
- Indirect cost rate proposals

Storage: The City of Lincolnton's records must be stored in a safe, secure, and accessible manner. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats.

Departmental Responsibilities: Any department or unit of the City of Lincolnton, and its employees, who are responsible for creating or maintaining the covered documents in this policy shall comply with the terms of this policy. Failure to do so may subject the City of Lincolnton to civil and/or criminal liability. Any employee who fails to comply with the record retention requirements set forth herein may be subject to disciplinary sanctions, including suspension or termination.
The Finance Director is responsible for identifying the documents that the City of Lincolnton must or should retain and arrange for the proper storage and retrieval of records. The Finance Director shall also ensure that all personnel subject to the terms of this policy are aware of the record retention requirements set forth herein.
Reporting Policy Violations: The City of Lincolnton is committed to enforcing this policy as it applies to all forms of records. Any employee that suspects the terms of this policy have been violated shall report the incident immediately to that employee's supervisor. If an employee is not comfortable bringing the matter up with the supervisor, the employee may bring the matter to the attention of the City Manager. The City of Lincolnton prohibits, any form of discipline, reprisal, intimidation, or retaliation for reporting incidents of inappropriate conduct of any kind, pursuing any record destruction claim, or cooperating in related investigations.

Questions About the Policy: Any questions about this policy should be referred to the Finance Director, who is in charge of administering, enforcing, and updating this policy.

Councilmember White made a motion to approve the Records Retention Policy as required and presented. Members voted 4-0 in favor of the motion.

At the request of Pamela McBryde, Finance Director, councilmembers considered the following Ordinance for approval:

(O-02-22)

Grant Project Ordinance for the City of Lincolnton American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the City Council of the City of Lincolnton, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The City of Lincolnton has received the first tranche in the amount of $1,784,706 of CSLFRF funds. The total allocation is $3,569,412 with the remainder to be distributed to the City of Lincolnton within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The City of Lincolnton has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

<table>
<tr><th>Internal Project Code</th><th>Project Description</th><th>Expenditure Category (EC)</th><th>Cost Object</th><th>Appropriation of ARP/CSLFRF Funds</th></tr>
<tr><td rowspan="2">001</td><td rowspan="2">Voluntary Incentive Vaccination Program for period of March 3, 2021 through October 29, 2021; Paid November 29, 2021</td><td rowspan="2">6.1</td><td>Incentive Pay</td><td>$44,000</td></tr>
<tr><td>Benefits</td><td>$ 3,366</td></tr>
<tr><td>002</td><td>Law Enforcement Services for period of March 3, 2021 through December 31, 2024</td><td>6.1</td><td>Salaries</td><td>$1,425,333</td></tr>
</table>

003	Fire Department Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	$1,625,494
004	Street Department Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	$277,001
005	Solid Waste Department Services for period of March 3, 2021 through December 31, 2024	6.1	Salaries	$194,218
	Total			**$3,569,412**

Section 4: The following revenues are anticipated to be available to complete the project:
ARP/CSLFRF Funds: $3,569,412
General Fund Transfer: $0
Total: **$3,569,412**

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the City of Lincolnton's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to City Council.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the City of Lincolnton, whichever occurs sooner.

Councilmember Eaddy made a motion to approve the Grant Project Ordinance as required as presented. Members voted 4-0 in favor of the motion.

(BA-03-22)
BUDGET AMENDENT OF GENERAL FUND AND BOGER CITY FIRE DISTRICT FUNDS

Finance Director Pamela McBryde presented a request for a budget amendment as follows:

BA-03-22

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2022.

Section 1: To amend the General Fund, the expenditures are to be changes as follows:

General Expense	$	632,072
	$	632,072

Section 2: To amend the General Fund, the revenues are to be changed as follows:

Reimb from - ARP/CSLFRF	$	632,072
	$	632,072

General Fund: FY2122 ARPA Reimbursement for Salaries paid in the Police, Fire, Street and Solid Waste Departments. Elected Standard Allowance for Revenue Replacement.

Section 3: To amend the Boger City Fire District Fund, the expenditures are to be changes as follows:

Boger Ciy Fire Tax	$	105,267

Section 4: To amend the Boger City Fire District Fund, the revenues are to be changed as follows:

Reimb from - ARP/CSLFRF	$	105,267
	$	105,267

Boger City Fire District: FY2122 ARPA Reimbursement for Salaries paid at the Boger City Fire Department. Elected Standard Allowance for Revenue Replacement.

Section 11: To amend the Special Revenue Fund, the expenditures are to be changed as follows:

American Rescue Plan Act	$	(1,000,000)
	$	(1,000,000)

Section 12: To amend the Special Revenue Fund, the revenues are to be changed as follows:

American Rescue Plan Act	$	(1,000,000)

$	(1,000,000)

Special Revenue Fund: Transfer the remaining balance of the ARPA funds received in FY2122 to a Liability Account per US Treasuries Directive. Federal ARPA funds are not recognized as revenue until expended.

Section 16: Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 17: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT	$	(262,661)

Councilmember Poinsette made a motion to approve the Budget Amendment as presented. Members voted 4-0 in favor of the motion.

(C-09-22)
PRESENTATION/CONSIDERATION OF AWARDING CHEMICAL BIDS FOR THE WATER AND WASTEWATER TREATMENT PLANT

At the request of Robert Pearson, Public Utilities Director, the following chemical bids were recommended for approval:

Water Treatment Chemicals

Liquid Alum 8.23% - Chemtrade @ $1.2374 per liquid gallon

Caustic Soda 50% - JCI Jones Chemical @ $2.90 per liquid gallon

Chlorine - JCI Jones Chemical @ $1,470.00 per cylinder

Hydrofluosilicic Acid 23% - Univar USA INC @ $2.35 per liquid gallon

Liquid Sodium Bisulfite (55 gal. drums) – Water Guard INC @ $165.00 per drum

Activated Carbon – NO BIDS

Wastewater Treatment Chemicals

Liquid Sodium Hypochlorite 10% - Univar USA INC @ $1.175 per liquid gallon

Liquid Sodium Bisulfite 38% - JCI Jones Chemical @ $1.84 per liquid gallon

Councilmember Jetton made a motion to approve the chemical bids as presented. Members voted 4-0 in favor of the motion

OTHER BUSINESS

(C-10-22)
CONSIDERATON OF A THREE YEAR CONTRACT/AGREEMENT BETWEEN THE CITY OF LINCOLNTON AND *i am GIS, LLC*

Robert Pearson, Public Utilities Director, asked for council's approval of the following customer agreement between the City of Lincolnton and *i am GIS, LLC*, the work order and mapping system previously discussed at the budget work session. Agreement is as follows:

CUSTOMER AGREEMENT

Customer:	City of Lincolnton, NC
Renewal Term:	Service to begin on: **04/22/2022** (the "Effective Date"), and shall end on: **04/30/2025**, unless extended or terminated as provided in this Agreement.
Implementation Fee:	$ 22,000
Annual Software Fee:	$ 13,000
Total Year One Fee:	**$ 35,000**
Annual Fee Year 2:	$ 13,000 due 03/31/2023, invoiced 30-45 days prior
Annual Fee Year 3:	$ 13,000 due 03/31//2024, invoiced 30-45 days prior
Payment Schedule:	By signing this Agreement; Customer agrees to the following terms/conditions: *Failure to pay Net 30 invoice(s) by due date shall result in a 10% late fee and the halting of services.*

BEFORE SIGNING THIS AGREEMENT READ ALL TERMS ON ALL PAGES/SIDES

This Agreement and the accompanying written, signed documents contain the entire agreement of the parties. Customer agrees that this Agreement includes all terms on all pages/sides hereto. Customer has read, understands, and voluntarily agrees to all terms stated herein. This Agreement supersedes all prior agreements or understandings between Customer and Provider. By executing below, Customer agrees to be bound by all the terms and conditions of this Agreement, and any addendums hereto, as of the Effective Date noted above. This Agreement is not valid unless signed and accepted by Provider below.

"Customer"	**"Provider"**
City of Lincolnton, NC	*iamGIS, LLC*
By: ______________________	By: ______________________
Printed: **Richard Haynes**	Printed: **Tony Shriner**
Title: **City Manager**	Title: **President & CEO**

Councilmember Poinsette made a motion to approve the contract with *i am GIS. LLC* as presented. Members voted 4-0 in favor of the motion

(C-11-22) CONSIDERATION OF RECYCLING CONTRACT/AGREEMENT RENEWAL BETWEEN THE CITY AND REPUBLIC

Councilmember Jetton made a motion to approve the contract to renew services with Republic as presented. Members voted 4-0 in favor of the motion. Renewal agreement is as follows:

AMENDMENT TO RECYCLING PROCESSING AGREEMENT

This Amendment (the "Amendment") to the Agreement for is entered into as of the 7th day of March 2022 (the **"Effective Date"**), by and between **Republic Services of North Carolina, LLC dba GDS - Hickory ("Company"),** and **City of Lincolnton, North Carolina (the "Supplier")** (collectively referred to herein as the "Parties" and individually as a "Party").

WHEREAS, the Parties entered into the Recycling Processing Agreement (hereinafter "Agreement") for certain waste removal services dated March 7, 2019.

AND WHEREAS, the Parties desire to amend certain terms of the Agreement which shall take effect from March 7, 2022.

NOW, THEREFORE, in consideration of the above premises and of the mutual covenants herein contained and other consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned Parties agree as follows:

1. Except as specifically provided in this Amendment, each and every provision of the Agreement and previously executed amendments, if any, between the Parties remain, and is, in all respects, in full force and effect.

2. **Section 9, Term:** This Section of the Agreement shall be revised as follows:

   This Agreement shall be extended for an additional three (3) years from the Effective Date and expires on March 6, 2025. After the initial term, this Agreement shall renew for successive three (3) year period (the 'Renewal Term') upon mutual agreement unless either party provides written notice of non-renewal at least sixty (60) days prior to the expiration of the then current Term, or unless otherwise terminated in accordance with the terms of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have signed these presents for the purposes herein contained the day and year stated below:

COMPANY:	**THE SUPPLIER:**
Republic Services of North Carolina, LLC dba GDS - Hickory	**City of Lincolnton, North Carolina**
By: ____________________	By: ____________________
Name: ____________________	Name: ____________________
Title: ____________________	Title: ____________________

(C-12-22)
CONSIDERATION/APPROVAL OF AGREEMENT WITH THE OASIS SHRINERS REGARDING THE USE OF "OLD HULLEY"

Councilmember Jetton made a motion to approve the agreement as presented for "Old Hully". Members voted 4-0 in favor of the motion.

Agreement is as follows:

NORTH CAROLINA

AGREEMENT

LINCOLN COUNTY

THIS AGREEMENT, by and between the City of Lincolnton, a municipal corporation organized under the laws of the State of North Carolina, and the Oasis Shriners/Oasis Wagoneers.

WHEREAS, Oases is the owner of a 1925 Fire Truck, "Hully", and

WHEREAS, "Hully" was formerly a Fire Engine for the City of Lincolnton and the City desires to have Hully stored and used by the City of Lincolnton Fire Department for historical and educational purposes.

WHEREAS, Oasis has agreed to allow "Hully" to be stored and used by the City of Lincolnton under the following terms and conditions:

(1) Ownership of "Hully" shall remain with the Oasis Wagoneers,

(2) The City of Lincolnton shall have the full use, care and control of "Hully" while in the City's possession,

(3) The City agrees no modifications will be made to "Hully" without the express written consent of Oasis Wagoneers. The City shall be responsible for the maintenance and repair of "Hully" while in possession of the City,

(4) The Oasis Wagoneers signs/logos shall remain on "Hully". The City shall be allowed to cover the Oasis signs/logos with magnetic signs or other methods which doesn't interfere with the Wagoneer logo,

(5) The City shall provide a current certificate of insurance to Oasis naming Oasis Wagoneers as loss payee for any damages to "Hully" while in the possession of the City. This requirement shall remain for so long as the City has possession of "Hully", and

(6) The City shall make "Hully" available for use by Oasis Wagoneers upon a five (5) day notice to the City Manager of the City of Lincolnton.

