

A G E N D A

LINCOLNTON CITY COUNCIL



September 7, 2023

7:00 p.m.

Council Chambers

City hall



**LINCOLNTON
AGENDA
September 7, 2023
7:00 PM**

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

1. AGENDA APPROVALS

1a Approval of REGULAR AGENDA

1b Approval of CONSENT AGENDA

- Approval of August 3, 2023 Regular Meeting Minutes
- Approval of Releases of \$100.00 or more for July 16, 2023 - August 15, 2023
- Public Power Week Proclamation - October 1 - 7, 2023
- Still Birth Prevention Day - September 19, 2023
- Sgt. John Howell 1st Responder Memorial Day Proclamation

2. PUBLIC COMMENT

Speakers will be limited to three (3) minutes to address Mayor and City Council. You must sign in with the City Clerk to be eligible to speak

3. SPECIAL PRESENTATION

3a Constitution Week Proclamation - September 17 - 23, 2023

4. REGULAR AGENDA

4a Report/Update from Lincoln Economic Development Association

Cliff Brumfield

4b BA-07-23 Approval of an amendment to the Annual Budget Ordinance for the fiscal year ending June 30, 2024.

Pamela McBryde, Finance Director

**114 WEST SYCAMORE STREET • P.O. BOX 617 • LINCOLNTON, NORTH CAROLINA 28093-0617
PHONE (704) 736-8980**

- 4c C-15-23 IT-ServerBackup001 Approval of contract for server backups. Unitrends "Datto"**

Chris Jones, Technology & Innovation Director

5. REGULAR AGENDA

- 5a P-01-23 Approval of amendment to the Administrative Policy - Service Supplement for regular full-time employees**

Tanya Osborne, Human Resources Director

- 5b Change/Revision to Salary Schedule/Position Classification**

Tanya Osborne, Human Resources Director

- 5c C-16-23 Approval of Memorandum of Agreement for the Execution of Grant Agreements for the Lincolnton-Lincoln County Regional Airport**

Ritchie Haynes, City Manager

6. REGULAR AGENDA

- 6a C-17-23 Interlocal Agreement Between Lincoln County and the City of Lincolnton for Services of Lincoln County Planning and Inspections Department**

Ritchie Haynes, City Manager

- 6b Appt-02-23 Appointment of the 2023-2024 Lincolnton Student Advisory Council Members**

Ed Hatley, Mayor

- 6c Adoption of the 2024 Election Filing Fees**

Daphne Ingram, City Clerk

7. OTHER BUSINESS

- 7a Manager's Update/Activity Report**

NEWS MEDIA

8. CLOSED SESSION

ADJOURNMENT

The Mayor and City Council met in regular session on Thursday, August 3, 2023 at 7:00 p.m. in the Council Chambers of City Hall located at 114 West Sycamore Street, Lincolnton North Carolina.

The Following council members were present:

Demeny Poinsette Hatley Tipton Jetton

Mayor Ed Hatley opened the meeting, asking everyone to stand for a moment of silence before leading the Pledge of Allegiance.

Councilmember Poinsette made a motion to approve the *REGULAR AGENDA* as amended, with the addition of items number 4i - Historic Designation, 4j Resolution for a Clarifier replacement and a Closed Session. Members voted 4-0 in favor of the motion.

Councilmember Jetton made a motion to approve the *CONSENT AGENDA* as follow:

- Meeting Minutes - June 29, 2023 Regular Meeting
- Approval of Releases of \$100.00 or more for June 16th - July 15th, 2023
- R-09-23 - Resolution accepting offer for the American Rescue Plan Funding - 2022 Water AIA Project
- R-10-23 - Resolution accepting offer for the American Rescue Plan Funding - 2022 Waste Water AIA Project

Members voted 4-0 in favor of the motion.

Public Comment

Mayor Ed Hatley recognized individuals requesting to speak during the Public Comment portion of the meeting. Mr. Alan Hoyle addressed council regarding the lowering of the flags for the Sgt. John Howell 1st Responder Memorial Day the 26th of August and the importance of remembering those that have served and died as First Responders in Lincoln County. He also expressed his thoughts on the appointment of the new Chief of Police. Mayor Hatley took the opportunity to encourage everyone to commend the Police Department on a job well done.

Mr. Trent Mason spoke to the success of the recently held National Night Out, July 4th Celebration and the Alive After Five events. He also spoke to the RFP for the Welcome Center and increased activity from the Young Adult Committee going forward.

PUBLIC HEARING

CZ-6-2023

Application from Carolina Elite Builders, LLC requesting a conditional district rezoning of 0.139 acres of land from PB to R-8 CD for the purpose of constructing a residential duplex. The subject property is located at 1221 East Pine Street (Parcel ID 20471)

Mayor Ed Hatley opened the public hearing and recognized Planning Director Jean Derby to review the request. Ms. Derby began summarizing the request, informing of the applicants request to change the zoning of the .139 acre parcel from Planned Business to Residential-8 to build a two family home. She presented aerial and site view of the property, stating that the property is currently vacant, described the land uses in the area and noted a number of examples of permitted uses in the district as it is currently zoned. Ms. Derby reviewed staff comments regarding the request. She stated that Planning Board voted 7-0 in favor of approval and concluded with staff recommends as follows:

1. Recommend approval of rezoning of the property from PB to R-8
2. Approval of the statement of consistency for approval of the rezoning request
3. Zoning be effective upon receipt of signed conditions of approval

Ms. Derby noted that the property, as it is currently zoned is not consistent with the City's land use plan, so approving the rezoning request would made it consistent with the land use plan.

Councilmember Tipton made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion.

Councilmember Demeny made a motion to approve as recommended by staff. Members voted 4-0 in favor of the motion.

CZ-7-2023

Application from Tracy Calhoun requesting a conditional district rezoning of 0.519 acres of land from R-8 to R-O CD for the purpose of using the existing residential structure on site as a Law Office

(downstairs) and Residential (upstairs). The subject property is located at 502 North Aspen Street (Parcel ID 20343)

Mayor Ed Hatley opened the public hearing and recognized Planning Director Jean Derby to review the request. Ms. Derby presented and reviewed the information regarding this request to change the zoning of the .519 acre parcel from Residential-8 to Residential Office to be used as a law office and residence. She informed that the subject property is a currently a single family home, with land uses in the area being a mixture of residential and commercial, and is surrounded by General Business, Residential Office and Residential-8 zoning. Street views of the property, as well as a preliminary site plan were provided for councils review. Some attention was directed to the strategies from the Land Use Plan. Both staff comments were noted and staff recommendations were acknowledged as follows:

1. Recommend approval of rezoning of the property from R-8 to R-O
2. Approval of the statement of consistency for approval of the Rezoning request
3. Zoning be effective upon receipt of signed conditions of approval

Some discussion was generated due to questions from Council.

The applicant, Ms. Tracy Calhoun, addressed council members regarding her request to rezone the property, giving a brief explanation of her intentions regarding the use of the property. Ms. Marsha Jordan spoke in favor of the request, providing her expert opinion as an experienced realtor in the area.

Councilmember Jetton made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion.

Councilmember Poinsette made a motion to approve as recommended by staff. Members voted 4-0 in favor of the motion.

ZTA-3-2023

Application from Troy Motz requesting a Zoning Text Amendment of Section 153.031 (Definitions) of the Unified Development Ordinance. The proposed text amendment would change the definition of Express Fuel/Mini Mart to allow for 5,000 square feet of gross floor area instead of 3,600 square feet

Mayor Ed Hatley opened the public hearing and recognized Planning Director Jean Derby to speak to the item. Ms. Derby explained this request

being the first part of a two part request. She explained this request as a text amendment to change the definition of an Express Fuel Mini Mart as defined in City's Unified Development Ordinance. The new definition would remain the same, excluding the language that says "containing less than 3600 square feet of gross floor area".

Councilmember Tipton made a motion to close the Public Hearing. Members voted 4-0 in favor of the motion.

Councilmember Jetton made a motion to approve as recommended by staff. Members voted 4-0 in favor of the motion.

CZ-8-2023

Application from Troy Motz requesting a conditional district rezoning of 8.5 acres of land from PB to GB-CD for the purpose of constructing an Express Fuel/Mini Mart. The subject property is located on the south side of West NC27 Highway at the intersection of West NC 27 Highway and West NC 150 Highway (Parcel ID 21380)

Mayor Hatley opened the Public Hearing and recognized Planning Director Jean Derby to review the request. Ms. Derby began by giving a site summary, informing that the property is currently vacant and is surrounded by General Business, Planned Business and Residential- 8 zoning. Ms. Derby provided detailed information regarding the project, street views of the property and an example of what the project could look like. A site plan was provided and referenced.

Ms. Derby stated staffs feelings that the proposal is consistent with the Land Use Plan and directed councils attention to the various staff comments that would be conditions of approval. She also informed that Planning Board voted 7-0 in favor of approval of the request. Ms. Derby concluded listing the following actions recommended by staff:

1. Recommend approval of rezoning of the property from PB
2. Approval of the statement of consistency for approval of the Rezoning request
3. Zoning be effective upon receipt of signed conditions of Approval

Ms. Derby noted that the current zoning will allow the convenience, it would just have to be under 3600 sq. ft., and fuel sales would not be allowed between midnight and 6:00 a.m.

Councilmember Poinsette made a motion to close the public hearing. Members voted 4-0 in favor of the motion.

Councilmember Demeny made a motion to approve the request as recommended by staff. Members voted 4-0 in favor of the motion.

BA-06-23

Approval of an amendment to the Annual Budget Ordinance for the fiscal year ending June 30, 2024

Financer Director Pamela McBryde presented amendments to the budget as follows:

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2024.

Section 1: To amend the General Fund, the expenditures are to be changes as follows:

General Expense	\$	7,554
Recreation		103,425
	\$	110,979

Section 2: To amend the General Fund, the revenues are to be changed as follows:

Miscellaneous Other Revenue		95,000
Veterans Banner Project		8,425
	\$	110,979

General Fund: Reverse 6/30/2023 BA for Rail Trail Grant funds to unearned revenue/liability for FYE 6/30/2023. Reverse 6/30/2023 BA for Veterans Banner Project and ESAC deposits to unearned/liability for FYE 6/30/2023.

Section 11: To amend the Special Revenue Fund, the expenditures are to be changed as follows:

SCIF Grants (Fund 50)	\$	312,174
	\$	312,174

Section 12: To amend the Special Revenue Fund, the revenues are to be changed as follows:

SCIF Grants (Fund 50)	\$	312,174
	\$	312,174

Special Revenue Fund: Reverse 6/30/2023 BA to move balance of SCIF grants to unearned revenue/liability.

Section 16: Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

REGULAR MEETING – AUGUST 3, 2023

Section 17: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT \$ 423,153

Adopted this 3rd day of August, 2023

Councilmember Tipton made a motion approve the amendment as presented. Members voted 4-0 in favor of the motion

Ms. McBryde provided council with the unaudited status of each of the city funds, reflecting the city's financial state at year end.

C-11-23

Approval of ATT contract for Redundant Links for City Facilities

Technology and Innovation Director Chris Jones presented a 36 month contract for AT&T backup links. Mr. Jones explained the solution, stating that in essence it will cover the city in the air and on the ground, 100% redundancy. He also informed this providing the ability to add station two and other locations not covered with the current fiber ring.

Councilmember Jetton made a motion to approve the contract as presented and requested. Members voted 4-0 in favor of the motion.

Appt-01-23 / C-12-23

Appointment of City Attorney/Contract Agreement

Mayor Ed Hatley reported that the council interviewed several candidates for the City Attorney vacancy. He stated that members came to an agreement on one candidate, that person being John Friguglietti.

Councilmember Poinsette made a motion to appoint Mr. John M. Friguglietti as the City Attorney. Members voted 4-0 in favor of the motion.

Mayor Hatley announced that Mr. Friguglietti will start immediately and expressed that he feels very fortunate to have someone of his caliber to represent the city.

Approval of Fire Department's request to submit an Application for a Matching Grant (50/50) to the NC League of Municipalities Safety Grant Program

Fire Chief Ryan Heavner addressed council to ask for approval to apply for a North Carolina League grant to purchase suppression resources for electric vehicles. Chief Heavner explained difficulty of putting out electric vehicles and with the introduction of lithium batteries, these resources would add another tool in the tool box in the event that a fire occurs. He informed that the grant would be used to purchase four (4) silicone fiberglass flame retardant blanket and briefly described how they work. Chief Heavner stated that the city's portion would be a little less than \$5,000.00 to match. **Councilmember Demeny made the motion to approve the request as submitted. Members voted 4-0 in favor of the motion.**

O-10-23

Amendment to the City of Lincolnton Code of Ordinances Parking Schedule in the 100 and 200 Block of Main Street

In response to a request from a number of the downtown merchants and customers, City Manager Ritchie Haynes presented to the following amendment to the City's Code of Ordinances for approval:

O-10-23
ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LINCOLNTON TO AMEND THE CODE OF ORDINANCES AS FOLLOWS:

Chapter 75 TRAFFIC SCHEDULES

SCHEDULES III: PARKING LIMITED TO TWO HOURS OR AS DESIGNATED IN THE SCHEUDLE BELOW

CHANGE:

Street Name	Parking Time Designation
Main Street 100 and 200 blocks	3 hours

This amendment shall become effective upon erection of the appropriate signage.

Amended this the 3RD day of AUGUST 2023.

Mr. Haynes explained that the request had been vetted through both the Parking Committee and the Traffic Safety Committee. He stated that there has also been conversations regarding this at the DDA Morning Meet Up and most agreed with making the change.

In conclusion, Mr. Haynes confirmed the recommendation to go to three (3) hour parking in the 100 and 200 block of Main Street, with the change taking place once signage has been changed.

Councilmember Tipton made a motion to approve amendment to Code of Ordinances as presented. Members voted 4-0 in favor of the motion.

Request for Property Access – 948 N. Aspen Street
(Robert Bosh Tool Corporation)

Mayor Ed Hatley recognized City Manager Ritchie Haynes who presented a request for property access from WSP USA Environment & Infrastructure Inc., on behalf of Robert Bosh Tool Corporation to conduct activities to support the on-going environmental investigation of the former Bosh Lincolnton Manufacturing Division facility. Mr. Haynes provided some background information on the site, and explained the reason access is needed. He assured that granting the request would not affect the city in any way.

Councilmember Poinsette made a motion to approve the request for property access. Members voted 4-0 in favor of the motion.

C-13-23
Consideration/Approval of Americans with Disabilities
Transition Plan Proposal

City Manager Ritchie Haynes presented the proposed Americans With Disabilities Transition plan, which was discussed at the City's budget retreat. Mr. Haynes explained that Precision Infrastructure Management (PIM) would assist in the implementation and fulfilment of the requirements of Title II of the Americans With Disabilities Act (ADA) for ADA transition planning, by evaluating all of the sidewalks, curb cuts, and the Parks and Recreation facilities. Mr. Haynes informed that information will then be part of the hundred thousand dollar line item that was put in place for sidewalks. The plan will be utilized when making repairs, ADA curb cuts and upgrades.

Councilmember Tipton made a motion to approve the proposal as presented. Members voted 4-0 in favor of the motion.

O-11-23

Adoption of Ordinance Amending the City of Lincolnton Code of Ordinances – Title XIII: General Offenses by adding two sections: Loitering and Disorderly Conduct on Public Property and Urban Camping and Improper Use of Public and Private Places

City Manager Ritchie Haynes asked Major Brian Green to come forward and assist him in presenting the following amendment to city council for approval:

WHEREAS, the City of Lincolnton desires that streets and public areas be assessable and available to residents and the public at large; and

WHEREAS, the use of streets and public areas for camping purposes and storage of personal property interferes with the rights of others to use the areas for the purposes for which it is intended and may have adverse public health and safety impacts; and

WHEREAS, the purpose behind the addition of these sections is to maintain streets, parks and other public and private areas within the city in a clean, sanitary and accessible condition, and to adequately protect the health, safety and public welfare of the community, while recognizing that, subject to reasonable conditions, camping and camp facilities associated with special events can be beneficial to the cultural and educational climate in the city.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Lincolnton, North Carolina, as follows:

Section 1. Section 130.08 and Section 130.09 is hereby added to Title XIII: General offenses; Chapter 130: Offenses Against Public Peace and Safety, of the City of Lincolnton Code of Ordinances, as described in attached Exhibit A, and incorporated by this reference.

Section 2. All ordinances, resolutions or codes in conflict with the provisions of this Ordinance or Code adopted by this Ordinance are repealed.

Section 3. If any section, subsection, sentence, clause, phase or portion of this Ordinance or any part of these amendments to the Code of Ordinances adopted herein is for any reason held to be invalid or unconstitutional by decision of any court of competent jurisdiction, such decision will not be read to affect the validity of the remaining portions thereof.

Section 4. This ordinance will become effective upon adoption.

Passed and adopted this 3rd day of August, 2023

City Manager Ritchie Haynes spoke to the day to day battle of individuals putting tents on private property and how this amendment will help address that issue. He stated that this would also help the police

department when addressing the loitering issue. Mr. Haynes encouraged council to direct any questions to Major Green, who pointed out that the unlawful camping on public property protects the police department and gives officers the right to remove property after a 24 hour notice. There was some discussion and comments generated regarding the ordinance among council and staff.

Councilmember Demeny made a motion to approve (adopt) the ordinance as presented. Members voted 4-0 in favor of the motion.

Request from Local Churches to Declare Cemetery A Historic Designation/National Landmark

Mayor Ed Hatley, on behalf of Providence Baptist Church and Great Moores Chapel AMEZ Church, asked councilmembers to declare their support regarding the submission of the North Carolina Cemetery Site form to the North Carolina Office of State Archaeology regarding their respective church cemeteries. Mayor Hatley gave some background information, explaining the significance of the request, stressing the importance of protecting the cemetery going forward. He informed that Mr. Morris Cates has worked diligently on this project and is requesting councils support.