OFFICIAL PRESENTATION OF THE 2022-2023 BUDGET, BUDGET MESSAGE AND PROPOSED FEE SCHEDULE

City Manager Ritchie Haynes, presented the official 2022-2023 budget, budget message and fee schedule to the Mayor and City Council. Mr. Haynes reminded Council that budget work sessions can be scheduled prior to adopting the budget, stating that a budget must be in place by July 1st. Mr. Haynes thanked staff for their assistance and hard work during the process. The CMO Recommendations/Highlights are as follows:

General Fund $

- No tax rate increase
- New Revenue- Property Tax- $5,225,000
- New Revenue – Sales Tax- $4,000,000
- Implement Salary Study – Police - $127,077
- Implement Salary Study – Public Works - $94,619
- Allot $41,000 to Police Department for Capital
- Allot $44,000 to Fire Department for Capital
- Providing year six funding for DDA administrative position- $42,000
- Rail Trail Landscaping Fund- $10,000
- Allot $50,000 to Street Department for Capital
- Allot $15,000 to Parks & Recreation for Capital
- Allot $350,000 to Solid Waste for Capital
- Increase in Gas & Oil for all service related departments
- Fund Balance Available $4.2M = 29% ***(per FY2021 financial statements)***

Water and Sewer Fund $

- No rate increase
- Implement Salary Study – $150,274
- Increase in Gas & Oil for all departments
- Allot $150,000 to Water Treatment Plant for Capital
- Allot $150,000 to Waste Water Treatment Plant for Capital
- Allot $290,000 to Distribution and Collection for Capital
- Fund Balance Available $5.5M = 75% ***(per FY2021 financial statements)***

Electric Fund $

- No rate increase
- Implement Salary Study - $34,745
- Increase in Gas & Oil
- Allot $165,000 to Electric Department for Capital
- Fund Balance Available $3.4M = 47% ***(per FY2021 financial statements)***

Powell Bill Fund $

- Paving of City Streets- $155,800
- Maintenance of City Streets- $120,000
- Fund Balance Available $277,841 = 93% ***(per FY2021 financial statements)***

Boger City Fire District Fund $

- No tax rate increase

Mr. Haynes noted that a copy of this proposed budget will be on file in the Clerk's office for public inspection, and the required public hearing will be held at our June 2nd, 2022 council meeting. He concluded thanking the mayor, city council and the city staff management team for all of the work put into the budget process.

CODE ENFORCEMENT / MANAGER'S UPDATE

City Manager Ritchie Haynes briefly updated council on the status of code enforcement cases. He also mentioned various dates for events that will be taking place in May, as well as reminding members that city hall will be closed for the Memorial Day holiday May 30th. Mr. Haynes noted that the Welcome Center sign has been installed and he recognized Mrs. Jean Derby as the interim Planning Director for the Planning Department.

NEWS MEDIA:

No news media present

ADJOURNMENT:

Being no further business, Councilman Jetton made a motion to adjourn the meeting. Members voted 4-0 in favor of the motion

_______________________________	___________________________
DAPHNE INGRAM, CMC	**ED HATLEY**
CITY CLERK	**MAYOR**

ITEM

2

PUBLIC HEARINGS

ITEM
2a

MEMO TO: City Council Members

FROM: City of Lincolnton Planning Department

SUBJECT: CZ-4-2022 Request for rezoning of approximately 4.783 acres from Planned Business (PB) to PRD from Piedmont Companies

DATE: June 2, 2022

SITE AND AREA DESCRIPTION

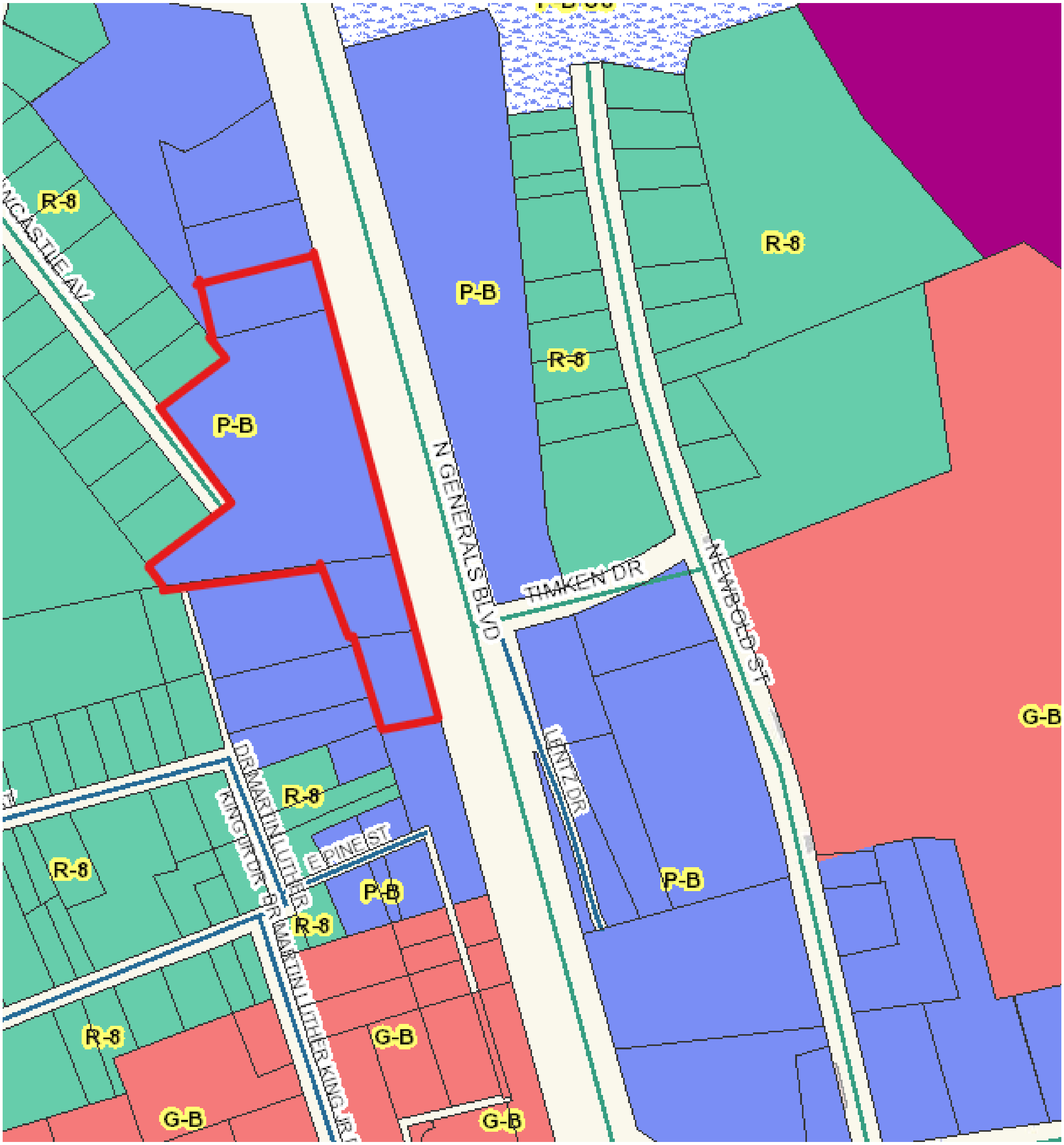
The applicant is requesting a conditional rezoning from Planned Business (PB) District to Planned Residential Development (PRD) for the purpose of constructing 52 townhomes.

The subject property is 4.783 acres in size and is made up of four parcels located on the west side of N. Generals Boulevard directly across from the intersection of Timken Drive and North Generals Blvd. (Parcel ID 52992, 80962, 21104, and 21105).

Zoning around the site is a mixture of commercial and residential. The adjacent properties are primarily commercial with several single family dwellings in the vicinity.

AERIAL VIEW:

CURRENT ZONING MAP

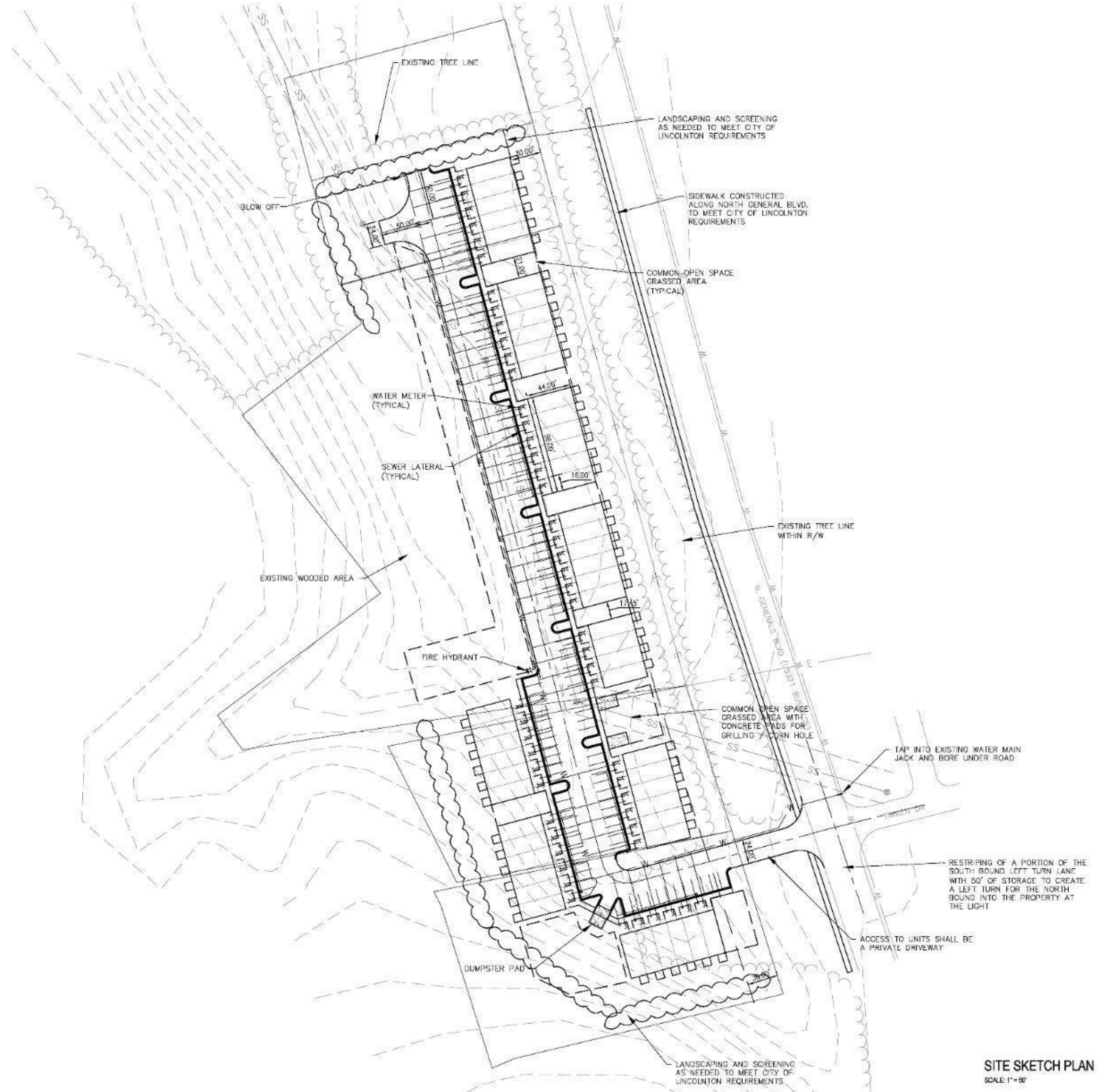


STREET VIEWS

PROJECT DETAILS

- The project is approximately 4.783 acres in size with 52 townhome units proposed.
- There will be one entrance into the site from N. Generals Boulevard at the intersection/traffic light at Timken Drive.
- There will be nine buildings on the property with an area with improved common open space.
- The applicant's site plan is below.

W:\Proposals\2021\21116 - Piedmont Lincolnton\21116P_CSN_101.dwg, 4/13/2022 2:41:46 PM, e.brewer
THESE DRAWINGS AND THE DESIGN THEREON ARE THE PROPERTY OF CLAYTON ENGINEERING & DESIGN, PLLC. AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT WRITTEN CONSENT OF THE ENGINEER / ARCHITECT AND ANY INFRINGEMENT WILL BE SUBJECT TO LEGAL ACTION



SITE SKETCH PLAN

SCALE: 1" = 50'

PROJECT DETAILS

1. OWNER: PIEDMONT COMPANIES
2. PARCEL I.D. NO.
   3633274552, 3633275204,
   3633266946, 3633267800
3. SITE ZONING = P-B REZONE TO PRD
4. TOTAL SITE ACREAGE = 4.782 ACRES.
5. BUILDING SIZE: 16'x44' UNITS (52 UNITS)
6. PARKING REQUIRED: 1084PACES
   PROVIDED: 108 SPACES
7. WATERSHED DISTRICT: WS-IV P
8. IMPERVIOUS AREA
   BUILDING: 36,608 SQFT
   PARKING: 52,944 SQFT
   TOTAL: 89,552 SQFT
   BUILT UPON: 42.99%
9. SUBJECT PROPERTY IS IN DESIGNATED FLOOD ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) FIRM PANEL #3710363300J
10. IMPROVED COMMON OPEN SPACE
    52 UNITS x 500 SQFT PER UNIT = 26,000 SQFT
    PROVIDED COMMON OPEN SPACE = ~31,450

NOTE:
PROPERTY INFORMATION GENERATED FROM DEED DESCRIPTIONS. TOPOGRAPHY BASED ON LINCOLN COUNTY GIS INFORMATION, NOT BASED ON A CERTIFIED SURVEY, AND CANNOT BE RELIED UPON TO BE ACCURATE. CLAYTON ENGINEERING & DESIGN, IS NOT LIABLE FOR THE ACCURACY OF THE GIS INFORMATION SHOWN.