Councilmember Poinsette made a motion to adopt a proclamation in support of submitting this form. Members voted 4-0 in favor of the motion.

The following proclamation was drafted and signed by Mayor Hatley:

WHEREAS, it is fitting that the members of this governing board should recognize and support the endeavors of it's citizens that, through an abiding commitment to excellence, strive to preserve and maintain the many historic buildings and landmarks in this city; and

WHEREAS, the North Carolina Office of State Archaeology, through its Citizen Cemetery Site Form, allows non-professional members of the public to submit information relating to a wide variety of cemeteries across the state; and

WHEREAS, submission of the Citizen Cemetery Site Form to the North Carolina Office of State Archaeology (OSA) is a vital step to the historic preservation process and may help prevent cemeteries from being damaged and/or destroyed; and

WHEREAS, Providence Baptist Church and Greater Moore's Chapel AME Church wish to submit information relating to their respective historic church cemeteries located on Lentz Dr. and Newbold Street in Lincolnton, NC.

NOW, THEREFORE, I, Ed Hatley, Mayor of the City of Lincolnton, and the Lincolnton City Council Members, do hereby proclaim that we endorse and support the submission of these aforementioned documents.

We applaud the hard work and effort of all those involved and appreciate their commitment to excellence regarding this project.

Proclaimed on this the 3rd day of August, 2023.

R-11-23
Resolution Exempting Clarifier Replacement Project
(from G.S. 143-64.31)

City Manager Ritchie Haynes presented the resolution below, requesting council approval. He explained the necessity and urgency for council action as one clarifier is completely out of service and the other one is in poor condition. Mr. Haynes also explained that the city is being fined by the state, and will continue to be fined until this issue is resolved. He spoke to the plan for replacing the equipment, what needs to be done to address the problem and shared his recommendation for resolving the issue. The resolution was presented as follows:

RESOLUTION EXEMPTING CLARIFIER REPLACEMENT PROJECT

FROM G.S. 143-64.31

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee;

WHEREAS, the City proposes to enter into one or more contracts for design services for work on *Clarifier Replacement Project*; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.32 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for design services for the above-described project is less than \$50,000.

NOW, THEREFORE, THE LINCOLNTON CITY COUNCIL RESOLVES:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This resolution shall be effective upon adoption.

Councilmember Demeny made a motion to adopt the resolution as presented. Members voted 4-0 in favor of the motion.

OTHER BUSINESS

Manager's Report/ Activity Update

City Manager Ritchie Haynes gave his manager's report, reminding members of several dates for different events and activities around the city. Mr. Haynes recognized Tanner Bolton, who obtained his Grade 3 collections operator certificate, provided housing market information, social district information and an updated homeless taskforce report.

NEWS MEDIA:

Upon opening the floor, questions from Mr. Mike Powell with Lincoln Times News were asked and answered by staff.

CLOSED SESSION:

Councilmember Poinsette moved that the council enter closed session pursuant to G.S. 143-318.11(a)(5) to discuss property acquisition. The council voted 4-0 to enter closed session.

The Mayor and City Council members returned to open session.

ADJOURNMENT:

Being no further business, Councilmember Roby Jetton made a motion to adjourn. Members voted 4-0 in favor of the motion.

DAPHNE INGRAM, CMC
CITY CLERK

ED HATLEY
MAYOR

LINCOLN COUNTY
TAX DEPARTMENT

REQUEST FOR RELEASES

1

ALL RELEASES OVER \$100

PERIOD COVERED
JULY 16, 2023 THROUGH AUGUST 15, 2023

NAME	YEAR	DISTRICT	A/C NUMBER	AMOUNT	REASON
Conterra ultra Broadband LLC	2023	22	0272572 & 0277953	\$886.18	duplicate assets billed clerical error
Dish Network LLC	2023	22	0224981	\$197.66	Corrected clerical error
E&K Trucking LLC	2023	22	0274213	\$1,394.34	sold prior to 1/1/23 and vehicle appeal
Exchangeright Net-Lesed	2023	22	0288746	\$28,667.49	Board of E&R appeal
GA HC Reit II Lincolnton ALF	2023	22	0244084	\$50,736.26	Board of E&R appeal
Mosteller, James	2023	22	0293821	\$120.00	corrected AVL fee
Pacejoy Logistics LLC	2023	22	0292940	\$113.96	business closed prior to 1/1/23
Wal Mart Real Estate	2023	22	0212454	\$5,524.37	Board of E&R appeal

TOTAL \$87,640.26

SUBMITTED BY:

 DATE: 8-17-2023
SUSAN SAIN TAX ADMINISTRATOR

APPROVED BY:

DATE: _____
RICHARD HAYNES CITY MANAGER

CITY COUNCIL

Ed L. Hatley, Mayor
Christine Poinsette, Mayor Pro-Tem
Kevin Demeny
Jill Tipton
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
John M. Friguglietti, Jr.

**PROCLAMATION RECOGNIZING PUBLIC POWER WEEK,
OCTOBER 1-7, 2023
A WEEK-LONG CELEBRATION OF THE YEAR-ROUND SERVICE TO
THE CITY OF LINCOLNTON**

WHEREAS, public power is a crucial component of cities and towns across North Carolina, contributing to the overall health of communities by providing reliable electricity, excellent local service, and prompt restoration; and

WHEREAS, North Carolina's more than 70 public power cities and towns are among more than 2,000 across the country; and

WHEREAS, many of North Carolina's public power cities and towns have been electric providers for more than 100 years, assisting their communities through boom times as well as pandemics and economic downturns; and

WHEREAS, public power meets the electric needs of 49 million Americans, who make up almost 15 percent of electricity consumers; and

WHEREAS, North Carolina's public power utilities are valuable community assets that contribute to the well-being of the community and provide economic development opportunities; and

WHEREAS, North Carolina's public power utilities are dependable institutions that are committed to providing excellent service; and

WHEREAS, the City of Lincolnton recognizes Public Power Week and commends the public power cities and towns across our state for their outstanding contributions to our communities;

NOW, THEREFORE, the City of Lincolnton hereby proclaims October 1 -7, 2023, as "**PUBLIC POWER WEEK**" in Lincolnton and commends its observation to all citizens.

Ed Hatley, Mayor

ATTEST:

Daphne Ingram, City Clerk

CITY COUNCIL

Ed L. Hatley, Mayor
Christine Poinsette, Mayor Pro-Tem
Kevin Demeny
Jill Tipton
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
John M. Friguglietti, Jr.

**Proclaiming September 19, 2023
as
“Stillbirth Prevention Day”**

Whereas, 21,000 pregnancies in the United States end in stillbirth each year;

Whereas racial disparities persist in birth outcomes, with Black, Hispanic, and Indigenous families at the greatest risk of losing a baby to stillbirth;

Whereas, according to the Centers for Disease Control and Prevention, the annual number of stillbirths far exceeds the number of deaths among children under 15 years of age due to sudden infant death syndrome, car accidents, drowning, guns, fire, poison, and flu combined;

Whereas, in the last 2 decades, the stillbirth rate in the United States declined by a negligible 0.4 percent, and in a report published by the World Health Organization comparing progress in improving stillbirth rates, the United States ranked 183 out of 195 countries;

Whereas stillbirths are devastating and have a profound and devastating impact on the families who endure them;

Whereas stillbirth is linked to an increased risk of maternal mortality;

Whereas, with increased awareness and better data collection we will be able to better understand why stillbirths are happening at such an alarming rate and identify what can be done to combat this crisis;

Whereas proven stillbirth prevention efforts have the power to save thousands of babies every year, and innovations in stillbirth prevention could save thousands of additional families nationwide from the heartache of losing a baby every year;

Whereas recognizing “Stillbirth Prevention Day” is an opportunity to increase awareness, support evidence-based prevention efforts, promote research, encourage improved data collection and greater understanding, and provide support to those who have experienced stillbirth; and

Whereas “Stillbirth Prevention Day” calls on elected officials to use their authority to take action to help reduce stillbirths and to ensure every expectant family is educated on how to reduce the risk of losing a baby to stillbirth:

Now, therefore, be it Resolved, That I, Ed Hatley, Mayor of the City of Lincolnton, do hereby proclaim September 19, 2023 to be “**Stillbirth Prevention Day**” in the City of Lincolnton, North Carolina, recognizing the tens of thousands of American families that have endured a stillbirth, and helping to raise awareness in order to prevent this tragedy from impacting other families.

ATTEST

**ED HATLEY
MAYOR**

**DAPHNE INGRAM
CTY CLERK**

CITY COUNCIL

Ed L. Hatley, Mayor
Christine Poinsette, Mayor Pro-Tem
Kevin Demeny
Jill Tipton
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
John M. Friguglietti, Jr.

PROCLAMATION
Sgt. John Howell 1st Responder Memorial Day
26th day of August

WHEREAS individuals, both career and volunteer, including law enforcement personnel, emergency operators and dispatchers, firefighters, emergency medical technicians (EMTs), hospital and medical facility staff, search and rescue personnel, and many other serve the public as 1st Responders in the event of an emergency; and

WHEREAS 1st Responders are vital members of our communities, protecting our neighbors and loved ones from existing threats and remaining vigilant for new threats that may emerge; and

WHEREAS, August 26, 1974 was the day that Deputy John Howell of the Lincoln County Sheriff's Office was shot at 24 years old on a domestic call after serving our Nation in the Army during and in Vietnam; and

WHEREAS, the Sgt. John Howell 1st Responder Memorial Day Committee is requesting that the 26th of August be proclaimed an annual day of remembering those that have served and died as 1st Responders in Lincoln County; and

WHEREAS, this day will be to remember him and those that have either died in the line of duty, those that have died while in active service and those retired.

NOW THEREFORE, I, Ed Hatley, as Mayor of the City of Lincolnton, and the members of the Lincolnton City Council, proclaim the 26th day of August as "**Sgt. John Howell 1st Responder Memorial Day**", an Annual Day of Remembering those that have served and died as 1st Responders in Lincoln County.

Ed Hatley, Mayor

ATTEST:

Daphne Ingram, City Clerk

CITY COUNCIL

Ed L. Hatley, Mayor
Christine Poinsette, Mayor Pro-Tem
Kevin Demeny
Jill Tipton
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
John M. Friguglietti, Jr.

PROCLAMATION Constitution Week 2023

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2023, marks the two hundred and thirty-sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as Constitution Week.

NOW, THEREFORE, I, Ed Hatley, by virtue of the authority vested in me as Mayor of the City of Lincolnton do hereby proclaim the week of September 17th through 23rd as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Lincolnton to be affixed this 7th day of September the year of our Lord two thousand twenty-three.

ATTEST:

**ED HATLEY
MAYOR**

**DAPHNE INGRAM, CMC
CTY CLERK**

CITY COUNCIL

Ed L. Hatley, Mayor
 Christine Poinsette, Mayor Pro-Tem
 Roby D. Jetton
 Kevin Demeny
 Jill Tipton

**CITY MANAGER**

Richard Haynes
rhaynes@lincolntonnc.org

CITY CLERK

Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)

CITY ATTORNEY

John M. Friguglietti, Jr.
john@davidsonlawyers.net

BA-07-23

BE IT ORDAINED by the Governing Board of the City of Lincolnton, North Carolina, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2024.

Section 1: To amend the General Fund, the expenditures are to be changes as follows:

Police	\$	214,416
Recreation		87,207
	\$	301,623

Section 2: To amend the General Fund, the revenues are to be changed as follows:

Grants - Other	\$	87,207
SRO Reimbursement		214,416
	\$	301,623

General Fund: To record the additional SRO reimbursement from the County for the 3 new SRO positions for Elementary. To record the State (Ted Alexander) grant funds designated for the Rail-Trail Project maintained by Lincoln County.

Section 7: To amend the Water and Sewer Fund, the expenditures are to be changes as follows:

Distribution and Collection	\$	153,328
	\$	153,328

Section 8: To amend the Water and Sewer Fund, the revenues are to be changed as follows:

Loan Proceeds	\$	153,328
	\$	153,328

Water and Sewer Fund: Record loan proceeds for purchase of Backhoe Loader for the D&C department. Capital purchase was approved in FY2223's budget.

Section 16: Appropriations are authorized by fund totals. The City Manager is authorized to reallocate fund appropriations among line item objects of expenditures and revenues as necessary during the budget year.

Section 17: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

TOTAL AMENDMENT \$ 454,951

Adopted this 7th day of September, 2023

Attest:

Daphne Ingram
City Clerk

Edward L Hatley
Mayor



LINCOLNTON
AGENDA ITEM SUMMARY

To: The Honorable Mayor and City Council
Date: September 7, 2023
From: Chris Jones, Technology & Innovation Director
Subject: Approval of contract for server backups. Unitrends "Datto"

Summary:

I am presenting a 36-month contract with Unitrends for a better solution in the way we conduct server backups. More secure and readily available in the event of an attack or outage.

Background:

Currently, our infrastructure server backups are conducted as grandfather-father-son backups. Or full backup, then "incremental" thereafter. This is an intensive process currently to conduct routine backups and house in the correct storage locations to safeguard in the event of an attack. With this solution, it adds the addition of a dedicated backup server which facilitates the backups and also processes them to off-site cloud storage. This adds the ability for our infrastructure to remain agile and be able to recover from an intrusion quickly.

Fiscal Impact:

3YR- \$17,798.22- Yearly \$5,683.70

Recommendation:

I recommend going with this solution as I have demoed other vendors and found it to be the most cost effective and it also has the ability to serve our needs and offers the ability to scale if needed. This solution will mimic a disaster recovery site implementation. Which, with the current climate of the cybersecurity insurance policy requirements, this will be a check box to fulfill in the near future. And it will give us the ability to proceed with business as usual in the event of an attack.

Attachments:

1. UniTrends Quote City of Lincolnton



Prepared By: Rolando Morales
Date: 18-Jul-2023
Quote Valid Until: 01-Sep-2023
Payment Terms: Upon Receipt

Bill To:
Chris Jones
City of Lincolnton
114 W Sycamore St.
Lincolnton, NC 28092
United States

Ship To:
Chris Jones
City of Lincolnton
114 W Sycamore St.
Lincolnton, NC 28092
United States

Annual Unitrends Recovery Series Backup Appliance 6TB

Start Date: 01-Sep-2023

SKU	Name	Billing Frequency	Effective Dates	List Price	Discount	Effective Price	Quantity	Price Per Period	Term	Total
S-UB-6TB-RS-0	Support for Unitrends Recovery Series 6TB Model	Annual	01-Sep-2023-31-Aug-2026	3,146.00	5%	2,988.70	1	2,988.70	3 Years	8,966.10
Description: Support for Unitrends Recovery Series 6 TB Model										
Ship To: Chris Jones										
SubTotal:										USD 8,966.10

Annual

Start Date: 01-Sep-2023

SKU	Name	Billing Frequency	Effective Dates	List Price	Discount	Effective Price	Quantity	Price Per Period	Term	Total
FC-1RCCaS-500-A	Forever Cloud 500GB - 1 Year Retention - Annual Subscription	Annual	01-Sep-2023-31-Aug-2026	770.00	30%	539.00	5	2,695.00	3 Years	8,085.00
Description: Forever Cloud 500GB - 1 Year Retention - Annual Subscription										
Ship To: Chris Jones										
RS-HELIX-6-UNT-A	Helix add-on resiliencesrv Recvry Series Appls w/ 6 TB	Annual	01-Sep-2023-31-Aug-2026	1,095.00	100%	0.00	1	0.00	3 Years	0.00
Description: Helix add-on resilience service for Recovery Series Appliances with 6 TB Useable Capacity. Sold per appliance as a SaaS based Subscription.										
Ship To: Chris Jones										
SubTotal:										USD 8,085.00

One Time

Start Date: 01-Sep-2023

SKU	Name	Billing Frequency	Effective Dates	List Price	Discount	Effective Price	Quantity	Price Per Period	Term	Total
S-UB-RS-9006-HDW	Unitrends Recovery Series Backup Appliance 6TB	One Time	N/A			0.00	1	0.00	One Time	0.00
Description: Unitrends Recovery Series Backup Appliance 6 TB										
Ship To: Chris Jones										
CNS-VSA-KUB	Professional Services for Unified Backup	One Time	N/A	933.90	20%	747.12	1	747.12	One Time	747.12
Description: Includes up to two (2) dedicated sessions with a consultant to configure the management console, add assets, and create backup jobs/restores.										
Ship To: Chris Jones										
SubTotal:										USD 747.12

Comprehensive. Integrated. Cost-Effective

Kaseya is a leading provider of IT and Security management solutions For managed service providers (MSPs) and small to medium sized Businesses (SMB's). To learn more visit www.kaseya.com



Annual Amount :USD 5,683.70**Total Quote Amount: USD 17,798.22****Applicable Taxes will be applied upon invoicing****Terms < 1 may reflect higher price per period than Total Quote Amount****Please review shipping schedule at the end of this document prior to accepting Quote***

By clicking the "I Accept this Quote" button below (or accepting this Quote through any other means), I confirm that: (i) I am placing an order for the products and services described in the Quote; (ii) the use, purchase, distribution or other activities related to the products and services, as well as any related relationship with Kaseya, is subject to the Kaseya Master Agreement, which can be found at <https://www.kaseya.com/legal/kaseya-master-agreement/>; (iii) I hereby agree to the terms and conditions of the Kaseya Master Agreement (iv) and, any other terms or conditions, such as those on my purchase order or other document that is not sent by Kaseya, will not apply and will have no force or effect.