0 50' 100'

N

811

NOT FOR CONSTRUCTION

CLAYTON ENGINEERING & DESIGN, PLLC
No. P-1484
NORTH CAROLINA
CERTIFICATE OF AUTHORIZATION

CLAYTON
ENGINEERING & DESIGN
1209 9TH AVE NE; PO BOX 2351 HICKORY, NC 28601

PIEDMONT COMPANIES
LINCOLNTON, NORTH CAROLINA
TOWNHOUSES ON
N. GENERALS BLVD

CIVIL

SITE SKETCH PLAN

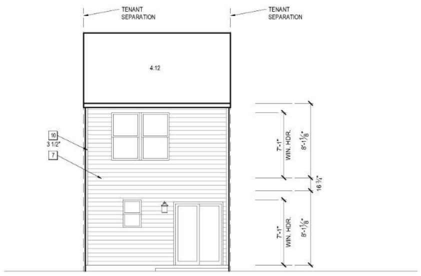
JOB NUMBER	21116P
DATE	-/-/-
DRAWN BY	EMB
CHECKED BY	WSC

REVISIONS

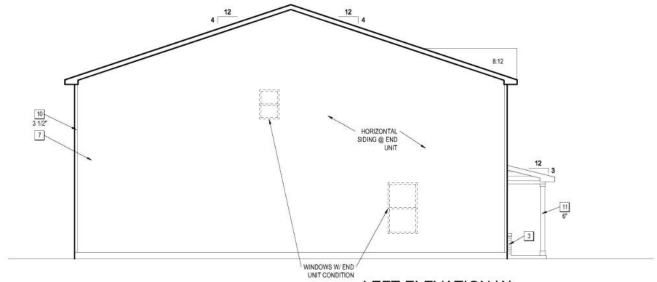
NO	DESCRIPTION	DATE

CSN101

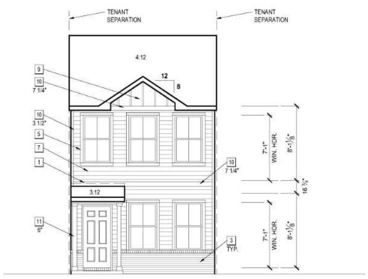
ELEVATIONS:



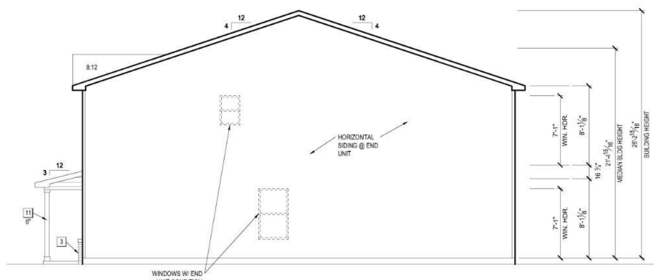
REAR ELEVATION 'A'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34



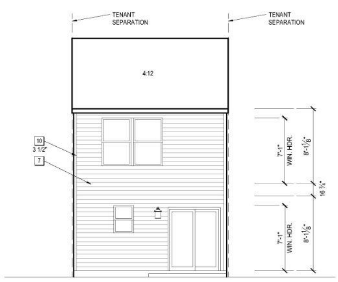
LEFT ELEVATION 'A'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34



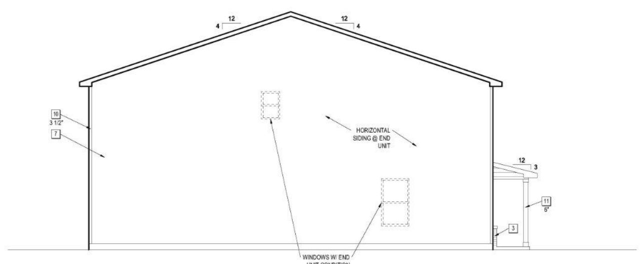
FRONT ELEVATION 'A'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34



RIGHT ELEVATION 'A'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34



REAR ELEVATION 'B'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34



LEFT ELEVATION 'B'
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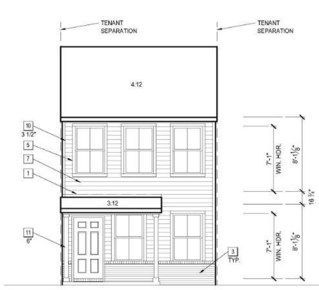
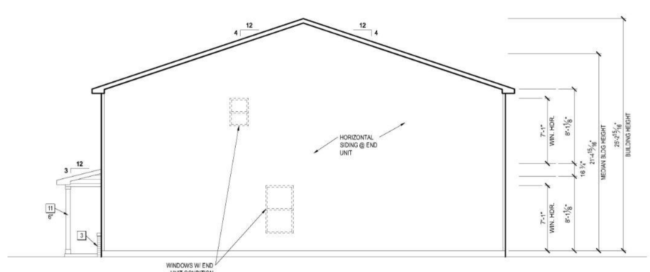
1/4" = 1'-0" @ 22x34



FRONT ELEVATION 'B'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34



RIGHT ELEVATION 'B'
1/8" = 1'-0" @ 11x17
1/4" = 1'-0" @ 22x34

LAND USE PLAN

The Land Use Plan shows the property in the Planned Business area. Planned Business areas are designed to be the City's destination shopping areas and encompass most larger shopping centers and commercial areas along the City's major corridors. Mixed-use residential/commercial developments are strongly encouraged. Additionally, well-designed residential development interspersed along N. Generals Boulevard will create pockets of mixed use development, break up long strips of commercial development and help to reduce automobile dependency.

Staff views the request as consistent with the Land Use Plan.

CONDITIONAL ZONING

Because this is a proposed rezoning to a conditional zoning district, if the request is approved, the property could only be used for the specified use in accordance with the approved site plan. Any major modification or change in use would require approval by the City Council through a public hearing process.

STAFF REVIEW COMMITTEE

The Staff Review Committee had the following comments:

1. The City Fire Inspector will need to review and approve all plans prior to development. Fire hydrant may need to be relocated.
2. Driveways will need to be 26 foot in width and no parking is allowed within the driveways to meet fire code requirements.
3. An 8 inch water line would be required to the fire hydrant
4. Hammerhead turnaround needs to be 70 foot in width to meet fire prevention code.
5. Erosion control plans must be submitted to and approved by Lincoln County Soil and Erosion prior to development. Requirements include addressing how the water be handled onsite/offsite for this project since it is proposed to be built right through the middle of a main drainage area. This site has PmC soils which are Pacolet-Madison-Urban land complex. The removal of vegetation at construction sites causes a very severe hazard of erosion. This site will need an erosion control plan package submitted for review and approval PRIOR to any land disturbance taking place. If this project requires offsite upgrades such as roadwork or utility work those areas will be required to also be shown on the plan set with appropriate EC measures for such. Plan will need to be NCG01 compliant.
6. NCDOT driveway permit required.
7. NCDOT would require a signal agreement and restriping of Timken Drive may be required.
8. A sidewalk constructed to City of Lincolnton specifications must be constructed along the entire frontage along N. Generals Boulevard.
9. NCDOT would require a Right of Way Encroachment Agreement for sidewalks. Coordinate with NCDOT for sidewalk location to be in harmony with sidewalks located to the north of the project on N. Generals Boulevard.
10. Coordinate with Utility Department on types of meters needed and possibly a maintenance agreement.
11. Detailed landscaping, screening, and open space plan will need to be provided.

12. Building plans must be submitted and approved by Lincoln County Inspection prior to development.
13. Prior to final approval, an engineered plan meeting all requirements for planned residential development and UDO requirements must be submitted to and approved by staff.
14. A maximum of 70% of the site can be impervious surface, due to water supply watershed restrictions. Detailed calculations must be given.

PLANNING BOARD AND STAFF RECOMMENDATION

Planning Board and Staff recommend the following actions:

- approval of the request for rezoning from Planned Business (PB) district to the Planned Residential Development (PRD) district subject to the staff review committee comments being made conditions of approval,

- approval of the statement of consistency for approval of the rezoning request, and

- the rezoning being effective upon receipt by the Zoning Administrator of written agreement from the applicant and property owner with the conditions of approval.

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for APPROVAL of Application

Case No. CZ-4-2022

Applicant: Piedmont Companies

Parcel ID#: 52992, 80962, 21104 and 21105

Location: N. Generals Boulevard directly across from the intersection of Timken Drive and North Generals Blvd.

Request: Rezone from Planned Business to PRD for the use of the property for 52 townhome units

Proposed Consistency and Reasonableness Statement:

Planned Business areas are designed to be the City's destination shopping areas and encompass most larger shopping centers and commercial areas along the City's major corridors. Mixed-use residential/commercial developments are strongly encouraged. Additionally, well-designed residential development interspersed along N. Generals Boulevard will create pockets of mixed use development, break up long strips of commercial development and help to reduce automobile dependency.

Staff views the request as consistent with the Land Use Plan.

Therefore, **approval of the proposed amendment is reasonable and in the public interest.**

Zoning Amendment
Staff's Proposed Statement of Consistency and Reasonableness
for DENIAL of Application

Case No. CZ-4-2022

Applicant: Piedmont Companies

Parcel ID#: 52992, 80962, 21104 and 21105

Location: N. Generals Boulevard directly across from the intersection of Timken Drive and North Generals Blvd.

Request: Rezone from Planned Business to PRD for the use of the property for 52 townhome units

Proposed Consistency and Reasonableness Statement:

The Land Use Plan shows the property in the Neighborhood Business Corridor Planning area. This planning area is found along major highways leading into and out of Lincolnton. Its purpose is to accommodate neighborhood oriented planned business areas serving as a nucleus for commercial activities in a particular portion of the City.

The Land Use Plan also includes the following recommendations:

Planned Business areas are designed to be the City's destination shopping areas and encompass most larger shopping centers and commercial areas along the City's major corridors. Mixed-use residential/commercial developments are strongly encouraged.

The proposed rezoning request **is** viewed as **consistent** with the Lincolnton Land Use Plan. However, the proposed residential use is not viewed as desirable in this commercial area. It would be preferable to continue with commercial type used in the area. Therefore, **denial of the proposed amendment is reasonable and in the public interest.**

MOTIONS FOR PUBLIC HEARING

For approval of request:

- Motion to approve as recommended by Planning Board.

For denial of request:

- Motion to deny request for rezoning.

- Motion to approve statement of consistency for denial of request.

ITEM
2b

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby Jetton

Lincolnton NC
Near the City. Near the Mountains. Near Perfect.

CITY MANAGER
Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
dingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

Public Notice

Budget Public Hearing

The proposed fiscal year 2022-2023 budget for the City of Lincolnton has been presented to the Lincolnton City Council and is available for public inspection in the office of the City Clerk at the Lincolnton City Hall from 8:30 a.m. to 5:00 p.m. Monday - Friday.

The Lincolnton City Council will hold a public hearing on the proposed budget on Thursday, June 2, 2022 at 114 W. Sycamore Street, Lincolnton, for the purpose of receiving comments on the proposed budget.

If you have questions or need additional information, feel free to contact the City Clerk at 704-736-8980 ext. 2282.

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Roby D. Jetton
Christine Poinsette

CITY COUNCIL
Richard Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
dingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

BUDGET ORDINANCE

AN ORDINANCE ESTABLISHING REVENUES AND AUTHORIZING EXPENDITURES FOR FISCAL YEAR 2022-2023 FOR THE CITY OF LINCOLNTON

BE IT ORDAINED by the Mayor and City Council of the City of Lincolnton:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 in accordance with the chart of accounts heretofore established for this City:

City Manager/Clerk	$ 172,430
Human Resources	338,000
Finance	47,430
General Expense	1,433,202
General Debt Service	151,000
Police	3,820,170
Fire	2,510,380
Public Works	44,590
Street	893,750
Equipment Services	251,220
Solid Waste	906,125
IT General Services	178,125
Planning/Zoning	326,990
Bus & Comm. Dev	206,415
Recreation	979,860
	$ 12,259,687

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

AD VALOREM LEVY	$ 5,225,000
PRIOR YEAR TAXES	75,000
NC VEHICLE TAX SYSTEM (NCVTS)	480,000
NCVTS-LICENSE FEE	175,000
DISCOUNT ON TAXES	(65,000)
INTEREST ON TAXES	25,000
LEASE/RENTAL VEHICLE TAX	22,000
LOCAL SALES & USE TAX	4,000,000
PILOT-HOUSING AUTHORITY	35,000
CONTROLLED SUBSTANCE TAX	4,500
FIREFIGHTERS RELIEF FUND TAX	5,200
ALCOHOL/BEVERAGE TAX	44,000
FRANCHISE TAX	800,000
SOLID WASTE DISPOSAL TAX	6,000
PILOT-WATER & SEWER	389,222
PILOT-ELECTRIC	30,465
LEASE REVENUE-RESTAURANT	24,000
SRO REIMBURSEMENT	145,000
CEMETERY LOT SALES	25,000
OFFICERS FEES	3,000
PARKING VIOLATIONS	5,000
ZONING DEPARTMENT FEES	10,000
FIRE DEPARTMENT FEES	12,000
REC-ADMISSION & CONCESSION	35,000
REC-REGISTRATION & ENTRY FEES	65,000
REC-VENDING MACHINE INCOME	3,000
REC-RENTAL FEES	7,000
BC&D-EVENT FEE	2,000
REC-MISCELLANEOUS REVENUE	1,800
INTEREST-GENERAL FUND	30,000
SALE OF CAPITAL ASSETS- GF	10,000
MISCELLANEOUS REVENUE- GF	15,000
SALES OF PERSONAL ASSETS	2,500
ABC REVENUE	90,000
ABC LAW ENFORCEMENT	20,000
MISCELLANEOUS OTHER REVENUE	15,000
WEX-FUEL REBATES	3,000
JULY 4TH DONATIONS/OTHER	14,000
VETERANS BANNER PROJECT	1,000
LOAN PROCEEDS	350,000
REIMB FROM POWELL BILL	120,000
APPROPRIATION FROM FUND BALANCE- GF	-
	$ 12,259,687

SECTION 3. The following amounts are hereby appropriated in the Boger City Fire District Fund for the operation of the City government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 in accordance with the chart of accounts heretofore established for this City:

BOGER CITY TAX DISTRICT	$ 1,036,000

SECTION 4. It is estimated that the following revenues will be available in the Boger City Fire District Tax Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

FIRE DISTRICT TAX	$ 1,010,000
INVESTMENT INCOME	1,000
GRANTS-OTHER	5,000
SALE OF CAPITAL ASSETS	20,000
FUND BALANCE APPROPRIATED	-
	$ 1,036,000

SECTION 5. The following amounts are hereby appropriated in the Powell Bill Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023 in accordance with the chart of accounts heretofore approved for the City:

POWELL BILL COSTRUCTION/OTHER	$ 326,000

SECTION 6. It is estimated that the following revenues will be available in the Powell Bill Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

POWELL BILL ALLOCATION	$ 325,000
INVESTMENT INCOME	1,000
FUND BALANCE APPROPRIATED	-
	$ 326,000

SECTION 7. The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the City:

WATER & SEWER FUND	$ 8,108,950

SECTION 8. It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

INVESTMENT INCOME	$ 30,000
CONTRACTOR SALES TAX	$ 2,000
CHARGES FOR SERVICE - WATER	3,510,000
CHARGES FOR SERVICE - SEWER	4,200,000
CONNECTION CHARGES	32,000
OTHER OPERATING REVENUES	194,950
OTHER FINANCING SOURCES	140,000
	$ 8,108,950

SECTION 9. The following amounts are hereby appropriated in the Electric Fund for the operation of the electric utility for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the City:

ELECTRIC FUND	$ 7,778,950

SECTION 10. It is estimated that the following revenues will be available in the Electric Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

INVESTMENT INCOME	$ 15,000
CONTRACTOR SALES TAX	$ 2,000
ELECTRIC SALES	6,979,600
ELECTRIC MUNICIPAL OPERATIONS	550,000
OTHER OPERATING REVENUE	184,950
OTHER FINANCING SOURCES	47,400
	$ 7,778,950

SECTION 13. There is hereby levied a tax rate of fifty-six cents ($.56) per one hundred ($100) valuation of property as listed for taxes as of January 1, 2022 for the purpose of raising the revenue listed as "Property Taxes" in the general fund in Section 1 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of $ 1,046,100,000 and an estimated rate of collection of 99.00%.

There is hereby levied a municipal vehicle tax of $20 per registered and tagged motorized vehicle resident in the city.

There is hereby levied a tax rate by the County of twelve and 1/2 cents ($.1250) per one hundred ($100) valuation of property as listed for taxes as of January 1, 2022 for the purpose of raising the revenue listed as "Boger City Fire District Taxes" in Section 3 of this ordinance.

SECTION 14. Electric Rates No Increase.

SECTION 15. Water & Sewer Rates No Increase.

SECTION 16. Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

SECTION 17. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL GROSS BUDGET $ 29,509,587

Adopted this 2nd day of June, 2022

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor

ITEM
3
REGULAR
AGENDA

ITEM

3a

MEMO TO: City Council

FROM: City of Lincolnton Planning Department

SUBJECT: Lincolnton Planning Department amended Land Use Plan, to comply with recently adopted state enabling legislation (Chapter 160D).

DATE: June 2, 2022

BACKGROUND

In 2019 and 2020, the North Carolina General Assembly adopted updated and consolidated state planning and development regulation statutes commonly referred to as "Chapter 160D." The new Chapter 160D consolidates and relocates the current statutes for local planning and development regulations that are now located in Chapters 153A and 160A.

In March of 2021, City Council approved the amended City of Lincolnton Unified Development Ordinance, Chapter 153 of the City Code, to comply with the state enabling legislation.

The amended UDO is now in effect. As part of the update, local governments have until July 1, 2022 to adopt and reasonably maintain a comprehensive plan or land-use plan. In 1990, the City of Lincolnton adopted its first Land Use Plan, that plan was replaced in 2003. The Land Use Plan has been updated and is intended to provide a guide for day to day and long term land development decisions through 2030.

UPDATES

- removed annexation language
- updated demographics to reflect 2020 Census information
- summary of significant achievements utilizing strategies from the 2003 Land Use Plan
- updated goals, objectives and strategies with appendix of explanations

ITEM #

3b

Proposal
Deal Construction, Inc.
Grading Contractor

PO Box 578
Lincolnton NC 28093
Phone: 704-735-1957
Fax: 704-735-6549
Cell: 704-913-5576

Thomas H (Andy) Deal, President NC License# 51750

Proposal Submitted to: City of Lincolnton Date: 5/18/2022
Job Name: West Water St Parking Lot
Job Location: Lincolnton NC

We hereby submit specifications and estimates for:

Site Work:

Demolition, testing, pvc sleeves, erosion control, grading, sidewalks, curb & gutter, paving, and surveying

$ 170,000.00

*No landscaping included in quote

Rock: Time and material
Bad soil (undercut): Time and material
Repair/maintenance of erosion measures due to damage by other contractors or due to prolonged/abnormal weather conditions
If erosion measures are damaged by others, Deal Construction, Inc. will repair with compensation
No engineering
No estimate for shaping up after utility installation
Not responsible for grass not growing due to weather
No grass sowing estimated
If contractor/owner requires work performed in too wet of conditions, then they shall incur extra costs
Not responsible for hazardous material
Due to increasing fuel costs, we will hold to this quote as long as fuel costs do not escalate; this also includes asphalt & concrete prices
Payment will be due every 30 days, progressively

Andy Deal
Thomas H. (Andy) Deal

All work to be completed according to standard practices. Any change from specifications involving extra costs will become and extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Our workers are fully covered by Worker' Compensation Insurance.

Acceptance of Proposal: ______________________________
signature

ITEM

3c

CITY COUNCIL
Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby Jetton

CITY MANAGER
Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
dingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr..

MEMORANDUM

TO: Mayor and City Council Members

FROM: Daphne Ingram, City Clerk

SUBJECT: City of Lincolnton Code Of Ordinances Regarding Senate Bill 300

DATE: May 27, 2022

Introduced / presented by Chief Rodney Jordan on March 18, 2022 at this year's annual budget work session, below is the sentence to be added to the City of Lincolnton Code of Ordinances to meet the requirements set forth by Senate Bill 300.

"Any City of Lincolnton Ordinance listed or referenced in the code that would result in a criminal infraction or misdemeanor, is provided and punishable by G.S. 14-4. The maximum fine, term of imprisonment or infraction penalty to be imposed for a violation, would be an amount of money or number of days less than the maximum imposed by G.S. 14-4"

Upon approval of this request, the above statement will be added and shall become effective upon adoption.

CITY COUNCIL

Ed L. Hatley, Mayor
Martin A. Eaddy, Mayor Pro-Tem
Mary Frances White
Christine Poinsette
Roby Jetton

CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
dingram@lincolntonnc.org
CITY ATTORNEY
Thomas J. Wilson, Jr.

O-04-22

AN ORDINANCE AMENDING THE CITY OF LINCOLNTON CODE OF ORDINANCES AS IT RELATES TO THE REQUIREMENTS SET FORTH BY SENATE BILL 300

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LINCONLTON THAT:

The City of Lincolnton Code of Ordinances is hereby amended by adding language which shall read as follows:

"Any City of Lincolnton Ordinance listed or referenced in the code that would result in a criminal infraction or misdemeanor is provided and punishable by G.S. 14-4. The maximum fine, term of imprisonment or infraction penalty to be imposed for a violation would be an amount of money or number of days less than the maximum imposed by G.S. 14-4"

This Ordinance shall be effective upon adoption.

This the 2nd day of June, 2022

____
Ed Hatley, Mayor

ATTEST:

____
Daphne Ingram, City Clerk

ITEM
4
REGULAR AGENDA
- Continued

ITEM

4a

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617

Lincolnton NC
Near the City. Near the Mountains. Near Perfect.

Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Daphne Ingram, City Clerk

From: Tanya Osborne, Human Resources Director

Re: 2022-2023 Salary Schedule/Schedule of Budgeted Positions

Date: May 24, 2022

Please find attached the following items:

1. 2022-2023 Salary Schedule-Position Classification Plan General Employees
2. 2022-2023 Salary Schedule-Position Classification Plan Public Safety Sworn Law
3. 2022-2023 Schedule of Budgeted Positions

As in past years, these documents have been included on the June agenda and adopted by Council once the fiscal year budget has been approved. The Schedules have been revised to reflect position classification changes proposed by the Manager for the 2022-2023 budget year.

Please let me know if additional information is needed.

attachments

Salary Schedule-Position Classification
City of Lincolnton
Proposed General Employees-July 1, 2022

Grade	Position Title	Minimum	Midpoint	Maximum	Schedule	FLSA
3	Not assigned	21,046	26,307	31,569		N
4	Not assigned	22,098	27,623	33,147		N
5	Not assigned	23,203	29,004	34,805		N
6	Not assigned	24,363	30,454	36,545		N
7	Not assigned	25,582	31,977	38,372		N
8	Building Services Attendant	26,861	33,576	40,291	C	N
9	General Maintenance Worker I	28,204	35,255	42,305	B	N
9	Property Maintenance Technician	28,204	35,255	42,305	B	N
10	Customer Service Representative	29,614	37,017	44,421	C	N
10	Parking Enforcement Officer	29,614	37,017	44,421	A	N
11	Accounting Support Technician	31,095	38,868	46,642	C	N
11	Administrative Support Assistant	31,095	38,868	46,642	C	N
11	Administrative Support Assistant/Recpt	31,095	38,868	46,642	C	N
11	General Maintenance Worker II	31,095	38,868	46,642	B	N
11	Police Evidence Technician	31,095	38,868	46,642	C	N
12	Accounting Tech-Accounts Payable	32,649	40,812	48,974	C	N
12	Equipment Operator I	32,649	40,812	48,974	B	N
12	Lead Account Technician	32,649	40,812	48,974	C	N
12	Meter Specialist	32,649	40,812	48,974	B	N
12	Sr. Administrative Support Assistant	32,649	40,812	48,974	C	N
13	Distribution /Collection Maint Tech I	34,282	42,852	51,423	B	N
13	Equipment Operator II	34,282	42,852	51,423	B	N
13	Firefighter I	34,282	42,852	51,423	A	N
13	Lead Meter Specialist	34,282	42,852	51,423	B	N
13	WTP Operator C	34,282	42,852	51,423	B	N
13	WWTP Operator I	34,282	42,852	51,423	B	N
14	Distribution/Collection Maint Tech II	35,996	44,995	53,994	B	N
14	Equipment Operator III	35,996	44,995	53,994	B	N
14	Firefighter II	35,996	44,995	53,994	A	N
14	Fire Inspector I	35,996	44,995	53,994	A	N
14	Payroll Specialist	35,996	44,995	53,994	C	N
14	Utility Billing Customer Service Supervisor	35,996	44,995	53,994	C	N
14	WTP Operator B	35,996	44,995	53,994	B	N
14	WWTP Operator II	35,996	44,995	53,994	B	N
15	Fire Engineer	37,796	47,244	56,693	A	N

Salary Schedule-Position Classification
City of Lincolnton
Proposed General Employees-July 1, 2022