Comprehensive. Integrated. Cost-Effective

Kaseya is a leading provider of IT and Security management solutions For managed service providers (MSPs) and small to medium sized Businesses (SMB's). To learn more visit www.kaseya.com



KASEYA



ID AGENT



GRAPHUS



IT GLUE

RAPIDFIRE
TOOLS

ROCKETCYBER



SPANNING



UNITRENDS



DATTO

SHIPPING SCHEDULE				
Start Date	SKU	Quantity	Deliver To	Address
01-Sep-2023	S-UB-RS-9006-HDW	1	Chris Jones	114 W Sycamore St. Lincolnton NC 28092 United States; cjones@lincolntonnc.org

DRAFT

Comprehensive. Integrated. Cost-Effective

Kaseya is a leading provider of IT and Security management solutions For managed service providers (MSPs) and small to medium sized Businesses (SMB's). To learn more visit www.kaseya.com



City of Lincolnton
114 West Sycamore Street
P. O. Box 617
Lincolnton, North Carolina
28093-0617



Human Resources Department
Phone (704) 736-8980
FAX (704) 736-8975
www.lincolntonnc.org

MEMORANDUM

To: Mayor and City Council Members

From: Tanya Osborne, Human Resources Director

Through: Ritchie Haynes, City Manager

Re: Revised Administrative Policy:
Administrative Policy #3-Service Supplement

Date: August 29, 2023

As part of the 2023/2024 budget process, consideration was given to establishing a minimum amount for the annual service supplement which is provided to employees. In the budget approved for 2023/2024, the City Manager included funds to put the minimum amount in place.

The Service Supplement has proven to be a valuable recruitment tool in a total compensation plan, and establishing a minimum amount will be beneficial for recruitment of positions in lower grades of the salary schedule. Based upon the City's current employee roster, approximately 45% of employees will see an increase in their service supplement this year.

Attached for your review is the revised Administrative Policy #3-Service Supplement. Section II Item 4 addresses the addition of a minimum amount.

At this time, I would ask for City Council's consideration of the following:
Approval of proposed Administrative Policy #3 Service Supplement

Attachment: Proposed Administrative Policy #3 Service Supplement

CITY OF LINCOLNTON
ADMINISTRATIVE POLICY

Subject: Service Supplement	Manual: Administrative
	Effective Date: January 1, 2003
Policy Number: 3	Revisions: July 1, 2017 September 7, 2023
Issued By: Human Resources	City Manager Approval: Ritchie Haynes, City Manager

A copy of this policy will be maintained in the City of Lincolnton's Administrative Manual for each City department and division.

Section I. Intent

The City of Lincolnton recognizes the hard work and dedication displayed throughout the year by employees, and offers a Service Supplement in appreciation. The Lincolnton City Council approves the Service Supplement on a yearly basis.

Section II. Eligibility Criteria and Guidelines

1. If approved by City Council, the Service Supplement will normally be paid on a date in November to be determined by the City Manager.
2. Eligible employees will be classified as regular and full-time. Temporary and part-time employees are not eligible to participate.
3. Full-time employees with less than one year of service as of November 1st of each year will be eligible to receive a prorated service supplement amount based upon full calendar months worked thru October. (Example: Employee hired January 12th would be eligible for a prorated service supplement for February through October which would be three/fourths of the amount approved by Council).

4. As part of the budget for fiscal year 2023/2024, the City Council has approved for a minimum amount to be established for the Service Supplement. Starting with the November 2023 Service Supplement, the minimum gross amount paid to a regular full-time employee with at least one year of service will be \$1750.00. All Service Supplements are processed through the City of Lincolnton payroll system, and are consider by the IRS to be taxable income.
5. An employee on an authorized leave of absence with or without pay shall be eligible to receive the bonus.
6. Employees who terminate employment with the City, either voluntarily or by administrative dismissal prior to the date bonuses are distributed, will not be eligible to receive the bonus.
7. Retiring employees must be in pay status through the month of October of their retirement year to be eligible to receive the Service Supplement for that year.

The City of Lincolnton Council reserves the right to review all city benefits as necessary, and may delete, modify, enhance or otherwise make changes to this administrative policy as in accordance with local, state and federal law. The continuation of this plan each year is contingent upon the availability of funds.



MEMORANDUM

To: Mayor and City Council Members

Through: Ritchie Haynes, City Manager

From: Tanya Osborne, Human Resources Director

Re: 2023/2024 Salary Schedule/Position Classification Revision

Date: August 29, 2023

Over the last few months, staff has met several times to discuss position changes within departments due to identified staffing needs and upcoming retirements. Following is a summary of position changes discussed and recommended.

1. The Public Works Department has a staff member retiring November 1, 2023. This position will not be replaced, but the position dollars will be used toward implementing a Building and Grounds Maintenance Division. It is anticipated the recommended positions will be filled with existing staff through reclassification, lateral movement, and promotional opportunity. The Public Services Director, Nathan Eurey, has recommended the following changes:
 - a. Create a Building and Grounds Maintenance Division with the following positions:
 1. Building and Grounds Superintendent G. 20
 2. Building and Grounds Supervisor G. 18
 3. Building and Grounds Crew Leader G. 14
2. The Lincolnton Police Department has recently provided three (3) School Resource Officers (SRO) to be assigned to schools located within the City limits. The new SRO positions will be partially funded by Lincoln County. This reallocation of staff creates shortages within the department. The following changes are recommended for the Police Department:
 - a. Add three police officer positions to the Police Department.
3. While recruitment was in process due to the retirement of the Public Services Director, it was determined by the City Manager the Electric Department would need to be in a separate chain of command.

- a. The City Manager recommends an Electric Utility Operations Manager G. 28 be put in place to oversee the department. Funding for the position is available within the Electric Fund.
4. Succession planning for the City's Water Resources Departments (Distribution & Collection, Water Treatment Plant, and Wastewater Treatment Plant) has identified a need to prepare for upcoming retirements within the next 1-4 years. The following change is recommended by the City Manager and Water Resources Director:
 - a. Add a Water Resources Operations Manager G. 24 position to create a viable continuity for an experienced and certified internal candidate upon retirement of current staff. The City Manager has indicated funds budgeted within the Water & Sewer fund are sufficient for the position.

At this time, I would ask for City Council's consideration of the following:

1. Approval of proposed changes to the 2023/2024 City of Lincolnton's Salary Schedule/Position Classification listing.

Attachment

Salary Schedule-Position Classification
City of Lincoln
General Employees-September 7, 2023

<u>Grade</u>	<u>Position Title</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>	<u>Schedule</u>	<u>FLSA</u>
3	Not assigned	21,677	27,096	32,516		N
4	Not assigned	22,761	28,451	34,142		N
5	Park & Recreation Worker I	23,899	29,874	35,849	C	N
6	Not assigned	25,094	31,367	37,641		N
7	Park & Recreation Worker II	26,349	32,936	39,523	C	N
8	Not assigned	27,666	34,582	41,500	C	N
9	General Maintenance Worker I	29,050	36,312	43,575	B	N
	Park & Recreation Worker III				C	N
	Property Maintenance Technician				B	N
10	Building Services Attendant	30,502	38,127	45,753	C	N
	Parking Enforcement Officer				A	N
11	General Maintenance Worker II	32,027	40,033	48,041	B	N
12	Customer Service Representative	33,629	42,035	50,443	C	N
	Meter Specialist				B	N
13	Account Support Technician I	35,310	44,137	52,965	C	N
	Administrative Support Assistant				C	N
	Distribution /Collection Maint Tech I				B	N
	Equipment Operator Trainee				B	N
	Firefighter I				A	N
	Lead Meter Specialist				B	N
	Police Evidence Technician				C	N
	WTP Operator C				B	N
	WWTP Operator I				B	N
14	Account Support Technician II	37,076	46,344	55,614	C	N
	Accounting Tech-Accounts Payable				C	N
	Building and Grounds Crew Leader				B	N
	Distribution/Collection Maint Tech II				B	N
	Equipment Operator I				B	N
	Firefighter II				A	N
	Fire Inspector I				A	N
	Sr. Administrative Support Assistant				C	N
	WTP Operator B				B	N
	WWTP Operator II				B	N
15	Account Support Technician III	38,929	48,661	58,394	C	N
	Equipment Operator II				B	N
	Fire Engineer				A	N
	Fire Inspector II				A	N
	Fleet Maintenance Mechanic				B	N
	WTP Laboratory Analyst				B	N
	WTP Maintenance Mechanic				B	N
	WTP Operator A				B	N
	WWTP Maintenance Mechanic				B	N
	WWTP Operator III				B	N

Salary Schedule-Position Classification
City of Lincoln
General Employees-September 7, 2023