15	Fire Inspector II	37,796	47,244	56,693	A	N
15	Fleet Maintenance Mechanic	37,796	47,244	56,693	B	N
15	Planning Assistant	37,796	47,244	56,693	C	N
15	Public Works Crew Leader	37,796	47,244	56,693	B	N
15	Solid Waste Crew Leader	37,796	47,244	56,693	B	N
15	WTP Laboratory Analyst	37,796	47,244	56,693	B	N
15	WTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	WTP Operator A	37,796	47,244	56,693	B	N
15	WWTP Maintenance Mechanic	37,796	47,244	56,693	B	N
15	WWTP Operator III	37,796	47,244	56,693	B	N
16	Distribution/Collection Maint Tech III	39,685	49,607	59,528	B	N
16	Electric Line Technician (Class C)	39,685	49,607	59,528	B	N
16	Fire Inspector III	39,685	49,607	59,528	A	N
16	Recreation Program Coordinator	39,685	49,607	59,528	C	N
17	Accountant	41,670	52,087	62,504	C	N
17	Distribution/Collection Crew Leader	41,670	52,087	62,504	B	N
17	Fire Lieutenant	41,670	52,087	62,504	A	N
17	Lead WTP Maintenance Mechanic	41,670	52,087	62,504	B	N
17	Lead WWTP Maintenance Mechanic	41,670	52,087	62,504	B	N
17	Sr. Recreation Program Coordinator	41,670	52,087	62,504	C	N
17	WTP Chief Operator	41,670	52,087	62,504	B	N
17	WWTP Laboratory Analyst	41,670	52,087	62,504	B	N
17	Zoning Administrator	41,670	52,087	62,504	C	N
18	Electric Line Technician (Class B)	43,753	54,691	65,630	B	N
18	General Services Supervisor	43,753	54,691	65,630	B	N
18	HR Benefits Administrator	43,753	54,691	65,630	C	N
18	Public Works Supervisor	43,753	54,691	65,630	B	N
19	Distribution/Collection Supervisor	45,941	57,426	68,911	B	N
19	WWTP Pretreatment Coordinator	45,941	57,426	68,911	B	N
20	Asst to City Mgr Office/City Clerk	48,238	60,297	72,357	C	N
20	Building Inspections Consultant	48,238	60,297	72,357	C	N
20	Electric Line Technician (Class A)	48,238	60,297	72,357	B	N
20	Fleet Services Superintendent	48,238	60,297	72,357	B	N
21	Accounting Services Manager	50,650	63,312	75,975	C	N
21	Assistant Finance Director	50,650	63,312	75,975	C	N
21	Parks & Recreation Superintendent	50,650	63,312	75,975	C	E
22	Electric Distribution System Supervisor	53,182	66,478	79,771	B	N
22	Fire Marshall	53,182	66,478	79,771	A	N

Salary Schedule-Position Classification
City of Lincolnton
Proposed General Employees-July 1, 2022

22	Fire Captain	53,182	66,478	79,771	A	N
22	Public Works Superintendent	53,182	66,478	79,771	B	E
23	Distribution/Collections System Superintendent	55,841	69,802	83,762	B	E
23	Fire Training Officer	55,841	69,802	83,762	A	N
23	WTP Superintendent	55,841	69,802	83,762	B	E
23	WWTP Superintendent	55,841	69,802	83,762	B	E
24	Community Relations Director	58,633	73,292	87,950	C	E
25	Assistant Fire Chief	61,565	76,956	92,347	A	E
26	Business Services Director	64,643	80,804	96,965	C	E
26	Electric Distribution System Superintendent	64,643	80,804	96,965	B	E
27	IT-Technology & Innovation Director	67,875	84,844	101,813	C	E
27	Parks & Recreation Director	67,875	84,844	101,813	C	E
28	Human Resources Director	71,269	89,086	106,904	C	E
28	Planning & Comm Develop Director	71,269	89,086	106,904	C	E
29	Not assigned	74,833	93,541	112,249	B	E
30	Finance Director	78,574	98,218	117,861	C	E
30	Fire Chief	78,574	98,218	117,861	A	E
30	Public Services Director	78,574	98,218	117,861	B	E
31	Public Utilities Director	82,503	103,129	123,754	B	E
32	Not assigned	86,628	108,285	129,942		E
33	Not assigned	90,960	113,699	136,439		E
34	Assistant City Manager	95,508	119,384	143,261	C	E
35	Not assigned	100,283	125,354	150,424		E
36	Not assigned	105,297	131,621	157,946		E
37	City Manager	110,562	138,202	165,843	C	E
38	Not assigned	116,090	145,112	174,135		
39	Not assigned	121,894	152,368	182,842		
40	Not assigned	127,989	159,986	191,984		
41	Not assigned	134,389	167,985	201,584		
42	Not assigned	141,108	176,385	211,663		

Salary Schedule-Position Classification

City of Lincolnton

Proposed General Employees-July 1, 2022

	Part-Time Classifications	**Hourly**		**Hourly**		
	Lifeguards-Non Experienced	12.50			C	N
	Lifeguards-Experienced	14.00			C	N
	Scorekeepers/Concession Workers	8.75		8.75	C	N
	Recreation Worker	10.89		12.91	C	N

Salary Schedule-Position Classification
City of Lincolnton
Proposed Public Safety-Sworn Law Enforcement-July 1, 2022

Grade	Position Title	Minimum	Midpoint	Maximum	Schedule	FLSA
50		39,728	49,660	59,592	A	
51	Police Officer Cadet	41,714	52,143	62,571	A	N
52	Police Officer, Police Officer SRO	43,800	54,750	65,700	A	N
53	Master Police Officer, Police Investigator, MPO SRO	45,990	57,488	68,985	A	N
54		48,290	60,362	72,434	A	
55	Police Sergeant	50,704	63,380	76,056	A	N
56		53,239	66,549	79,859	A	
57		55,901	69,876	83,852	A	
58	Police Captain	58,696	73,370	88,044	A	N
59		61,631	77,039	92,446	A	
60		64,713	80,891	97,069	A	
61	Police Major	67,948	84,935	101,922	A	E
62		71,346	89,182	107,018	A	
63		74,913	93,641	112,369	A	
64		78,659	98,323	117,988	A	
65	Police Chief	82,591	103,239	123,887	A	E
66		86,721	108,401	130,082	A	
67		91,057	113,821	136,586	A	

CITY OF LINCOLNTON				
SCHEDULE OF BUDGETED POSITIONS				
Proposed Effective July 1, 2022				
Administration 4110				
Full Time Positions	2			
Business & Community Dev 4930				
Full Time Positions	1			
Human Resources 4120				
Full Time Positions	5			
Finance 4130				
Full Time Positions	6			
Information & Technology				
Full time Positions	1			
Police Department 4310				
Full Time Positions	37			
Fire Department 4340				
Full Time Positions	44			
Public Works - Administration 4510				
Full Time Positions	2			
Public Works - Street & Prop Maint 4520				
Full Time Positions	11			
Public Works - Equip Services 4530				
Full Time Positions	2			
Public Works - Solid Waste 4710				
Full Time Positions	7			
Planning 4910				
Full Time Positions	2			
Parks & Recreation 6100				
Full Time Positions	6			
Public Works - Water Treatment 7100				
Full Time Positions	10			
Public Works - Distribution & Collection 7110				
Full Time Positions	13			
Public Works - Waste Water Treatment 7120				
Full Time Positions	9			
Public Works - Electric 7200				
Full Time Positions	8			
Total Full Time City Positions:		**166**		

ITEM
4b

City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617

Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Mayor and City Council Members

From: Tanya Osborne, Human Resources Director

Through: Ritchie Haynes, City Manager

Re: Proposed Administrative Policy:
Administrative Policy #17-Longevity Pay Plan Discontinuation

Date: June 2, 2022

As part of the annual budget planning workshop in March, the potential of discontinuing the Longevity Pay Plan was discussed. The Longevity Pay Plan is an employee benefit which was implemented in 2003, and allows a full time employee to receive a 2.5% increase in salary at each 5 year increment of service completed. The City's Strategic Plan committee for employee benefits believes the program design does not assist in the recruitment or retention of employees.

Based upon feedback received from council at the budget workshop, Administrative Policy #17 Longevity Pay Plan-Discontinuation, has been developed to phase out the program over the course of the City's fiscal year 2022-2023 and is attached for review. It is the intent of the committee to look at other types of programs, and bring suggestions to the City Manager and Council in the coming year for consideration.

At this time, I would ask for City Council's consideration of the following:

Approval of proposed Administrative Policy #17 Longevity Pay Plan-Discontinuation

attachments: Proposed Administrative Policy #17 Longevity Pay Plan Discontinuation

CITY OF LINCOLNTON
ADMINISTRATIVE POLICY

Subject: Longevity Pay Plan-Discontinuation	Manual: Administrative
	Effective Date: July 1, 2022
Policy Number: 17	
Issued By: Human Resources Department	City Council Approval Date:

A copy of this policy will be maintained in the City of Lincolnton's Administrative Manual for each City department and division.

Section I. Intent

Since July 1, 2003, the Longevity Pay Plan (Administrative Policy 11) has been a method used to recognize and reward employees for their dedication and faithful years of service to the citizens of Lincolnton. This plan no longer meets the City's goals as an effective method for recruitment, retention, and recognition of employees, and will be discontinued as of July 1, 2022. For employees hired prior to July 1, 2022, the program's longevity pay will be phased out during the City's fiscal year 2022-2023.

Section II. Eligibility for Final Longevity Increase

All regular full-time employees who are employed as of June 30, 2022, and remain employed in a full time status to their eligibility date in the fiscal year July 1, 2022 through June 30, 2023.

Section III. Administration

1. Since 2003, a salary increase for longevity pay of 2.5% has been awarded to employees at each five (5) year increment of full service years to the City of Lincolnton beginning with the completion of year five (5). To end the program in the fiscal year 2022-2023, each employee will receive .5% for each year of the 5 year increment of time which has been attained.

Full Years of Service Attained in Fiscal Year 22-23	Portion of 2.5% longevity
1	.5%
2	1.0%
3	1.5%
4	2.0%
5	2.5%

2. The eligibility date is the employee's date of hire as recognized for longevity pay.

3. The pro-rata salary increase for the applicable completed service years will be made effective the first available pay period following the eligibility date.
4. The first available pay period for employees with a June hire date may result in the effective date being in July 2023.
5. This policy will rescind Administrative Policy #11 Longevity Pay Plan as of July 1, 2022.

The City of Lincolnton Council reserves the right to review all city benefits as necessary, and may delete, modify, enhance or otherwise make changes to this administrative policy as in accordance with local, state and federal law.

ITEM
4c

CITY COUNCIL

Ed L. Hatley, Mayor

Martin A. Eaddy, Mayor Pro-Tem

Christine Poinsette

Mary Frances White

Roby D. Jetton

CITY MANGER

Richard Haynes

rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram

dingram@lincolntonnc.org

CITY ATTORNEY

Thomas J. Wilson, Jr.

BA-04-22

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2022.

Section 1: To amend the General Fund, the expenditures are to be changes as follows:

General Expense	$	536,730
Police		5,229
Fire		10,950
Planning/Zoning		4,680
	$	557,589

Section 2: To amend the General Fund, the revenues are to be changed as follows:

Local Sales & Use Tax	$	500,000
Lease Revenue-Restaurant		20,000
Cemetery Lot Sales		10,000
Police Dept Inspection Fees		1,920
Parking Violations		3,148
Police Dept-Misc. Revenue		161
Zoning Department Fees		4,680
Fire Department Fees		10,950
Insurance Settlement		6,730
	$	557,589

General Fund: FY2122 revenue generated from the various departments as presented.

Section 16: Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 17: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT $ 557,589

114 WEST SYCAMORE STREET * P.O. BOX 617 * LINCOLNTON, NORTH CAROLINA 28093-0617
PHONE (704) 736-8980

Adopted this 2nd day of June, 2022

Attest:

Daphne Ingram City Clerk	Edward L Hatley Mayor

ITEM
5
OTHER BUSINESS

ITEM

5a

Executive Summary
March 2022 Year-to-Date

Department	2021-2022 Budget	2021-2022 YTD Activity	Budget Remaining	Variance %	2020-2021 Budget	2020-2021 YTD Activity	Variance Favorable / (Unfavorable)
Fund: 10 - General Fund							
Revenue	$11,255,190.57	$9,944,491.25	$1,310,699.32	88%	$14,004,059.00	$9,765,768.40	$178,722.85
Total Revenue:	$11,255,190.57	$9,944,491.25	$1,310,699.32	88%	$14,004,059.00	$9,765,768.40	$178,722.85
Expense							
4110-City Manager/Clerk	$170,960.00	$86,503.71	$84,456.29		$239,520.00	$146,738.55	$60,234.84
4120-Human Resources	$333,015.00	$208,109.37	$124,905.63		$351,556.75	$220,874.46	$12,765.09
4130-Finance	$69,097.33	($79,323.04)	$148,420.37		$223,640.00	$33,048.98	$112,372.02
4280-General Expense	$1,464,245.39	$1,242,302.53	$221,942.86		$1,736,756.49	$984,265.88	($258,036.65)
4285-General Debt Service	$293,924.00	$60,117.43	$233,806.57		$334,757.00	$61,361.09	$1,243.66
4310-Police	$3,363,786.02	$2,574,857.21	$788,928.81		$3,977,949.47	$2,556,922.92	($17,934.29)
4340-Fire	$2,216,589.00	$1,896,848.02	$319,740.98		$3,031,949.00	$2,362,217.95	$465,369.93
4510-Public Works Administration	$44,080.00	($28,625.43)	$72,705.43		$86,300.00	$20,079.54	$48,704.97
4520-Street and Maintenance	$778,105.00	$516,008.01	$262,096.99		$882,269.21	$461,113.54	($54,894.47)
4530-Equipment Services	$222,790.00	$159,896.67	$62,893.33		$268,789.04	$165,336.82	$5,440.15
4710-Solid Waste	$521,595.00	$342,453.35	$179,141.65		$692,375.00	$348,550.21	$6,096.86
4740-IT Services	$109,407.34	$80,112.41	$29,294.93		$0.00	$0.00	($80,112.41)
4910-Planning and Zoning	$389,733.49	$194,497.45	$195,236.04		$500,239.00	$266,748.99	$72,251.54
4930-Business & Community Dev.	$209,360.59	$116,610.15	$92,750.44		$639,145.04	$112,145.02	($4,465.13)
6100-Recreation	$1,068,502.41	$631,001.48	$437,500.93		$1,038,813.00	$683,163.35	$52,161.87
Total Expense:	$11,255,190.57	$8,001,369.32	$3,253,821.25	71%	$14,004,059.00	$8,422,567.30	$421,197.98
Fund 10 Surplus (Deficit):		$1,943,121.93				$1,343,201.10	$599,920.83
Fund: 20 - Boger City Fire District							
Revenue	$1,245,420.00	$674,911.91	$570,508.09	54%	$1,373,152.00	$850,425.07	($175,513.16)
Total Revenue:	$1,245,420.00	$674,911.91	$570,508.09	54%	$1,373,152.00	$850,425.07	($175,513.16)
Expense							
4340-Fire	$1,245,420.00	$842,905.66	$402,514.34		$1,373,152.00	$557,100.95	($285,804.71)
Total Expense:	$1,245,420.00	$842,905.66	$402,514.34	68%	$1,373,152.00	$557,100.95	($285,804.71)
Fund 20 Surplus (Deficit):		($167,993.75)				$293,324.12	($461,317.87)

Lincolnton NC

Near the City, Near the Mountains, Near Perfect.

Executive Summary
March 2022 Year-to-Date

	2021-2022 Budget	2021-2022 YTD Activity	Budget Remaining	Variance %	2020-2021 Budget	2020-2021 YTD Activity	Variance Favorable / (Unfavorable)
Fund: 61 - Water and Sewer Fund							
Revenue	$8,595,950.00	$6,088,587.74	$2,507,362.26	71%	$11,577,450.00	$5,637,430.34	$451,157.40
Total Revenue:	$8,595,950.00	$6,088,587.74	$2,507,362.26	71%	$11,577,450.00	$5,637,430.34	$451,157.40
Expense							
7100-Water Treatment	$2,006,350.00	$1,042,630.41	$963,719.59		$1,945,700.00	$894,806.87	($147,823.54)
7110-Distribution & Collection	$2,173,220.91	$1,122,869.49	$1,050,351.42		$2,032,900.00	$1,527,585.29	$404,715.80
7120-Wastewater Treatment	$1,934,676.09	$1,094,963.40	$839,712.69		$1,644,150.00	$996,123.17	($98,840.23)
7130-Water/Sewer Intangibles	$2,481,703.00	$2,595,291.48	($113,588.48)		$5,954,700.00	$1,019,019.88	($1,576,271.60)
Total Expense:	$8,595,950.00	$5,855,754.78	$2,740,195.22	68%	$11,577,450.00	$4,437,535.21	($1,418,219.57)
Fund 61 Surplus (Deficit):		$232,832.96				$1,199,895.13	($967,062.17)
Fund: 63 - Electric Fund							
Revenue	$7,797,350.00	$5,454,159.65	$2,343,190.35	70%	$8,596,830.00	$6,305,026.99	($850,867.34)
Total Revenue:	$7,797,350.00	$5,454,159.65	$2,343,190.35	70%	$8,596,830.00	$6,305,026.99	($850,867.34)
Expense							
7200-Electric	$7,797,350.00	$5,373,285.83	$2,424,064.17		$8,596,830.00	$6,046,616.43	$673,330.60
Total Expense:	$7,797,350.00	$5,373,285.83	$2,424,064.17	69%	$8,596,830.00	$6,046,616.43	$673,330.60
Fund 63 Surplus (Deficit):		$80,873.82				$258,410.56	($177,536.74)
Total Surplus (Deficit):		$2,088,834.96				$3,094,830.91	($1,005,995.95)

Overtime Report

March 2022 compared to March 2021 Year-to Date

Fund:	Description:	FY2122 OT Hours:	FY2122 Pay Amount:	FY2021 OT Hours:	FY2021 Pay Amount:	Variance Favorable / (Unfavorable) OT Hours:	Variance Favorable / (Unfavorable) Pay Amount:
Fund 10 - General	4110-City Manager/Clerk	12.00	$537.75	0.00	$0.00	(12.00)	($537.75)
	4120-Human Resources	2.50	$84.14	0.25	$8.41	(2.25)	($75.73)
	4130-Finance	3.00	$86.85	59.00	$1,903.58	56.00	$1,816.73
	4310-Police	1,754.25	$57,372.56	1,646.20	$49,139.90	(108.05)	($8,232.66)
	4340-Fire	9,329.10	$210,129.84	7,552.85	$159,000.40	(1,776.25)	($51,129.44)
	4510-Public Works Administration	5.00	$151.73	5.00	$137.62	0.00	($14.11)
	4520-Street and Maintenance	463.00	$11,388.66	321.00	$8,386.27	(142.00)	($3,002.39)
	4530-Equipment Services	61.00	$2,111.26	90.00	$3,326.92	29.00	$1,215.66
	4710-Solid Waste	285.50	$7,200.62	304.00	$7,808.07	18.50	$607.45
	4910-Planning and Zoning	0.00	$0.00	0.00	$0.00	0.00	$0.00
	4930-Business & Community Dev.	0.00	$0.00	0.00	$0.00	0.00	$0.00
	6100-Recreation	250.00	$7,538.87	68.50	$2,005.50	(181.50)	($5,533.37)
	10 - General Fund Total:	12,165.35	$296,602.28	10,046.80	$231,716.67	(2,118.55)	($64,885.61)
Fund 20 - Boger City Fire District							
	4340-Fire	4,547.00	$95,651.54	3,137.60	$65,987.07	(1,409.40)	($29,664.47)
	20 - Boger City Fire District Total:	4,547.00	$95,651.54	3,137.60	$65,987.07	(1,409.40)	($29,664.47)
Fund 61 - Water and Sewer							
	7100-Water Treatment	1,481.00	$35,458.66	1,705.75	$42,094.03	224.75	$6,635.37
	7110-Distribution & Collection	979.50	$28,148.23	1,588.00	$44,555.94	608.50	$16,407.71
	7120-Wastewater Treatment	1,536.50	$40,863.93	2,087.50	$62,662.22	551.00	$21,798.29
	61 - Water and Sewer Fund Total:	3,997.00	$104,470.82	5,381.25	$149,312.19	1,384.25	$44,841.37
Fund 63 - Electric							
	7200-Electric	336.00	$11,206.69	419.00	$13,996.90	83.00	$2,790.21
	63 - Electric Fund Total:	336.00	$11,206.69	419.00	$13,996.90	83.00	$2,790.21
	Total Overtime:	21,045.35	507,931.33	18,984.65	461,012.83	(2,060.70)	(46,918.50)

	7/1/2021-3/31/2022		7/1/2020-3/31/2021	
Special Events Hours and Costs:				
4310-Police	**199.00**	**$5,838.96**	**34.00**	**$1,020.00**

*** Special Event hours are not included in OT hours reported above.
*** The police department is the only department reporting any special event hours in the software.

ITEM
5b

DEPARTMENT OF THE ARMY
NORTH CAROLINA ARMY NATIONAL GUARD
ALPHA BATTERY 1ST BATTALION 113TH FIELD ARTILLERY
1224 NORTH ASPEN STREET
LINCOLNTON, NORTH CAROLINA 28092

NGNC-FAA-A 20 MAY 2022

MEMORANDUM FOR CITY OF LINCOLNTON, NORTH CAROLINA

SUBJECT: North Carolina National Guard Mural

1. We would like to request funding for the North Carolina National Guard mural that will be located on the Mason Lodge on North Aspen Street. Our goal for the project is $9000. We are requesting from (City of Lincolnton) $2000.00. Please accept this memorandum as our formal request.

2. Throughout the history of the city of Lincolnton and Lincoln County, The Citizen Soldier has been involved in every armed conflict in its state and nation's history.

3. From the Battle of Ramsour's Mill, Somme Offensive, Battle of the Bulge as well as many other engagements in between and after. To include more recent deployments (Operation Iraqi Freedom), (Operations Inherent Resolve), and (Operation Spartan Shield) in the United States Military Combat Theater of Operations throughout the Middle East.

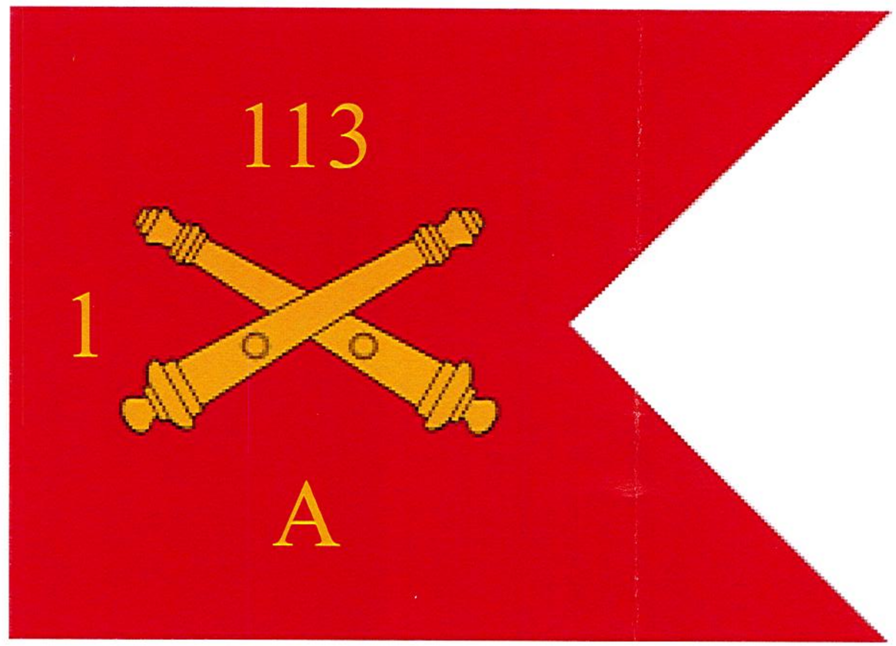
4. The Soldiers within our ranks come from all over the state of North Carolina and have for generations. I can attest that on two separate deployments to the Middle East when people would say "Where are you boys from?" to which they would always start by saying "Lincolnton, Lincolnton North Carolina that's where our home is."

5. Alpha Battery 1-113th Field Artillery continues to be extremely appreciative of the support of the city of Lincolnton and Lincoln County for the unit and it's Soldiers.

6. Point of contact for this memorandum is the undersigned at (984) 661-1541 or Wesley.M.Brewington.mil@army.mil

Wesley Brewington
WESLEY M. BREWINGTON
SFC, USA
Unit Readiness NCO


113
1
A
ARMY
NATIONAL
GUARD
In Honor of the Lincolnton National Guard Soldiers Past and Present



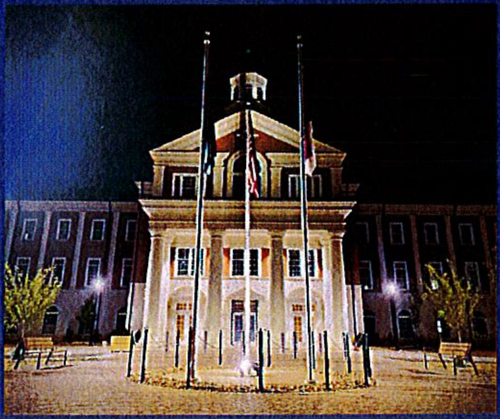
ARMY
NATIONAL
GUARD

In Honor of the Lincolnton National Guard Soldiers Past and Present

REMINDERS!