16	Distribution/Collection Maint Tech III	40,876	51,094	61,314	B	N
	Electric Line Technician (Class C)				B	N
	Equipment Operator III				B	N
	Fire Inspector III				A	N
	Payroll Specialist				C	N
17	Deputy City Clerk	42,920	53,649	64,380	C	N
	Distribution/Collection Crew Leader				B	N
	Fire Lieutenant				A	N
	Lead WTP Maintenance Mechanic				B	N
	Lead WWTP Maintenance Mechanic				B	N
	Planning Technician				C	N
	Public Works-Crew Leader				B	N
	Solid Waste-Crew Leader				B	N
	Utility Billing Supervisor				C	N
	WTP Chief Operator				B	N
	WWTP Laboratory Analyst				B	N
	Zoning Administrator				C	N
18	Electric Line Technician (Class B)	45,066	56,331	67,599	B	N
	Building and Grounds Supervisor				B	N
	General Services Supervisor				B	N
	Parks & Recreation Program Coordinator				C	N
	Parks & Recreation Maint Supervisor				C	N
	Public Works Supervisor				B	N
19	Accountant	47,319	59,148	70,979	C	N
	Distribution/Collection Supervisor				B	N
	Sr. Recreation Program Coordinator				C	N
	WWTP Pretreatment Coordinator				B	N
20	Building and Grounds Superintendent	49,685	62,105	74,527	B	E
	Building Inspections Consultant	49,685	62,105	74,527	C	N
	Electric Line Technician (Class A)				B	N
	Fleet Services Superintendent				B	N
	HR Benefits Administrator				C	N
21	Accounting Services Manager	52,169	65,210	78,254	C	N
22	Electric Distribution System Supervisor	54,778	68,471	82,166	B	N
	Fire Captain				A	N
	Fire Marshall				A	N
	Public Works Superintendent				B	E
	Zoning Administrator				C	N
23	Assistant Finance Director	57,517	71,894	86,275	C	E
	Asst to City Mgr Office/City Clerk				C	N
	Distribution/Collections System Superintendent				B	E
	Fire Training Officer				A	N
	Parks & Recreation Superintendent				C	E
	WTP Superintendent				B	E
	WWTP Superintendent				B	E

Salary Schedule-Position Classification
City of Lincoln
General Employees-September 7, 2023

24	Water Resources Operations Manager	60,392	75,489	90,589	B	E
25	Assistant Fire Chief	63,412	79,263	95,118	A	E
	Community Relations Director				C	E
26	Electric Distribution System Superintendent	66,583	83,227	99,874	B	E
27	Business Services Director	69,912	87,388	104,868	C	E
28	Electric Utility Operations Manager	73,407	91,757	110,111	B	E
29	Human Resources Director	77,078	96,345	115,617	C	E
	Parks and Recreation Director				C	E
	Planning & Comm Develop Director				C	E
30	Fire Chief	80,932	101,163	121,397	A	E
	Public Services Director				B	E
	Water Resources Director				B	E
31	Finance Director	84,978	106,221	127,467	C	E
	IT-Technology & Innovation Director				C	E
	Public Utilities Director				B	E
32	Not assigned	89,227	111,532	133,841		E
33	Not assigned	93,688	117,108	140,533		E
34	Not assigned	98,373	122,964	147,559		E
35	Assistant City Manager	103,291	129,112	154,937	C	E
36	Not assigned	108,456	135,567	162,684		E
37	Not assigned	113,879	142,346	170,818		E
38	Not assigned	119,573	149,463	179,359		E
39	City Manager	125,551	156,936	188,327	C	E
40	Not assigned	131,829	164,783	197,743		E
41	Not assigned	138,420	173,022	207,631		E
42	Not assigned	145,341	181,673	218,012		E
	Part-Time Classifications	Hourly		Hourly		
	Lifeguards-Non Experienced	12.88			C	N
	Lifeguards-Experienced	15.45			C	N

Salary Schedule-Position Classification
City of Lincoln
Public Safety-Sworn Law Enforcement-September 7, 2023

<u>Grade</u>	<u>Position Title</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>	<u>Schedule</u>	<u>FLSA</u>
50		40,920	51,150	61,380	A	
51	Police Officer Cadet	42,966	53,707	64,449	A	N
52	Police Officer, Police Officer SRO	45,114	56,393	67,671	A	N
53	Master Police Officer, Police Investigator, MPO SRO	47,370	59,212	71,055	A	N
54		49,738	62,173	74,607	A	
55	Police Sergeant	52,225	65,281	78,338	A	N
56		54,836	68,545	82,255	A	
57		57,578	71,973	86,367	A	
58	Police Captain	60,457	75,571	90,686	A	N
59		63,480	79,350	95,220	A	
60		66,654	83,317	99,981	A	
61	Police Major	69,987	87,483	104,980	A	E
62		73,486	91,857	110,229	A	
63		77,160	96,450	115,740	A	
64		81,018	101,273	121,527	A	
65	Police Chief	85,069	106,336	127,604	A	E
66		89,323	111,653	133,984	A	
67		93,789	117,236	140,683	A	
68		98,478	123,098	147,717	A	
69		103,402	129,253	155,103	A	

**MEMORANDUM OF AGREEMENT FOR THE EXECUTION OF GRANT
AGREEMENTS FOR THE LINCOLNTON-LINCOLN COUNTY REGIONAL AIRPORT**

THIS MEMORANDUM OF AGREEMENT (the “Agreement”) is made and entered into this the ____ day of _____, 2023 by and between **Lincoln County**, a North Carolina body corporate and politic (the “County”), the **City of Lincolnton**, a North Carolina municipal corporation (the “City”) and the **Lincolnton-Lincoln County Airport Authority**, an airport authority established by the North Carolina General Assembly (the “Airport Authority”);

WHEREAS, the City and the County are the record owners of the real property where the Lincolnton-Lincoln County Regional Airport (the “Airport”) is located; and

WHEREAS, the City and the County are the recognized public agency sponsors of the Airport, as required by federal regulations, and are fiscally responsible for grants entered into for, and on behalf of, the Airport; and

WHEREAS, the Airport is operated by the Lincolnton-Lincoln County Airport Authority (the “Airport Authority”); and

WHEREAS, the Airport Authority was established under North Carolina Session Law 1996-10, and is further subject to subsequent Session Laws 2016-12, 2017-104 and 2019-97; and

WHEREAS, pursuant to North Carolina Session Law 2019-97, the Airport Authority has the power and authority to, on behalf of Lincoln County and the City of Lincolnton, the sponsors, apply for federal and State grants and accept offers made pursuant to 14 C.F.R. 151.29, et seq. and may unilaterally accept on behalf of Lincoln County and the City of Lincolnton any grant that requires a matching contribution of fifty thousand dollars (\$50,000) or less from the County and City; and

WHEREAS, the North Carolina Department of Transportation Division of Aviation (“NCDOA”) and the Federal Aviation Administration (the “FAA”) are the governmental entities responsible for oversight of all public airports and grants provided to said airports; and

WHEREAS, the NCDOA and the FAA have determined that the North Carolina Session Law 2019-97 is not sufficient to allow for the Airport Authority to execute grant documents on behalf of the County and the City, and has requested that this Agreement be executed so that the County and the City accept responsibility for those grants.

NOW THEREFORE, the Authority, the City and the County hereby acknowledge and agree to the following terms:

1. The Airport Authority, by law, has the ability to apply for Federal and State grants, and accept offers made pursuant to 14 C.F.R. 151.29, et seq. on behalf of the County and the City, so long as those grants do not require a matching contribution of *more than* \$50,000.00.

2. The Airport Authority did, based upon Session Law 2019-97, execute and accept the following grants (the “Grants”) on behalf of the County and the City:

- a. Federal Grant No. WBS 36237.27.15.1
- b. Federal Grant No. WBS 36237.27.13.1

- c. State Funded Grant No. 36237.27.14.1
- d. State Funded Grant No. 36244.38.10.2

3. It is acknowledged that the Authority executed the Grants as a sponsor, when in fact the Authority should have executed the Grants on behalf of the City and the County.

4. Acceptance of Grants. The County and City, as the sponsors for the Airport, hereby agree to accept fiscal responsibility for the Grants, as required by public agency sponsors. Upon full execution of this Agreement, the grant agreements previously executed by the Authority shall be amended to show acceptance by the City and County.

5. Future Grants for the Airport. The County and the City, as the sponsors for the Airport, also agree to execute all future grant agreements for the Airport, as required by public agency sponsors, so long as the County and the City remain sponsors of the Airport. If either the City or the County shall no longer be a public agency sponsor, then said entity shall not be required to execute any documentation for said grant.

6. Entire Agreement. This Agreement embodies the entire agreement between the parties in connection with this transaction, and there are no oral or parole agreements, representations or inducements existing between the parties relating to this transaction, which are not expressly set forth herein and covered hereby.

7. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina.

8. Severability. If any provision under this Agreement or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this Agreement or its application that can be given effect without the invalid provision or application.

IN WITNESS WHEREOF, the following parties have executed this Consent as of the latter of the date below written.