- Help celebrate the **65th Anniversary of City Lunch** at a free community picnic & street party on Saturday, June 4th. What a milestone for this family-owned business – Cheers to 65 years!
- **4th of July Parade & Fireworks** – Time to plan your parade entry and get patriotic in Historic Downtown Lincolnton. Parade entries are FREE, but you must be registered. We're looking forward to seeing everyone downtown for the parade this year. The online registration form is on the city website: **www.LincolntonNC.org/Fourth**

New Court House Opens June 27, 2022



The new Lincoln County Court House at 120 Justice Drive in Lincolnton, NC officially opens on Monday, June 27, 2022, at 8:30am. The three-story, 105,000 square-foot court facility is home to the offices of the clerk of superior court, district attorney, magistrate, guardian ad litem, public defender, probation, and judicial offices for district and superior court. The facility also houses nine courtrooms and designated areas for jury assembly and grand jurors, multiple attorney-client meeting spaces, and new furnishings for all courtrooms and spaces. The facility is equipped with the latest technology, multiple public restrooms, and a designated area for secure inmate transfers to and from the courthouse. The current Court House at 1 Court Square closes on 6/24. Plans to redevelop the facility as a mixed use community facility continue to move forward as a high priority for Lincoln County.

Open House: Citizens are invited to join the ribbon cutting ceremony and grand opening celebration at 120 Justice Drive, on Friday, June 17 for refreshments and tours at 2:00pm.

EVENTS CALENDAR Highlights

- **Fri/Sat, June 3/4, 6-9p – Battle of Ramsour's Mill Ghost Walk** Interactive tour of the battle site with interpretive guides from Thunder Over Carolina retelling the story of the June 20, 1780 Patriot victory over the Loyalists in the little town of Lincolnton in the Carolina outback that prevented Cornwallis from winning NC.
- **Saturday, June 4, 10a-5p – Battle of Ramsour's Mill Living History Weekend** starting with a wreath laying at the mass grave by the SAR/DAR and continuing with heritage cooking/weapons demonstrations, keynote speaker, reenactors, period crafts, a militia encampment and tours.
- **Saturday, June 4, 10a-4p – City Lunch 65th Anniversary Street Party!** Music & entertainment on the Court House Lawn, games, dunking booth and HOT DOGS!
- **Saturday, June 11 - Second Saturday Shop Local!** Did you know that every month, Second Saturday shines the spotlight on our downtown merchants? Shop Small, Shop LOCAL!!
- **Saturday, June 18, 9a-4p – Juneteenth Festival** celebrating Freedom Day when enslaved people were emancipated. Celebrate culture, heritage, food, and art on the Court Square and East Main Street.
- **Thursday, June 23, 6p – Alive After Five** concert featuring the Blackwater Band. Future shows are Jim Quick & Coastline (7/28), too Much SyLviA (8/25), and Silk Groove (9/15).
- **Monday, July 4, 8p – 10p – 4th of July Parade & Fireworks** downtown parade kicks off at 8:30pm on East Main to North Aspen ending at Lincolnton High School, followed by Fireworks at the Lincolnton Football Stadium at 9:30pm after dark.
- **July 9th-17th** – The first annual **Lincolnton Pirate Week** showcasing 9 days of activities, events, & tours celebrating the legend of Lincolnton's resident pirate, Jean Lafitte! Stay tuned for details!

EXPERIENCE, EXPLORE, ENJOY LINCOLNTON, NC

The Calendar of Events on the city website is the best source for up-to-date event and activities in downtown!

Lincolnton NC

Near the City. Near the Mountains. Near Perfect.

LINC UPDATES

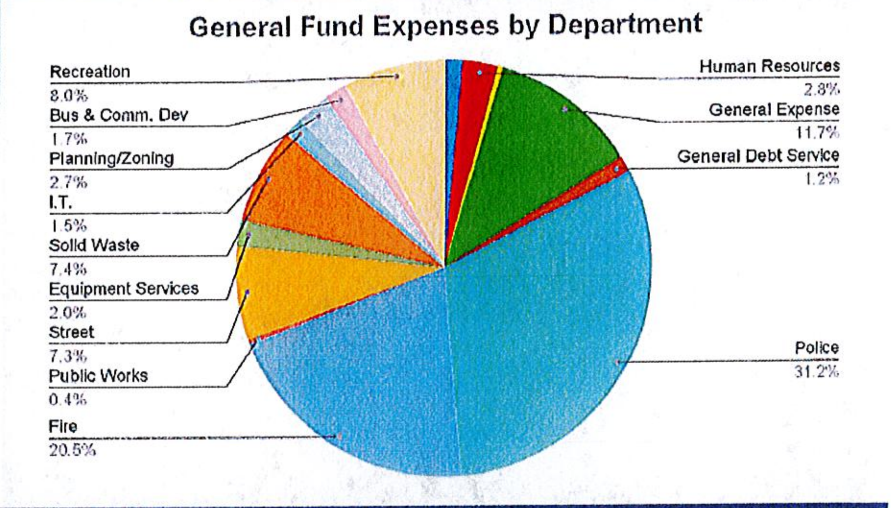
Lincolnton's Quarterly Newsletter

June 2022

CITY BUDGET

No tax increase, no utility rate increases, and full funding for all operating departments to continue providing services for residents, merchants, businesses, and support future growth.

The annual Municipal Capital & Operating Budget for the 2022-23 fiscal year (July 1, 2022 – June 30, 2023) has been presented to city council for review, public hearing and approval. The proposed budget totals $29,509,587 for all city operations, capital improvements, and debt service requirements for the upcoming year. All budget funds are balanced without the use of any fund balances and there is no increase in taxes or utility rates.



The proposed General Fund budget is $12,259,687. This budget is balanced with a property tax rate of $0.56 per $100 of assessed property value. The General Fund contains the majority of city services, including public safety, solid waste, street, finance, planning & zoning, recreation, business & community development, human resources, & the city manager's office.

Two other budget funds, the Water & Sewer Fund ($8,108,950) and Electric Fund ($7,778,950) are both balanced without any increase in rates for city utility customers. Restricted budget funds (occupancy tax, Powell Bill, & Boger City Fire District) make up the remaining budget total. The strategic goals for the city remain focused on improving Infrastructure, Employee Benefits, Downtown Development, and Recreation & Greenspace development. Capital funds will be utilized to purchase another solid waste trash truck for $350,000 and expand the city's fleet. Other capital investments include computers and equipment for police cars, building upgrades for the fire department, a new tractor for the street department, and a new mower for the cemetery.

The General Fund currently has a 29% budget reserve funds of $4.2 million to provide for future investment, emergency expenses, or an economic downturn that impacts revenues. Likewise, both the Water & Sewer ($5.5M) and Electric Funds ($3.4M) have reserves in place primarily to fund future capital investment, in addition to emergency expenses, or economic downturn.

City Council will hold a public hearing on the proposed budget on Thursday, June 2 at 7pm to hear comments and questions from the public and community residents. The council may have as many budget work sessions as they choose leading up to the adoption deadline of June 30, 2022 for the budget to be approved and become effective on July 1, 2022.

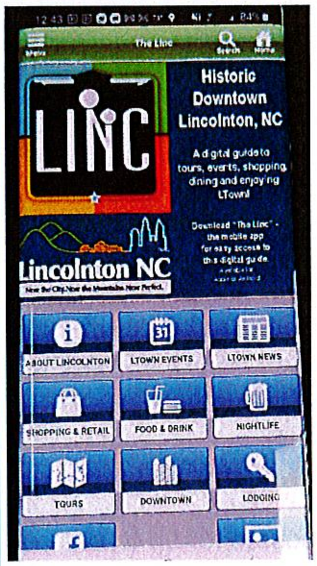
The full budget and related documents are available on the city website for citizen review at **www.LincolntonNC/Budget.**

Public Services

New Solid Waste Collection Calendar

The new 2022-2023 schedule of collection dates for Solid Waste weekly household trash collection and monthly recycling collection is included with your utility bill this month. Post this handy calendar so you have for future reference to note holidays, shifted route schedules, and monthly recycling dates for the year. It's also posted on the city website at LincolntonNC.org/Trash. Recycling collection is the FIRST FRIDAY of each month, with a couple of holidays moving it to the Second Friday in July & September.

The LINC – our mobile app



Download our mobile app **The LINC** from your app store (Apple or Android) to have fast access to our city events calendar, downtown merchant directory & contacts. Lots of useful info for visitors & residents.

Parks & Rec Updates

Hometown Heroes!

The very successful "Hometown Hero" Main Street Veteran Banners will be displayed again for Veteran's Day this year! Many thanks to our Parks & Rec department for taking over ordering & managing the banners. More info on the program and applications are available online at LincolntonNC.org/Heroes. If you already purchased a banner, you DO NOT need to submit a new application! Banners cost $100 and payment for NEW banners must be submitted in person at the Lentz Center at Betty G Ross Park. You also need to submit a high quality photo image for the banner. Call 704-735-2671 for more information or any questions.

114 West Sycamore, 704-736-8980

LincolntonNC.org

Lincolnton NC

Lincolnton NC
Public Works Department

CITY OF LINCOLNTON
SOLID WASTE COLLECTION SCHEDULE 2022-2023

Monday route collection | Tuesday route collection | Wednesday route collection | Thursday route collection | Recycling route collection (1st Friday) | No solid waste collection (holiday)

JULY 2022

S	M	T	W	T	F	S
					1	2
3	**4**	5	6	7	**8**	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AUGUST 2022

S	M	T	W	T	F	S
31	1	2	3	4	**5**	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPT 2022

S	M	T	W	T	F	S
				1	**2**	3
4	**5**	6	7	**8**	**9**	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

OCT 2022

S	M	T	W	T	F	S
2	3	4	5	6	**7**	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOV 2022

S	M	T	W	T	F	S
		1	2	3	**4**	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	**23**	**24**	**25**	26
27	28	29	30			

DEC 2022

S	M	T	W	T	F	S
				1	**2**	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	**23**	24
25	**26**	**27**	28	29	**30**	**31**

JANUARY 2023

S	M	T	W	T	F	S
1	**2**	3	4	**5**	**6**	7
8	9	10	11	12	13	14
15	**16**	17	18	**19**	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	**3**	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2023

S	M	T	W	T	F	S
			1	2	**3**	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

APRIL 2023

S	M	T	W	T	F	S
2	3	4	5	6	**7**	8
9	10	11	12	13	**14**	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	**5**	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	**29**	30	31			

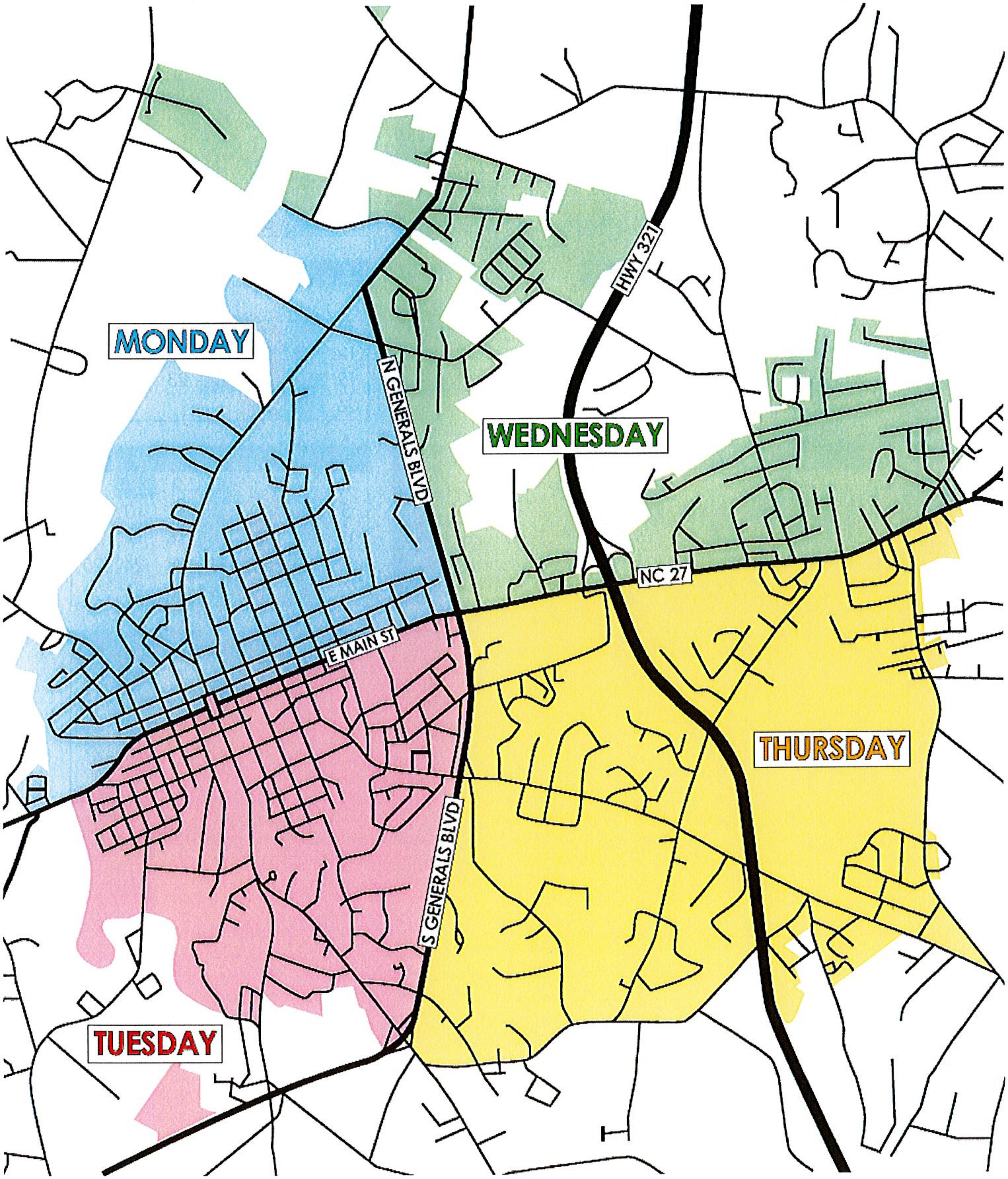
JUNE 2023

S	M	T	W	T	F	S
				1	**2**	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Physical • 128 Motz Ave. Lincolnton, NC 28092 | Mailing • PO Drawer 617 Lincolnton, NC 28093 | 704.736.8940 | LincolntonNC.org/SolidWaste