LINCOLN COUNTY

THE CITY OF LINCOLNTON

By: _____
Davin W. Madden, County Manager

By: _____
Richard Haynes, City Manager

**LINCOLNTON-LINCOLN COUNTY
AIRPORT AUTHORITY**

By: _____
Milton Sigmon, Chairman

**INTERLOCAL AGREEMENT BETWEEN LINCOLN COUNTY
AND THE CITY OF LINCOLNTON FOR SERVICES OF LINCOLN
COUNTY PLANNING AND INSPECTIONS DEPARTMENT**

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into this the ____ day of _____, 2023 by and between **Lincoln County**, a North Carolina body corporate and politic (the “County”) and the **City of Lincolnton**, a North Carolina municipal corporation (the “City”);

W I T N E S S E T H

WHEREAS, pursuant to the Interlocal Cooperation Act, as codified in N.C.G.S. §160A-460 through §160A-466, the County and the City may jointly exercise any function for which they have been granted the power to exercise alone, or to contract with the other for the exercise of any governmental function which they have been granted the power to exercise alone, and furthermore to enter into contracts or agreements to specify the details of these joint undertakings; and

WHEREAS, the County and City, as governments, are authorized to enter into intergovernmental agreements pursuant to North Carolina law; and

WHEREAS, the County is authorized to make and enter into contracts with municipalities within its boundaries, and the City is located within the boundaries of the County; and

WHEREAS, the County and the City, by and through their governing boards, have determined that it is a mutual advantage of the County and City, as well as an advantage to the citizens of both the City and the County, to enter into this Agreement for the following:

- a.** The City desires to contract with the County, and the County desires to contract with the City, for the City to delegate building inspection (“Inspections”) from the City to the County within the city limits and extraterritorial jurisdiction (“ETJ”) of the City of Lincolnton, and
- b.** The City desires to contract with the County, and the County desires to contract with the City, for the County to provide assistance through the County’s Planning and Inspections Department to the City for the purpose of facilitating code enforcement services (“Code Enforcement”) within the city limits and ETJ of the City of Lincolnton

WHEREAS, pursuant to N.C.G.S. §160D-1102(a), every local government shall perform the duties and responsibilities set forth in N.C.G.S. §160D-1104 either by: (i) creating its own inspection department, (ii) creating a joint inspection department in cooperation with one or more other units of local government, pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes, (iii) contracting with another unit of local government for the provision of inspection services pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes, or

(iv) arranging for the county in which a city is located to perform inspection services within the city's jurisdiction as authorized by N.C.G.S. §160D-1104 and N.C.G.S. §160D-202;

WHEREAS, the County has an established Planning and Inspections Department (the “Department”) that meets the requirements of Article 11 of Chapter 160D of the N.C. General Statutes, and this Agreement is an agreement pursuant to N.C.G.S. §160D-1102(a)(iii) and (iv) to arrange for the County, in which the City is located, to perform inspection services within the City’s jurisdiction as authorized by N.C.G.S. 160D-1104; and

WHEREAS, the County and the City have previously entered into an Agreement dated August 16, 2021 (the “Original Code Enforcement Agreement”) wherein it was determined by both parties that the County would provide County personnel who shall provide Code Enforcement services for the City; and

WHEREAS, the County has been performing Inspections for the City for more than thirty (30) years but the previously written agreement cannot be located (the “Original Inspections Agreement”), and therefore the County and City desire to enter into a new written agreement memorializing the long-standing agreement between the City and the County for said Inspections; and

WHEREAS, the County and the City, by and through their governing boards, have determined that it is necessary to amend and restate the purpose and intent of the Original Code Enforcement Agreement and the Original Inspections Agreement by way of this Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants of the parties hereto and for the purposes aforesaid, it is hereby agreed between the County and City as follows:

1. Code Enforcement by the County for the Benefit of the City

(A) Services Provided. The County shall provide to the City, on an as-needed and as-available basis, Planning Division staff who shall provide code enforcement services for the City to include, but not be limited to, the following, as directed by the County Manger or their respectively designated personnel:

- i. Act as the Code Enforcement Officer for the City;
- ii. Investigate complaints of violations of the Unified Development Ordinance, Nuisance, Flood, Abandoned Structure Ordinance, and Abandoned Vehicle Ordinances;
- iii. Subsequent to investigation, determine if violation(s) exist;
- iv. If violation is determined to exist, document and take photographs of violation(s);
- v. Post and mail notice of violation(s), notice of hearings (as needed), and deadline for compliance;
- vi. Schedule, coordinate, and attend any violation hearings required;

vii. Advise property owners of appropriate action(s) necessary to bring property into compliance and deadline for compliance;

viii. Within one (1) week of deadline for compliance, perform follow-up investigation to determine compliance and notify concerned parties of action(s) taken; and

ix. Notify the City of any cases in which there is continued non-compliance after the deadline given to the property owner by the Code Enforcement Officer for which compliance has expired.

x. Monitor cases that are likely to become repeat violations and reopen cases as necessary.

(B) Salary and Benefits. The County shall be responsible for the payment of salary and benefits to any and all Planning Division employee(s) responsible for the Code Enforcement. However, the City shall maintain workers' compensation insurance covering such employees during the performance of their duties for the City pursuant to this Agreement.

(C) Cap on Hours Provided. Notwithstanding the foregoing, however, the County shall only be required to provide no more than six hundred and twenty-four (624) man-hours of labor for Code Enforcement within the city limits and ETJ of the City, each fiscal year.

(D) Legal Services. Any legal services that shall be required for the enforcement of any code violations within the city limits or ETJ of the City of Lincoln, including lien placement, injunctions, small claims matters, etc., shall be performed by the City Attorney and City staff. County employees will only be involved in legal matters regarding these code violations as witnesses, if necessary. The City shall be responsible for all legal fees that are incurred regarding code violations within the city limits or ETJ of the City of Lincoln.

(E) Payment for Services. The City shall annually pay the County, on the 1st day of July of each year, in the amount of Twenty-Nine Thousand and 00/100 (\$29,000.00) Dollars for all Code Enforcement services provided within the City.

2. Inspections by the County for the Benefit of the City.

(A) Inspections by the County. The County shall be responsible for performing Inspections for all construction inspections within the city limits of the City and the City's ETJ.

(B) Inspectors. The County shall be responsible for the hiring of all inspectors and employees necessary to complete Inspections within the City's city limits and ETJ.

i. **General Duties of Inspectors.** It shall be the duty of the Inspectors to enforce all of the provisions of the Lincolnton Code of Ordinances, except as exemptions are made herein, and the Lincoln County Code of Ordinances (collectively the “Ordinances”), and to make all inspections necessary to determine whether or not the provisions of those ordinances and all other state and federal codes have been met.

ii. **Powers of Inspectors.** Inspectors are authorized and empower and directed to enforce all provisions of the Ordinances, and all of the following regulatory codes adopted in said Ordinances, and as amended in the future:

- (1) 2018 North Carolina State Building Code
- (2) 2018 North Carolina State Energy Conservation Code
- (3) 2018 North Carolina State Existing Building Code
- (4) 2018 North Carolina State Fuel Gas Code
- (5) 2018 North Carolina State Mechanical Code
- (6) 2018 North Carolina State Plumbing Code
- (7) 2018 North Carolina State Building Code Residential Code
- (8) National Electric Code
- (9) 2019 NC Regulations for Manufactured Homes
- (10) 1994 Edition Volume VIII Modular Construction Regulations

iii. **Salary and Benefits.** The County shall be responsible for the payment of salary and benefits to employee(s) responsible for the Inspections.

(C) Legal Services. Any legal services that shall be required for the enforcement of any violations under the Inspections, within the city limits of the City or the ETJ, including injunctions, shall be performed by the County Attorney and County employees.

(D) Payment for Services. The City shall not be required to pay the County for the Inspections performed under this Agreement. The County shall accept and be entitled to all proceeds received pursuant to the Inspections and issuance of permits.

3. **Minimum Housing Standards.** This Agreement shall not include the enforcement of any minimum housing standards for properties located within the city limits or ETJ of the City, as more specifically set out in Chapter 150, Minimum Housing Standards (Sections 150.070 thru 150.089) of the Lincolnton Code of Ordinances. This matter shall continue to be the sole responsibility of the City. The Inspections Division will continue to provide on-site inspection assistance at the request of the City but shall not manage any administrative function related to the enforcement of the aforementioned standards. Requests for on-site assistance shall be made at least 2 business days in advance.

4. Commercial Maintenance Code. This Agreement shall not include the enforcement of any commercial maintenance codes for properties located within the city limits or ETJ of the City. This matter shall continue to be the sole responsibility of the City. The Inspections Division will continue to provide on-site inspection assistance at the request of the City but shall not manage any administrative function related to the enforcement of the aforementioned ordinance. Requests for on-site assistance shall be made at least 2 business days in advance.

5. Miscellaneous Terms

(A) Term of Agreement. This Agreement shall be for a term of one (1) year ending on June 30, 2024, and shall automatically renew on an annual basis thereafter unless one party provides written notice of termination at least ninety (90) days before the renewal of the Agreement.

(B) Amendment to Agreement. Any amendments to this Agreement shall be effective only when reduced to writing and adopted in the same manner as this contract is required to be adopted.