CITY OF LINCOLNTON
SOLID WASTE COLLECTION ROUTE MAP

Lincolnton NC
Public Works Department



Housing Market Sortable Statistics

Provided by Canopy Realtor® Association

April 2022

Click any area for a full report.	Closed Sales	1-Year Change	Average Sales Price	1-Year Change	Median Sales Price	1-Year Change	New Listings	1-Year Change
Sort	Sort	Sort	Sort	Sort	Sort	Sort	Sort	Sort
The Charlotte Region	**4,420**	**- 10.8%**	**$449,581**	**+ 18.7%**	**$380,000**	**+ 20.6%**	**5,744**	**- 1.5%**
COUNTIES								
Alexander County, NC	32	- 17.9%	$377,208	+ 55.5%	$329,450	+ 68.9%	38	+ 46.2%
Anson County, NC	9	- 59.1%	$163,400	- 9.0%	$100,000	- 37.0%	11	- 52.2%
Cabarrus County, NC	334	+ 4.4%	$386,430	+ 19.0%	$369,160	+ 30.7%	394	- 4.4%
Chester County, SC	24	+ 166.7%	$212,221	+ 10.3%	$212,500	+ 9.0%	36	+ 44.0%
Chesterfield County, SC	16	+ 60.0%	$208,450	+ 15.3%	$218,350	+ 37.5%	18	+ 125.0%
Cleveland County, NC	105	+ 43.8%	$261,813	+ 24.4%	$227,000	+ 21.7%	97	- 10.2%
Gaston County, NC	313	- 9.3%	$324,604	+ 20.0%	$310,000	+ 24.0%	429	+ 12.6%
Iredell County, NC	292	- 21.1%	$451,654	+ 11.3%	$348,600	+ 7.3%	451	+ 3.9%
Lancaster County, SC	156	- 29.7%	$427,262	+ 18.3%	$402,500	+ 10.3%	217	+ 11.3%
Lincoln County, NC	135	- 5.6%	$481,134	+ 28.1%	$428,170	+ 27.3%	151	- 28.1%
Mecklenburg County, NC	1,756	- 13.5%	$520,627	+ 19.9%	$420,000	+ 22.1%	2,252	- 4.7%
Montgomery County, NC	25	- 26.5%	$382,605	+ 54.9%	$205,000	+ 27.3%	35	- 25.5%
Rowan County, NC	166	- 15.7%	$289,234	+ 21.4%	$247,375	+ 12.5%	244	+ 6.6%
Stanly County, NC	70	+ 2.9%	$288,556	+ 24.5%	$240,000	+ 15.7%	106	+ 9.3%
Union County, NC	368	- 17.7%	$564,487	+ 31.3%	$472,663	+ 32.8%	517	- 0.2%
York County, SC	420	- 11.4%	$425,390	+ 17.6%	$372,965	+ 18.4%	535	- 2.4%
COMMUNITIES								
Charlotte MSA	3,664	- 12.4%	$467,220	+ 20.5%	$395,000	+ 22.3%	4,775	- 2.1%
City of Charlotte, NC	1,427	- 12.5%	$512,607	+ 18.6%	$404,500	+ 22.6%	1,797	- 5.1%
Concord, NC	200	+ 8.7%	$396,475	+ 19.3%	$364,800	+ 30.9%	222	- 4.7%
Cornelius, NC	65	- 14.5%	$672,139	+ 26.1%	$460,000	+ 16.9%	92	- 4.2%
Davidson, NC	42	0.0%	$637,632	+ 11.3%	$587,425	+ 16.1%	59	- 4.8%
Denver, NC	70	- 2.8%	$583,957	+ 28.9%	$496,500	+ 33.8%	81	- 31.9%
Fort Mill, SC	131	- 14.4%	$497,817	+ 22.1%	$450,000	+ 19.6%	164	0.0%
Gastonia, NC	146	- 3.9%	$294,453	+ 24.3%	$276,000	+ 12.6%	207	+ 17.6%
Huntersville, NC	122	- 19.2%	$529,106	+ 29.0%	$500,000	+ 29.9%	184	+ 2.8%
Kannapolis, NC	80	- 13.0%	$289,860	+ 32.0%	$285,000	+ 27.2%	111	+ 29.1%
Lake Norman	200	- 19.4%	$730,178	+ 23.7%	$582,500	+ 42.1%	254	- 19.1%
Lake Wylie	112	- 22.2%	$607,960	+ 33.5%	$546,823	+ 33.4%	156	- 17.9%
Lincolnton, NC	42	+ 16.7%	$337,569	+ 31.6%	$308,150	+ 41.7%	41	- 8.9%
Matthews, NC	100	- 21.3%	$529,412	+ 29.5%	$470,000	+ 28.6%	122	- 9.0%
Monroe, NC	106	- 19.7%	$401,648	+ 34.6%	$373,000	+ 29.4%	167	+ 13.6%
Mooresville, NC	153	- 32.0%	$581,726	+ 19.9%	$460,000	+ 28.7%	286	+ 7.1%
Rock Hill, SC	144	- 6.5%	$332,842	+ 15.8%	$316,725	+ 17.5%	189	- 4.1%
Salisbury, NC	92	- 8.0%	$290,896	+ 19.9%	$240,000	+ 16.4%	138	+ 3.0%
Statesville, NC	104	- 1.9%	$282,247	+ 9.2%	$275,000	+ 17.8%	125	+ 9.6%
Tega Cay, SC	22	- 33.3%	$530,234	+ 16.1%	$495,000	+ 25.3%	37	- 9.8%
Uptown Charlotte	43	+ 2.4%	$427,775	+ 12.7%	$365,000	+ 5.6%	49	- 5.8%
Waxhaw, NC	117	- 12.0%	$716,802	+ 29.3%	$619,000	+ 40.7%	120	- 22.1%

Current as of May 5, 2022. All data from Canopy MLS, Inc. Percent changes are calculated using rounded figures. | SortStats © 2022 ShowingTime.

CASE_NO	CASETYPE	CASESUBTYPE	CASE_NAME	SITE_ADDR	STARTED	STATUS	Inspections
LCE21-00095	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Solid Waste/overgrown	109 KENNEDY DR	06/24/2021	OPEN	24
LCE21-00096	LINCOLNTON CODE ENFORCEMENT	MINIMUM HOUSING	Minimum Housing	1122 E LINCOLN ST	06/24/2021	OPEN	2
LCE21-00099	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Junk Vehicles & Rubbish around the home.	1622 LABORATORY RD	07/20/2021	OPEN	22
LCE21-00118	CODE ENFORCEMENT	SOLID WASTE	Solid Waste/overgrown	1492 RHODES RHYNE RD	08/04/2021	OPEN	22
LCE21-00150	LINCOLNTON CODE ENFORCEMENT	MINIMUM HOUSING	Electrical Issues, Roof Issues, Heating & Air	113 JULIA DR	09/15/2021	OPEN	1
LCE21-00165	LINCOLNTON CODE ENFORCEMENT	ABANDONED STRUCTURE		1015 E PINE ST	09/17/2021	OPEN	1
LCE21-00168	LINCOLNTON CODE ENFORCEMENT	ABANDONED STRUCTURE		812 S ASPEN ST	09/17/2021	OPEN	1
LCE21-00170	LINCOLNTON CODE ENFORCEMENT	ABANDONED STRUCTURE		130 DR MARTIN LUTHER KING JR DR	09/17/2021	OPEN	2
LCE21-00191	LINCOLNTON CODE ENFORCEMENT	ZONING	Accessory structure without permit	907 TERRA COTTA DR	11/19/2021	OPEN	2
LCE21-00193	LINCOLNTON CODE ENFORCEMENT	MINIMUM HOUSING	Minimum Housing / Abandoned structure.	128 E CARTER ST	12/02/2021	OPEN	2
LCE21-00194	LINCOLNTON CODE ENFORCEMENT	ZONING	Solid Waste	519 MAGNOLIA ST	12/07/2021	OPEN	3
LCE22-00006	LINCOLNTON CODE ENFORCEMENT	ABANDONED STRUCTURE	Abandoned Structure	817 E SUMNER ST	01/07/2022	OPEN	2
LCE22-00010	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Tree limbs in the street.	321 E RHODES ST	02/10/2022	OPEN	5
LCE22-00011	LINCOLNTON CODE ENFORCEMENT	ABANDONED STRUCTURE	Home was involved in a fire. Home is abandoned.	709 E CATAWBA ST	02/10/2022	OPEN	2
LCE22-00020	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Solid Waste	2531 N ASPEN ST	04/25/2022	OPEN	3
LCE22-00023	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	320 W PINE ST	05/10/2022	OPEN	1
LCE22-00024	LINCOLNTON CODE ENFORCEMENT	NUISANCE	RV Used As Residence and solid waste	407 MASSAPOAG RD	05/12/2022	OPEN	2
LCE22-00025	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass and junk material.	209 NEWBOLD ST	05/16/2022	OPEN	2
LCE22-00026	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	320 LAKE SYLVIA RD	05/16/2022	OPEN	2
LCE22-00027	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown Lot	107 GREEN ST	05/17/2022	OPEN	2
LCE22-00028	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown Lot	109 GREEN ST	05/17/2022	OPEN	2
LCE22-00029	LINCOLNTON CODE ENFORCEMENT	JUNK VEHICLES	Junk vehicles on property	619 N ASPEN ST	05/17/2022	OPEN	2
LCE22-00030	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	ELIZABETH AV	05/20/2022	OPEN	2
LCE22-00031	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	709 E CATAWBA ST	05/20/2022	OPEN	2
LCE22-00032	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	503 W CHILDS ST	05/20/2022	OPEN	2
LCE22-00033	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	1440 N ASPEN ST	05/20/2022	OPEN	2
LCE22-00034	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	1442 N ASPEN ST	05/20/2022	OPEN	2
LCE22-00036	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	818 E GASTON ST	05/20/2022	OPEN	2
LCE22-00037	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	620 S GOVERNMENT ST	05/20/2022	OPEN	2
LCE22-00038	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	701 GRIER ST	05/20/2022	OPEN	2
LCE22-00039	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	104 HUBBARD ST	05/20/2022	OPEN	1
LCE22-00040	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	602 HUSS ST	05/20/2022	OPEN	2
LCE22-00041	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	1409 LABORATORY RD	05/20/2022	OPEN	2
LCE22-00042	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	130 LAWING ST	05/20/2022	OPEN	2
LCE22-00043	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	337 LEE AV	05/20/2022	OPEN	2
LCE22-00044	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	624 E MCBEE ST	05/20/2022	OPEN	1
LCE22-00045	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	945 E MCBEE ST	05/20/2022	OPEN	1
LCE22-00046	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	947 E MCBEE ST	05/20/2022	OPEN	1
LCE22-00047	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	703 W MAIN STREET EXT	05/20/2022	OPEN	2
LCE22-00048	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	217 POLICARP ST	05/20/2022	OPEN	2
LCE22-00049	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	502 S RHYNE ST	05/20/2022	OPEN	2
LCE22-00050	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	146 SHELL ST	05/20/2022	OPEN	1
LCE22-00051	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	1605 SIGMON ST	05/20/2022	OPEN	1
LCE22-00052	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	315 E SYCAMORE ST	05/20/2022	OPEN	2
LCE22-00053	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	409 W WATER ST	05/20/2022	OPEN	1
LCE22-00054	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Overgrown grass	ELIZABETH AV	05/20/2022	OPEN	1
LCE22-00055	LINCOLNTON CODE ENFORCEMENT	NUISANCE	Solid Waste	519 MAGNOLIA ST	05/23/2022	OPEN	1