(C) Notice. All notices given pursuant to the terms of this Agreement shall be in writing and delivered in person or transmitted by certified mail, return receipt requested, postage prepared, to the following entities:

The City: City of Lincolnton
Attn: City Manager
114 Sycamore Street
Lincolnton, NC 28092

The County: Lincoln County
Attn: County Manager
P.O. Box 738
Lincolnton, NC 28093

(D) Entire Agreement. This Agreement embodies the entire agreement between the parties in connection with this transaction, and there are no oral or parole agreements, representations or inducements existing between the parties relating to this transaction, which are not expressly set forth herein and covered hereby.

(E) Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina.

(F) Mutual Negotiation. Both the County and the City acknowledge and stipulate that this Agreement is the product of mutual negotiation and bargaining and that

it has been drafted by respective counsel for both the County and the City. As such, the doctrine of construction against the drafter shall have no application to this Agreement.

(G) Severability. If any provision under this Agreement or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this Agreement or its application that can be given effect without the invalid provision or application.

(H) Dispute Resolution. In the event of a dispute arising from this Agreement, the parties agree to take the following actions as conditions precedent to any party hereto filing an action arising from the Agreement:

i. The Lincolnnton City Manager and the Lincoln County Manager shall meet in an attempt to informally mediate the dispute; and

ii. If said Managers are unable to successfully mediate said dispute, the Lincolnnton Mayor and Lincolnnton City Manager shall attempt to mediate the dispute with the Lincoln County Manager and the Chairman of the Lincoln County Board of Commissioners.

iii. If the parties, after taking the steps provided hereinabove, are unable to successfully mediate their dispute, then either party may file an action in the Lincoln County Superior Court for a determination of the parties' respective rights and liabilities therein.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed in their respective names by their proper officials, all by authority of resolution of the governing bodies of each of the taxing units duly adopted, this the day and year first above written.

SIGNATURES TO APPEAR ON FOLLOWING PAGE

CITY OF LINCOLNTON,
a North Carolina municipal corporation

BY: _____
Ed Hatley, Mayor

ATTEST:

(SEAL)

Daphne Ingram, City Clerk

Approved as to form on behalf of the City of Lincolnton.

John Friguglietti, Jr., City Attorney

STATE OF NORTH CAROLINA
COUNTY OF LINCOLN

I _____, a Notary Public, do hereby certify that **Daphne Ingram** came before me this day and acknowledge that she is the City Clerk of the City of Lincolnton, a North Carolina Municipal Corporation, and that by authority duly given and as the act of the City Council of the City of Lincolnton, the foregoing instrument was signed in its name and by its Mayor, sealed with its corporate seal and attested by her, its City Clerk.

Witness my hand and official seal this _____ day of _____, 2023.

(SEAL)

Notary Public
My Commission Expires: _____

LINCOLN COUNTY,
a North Carolina body corporate and politic

BY: _____
Carrol D. Mitchem
Chairman of the Board of Commissioners

ATTEST:

(SEAL)

Melissa Elmore, County Clerk

Approved as to form on behalf of Lincoln County.

Megan H. Gilbert, County Attorney

STATE OF NORTH CAROLINA
COUNTY OF LINCOLN

I _____, a Notary Public, do hereby certify that **Melissa Elmore** came before me this day and acknowledge that she is the County Clerk of Lincoln County, a North Carolina body corporate and politic, and that by authority duly given and as the act of the Board of Commissioners of Lincoln County, the foregoing instrument was signed in its name and by its Chairman of the Board of Commissioners, sealed with its corporate seal and attested by her, its County Clerk.

Witness my hand and official seal this _____ day of _____, 2023.

(SEAL)

Notary Public
My _____ Commission Expires: _____

2023 - 2024
CITY OF LINCOLNTON
STUDENT ADVISORY COUNCIL
Jill Eaddy – Advisor – (704)735-3462 eaddy01@bellsouth.net
Daphne Ingram – (704)736-8980 digram@lincolntonnc.org

WEST LINCOLN HIGH SCHOOL

Lily McCabe – Senior
150 Old Tram Street
Lincolnton, NC 28092
lily.mccabe@students.lincoln.k12.nc.us
980-333-9280 – cell

Natalee Brooke Eurey - Senior
3656 Wyant Road
Vale, NC 28168
natalee.eurey@students.lincoln.k12.nc.us
brookeeurey@gmail.com
980-241-5542 – cell

Addison Wright - Senior
1319 Wright Road
Vale, NC 28168
addison.wright2@students.lincoln.k12.nc.us
704-240-2703 – cell

Lucan Moretz – Junior
4994 West Hwy. 27
Vale, NC 28016
lucas.moretz@students.lincoln.k12.nc.us
704-530-3510 – cell

Adleigh Sutton – Junior
599 Sutton Lane
Lincolnton, NC 28092
adleigh.sutton@students.lincoln.k12.nc.us
704-240-2703 – cell

NORTH LINCOLN HIGH SCHOOL

Brooke Custer – Senior
5734 Tipperary Drive
Denver, NC 28037
brooke.custer@students.lincoln.k12.nc.us
980-699-9755 – cell

Zoey Dellinger – Senior
3180 Union Church Road
Lincolnton, NC 28092
zoey.dellinger@students.lincoln.k12.nc.us
980-429-5222 – cell

Elijah Lendof – Senior
3718 English Oak Drive
Lincolnton, NC 28092
Elijah.lendof@students.lincoln.k12.mc.us
321-313-9646

Luke Haynes – Junior
2529 Blake Court
Lincolnton, NC 28092
Luke.haynes@students.lincoln.k12.nc.us
704-853-9472

Wren Heise
7589 Windy Pine Circle
Lincolnton, NC 28092
Wren.heise@students.lincoln.k12.nc.us
980-389-3198

EAST LINCOLN HIGH SCHOOL

Rachel Lin - Senior
6135 Canyon Trail
Denver, NC 28037
rachel.lin@students.lincoln.k12.nc.us
980-389-9712- cell

Samuel Rabon - Senior
7926 Buena Vista Drive
Denver, NC 28037
samuel.rabon@students.lincoln.k12.nc.us
980-556-2493 – cell

Ryan Walsh
1041 Brevard Place
Denver, NC 28037
Ryan.walsh06@icloud.com
704-754-2087

Bailey Farabaugh
3923 Furnace Creek Dr
336-496-6415
baileyfarabaugh@gmail.com
Junior

Mabel Clark
841 Beth Haven Church Rd
Denver, NC 28037
704-591-3634
mclarknc07@gmail.com
Junior

LINCOLNTON HIGH SCHOOL

Megan Carroll– Senior
101 Robin Road
Lincolnton, NC 28092
megan.carroll@students.lincoln.k12.nc.us
704-240-1473

Julia Carpenter - Senior
1275 Carpenter Drive
Lincolnton, NC 28092
julia.carpenter@students.lincoln.k12.nc.us
704-214-9569

Campbell Barker - Junior
209 Arbor Run Dr., Apt. N
Lincolnton, NC 28092
980-677-2751
Campbell.Barker@students.lincoln.k12.nc.us

Kendria Bynum - Junior
1810 Woolie Road
Lincolnton, NC 28092
704-740-2422
Kendria.bynum@students.lincoln.k12.nc.us

Sarah Rhyne - Junior
696 Spring Side Drive
Lincolnton, NC 28092
980-251-9180
Sarah.rhyne@students.lincoln.k12.nc.us

Lincoln Charter School

Kyrsten Ovares Castilloux Turner - Junior
330 Valerie Drive
Lincolnton, NC 28092
704-904-6993
kturner@student.lincolncharter.org

Zack Garner - Junior
2016 Pleasant Grove Church Road
Crouse, NC 28033
980-241-6023
zgarner@student.lincolncharter.org

* Sarafina Shutt	West Lincoln High School
*Andrew Phelps	Lincolnton High School

***Denotes students nominated by a City Councilmember**

CITY COUNCIL

Ed L. Hatley, Mayor
Christine Poinsette, Mayor Pro-Tem
Kevin Demeny
Jill Tipton
Roby Jetton



CITY MANAGER

Ritchie Haynes
rhaynes@lincolntonnc.org
CITY CLERK
Daphne Ingram
[dingram@lincolntonnc.org](mailto:d Ingram@lincolntonnc.org)
CITY ATTORNEY
John M. Friguglietti, Jr.

TO: Mayor & City Council

FROM: Daphne A. Ingram, City Clerk

DATE: September 1, 2023

SUBJECT: Adoption of Filing Fees for the 2024 Election

Per Bradley Putnam with the Lincoln County Board of Elections, the candidate filing period for the statewide 2024 primary elections is as follows:

Monday, December 4, 2023 – 12:00 noon – Filing Starts
Friday, December 15, 2023 – 12:00 noon – Filing Ends

In the event of a primary, the primary election will be March 5, 2024. The General Election will be November 5, 2024.

Current filing fees are \$48.00 for the Mayoral race and \$36.00 for a City Council Member. Per state statute, City Council can set the fees up to 1% of the current salary for both the Mayor and City Council members.

This election will include Ward 2 and Ward 4 - to be elected for a four year term. Once action is taken and filing fees are set, the Lincoln County Board of Elections will be notified.

Should you have any questions please feel free to contact me.